



## OFFICIAL NOTICE AND AGENDA

Kronenwetter Administrative Policy Committee (APC)  
Kronenwetter Municipal Center  
1582 Kronenwetter Drive, Kronenwetter WI 54455  
Village Board Room (Lower Level)

**Wednesday May 20<sup>th</sup> 2020 – 6:00 P.M.**

### ONLINE CONNECTION

Persons wishing to attend the meeting by connecting online, may connect at the following web site address using the URL:  
<https://us02web.zoom.us/j/5813630861> Meeting ID: 581 363 0861 Password: 1582

### PHONE CONNECTION

Persons wishing to attend the meeting by phone, may call into the telephone conference using the following number:  
1-(312)-626-6799; Meeting ID: 581 363 0861 Password: 1582

1. Call meeting to order
  - a. Roll Call
2. Selection of a Chairperson, vice-Chairperson.
3. Discussion & Action: Regular Time & Day of APC meeting.
4. Public Input (15 minutes): *Please be advised per State Statute Section 19.84(2), information will be received from the public. It is the policy of this Village that there be a three minute time period, per person, with time extension per the Chief Presiding Officer's discretion; be further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.*
5. Approval of Previous Administrative Policy Committee Minutes: February 19<sup>th</sup>, 2020
6. Discussion & Recommendation: April 2020 Treasurer's report
7. Discussion & Action: Yearly Ethics presentation
8. Discussion: Village Treasurer position update
9. Discussion & Recommendation: Ethics Code Ordinance Review
10. Discussion & Recommendation: Personnel Requisition-Public Works Director
11. Discussion & Recommendation: 2021 Budget timeline
12. Discussion & Recommendation: Wage Study-direction from APC-February meeting
13. Discussion & Recommendation: Policy HR-015 Village Administrator Evaluation Process
14. Discussion: Report from Grant Training-March 11<sup>th</sup>
15. Discussion: May 2020 Update-Projects List
16. Discussion & Action: Adding Referendum for borrowing on the APC list of projects-Feb APC meeting.
17. Discussion & Action: APC Running List of Projects
18. Discussion & Recommendation: Ideas for betting meetings
19. Discussion & Recommendation: Exit interview policy for departing employees
20. Discussion & Recommendation: Committee Citizen member term limits.
21. Discussion: Items for Future Agendas.
22. Adjournment

Posted by Village of Kronenwetter

Posted: 05/15/2020 Kronenwetter Municipal Center, [www.kronenwetter.org](http://www.kronenwetter.org)  
Faxed to - Wausau Daily Herald, WAOW, WSAW, WSAU, Everest Herald, Mosinee Times,

Notice:  
Requests from persons with disabilities who need assistance to participate in this meeting or hearing should be made at least 24 hours in advance to the Village Clerk's office at (715) 693-4200 during business hours.

## UNAPPROVED MINUTES



Kronenwetter Administrative Policy Committee (APC)  
February 19, 2020 – 6:00PM

1. **Call meeting to order:** Meeting was called to order by Chairperson Eiden at 6:00 p.m.
  - a. Roll Call  
*Committee members present:* Ken Charneski, Judi Akey, Jerry Wirth, Kristi Palmer, Chris Eiden  
*Staff members present:* Richard Downey; Village Administrator, Emily Ley; Finance Director/Treasurer and Paula Brummond; Account Clerk

2. **Public Input (15 minutes):**  
No public comment was provided.

3. **Approval of Previous Administrative Policy Committee Minutes –January 15, 2020:**

*Motion by Akey/Charneski to approve the January 15, 2020 Administrative Policy Committee meeting minutes. Motion carried by voice vote 4:0.*

Kristi Palmer arrived at 6:01 p.m.

4. **Discussion & Recommendation – Resolution 2020-006 Fire Department Wage Scale:**

Downey explained that the Fire Chief would like to adjust Resolution 2020-006 that sets the wage scale for the Fire Department and to eliminate the stipend that was given to the inspectors twice a year. Currently the inspectors get a stipend and an hourly wage. What the Chief would like to do is rotate the Fire Department staff and send two different hourly Fire Department members to do the inspections instead. This would eliminate the stipend.

*Motion by Palmer/Akey to recommend Resolution 2020-006 to the Village Board for approval. Motion carried by voice vote 5:0.*

5. **Discussion & Recommendation - December 2019 treasurer's report:**

Ley explained that we officially closed 2019 at the end of January. She said that the auditors were at the Village February 3<sup>rd</sup> through February 6<sup>th</sup>. Some of the members asked a few questions about the December 2019 treasurer's report.

*Motion by Akey/Wirth to recommend to the Village Board to approve the December 2019 Treasurer's Report. Motion carried by voice vote 5:0.*

6. **Discussion & Recommendation - January 2020 treasurer's report:**

There was some discussion and questions about the January 2020 treasurer's report.

*Motion by Akey/Wirth to recommend to the Village Board to approve the January 2020 Treasurer's Report. Motion carried by voice vote 5:0.*

## UNAPPROVED MINUTES

### 7. Discussion - Ethics Presentation:

Downey presented the Ethics code to the Administrative Policy Committee. He stated that this code was adopted in 2015 by the Village Board. He explained that this would be presented each year in May and would need to be signed by each Committee member, Village Board member, and employee that they have read and understand the code. He summarizes what was in the code for the Administrative Policy Committee. Downey also went over the duties of the Ethics Board.

### 8. Discussion & Recommendation - Ethics Code Ordinance Review:

Charneski handed out a version that he put together of a summary of the Village of Kronenwetter Code of Ethics for Government Service. The Committee would like Charneski to bring this hand out back with how this applies to the current ordinance. They would like to know how the items tie together with the current Ethics Code Ordinance. Most of the members would like the Code simple to understand and not to add more items to the code.

*Motion by Palmer/Akey to postpone action on this item until the March Administrative Policy Committee Meeting. Motion carried by voice vote 4:1 with Charneski dissenting.*

Palmer would also recommended that if anyone has any changes to forward them to the Village Administrator within the next two weeks (March 4, 2020).

### 9. Discussion & Recommendation - Wage Study:

Downey explained that he would like to contact the surrounding communities to see what their wages are. He would like direction on which communities that he should contact. Some of the Committee members agree with doing the wage study would like to make sure that the Village remains competitive, fair, and to make sure to retain employees. Akey would like to compare to communities that have similar within 20% of the equalized value, population, and median home value. Charneski and Eiden would like to check with the surrounding communities each time a position is being hired for.

*Motion by Akey/Palmer for the Administrator to create a list of comparable communities based on population, equalized value, median home price and any other criteria that would help make the community comparable to Kronenwetter and to bring it back to the Administrative Policy Committee. Motion carried by voice vote 3:2 with Charneski and Eiden dissenting.*

At 7:55 pm Kristi Palmer left the meeting.

### 10. Discussion & Recommendation - Policy GEN-0XX Village Administrator Evaluation Process:

Downey explained that there are no real draft policies at this time and he would like direction on this item. Wirth would like to have a copy of the final Administrator position description that the Village Board approved. Wirth stated that he would like that to be what the evaluation is based on. The Committee liked the format of page 371 in the packet of a Sample Manager Evaluation Form. They also agreed that there should be comments that are compiled and given to the person being evaluated. The group would like the Administrator's evaluation to be based on a combination of position description, Administrator's work plan and goals.

*Motion by Akey/Wirth to postpone action on the item until the March Administrative Policy Committee meeting. Motion carried by voice vote 3:1 with Charneski dissenting.*

### 11. Discussion - January WUTA meeting report:

Downey gave an update from the WUTA meeting. He stated that he had a discussion with Wisconsin Public Service about future plans and legislation on coal producers.

*Discussion item only. No action.*

### 12. Discussion – February 2020 Projects List Update:

Downey discussed a few items on the 2020 Project update list.

Akey asked to add two columns with the original target date, and revised target dates to keep track of the items on the list.

## UNAPPROVED MINUTES

### 13. Discussion - APC Running list of projects:

Charneski would like to add the referendum for borrowing back on the list (something to inhibit borrowing).

*Motion by Akey/Eiden to postpone action until the March Administrative Policy Committee meeting. Motion carried by voice vote 3:1 with Charneski dissenting.*

### 14. Discussion - Items for Future Agendas:

Suggestions for the Village Board ideas for better meeting in March, exit interview policy for departing employees, and Committee citizen member term limits.

### 13. Adjournment:

*Motion by Akey/Eiden to adjourn. Motion carried by voice vote 4:0.*

Meeting adjourned at 8:37 p.m.

Approved:

Taken By: Paula Brummond

## TREASURER'S REPORTS SUMMARY Results For Month Ending April 30, 2020

By Emily Ley, Finance Director/Treasurer

<u>Page</u>	<u>Description</u>
2	<b>Governmental Funds Summary</b>
3	<b>Village of Kronenwetter Current Debt</b>
6	<b>Cash and Investment Report</b>
	<b><u>YTD Budget Reports</u></b>
7	General Fund
20	Municipal Court
23	Park Fund
24	Fire Department Donation Fund
27	2% Fire Dues
30	Capital Projects Fund
31	Debt Service Fund
	<b><u>Capital Projects Funds</u></b>
32	TIDs
37	<b>Water/Sewer Utility Funds</b>
44	<b>Equipment Replacement Fund</b>
45	<b>Non-recurring Operating</b>

**Supporting Detail**

	<u>Workhorse Module</u>	<u>Category</u>	<u>Total</u>
46	Accounting	Receipts Summary - Checking	\$ 348,580
47	Miscellaneous Billing	Accounts Receivable Summary	\$ 10,052
48	Payroll	Payroll Summary	\$ 127,432
50	Accounting	Check Register (checks 31501 - 31635) (V12068 -V12150 and 18 electronic transactions)	\$ 336,904

**Village of Kronenwetter  
Governmental Fund Balances Summary  
As of April 30, 2020**

Fund Name	Fund #	Audited 12/31/2016	Audited 12/31/2017	Audited 12/31/2018	Audited 12/31/2019	Prior Month	Current Month	Change
General Fund	100	1,551,989	1,729,616	1,898,704	2,737,754	3,414,329	3,291,975	(122,354)
Municipal Court Fund	220	-	-	-	-	-	-	-
	221	-	-	-	-	(5,919)	(8,941)	(3,022)
<u>Special Revenue Funds</u>								
Park Fund	250	14,085	28,552	83,657	(837,439)	(217,522)	(217,471)	51
Fire Department Donation	260	10,309	23,146	26,637	25,079	25,577	23,667	(1,910)
2% Fire Dues	270	41,403	47,305	24,001	29,680	25,403	23,643	(1,761)
Total Special Revenue Funds		65,797	99,003	134,295	(782,679)	(166,542)	(170,162)	(3,620)
Debt Service Fund	350	(555,729)	53,435	40,081	110,349	1,328,813	1,330,023	1,210
<u>Capital Projects Funds</u>								
Capital Projects	410	20,571	20,786	530,786	117,617	264,430	264,672	242
TID #1	451	273,844	452,185	486,724	494,857	687,316	686,967	(349)
TID #2	452	1,090,713	1,768,622	1,995,634	2,169,920	2,898,799	2,879,236	(19,563)
TID #3	453	27,705	36,096	47,414	46,825	60,288	60,111	(177)
TID #4	454	35,870	41,843	52,862	87,924	189,507	189,453	(54)
Equipment Replacement Fund	750	796,105	793,268	487,726	512,226	571,715	571,850	135
Total Capital Projects Funds		2,244,808	3,112,800	3,601,146	3,429,368	4,672,055	4,652,289	(19,766)
Total Governmental Fund Balances		3,306,865	4,994,854	5,674,226	5,494,792	9,242,736	9,095,185	(147,551)

Village of Kronenwetter  
**Outstanding Debt**  
Updated: 4/30/2020

**Total Outstanding Debt By Issue and Expected Repayment Source:**

Amount Issued	Issue Name	Issue Date	Call Date	Final Maturity	12/31/2019 Principal Outstanding	Current Principal Outstanding	Current Principal Outstanding by Repayment Source					
							Levy	Utility	TID 1	TID 2	TID 4	
\$5,100,000	GO Refunding Bonds	3/15/2009	6/1/2020	6/1/2028	3,350,000	3,350,000	3,350,000	-	-	-	-	-
\$3,470,000	Taxable GO Promissory Notes, Series 2012A	7/17/2012	6/1/2020	6/1/2022	3,470,000	3,470,000	-	-	1,159,000	2,311,000	-	-
\$1,245,000	GO Refunding Bonds, Series 2012D	9/27/2012	10/1/2020	10/1/2022	1,245,000	1,245,000	-	-	288,840	-	-	956,160
\$2,380,000	GO Promissory Notes, Series 2013A	11/12/2013	Noncallable	12/1/2021	1,480,000	1,480,000	1,480,000	-	-	-	-	-
\$3,900,000	Taxable GO Promissory Notes, Series 2013B	11/12/2013	6/1/2020	6/1/2022	2,850,000	2,850,000	-	-	1,592,000	407,000	-	851,000
\$1,450,000	W&S System Revenue BANs, Series 2014B	5/12/2014	4/1/2018	4/1/2019	-	-	-	-	-	-	-	-
\$2,300,000	General Obligation Promissory Notes, Series 2016	3/1/2016	9/1/2020	3/1/2022	995,000	995,000	-	-	995,000	-	-	-
\$2,595,000	RDA Lease Revenue Refunding Bonds, Series 2016	3/1/2016	4/1/2026	4/1/2036	2,265,000	2,155,000	-	-	2,155,000	-	-	-
\$1,290,000	GO Promissory Notes, Series 2018	12/17/2018	Noncallable	3/1/2028	1,290,000	1,290,000	1,290,000	-	-	-	-	-
\$1,490,000	W&S System Revenue BANs, Series 2019	3/12/2019	10/1/2020	4/1/2021	1,490,000	1,490,000	-	-	1,490,000	-	-	-
<b>Total</b>					<b>\$18,435,000</b>	<b>\$18,325,000</b>	<b>\$6,120,000</b>	<b>-</b>	<b>\$7,679,840</b>	<b>\$2,718,000</b>	<b>\$1,807,160</b>	

**Total Outstanding Debt by Credit Pledged:**

Credit Pledged:	12/31/2019 Principal Outstanding	Current Principal Outstanding	Current Principal Outstanding by Repayment Source				
			Levy	Utility	TID 1	TID 2	TID 4
General Obligation	14,680,000	14,680,000	6,120,000	-	4,034,840	2,718,000	1,807,160
W&S Revenue	1,490,000	1,490,000	-	-	1,490,000	-	-
RDA Lease Revenue	2,265,000	2,155,000	-	-	2,155,000	-	-
<b>Total</b>	<b>\$18,435,000</b>	<b>\$18,325,000</b>	<b>\$6,120,000</b>	<b>-</b>	<b>\$7,679,840</b>	<b>\$2,718,000</b>	<b>\$1,807,160</b>

Village of Kronenwetter  
**Outstanding Debt History**  
 Created: 3/10/2020

**Outstanding Debt History by Issue:**

Amount Issued	Issue Name	Use
\$5,100,000	GO Refunding Bonds, 2009	Refinance 2006 Note Anticipation Notes dated 5/15/2006. 5,000,000 2006 Note Anticipation Notes: Project costs for new municipal center, park development, furnishings & equipmen
\$3,470,000	Taxable GO Promissory Notes, Series 2012A	Refund 2009 Taxable GOPNs and repay interfund loans dated 8/24/2011 and 12/27/2011 970,000 2009 Taxable Note Anticipation Notes: Paying a portion of TIDs 1 and 2 project cost:
\$1,245,000	GO Refunding Bonds, Series 2012D	Refund 2008 GOPNs. 1,435,000 2008 GOPNs: Refunding 2005 Bond Anticipation Notes 1,385,000 2005 Bond Anticipation Notes: Paying a portion of TID 1,3, and 4 Project Costs
\$2,380,000	GO Promissory Notes, Series 2013A	1,965,000 Refund a portion of 2003 GOPNs. 2003 GOPNs (no history available) 400,000 2013 Project costs: Golden Pond
\$3,900,000	Taxable GO Promissory Notes, Series 2013B	Refund 2010 GOPNs. 4,185,000 2010 GOPNs: Refund 2007 NANs and a portion of 2008 NANs 4,270,000 2007 Taxable NANs: TID 2 Project Costs 3,600,000 2008 Taxable NANs: Refund 2006 RDA Rev Bonds 3,450,000 2006 Taxable RDA Rev Bonds: Project costs for TID 1, 2, and 4
\$2,300,000	General Obligation Promissory Notes, Series 2016	Refinance a portion of 2014A NANs. 3,585,000 2014A NANs: Refund a portion of 2011 NANs 3,535,000 2011 NANs: Road and Bridge work, refinance a portion 2008 redevelopment revenue bonds
\$2,595,000	RDA Lease Revenue Refunding Bonds, Series 2016	Refunding of a portion of 2014A NANs. 3,595,000 2014A NANs: Refund a portion of 2011 NANs 3,535,000 2011 NANs: Road and Bridge work, refinance a portion 2008 redevelopment revenue bonds 4,640,000 2008 RDA Revenue Bonds: Refinance 2006 RDA Revenue Bonds 4,500,000 2006 RDA Revenue Bonds: Interim financing for TID 1 project cost:
\$1,290,000	GO Promissory Notes, Series 2018	790,000 2019 Resurface Old Hwy 51, Refurbish salt shed, & 1/2 fire engine: \$790,000. Partial refunding of 2012 GOPNs \$500,000 1,125,000 2012 GOPNs (no history available)
\$1,490,000	W&S System Revenue BANS, Series 2019	Refunding of 2014B W&S Revenue BANS. 1,450,000 2014B W&S Revenue BANS: Refinance 2011 W&S Rev BANS 1,410,000 2011 W&S Revenue BANS: Refinance 2007 W&S Rev BANS 4,420,000 2007 W&S Revenue BANS: Refinance 2002 W&S Rev BANS 7,000,000 2002 W&S Revenue BANS (no history available)

\*No history available = no electronic history easily available. Original debt documents are likely filed in the Village's vault



**VILLAGE OF KRONENWETTER - DEBT SUMMARY**

April 30, 2020

**GENERAL OBLIGATION (G. O.) DEBT**

<u>REASON FOR DEBT</u>	<u>TYPE OF DEBT</u>	<u>DATE OF ISSUE</u>	<u>ORIGINAL AMOUNT ISSUED</u>	<u>MATURITY OR FINAL PAYMENT DATE</u>	<u>PRIOR MTH AMOUNT OUTSTANDING</u>	<u>CURRENT AMOUNT OUTSTANDING</u>
Refinance \$7.375/\$6.135 and partial TID #1 \$3.330	GOPN	3/1/2016	\$2,300,000	3/1/2022	\$995,000	\$995,000
Municipal Center Upgrade, Roads,	GO Refunding Bond	3/15/2009	\$5,100,000	6/1/2028	\$3,350,000	\$3,350,000
Partial Refinance of \$1.125 (2012 Ref of 2009 Projects)	GO Promissory Notes	12/17/2018	\$ 1,290,000	3/1/2028	\$1,290,000	\$1,290,000
Old Hwy 51 Resurfacing, Salt Shed Rep, Fire Truck						
Tax Increment District #1 and #2 (2012A)	Taxable GOPN	7/17/2012	\$3,470,000	6/1/2022	\$3,470,000	\$3,470,000
#1 Land Purchase, #2 Project Plan Public Improvements & Project Costs						
Roads, Water & Sewer Mains, Interceptors	GO Promissory Notes	11/12/2013	\$2,380,000	12/1/2021	\$1,480,000	\$1,480,000
and Water & Sewer System Improvements						
Tax Increment District #1, #2 and #4 (2013B)	Taxable GOPN	11/12/2013	\$3,900,000	6/1/2022	\$2,850,000	\$2,850,000
Project Plan Public Improvements & Project Costs						
Tax Increment District #1and #4 (2012D)	GO Refunding Bonds	9/27/2012	\$1,245,000	10/1/2022	\$1,245,000	\$1,245,000
Project Plan Public Improvements & Project Costs						
<b>CURRENT GENERAL OBLIGATION DEBT:</b>					<b>\$14,680,000</b>	<b>\$14,680,000</b>

**CALCULATING LEGAL DEBT LIMIT**

EQUALIZED VALUE OF VILLAGE PROPERTY w/ TID (Updated 8/2019):	\$653,682,400	\$653,682,400
5% ALLOWABLE G.O. DEBT (MAXIMUM):	\$32,684,120	\$32,684,120
<b>ADDITIONAL LEGAL LIMIT ALLOWABLE DEBT:</b>	<b>\$18,004,120</b>	<b>\$18,004,120</b>
<b>Current GO Debt as a Percent of Legal Limit:</b>	<b>44.9%</b>	<b>44.9%</b>

**NOTE ANTICIPATION NOTES**

#1 & #2 Project Plan Public Improvements & Project Costs, Maple Ridge Roadway Construction	RDA Lease Rev Bonds	3/1/2016	\$2,595,000	4/1/2036	\$2,265,000	\$2,155,000
<b>TOTAL OBLIGATIONS:</b>					<b>\$16,945,000</b>	<b>\$16,835,000</b>

**CALCULATING UNUSED (OVERUSED) DEBT CAPACITY MARGINS**

EQUALIZED VALUE OF VILLAGE PROPERTY w/ TID (Updated 8/2019):	\$653,682,400	\$653,682,400
5% ALLOWABLE G.O. DEBT (MAXIMUM):	\$32,684,120	\$32,684,120
<b>UNUSED (OVERUSED) DEBT CAPACITY MARGIN:</b>	<b>\$15,739,120</b>	<b>\$15,849,120</b>
<b>Current Debt as a Percent of Debt Capacity:</b>	<b>51.8%</b>	<b>51.5%</b>

**WATER AND SEWER REVENUE BOND & BOND ANTICIPATION NOTES**

<u>REASON FOR DEBT</u>	<u>TYPE OF DEBT</u>	<u>DATE OF ISSUE</u>	<u>ORIGINAL AMOUNT ISSUED</u>	<u>MATURITY DATE</u>	<u>PRIOR MTH AMOUNT OUTSTANDING</u>	<u>CURRENT AMOUNT OUTSTANDING</u>
Tax Increment District #1	W&S Rev BAN	5/2/2014	\$1,450,000	4/1/2019	\$0	\$0
Project Plan Public Improvements & Project Costs		3/12/2019	\$1,490,000	10/1/2021	\$1,490,000	\$1,490,000
<b>TOTAL WATER AND SEWER REVENUE DEBT:</b>					<b>\$1,490,000</b>	<b>\$1,490,000</b>

**CURRENT OUTSTANDING PRINCIPLE: \$18,435,000 \$18,325,000**

**Interfund Loans**

<u>REASON FOR DEBT</u>	<u>TYPE OF DEBT</u>	<u>DATE OF ISSUE</u>	<u>ORIGINAL AMOUNT ISSUED</u>	<u>MATURITY DATE</u>	<u>PRIOR MTH AMOUNT OUTSTANDING</u>	<u>CURRENT AMOUNT OUTSTANDING</u>
Park Fund Advance From General Fund	Interfund Loan	12/11/2014	\$34,750	N/A	\$34,750	\$34,750
Old Hwy 51 Path						
Park Fund Advance From TID #2	Interfund Loan				\$0	\$0
Old Hwy 51 Path						
<b>TOTAL INTERFUND LOAN DEBT:</b>					<b>\$34,750</b>	<b>\$34,750</b>

<b>GRAND TOTAL DEBT:</b>	<b>\$18,469,750</b>	<b>\$18,359,750</b>
<b>Jan. 1, 2020 Debt</b>		<b>\$184,669,750</b>

**VILLAGE OF KRONENWETTER  
CASH AND INVESTMENTS  
April 30, 2020**

Cash and Investments - Balance By Institution		
Account Name	Interest Rate	Balance
<b>RIVER VALLEY BANK</b>		
<b>Tax Account</b>	<b>0.03%</b>	<b>2,324,353.64</b>
General Fund		1,659,406.05
Debt Service		201,468.17
TIF 1		94,091.89
TIF 2		302,435.75
TIF 4		66,951.78
<b>General (ICS)</b>	<b>0.05%</b>	<b>2,268,474.88</b>
General Fund		(242,905.02)
Municipal Court		(8,883.90)
Park Fund		401,279.39
Fire Department Donation		4,939.13
2% Fire Dues		(12,850.10)
Debt Service Fund		1,128,421.44
Capital Projects		242,950.57
TIF 1		79,762.39
TIF 2		117,169.53
TIF 3		24,134.06
TIF 4		74,762.20
Water Utility		171,571.71
Sewer Utility		179,005.61
Equipment Replacement Fund		109,117.87
<b>LOCAL GOVERNMENT INVESTMENT POOL (LGIP)</b>		
	<b>0.42%</b>	<b>405,826.33</b>
General Fund		83,127.70
Debt Service		88.33
TIF 1		104,169.83
TIF 2		208,038.55
TIF 4		10,401.92
<b>VALLEY COMMUNITIES CREDIT UNION</b>		
	<b>0.25%</b>	<b>417,144.95</b>
General Fund		298,945.57
TIF 2		103,050.92
TIF 3		15,148.46
<b>AMERICAN DEPOSITS MANAGEMENT CO</b>		
<b>Money Market/CD Funds</b>	<b>0.18%-79%</b>	<b>1,865,884.48</b>
General Fund		157,077.80
Park Fund		45,208.10
Fire Department Donation		9,881.06
2% Fire Dues		15,913.68
Debt Service		44.83
Capital Projects Fund		21,721.67
TIF 1		26,147.45
TIF 2		1,117,793.86
TIF 3		20,828.06
TIF 4		37,337.32
Water Utility Fund		132,625.69
Sewer Utility Fund		280,694.68
Equipment Replacement Fund		610.28
<b>RIVER VALLEY BANK</b>		
<b>Laddered CDs</b>	<b>Rate</b>	<b>801,664.64</b>
CD 6/9/20 maturity (324) GF	<b>1.00%</b>	266,901.75
CD 9/9/20 maturity (332) WF/SF	<b>0.65%</b>	268,383.03
CD 12/9/20 maturity (308) GF	<b>0.50%</b>	266,379.86
<b>WoodTrust Asset Management</b>		
<b>Certificates of Deposit</b>	<b>Net Avg</b>	<b>2,097,462.67</b>
General Fund	<b>Rate</b>	121,735.78
Fire Department Donation	<b>0.58%</b>	8,846.79
2% Fire Dues		20,579.16
Debt Service		-
TIF 1		212,725.43
TIF 2		401,538.22
Water Utility Fund		-
Sewer Utility Fund		262,657.18
Utility DNR Equipment Reserve		557,258.02
Equipment Replacement Fund		512,122.09
<b>Total Cash and Investments:</b>		<b>10,180,811.59</b>

Cash and Investments - Balance By Fund		
Fund	Balance	
<b>General Fund</b>		
General Checking	(242,905.02)	
RVB/Tax Account	1,659,406.05	
Local Government Investment Pool	83,127.70	
Valley Communities Credit Union	298,945.57	
American Deposit Management Co	157,077.80	
RVB CD Laddered	533,281.61	
WoodTrust CDs	121,735.78	
<b>General Fund Total</b>	<b>2,610,669.49</b>	
<b>Municipal Court Fund</b>		
General Checking - RVB	(8,883.90)	
<b>Court Fund Total</b>	<b>(8,883.90)</b>	
<b>Park Fund</b>		
General Checking - RVB	401,279.39	
American Deposit Management Co	45,208.10	
<b>Park Fund Total</b>	<b>446,487.49</b>	
<b>Fire Department Donation</b>		
General Checking - RVB	4,939.13	
WoodTrust CDs	8,846.79	
American Deposit Management Co	9,881.06	
<b>Fire Department Donation Total</b>	<b>23,666.98</b>	
<b>2% Fire Dues</b>		
General Checking - RVB	(12,850.10)	
WoodTrust CDs	20,579.16	
American Deposit Management Co	15,913.68	
<b>2% Fire Dues Fund Total</b>	<b>23,642.74</b>	
<b>Debt Service Fund</b>		
General Checking - RVB	1,128,421.44	
RVB/Tax Account	201,468.17	
American Deposit Management Co	44.83	
WoodTrust CDs	-	
Local Government Investment Pool	88.33	
<b>Debt Service Fund Total</b>	<b>1,330,022.77</b>	
<b>Capital Projects Fund</b>		
General Checking - RVB	242,950.57	
American Deposit Management Co	21,721.67	
<b>Capital Projects Fund Total</b>	<b>264,672.24</b>	
<b>TIF #1</b>		
General Checking - RVB	79,762.39	
RVB/Tax Account	94,091.89	
American Deposit Management Co	26,147.45	
Local Government Investment Pool	104,169.83	
WoodTrust CDs	212,725.43	
<b>TIF #1 Total</b>	<b>516,896.99</b>	
<b>TIF #2</b>		
General Checking - RVB	117,169.53	
RVB/Tax Account	302,435.75	
American Deposit Management Co	1,117,793.86	
Valley Communities Credit Union	103,050.92	
Local Government Investment Pool	208,038.55	
WoodTrust CDs	401,538.22	
<b>TIF #2 Total</b>	<b>2,250,026.83</b>	
<b>TIF #3</b>		
General Checking - RVB	24,134.06	
American Deposit Management Co	20,828.06	
Valley Communities Credit Union	15,148.46	
<b>TIF #3 Total</b>	<b>60,110.58</b>	
<b>TIF #4</b>		
General Checking - RVB	74,762.20	
RVB/Tax Account	66,951.78	
American Deposit Management Co	37,337.32	
Local Government Investment Pool	10,401.92	
<b>TIF #4 Total</b>	<b>189,453.22</b>	
<b>Water Utility Fund</b>		
General Checking - RVB	171,571.71	
American Deposit Management Co	132,625.69	
RVB CD Laddered	134,191.52	
WoodTrust CDs	278,629.01	
<b>Water Utility Fund Total</b>	<b>717,017.93</b>	
<b>Sewer Utility Fund</b>		
General Checking - RVB	179,005.61	
American Deposit Management Co	280,694.68	
RVB CD Laddered	134,191.52	
WoodTrust CDs	541,286.19	
<b>Sewer Utility Fund Total</b>	<b>1,135,178.00</b>	
<b>Equipment Replacement Fund</b>		
General Checking - RVB	109,117.87	
WoodTrust CDs	512,122.09	
American Deposit Management Co	610.28	
<b>Equipment Replacement Fund Total</b>	<b>621,850.24</b>	
<b>Total Cash and Investments:</b>		<b>10,180,811.59</b>

**Village of Kronenwetter - General Fund  
Revenue and Expenditure Summary  
April 30, 2020**

	Current Actual	Year-to-Date Actual	Adopted 2020 Budget	% of Budget Incurred To Date	Projected Year-End Results
<b><u>REVENUES</u></b>					
Taxes	259	996,232	1,167,739	85.3%	1,167,739
Intergovernmental	84,213	168,427	2,054,181	8.2%	2,054,181
Regulation and Compliance	18,590	49,165	125,733	39.1%	125,733
Municipal Court	1,347	8,082	24,000	33.7%	24,000
Public Charges for Services	1,296	342,477	341,778	100.2%	341,778
Intergovernment Charges for Services	-	5,100	5,100	100.0%	5,100
Miscellaneous Revenue/Other Financing	10,465	47,266	140,573	33.6%	140,573
<b>Total Revenues</b>	<b>116,170</b>	<b>1,616,749</b>	<b>3,859,104</b>	<b>41.9%</b>	<b>3,859,104</b>
<b><u>EXPENDITURES</u></b>					
General Government	50,232	190,208	629,070	30.2%	629,070
Conservation & Development	14,441	34,515	118,720	29.1%	118,720
Capital Operating Budget	-	799	17,700	4.5%	17,700
Crossing Guard	80	1,581	5,137	30.8%	5,137
Police Department	70,341	297,953	996,188	29.9%	996,188
Fire Department	10,969	56,636	132,163	42.9%	132,163
First Responder	3,155	7,560	21,018	36.0%	21,018
Ambulance Service	3,300	40,509	53,644	75.5%	53,644
Building Inspector	3,937	9,528	46,920	20.3%	46,920
Police & Fire Commission	551	1,331	6,275	21.2%	6,275
Public Works	52,593	323,282	1,325,935	24.4%	1,325,935
Garbage & Recycling Collection	27,539	80,937	325,018	24.9%	325,018
Health and Human Services	-	1,295	1,295	100.0%	1,295
Parks Department	1,381	16,393	124,195	13.2%	124,195
Land Purchase	-	-	-	n/a	-
Transfer to Capital Projects Fund	-	-	-	n/a	-
Transfer to Debt Service	-	-	-	n/a	-
Transfer to Equipment Replacement Fund	-	-	-	n/a	-
<b>Total Department Expenditures</b>	<b>238,518</b>	<b>1,062,527</b>	<b>3,803,278</b>	<b>27.9%</b>	<b>3,803,278</b>
<b>Net Change in Fund Balance</b>	<b>(122,348)</b>	<b>554,222</b>	<b>55,826</b>		<b>55,826</b>

Budget Comparison - Detail  
General Government Revenues

Account Number		2020 April	2020 Actual 04/30/2020	2020 Budget	Budget Status	% of Budget
100-00-41000-001-110	General Property Taxes	0.00	967,594.02	967,592.00	2.02	100.00
100-00-41000-002-100	Prop. Tax Equivalent - Utility	0.00	0.00	170,000.00	-170,000.00	0.00
100-00-41000-002-140	Mobile Home Fees (Monthly)	259.08	961.65	2,600.00	-1,638.35	36.99
100-00-41000-002-141	Mobile Home Lottery Credit	0.00	586.18	1,275.00	-688.82	45.97
100-00-41000-002-150	Forest Crop Law (FCL)	0.00	15.58	25.00	-9.42	62.32
100-00-41000-002-151	Managed Forest Law (MFL)	0.00	27,074.37	26,234.00	840.37	103.20
100-00-41800-002-000	Interest and Penalty on Taxes	0.00	0.00	13.00	-13.00	0.00
<b>Tax Revenues</b>		<b>259.08</b>	<b>996,231.80</b>	<b>1,167,739.00</b>	<b>-171,507.20</b>	<b>85.31</b>
100-00-43000-001-000	Shared Tax Revenue	0.00	0.00	242,899.00	-242,899.00	0.00
100-00-43000-001-409	Shared Taxes Weston 4 - Debt	0.00	0.00	1,303,250.00	-1,303,250.00	0.00
100-00-43000-001-411	Shared Taxes - Magellan Term.	0.00	0.00	81,300.00	-81,300.00	0.00
100-00-43000-002-531	General Transportation Aid	84,213.43	168,426.86	337,311.00	-168,884.14	49.93
100-00-43000-003-521	Law Enforcement Grants	0.00	0.00	4,000.00	-4,000.00	0.00
100-00-43000-003-538	DNR Grant	0.00	0.00	4,500.00	-4,500.00	0.00
100-00-43000-003-545	Recycling Aid	0.00	0.00	28,185.00	-28,185.00	0.00
100-00-43000-003-550	State Computer Aid	0.00	0.00	404.00	-404.00	0.00
100-00-43000-003-650	Crossing Guard Fees	0.00	0.00	2,200.00	-2,200.00	0.00
100-00-43000-004-100	Environmental Impact Fees	0.00	0.00	34,627.00	-34,627.00	0.00
100-00-43670-000-000	Personal Property State Aid	0.00	0.00	15,505.00	-15,505.00	0.00
<b>Intergovernmental Revenue</b>		<b>84,213.43</b>	<b>168,426.86</b>	<b>2,054,181.00</b>	<b>-1,885,754.14</b>	<b>8.20</b>
100-00-44000-001-300	Building Permits	15,130.62	36,079.42	103,500.00	-67,420.58	34.86
100-00-44000-002-110	Liquor & Beer Licenses	0.00	0.00	2,400.00	-2,400.00	0.00
100-00-44000-002-120	Operator Licenses	0.00	85.00	753.00	-668.00	11.29
100-00-44000-002-121	Cigarette Licenses	0.00	0.00	200.00	-200.00	0.00
100-00-44000-002-122	Kennel Licenses & Permits	0.00	0.00	375.00	-375.00	0.00
100-00-44000-002-123	Mobile Home Court Licenses	0.00	0.00	100.00	-100.00	0.00
100-00-44000-002-124	Dog License Late Fees	30.00	30.00	100.00	-70.00	30.00
100-00-44000-002-131	Farmers Market Permit	0.00	160.00	460.00	-300.00	34.78
100-00-44000-002-200	Dog Licenses	154.00	791.00	1,500.00	-709.00	52.73
100-00-44000-002-210	Sign Permits/Misc Lic/Permits	0.00	165.00	56.00	109.00	294.64
100-00-44000-002-400	Zoning & Variance Changes	0.00	250.00	1,600.00	-1,350.00	15.63
100-00-44000-002-401	Conditional Use Permits	0.00	450.00	1,200.00	-750.00	37.50
100-00-44000-002-402	Plat/CSM/Site Plan Reviews	275.00	855.00	3,650.00	-2,795.00	23.42
100-00-44000-002-900	Excavating Permits	3,000.00	10,300.00	9,839.00	461.00	104.69
<b>Regulation &amp; Compliance Rev</b>		<b>18,589.62</b>	<b>49,165.42</b>	<b>125,733.00</b>	<b>-76,567.58</b>	<b>39.10</b>
100-00-45100-100-000	Fines	1,292.70	7,956.72	24,000.00	-16,043.28	33.15
100-00-45100-200-000	Restitution Payments	54.00	125.40	0.00	125.40	0.00
<b>Municipal Court Revenues</b>		<b>1,346.70</b>	<b>8,082.12</b>	<b>24,000.00</b>	<b>-15,917.88</b>	<b>33.68</b>
100-00-44000-002-320	Special Assessment Search	2.25	3.55	0.00	3.55	0.00
100-00-46000-001-200	Special Assessment Search	1,125.00	2,663.20	6,000.00	-3,336.80	44.39
100-00-46000-001-220	Fire Department Services	0.00	1,470.89	0.00	1,470.89	0.00
100-00-46000-002-225	Ambulance Charges	0.00	-14.68	0.00	-14.68	0.00
100-00-46000-003-420	Garbage Collection Fees	168.60	338,292.94	334,778.00	3,514.94	101.05
100-00-46000-005-210	Police Department Services	0.00	65.28	1,000.00	-934.72	6.53
100-00-46440-000-000	Noxious Weed Control	0.00	-4.36	0.00	-4.36	0.00

Budget Comparison - Detail  
General Government Revenues

Account Number	2020 April	2020 Actual 04/30/2020	2020 Budget	Budget Status	% of Budget	
<b>Public Charges For Services</b>						
	1,295.85	342,476.82	341,778.00	698.82	100.20	
100-00-47000-001-323	Town of Guenther-Standby Fees	0.00	5,100.00	5,100.00	0.00	100.00
<b>Intergovernment Charges</b>						
	0.00	5,100.00	5,100.00	0.00	100.00	
100-00-46000-004-311	Sale of Culverts	0.00	100.00	0.00	100.00	0.00
100-00-48000-001-100	Interest on General Investment	1,891.47	18,692.93	32,184.00	-13,491.07	58.08
100-00-48000-002-200	Municipal Center & Park Rental	-150.00	400.00	2,400.00	-2,000.00	16.67
100-00-48000-002-309	Wood Sales-County Forest Land	0.00	12,075.55	4,779.00	7,296.55	252.68
100-00-48000-002-311	Miscellaneous Revenue	876.90	2,332.71	14,726.00	-12,393.29	15.84
100-00-48000-002-312	Sale of Office Supplies	9.25	44.20	200.00	-155.80	22.10
100-00-48000-002-314	Culvert Work	700.00	3,500.00	10,984.00	-7,484.00	31.86
100-00-48000-002-316	Franchise Fee	0.00	0.00	74,100.00	-74,100.00	0.00
100-00-48301-000-000	Sale of Law Enforcement Equipm	632.80	632.80	0.00	632.80	0.00
100-00-48510-000-000	Community Events Sponsorships	0.00	2,892.50	1,200.00	1,692.50	241.04
100-00-49000-600-000	Insurance Proceeds	6,504.50	6,504.50	0.00	6,504.50	0.00
100-00-49000-600-200	Ins Recoveries Hwy/Streets	0.00	90.50	0.00	90.50	0.00
<b>Miscellaneous Revenues</b>						
	10,464.92	47,265.69	140,573.00	-93,307.31	33.62	
<b>Total Revenues</b>						
	116,169.60	1,616,748.71	3,859,104.00	-2,242,355.29	41.89	
<b>Net Totals</b>						
	116,169.60	1,616,748.71	3,859,104.00	2,242,355.29	41.89	

Budget Comparison - Detail  
General Government Expenses

Account Number		2020	2020	2020	Budget	% of
		April	Actual 04/30/2020	Budget	Status	Budget
100-00-51000-108-110	Board Members Salaries & Wages	2,400.00	6,373.85	33,660.00	27,286.15	18.94
100-00-51000-108-112	FICA Tax - Village Board	183.63	734.52	2,575.00	1,840.48	28.53
100-00-51000-108-320	Expenses - Board Members	0.00	132.65	1,665.00	1,532.35	7.97
100-00-51200-100-333	Municipal Court Legal Fees	880.40	1,805.20	10,200.00	8,394.80	17.70
100-00-51250-352-000	Kronenwetter Court Expenditure	0.00	0.00	31,890.00	31,890.00	0.00
100-00-51300-302-000	Legal Fees-General	822.40	2,460.80	18,546.00	16,085.20	13.27
100-00-51400-460-000	Office Supplies	645.74	3,417.79	9,078.00	5,660.21	37.65
100-00-51400-470-000	Office Equipment/Service Agree	284.00	611.95	3,570.00	2,958.05	17.14
100-00-51400-480-000	Computer Program Support	1,507.15	8,046.04	15,300.00	7,253.96	52.59
100-00-51400-485-000	Computer Supplies & Expenses	2,699.37	4,064.62	3,468.00	-596.62	117.20
100-00-51400-510-000	Independent Audit/Accounting	0.00	8,834.85	14,535.00	5,700.15	60.78
100-00-51400-512-000	Municipal Code	0.00	1,470.00	4,527.00	3,057.00	32.47
100-00-51400-516-000	Uniforms	0.00	0.00	350.00	350.00	0.00
100-00-51400-517-000	Employee Safety/Wellness	0.00	0.00	350.00	350.00	0.00
100-00-51410-110-000	Salaries & Wages - Administrat	4,806.30	18,060.64	65,049.00	46,988.36	27.76
100-00-51410-110-111	FICA Tax - Administrator	368.58	1,633.56	4,975.00	3,341.44	32.84
100-00-51410-130-000	Health Insurance - Administrat	1,385.60	4,858.51	13,739.00	8,880.49	35.36
100-00-51410-131-000	EAP Fringe - Administrator	0.00	6.50	26.00	19.50	25.00
100-00-51410-132-000	Retirement (WRS) - Administrat	324.42	1,459.89	4,424.00	2,964.11	33.00
100-00-51410-322-000	Misc-Business/Mtg Expenses	9.75	24.75	255.00	230.25	9.71
100-00-51410-330-000	Mileage - Administrator	0.00	0.00	510.00	510.00	0.00
100-00-51410-340-000	Schooling, Training	104.12	837.00	1,020.00	183.00	82.06
100-00-51421-110-000	Salaries & Wages - Clerk	3,798.82	14,274.83	52,319.00	38,044.17	27.28
100-00-51421-110-111	FICA Tax - Clerk	290.62	1,307.79	4,004.00	2,696.21	32.66
100-00-51421-130-000	Health Insurance - Clerk	316.30	1,171.93	3,480.00	2,308.07	33.68
100-00-51421-131-000	EAP Fringe - Clerk	0.00	6.50	26.00	19.50	25.00
100-00-51421-132-000	Retirement (WRS) - Clerk	256.44	1,153.98	3,558.00	2,404.02	32.43
100-00-51421-322-000	Misc - Bonding	0.00	0.00	100.00	100.00	0.00
100-00-51421-330-000	Mileage - Clerk	0.00	0.00	510.00	510.00	0.00
100-00-51421-340-000	Training/Schooling/Meetings	0.00	35.00	1,224.00	1,189.00	2.86
100-00-51422-110-000	Salaries & Wages - Deputy Cler	605.44	2,276.80	7,867.00	5,590.20	28.94
100-00-51422-110-111	FICA Tax - Deputy Clerk	44.00	198.59	602.00	403.41	32.99
100-00-51422-130-000	Health Insurance - Deputy Cler	531.60	1,072.57	3,287.00	2,214.43	32.63
100-00-51422-132-000	Retirement (WRS) - Deputy Cler	40.86	183.38	535.00	351.62	34.28
100-00-51422-322-000	Miscellaneous-Bonding	0.00	0.00	40.00	40.00	0.00
100-00-51422-330-000	Mileage - Deputy Clerk	0.00	0.00	153.00	153.00	0.00
100-00-51422-340-000	Training/Schooling/Meetings	0.00	0.00	102.00	102.00	0.00
100-00-51423-110-000	Salaries & Wages - AA	0.00	0.00	18,699.00	18,699.00	0.00
100-00-51423-110-111	FICA Tax - AA	0.00	0.00	1,431.00	1,431.00	0.00
100-00-51423-131-000	EAP Fringe - AA	0.00	0.00	26.00	26.00	0.00
100-00-51423-132-000	Retirement (WRS) - AA	0.00	0.00	1,272.00	1,272.00	0.00
100-00-51423-330-000	Mileage - Administration	0.00	117.88	153.00	35.12	77.05
100-00-51423-340-000	Training/Schooling/Meetings	0.00	45.00	408.00	363.00	11.03
100-00-51427-110-000	Salaries & Wages - Acct Clerk	2,724.48	10,245.58	35,543.00	25,297.42	28.83
100-00-51427-110-111	FICA Tax - Acct Clerk	195.24	881.36	2,719.00	1,837.64	32.41
100-00-51427-130-000	Health Insurance - Acct Clerk	2,392.14	4,826.43	14,796.00	9,969.57	32.62
100-00-51427-131-000	EAP Fringe - Acct Clerk	0.00	6.50	26.00	19.50	25.00
100-00-51427-132-000	Retirement (WRS) - Acct Clerk	183.90	825.33	2,418.00	1,592.67	34.13
100-00-51427-322-000	Misc - Bonding - Acct Clerk	0.00	0.00	325.00	325.00	0.00
100-00-51427-330-000	Mileage - Acct Clerk	177.68	177.68	612.00	434.32	29.03
100-00-51427-340-000	Training/Schooling/Meetings	0.00	45.00	510.00	465.00	8.82
100-00-51440-110-000	Salaries & Wages - Elections	3,272.50	4,683.61	11,000.00	6,316.39	42.58

Budget Comparison - Detail  
General Government Expenses

Account Number		2020	2020	2020	Budget	% of
		April	Actual 04/30/2020	Budget	Status	Budget
100-00-51440-110-111	FICA Tax - Elections	0.00	0.00	841.00	841.00	0.00
100-00-51440-132-000	Retirement (WRS) - Elections	0.00	0.00	4.00	4.00	0.00
100-00-51440-350-000	Other Expenses & Supplies	2,761.32	3,596.12	1,581.00	-2,015.12	227.46
100-00-51500-530-000	Properties & Infrastructure	0.00	436.23	975.00	538.77	44.74
100-00-51500-532-000	Board of Appeals	0.00	-8.20	300.00	308.20	-2.73
100-00-51500-540-000	Community Life & Public Safety	0.00	-39.30	975.00	1,014.30	-4.03
100-00-51500-580-001	Recruiting	0.00	77.00	1,921.00	1,844.00	4.01
100-00-51500-590-000	Administrative Policy	0.00	-55.68	1,125.00	1,180.68	-4.95
100-00-51500-595-000	Special / Ad Hoc Committees	0.00	121.49	0.00	-121.49	0.00
100-00-51520-110-000	Salaries & Wages - Treasurer	3,600.42	13,547.56	49,574.00	36,026.44	27.33
100-00-51520-110-111	FICA Tax - Treasurer	271.29	1,206.19	3,793.00	2,586.81	31.80
100-00-51520-111-000	Tax Collection Help Wages/FICA	0.00	0.00	1,000.00	1,000.00	0.00
100-00-51520-130-000	Health Insurance - Treasurer	525.03	1,662.76	5,020.00	3,357.24	33.12
100-00-51520-131-000	EAP Fringe - Treasurer	0.00	6.50	26.00	19.50	25.00
100-00-51520-132-000	Retirement (WRS) - Treasurer	243.00	1,084.84	3,372.00	2,287.16	32.17
100-00-51520-322-000	Miscellaneous-Bonding	0.00	0.00	550.00	550.00	0.00
100-00-51520-330-000	Mileage - Treasurer	0.00	172.10	204.00	31.90	84.36
100-00-51520-340-000	Training/Schooling/Meetings	0.00	381.96	1,530.00	1,148.04	24.96
100-00-51530-110-000	Assessor Fee	1,098.66	4,394.60	13,464.00	9,069.40	32.64
100-00-51530-113-000	Assessor - Manufacturing	0.00	0.00	1,555.00	1,555.00	0.00
100-00-51600-110-000	Wages -Cleaning/Snow Removal	1,030.33	3,882.73	19,628.00	15,745.27	19.78
100-00-51600-111-000	FICA - Cleaning & Snow Removal	78.82	362.36	1,502.00	1,139.64	24.13
100-00-51600-326-000	Utilities	4,239.50	15,212.44	38,069.00	22,856.56	39.96
100-00-51600-354-000	Materials & Supplies	81.05	229.25	3,111.00	2,881.75	7.37
100-00-51600-389-000	Maintenance	2,938.86	8,095.79	28,560.00	20,464.21	28.35
100-00-51900-095-000	Unemployment	0.00	0.00	2,147.00	2,147.00	0.00
100-00-51900-115-000	Village Employee Event	0.00	46.85	500.00	453.15	9.37
100-00-51900-910-000	Tax Refunds & Adjustments	0.00	0.00	1,000.00	1,000.00	0.00
100-00-51900-938-000	Property & Liability Insurance	0.00	19,858.88	21,434.00	1,575.12	92.65
100-00-51900-960-000	Publications	12.00	132.58	2,200.00	2,067.42	6.03
100-00-51900-970-000	Newsletter	0.00	0.00	2,400.00	2,400.00	0.00
100-00-51900-990-000	Dues & Memberships	0.00	5,334.13	10,710.00	5,375.87	49.81
100-00-51900-994-000	Weights Measures Inspection	0.00	0.00	400.00	400.00	0.00
100-00-51900-997-000	Web Site Maintenance	2,100.00	2,100.00	2,142.00	42.00	98.04
<b>General Government Expenses</b>		<b>50,231.76</b>	<b>190,208.04</b>	<b>629,070.00</b>	<b>438,861.96</b>	<b>30.24</b>
100-00-51420-110-000	Salaries & Wages - Zoning Admi	3,068.20	11,537.46	42,247.00	30,709.54	27.31
100-00-51420-110-001	Wages & Benefits - PC Clerk	0.00	0.00	167.00	167.00	0.00
100-00-51420-110-111	FICA Tax - Zoning Admin	239.36	1,014.69	3,229.00	2,214.31	31.42
100-00-51420-130-000	Health Insurance - Zoning Admi	492.74	1,523.35	4,840.00	3,316.65	31.47
100-00-51420-131-000	EAP Fringe - Zoning Administra	0.00	6.50	26.00	19.50	25.00
100-00-51420-132-000	Retirement (WRS) - Zoning Admi	207.10	928.12	2,872.00	1,943.88	32.32
100-00-51420-330-000	Mileage - CD/Zoning Admin	0.00	229.43	2,000.00	1,770.57	11.47
100-00-51420-340-000	Training/Schooling/Meetings	0.00	209.90	2,000.00	1,790.10	10.50
100-00-51420-345-000	CD/ZA Materials and Supplies	0.00	0.00	250.00	250.00	0.00
100-00-51420-350-000	Community Events	0.00	925.00	3,000.00	2,075.00	30.83
100-00-51420-360-000	Marketing	17.77	992.77	8,160.00	7,167.23	12.17
100-00-51420-370-000	Engineering/Surveying/Consulti	7,533.02	7,533.02	3,000.00	-4,533.02	251.10
100-00-51425-110-000	Salary & Wages - Plan Tech	2,322.00	7,520.52	30,031.00	22,510.48	25.04
100-00-51425-110-111	FICA Tax - Plan Tech	180.14	656.84	2,296.00	1,639.16	28.61
100-00-51425-130-000	Health Insurance - Plan Tech	223.61	1,044.63	9,954.00	8,909.37	10.49
100-00-51425-131-000	EAP Fringe - Plan Tech	0.00	0.00	26.00	26.00	0.00

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100-00-51425-132-000	Retirement (WRS) - Plan Tech	156.70	434.51	2,042.00	1,607.49	21.28
100-00-51425-330-000	Mileage - Plan Tech	0.00	20.70	765.00	744.30	2.71
100-00-51425-340-000	Training/Schooling/Meetings	0.00	15.00	765.00	750.00	1.96
100-00-51500-560-000	Planning Commission	0.00	-76.96	1,050.00	1,126.96	-7.33
<b>Conservation &amp; Development</b>		<b>14,440.64</b>	<b>34,515.48</b>	<b>118,720.00</b>	<b>84,204.52</b>	<b>29.07</b>
100-00-51990-000-000	Non-Recurring Operating Exp.	0.00	798.58	17,700.00	16,901.42	4.51
<b>Capital Operating Expenses</b>		<b>0.00</b>	<b>798.58</b>	<b>17,700.00</b>	<b>16,901.42</b>	<b>4.51</b>
100-00-52000-110-110	Salaries & Wages - Cross Guard	73.98	1,190.83	4,528.00	3,337.17	26.30
100-00-52000-110-111	FICA Tax - Crossing Guard	5.66	101.89	347.00	245.11	29.36
100-00-52000-110-938	Insurance - Crossing Guard	0.00	288.08	262.00	-26.08	109.95
<b>Public Safety Expenses</b>		<b>79.64</b>	<b>1,580.80</b>	<b>5,137.00</b>	<b>3,556.20</b>	<b>30.77</b>
100-00-52000-120-110	Salaries & Wages -Police Chief	6,014.86	22,437.05	82,828.00	60,390.95	27.09
100-00-52000-120-111	FICA Tax - Police Chief	460.14	2,070.63	6,337.00	4,266.37	32.68
100-00-52000-120-131	Health Ins - Police Chief	402.08	1,538.46	3,932.00	2,393.54	39.13
100-00-52000-120-132	Retirement (WRS) -Police Chief	706.14	3,177.63	8,946.00	5,768.37	35.52
100-00-52000-120-138	Training & Conf - Police Chief	-72.00	837.08	1,020.00	182.92	82.07
100-00-52000-120-140	Employee Assistance Prog-Chief	0.00	6.50	26.00	19.50	25.00
100-00-52000-120-146	Professional Dues-Police Chief	0.00	345.00	475.00	130.00	72.63
100-00-52000-120-150	Salary & Wages - Lieutenant	5,308.80	19,803.26	70,395.00	50,591.74	28.13
100-00-52000-120-151	FICA - Lieutenant	408.44	1,835.15	5,719.00	3,883.85	32.09
100-00-52000-120-152	Retirement - Lieutenant	626.81	2,816.28	8,072.00	5,255.72	34.89
100-00-52000-120-153	Health Insurance - Lieutenant	132.96	610.00	3,932.00	3,322.00	15.51
100-00-52000-120-154	Overtime Wages-Lieutenant	265.44	265.44	2,077.00	1,811.56	12.78
100-00-52000-120-155	Overtime FICA-Lieutenant	20.31	20.31	159.00	138.69	12.77
100-00-52000-120-156	Overtime Retirement-Lieutenant	31.16	31.16	225.00	193.84	13.85
100-00-52000-120-157	EAP-Lieutenant	0.00	6.50	26.00	19.50	25.00
100-00-52000-120-158	Premium Pay - Lieutenant	30.25	63.18	4,341.00	4,277.82	1.46
100-00-52000-120-159	Professional Dues - Lieutenant	0.00	100.00	255.00	155.00	39.22
100-00-52000-120-160	Training & Conf - Lieutenant	0.00	0.00	1,020.00	1,020.00	0.00
100-00-52000-120-210	Salaries & Wages - FT Officers	31,610.27	113,682.34	384,356.00	270,673.66	29.58
100-00-52000-120-211	FICA Tax - FT Officers	2,514.04	10,436.03	31,838.00	21,401.97	32.78
100-00-52000-120-212	Premium Pay - FT Officers	1,914.01	3,800.06	31,810.00	28,009.94	11.95
100-00-52000-120-220	Salaries & Wages - PT Officers	3,504.71	8,674.03	49,520.00	40,845.97	17.52
100-00-52000-120-221	FICA Tax - PT Officers	268.12	994.81	3,789.00	2,794.19	26.26
100-00-52000-120-222	Retirement (WRS) - PT Officers	124.54	405.94	1,951.00	1,545.06	20.81
100-00-52000-120-231	Health Insurance - FT Officers	4,203.59	15,727.68	41,080.00	25,352.32	38.29
100-00-52000-120-232	Retirement (WRS) - FT Officers	3,688.96	16,100.97	44,947.00	28,846.03	35.82
100-00-52000-120-233	Overtime - FT Officers	115.78	1,913.34	20,789.00	18,875.66	9.20
100-00-52000-120-234	OT FICA Tax - FT Officers	8.45	223.38	1,591.00	1,367.62	14.04
100-00-52000-120-237	Retirement OT - FT Officers	13.59	352.88	2,246.00	1,893.12	15.71
100-00-52000-120-238	Training - Officers	-225.00	738.61	5,100.00	4,361.39	14.48
100-00-52000-120-240	Emergency Assist Prog-Officers	0.00	58.50	234.00	175.50	25.00
100-00-52000-120-250	Legal Services-Police Dept	0.00	0.00	408.00	408.00	0.00
100-00-52000-120-320	Ammunition	442.00	805.98	2,550.00	1,744.02	31.61
100-00-52000-120-321	FT Officers Protective Cloth	944.43	2,012.95	7,140.00	5,127.05	28.19
100-00-52000-120-322	PT Officers Protective Cloth	0.00	402.00	5,100.00	4,698.00	7.88
100-00-52000-120-323	Physical Exams	503.50	503.50	1,530.00	1,026.50	32.91
100-00-52000-120-324	Fuel	1,570.48	5,432.95	28,560.00	23,127.05	19.02



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100-00-52000-120-326	Telephone & Utilities - Police	644.20	2,383.72	7,776.00	5,392.28	30.65
100-00-52000-120-380	Equipment Repairs/Maintenance	112.65	8,200.85	13,260.00	5,059.15	61.85
100-00-52000-120-410	Salaries & Wages	1,765.56	6,639.58	22,933.00	16,293.42	28.95
100-00-52000-120-411	FICA Tax - Police Clerk	129.36	583.32	1,754.00	1,170.68	33.26
100-00-52000-120-431	Health Ins - Police Clerk	1,302.40	2,627.76	8,055.00	5,427.24	32.62
100-00-52000-120-432	Retirement(WRS) - Police Clerk	119.18	534.83	1,559.00	1,024.17	34.31
100-00-52000-120-434	Employee Assist Prog-PD Clerk	0.00	6.50	26.00	19.50	25.00
100-00-52000-120-437	Mileage - Police Clerk	87.98	87.98	510.00	422.02	17.25
100-00-52000-120-438	Train/Meetings - Police Clerk	0.00	125.00	306.00	181.00	40.85
100-00-52000-120-439	Dues & Memberships - PD Clerk	0.00	0.00	10.00	10.00	0.00
100-00-52000-120-440	OT Wages - Police Clerk	0.00	0.00	345.00	345.00	0.00
100-00-52000-120-441	OT FICA - Police Clerk	0.00	0.00	27.00	27.00	0.00
100-00-52000-120-442	OT Retirement - Police Clerk	0.00	0.00	24.00	24.00	0.00
100-00-52000-120-460	Office Supplies	517.74	1,728.71	4,794.00	3,065.29	36.06
100-00-52000-120-475	Postage & Shipping	11.15	68.97	510.00	441.03	13.52
100-00-52000-120-476	Property Room/Evidence	113.94	258.93	510.00	251.07	50.77
100-00-52000-120-600	PD Licensing Expenses	0.00	112.20	112.00	-0.20	100.18
100-00-52000-120-811	Outlay-Equipment	0.00	0.00	5,000.00	5,000.00	0.00
100-00-52000-120-812	PD Grant Expenditures	0.00	0.00	4,000.00	4,000.00	0.00
100-00-52000-120-815	PD Contracted Services	0.00	0.00	561.00	561.00	0.00
100-00-52000-120-820	Computer Purchase/Software	0.00	0.00	3,060.00	3,060.00	0.00
100-00-52000-120-821	Computer Support/Upgrades	0.00	4,568.58	27,000.00	22,431.42	16.92
100-00-52000-120-822	Computer & Background Cks	0.00	0.00	102.00	102.00	0.00
100-00-52000-120-938	Police Department Insurance	0.00	31,796.31	29,630.00	-2,166.31	107.31
<b>Police Department Expenses</b>		<b>70,341.02</b>	<b>297,952.82</b>	<b>996,188.00</b>	<b>698,235.18</b>	<b>29.91</b>
100-00-52000-201-110	Salaries & Wages	4,136.50	13,673.64	60,000.00	46,326.36	22.79
100-00-52000-201-111	FICA Tax - Fire Department	316.46	1,443.35	4,590.00	3,146.65	31.45
100-00-52000-201-131	Employee Assistance Program	0.00	149.50	1,170.00	1,020.50	12.78
100-00-52000-201-321	Protective Clothing	15.68	13,758.61	15,300.00	1,541.39	89.93
100-00-52000-201-322	Miscellaneous FD Supplies	0.00	115.00	510.00	395.00	22.55
100-00-52000-201-323	Physical Exams	194.75	389.50	1,600.00	1,210.50	24.34
100-00-52000-201-324	Fuel	181.39	655.66	4,080.00	3,424.34	16.07
100-00-52000-201-326	Utilities - Siren	29.34	121.65	412.00	290.35	29.53
100-00-52000-201-327	Radios	0.00	0.00	5,000.00	5,000.00	0.00
100-00-52000-201-328	Disab/Accident Death Policy	0.00	2,758.07	1,665.00	-1,093.07	165.65
100-00-52000-201-329	Mileage - Fire Department	36.23	36.23	204.00	167.77	17.76
100-00-52000-201-330	Phone Reimbursement	160.00	280.00	960.00	680.00	29.17
100-00-52000-201-331	FD Dues & Memberships	0.00	0.00	638.00	638.00	0.00
100-00-52000-201-340	Training/Schooling/Meetings	0.00	72.00	1,020.00	948.00	7.06
100-00-52000-201-350	Office Expenses & Supplies	68.49	78.49	1,020.00	941.51	7.70
100-00-52000-201-380	Equipment Repairs/Maintenance	5,830.07	8,085.15	14,280.00	6,194.85	56.62
100-00-52000-201-383	Field Tools Outlay	0.00	0.00	1,020.00	1,020.00	0.00
100-00-52000-201-938	Fire Department Insurance	0.00	15,019.21	14,694.00	-325.21	102.21
100-00-52000-201-940	FD Grant Matching	0.00	0.00	4,000.00	4,000.00	0.00
<b>Fire Department Expenses</b>		<b>10,968.91</b>	<b>56,636.06</b>	<b>132,163.00</b>	<b>75,526.94</b>	<b>42.85</b>
100-00-52000-300-110	EMS/FR WAGE	1,913.88	4,348.17	12,000.00	7,651.83	36.23
100-00-52000-300-111	FICA Tax - First Responders	146.38	401.89	918.00	516.11	43.78
100-00-52000-301-000	Equipment Supplies/Maintenance	380.55	560.55	3,060.00	2,499.45	18.32
100-00-52000-301-340	Training/Schooling/Add'l Mtgs	317.00	633.00	1,500.00	867.00	42.20

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100-00-52000-301-350	Supplies, Mileage & Expenses	396.90	1,616.27	2,040.00	423.73	79.23
100-00-52000-301-811	Outlay-Equipment	0.00	0.00	1,500.00	1,500.00	0.00
<b>First Responders Expenses</b>		<b>3,154.71</b>	<b>7,559.88</b>	<b>21,018.00</b>	<b>13,458.12</b>	<b>35.97</b>
100-00-52000-310-210	Outside Services	3,300.00	3,300.00	11,913.00	8,613.00	27.70
100-00-52000-310-329	Service/Standby Fee	0.00	37,209.37	41,731.00	4,521.63	89.16
<b>Ambulance Expenses</b>		<b>3,300.00</b>	<b>40,509.37</b>	<b>53,644.00</b>	<b>13,134.63</b>	<b>75.52</b>
100-00-52000-400-110	Salaries & Wages	399.28	1,892.38	14,252.00	12,359.62	13.28
100-00-52000-400-130	Retirement (WRS)	26.96	182.19	970.00	787.81	18.78
100-00-52000-400-131	Health Insurance	119.32	864.26	4,046.00	3,181.74	21.36
100-00-52000-400-134	FICA-Building Inspector	27.82	169.39	1,091.00	921.61	15.53
100-00-52000-400-250	Contracted Inspector Services	3,363.75	4,764.50	25,000.00	20,235.50	19.06
100-00-52000-400-352	Administrative Books, Codes	0.00	1,654.94	1,061.00	-593.94	155.98
100-00-52000-400-353	House Numbers	0.00	0.00	500.00	500.00	0.00
<b>Building Inspector Expenses</b>		<b>3,937.13</b>	<b>9,527.66</b>	<b>46,920.00</b>	<b>37,392.34</b>	<b>20.31</b>
100-00-52800-100-000	PFC Wages	0.00	-195.25	1,500.00	1,695.25	-13.02
100-00-52800-100-010	PFC FICA Tax	0.00	105.19	115.00	9.81	91.47
100-00-52800-100-100	PFC Clerk Salaries & Wages	216.20	813.04	2,808.00	1,994.96	28.95
100-00-52800-100-111	PFC Clerk FICA Tax	15.84	71.42	215.00	143.58	33.22
100-00-52800-100-130	Health Insurance-PFC Clerk	159.46	321.72	987.00	665.28	32.60
100-00-52800-100-131	PFC Clerk Retirement	14.60	65.52	191.00	125.48	34.30
100-00-52800-100-321	PFC Postage	4.50	8.65	51.00	42.35	16.96
100-00-52800-100-330	Mileage - Police & Fire Comm.	0.00	0.00	102.00	102.00	0.00
100-00-52800-100-340	PFC Training/Schooling	140.00	140.00	255.00	115.00	54.90
100-00-52800-100-354	Materials & Supplies	0.00	0.79	51.00	50.21	1.55
<b>Police &amp; Fire Commission</b>		<b>550.60</b>	<b>1,331.08</b>	<b>6,275.00</b>	<b>4,943.92</b>	<b>21.21</b>
100-00-53000-301-000	Stormwater Permit Requirements	0.00	0.00	1,020.00	1,020.00	0.00
100-00-53000-302-110	Salaries & Wages - PW Director	1,805.54	6,777.01	24,798.00	18,020.99	27.33
100-00-53000-302-111	FICA Tax - PW Director	137.84	620.28	1,897.00	1,276.72	32.70
100-00-53000-302-130	Health Insurance - PW Director	451.55	833.75	7,852.00	7,018.25	10.62
100-00-53000-302-131	EAP Fringe - PW Director	0.00	6.50	26.00	19.50	25.00
100-00-53000-302-132	Retirement (WRS) - PW Director	121.56	547.02	1,686.00	1,138.98	32.44
100-00-53000-302-322	Phone Expense - PW Director	80.00	160.00	480.00	320.00	33.33
100-00-53000-302-330	Mileage - Public Works	0.00	0.00	1,530.00	1,530.00	0.00
100-00-53000-302-340	Schooling, Training	0.00	0.00	2,550.00	2,550.00	0.00
100-00-53000-311-110	Salaries & Wages	21,732.63	83,802.05	239,892.00	156,089.95	34.93
100-00-53000-311-111	Wages-Part Time	201.22	1,621.04	8,145.00	6,523.96	19.90
100-00-53000-311-113	FICA Part Time	15.40	184.65	624.00	439.35	29.59
100-00-53000-311-114	Public Works Crew OT	315.00	6,618.36	15,558.00	8,939.64	42.54
100-00-53000-311-115	Public Works Crew OT FICA	23.26	596.63	1,191.00	594.37	50.09
100-00-53000-311-116	Public Works Crew OT Retirement	21.28	533.99	1,058.00	524.01	50.47
100-00-53000-311-130	PW Employees Physicals	0.00	100.00	306.00	206.00	32.68
100-00-53000-311-131	Health Insurance	12,165.64	24,424.92	72,335.00	47,910.08	33.77
100-00-53000-311-132	Retirement - PW Crew Gen/Call	1,466.93	6,811.96	16,312.00	9,500.04	41.76
100-00-53000-311-134	SS FICA - PW Crew Gen/Call	1,603.05	7,488.81	18,353.00	10,864.19	40.80
100-00-53000-311-137	PW Crew EAP Fringe	0.00	32.50	130.00	97.50	25.00
100-00-53000-311-340	Workshops	0.00	0.00	510.00	510.00	0.00

Account Number		2020 April	2020 Actual 04/30/2020	2020 Budget	Budget Status	% of Budget
100-00-53000-311-342	Salt/Brine	0.00	98,105.45	261,120.00	163,014.55	37.57
100-00-53000-311-343	Dust Control	0.00	0.00	1,100.00	1,100.00	0.00
100-00-53000-311-344	Patching Material-Asphalt	0.00	0.00	60,000.00	60,000.00	0.00
100-00-53000-311-345	Seal Coating	0.00	0.00	205,000.00	205,000.00	0.00
100-00-53000-311-346	Crackfilling	0.00	0.00	40,000.00	40,000.00	0.00
100-00-53000-311-347	Pavement Marking	0.00	0.00	8,000.00	8,000.00	0.00
100-00-53000-311-348	Gravel & Road Base	0.00	0.00	40,000.00	40,000.00	0.00
100-00-53000-311-349	Capital - Road Improvements	0.00	0.00	11,000.00	11,000.00	0.00
100-00-53000-311-357	Culverts	0.00	0.00	9,129.00	9,129.00	0.00
100-00-53000-311-358	Road Signs	0.00	309.00	4,080.00	3,771.00	7.57
100-00-53000-311-359	Bridge Inspections	0.00	130.00	2,500.00	2,370.00	5.20
100-00-53000-311-360	Storm Water	0.00	3,293.75	2,040.00	-1,253.75	161.46
100-00-53000-311-380	Equipment Repairs	1,511.36	9,265.02	45,900.00	36,634.98	20.19
100-00-53000-311-381	Traffic Signal Maintenance	0.00	3,450.00	3,366.00	-84.00	102.50
100-00-53000-311-382	Traffic Signal Major Repairs	0.00	2,161.90	3,060.00	898.10	70.65
100-00-53000-311-384	Gas & Oil	4,250.84	13,705.96	45,900.00	32,194.04	29.86
100-00-53000-311-385	Tires	0.00	1,700.00	5,100.00	3,400.00	33.33
100-00-53000-311-814	Equipment Rental Fees	0.00	0.00	51,000.00	51,000.00	0.00
100-00-53000-311-815	PW Non-Recurring Oper Expense	0.00	2,720.00	0.00	-2,720.00	0.00
100-00-53000-312-326	Garage Utilities	1,042.90	4,278.93	12,360.00	8,081.07	34.62
100-00-53000-312-329	Uniforms & Safety Equipment	114.72	1,358.10	6,120.00	4,761.90	22.19
100-00-53000-312-354	Office Supplies	0.00	0.00	153.00	153.00	0.00
100-00-53000-312-355	Winter Maint-Plow Blades ETC	0.00	119.65	7,140.00	7,020.35	1.68
100-00-53000-312-356	Winter Damage-Mailboxes	0.00	109.96	255.00	145.04	43.12
100-00-53000-314-320	Garage Supplies & Expenses	1,548.40	2,692.42	10,200.00	7,507.58	26.40
100-00-53000-314-422	Weather Sirens	0.00	0.00	1,020.00	1,020.00	0.00
100-00-53000-315-420	Street Lighting	3,983.79	12,926.92	48,960.00	36,033.08	26.40
100-00-53000-938-000	Public Works Insurance	0.00	25,795.53	25,179.00	-616.53	102.45
<b>Public Works</b>		<b>52,592.91</b>	<b>323,282.06</b>	<b>1,325,935.00</b>	<b>1,002,652.94</b>	<b>24.38</b>
100-00-53000-620-315	Recycling Expenses	8,167.50	24,496.56	97,440.00	72,943.44	25.14
100-00-53000-620-320	Solid Waste Collection Expense	19,371.95	56,440.71	227,578.00	171,137.29	24.80
<b>Garbage &amp; Recycling Collection</b>		<b>27,539.45</b>	<b>80,937.27</b>	<b>325,018.00</b>	<b>244,080.73</b>	<b>24.90</b>
100-00-54110-210-000	Animal Control-Non-Dog	0.00	1,295.00	1,295.00	0.00	100.00
<b>Health and Human Services</b>		<b>0.00</b>	<b>1,295.00</b>	<b>1,295.00</b>	<b>0.00</b>	<b>100.00</b>
100-00-55000-200-040	Salary & Wages - CDD/ZA	227.28	854.05	3,129.00	2,274.95	27.29
100-00-55000-200-041	FICA Tax - CDD/ZA	16.19	70.46	240.00	169.54	29.36
100-00-55000-200-042	Retirement (WRS) - CDD/ZA	15.34	69.03	213.00	143.97	32.41
100-00-55000-200-043	Health Insurance - CDD/ZA	36.50	161.29	358.00	196.71	45.05
100-00-55000-200-045	Salary & Wages - Plan Tech	860.00	1,033.26	2,225.00	1,191.74	46.44
100-00-55000-200-046	FICA Tax - Plan Tech	58.14	75.59	171.00	95.41	44.20
100-00-55000-200-047	Retirement - Plan Tech	58.06	78.36	151.00	72.64	51.89
100-00-55000-200-048	Health Insurance - Plan Tech	16.37	140.39	738.00	597.61	19.02
100-00-55000-200-080	PW Crew - Salary & Wages	0.00	0.00	10,904.00	10,904.00	0.00
100-00-55000-200-081	PW Crew - FICA	0.00	0.00	834.00	834.00	0.00
100-00-55000-200-082	Retirement - PW Crew	0.00	0.00	742.00	742.00	0.00
100-00-55000-200-083	Health Insurance - PW Crew	0.00	0.00	3,288.00	3,288.00	0.00
100-00-55000-200-112	Parks Worker Salaries	0.00	0.00	50,406.00	50,406.00	0.00
100-00-55000-200-115	Parks Dept FICA Taxes	0.00	0.00	3,857.00	3,857.00	0.00

Account Number		2020	2020	2020	Budget	% of
		April	Actual 04/30/2020	Budget	Status	Budget
100-00-55000-200-116	Parks Schooling, Training	0.00	0.00	102.00	102.00	0.00
100-00-55000-200-140	Physicals	0.00	0.00	100.00	100.00	0.00
100-00-55000-200-326	Utilities	92.94	685.52	3,708.00	3,022.48	18.49
100-00-55000-200-327	Portable Restroom/Wash Station	0.00	0.00	3,570.00	3,570.00	0.00
100-00-55000-200-329	Uniforms & Safety Equipment	0.00	0.00	306.00	306.00	0.00
100-00-55000-200-355	Gas & Oil	0.00	0.00	3,060.00	3,060.00	0.00
100-00-55000-200-361	Maintenance Supplies	0.00	0.00	1,020.00	1,020.00	0.00
100-00-55000-200-380	Equipment Repairs	0.00	0.00	2,500.00	2,500.00	0.00
100-00-55000-200-382	Capital Outlay - Equip/Imp	0.00	8,439.00	6,000.00	-2,439.00	140.65
100-00-55000-200-383	Maintenance-Sunset Park	0.00	0.00	1,600.00	1,600.00	0.00
100-00-55000-200-384	Maintenance-Seville Park	0.00	0.00	625.00	625.00	0.00
100-00-55000-200-385	Maintenance-Norm Plaza Park	0.00	0.00	600.00	600.00	0.00
100-00-55000-200-386	Maintenance-General	0.00	0.00	816.00	816.00	0.00
100-00-55000-200-387	Maintenance-Gooding Park	0.00	0.00	1,840.00	1,840.00	0.00
100-00-55000-200-388	Maintenance-Municipal Park	0.00	0.00	1,750.00	1,750.00	0.00
100-00-55000-200-395	Maintenance Soccer Fields	0.00	0.00	2,300.00	2,300.00	0.00
100-00-55000-200-397	Maintenance - Friendship Park	0.00	0.00	2,100.00	2,100.00	0.00
100-00-55000-200-400	Parks -Other Projects	0.00	0.00	5,000.00	5,000.00	0.00
100-00-55000-210-000	Forestry	0.00	0.00	5,000.00	5,000.00	0.00
100-00-55000-938-000	Parks Insurance	0.00	4,785.77	4,942.00	156.23	96.84
<b>Park Department Accounts</b>		<b>1,380.82</b>	<b>16,392.72</b>	<b>124,195.00</b>	<b>107,802.28</b>	<b>13.20</b>
<b>Total Expenses</b>		<b>238,517.59</b>	<b>1,062,526.82</b>	<b>3,803,278.00</b>	<b>2,740,751.18</b>	<b>27.94</b>
<b>Net Totals</b>		<b>-238,517.59</b>	<b>-1,062,526.82</b>	<b>-3,803,278.00</b>	<b>-2,740,751.18</b>	<b>27.94</b>



Budget Comparison - Detail  
Municipal Court Net

Account Number		2020 April	2020 Actual 04/30/2020	2020 Budget	Budget Status	% of Budget
221-00-45100-200-100	MUNICIPAL COURT REVENUE	664.45	4,725.10	11,800.00	-7,074.90	40.04
221-00-45100-300-100	MUNICIPAL COURT COST SHARE	0.00	0.00	31,890.00	-31,890.00	0.00
<b>Municipal Court Revenue</b>		<b>664.45</b>	<b>4,725.10</b>	<b>43,690.00</b>	<b>-38,964.90</b>	<b>10.82</b>
<b>Total Revenues</b>		<b>664.45</b>	<b>4,725.10</b>	<b>43,690.00</b>	<b>-38,964.90</b>	<b>10.82</b>

Budget Comparison - Detail  
Municipal Court Net

Account Number		2020	2020	2020	Budget Status	% of Budget
		April	Actual 04/30/2020	Budget		
221-00-51200-100-110	Judge's Salaries & Wages	458.33	1,309.91	5,500.00	4,190.09	23.82
221-00-51200-100-111	Judge FICA Tax	35.07	140.28	421.00	280.72	33.32
221-00-51200-100-320	Court Expense - Bonding	0.00	0.00	152.00	152.00	0.00
221-00-51200-100-334	Interpreter/Substitute Judge	0.00	0.00	150.00	150.00	0.00
221-00-51200-100-354	Material & Supplies	146.81	623.31	2,142.00	1,518.69	29.10
221-00-51200-100-480	Computer Program Support	0.00	950.00	1,800.00	850.00	52.78
221-00-51250-100-000	Salaries & Wages - Court Clerk	1,621.44	6,097.60	21,061.00	14,963.40	28.95
221-00-51250-110-111	FICA Tax - Court Clerk	118.80	535.70	1,612.00	1,076.30	33.23
221-00-51250-130-000	Health Insurance - Court Clerk	1,196.08	2,413.23	7,397.00	4,983.77	32.62
221-00-51250-132-000	Retirement (WRS) - Court Clerk	109.44	491.15	1,433.00	941.85	34.27
221-00-51252-330-000	Mileage - Court Clerk	0.00	0.00	179.00	179.00	0.00
221-00-51252-340-000	Training/School/Meetings - All	0.00	909.00	1,665.00	756.00	54.59
221-00-51252-938-000	Prop & Liability Insurance	0.00	195.62	178.00	-17.62	109.90
<b>Municipal Court Expenses</b>		<b>3,685.97</b>	<b>13,665.80</b>	<b>43,690.00</b>	<b>30,024.20</b>	<b>31.28</b>
<b>Total Expenses</b>		<b>3,685.97</b>	<b>13,665.80</b>	<b>43,690.00</b>	<b>30,024.20</b>	<b>31.28</b>
<b>Net Totals</b>		<b>-3,021.52</b>	<b>-8,940.70</b>	<b>0.00</b>	<b>8,940.70</b>	

**Village of Kronenwetter - Park Fund (250)**  
**Revenue and Expenditure Summary**  
**April 30, 2020**

	<b>Current Actual</b>	<b>Year-to-Date Actual</b>	<b>Adopted 2020 Budget</b>	<b>% of Budget Incurred To Date</b>	<b>Projected Year-End Results</b>
<b>REVENUES</b>					
Property Taxes	-	-	-	n/a	-
Transportation Grants	-	136,638	437,136	31.26%	437,136
Other local grants	-	280,729	-	n/a	-
Park Dedication Fee	-	-	-	n/a	-
Other (interest)	411	1,319	-	n/a	-
Transfer from TID #2	-	-	-	n/a	-
<b>Total Revenues</b>	<b>411</b>	<b>418,685</b>	<b>437,136</b>	95.78%	<b>437,136</b>
<b>EXPENDITURES</b>					
51 Bike/Ped Path Outlay	360	(202,782)	1,493	-13582.20%	(202,782)
51 Bike Path ROW/Acquisition	-	1,500	-	n/a	1,500
51 Bike/Ped Path Outlay- State	-	-	-	n/a	-
<b>Total Expenditures</b>	<b>360</b>	<b>(201,282)</b>	<b>1,493</b>	<b>-13482%</b>	<b>(201,282)</b>
<b>Net Change in Fund Balance</b>	<b>51</b>	<b>619,968</b>	<b>435,643</b>		<b>638,418</b>
Beginning Fund Balance	<u>(837,439)</u>				
Ending Fund Balance	<u><u>(217,471)</u></u>				



**Village of Kronenwetter - Fire Department Donation Fund (260)**  
**Revenue and Expenditure Summary**  
**April 30, 2020**

	Current Actual	Year-to-Date Actual	Adopted 2020 Budget	% of Budget Incurred To Date	Projected Year-End Results
<b>REVENUES</b>					
Donations	500	14,182	42,900	33%	42,900
Other	17	1,041	351	297%	351
<b>Total Revenues</b>	<b>517</b>	<b>15,223</b>	<b>43,251</b>	<b>35.2%</b>	<b>43,251</b>
<b>EXPENDITURES</b>					
Expenditures-Equip, etc.	2,426	16,636	27,350	60.8%	27,350
Donations	-	-	15,000	0.0%	15,000
<b>Total Expenditures</b>	<b>2,426</b>	<b>16,636</b>	<b>42,350</b>	<b>39.3%</b>	<b>42,350</b>
<b>Net Change in Fund Balance</b>	<b>(1,910)</b>	<b>(1,412)</b>			<b>901</b>

Beginning Fund Balance 25,079  
Ending Fund Balance 23,667

<b>Fund Balance Composition</b>	Beginning Balance	Current Year			Ending Balance
		Revenues	Expenditures	Fund change	
FD Equipment				-	
WI Valley Fair				-	
Raffle				-	
Fall Fest				-	
5K		14,182	1,891	12,291	
Other		913	14,745	(13,832)	
Car show				-	
Interest		128		128	
Total FD Available for Equip	25,079	15,223	16,636	(1,412)	<b>23,667</b>
Food Drive		-	-	-	-
Other		-	-	-	-
<b>Grand Total</b>	<b>25,079</b>	<b>15,223</b>	<b>16,636</b>	<b>(1,412)</b>	<b>23,667</b>

Budget Comparison - Detail  
FD Donation Fund

Account Number		2020 April	2020 Actual 04/30/2020	2020 Budget	Budget Status	% of Budget
260-00-48000-001-000	Interest on Bank Balance	16.54	128.47	351.00	-222.53	36.60
260-00-48000-004-000	FD Donation - WI Valley Fair	0.00	0.00	1,200.00	-1,200.00	0.00
260-00-48000-007-000	FD Donation - 5K Run	500.00	14,182.00	41,200.00	-27,018.00	34.42
260-00-48000-009-000	FD Donation - Other	0.00	913.00	500.00	413.00	182.60
<b>FD Donation Fund Revenue</b>		<b>516.54</b>	<b>15,223.47</b>	<b>43,251.00</b>	<b>-28,027.53</b>	<b>35.20</b>
<b>Total Revenues</b>		<b>516.54</b>	<b>15,223.47</b>	<b>43,251.00</b>	<b>-28,027.53</b>	<b>35.20</b>

Budget Comparison - Detail  
FD Donation Fund

Account Number		2020 April	2020 Actual 04/30/2020	2020 Budget	Budget Status	% of Budget
260-00-55200-000-000	FD Donation Expenditures	750.51	750.51	0.00	-750.51	0.00
260-00-55200-003-000	FD Donation Exp - Equipment	0.00	0.00	4,000.00	4,000.00	0.00
260-00-55200-004-000	FD Donation Exp - WI Val Fair	0.00	0.00	350.00	350.00	0.00
260-00-55200-007-000	FD Donation Exp - 5K Run	1,675.80	1,890.65	16,000.00	14,109.35	11.82
260-00-55200-007-100	Fallen Firefigher's Donations	0.00	0.00	15,000.00	15,000.00	0.00
260-00-55200-900-000	FD Donation Exp - Other	0.00	13,994.80	7,000.00	-6,994.80	199.93
<b>FD Donation Fund Expenses</b>		<b>2,426.31</b>	<b>16,635.96</b>	<b>42,350.00</b>	<b>25,714.04</b>	<b>39.28</b>
<b>Total Expenses</b>		<b>2,426.31</b>	<b>16,635.96</b>	<b>42,350.00</b>	<b>25,714.04</b>	<b>39.28</b>
<b>Net Totals</b>		<b>-1,909.77</b>	<b>-1,412.49</b>	<b>901.00</b>	<b>2,313.49</b>	<b>-156.77</b>

**Village of Kronenwetter - Fire Department 2% Dues Fund (270)**  
**Revenue and Expenditure Summary**  
**April 30, 2020**

	<b>Current Actual</b>	<b>Year-to-Date Actual</b>	<b>Adopted 2020 Budget</b>	<b>% of Budget Incurred To Date</b>	<b>Projected Year-End Results</b>
<b>REVENUES</b>					
Fire Dues	-	-	24,625	0.0%	24,625
Guenther Fire Dues	-	-	1,113	0.0%	1,113
Other	18	182	355	51.3%	355
<b>Total Revenues</b>	<b>18</b>	<b>182</b>	<b>26,093</b>	<b>0.7%</b>	<b>26,093</b>
<b>EXPENDITURES</b>					
Fire Prevention Supplies	-	-	8,160	0.0%	8,160
Fire Prevention Salaries	45	302	7,989	3.8%	7,989
Fire Tools Outlay	1,734	5,918	8,160	72.5%	8,160
<b>Total Expenditures</b>	<b>1,779</b>	<b>6,220</b>	<b>24,309</b>	<b>25.6%</b>	<b>24,309</b>
<b>Net Change in Fund Balance</b>	<b>(1,761)</b>	<b>(6,038)</b>	<b>1,784</b>		<b>1,784</b>
Beginning Fund Balance	<u>29,680</u>				
Ending Fund Balance	<u><u>23,643</u></u>				

Fund: 270 - 2% Fire Dues Fund

Account Number		2020 April	2020 Actual 04/30/2020	2020 Budget	Budget Status	% of Budget
270-00-43420-000-000	2% Fire Dues	0.00	0.00	24,625.00	-24,625.00	0.00
<b>Intergovernmental Revenues</b>		0.00	0.00	24,625.00	-24,625.00	0.00
270-00-47320-000-000	2% Fire Dues from Guenther	0.00	0.00	1,113.00	-1,113.00	0.00
<b>Inter-Govt Charge for Services</b>		0.00	0.00	1,113.00	-1,113.00	0.00
270-00-48100-000-000	Interest on Investments	18.49	182.24	355.00	-172.76	51.34
<b>Franchise Fee</b>		18.49	182.24	355.00	-172.76	51.34
<b>Total Revenues</b>		18.49	182.24	26,093.00	-25,910.76	0.70

Fund: 270 - 2% Fire Dues Fund

Account Number		2020	2020	2020	Budget Status	% of Budget
		April	Actual 04/30/2020	Budget		
270-00-52200-110-000	Salaries/Wages - Fire Prevent	42.00	247.85	6,000.00	5,752.15	4.13
270-00-52200-111-000	FICA - Fire Prevention	3.21	53.82	459.00	405.18	11.73
270-00-52200-340-000	Training/Schooling/Meetings	0.00	0.00	1,530.00	1,530.00	0.00
270-00-52200-351-000	Fire Prevention Supplies	0.00	0.00	8,160.00	8,160.00	0.00
270-00-52200-811-000	Outlay-Fire Equipment	1,734.00	5,918.15	8,160.00	2,241.85	72.53
=====						
<b>Computer Software and Supplies</b>		1,779.21	6,219.82	24,309.00	18,089.18	25.59
=====						
<b>Total Expenses</b>		1,779.21	6,219.82	24,309.00	18,089.18	25.59
=====						
<b>Net Totals</b>		-1,760.72	-6,037.58	1,784.00	7,821.58	-338.43

**Village of Kronenwetter - Debt Service Fund  
Revenue and Expenditure Summary  
April 30, 2020**

	Current Actual	Year-to-Date Actual	Adopted 2020 Budget	% of Budget Incurred To Date	Projected Year-End Results
<b><u>Sources</u></b>					
Taxes	-	1,162,002	1,162,002	100.00%	1,162,002
Special Assessment Principal	-	69,326	9,264	748.34%	9,264
State Shared Taxes- Weston 4	-	-	-	na	-
Special Assessment Interest/Interest	1,210	7,695	2,540	302.96%	2,540
Transfer from General Fund	-	-	-	na	-
Transfer from Water Utility	-	-	-	na	-
Transfer from Sewer Utility	-	-	-	na	-
Loan Proceeds	-	-	-	na	-
<b>Total Sources</b>	<b>1,210</b>	<b>1,239,023</b>	<b>1,173,806</b>	<b>105.56%</b>	<b>1,173,806</b>
<b><u>Uses</u></b>					
Refunding Bond Agent Fee	-	-	-	na	-
Bond Issuance Costs	-	-	-	na	-
Principal \$5.1M	-	-	250,000	0.00%	250,000
Principal \$2.38M	-	-	800,000	0.00%	800,000
Principal \$1,125 GO PN	-	-	-	na	-
Interest \$5,100	-	-	150,263	0.00%	150,263
Interest \$1,125 GO PN	-	-	-	na	-
Interest \$2.38	-	-	30,620	0.00%	30,620
Interest \$1.29M GOPN 2018	-	19,350	38,700	50.00%	38,700
<b>Total Uses</b>	<b>-</b>	<b>19,350</b>	<b>1,269,583</b>	<b>1.52%</b>	<b>1,269,583</b>
<b>Net Change in Fund Balance</b>	<b>1,210</b>	<b>1,219,673</b>	<b>(95,777)</b>		<b>(95,777)</b>
Beginning Fund Balance	110,349				
Ending Fund Balance	<u>1,330,023</u>				

**Village of Kronenwetter - Capital Projects Fund (410)**  
**Revenue and Expenditure Summary**  
**April 30, 2020**

	<b>Current Actual</b>	<b>Year-to-Date Actual</b>	<b>Adopted 2020 Budget</b>	<b>% of Budget Incurred To Date</b>	<b>Projected Year-End Results</b>
<b>REVENUES</b>					
Taxes	-	125,361	125,361	100.0%	125,361
Intergovernmental Revenues	-	21,462	19,776	108.5%	19,776
Other	242	832	2,322	35.8%	2,322
<b>Total Revenues</b>	<b>242</b>	<b>147,655</b>	<b>147,459</b>	<b>100.1%</b>	<b>147,459</b>
<b>EXPENDITURES</b>					
Capital Road Improvements	-	600	50,000	1.2%	50,000
Other Capital Projects	-	-	174,000	0.0%	174,000
Other	-	-	-	na	-
<b>Total Expenditures</b>	<b>-</b>	<b>600</b>	<b>224,000</b>	<b>0.3%</b>	<b>-</b>
<b>Net Change in Fund Balance</b>	<b>242</b>	<b>147,055</b>	<b>(76,541)</b>		<b>147,459</b>

Beginning Fund Balance	<u>117,617</u>
Ending Fund Balance	<u><u>264,672</u></u>

Expense Detail:

**Capital Road Improvements:**

	<b>2020 Budget</b>	<b>2020 Actual</b>	<b>Notes:</b>
Martin Road Mill & Overlay	50,000		Engineering

**Other Capital Projects:**

Easement Agreement	-	600	Kronenwetter Dr. Easement Agree
Stormwater Engineering Grant	130,000		
Rollingwood Stormwater Extension	18,000		
Surface/Stormwater Engineering Study	15,000		
Andry's Lane Seal Coat	11,000		
<b>Total</b>	<b>174,000</b>	<b>600</b>	



**Village of Kronenwetter - Tax Increment Districts  
Revenue and Expenditure Summary  
April 30, 2020**

	Current Actual	Year-to-Date Actual	2020 Adopted Budget	% of Budget Incurred To Date	Projected Year-End Results
<b>TID 1</b>	<b>REVENUES</b>				
Tax Settlement Revenue	-	318,154	285,445	111.5%	318,154
State Exempt Computer Aid	-	-	568	0.0%	568
Personal Property State Aid	-	-	2,244	0.0%	2,244
Developer Contributions	-	43,536	44,000	98.9%	44,000
Interest Earned	253	2,438	6,757	36.1%	6,757
Loan Proceeds	-	-	-	na	-
Total Revenues	253	364,128	339,014	107%	371,723
	<b>EXPENDITURES</b>				
Operating	601	2,483	8,425	29.5%	8,425
Debt Service - Principal	-	110,000	125,000	88.0%	125,000
Debt Service - Interest	-	59,534	163,873	36.3%	163,873
Bond Issuance Costs	-	-	201,123	0.0%	201,123
Total Expenditures	601	172,017	498,421	34.5%	498,421
Net TID 1 Revenue (Expense)	(349)	192,110	(159,407)	-120.5%	(159,407)
<b>TID 2</b>	<b>REVENUES</b>				
Tax Settlement Revenue	-	727,516	767,732	94.8%	727,516
State Exempt Computer Aid	-	-	41,800	0.0%	41,800
Developers Contributions	-	-	-	na	-
Personal Property State Aid	-	-	2,495	0.0%	2,495
Miscellaneous Revenue	-	-	436,643	0.0%	436,643
Interest Earned	1,741	9,182	20,668	44.4%	20,668
Land Sales	-	-	100,000	0.0%	100,000
Loan Proceeds	-	-	-	na	-
Total Revenues	1,741	736,698	1,369,338	53.8%	1,369,338
	<b>EXPENDITURES</b>				
Operating	21,304	27,381	1,035,049	2.6%	1,035,049
Debt Service - Principal	-	-	110,000	0.0%	110,000
Debt Service - Interest	-	-	73,287	0.0%	73,287
Bond Issuance Costs	-	-	-	na	-
Total Expenditures	21,304	27,381	1,218,336	2.2%	1,218,336
Net TID 2 Revenue (Expense)	(19,563)	709,316	151,002	469.7%	151,002
<b>TID 3</b>	<b>REVENUES</b>				
Tax Settlement Revenue	-	13,637	12,350	110.4%	13,637
State Exempt Computer Aid	-	-	-	na	-
Personal Property State Aid	-	-	534	0.0%	534
Interest Earned	48	198	237	83.7%	237
Total Revenues	48	13,835	13,121	105.4%	14,408
	<b>EXPENDITURES</b>				
Operating	225	549	1,446	38.0%	1,446
Total Expenditures	225	549	1,446	38.0%	1,446
Net TID 3 Revenue (Expense)	(177)	13,286	11,675	113.8%	12,962
<b>TID 4</b>	<b>REVENUES</b>				
Tax Settlement Revenue	-	93,847	96,994	96.8%	93,847
State Exempt Computer Aid	-	-	675	0.0%	675
Personal Property State Aid	-	-	362	0.0%	362
Developers Contribution	-	16,489	13,000	126.8%	13,000
Interest Earned	171	587	1,160	50.6%	1,160
Land Sales	-	-	65,000	0.0%	65,000
Loan Proceeds	-	-	-	na	-
Total Revenues	171	110,923	177,191	62.6%	174,044
	<b>EXPENDITURES</b>				
Operating	225	549	1,448	37.9%	1,448
Debt Service - Principal	-	-	50,000.00	0.0%	50,000
Debt Service - Interest	-	8,844	44,284.00	20.0%	44,284
Bond Issuance Costs	-	-	-	na	-
Total Expenditures	225	9,393	95,732.00	9.8%	95,732
Net TID 4 Revenue (Expense)	(54)	101,529	81,459.00	124.6%	78,311.75
	TID 1	TID 2	TID 3	TID 4	
beginning balance	494,857	2,169,920	46,825	87,924	
net change	192,110	709,316	13,286	101,529	
ending balance	686,967	2,879,236	60,111	189,453	

Budget Comparison - Detail  
TIF Accounts Revenue

Account Number		2020 April	2020 Actual 04/30/2020	2020 Budget	Budget Status	% of Budget
451-00-41000-001-110	Property Tax Revenue	0.00	318,153.57	285,445.00	32,708.57	111.46
451-00-43000-003-550	State Exempt Computer Aid	0.00	0.00	568.00	-568.00	0.00
451-00-43670-000-000	Personal Property State Aid	0.00	0.00	2,244.00	-2,244.00	0.00
451-00-47400-000-000	Developers Contributions	0.00	43,535.67	44,000.00	-464.33	98.94
451-00-48000-001-000	Interest	252.53	2,438.48	6,757.00	-4,318.52	36.09
<b>TID 1 Revenues</b>		<b>252.53</b>	<b>364,127.72</b>	<b>339,014.00</b>	<b>25,113.72</b>	<b>107.41</b>
452-00-41000-001-110	Property Tax Revenue	0.00	727,515.52	767,732.00	-40,216.48	94.76
452-00-43000-003-550	State Exempt Computer Aid	0.00	0.00	41,800.00	-41,800.00	0.00
452-00-43670-000-000	Personal Property State Aid	0.00	0.00	2,495.00	-2,495.00	0.00
452-00-48000-000-000	Miscellaneous Revenue	0.00	0.00	436,643.00	-436,643.00	0.00
452-00-48000-001-000	Interest	1,740.85	9,182.03	20,668.00	-11,485.97	44.43
452-00-48300-100-000	Land Sales	0.00	0.00	100,000.00	-100,000.00	0.00
<b>TID 2 Revenues</b>		<b>1,740.85</b>	<b>736,697.55</b>	<b>1,369,338.00</b>	<b>-632,640.45</b>	<b>53.80</b>
453-00-41000-001-110	Property Tax Revenue	0.00	13,636.75	12,350.00	1,286.75	110.42
453-00-43670-000-000	Personal Property State Aid	0.00	0.00	534.00	-534.00	0.00
453-00-48000-001-000	Interest	47.93	198.39	237.00	-38.61	83.71
<b>TID 3 Revenues</b>		<b>47.93</b>	<b>13,835.14</b>	<b>13,121.00</b>	<b>714.14</b>	<b>105.44</b>
454-00-41000-001-110	Property Tax Revenue	0.00	93,846.75	96,994.00	-3,147.25	96.76
454-00-43000-003-550	State Exempt Computer Aid	0.00	0.00	675.00	-675.00	0.00
454-00-43670-000-000	Personal Property State Aid	0.00	0.00	362.00	-362.00	0.00
454-00-47400-000-000	Developers Contributions	0.00	16,488.90	13,000.00	3,488.90	126.84
454-00-48000-001-000	Interest	171.10	587.17	1,160.00	-572.83	50.62
454-00-48300-000-000	Land Sales	0.00	0.00	65,000.00	-65,000.00	0.00
<b>TID 4 Revenues</b>		<b>171.10</b>	<b>110,922.82</b>	<b>177,191.00</b>	<b>-66,268.18</b>	<b>62.60</b>
<b>Total Revenues</b>		<b>2,212.41</b>	<b>1,225,583.23</b>	<b>1,898,664.00</b>	<b>-673,080.77</b>	<b>64.55</b>
<b>Net Totals</b>		<b>2,212.41</b>	<b>1,225,583.23</b>	<b>1,898,664.00</b>	<b>673,080.77</b>	<b>64.55</b>

Budget Comparison - Detail  
TIF Accounts Expenses

Account Number		2020 April	2020 Actual 04/30/2020	2020 Budget	Budget Status	% of Budget
451-00-51300-300-001	Legal	150.00	150.00	150.00	0.00	100.00
451-00-51400-460-000	Office Supplies	0.00	0.12	0.00	-0.12	0.00
451-00-51400-463-000	TIF Auditing	0.00	600.00	780.00	180.00	76.92
451-00-51410-302-110	Salaries & Wages	350.56	1,258.23	4,805.00	3,546.77	26.19
451-00-51410-302-111	FICA Taxes	24.58	109.97	368.00	258.03	29.88
451-00-51410-302-130	Health Insurance	52.52	278.26	595.00	316.74	46.77
451-00-51410-302-132	Retirement (WRS)	23.66	108.05	327.00	218.95	33.04
451-00-51410-302-330	Mileage	0.00	48.99	750.00	701.01	6.53
451-00-51500-560-000	RDA Committee Compensation	0.00	-70.41	150.00	220.41	-46.94
451-00-58000-001-100	Debt Service - Principal	0.00	110,000.00	125,000.00	15,000.00	88.00
451-00-58000-001-220	Debt Service - Interest	0.00	59,534.27	163,873.00	104,338.73	36.33
451-00-58000-001-221	Bond Issuance Costs	0.00	0.00	201,123.00	201,123.00	0.00
451-00-58000-001-222	Payment to Refunding Bond Agt	0.00	0.00	500.00	500.00	0.00
<b>TID 1 Expenses</b>		<b>601.32</b>	<b>172,017.48</b>	<b>498,421.00</b>	<b>326,403.52</b>	<b>34.51</b>
452-00-51100-300-001	Engineering	3,952.00	6,077.00	0.00	-6,077.00	0.00
452-00-51300-300-001	Legal	150.00	226.00	30,000.00	29,774.00	0.75
452-00-51350-300-001	Construction	16,299.63	16,299.63	986,500.00	970,200.37	1.65
452-00-51400-460-000	Office Supplies	0.00	0.24	0.00	-0.24	0.00
452-00-51400-463-000	TIF Auditing	0.00	1,200.00	1,560.00	360.00	76.92
452-00-51400-464-000	TIF Consulting	0.00	0.00	3,000.00	3,000.00	0.00
452-00-51410-302-110	Salaries & Wages	701.12	2,515.50	9,611.00	7,095.50	26.17
452-00-51410-302-111	FICA Taxes	49.18	220.07	734.00	513.93	29.98
452-00-51410-302-130	Health Insurance	104.69	528.89	1,190.00	661.11	44.44
452-00-51410-302-132	Retirement (WRS)	47.34	216.18	654.00	437.82	33.06
452-00-51410-302-330	Mileage	0.00	97.98	1,500.00	1,402.02	6.53
452-00-51500-560-000	RDA Committee Compensation	0.00	0.00	300.00	300.00	0.00
452-00-58000-001-100	Debt Service - Principal	0.00	0.00	110,000.00	110,000.00	0.00
452-00-58000-001-220	Debt Service - Interest	0.00	0.00	73,287.00	73,287.00	0.00
<b>TID 2 Expenses</b>		<b>21,303.96</b>	<b>27,381.49</b>	<b>1,218,336.00</b>	<b>1,190,954.51</b>	<b>2.25</b>
453-00-51300-300-001	Legal	150.00	150.00	150.00	0.00	100.00
453-00-51400-460-000	Office Supplies	0.00	0.02	0.00	-0.02	0.00
453-00-51400-463-000	TIF Auditing	0.00	100.00	130.00	30.00	76.92
453-00-51410-302-110	Salaries & Wages	58.42	209.90	800.00	590.10	26.24
453-00-51410-302-111	FICA Taxes	4.11	18.31	62.00	43.69	29.53
453-00-51410-302-130	Health Insurance	8.77	44.85	100.00	55.15	44.85
453-00-51410-302-132	Retirement (WRS)	3.96	18.05	54.00	35.95	33.43
453-00-51410-302-330	Mileage	0.00	8.17	125.00	116.83	6.54
453-00-51500-560-000	RDA Committee Compensation	0.00	0.00	25.00	25.00	0.00
<b>TID 3 Expenses</b>		<b>225.26</b>	<b>549.30</b>	<b>1,446.00</b>	<b>896.70</b>	<b>37.99</b>
454-00-51300-300-001	Legal	150.00	150.00	150.00	0.00	100.00
454-00-51400-460-000	Office Supplies	0.00	0.02	0.00	-0.02	0.00
454-00-51400-463-000	TIF Auditing	0.00	100.00	130.00	30.00	76.92
454-00-51410-302-110	Salaries & Wages	58.42	209.64	800.00	590.36	26.21
454-00-51410-302-111	FICA Taxes	4.11	18.31	62.00	43.69	29.53
454-00-51410-302-130	Health Insurance	8.69	44.69	100.00	55.31	44.69
454-00-51410-302-132	Retirement (WRS)	3.96	18.05	56.00	37.95	32.23
454-00-51410-302-330	Mileage	0.00	8.16	125.00	116.84	6.53
454-00-51500-560-000	RDA Committee Compensation	0.00	0.00	25.00	25.00	0.00

Budget Comparison - Detail  
TIF Accounts Expenses

Account Number		2020 April	2020 Actual 04/30/2020	2020 Budget	Budget Status	% of Budget
454-00-58000-001-100	Debt Service - Principal	0.00	0.00	50,000.00	50,000.00	0.00
454-00-58000-001-220	Debt Service - Interest	0.00	8,844.48	44,284.00	35,439.52	19.97
<b>TID 4 Expenses</b>		<b>225.18</b>	<b>9,393.35</b>	<b>95,732.00</b>	<b>86,338.65</b>	<b>9.81</b>
<b>Total Expenses</b>		<b>22,355.72</b>	<b>209,341.62</b>	<b>1,813,935.00</b>	<b>1,604,593.38</b>	<b>11.54</b>
<b>Net Totals</b>		<b>-22,355.72</b>	<b>-209,341.62</b>	<b>-1,813,935.00</b>	<b>-1,604,593.38</b>	<b>11.54</b>

**Village of Kronenwetter  
Water Utility Fund  
Revenues, Expenses and Change in Net Position  
April 30, 2020**

	Current Actual	Year-to-Date Actual	Adopted 2020 Budget	% of Budget Incurred To Date	Projected Year-End Results
<b><u>Operating Revenues</u></b>					
Charges for Services	61,334	170,377	670,843	25.4%	670,843
Other (Cell Tower Rent)	-	-	28,000	0.0%	28,000
<b>Total Operating Revenues</b>	<b>61,334</b>	<b>170,377</b>	<b>698,843</b>	<b>24.4%</b>	<b>698,843</b>
<b><u>Operating Expenses</u></b>					
Operation and Maintenance	23,306	117,967	431,813	27.3%	431,813
Depreciation	15,500	62,000	189,720	32.7%	189,720
<b>Total Operating Expense</b>	<b>38,806</b>	<b>179,967</b>	<b>621,533</b>	<b>29.0%</b>	<b>621,533</b>
<b><u>Operating Income (Loss)</u></b>	<b>22,528</b>	<b>(9,590)</b>	<b>77,310</b>		<b>77,310.00</b>
<b><u>Nonoperating Revenues (Expenses)</u></b>					
Interest Income and Change in Fair Value	282	2,838	5,576	50.9%	5,576
Interest and Fiscal Charges	-	-	-	na	-
Miscellaneous Revenue	421	1,362	5,000	27.2%	5,000
<b>Total Nonoperating Revenue (Expenses)</b>	<b>703</b>	<b>4,200</b>	<b>10,576</b>		<b>10,576</b>
<b><u>Income (Loss) Before Contributions/Transfers</u></b>	<b>23,231</b>	<b>(5,391)</b>	<b>87,886</b>		<b>87,886</b>
<b><u>Capital contributions/Transfers Out</u></b>					
Capital Contributions	-	-	-	na	-
Transfer-Utility Tax Equivalent	-	-	(170,000)	0.0%	(170,000)
Transfer to Debt Service Fund	-	-	-	na	-
<b>Total Transfer to Debt Service</b>	<b>-</b>	<b>-</b>	<b>(170,000)</b>	<b>0.0%</b>	<b>(170,000)</b>
<b><u>Change in Net Position</u></b>	<b>23,231</b>	<b>(5,391)</b>	<b>(82,114)</b>		<b>(82,114)</b>
<b><u>Other Financial Components</u></b>					
Water Capital Outlay (601-00-18300-xxx-000)	-	-	-	0.0%	-

Budget Comparison - Detail  
Water Utility Net

Account Number		2020	2020	2020	Budget Status	% of Budget
		April	Actual 04/30/2020	Budget		
601-00-41900-000-000	Interest & Dividend Income	281.65	2,837.63	5,576.00	-2,738.37	50.89
601-00-42100-000-000	Misc Non-Operating Income	421.45	1,057.53	5,000.00	-3,942.47	21.15
601-00-46100-461-000	Metered Sales - Residential	39,627.75	109,327.74	442,900.00	-333,572.26	24.68
601-00-46100-461-200	Metered Sales - Commercial	2,681.44	8,068.13	36,050.00	-27,981.87	22.38
601-00-46100-461-300	Metered Sales - Industrial	0.00	2,499.97	14,935.00	-12,435.03	16.74
601-00-46100-462-000	Private Fire Protection	491.31	1,306.37	116,081.00	-114,774.63	1.13
601-00-46100-463-000	Public Fire Protection	12,198.73	33,983.80	2,600.00	31,383.80	1,307.07
601-00-46100-464-000	Metered Sales/Public Authority	16.20	165.71	1,545.00	-1,379.29	10.73
601-00-46100-465-000	Metered Sales - Multifam Resid	6,318.75	15,025.30	53,560.00	-38,534.70	28.05
601-00-46100-470-000	Forfeited Discounts	0.00	0.00	3,172.00	-3,172.00	0.00
601-00-46100-472-000	Cell Tower Rent on Water Tower	0.00	0.00	28,000.00	-28,000.00	0.00
601-00-46100-474-000	Other Water Revenues	0.00	304.41	0.00	304.41	0.00
=====						
	<b>Water Utility Revenue</b>	<b>62,037.28</b>	<b>174,576.59</b>	<b>709,419.00</b>	<b>-534,842.41</b>	<b>24.61</b>
=====						
	<b>Total Revenues</b>	<b>62,037.28</b>	<b>174,576.59</b>	<b>709,419.00</b>	<b>-534,842.41</b>	<b>24.61</b>
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Budget Comparison - Detail  
Water Utility Net

Account Number		2020 April	2020 Actual 04/30/2020	2020 Budget	Budget Status	% of Budget
601-00-53600-403-000	Depreciation Expense - Water	15,500.00	62,000.00	189,720.00	127,720.00	32.68
601-00-53600-408-000	Taxes-Property Tax Equivalent	0.00	0.00	170,000.00	170,000.00	0.00
601-00-53600-620-001	PW Director Wages-Water	270.16	814.64	3,719.00	2,904.36	21.90
601-00-53600-620-002	PW Director FICA-Water	20.66	92.97	285.00	192.03	32.62
601-00-53600-620-003	PW Crew Salaries Water	0.00	0.00	3,598.00	3,598.00	0.00
601-00-53600-620-004	PW Crew FICA Water	0.00	0.00	276.00	276.00	0.00
601-00-53600-620-007	OIC Pumping	3,324.90	9,974.70	34,680.00	24,705.30	28.76
601-00-53600-622-002	WPS Electric	1,619.85	6,731.09	21,630.00	14,898.91	31.12
601-00-53600-622-003	WPS Gas	253.79	1,092.33	2,884.00	1,791.67	37.88
601-00-53600-623-001	Operation Supplies & Expense	0.00	7.64	1,020.00	1,012.36	0.75
601-00-53600-623-002	Telephone Exp-Wellhouse	185.15	447.07	1,173.00	725.93	38.11
601-00-53600-625-001	Maintenance of Pumping Plant	0.00	34,837.30	5,000.00	-29,837.30	696.75
601-00-53600-630-010	Marathon Co Health Lab	55.00	308.00	765.00	457.00	40.26
601-00-53600-630-011	OIC Treatment	554.15	1,662.45	6,168.00	4,505.55	26.95
601-00-53600-631-001	Chemicals	3,344.79	5,922.47	17,000.00	11,077.53	34.84
601-00-53600-632-001	Operation Supplies & Expenses	26.00	78.00	306.00	228.00	25.49
601-00-53600-640-001	PW Director Dist Wages	270.16	1,215.72	3,720.00	2,504.28	32.68
601-00-53600-640-002	PW Director Dist FICA	20.66	92.97	285.00	192.03	32.62
601-00-53600-641-001	Operation Supplies & Expense	0.00	0.00	6,426.00	6,426.00	0.00
601-00-53600-641-002	Water Sampling Expense	0.00	609.85	5,140.00	4,530.15	11.86
601-00-53600-641-003	Capital Outlay Equipment	0.00	0.00	20,000.00	20,000.00	0.00
601-00-53600-650-001	Maint of Distribution Reserv	0.00	0.00	1,000.00	1,000.00	0.00
601-00-53600-650-002	Water Storage	184.72	554.16	1,836.00	1,281.84	30.18
601-00-53600-651-001	Maintenance of Mains	0.00	0.00	5,140.00	5,140.00	0.00
601-00-53600-651-002	PW Crew Salaries Maintenance	0.00	0.00	3,598.00	3,598.00	0.00
601-00-53600-651-003	PW Crew FICA Maintenance	0.00	0.00	276.00	276.00	0.00
601-00-53600-651-004	OIC Mains	3,251.01	9,753.03	32,896.00	23,142.97	29.65
601-00-53600-652-001	Maintenance of Services	0.00	0.00	2,313.00	2,313.00	0.00
601-00-53600-652-002	OIC Service Laterals	554.15	1,662.45	5,757.00	4,094.55	28.88
601-00-53600-653-001	Maintenance of Meters	0.00	0.00	3,598.00	3,598.00	0.00
601-00-53600-654-001	Maintenance of Hydrants	0.00	0.00	4,112.00	4,112.00	0.00
601-00-53600-655-001	Maintenance of Other Plants	0.00	0.00	2,056.00	2,056.00	0.00
601-00-53600-901-005	OIC Meter Reading	923.58	2,770.74	19,727.00	16,956.26	14.05
601-00-53600-902-001	Utility Clerk Wages Billing	302.72	1,138.39	3,952.00	2,813.61	28.81
601-00-53600-902-002	Utility Clerk FICA Billing	21.98	99.22	303.00	203.78	32.75
601-00-53600-903-001	Billing Supplies	114.00	196.50	612.00	415.50	32.11
601-00-53600-903-002	Postage Expense	182.13	892.42	4,284.00	3,391.58	20.83
601-00-53600-903-003	Bank Fees	30.00	73.75	158.00	84.25	46.68
601-00-53600-903-004	Computer Software & Support	0.00	3,212.50	867.00	-2,345.50	370.53
601-00-53600-906-001	PW Director Wages Information	270.16	1,015.18	3,719.00	2,703.82	27.30
601-00-53600-906-002	PW Director FICA Information	20.66	92.97	285.00	192.03	32.62
601-00-53600-906-003	Utility Clerk Wage Information	302.72	1,138.39	3,952.00	2,813.61	28.81
601-00-53600-906-004	Utility Clerk FICA Information	21.98	99.22	303.00	203.78	32.75
601-00-53600-906-007	Consumer Confidence Report	0.00	0.00	1,326.00	1,326.00	0.00
601-00-53600-920-001	Utility Clerk Wages Billing AG	302.72	1,138.39	3,952.00	2,813.61	28.81
601-00-53600-920-002	Utility Clerk FICA Billing AG	21.98	99.22	303.00	203.78	32.75
601-00-53600-920-005	PW Director Wages Billing AG	2,404.06	9,034.15	32,743.00	23,708.85	27.59
601-00-53600-920-006	PW Director FICA Billing AG	168.54	773.28	2,506.00	1,732.72	30.86
601-00-53600-921-001	Office Supply Expense	0.00	576.20	2,040.00	1,463.80	28.25
601-00-53600-921-003	Office Phone Expense	33.94	101.95	434.00	332.05	23.49
601-00-53600-921-004	Copy Expense	0.00	0.00	102.00	102.00	0.00
601-00-53600-921-005	Internet Access	52.49	202.46	357.00	154.54	56.71

Budget Comparison - Detail  
Water Utility Net

Account Number		2020	2020	2020	Budget	% of
		April	Actual 04/30/2020	Budget	Status	Budget
601-00-53600-921-007	Mileage - Water Utility	0.00	0.00	204.00	204.00	0.00
601-00-53600-923-001	Accounting Services	0.00	2,950.00	3,978.00	1,028.00	74.16
601-00-53600-923-002	Engineering Services	0.00	0.00	20,000.00	20,000.00	0.00
601-00-53600-923-004	Legal Services	0.00	0.00	1,020.00	1,020.00	0.00
601-00-53600-923-005	Diggers Hotline	0.00	620.80	663.00	42.20	93.63
601-00-53600-923-006	Operator in Charge	738.87	2,216.61	10,280.00	8,063.39	21.56
601-00-53600-923-007	Inspection Services	0.00	0.00	1,836.00	1,836.00	0.00
601-00-53600-924-001	Insurance Expense	0.00	3,588.80	4,700.00	1,111.20	76.36
601-00-53600-926-001	PW Crew Health Operation	562.04	1,194.32	3,288.00	2,093.68	36.32
601-00-53600-926-002	PW Crew Retirement Operation	0.00	0.00	742.00	742.00	0.00
601-00-53600-926-003	Utility Clerk Health Operation	1,063.17	2,145.07	6,576.00	4,430.93	32.62
601-00-53600-926-004	Utility Clerk Retire Operation	81.76	366.92	1,075.00	708.08	34.13
601-00-53600-926-005	Utility Clerk EAP Operation	0.00	3.25	12.00	8.75	27.08
601-00-53600-926-007	PW Director Health Operation	900.85	2,705.50	10,922.00	8,216.50	24.77
601-00-53600-926-008	PW Director Retire Operation	235.24	1,058.46	3,239.00	2,180.54	32.68
601-00-53600-928-001	Regulatory Commission Exp	0.00	0.00	60,000.00	60,000.00	0.00
601-00-53600-930-001	PW Crew Wages Misc	0.00	0.00	3,707.00	3,707.00	0.00
601-00-53600-930-002	PW Crew FICA Misc	0.00	0.00	282.00	282.00	0.00
601-00-53600-930-003	Utility Clerk Wages Misc	302.72	1,138.39	3,952.00	2,813.61	28.81
601-00-53600-930-004	Utility Clerk FICA Misc	21.98	99.22	301.00	201.78	32.96
601-00-53600-930-005	PW Director Wages Misc	270.16	1,015.18	3,719.00	2,703.82	27.30
601-00-53600-930-006	PW Director FICA Misc	20.66	92.97	283.00	190.03	32.85
601-00-53600-930-009	Education/Seminars Expense	0.00	260.00	700.00	440.00	37.14
601-00-53600-930-010	Marathon Co Health Wells	0.00	0.00	2,500.00	2,500.00	0.00
601-00-53600-930-011	OIC Garden Wells	0.00	0.00	9,252.00	9,252.00	0.00
<b>Water Utility Expenses</b>		<b>38,806.26</b>	<b>179,967.26</b>	<b>791,533.00</b>	<b>611,565.74</b>	<b>22.74</b>
<b>Total Expenses</b>		<b>38,806.26</b>	<b>179,967.26</b>	<b>791,533.00</b>	<b>611,565.74</b>	<b>22.74</b>
<b>Net Totals</b>		<b>23,231.02</b>	<b>-5,390.67</b>	<b>-82,114.00</b>	<b>-76,723.33</b>	<b>6.56</b>



**Village of Kronenwetter  
Sewer Utility Fund  
Revenues, Expenses and Change in Net Position  
April 30, 2020**

	Current Actual	Year-to-Date Actual	2020 Adopted Budget	% of Budget Incurred To Date	Projected Year-End Results
<b><u>Operating Revenues</u></b>					
Charges for Services	55,609	153,978	613,365	25.1%	613,365
Other	3,500	14,070	15,547	90.5%	15,547
<b>Total Operating Revenues</b>	<b>59,109</b>	<b>168,048</b>	<b>628,912</b>	<b>26.7%</b>	<b>628,912</b>
<b><u>Operating Expenses</u></b>					
Operation and Maintenance	39,555	148,388	514,249	28.9%	514,249
Depreciation	16,575	66,300	219,300	30.2%	219,300
Taxes	339	1,543	4,854	31.8%	4,854
<b>Total Operating Expense</b>	<b>56,469</b>	<b>216,231</b>	<b>738,403</b>	<b>29.3%</b>	<b>738,403</b>
<b><u>Operating Income (Loss)</u></b>	<b>2,640</b>	<b>(48,183)</b>	<b>(109,491)</b>		<b>(109,491)</b>
<b><u>Nonoperating Revenues (Expenses)</u></b>					
Interest Income and Change in Fair Value	512	5,403	11,330	47.7%	11,330
Interest and Fiscal Charges	-	-	-	n/a	-
Miscellaneous Revenue	-	-	-	n/a	-
<b>Total Nonoperating Revenue (Expenses)</b>	<b>512</b>	<b>5,403</b>	<b>11,330</b>		<b>11,330</b>
<b><u>Income (Loss) Before Contributions/Transfers</u></b>	<b>3,152</b>	<b>(42,780)</b>	<b>(98,161)</b>		<b>(98,161)</b>
<b><u>Capital contributions/Transfers Out</u></b>					
Capital Contributions	-	-	-	0.0%	-
Transfer to General Fund	-	-	-	0.0%	-
Transfer to Debt Service Fund	-	-	-	0.0%	-
<b>Total Transfer to Debt Service</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>	<b>-</b>
<b><u>Change in Net Position</u></b>	<b>3,152</b>	<b>(42,780)</b>	<b>(98,161)</b>		<b>(98,161)</b>
<b><u>Other Financial Components</u></b>					
Sewer Capital Outlay (650-00-18400-xxx-000)	-	-	-	n/a	-

Budget Comparison - Detail  
Sewer Utility Net

Account Number		2020 April	2020 Actual 04/30/2020	2020 Budget	Budget Status	% of Budget
650-00-46200-622-001	Metered Sales-Residential	42,069.03	115,830.15	468,650.00	-352,819.85	24.72
650-00-46200-622-002	Metered Sales-Commercial	3,233.65	10,083.65	39,140.00	-29,056.35	25.76
650-00-46200-622-003	Metered Sales-Industrial	0.00	3,243.79	18,540.00	-15,296.21	17.50
650-00-46200-622-005	Metered Sales - Multifam Res	10,284.90	24,418.83	85,490.00	-61,071.17	28.56
650-00-46200-623-000	Metered Sales-Public Auth	21.85	401.96	1,545.00	-1,143.04	26.02
650-00-46200-631-000	Forfeited Discount	0.00	1,069.83	5,547.00	-4,477.17	19.29
650-00-46200-635-000	Other Sewerage Revenue	3,500.00	13,000.00	10,000.00	3,000.00	130.00
650-00-48000-001-100	Interest & Dividend Income	511.79	5,402.86	11,330.00	-5,927.14	47.69
<b>Sewer Utility Revenue</b>		<b>59,621.22</b>	<b>173,451.07</b>	<b>640,242.00</b>	<b>-466,790.93</b>	<b>27.09</b>
<b>Total Revenues</b>		<b>59,621.22</b>	<b>173,451.07</b>	<b>640,242.00</b>	<b>-466,790.93</b>	<b>27.09</b>

Budget Comparison - Detail  
Sewer Utility Net

Account Number	2020 April	2020 Actual 04/30/2020	2020 Budget	Budget Status	% of Budget	
650-00-53560-850-001	PW Crew Salaries & Wages	0.00	0.00	10,904.00	10,904.00	0.00
650-00-53560-850-002	PW Crew FICA	0.00	0.00	834.00	834.00	0.00
650-00-53560-850-004	PW Crew Insurance	562.04	1,194.33	3,288.00	2,093.67	36.32
650-00-53560-850-005	PW Crew Retirement	0.00	0.00	742.00	742.00	0.00
650-00-53560-850-006	Utilities Clerk Salaries/Wages	1,210.88	4,553.59	15,807.00	11,253.41	28.81
650-00-53560-850-007	Utilities Clerk FICA	88.00	397.23	1,210.00	812.77	32.83
650-00-53560-850-008	Utilities Clerk Health Ins	1,063.17	2,145.07	6,576.00	4,430.93	32.62
650-00-53560-850-009	Utilities Clerk Retirement	81.72	366.77	1,076.00	709.23	34.09
650-00-53560-850-010	Utilities Clerk EAP Fringe	0.00	3.25	13.00	9.75	25.00
650-00-53560-850-011	PW Director Salaries & Wages	3,484.74	13,095.05	47,622.00	34,526.95	27.50
650-00-53560-850-012	PW Director FICA	251.22	1,145.35	3,644.00	2,498.65	31.43
650-00-53560-850-013	PW Director Health Insurance	900.85	2,705.49	10,922.00	8,216.51	24.77
650-00-53560-850-014	PW Director Retirement	235.22	1,058.36	3,237.00	2,178.64	32.70
650-00-53650-403-000	Depreciation Expense-Sewer	16,575.00	66,300.00	219,300.00	153,000.00	30.23
650-00-53650-821-001	Wisconsin Public Service-Elec	1,684.21	6,845.37	24,480.00	17,634.63	27.96
650-00-53650-821-002	Wisconsin Public Service-Gas	21.65	73.97	255.00	181.03	29.01
650-00-53650-826-000	Capital Outlay Equipment	0.00	0.00	20,000.00	20,000.00	0.00
650-00-53650-827-001	Operation-Telephone Exp	665.60	1,772.11	5,610.00	3,837.89	31.59
650-00-53650-831-000	Mainten of Collecting System	2,622.98	13,596.99	41,120.00	27,523.01	33.07
650-00-53650-832-000	Maintenance of Stations	4,654.86	27,951.39	56,100.00	28,148.61	49.82
650-00-53650-851-001	Office Supplies Expense	30.00	162.61	500.00	337.39	32.52
650-00-53650-851-002	Postage Expense	182.13	892.42	4,284.00	3,391.58	20.83
650-00-53650-851-003	Office-Phone Expense	33.94	101.95	434.00	332.05	23.49
650-00-53650-851-004	Copy Expense	0.00	0.00	306.00	306.00	0.00
650-00-53650-851-005	Billing Supplies	114.00	196.50	510.00	313.50	38.53
650-00-53650-851-006	Internet Access	52.49	202.46	510.00	307.54	39.70
650-00-53650-852-001	Accounting Services	0.00	3,562.50	5,100.00	1,537.50	69.85
650-00-53650-852-004	Rib Mt Sewerage District	20,292.16	52,882.54	193,800.00	140,917.46	27.29
650-00-53650-852-005	Diggers Hotline	0.00	620.80	1,020.00	399.20	60.86
650-00-53650-852-006	Operator in Charge	738.87	2,216.61	9,252.00	7,035.39	23.96
650-00-53650-852-008	Pipeline Newsletter	0.00	0.00	510.00	510.00	0.00
650-00-53650-852-010	Meter Reading Share	923.58	2,770.74	19,890.00	17,119.26	13.93
650-00-53650-853-000	Insurance Expense	0.00	9,157.32	1,735.00	-7,422.32	527.80
650-00-53650-856-000	Misc General Expense	0.00	0.00	10,200.00	10,200.00	0.00
650-00-53650-856-001	Education/Seminars Expense	0.00	260.00	510.00	250.00	50.98
650-00-53650-856-002	Mileage - Sewer Utility	0.00	0.00	102.00	102.00	0.00
650-00-53650-857-001	Capital Improvements	0.00	0.00	17,000.00	17,000.00	0.00
=====						
<b>Sewer Utility Expenses</b>	<b>56,469.31</b>	<b>216,230.77</b>	<b>738,403.00</b>	<b>522,172.23</b>	<b>29.28</b>	
=====						
<b>Total Expenses</b>	<b>56,469.31</b>	<b>216,230.77</b>	<b>738,403.00</b>	<b>522,172.23</b>	<b>29.28</b>	
=====						
<b>Net Totals</b>	<b>3,151.91</b>	<b>-42,779.70</b>	<b>-98,161.00</b>	<b>-55,381.30</b>	<b>43.58</b>	

**Village of Kronenwetter - Equipment Fund (750)**  
**Revenue and Expenditure Summary**  
**April 30, 2020**

	Current Actual	Year-to-Date Actual	Adopted 2020 Budget	% of Budget Incurred To Date	Projected Year-End Results
<b>REVENUES</b>					
Tax Revenues	-	100,000	100,000	100.00%	100,000
Interest on Bank Balance	135	3,399	6,941	48.97%	6,941
Sale of Equipment			-	na	-
<b>Total Revenues</b>	<b>135</b>	<b>103,399</b>	<b>106,941</b>	96.69%	<b>106,941</b>
<b>EXPENDITURES</b>					
Equipment Purchases	-	43,776	259,550	16.87%	259,550
<b>Total Expenditures</b>	<b>-</b>	<b>43,776</b>	<b>259,550</b>	<b>16.9%</b>	<b>259,550</b>
<b>Net Change in Fund Balance</b>	<b>135</b>	<b>59,624</b>	<b>(152,609)</b>		<b>(152,609)</b>

Beginning Fund Balance	<u>512,226</u>
Ending Fund Balance	<u><u>571,850</u></u>

Expense Detail:	<b>2020 Budget</b>	<b>2020 Actual</b>	<b>Notes:</b>
Police Department Cruiser Pkg	39,550		
Replacement Mower	50,000		
FD Rescue & Brush truck	170,000	43,776	2019 Ford Super Duty F-550
<b>Total</b>	<b>259,550</b>	<b>43,776</b>	

Total

**Village of Kronenwetter  
2020 Non-Recurring Operating Expenditures  
April 30, 2020**

	<b>Budget</b>	<b>Spent to Date</b>	<b>Variance</b>
<b>Annual Budget</b>	<b>17,700</b>	<b>799</b>	<b>16,901</b>
<b>Approved Expenditures:</b>			
Cloud-based Server, Email Exchange Services (2019)		-	-
Camera system (2019)		-	-
FD Garage Door Energy efficiency upgrades (2019)		-	-
Board room 2nd screen replacement (2020)	4,000	-	<b>4,000</b>
Community room table, chair replacement x18 (2020)	1,000	-	<b>1,000</b>
Reconfiguration & Painting Main office (2020)	4,000	-	<b>4,000</b>
Installation of a separate general gov network firewall (2020)	1,200	-	<b>1,200</b>
Replacement of HVAC PC & management software (2020)	3,500	-	<b>3,500</b>
Replacement of two Cisco wireless pts (2020)	2,000	-	<b>2,000</b>
Replacement of Plotter (2020)	2,000	-	<b>2,000</b>
<b>Approved Total:</b>	<b>17,700</b>	<b>-</b>	<b>17,700</b>
<b>Unapproved Expenditure:</b>			
Parts and Repair of Plotter	-	799	<b>(799)</b>
<b>Total</b>	<b>17,700</b>	<b>799</b>	<b>16,901</b>

## River Valley Pooled Checking

## ALL Receipts

Posted From: 4/01/2020 From Account:  
Thru: 4/30/2020 Thru Account:

## Amount

Total Revenue from Fund # 100 - General Fund	237,757.27
Total Revenue from Fund # 221 - Municipal Court Fund	3,960.95
Total Revenue from Fund # 250 - Park Fund	362.22
Total Revenue from Fund # 260 - Fire Department Donation Fund	505.33
Total Revenue from Fund # 350 - Debt Service Fund	1,018.13
Total Revenue from Fund # 410 - Capital Projects Fund	219.21
Total Revenue from Fund # 451 - Tax Increment District 1	76.73
Total Revenue from Fund # 452 - Tax Increment District 2	115.33
Total Revenue from Fund # 453 - Tax Increment District 3	21.88
Total Revenue from Fund # 454 - Tax Increment District 4	63.07
Total Revenue from Fund # 601 - Water Utility	55,150.20
Total Revenue from Fund # 650 - Sewer Utility	49,231.08
Total Revenue from Fund # 750 - Internal Equipment Replacement	98.45
Total Revenue from all Funds	348,579.85

5/14/2020 2:09 PM

Account Aged - Quick Report  
All Accounts - By Account Nbr  
Receivable' as of 04/30/2020

Page: 3  
MISC

From: Account Nbr: Group Code: Service Type:  
Thru:

Number of Accounts: 54

Totals	<u>0 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>&gt; 90</u>	<u>Total</u>
Ambulance	0.00	0.00	0.00	6,636.90	6,636.90
Assess w/okwu	225.00	0.00	0.00	0.00	225.00
Assess w/kwu	805.00	210.35	0.00	0.00	1,015.35
Fee	0.30	0.30	30.00	0.00	30.60
Fire Call	0.00	0.00	0.00	1,394.87	1,394.87
Garbage	83.64	0.00	105.06	0.00	188.70
Per Prop Tax	0.00	0.00	0.00	348.59	348.59
Water Charge	0.16	0.16	0.16	18.40	18.88
Water Haul	1.65	1.65	1.65	188.10	193.05
	=====	=====	=====	=====	=====
	1,115.75	212.46	136.87	8,586.86	10,051.94

Check Date From: 4/01/2020  
Thru: 4/30/2020

From Dept:  
Thru Dept:

Total Checks: 96 Pay Periods: 1/01/2020 Thru: 4/18/2020  
(Male: 73 Female: 23)

Earnings:

Regular Pay	116,811.72	4,495.25	Hours
Overtime Pay	1,964.98	46.50	Hours
Shift Pay	753.12	651.75	Hours
FTO PAYOUT	1,852.20		
FTO PAYOUT (WRS)	1,084.77		
IMPUTED INCOME	3,215.50		
INS OPT OUT	1,750.00		
	-----		
	127,432.29		

Withholdings:

Federal	9,554.66
Social Security	7,341.66
Medicare	1,717.02
Wisconsin	5,528.87
AFLAC-AFTER TAX	149.12
AFLAC-BEFOR TAX	91.44
DEFERRED COMP	1,475.00
DEFRD COMP-ROTH	1,540.00
HEALTH INS B4TX	1,633.88
HSA-B4 TAX	806.00
IMP INC-B4 TAX	3,215.50
PRT TM UNION DU	29.00
UNION DUES	252.00
VISION INS	57.41
WRS.Emplee B4Tx	7,063.34
	-----
	40,454.90

NET PAY 86,977.39

Flexible Time Off:

	<u>Earned</u>	<u>Used</u>
Comp Time	44.64	41.39
FFCA	0.00	306.75
Personal Hours	0.00	23.50



5/14/2020 2:12 PM

Reprint Payroll Register Totals Only  
All Employees

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PAYRL

Check Date From: 4/01/2020  
Thru: 4/30/2020

From Dept:  
Thru Dept:

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Sick Hours	0.00	296.25
Vacation Hours	0.00	108.00
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	44.64	775.89

**Village of Kronenwetter  
Disbursement Register  
4/30/2020**

<b>Check Nbr</b>	<b>Check Date</b>	<b>Payee</b>	<b>Check Amount</b>	<b>Memo</b>
31501	04/02/2020	JOHNSON, CHRISTOPHER	40.00	March Employee Cell Phone Reimbursement
31502	04/02/2020	FIFRICK, RANDY	40.00	March Employee Cell Phone Reimbursement
31503	04/02/2020	BUDNIK, JASON D	40.00	March Employee Cell Phone Reimbursement
31504	04/02/2020	GROD, KRISTOPHER	40.00	March Employee Cell Phone Reimbursement
31505	04/02/2020	DOWNEY, RICHARD	40.00	March Employee Cell Phone Reimbursement
31506	04/02/2020	1st Place Trophy & Engraving	29.45	Invoice # 3364
31507	04/02/2020	AECOM Technical Services Inc.	8,370.02	Invoice#2000246376 & 2000317990
31508	04/02/2020	Associated Appraisal Consultants	1,098.66	Invoice#147611
31509	04/02/2020	Charlie's Hardware	20.84	Document # 13851
31510	04/02/2020	CDW Government	2,169.69	Invoice#XHX2451 & XHJ6988
31511	04/02/2020	Frontier Communications	326.75	WATER/SEWER PHONE
31512	04/02/2020	James M. Fico, PH.D.	350.00	Invoice: 3/24/20 Kronenwetter PoliceDept
31513	04/02/2020	Marathon Technical Services, LLC	18,471.67	Invoice#2706
31514	04/02/2020	Otis Elevator Company	905.16	Invoice: CVW65408420
31515	04/02/2020	Seifert Electric, Inc.	461.23	Invoice: 3832 & 3833
31516	04/02/2020	Superior Chemical Corp	72.97	Invoice: 256541
31517	04/02/2020	Transcendent Technologies	1,349.00	Invoice: m3635
31518	04/02/2020	Wausau Chemical Corp.	763.50	Invoice# INV-304487
31519	04/02/2020	Wisconsin Kenworth	29.07	Invoice#016P137454
31520	04/02/2020	Malbrit Mechanical, Inc.	1,386.64	Invoice# 180839
31521	04/02/2020	Zarnoth Brush Works, Inc	841.50	Invoice: 0179334-IN
31522	04/12/2020	DREW, DIANNE ELLEN	87.98	Employee Mileage Reimbursement
31523	04/12/2020	SHOPE, BENJAMIN	892.59	Reissue Payroll 4/9/2020
31524	04/13/2020	Amazon Capital Services, Inc.	113.94	Invoice #1Y3W-XRL3-LW39
31525	04/13/2020	Aramark	170.40	Invoice #s 1788785826 & 1788791002
31526	04/13/2020	Badgerland Overhead Door, LLC	125.00	Invoice # 18774
31527	04/13/2020	Bauernfeind Technologies, Inc.	450.88	Invoice #s: 102665 & 102756
31528	04/13/2020	Charlie's Hardware	21.52	Document #13925/1
31529	04/13/2020	Complete Office of Wisconsin	103.67	Invoice: 628389, 626425, 627406

Check Nbr	Check Date	Payee	Check Amount	Memo
31530	04/13/2020	Condon Oil Co, Inc.	2,206.46	Account #0009702
31531	04/13/2020	Country Pumpers	160.00	Invoice #9057
31532	04/13/2020	Emergency Medical Products, Inc.	396.90	Invoice #2149501
31533	04/13/2020	WEX Bank-Exxon Mobil	1,531.71	Invoice #64580290
31534	04/13/2020	GPM Southeast	30.20	Invoice #4003124
31535	04/13/2020	Mitch Harris	36.23	Employee Mileage Reimbursement
31536	04/13/2020	Harter's of Fox Valley Disposal	21,065.00	Invoice #0000285025
31537	04/13/2020	Janke General Contractors	16,299.63	Kronenwetter Dr Path Request No. 1
31538	04/13/2020	Jon's Auto Repair	38.75	Invoice #: 135434
31539	04/13/2020	Kronenwetter Water Utility	600.57	Account #002-1185-00
31540	04/13/2020	LEY, EMILY	118.71	Employee Reimbursement
31541	04/13/2020	Menards - Wausau	79.78	Invoice #54329
31542	04/13/2020	Metro Fire Protection, Inc.	38.00	Invoice #43084
31543	04/13/2020	Napa of Mosinee	81.26	Invoice #375237
31544	04/13/2020	Overland Transportation Services	153.50	Invoice #2001917
31545	04/13/2020	Per Mar Security Services	753.96	Invoice # 2258564
31546	04/13/2020	Pomasl Fire Equipment, Inc.	1,734.00	Invoice #81031
31547	04/13/2020	Rib Mountain Glass	436.80	Invoice # 69112
31548	04/13/2020	Seifert Electric, Inc.	750.51	Invoice # 3831
31549	04/13/2020	South Area Fire & Emergency Response	3,300.00	Invoice# 1714
31550	04/13/2020	Sterling Water, Inc.	9.35	Account# 342-00184242-2
31551	04/13/2020	Sternot Auto Repair, Inc	67.43	Invoice #27607
31552	04/13/2020	Time Warner Cable	104.98	Invoice #084912801040120
31553	04/13/2020	WI Department of Justice	10.00	Account# L3714T
31554	04/13/2020	WI State Laboratory of Hygiene	26.00	Invoice #630263
31555	04/20/2020	Amazon Capital Services, Inc.	35.24	Invoice# 17TN-X643-3VHN & 13YM-T4H6PGW9
31556	04/20/2020	Applied Maintenance Supplies	9.75	Invoice# 97146154,97150856, & 29654
31557	04/20/2020	Bear Graphics, Inc	231.86	Invoice# 0845022
31558	04/20/2020	Becher Hoppe Associates, Inc.	360.00	Invoice# 21916
31559	04/20/2020	Carus Corporation	1,792.99	Invoice# SLS 10083091
31560	04/20/2020	Chad Zerkle	125.00	Employee Reimbursement
31561	04/20/2020	Charlie's Hardware	54.75	Invoice# 13470 & 13606
31562	04/20/2020	Condon Oil Co, Inc.	2,015.31	Account# 0009702

Check Nbr	Check Date	Payee	Check Amount	Memo
31563	04/20/2020	Conway Shield	95.50	Invoice# 0456070
31564	04/20/2020	Denyon Homes, Inc.	2,250.00	Occupancy Escrow Refunds
31565	04/20/2020	Forms Specialists Printing, Inc.	477.00	Invoice# 47112 & 47139
31566	04/20/2020	Kwik Trip, LLC	152.47	Account# 267185 & 239164
31567	04/20/2020	Mark Stroik	250.00	Occupancy Escrow Refund
31568	04/20/2020	Marathon County Solid Waste	6,474.45	Account# 11370
31569	04/20/2020	Menards - Wausau	175.39	Invoice# 55149
31570	04/20/2020	Mid-American Research Chemical	237.68	Invoice# 0693210
31571	04/20/2020	Overland Transportation Services	194.75	Invoice# 2000985
31572	04/20/2020	PETER REGER	300.00	Community Room Refund-Cancelled
31573	04/20/2020	Pomp's Tire Service Inc.	23.70	Invoice# 360102599
31574	04/20/2020	Quill Corporation	78.96	Invoice# 6264369
31575	04/20/2020	S.C. Swiderski LLC	2,000.00	Occupancy Escrow Refund
31576	04/20/2020	Secure ID, LLC	13.95	Invoice# 20-1024
31577	04/20/2020	Short Elliott Hendrickson, Inc	3,115.00	Invoice# 384211
31578	04/20/2020	The Uniform Shoppe	39.75	Invoice# 298152
31579	04/20/2020	Village of Weston	3,363.75	Invoice# 12166 & 12167
31580	04/20/2020	Wisconsin Lifting Specialists, Inc.	423.35	Invoice# 20-F1316
31581	04/20/2020	WI Professional Police Association	280.50	Invoice# 6554 & 6980
31582	04/20/2020	Wisconsin Public Service	11,404.76	Invoice# 2927398624 & 2924079373
31583	04/23/2020	AUCUTT, CYNTHIA	819.78	Pay period 03/01/2020 to 04/13/2020
31584	04/23/2020	BRUMMOND, BRADLEY	126.35	Pay period 03/01/2020 to 04/13/2020
31585	04/23/2020	HARTWIG, RANDI	237.84	Pay period 03/01/2020 to 04/13/2020
31586	04/23/2020	SCHAEFER, CYNTHIA	126.35	Pay period 03/01/2020 to 04/13/2020
31587	04/23/2020	SWENSON, KURT	231.34	Pay period 01/01/2020 to 03/31/2020
31588	04/23/2020	TALBERT, LINDA	96.62	Pay period 03/01/2020 to 04/13/2020
31589	04/23/2020	TALLITSCH, KAREN	138.74	Pay period 03/01/2020 to 04/13/2020
31590	04/23/2020	TRASKA, MARIE	94.15	Pay period 03/01/2020 to 04/13/2020
31591	04/23/2020	UDULUTCH, WILLIAM	138.74	Pay period 03/01/2020 to 04/13/2020
31592	04/23/2020	VENTZKE, MARY	720.95	Pay period 03/01/2020 to 04/13/2020
31593	04/23/2020	WALDVOGEL, JULIE	138.74	Pay period 04/07/2020 to 04/13/2020
31594	04/23/2020	ZUNKER, CLARK	517.80	Pay period 03/01/2020 to 04/13/2020
31595	04/23/2020	ZUNKER, MARILYN	116.44	Pay period 03/01/2020 to 04/13/2020

Check Nbr	Check Date	Payee	Check Amount	Memo
31596	04/28/2020	Amazon Capital Services, Inc.	16.93	Invoice# 13J1-WL9W-P113
31597	04/28/2020	AT & T MOBILITY	449.75	Invoice# 287291904849X04152020
31598	04/28/2020	Bear Graphics, Inc	186.39	Invoice# 0845611
31599	04/28/2020	Brooks Tractor Inc.	182.47	Invoice# P16859
31600	04/28/2020	Conway Shield	583.00	Invoice# 0456366 & 0456380
31601	04/28/2020	Emergency Medical Products, Inc.	380.55	Invoice# 215647 & 2155329
31602	04/28/2020	JFTCO Inc.	13.67	Invoice# PIWA0018546
31603	04/28/2020	Marathon County Treasurer's Office	22.00	Invoice# 20040805
31604	04/28/2020	Mark Stroik	250.00	Occupancy Escrow Refund
31605	04/28/2020	North Central Technical College	150.00	Cust#200047995
31606	04/28/2020	North Star Emergency Vehicle Service	3,823.32	Invoice# 2361, 2359, 2367
31607	04/28/2020	Revize, LLC	2,100.00	Invoice# 9751
31608	04/28/2020	Rib Mountain Metro Sewerage District	20,292.16	Invoice# 4/14/2020
31609	04/28/2020	Sun Printing	228.00	Invoice# 111994
31610	04/28/2020	Wausau Hydraulics & Machine, Inc	218.46	Invoice# 85630
31611	04/28/2020	Wisconsin Lifting Specialists, Inc.	305.32	Invoice# 20-F2257 & 20-F2233
31612	04/28/2020	Wolfgram, Gamoke, & Hutchinson	1,702.80	43891
31613	04/28/2020	RACHU, JAROD	26.30	Employee Phone Reimbursement
31614	04/30/2020	American Family Life Assurance Co.	160.48	Invoice# 276341
31615	04/30/2020	JOHNSON, CHRISTOPHER	40.00	Employee Reimbursement
31616	04/30/2020	Denyon Homes, Inc.	750.00	Occupancy Escrow Refund
31617	04/30/2020	Frontier Communications	324.77	WATER/SEWER PHONE
31618	04/30/2020	GPM Southeast	37.49	Invoice# 4078161
31619	04/30/2020	RACHU, JAROD	26.30	Employee Reimbursement
31620	04/30/2020	BUDNIK, JASON D	40.00	Employee Reimbursement
31621	04/30/2020	GROD, KRISTOPHER	40.00	Employee Reimbursement
31622	04/30/2020	Kronenwetter Water Utility	51.25	Account# 003-2810-00
31623	04/30/2020	Marathon County Treasurer's Office	33.00	Invoice# 20041502 & 20042004
31624	04/30/2020	Marathon County Treasurer's Office	608.80	Municipal Court County Share March 2020
31625	04/30/2020	Mark Sickler	100.00	Reservation Cancellation Refund
31626	04/30/2020	Napa of Mosinee	174.00	Invoice# 376617
31627	04/30/2020	North Central Technical College	67.00	Id# 150072388
31628	04/30/2020	Paula Brummond	177.68	Employee Reimbursement

Check Nbr	Check Date	Payee	Check Amount	Memo
31629	04/30/2020	Pomasl Fire Equipment, Inc.	1,945.68	Invoice# 81260, 81249, & 81315
31630	04/30/2020	FIFRICK, RANDY	40.00	Employee Reimbursement
31631	04/30/2020	DOWNEY, RICHARD	40.00	Employee Reimbursement
31632	04/30/2020	State of WI Court Fines & Surcharges	1,533.49	Municipal Court State Share March 2020
31633	04/30/2020	Superior Vision Insurance Plan of WI	64.59	Invoice# May 2020
31634	04/30/2020	Wausau Chemical Corp.	788.30	Invoice# 305244
31635	04/30/2020	WEA Insurance Trust	4,573.46	Account# 32415-001
V12068	04/09/2020	ANDERSON, ADAM M	1,460.73	Pay period 03/22/2020 to 03/31/2020
V12069	04/09/2020	ANDERSON, GARY A	775.58	Pay period 03/22/2020 to 04/04/2020
V12070	04/09/2020	BOESL, STUART D	1,362.14	Pay period 03/22/2020 to 03/31/2020
V12071	04/09/2020	BRUMMOND, PAULA	963.68	Pay period 03/22/2020 to 04/04/2020
V12072	04/09/2020	CVEYKUS, DANIEL T	423.26	Pay period 03/01/2020 to 03/31/2020
V12073	04/09/2020	DIENGER, JASON	1,652.19	Pay period 03/22/2020 to 04/04/2020
V12074	04/09/2020	DOWNEY, RICHARD	2,446.48	Pay period 03/22/2020 to 04/04/2020
V12075	04/09/2020	DREW, DIANNE ELLEN	1,076.18	Pay period 03/22/2020 to 04/04/2020
V12076	04/09/2020	DUNST, DANIEL	1,823.25	Pay period 03/22/2020 to 04/04/2020
V12077	04/09/2020	EIDEN, CHRISTOPHER	323.22	Pay period 03/01/2020 to 03/31/2020
V12078	04/09/2020	FALKOWSKI, CINDRA	1,425.52	Pay period 03/22/2020 to 04/04/2020
V12079	04/09/2020	FIFRICK, RANDY	1,438.55	Pay period 03/22/2020 to 04/04/2020
V12080	04/09/2020	GORSKI, KEVIN	323.22	Pay period 03/01/2020 to 03/31/2020
V12081	04/09/2020	HOLMES, JASON W	323.22	Pay period 03/01/2020 to 03/31/2020
V12082	04/09/2020	JACOBSON, BRADLEY J	1,498.27	Pay period 03/22/2020 to 03/31/2020
V12083	04/09/2020	JOHNSON, CHRISTOPHER	1,670.61	Pay period 03/22/2020 to 04/04/2020
V12084	04/09/2020	KURTZ, RILEY	3,044.17	Pay period 03/22/2020 to 04/04/2020
V12085	04/09/2020	LESNIAK, DANIEL J	253.22	Pay period 03/01/2020 to 03/31/2020
V12086	04/09/2020	LEY, EMILY	1,721.97	Pay period 03/22/2020 to 04/04/2020
V12087	04/09/2020	MACKOWAY, SHEILA	1,017.91	Pay period 03/22/2020 to 04/04/2020
V12088	04/09/2020	MCCASKILL, JOSHUA	308.54	Pay period 03/22/2020 to 04/04/2020
V12089	04/09/2020	MCHUGH, TERRENCE	2,214.71	Pay period 03/22/2020 to 04/04/2020
V12090	04/09/2020	OLSON, COREY	192.29	Pay period 03/22/2020 to 04/04/2020
V12091	04/09/2020	OLSON, DEBRA	265.23	Pay period 03/22/2020 to 04/04/2020
V12092	04/09/2020	RACHU, JAROD	1,226.81	Pay period 03/22/2020 to 04/04/2020
V12093	04/09/2020	SAMPEY, DENNIS	68.32	Pay period 03/08/2020 to 04/04/2020

Check Nbr	Check Date	Payee	Check Amount	Memo
V12094	04/09/2020	SCHLEI, MATTHEW	1,485.13	Pay period 03/22/2020 to 03/31/2020
V12095	04/09/2020	SCHULZ, CHERYL	319.89	Pay period 03/01/2020 to 03/31/2020
V12096	04/09/2020	SEEHAFER, AARON	1,863.25	Pay period 03/22/2020 to 04/04/2020
V12097	04/09/2020	SHOPE, BENJAMIN	(892.59)	Record Returned Payroll 4/9/2020
V12097	04/09/2020	SHOPE, BENJAMIN	892.59	Pay period 03/31/2020 to 04/04/2020
V12098	04/09/2020	SMART, CHRISTOPHER	1,962.55	Pay period 03/22/2020 to 04/04/2020
V12099	04/09/2020	STANKOWSKI, CODY	564.82	Pay period 03/22/2020 to 04/04/2020
V12100	04/09/2020	VOLL, CHRISTOPHER	600.27	Pay period 03/01/2020 to 03/31/2020
V12101	04/09/2020	WALKOWSKI, GARY W	1,042.04	Pay period 03/22/2020 to 03/31/2020
V12102	04/09/2020	WOLFF, BRADLEY	1,527.49	Pay period 03/22/2020 to 04/04/2020
V12103	04/09/2020	XIONG, SOUA	1,626.69	Pay period 03/22/2020 to 04/04/2020
V12104	04/23/2020	ALLCOX, SAMUEL	255.58	Pay period 03/01/2020 to 03/31/2020
V12105	04/23/2020	ANDERSON, ADAM M	1,660.30	Pay period 04/05/2020 to 04/18/2020
V12106	04/23/2020	ANDRYS, JOSEPH	88.28	Pay period 04/13/2020 to 04/18/2020
V12107	04/23/2020	BERNDT, MATTHEW	284.43	Pay period 03/01/2020 to 03/31/2020
V12108	04/23/2020	BOESL, STUART D	1,423.94	Pay period 04/05/2020 to 04/18/2020
V12109	04/23/2020	BORTH, ASHLEY	401.03	Pay period 02/01/2020 to 03/31/2020
V12110	04/23/2020	BORTH, DANIEL	225.58	Pay period 02/01/2020 to 03/31/2020
V12111	04/23/2020	BRUMMOND, PAULA	963.68	Pay period 04/05/2020 to 04/18/2020
V12112	04/23/2020	BUDNIK, JASON D	240.34	Pay period 03/01/2020 to 03/31/2020
V12113	04/23/2020	CARRILLO, MICHAEL A	9.70	Pay period 03/01/2020 to 03/31/2020
V12114	04/23/2020	CHARNESKI, CHRISTOPHER	38.79	Pay period 02/01/2020 to 03/31/2020
V12115	04/23/2020	CHARNESKI, KEIGN	231.34	Pay period 03/01/2020 to 03/31/2020
V12116	04/23/2020	DIENGER, JASON	1,659.37	Pay period 04/05/2020 to 04/18/2020
V12117	04/23/2020	DOWNEY, RICHARD	2,446.48	Pay period 04/05/2020 to 04/18/2020
V12118	04/23/2020	DREW, DIANNE ELLEN	1,076.18	Pay period 04/05/2020 to 04/18/2020
V12119	04/23/2020	DUNST, DANIEL	1,964.62	Pay period 04/05/2020 to 04/18/2020
V12120	04/23/2020	FALKOWSKI, CINDRA	1,439.87	Pay period 04/05/2020 to 04/18/2020
V12121	04/23/2020	FIFRICK, RANDY	1,445.73	Pay period 04/05/2020 to 04/18/2020
V12122	04/23/2020	FUST, CARSON	429.55	Pay period 03/01/2020 to 03/31/2020
V12123	04/23/2020	GLODOWSKI, BRIANNA	209.64	Pay period 03/01/2020 to 03/31/2020
V12124	04/23/2020	GROD, KRISTOPHER	582.45	Pay period 03/01/2020 to 03/31/2020
V12125	04/23/2020	HARRIS, MITCHELL	231.34	Pay period 03/01/2020 to 03/31/2020

Check Nbr	Check Date	Payee	Check Amount	Memo
V12126	04/23/2020	JACOBSON, BRADLEY J	1,581.66	Pay period 04/05/2020 to 04/18/2020
V12127	04/23/2020	JOHNSON, CHRISTOPHER	1,670.61	Pay period 04/05/2020 to 04/18/2020
V12128	04/23/2020	JOLING, DANIEL	97.54	Pay period 02/09/2020 to 02/23/2020
V12129	04/23/2020	KOHN, WILLIAM	315.16	Pay period 03/01/2020 to 03/31/2020
V12130	04/23/2020	LEY, EMILY	1,721.97	Pay period 04/05/2020 to 04/18/2020
V12131	04/23/2020	MACKOWAY, SHEILA	1,017.91	Pay period 04/05/2020 to 04/18/2020
V12132	04/23/2020	MCCASKILL, JOSHUA	308.54	Pay period 04/05/2020 to 04/18/2020
V12133	04/23/2020	MCHUGH, TERRENCE	2,195.48	Pay period 04/05/2020 to 04/18/2020
V12134	04/23/2020	OBRIEN, THERESA	916.90	Pay period 03/01/2020 to 03/31/2020
V12135	04/23/2020	OBRIEN, TIMOTHY	336.61	Pay period 03/01/2020 to 03/31/2020
V12136	04/23/2020	OLSON, COREY	205.55	Pay period 04/05/2020 to 04/18/2020
V12137	04/23/2020	OLSON, DEBRA	288.44	Pay period 04/05/2020 to 04/18/2020
V12138	04/23/2020	RACHU, JAROD	1,226.81	Pay period 04/05/2020 to 04/18/2020
V12139	04/23/2020	SCHLEI, MATTHEW	1,526.28	Pay period 04/05/2020 to 04/18/2020
V12140	04/23/2020	SEEHAFER, AARON	1,994.91	Pay period 04/05/2020 to 04/18/2020
V12141	04/23/2020	SHOPE, BENJAMIN	1,763.28	Pay period 04/05/2020 to 04/18/2020
V12142	04/23/2020	SMART, CHRISTOPHER	2,146.44	Pay period 04/05/2020 to 04/18/2020
V12143	04/23/2020	STANKOWSKI, CODY	814.24	Pay period 04/05/2020 to 04/18/2020
V12144	04/23/2020	TOBOYEK, ANDREW	87.27	Pay period 01/01/2020 to 03/31/2020
V12145	04/23/2020	TOBOYEK, STEVE J	39.81	Pay period 03/01/2020 to 03/31/2020
V12146	04/23/2020	TOBOYEK, STEVEN M.	202.94	Pay period 03/01/2020 to 03/31/2020
V12147	04/23/2020	WALKOWSKI, GARY W	1,083.21	Pay period 04/05/2020 to 04/18/2020
V12148	04/23/2020	WOLFF, BRADLEY	1,545.21	Pay period 04/05/2020 to 04/18/2020
V12149	04/23/2020	XIONG, SOUA	1,691.24	Pay period 04/05/2020 to 04/18/2020
V12150	04/23/2020	ZERKLE, CHAD	203.33	Pay period 02/01/2020 to 03/31/2020
BnkCh	04/30/2020	Incredible Bank	85.00	Record April Account Analysis Charge
BnkMiscChg	04/30/2020	Incredible Bank	25.00	Fee: 2018 bank statements-forestry grant
EFT-CC-0421	04/21/2020	Incredible Bank-Cardmember Service	3,442.07	Confirmation# 2004210808121
ACH-CSH-0406	04/06/2020	Central States Fund	11,240.64	ACH-CSH-0406 Verification #2517
ACH-CSH-0428	04/28/2020	Central States Fund	11,240.64	Employee Health Benefits-Verif. #2544
ACH-FTX-0413	04/13/2020	Federal Tax Deposit	14,061.89	Ack #270050480988465
ACH-FTX-0427	04/27/2020	Federal Tax Deposit	13,610.13	Ack# 270051835511808
ACH-Hart-428	04/28/2020	The Hartford	232.00	Invoice# 923066657614



<b>Check Nbr</b>	<b>Check Date</b>	<b>Payee</b>	<b>Check Amount</b>	<b>Memo</b>
ACH-HSA-0409	04/09/2020	Incredible Bank	3,480.50	HSA Contributions
ACH-HSA-0423	04/23/2020	Incredible Bank	541.00	HSA Contributions
ACH-STX-0427	04/27/2020	WI Department of Revenue	2,796.61	State Tax Withholding-4/1/2020-4/15/2020
ACH-UHC-0417	04/17/2020	United Health Care Insurance Co.	801.06	Invoice# 511473311448
ACH-WDC-0409	04/09/2020	WI DEFERRED COMPENSATION	1,475.00	Reference #825379472
ACH-WDC-0423	04/23/2020	WI DEFERRED COMPENSATION	1,540.00	Deferred Comp & Roth
ACH-WRS-0430	04/30/2020	Wisconsin Retirement System	15,672.30	Tracking# 228212
EFT-QUA-0428	04/28/2020	Quadient Finance USA, Inc.	1,500.00	Confirmation# BH3734884454
EFT-TDS-0417	04/17/2020	TDS Telecom	1,110.06	Ref# 333524867052,6052,5052
EFT-TIF-0403	04/03/2020	WI Department of Revenue	600.00	2020 Annual TID Certification Fee
<b>Total</b>			<b>\$ 336,903.83</b>	

River Valley Pooled Checking

ALL Checks

Posted From: 4/01/2020 From Account:  
Thru: 4/30/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
31501	4/02/2020	Christopher Johnson	
		March Employee Cell Phone Reimbursement	
100-00-53000-302-322		Phone Expense - PW Director	40.00
		March Employee Cell Phone Reimbursement	
		Total	40.00
31502	4/02/2020	Randy Fifrick	
		March Employee Cell Phone Reimbursement	
100-00-51600-326-000		Utilities	40.00
		March Employee Cell Phone Reimbursement	
		Total	40.00
31503	4/02/2020	Jason Budnik	
		March Employee Cell Phone Reimbursement	
100-00-52000-201-330		Phone Reimbursement	40.00
		March Employee Cell Phone Reimbursement	
		Total	40.00
31504	4/02/2020	Kris Grod	
		March Employee Cell Phone Reimbursement	
100-00-52000-201-330		Phone Reimbursement	40.00
		March Employee Cell Phone Reimbursement	
		Total	40.00
31505	4/02/2020	Richard Downey	
		March Employee Cell Phone Reimbursement	
100-00-51600-326-000		Utilities	40.00
		March Employee Cell Phone Reimbursement	
		Total	40.00
31506	4/02/2020	1st Place Trophy & Engraving	
		Invoice # 3364	
100-00-51400-460-000		Office Supplies	29.45
		Name badges J. Rachu, K. Grod	
		3364	
		Total	29.45
31507	4/02/2020	AECOM Technical Services Inc.	
		Invoice#2000246376 & 2000317990	
100-00-51420-370-000		Engineering/Surveying/Consulti	2,059.60
		Bull JR Engineering Study (90%)	
		2000246376	

## River Valley Pooled Checking

## ALL Checks

Posted From: 4/01/2020 From Account:  
Thru: 4/30/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
452-00-51100-300-001		Engineering	228.84
		Bull JR Engineering Study (10%)	2000246376
100-00-51420-370-000		Engineering/Surveying/Consulti	5,473.42
		Bull Jr Engineering Study (90%)	2000317990
452-00-51100-300-001		Engineering	608.16
		Bull JR Engineering Study (10%)	2000317990
Total			8,370.02
<hr/>			
31508	4/02/2020	Associated Appraisal Consultants, Inc	
Invoice#147611			
100-00-51530-110-000		Assessor Fee	1,041.67
		April 2020 Professional Services	147611
100-00-51530-110-000		Assessor Fee	56.99
		April 2020 Internet Posting of Parcels	147611
Total			1,098.66
<hr/>			
31509	4/02/2020	Charlie's Hardware	
Document # 13851			
100-00-52000-120-460		Office Supplies	20.84
		(4) 75ct Wipes - Pandemic Expense	13851
Total			20.84
<hr/>			
31510	4/02/2020	CDW Government	
Invoice#XHX2451 & XHJ6988			
100-00-51400-485-000		Computer Supplies & Expenses	529.69
		MS SLD+OfficeStd (2) Pandemic Expense	XHJ6988
100-00-51400-485-000		Computer Supplies & Expenses	1,640.00
		HPSB600G4 computers (2) Pandemic Expense	ZHZ2451
Total			2,169.69
<hr/>			
31511	4/02/2020	Frontier Communications	
WATER/SEWER PHONE			
650-00-53650-827-001		Operation-Telephone Exp	25.50
		50% Wellhouse phone	
601-00-53600-623-002		Telephone Exp-Wellhouse	93.35
		50% Wellhouse phone, 100% SCADA	
650-00-53650-827-001		Operation-Telephone Exp	207.90
		Liftstation phones X4 100%	
Total			326.75

River Valley Pooled Checking

ALL Checks

Posted From: 4/01/2020 From Account:  
Thru: 4/30/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
31512	4/02/2020	James M. Fico, PH.D.	
Invoice: 3/24/20 Kronenwetter PoliceDept			
100-00-52000-120-323		Physical Exams	350.00
		Interview, Test, Evaluation&Rprt - Shope	
			Total
			350.00
31513	4/02/2020	Marathon Technical Services, LLC	
Invoice#2706			
601-00-53600-923-006		Operator in Charge	738.87
		OIC Water General March	2706
601-00-53600-651-004		OIC Mains	3,251.01
		OIC Mains March	2706
601-00-53600-620-007		OIC Pumping	3,324.90
		OIC Pumping March	2706
601-00-53600-630-011		OIC Treatment	554.15
		Water Treatment March	2706
601-00-53600-650-002		Water Storage	184.72
		Water Storage March	2706
601-00-53600-652-002		OIC Service Laterals	554.15
		Service Laterals March	2706
601-00-53600-901-005		OIC Meter Reading	923.58
		Meter Share March	2706
601-00-18300-346-000		Meters	0.00
		Meter exchanges	2706
601-00-53600-901-005		OIC Meter Reading	0.00
		Meter Share Disconnects	2706
601-00-53600-622-001		Riser Wausau Energy	0.00
		Well 1 Generator Fuel	2706
601-00-53600-652-001		Maintenance of Services	0.00
		Emergency Water Service	2706
601-00-53600-651-001		Maintenance of Mains	0.00
		Emergency Water Mains	2706
601-00-53600-652-001		Maintenance of Services	0.00
		Customer Disconnections	2706
601-00-53600-655-001		Maintenance of Other Plants	0.00
		2020 Customer Disconnections	2706
601-00-53600-923-005		Diggers Hotline	0.00
		Moondance Hyd rebuild	2706

## River Valley Pooled Checking

## ALL Checks

Posted From: 4/01/2020 From Account:  
Thru: 4/30/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
601-00-53600-651-004		OIC Mains	0.00
		Water Mains-material prchs valve stemoil	2706
601-00-53600-641-002		Water Sampling Expense	0.00
		Sample Shipping for Dist. Testing	2706
650-00-53650-852-006		Operator in Charge	738.87
		General Waste March	2706
650-00-53650-831-000		Mainten of Collecting System	2,622.98
		Collection Maintenance March	2706
650-00-53650-831-000		Mainten of Collecting System	0.00
		Collection Maint.	2706
650-00-53650-832-000		Maintenance of Stations	4,654.86
		LS Maintenance March	2706
650-00-53650-852-010		Meter Reading Share	923.58
		Meter Reading March	2706
601-00-53600-651-004		OIC Mains	0.00
		Valve Exercising	2706
650-00-53650-832-000		Maintenance of Stations	0.00
		Emergency LS Calls	2706
650-00-53650-852-006		Operator in Charge	0.00
		Waste Water Mobil	2706
650-00-53650-832-000		Maintenance of Stations	0.00
		LS Repair	2706
650-00-53650-852-005		Diggers Hotline	0.00
		Day Operator Sevices-Diggers Locates	2706
601-00-53600-923-005		Diggers Hotline	0.00
		Portable liftstation Generator fuel	2706
100-00-52000-400-250		Contracted Inspector Services	0.00
		S/W-Service installations	2706
100-00-52000-400-250		Contracted Inspector Services	0.00
		Sewer/water Service installations	2706
601-00-53600-930-011		OIC Garden Wells	0.00
		Garden Well/DNR Inspection	2706
650-00-53650-831-000		Mainten of Collecting System	0.00
		Maintenance of Collecting System	2706
100-00-52000-400-250		Contracted Inspector Services	0.00
		Sewer/Water Lateral Installations	2706
601-00-18300-346-000		Meters	0.00
		Meter Exchanges/Labor	2706

River Valley Pooled Checking

ALL Checks

Posted From: 4/01/2020 From Account:  
Thru: 4/30/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
601-00-53600-903-002		Postage Expense	0.00
		Overnight shipping OIC Water Treatment 2706	
601-00-53600-930-011		OIC Garden Wells	0.00
		Garden Well Inspection(82) 2706	
452-00-51400-464-000		TIF Consulting	0.00
		Construction Monitoring (44) SCS Estates 2706	
452-00-51400-464-000		TIF Consulting	0.00
		Construction Monitoring (18) Glade 2706	
650-00-53650-831-000		Mainten of Collecting System	0.00
		Emergency Jetter 2 @ 110.00ea 2706	
650-00-53650-856-000		Misc General Expense	0.00
		Day Operator Services 2706	
<b>Total</b>			<b>18,471.67</b>

31514 4/02/2020 Otis Elevator Company  
Invoice: CVW65408420

100-00-51600-389-000		Maintenance	905.16
		MC Elevator Service Contract CVW65408420	
<b>Total</b>			<b>905.16</b>

31515 4/02/2020 Seifert Electric, Inc.  
Invoice: 3832 & 3833

100-00-51600-389-000		Maintenance	325.08
		Labor&Materials (6)ballast replacements 3832	
100-00-51600-389-000		Maintenance	136.15
		Labor&materials fluorescent recess light 3833	
<b>Total</b>			<b>461.23</b>

31516 4/02/2020 Superior Chemical Corp  
Invoice: 256541

100-00-51600-354-000		Materials & Supplies	72.97
		(12) disinfectant wipes - Pandemic Expen	
<b>Total</b>			<b>72.97</b>

31517 4/02/2020 Transcendent Technologies  
Invoice: m3635

100-00-51400-480-000		Computer Program Support	731.00
		Ascent Land Records maintenance - Tax m3635	
100-00-51400-480-000		Computer Program Support	450.00
		Ascent Land Records maintenance-Banks x2 m3635	

## River Valley Pooled Checking

## ALL Checks

Posted From: 4/01/2020 From Account:  
Thru: 4/30/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
100-00-51400-480-000		Computer Program Support	168.00
		Ascent Land Records maintenance - Pet m3635	
Total			1,349.00
<hr/>			
31518	4/02/2020	Wausau Chemical Corp.	
Invoice# INV-304487			
601-00-53600-631-001		Chemicals	763.50
		Water Treatment Chem.Hypo Chlor/Fluoroide INV-304487	
Total			763.50
<hr/>			
31519	4/02/2020	Wisconsin Kenworth	
Invoice#016P137454			
100-00-53000-311-384		Gas & Oil	29.07
		Cleanblue-TRP DEF 2.5 Gal (x3) 016P137454	
Total			29.07
<hr/>			
31520	4/02/2020	Malbrit Mechanical, Inc.	
Invoice# 180839			
100-00-51600-389-000		Maintenance	1,386.64
		MC HVAC 2020 Preventative Maintenance 180839	
Total			1,386.64
<hr/>			
31521	4/02/2020	Zarnoth Brush Works, Inc	
Invoice: 0179334-IN			
100-00-53000-311-380		Equipment Repairs	841.50
		Wafer Broom Refill 0179334-IN	
Total			841.50
<hr/>			
31522	4/12/2020	Dianne Drew	
Employee Mileage Reimbursement			
100-00-52000-120-437		Mileage - Police Clerk	87.98
		PD Clerk mileage 12/26/19-3/12/20	
Total			87.98
<hr/>			
31523	4/12/2020	Benjamin Shope	
Reissue Payroll 4/9/2020			
100-00-52000-120-212		Premium Pay - FT Officers	11.60
		Reissue 4/9/2020 Payroll	
100-00-52000-120-210		Salaries & Wages - FT Officers	880.99
		Reissue 4/9/2020 Payroll	

## River Valley Pooled Checking

## ALL Checks

Posted From: 4/01/2020 From Account:  
Thru: 4/30/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
<b>Total</b>			<b>892.59</b>
31524	4/13/2020	Amazon Capital Services, Inc. Invoice #1Y3W-XRL3-LW39	
100-00-52000-120-476		Property Room/Evidence Disposable Coveralls PPE x2, face shield 1R3W-XRL3-LW39	113.94
<b>Total</b>			<b>113.94</b>
31525	4/13/2020	Aramark Invoice #s 1788785826 & 1788791002	
100-00-51600-389-000		Maintenance PW Mats 3/20 & 3/27	55.68
100-00-53000-312-329		Uniforms & Safety Equipment PW Uniforms 3/20 & 3/27	114.72
<b>Total</b>			<b>170.40</b>
31526	4/13/2020	Badgerland Overhead Door, LLC Invoice # 18774	
100-00-51600-389-000		Maintenance Supply & install Omron photo eyes 18774	125.00
<b>Total</b>			<b>125.00</b>
31527	4/13/2020	Bauernfeind Business Technologies, Inc. Invoice #s: 102665 & 102756	
100-00-52000-120-460		Office Supplies PD: Contract & Overage 12/28/19-3/27/20 102665	166.88
100-00-51400-470-000		Office Equipment/Service Agree Contract Base Charge: 3/29-6/28 102756	94.90
100-00-51400-470-000		Office Equipment/Service Agree Contract Overage charge: 12/28/19-3/28/2 102756	189.10
<b>Total</b>			<b>450.88</b>
31528	4/13/2020	Charlie's Hardware Document #13925/1	
100-00-52000-120-380		Equipment Repairs/Maintenance Spare keys for Chargers x8 13925/1	21.52
<b>Total</b>			<b>21.52</b>
31529	4/13/2020	Complete Office of Wisconsin Invoice: 628389, 626425, 627406	



## River Valley Pooled Checking

## ALL Checks

Posted From: 4/01/2020 From Account:  
Thru: 4/30/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
100-00-51400-460-000		Office Supplies	14.11
		General office laminating sheets	628389
100-00-51440-350-000		Other Expenses & Supplies	11.16
		9 Dzn pens - April Election	626425
100-00-51440-350-000		Other Expenses & Supplies	78.40
		10 reams paper - Elections	627406
Total			103.67
31530	4/13/2020	Condon Oil Co, Inc.	
Account #0009702			
100-00-53000-311-384		Gas & Oil	2,206.46
		PW Fuel 2/11-2/14	
Total			2,206.46
31531	4/13/2020	Country Pumpers	
Invoice #9057			
100-00-53000-312-326		Garage Utilities	160.00
		Pump Holding Tank at 1910 North Rd	9057
Total			160.00
31532	4/13/2020	Emergency Medical Products, Inc.	
Invoice #2149501			
100-00-52000-301-350		Supplies, Mileage & Expenses	396.90
		First Responder Supplies	2149501
Total			396.90
31533	4/13/2020	WEX Bank-Exxon Mobil	
Invoice #64580290			
100-00-52000-120-324		Fuel	1,531.71
		PD Fuel Charge - March 2020	64580290
Total			1,531.71
31534	4/13/2020	GPM Southeast	
Invoice #4003124			
100-00-52000-201-324		Fuel	30.20
		FD Fuel 1/31-3/15	4003124
Total			30.20
31535	4/13/2020	Mitch Harris	
Employee Mileage Reimbursement			

River Valley Pooled Checking

ALL Checks

Posted From: 4/01/2020 From Account:  
Thru: 4/30/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
100-00-52000-201-329		Mileage - Fire Department	36.23
		Mileage Training Event 1/28/20	
<b>Total</b>			<b>36.23</b>
<hr/>			
31536	4/13/2020	Harter's of Fox Valley Disposal	
		Invoice #0000285025	
100-00-53000-620-320		Solid Waste Collection Expense	12,897.50
		Garbage Service March (2,750) 0000285025	
100-00-53000-620-315		Recycling Expenses	8,167.50
		Recycling Service March (2,750) 0000285025	
<b>Total</b>			<b>21,065.00</b>
<hr/>			
31537	4/13/2020	Janke General Contractors	
		Kronenwetter Dr Path Request No. 1	
452-00-51350-300-001		Construction	16,299.63
		Kronenwetter Dr. Path Request No. 1	
<b>Total</b>			<b>16,299.63</b>
<hr/>			
31538	4/13/2020	Jon's Auto Repair	
		Invoice #: 135434	
100-00-52000-201-380		Equipment Repairs/Maintenance	38.75
		Synthetic Engine Oil & Washer Fluid 135434	
<b>Total</b>			<b>38.75</b>
<hr/>			
31539	4/13/2020	Kronenwetter Water Utility	
		Account #002-1185-00	
100-00-51600-326-000		Utilities	600.57
		Quarterly Billing - Municipal Center	
<b>Total</b>			<b>600.57</b>
<hr/>			
31540	4/13/2020	Emily Ley	
		Employee Reimbursement	
100-00-51440-350-000		Other Expenses & Supplies	100.74
		PicknSave Sandwhich order-April Election	
100-00-51400-460-000		Office Supplies	17.97
		Flowers Election staff thank yous	
<b>Total</b>			<b>118.71</b>
<hr/>			
31541	4/13/2020	Menards - Wausau	
		Invoice #54329	

5/14/2020

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## River Valley Pooled Checking

## ALL Checks

Posted From: 4/01/2020 From Account:  
 Thru: 4/30/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
100-00-51440-350-000		Other Expenses & Supplies	79.78
		Supplies for sneeze guards - COVID	54329
		Total	79.78
31542	4/13/2020	Metro Fire Protection, Inc. Invoice #43084	
100-00-52000-201-380		Equipment Repairs/Maintenance	38.00
		Annual insp extinguishers (6), trans fee	43084
		Total	38.00
31543	4/13/2020	Napa of Mosinee Invoice #375237	
100-00-53000-311-380		Equipment Repairs	81.26
		PW -Wire kit and switch	375237
		Total	81.26
31544	4/13/2020	Overland Transportation Services, Inc. Invoice #2001917	
100-00-52000-120-323		Physical Exams	153.50
		Physical, drug screen - B. Shope	2001917
		Total	153.50
31545	4/13/2020	Per Mar Security Services Invoice # 2258564	
100-00-53000-314-320		Garage Supplies & Expenses	753.96
		Security Monitoring Servs 5/1/20-4/30/21	2258564
		Total	753.96
31546	4/13/2020	Pomasl Fire Equipment, Inc. Invoice #81031	
270-00-52200-811-000		Outlay-Fire Equipment	1,734.00
		MSA #1044 traditional helmet (x6)	81031
		Total	1,734.00
31547	4/13/2020	Rib Mountain Glass Invoice # 69112	
100-00-51440-350-000		Other Expenses & Supplies	436.80
		Sneeze guard polycarbon. sheets x3 COVID	
		Total	436.80

River Valley Pooled Checking

ALL Checks

Posted From: 4/01/2020 From Account:  
Thru: 4/30/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
31548	4/13/2020	Seifert Electric, Inc.	
Invoice # 3831			
260-00-55200-000-000		FD Donation Expenditures	750.51
		Labor & Materials FD washer hookup	3831
			Total
			750.51
31549	4/13/2020	South Area Fire & Emergency Response District	
Invoice# 1714			
100-00-52000-310-210		Outside Services	3,300.00
		2020 1st Quarter Ambulance billing (x66)	1714
			Total
			3,300.00
31550	4/13/2020	Sterling Water, Inc.	
Account# 342-00184242-2			
100-00-53000-314-320		Garage Supplies & Expenses	9.35
		Bottled Water Garage 4/1/2020-4/30/2020	
			Total
			9.35
31551	4/13/2020	Sternot Auto Repair, Inc	
Invoice #27607			
100-00-52000-120-380		Equipment Repairs/Maintenance	67.43
		Oil change 2018 Dodge Charger	27607
			Total
			67.43
31552	4/13/2020	Time Warner Cable	
Invoice #084912801040120			
601-00-53600-921-005		Internet Access	52.49
		50% Wellhouse Internet 4/1-4/30	084912801040120
650-00-53650-851-006		Internet Access	52.49
		50% Wellhouse Internet 4/1-4/30	084912801040120
			Total
			104.98
31553	4/13/2020	WI Department of Justice	
Account# L3714T			
100-00-52000-201-350		Office Expenses & Supplies	10.00
		3/9/20 Caregiver background check	
			Total
			10.00
31554	4/13/2020	WI State Laboratory of Hygiene	
Invoice #630263			

## River Valley Pooled Checking

## ALL Checks

Posted From: 4/01/2020 From Account:  
Thru: 4/30/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
601-00-53600-632-001		Operation Supplies & Expenses	26.00
	Fluoride Sampling 3/18/2020	630263	
Total			26.00
31555 4/20/2020 Amazon Capital Services, Inc. Invoice# 17TN-X643-3VHN & 13YM-T4H6PGW9			
100-00-52000-120-321		FT Officers Protective Cloth	8.49
	Flexible SEMI Custum Earpiece	17TN-X643-3VHN	
100-00-52000-120-460		Office Supplies	26.75
	Disposable Face Masks (pandemic)	13YM-T4H6-PGW9	
Total			35.24
31556 4/20/2020 Applied Maintenance Supplies and Solutions Invoice# 97146154,97150856, & 29654			
100-00-53000-314-320		Garage Supplies & Expenses	131.27
	Electrical Tape, Aero-Tech Inv Tip White	97146154	
100-00-53000-314-320		Garage Supplies & Expenses	69.34
	6" Yellow Hose Protector (10)	97150856	
100-00-53000-314-320		Garage Supplies & Expenses	-190.86
	Over Payment ck#29654	29654	
Total			9.75
31557 4/20/2020 Bear Graphics, Inc Invoice# 0845022			
100-00-51440-350-000		Other Expenses & Supplies	231.86
	1000 EL-122 PNF-Election Envelopes	0845022	
Total			231.86
31558 4/20/2020 Becher Hoppe Associates, Inc. Invoice# 21916			
250-00-57300-000-000		Bike and Walkway Outlay	360.00
	Engineering Svc 51 Bike Path 2/29-4/3/20	21916	
Total			360.00
31559 4/20/2020 Carus Corporation Invoice# SLS 10083091			
601-00-53600-631-001		Chemicals	1,792.99
	Aquadene 8 Drums & Delivery	SLS10083091	
Total			1,792.99

## River Valley Pooled Checking

## ALL Checks

Posted From: 4/01/2020 From Account:  
Thru: 4/30/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
31560	4/20/2020	Chad Zerkle	
Employee Reimbursement			
100-00-52000-301-340		Training/Schooling/Add'l Mtgs	125.00
EMS Refresher Reimbursement			
			Total
			125.00
31561	4/20/2020	Charlie's Hardware	
Invoice# 13470 & 13606			
100-00-51600-354-000		Materials & Supplies	8.08
Stainless steel Cleaner & Dust Pan 13470			
100-00-53000-314-320		Garage Supplies & Expenses	46.67
Conduit,Switch Box,Key,Gasket,& Carb Kit 13606			
			Total
			54.75
31562	4/20/2020	Condon Oil Co, Inc.	
Account# 0009702			
100-00-53000-311-384		Gas & Oil	2,015.31
PW Fuel3/4/2020-3/17/2020			
			Total
			2,015.31
31563	4/20/2020	Conway Shield	
Invoice# 0456070			
100-00-52000-120-321		FT Officers Protective Cloth	95.50
Cargo Pants-LT. Smart 0456070			
			Total
			95.50
31564	4/20/2020	Denyon Homes, Inc.	
Occupancy Escrow Refunds			
100-00-22500-000-000		Occupancy Escrow	750.00
2166 Park Vista Place -145-2708-064-0108			
100-00-22500-000-000		Occupancy Escrow	750.00
2210 Pond View Pl. 145-2708-064-0095			
100-00-22500-000-000		Occupancy Escrow	750.00
2186 Park Vista Place 145-2708-064-0105			
			Total
			2,250.00
31565	4/20/2020	Forms Specialists Printing, Inc.	
Invoice# 47112 & 47139			
100-00-51440-350-000		Other Expenses & Supplies	105.00
#14 Absentee Envelopes (500) 47112			

## River Valley Pooled Checking

## ALL Checks

Posted From: 4/01/2020 From Account:  
Thru: 4/30/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
100-00-51440-350-000		Other Expenses & Supplies	372.00
		#14 Absentee Envelopes (2500) 47139	
		Total	477.00
31566	4/20/2020	Kwik Trip, LLC	
		Account# 267185 & 239164	
100-00-52000-120-324		Fuel	38.77
		Police Department Fuel	
100-00-52000-201-324		Fuel	113.70
		Fire Department Fuel	
		Total	152.47
31567	4/20/2020	Mark Stroik	
		Occupancy Escrow Refund	
100-00-22500-000-000		Occupancy Escrow	250.00
		2461 Frosty Pines 145-2708-064-0159	
		Total	250.00
31568	4/20/2020	Marathon County Solid Waste	
		Account# 11370	
100-00-53000-620-320		Solid Waste Collection Expense	6,474.45
		Monthly Contract Payment - March	
		Total	6,474.45
31569	4/20/2020	Menards - Wausau	
		Invoice# 55149	
100-00-51400-460-000		Office Supplies	175.39
		Materials for Large Format Print Storage 55149	
		Total	175.39
31570	4/20/2020	Mid-American Research Chemical	
		Invoice# 0693210	
100-00-51400-460-000		Office Supplies	237.68
		Disinfectant Wipes (12) Pandemic 0693210	
		Total	237.68
31571	4/20/2020	Overland Transportation Services, Inc.	
		Invoice# 2000985	
100-00-52000-201-323		Physical Exams	194.75
		Physical Exam, Drug Screen-L.Scheidt 2000985	

River Valley Pooled Checking

ALL Checks

Posted From: 4/01/2020 From Account:  
Thru: 4/30/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
<b>Total</b>			194.75
31572	4/20/2020	PETER REGER Community Room Refund-Cancelled	
100-00-22501-000-000		Security Deposits P.Regner-Cancellation 6/6/2020	200.00
100-00-48000-002-200		Municipal Center & Park Rental P. Regner Cancellation Refund 6/6/2020	100.00
<b>Total</b>			300.00
31573	4/20/2020	Pomp's Tire Service Inc. Invoice# 360102599	
100-00-52000-120-380		Equipment Repairs/Maintenance PD Flat Repair 360102599	23.70
<b>Total</b>			23.70
31574	4/20/2020	Quill Corporation Invoice# 6264369	
100-00-52000-120-460		Office Supplies White Out, Copy Paper, & Highlighters 6264369	78.96
<b>Total</b>			78.96
31575	4/20/2020	S.C. Swiderski LLC Occupancy Escrow Refund	
100-00-22500-000-000		Occupancy Escrow 1180 Kronenwetter Dr. 145-2707-222-0980	2,000.00
<b>Total</b>			2,000.00
31576	4/20/2020	Secure ID, LLC Invoice# 20-1024	
100-00-52000-120-460		Office Supplies 1 Custom Law Enforcement ID Card-B.Shope 20-1024	13.95
<b>Total</b>			13.95
31577	4/20/2020	Short Elliott Hendrickson, Inc Invoice# 384211	
452-00-51100-300-001		Engineering Kronenwetter PED Engineering Services 384211	3,115.00
<b>Total</b>			3,115.00



## River Valley Pooled Checking

## ALL Checks

Posted From: 4/01/2020 From Account:  
 Thru: 4/30/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
31578	4/20/2020	The Uniform Shoppe	
Invoice# 298152			
100-00-52000-120-321		FT Officers Protective Cloth	39.75
		Ear Molds for D.Dunst	298152
			Total 39.75
31579	4/20/2020	Village of Weston	
Invoice# 12166 & 12167			
100-00-52000-400-250		Contracted Inspector Services	1,560.00
		Feburay Inspcations	12166
100-00-52000-400-250		Contracted Inspector Services	1,803.75
		January Inspections	12167
			Total 3,363.75
31580	4/20/2020	Wisconsin Lifting Specialists, Inc.	
Invoice# 20-F1316			
100-00-53000-314-320		Garage Supplies & Expenses	423.35
		Ply Nylon Sling & Single Leg Adjustable	20-F1316
			Total 423.35
31581	4/20/2020	Wisconsin Professional Police Association, Inc	
Invoice# 6554 & 6980			
100-00-21518-000-000		Union Dues Withheld	277.50
		April 2020 Union Dues	6980
100-00-21518-000-000		Union Dues Withheld	3.00
		April 2020 Union Dues	6554
			Total 280.50
31582	4/20/2020	Wisconsin Public Service	
Invoice# 2927398624 & 2924079373			
100-00-51600-326-000		Utilities	2,126.72
		MC/PD/FD Electric	2924079373
100-00-51600-326-000		Utilities	905.51
		MC/PD/FD Gas	2924079373
601-00-53600-622-002		WPS Electric	1,619.85
		Water Electric	2924079373
650-00-53650-821-001		Wisconsin Public Service-Elec	1,684.21
		Sewer Electric	2924079373
601-00-53600-622-003		WPS Gas	253.79
		Water Gas	2924079373

River Valley Pooled Checking

ALL Checks

Posted From: 4/01/2020 From Account:  
Thru: 4/30/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
650-00-53650-821-002		Wisconsin Public Service-Gas	21.65
		Sewer Gas 2924079373	
100-00-53000-312-326		Garage Utilities	686.96
		Village Shop 2924079373	
100-00-55000-200-326		Utilities	92.94
		Parks 2924079373	
100-00-52000-201-326		Utilities - Siren	29.34
		Happy Hollow Siren 2924079373	
100-00-53000-315-420		Street Lighting	3,321.87
		Signal Lights/Street Lights 2927398624	
100-00-53000-315-420		Street Lighting	661.92
		Signal lights/Street Lighting 2924079373	
<b>Total</b>			<b>11,404.76</b>

31583 4/23/2020 AUCUTT, CYNTHIA  
Pay period 03/01/2020 to 04/13/2020 **Manual Check**

100-00-51440-110-000		Salaries & Wages - Elections	819.78
<b>Total</b>			<b>819.78</b>

31584 4/23/2020 BRUMMOND, BRADLEY  
Pay period 03/01/2020 to 04/13/2020 **Manual Check**

100-00-51440-110-000		Salaries & Wages - Elections	126.35
<b>Total</b>			<b>126.35</b>

31585 4/23/2020 HARTWIG, RANDI  
Pay period 03/01/2020 to 04/13/2020 **Manual Check**

100-00-51440-110-000		Salaries & Wages - Elections	237.84
<b>Total</b>			<b>237.84</b>

31586 4/23/2020 SCHAEFER, CYNTHIA  
Pay period 03/01/2020 to 04/13/2020 **Manual Check**

100-00-51440-110-000		Salaries & Wages - Elections	126.35
<b>Total</b>			<b>126.35</b>

31587 4/23/2020 SWENSON, KURT  
Pay period 01/01/2020 to 03/31/2020 **Manual Check**

## River Valley Pooled Checking

## ALL Checks

Posted From: 4/01/2020 From Account:  
 Thru: 4/30/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
100-00-52000-201-110		Salaries & Wages	240.00
100-00-52000-201-110		Salaries & Wages	10.50
100-00-21511-000-000		Accrued Social Security Taxes	-15.53
100-00-21511-000-000		Accrued Social Security Taxes	-3.63
<b>Total</b>			<b>231.34</b>
<hr/>			
31588	4/23/2020	TALBERT, LINDA	
Pay period 03/01/2020 to 04/13/2020			Manual Check
100-00-51440-110-000		Salaries & Wages - Elections	96.62
<b>Total</b>			<b>96.62</b>
<hr/>			
31589	4/23/2020	TALLITSCH, KAREN	
Pay period 03/01/2020 to 04/13/2020			Manual Check
100-00-51440-110-000		Salaries & Wages - Elections	138.74
<b>Total</b>			<b>138.74</b>
<hr/>			
31590	4/23/2020	TRASKA, MARIE	
Pay period 03/01/2020 to 04/13/2020			Manual Check
100-00-51440-110-000		Salaries & Wages - Elections	94.15
<b>Total</b>			<b>94.15</b>
<hr/>			
31591	4/23/2020	UDULUTCH, WILLIAM	
Pay period 03/01/2020 to 04/13/2020			Manual Check
100-00-51440-110-000		Salaries & Wages - Elections	138.74
<b>Total</b>			<b>138.74</b>
<hr/>			
31592	4/23/2020	VENTZKE, MARY	
Pay period 03/01/2020 to 04/13/2020			Manual Check
100-00-51440-110-000		Salaries & Wages - Elections	720.95
<b>Total</b>			<b>720.95</b>
<hr/>			
31593	4/23/2020	WALDVOGEL, JULIE	
Pay period 04/07/2020 to 04/13/2020			Manual Check

River Valley Pooled Checking

ALL Checks

Posted From: 4/01/2020 From Account:  
Thru: 4/30/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
100-00-51440-110-000		Salaries & Wages - Elections	138.74
		Total	138.74
31594	4/23/2020	ZUNKER, CLARK	
	Pay period 03/01/2020 to 04/13/2020		Manual Check
100-00-51440-110-000		Salaries & Wages - Elections	517.80
		Total	517.80
31595	4/23/2020	ZUNKER, MARILYN	
	Pay period 03/01/2020 to 04/13/2020		Manual Check
100-00-51440-110-000		Salaries & Wages - Elections	116.44
		Total	116.44
31596	4/28/2020	Amazon Capital Services, Inc.	
	Invoice# 13J1-WL9W-P113		
100-00-52000-120-460		Office Supplies	16.93
	3M Respirator N95 (10pk) Pandemic	13J1-WL9W-P113	
		Total	16.93
31597	4/28/2020	AT & T MOBILITY	
	Invoice# 287291904849X04152020		
100-00-52000-120-326		Telephone & Utilities - Police	449.75
	Police Chief/ Officer Phones	287291904849X04152020	
		Total	449.75
31598	4/28/2020	Bear Graphics, Inc	
	Invoice# 0845611		
100-00-51440-350-000		Other Expenses & Supplies	186.39
	100 EL-120 Election Envelopes	0845611	
		Total	186.39
31599	4/28/2020	Brooks Tractor Inc.	
	Invoice# P16859		
100-00-53000-311-380		Equipment Repairs	182.47
	Window for Tractor	P16859	
		Total	182.47

## River Valley Pooled Checking

## ALL Checks

Posted From: 4/01/2020 From Account:  
Thru: 4/30/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
31600	4/28/2020	Conway Shield	
Invoice# 0456366 & 0456380			
100-00-52000-120-321		FT Officers Protective Cloth	141.00
		Cap & Foam Airweight Baton-A.Seehafer	0456366
100-00-52000-120-320		Ammunition	442.00
		Jacket Hollow Point Ammunition	0456380
Total			583.00
31601	4/28/2020	Emergency Medical Products, Inc.	
Invoice# 215647 & 2155329			
100-00-52000-301-000		Equipment Supplies/Maintenance	9.25
		Mask w/o Vent & Nasal Cannula	2151647
100-00-52000-301-000		Equipment Supplies/Maintenance	371.30
		Gauze, Maskes, Collars, Ect	2155329
Total			380.55
31602	4/28/2020	JFTCO Inc.	
Invoice# PIWA0018546			
100-00-53000-311-380		Equipment Repairs	13.67
		Filter	PIWA0018546
Total			13.67
31603	4/28/2020	Marathon County Treasurer's Office	
Invoice# 20040805			
601-00-53600-630-010		Marathon Co Health Lab	22.00
		Colilert-Coliform Bacteria Testing(2)	
Total			22.00
31604	4/28/2020	Mark Stroik	
Occupancy Escrow Refund			
100-00-22500-000-000		Occupancy Escrow	250.00
		2461 Frosty Pines 145-2708-064-0159	
Total			250.00
31605	4/28/2020	North Central Technical College	
Cust#200047995			
100-00-52000-120-238		Training - Officers	150.00
		Vehicle Contact Instructor-D.Dunst	
Total			150.00

River Valley Pooled Checking

ALL Checks

Posted From: 4/01/2020 From Account:  
Thru: 4/30/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
31606	4/28/2020	North Star Emergency Vehicle Service	
Invoice# 2361, 2359, 2367			
100-00-52000-201-380		Equipment Repairs/Maintenance	220.00
		Change Fuel Filter & OE Wire/Labor	2361
100-00-52000-201-380		Equipment Repairs/Maintenance	3,083.32
		Vehicle Repair & Maintenance	2359
100-00-52000-201-380		Equipment Repairs/Maintenance	520.00
		Pump Test and Travel	2367
<b>Total</b>			<b>3,823.32</b>
31607	4/28/2020	Revize, LLC	
Invoice# 9751			
100-00-51900-997-000		Web Site Maintenance	2,100.00
		Website Yearly Support 2020-2021	9751
<b>Total</b>			<b>2,100.00</b>
31608	4/28/2020	Rib Mountain Metro Sewerage District	
Invoice# 4/14/2020			
650-00-53650-852-004		Rib Mt Sewerage District	17,838.73
		WU-Monthly sewerage- March 2020	4/2020
650-00-53650-852-004		Rib Mt Sewerage District	2,453.43
		Debt Service(Rib Mtn Pymt Thru 2037)	4/2020
<b>Total</b>			<b>20,292.16</b>
31609	4/28/2020	Sun Printing	
Invoice# 111994			
601-00-53600-903-001		Billing Supplies	114.00
		#10 Envelopes	111994
650-00-53650-851-005		Billing Supplies	114.00
		#10 Envelopes	111994
<b>Total</b>			<b>228.00</b>
31610	4/28/2020	Wausau Hydraulics & Machine, Inc	
Invoice# 85630			
100-00-53000-311-380		Equipment Repairs	218.46
		1/2" 1-Tubeline 7'Long & -6' long	85630
<b>Total</b>			<b>218.46</b>
31611	4/28/2020	Wisconsin Lifting Specialists, Inc.	
Invoice# 20-F2257 & 20-F2233			

## River Valley Pooled Checking

## ALL Checks

Posted From: 4/01/2020 From Account:  
Thru: 4/30/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
100-00-53000-314-320		Garage Supplies & Expenses	49.93
		Double Ply Sling	20-F2257
100-00-53000-314-320		Garage Supplies & Expenses	255.39
		Crosby Latch Kits	20-F2233
Total			305.32
<hr/>			
31612	4/28/2020	Wolfgram, Gamoke, & Hutchinson, S.C.	
March 2020			
100-00-51300-302-000		Legal Fees-General	822.40
		March Legal Services	
100-00-51200-100-333		Municipal Court Legal Fees	880.40
		March Legal Services	
Total			1,702.80
<hr/>			
31613	4/28/2020	Jarod Rachu	
Employee Phone Reimbursement			
100-00-51600-326-000		Utilities	26.30
		Planning Tech Cell Phone Reimb.-March	
Total			26.30
<hr/>			
31614	4/30/2020	American Family Life Assurance Company	
Invoice# 276341			
100-00-21517-000-000		AFLAC Medical Deductions	27.60
		Jacobson Payroll	276341
100-00-21517-000-000		AFLAC Medical Deductions	54.12
		Brummond Payroll	276341
100-00-21517-000-000		AFLAC Medical Deductions	60.84
		Ley Payroll	276341
100-00-21517-000-000		AFLAC Medical Deductions	17.92
		Johnson Payroll	276341
Total			160.48
<hr/>			
31615	4/30/2020	Christopher M. Johnson	
Employee Reimbursement			
100-00-53000-302-322		Phone Expense - PW Director	40.00
		Cell Phone Reimbursement April	
Total			40.00
<hr/>			
31616	4/30/2020	Denyon Homes, Inc.	
Occupancy Escrow Refund			

5/14/2020

2:25 PM

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## River Valley Pooled Checking

## ALL Checks

Posted From: 4/01/2020 From Account:  
 Thru: 4/30/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
100-00-22500-000-000		Occupancy Escrow	750.00
		2591 Sunny Meadow Dr. 145-2708-082-0076	
Total			750.00
<hr/>			
31617	4/30/2020	Frontier Communications	
		WATER/SEWER PHONE	
650-00-53650-827-001		Operation-Telephone Exp	25.61
		50% Wellhouse phone	
601-00-53600-623-002		Telephone Exp-Wellhouse	91.80
		50% Wellhouse phone, 100% SCADA	
650-00-53650-827-001		Operation-Telephone Exp	207.36
		Liftstation phones X4 100%	
Total			324.77
<hr/>			
31618	4/30/2020	GPM Southeast	
		Invoice# 4078161	
100-00-52000-201-324		Fuel	37.49
		FD Fuel 4078161	
Total			37.49
<hr/>			
31619	4/30/2020	Jarod Rachu	
		Employee Reimbursement	
100-00-51600-326-000		Utilities	26.30
		Planning Tech Cell Phone Reimb.-April	
Total			26.30
<hr/>			
31620	4/30/2020	Jason Budnik	
		Employee Reimbursement	
100-00-52000-201-330		Phone Reimbursement	40.00
		April Employee Cell Phone Reimbursement	
Total			40.00
<hr/>			
31621	4/30/2020	Kris Grod	
		Employee Reimbursement	
100-00-52000-201-330		Phone Reimbursement	40.00
		April Employee Cell Phone Reimbursement	
Total			40.00
<hr/>			
31622	4/30/2020	Kronenwetter Water Utility	
		Account# 003-2810-00	



## River Valley Pooled Checking

## ALL Checks

Posted From: 4/01/2020 From Account:  
Thru: 4/30/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
100-00-51600-326-000		Utilities	51.25
		Quarterly Billing - Friendship Park	
		Total	51.25
31623	4/30/2020	Marathon County Treasurer's Office	
		Invoice# 20041502 & 20042004	
601-00-53600-630-010		Marathon Co Health Lab	33.00
		Colilert-Coliform Bacteria Testing(3)	
		Total	33.00
31624	4/30/2020	Marathon County Treasurer's Office	
		Municipal Court County Share March 2020	
221-00-21910-000-000		Municipal Fines Due to Others	608.80
		Municipal Court County Share March 2020	
		Total	608.80
31625	4/30/2020	Mark Sickler	
		Reservation Cancellation Refund	
100-00-22501-000-000		Security Deposits	50.00
		Sunset Park -Mark Sickler 7/1/2020	
100-00-48000-002-200		Municipal Center & Park Rental	50.00
		Cancellation Refund M.Sickler 7/11/2020.	
		Total	100.00
31626	4/30/2020	Napa of Mosinee	
		Invoice# 376617	
100-00-53000-311-380		Equipment Repairs	174.00
		Wire Kit and Switch 376617	
		Total	174.00
31627	4/30/2020	North Central Technical College	
		Id# 150072388	
100-00-52000-301-340		Training/Schooling/Add'l Mtgs	67.00
		EMR Refresher-J.Budnik	
		Total	67.00
31628	4/30/2020	Paula Brummond	
		Employee Reimbursement	
100-00-51427-330-000		Mileage - Acct Clerk	177.68
		Mileage Reimbursement 1/10-4/29	

## River Valley Pooled Checking

## ALL Checks

Posted From: 4/01/2020 From Account:  
Thru: 4/30/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
<b>Total</b>			177.68
31629	4/30/2020	Pomas1 Fire Equipment, Inc. Invoice# 81260, 81249, & 81315	
100-00-52000-201-321		Protective Clothing Weinbrenner Bunker Boots 81260	294.68
100-00-52000-201-321		Protective Clothing Returned Bunker Boots-Wrong Size 81249	-279.00
100-00-52000-201-380		Equipment Repairs/Maintenance Groves 3 Tier Hose Rake 81315	1,930.00
<b>Total</b>			1,945.68
31630	4/30/2020	Randy Fifrck Employee Reimbursement	
100-00-51600-326-000		Utilities April Employee Cell Phone Reimbursement	40.00
<b>Total</b>			40.00
31631	4/30/2020	Richard Downey Employee Reimbursement	
100-00-51600-326-000		Utilities April Employee Cell Phone Reimbursement	40.00
<b>Total</b>			40.00
31632	4/30/2020	State of Wisconsin Court Fines & Surcharges Municipal Court State Share March 2020	
221-00-21910-000-000		Municipal Fines Due to Others Municipal Court State Share March 2020	1,533.49
<b>Total</b>			1,533.49
31633	4/30/2020	Superior Vision Insurance Plan of WI Invoice# May 2020	
100-00-21523-000-000		Vision Insurance Police Officers Vision x3-May May 2020	35.88
100-00-21523-000-000		Vision Insurance Clerk Vision-May May 2020	14.35
100-00-21523-000-000		Vision Insurance Comm.Devlopment/Zoning-Vision-May May 2020	7.18
100-00-21523-000-000		Vision Insurance Plan Tech Vision May May 2020	7.18

River Valley Pooled Checking

ALL Checks

Posted From: 4/01/2020 From Account:  
Thru: 4/30/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
<b>Total</b>			<b>64.59</b>
31634	4/30/2020	Wausau Chemical Corp.	
Invoice# 305244			
601-00-53600-631-001		Chemicals	788.30
		Water Treatment Chem.Hypo Chlor/Fluoroide	305244
<b>Total</b>			<b>788.30</b>
31635	4/30/2020	WEA Insurance Trust	
Account# 32415-001			
100-00-52000-120-231		Health Insurance - FT Officers	1,689.28
		Police Officers -May Health	
100-00-51410-130-000		Health Insurance - Administrat	865.22
		May Health	
100-00-51420-130-000		Health Insurance - Zoning Admi	278.13
		May Health	
100-00-51520-130-000		Health Insurance - Treasurer	288.46
		May Health	
601-00-53600-926-007		PW Director Health Operation	494.42
		May Health	
650-00-53560-850-013		PW Director Health Insurance	494.42
		May Health	
100-00-52000-400-131		Health Insurance	20.60
		May Health	
451-00-51410-302-130		Health Insurance	27.81
		May Health	
452-00-51410-302-130		Health Insurance	55.62
		May Health	
453-00-51410-302-130		Health Insurance	4.64
		May Health	
454-00-51410-302-130		Health Insurance	4.62
		May Health	
100-00-53000-302-130		Health Insurance - PW Director	329.64
		May Health	
100-00-51425-130-000		Health Insurance - Plan Tech	0.00
		May Health	
100-00-55000-200-048		Health Insurance - Plan Tech	0.00
		May Health	

5/14/2020

2:25 PM

Reprint Check Register - Full Report - ALL

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River Valley Pooled Checking

ALL Checks

Posted From: 4/01/2020 From Account:  
Thru: 4/30/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
100-00-55000-200-043		Health Insurance - CDD/ZA	20.60
		May Health	
<b>Total</b>			<b>4,573.46</b>

BnkCh 4/30/2020 Incredible Bank  
Record April Account Analysis Charge

Manual Check

100-00-51400-460-000		Office Supplies	25.00
		Account Analysis Charge	
601-00-53600-903-003		Bank Fees	12.50
		Account Analysis Charge	
650-00-53650-851-001		Office Supplies Expense	12.50
		Account Analysis Charge	
601-00-53600-903-003		Bank Fees	17.50
		Record April returned check fees	
650-00-53650-851-001		Office Supplies Expense	17.50
		Record April returned check fees	
<b>Total</b>			<b>85.00</b>

V12068 4/09/2020 ANDERSON, ADAM M  
Pay period 03/22/2020 to 03/31/2020

Manual Check

100-00-53000-311-110		Salaries & Wages	2,128.80
100-00-21512-000-000		Accrued Federal Withholding Ta	-139.12
100-00-21511-000-000		Accrued Social Security Taxes	-127.27
100-00-21511-000-000		Accrued Social Security Taxes	-29.76
100-00-21513-000-000		Accrued State Withholding Tax	-102.12
100-00-21516-000-000		Deferred Comp Plan - Roth	-50.00
100-00-52000-120-231		Health Insurance - FT Officers	-76.11
100-00-21514-000-000		Wisconsin Retirement-PAYABLES	-143.69
<b>Total</b>			<b>1,460.73</b>

V12069 4/09/2020 ANDERSON, GARY A  
Pay period 03/22/2020 to 04/04/2020

Manual Check

## River Valley Pooled Checking

## ALL Checks

Posted From: 4/01/2020 From Account:  
 Thru: 4/30/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
100-00-52000-120-220		Salaries & Wages - PT Officers	1,060.79
100-00-21512-000-000		Accrued Federal Withholding Ta	-98.15
100-00-21511-000-000		Accrued Social Security Taxes	-65.77
100-00-21511-000-000		Accrued Social Security Taxes	-15.38
100-00-21513-000-000		Accrued State Withholding Tax	-34.31
100-00-21514-000-000		Wisconsin Retirement-PAYABLES	-71.60
Total			775.58

V12070 4/09/2020 BOESL, STUART D

Pay period 03/22/2020 to 03/31/2020

Manual Check

100-00-53000-311-110		Salaries & Wages	2,057.60
100-00-21512-000-000		Accrued Federal Withholding Ta	-116.15
100-00-21511-000-000		Accrued Social Security Taxes	-122.85
100-00-21511-000-000		Accrued Social Security Taxes	-28.73
100-00-21513-000-000		Accrued State Withholding Tax	-87.73
100-00-21515-000-000		Deferred Comp Plan - Pretax	-125.00
100-00-52000-120-231		Health Insurance - FT Officers	-76.11
100-00-21514-000-000		Wisconsin Retirement-PAYABLES	-138.89
Total			1,362.14

V12071 4/09/2020 BRUMMOND, PAULA

Pay period 03/22/2020 to 04/04/2020

Manual Check

100-00-51427-110-000		Salaries & Wages - Acct Clerk	1,362.24
650-00-53560-850-011		PW Director Salaries & Wages	75.68
601-00-53600-920-005		PW Director Wages Billing AG	75.68

## River Valley Pooled Checking

## ALL Checks

Posted From: 4/01/2020 From Account:  
Thru: 4/30/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
100-00-21512-000-000		Accrued Federal Withholding Ta	-126.76
100-00-21511-000-000		Accrued Social Security Taxes	-87.92
100-00-21511-000-000		Accrued Social Security Taxes	-20.56
100-00-21513-000-000		Accrued State Withholding Tax	-59.34
100-00-21517-000-000		AFLAC Medical Deductions	-7.56
100-00-21517-000-000		AFLAC Medical Deductions	-19.50
100-00-21515-000-000		Deferred Comp Plan - Pretax	-50.00
100-00-52000-120-231		Health Insurance - FT Officers	-76.11
100-00-21514-000-000		Wisconsin Retirement-PAYABLES	-102.17
<b>Total</b>			<b>963.68</b>
<hr/>			
V12072	4/09/2020	CVEYKUS, DANIEL T	
Pay period 03/01/2020 to 03/31/2020			<b>Manual Check</b>
221-00-51200-100-110		Judge's Salaries & Wages	458.33
100-00-21511-000-000		Accrued Social Security Taxes	-28.42
100-00-21511-000-000		Accrued Social Security Taxes	-6.65
<b>Total</b>			<b>423.26</b>
<hr/>			
V12073	4/09/2020	DIENGER, JASON	
Pay period 03/22/2020 to 04/04/2020			<b>Manual Check</b>
100-00-52000-120-231		Health Insurance - FT Officers	350.50
100-00-52000-120-212		Premium Pay - FT Officers	50.50
100-00-52000-120-210		Salaries & Wages - FT Officers	2,469.60
100-00-21512-000-000		Accrued Federal Withholding Ta	-267.48
100-00-21511-000-000		Accrued Social Security Taxes	-150.88

## River Valley Pooled Checking

## ALL Checks

Posted From: 4/01/2020 From Account:  
 Thru: 4/30/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
100-00-21511-000-000		Accrued Social Security Taxes	-35.29
100-00-21513-000-000		Accrued State Withholding Tax	-129.37
100-00-52000-120-231		Health Insurance - FT Officers	-20.60
100-00-21521-000-000		HSA Spending Account	-66.00
100-00-21521-000-000		HSA Spending Account	-350.50
100-00-21518-000-000		Union Dues Withheld	-21.00
100-00-21523-000-000		Vision Insurance	-7.18
100-00-21514-000-000		Wisconsin Retirement-PAYABLES	-170.11
<b>Total</b>			<b>1,652.19</b>

V12074 4/09/2020 DOWNEY, RICHARD

Pay period 03/22/2020 to 04/04/2020

Manual Check

100-00-51410-110-000		Salaries & Wages - Administrat	2,403.15
650-00-53560-850-011		PW Director Salaries & Wages	514.96
601-00-53600-920-005		PW Director Wages Billing AG	514.96
100-00-51410-130-000		Health Insurance - Administrat	685.00
100-00-21512-000-000		Accrued Federal Withholding Ta	-154.51
100-00-21511-000-000		Accrued Social Security Taxes	-205.30
100-00-21511-000-000		Accrued Social Security Taxes	-48.01
100-00-21513-000-000		Accrued State Withholding Tax	-175.24
100-00-21515-000-000		Deferred Comp Plan - Pretax	-50.00
100-00-52000-120-231		Health Insurance - FT Officers	-61.80
100-00-21521-000-000		HSA Spending Account	-60.00

## River Valley Pooled Checking

## ALL Checks

Posted From: 4/01/2020 From Account:  
Thru: 4/30/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
100-00-21521-000-000		HSA Spending Account	-685.00
100-00-21514-000-000		Wisconsin Retirement-PAYABLES	-231.73
<b>Total</b>			<b>2,446.48</b>

V12075 4/09/2020 DREW, DIANNE ELLEN

Pay period 03/22/2020 to 04/04/2020

Manual Check

221-00-51250-100-000		Salaries & Wages - Court Clerk	810.72
100-00-52000-120-410		Salaries & Wages	882.78
100-00-52800-100-100		PFC Clerk Salaries & Wages	108.10
100-00-21512-000-000		Accrued Federal Withholding Ta	-177.33
100-00-21511-000-000		Accrued Social Security Taxes	-106.98
100-00-21511-000-000		Accrued Social Security Taxes	-25.02
100-00-21513-000-000		Accrued State Withholding Tax	-93.07
100-00-21517-000-000		AFLAC Medical Deductions	-25.30
100-00-21516-000-000		Deferred Comp Plan - Roth	-100.00
100-00-52000-120-231		Health Insurance - FT Officers	-76.11
100-00-21514-000-000		Wisconsin Retirement-PAYABLES	-121.61
<b>Total</b>			<b>1,076.18</b>

V12076 4/09/2020 DUNST, DANIEL

Pay period 03/22/2020 to 04/04/2020

Manual Check

100-00-52000-120-231		Health Insurance - FT Officers	125.00
100-00-52000-120-212		Premium Pay - FT Officers	16.50
100-00-52000-120-210		Salaries & Wages - FT Officers	2,469.60
100-00-21512-000-000		Accrued Federal Withholding Ta	-243.08



## River Valley Pooled Checking

## ALL Checks

Posted From: 4/01/2020 From Account:  
Thru: 4/30/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
100-00-21511-000-000		Accrued Social Security Taxes	-161.89
100-00-21511-000-000		Accrued Social Security Taxes	-37.86
100-00-21513-000-000		Accrued State Withholding Tax	-141.86
100-00-21518-000-000		Union Dues Withheld	-21.00
100-00-21523-000-000		Vision Insurance	-14.35
100-00-21514-000-000		Wisconsin Retirement-PAYABLES	-167.81
Total			1,823.25
<hr/>			
V12077	4/09/2020	EIDEN, CHRISTOPHER	
Pay period 03/01/2020 to 03/31/2020			Manual Check
100-00-51000-108-110		Board Members Salaries & Wages	350.00
100-00-21511-000-000		Accrued Social Security Taxes	-21.70
100-00-21511-000-000		Accrued Social Security Taxes	-5.08
Total			323.22
<hr/>			
V12078	4/09/2020	FALKOWSKI, CINDRA	
Pay period 03/22/2020 to 04/04/2020			Manual Check
650-00-53560-850-011		PW Director Salaries & Wages	105.52
601-00-53600-920-005		PW Director Wages Billing AG	105.52
100-00-51421-130-000		Health Insurance - Clerk	125.00
100-00-51421-110-000		Salaries & Wages - Clerk	1,899.41
100-00-21512-000-000		Accrued Federal Withholding Ta	-182.04
100-00-21511-000-000		Accrued Social Security Taxes	-138.60
100-00-21511-000-000		Accrued Social Security Taxes	-32.41
100-00-21513-000-000		Accrued State Withholding Tax	-100.07

## River Valley Pooled Checking

## ALL Checks

Posted From: 4/01/2020 From Account:  
 Thru: 4/30/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
100-00-21515-000-000		Deferred Comp Plan - Pretax	-200.00
100-00-21523-000-000		Vision Insurance	-14.35
100-00-21514-000-000		Wisconsin Retirement-PAYABLES	-142.46
<b>Total</b>			<b>1,425.52</b>
<hr/>			
V12079	4/09/2020	FIFRICK, RANDY	
Pay period 03/22/2020 to 04/04/2020			<b>Manual Check</b>
100-00-52000-400-110		Salaries & Wages	113.64
100-00-51420-110-000		Salaries & Wages - Zoning Admi	1,534.10
100-00-55000-200-040		Salary & Wages - CDD/ZA	113.64
451-00-51410-302-110		Salaries & Wages	85.23
452-00-51410-302-110		Salaries & Wages	170.45
453-00-51410-302-110		Salaries & Wages	14.20
454-00-51410-302-110		Salaries & Wages	14.20
650-00-53560-850-011		PW Director Salaries & Wages	113.62
601-00-53600-920-005		PW Director Wages Billing AG	113.62
100-00-51420-130-000		Health Insurance - Zoning Admi	312.50
100-00-21512-000-000		Accrued Federal Withholding Ta	-229.47
100-00-21511-000-000		Accrued Social Security Taxes	-139.63
100-00-21511-000-000		Accrued Social Security Taxes	-32.66
100-00-21513-000-000		Accrued State Withholding Tax	-111.20
100-00-21515-000-000		Deferred Comp Plan - Pretax	-70.00
100-00-21516-000-000		Deferred Comp Plan - Roth	-70.00

## River Valley Pooled Checking

## ALL Checks

Posted From: 4/01/2020 From Account:  
Thru: 4/30/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
100-00-52000-120-231		Health Insurance - FT Officers	-20.60
100-00-21521-000-000		HSA Spending Account	-312.50
100-00-21523-000-000		Vision Insurance	-7.18
100-00-21514-000-000		Wisconsin Retirement-PAYABLES	-153.41
<b>Total</b>			<b>1,438.55</b>
<hr/>			
V12080	4/09/2020	GORSKI, KEVIN	
Pay period 03/01/2020 to 03/31/2020		<b>Manual Check</b>	
100-00-51000-108-110		Board Members Salaries & Wages	350.00
100-00-21511-000-000		Accrued Social Security Taxes	-21.70
100-00-21511-000-000		Accrued Social Security Taxes	-5.08
<b>Total</b>			<b>323.22</b>
<hr/>			
V12081	4/09/2020	HOLMES, JASON W	
Pay period 03/01/2020 to 03/31/2020		<b>Manual Check</b>	
100-00-51000-108-110		Board Members Salaries & Wages	350.00
100-00-21511-000-000		Accrued Social Security Taxes	-21.70
100-00-21511-000-000		Accrued Social Security Taxes	-5.08
<b>Total</b>			<b>323.22</b>
<hr/>			
V12082	4/09/2020	JACOBSON, BRADLEY J	
Pay period 03/22/2020 to 03/31/2020		<b>Manual Check</b>	
100-00-53000-311-110		Salaries & Wages	2,396.00
100-00-21512-000-000		Accrued Federal Withholding Ta	-255.68
100-00-21511-000-000		Accrued Social Security Taxes	-142.98
100-00-21511-000-000		Accrued Social Security Taxes	-33.44
100-00-21513-000-000		Accrued State Withholding Tax	-113.99

## River Valley Pooled Checking

## ALL Checks

Posted From: 4/01/2020 From Account:  
Thru: 4/30/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
100-00-21517-000-000		AFLAC Medical Deductions	-13.80
100-00-21515-000-000		Deferred Comp Plan - Pretax	-100.00
100-00-52000-120-231		Health Insurance - FT Officers	-76.11
100-00-21514-000-000		Wisconsin Retirement-PAYABLES	-161.73
<b>Total</b>			<b>1,498.27</b>
<hr/>			
V12083	4/09/2020	JOHNSON, CHRISTOPHER	
Pay period 03/22/2020 to 04/04/2020			Manual Check
601-00-53600-640-001		PW Director Dist Wages	135.08
601-00-53600-906-001		PW Director Wages Information	135.08
601-00-53600-930-005		PW Director Wages Misc	135.08
601-00-53600-620-001		PW Director Wages-Water	135.08
100-00-53000-302-110		Salaries & Wages - PW Director	900.58
650-00-53560-850-011		PW Director Salaries & Wages	675.42
100-00-53000-302-130		Health Insurance - PW Director	125.00
601-00-53600-920-005		PW Director Wages Billing AG	135.08
100-00-21512-000-000		Accrued Federal Withholding Ta	-222.53
100-00-21511-000-000		Accrued Social Security Taxes	-147.34
100-00-21511-000-000		Accrued Social Security Taxes	-34.46
100-00-21513-000-000		Accrued State Withholding Tax	-125.79
100-00-21517-000-000		AFLAC Medical Deductions	-23.70
100-00-21514-000-000		Wisconsin Retirement-PAYABLES	-151.97
<b>Total</b>			<b>1,670.61</b>

## River Valley Pooled Checking

## ALL Checks

Posted From: 4/01/2020 From Account:  
Thru: 4/30/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
V12084	4/09/2020	KURTZ, RILEY	
Pay period 03/22/2020 to 04/04/2020			Manual Check
100-00-52000-120-212		Premium Pay - FT Officers	9.00
100-00-52000-120-210		Salaries & Wages - FT Officers	4,665.69
100-00-21512-000-000		Accrued Federal Withholding Ta	-813.41
100-00-21511-000-000		Accrued Social Security Taxes	-289.83
100-00-21511-000-000		Accrued Social Security Taxes	-67.78
100-00-21513-000-000		Accrued State Withholding Tax	-268.98
100-00-21514-000-000		Wisconsin Retirement-PAYABLES	-190.52
			Total 3,044.17
V12085	4/09/2020	LESNIAK, DANIEL J	
Pay period 03/01/2020 to 03/31/2020			Manual Check
100-00-51000-108-110		Board Members Salaries & Wages	350.00
100-00-21512-000-000		Accrued Federal Withholding Ta	-70.00
100-00-21511-000-000		Accrued Social Security Taxes	-21.70
100-00-21511-000-000		Accrued Social Security Taxes	-5.08
			Total 253.22
V12086	4/09/2020	LEY, EMILY	
Pay period 03/22/2020 to 04/04/2020			Manual Check
451-00-51410-302-110		Salaries & Wages	77.15
452-00-51410-302-110		Salaries & Wages	154.31
453-00-51410-302-110		Salaries & Wages	12.86
454-00-51410-302-110		Salaries & Wages	12.86
650-00-53560-850-011		PW Director Salaries & Wages	257.17

## River Valley Pooled Checking

## ALL Checks

Posted From: 4/01/2020 From Account:  
Thru: 4/30/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
601-00-53600-920-005		PW Director Wages Billing AG	257.17
100-00-51520-130-000		Health Insurance - Treasurer	332.50
100-00-51520-110-000		Salaries & Wages - Treasurer	1,800.21
100-00-21512-000-000		Accrued Federal Withholding Ta	-238.96
100-00-21511-000-000		Accrued Social Security Taxes	-153.31
100-00-21511-000-000		Accrued Social Security Taxes	-35.85
100-00-21513-000-000		Accrued State Withholding Tax	-131.03
100-00-21517-000-000		AFLAC Medical Deductions	-18.00
100-00-21517-000-000		AFLAC Medical Deductions	-12.42
100-00-52000-120-231		Health Insurance - FT Officers	-20.60
100-00-21521-000-000		HSA Spending Account	-66.00
100-00-21521-000-000		HSA Spending Account	-332.50
100-00-21514-000-000		Wisconsin Retirement-PAYABLES	-173.59
		<b>Total</b>	<b>1,721.97</b>

V12087 4/09/2020 MACKOWAY, SHEILA

Pay period 03/22/2020 to 04/04/2020

Manual Check

100-00-51422-110-000		Salaries & Wages - Deputy Cler	302.72
650-00-53560-850-006		Utilities Clerk Salaries/Wages	605.44
601-00-53600-902-001		Utility Clerk Wages Billing	151.36
601-00-53600-920-001		Utility Clerk Wages Billing AG	151.36
601-00-53600-906-003		Utility Clerk Wage Information	151.36
601-00-53600-930-003		Utility Clerk Wages Misc	151.36

## River Valley Pooled Checking

## ALL Checks

Posted From: 4/01/2020 From Account:  
 Thru: 4/30/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
100-00-21512-000-000		Accrued Federal Withholding Ta	-44.08
100-00-21511-000-000		Accrued Social Security Taxes	-89.12
100-00-21511-000-000		Accrued Social Security Taxes	-20.84
100-00-21513-000-000		Accrued State Withholding Tax	-63.37
100-00-21516-000-000		Deferred Comp Plan - Roth	-100.00
100-00-52000-120-231		Health Insurance - FT Officers	-76.11
100-00-21514-000-000		Wisconsin Retirement-PAYABLES	-102.17
<b>Total</b>			<b>1,017.91</b>

V12088 4/09/2020 MCCASKILL, JOSHUA

Pay period 03/22/2020 to 04/04/2020

Manual Check

100-00-52000-120-220		Salaries & Wages - PT Officers	335.52
100-00-21511-000-000		Accrued Social Security Taxes	-20.80
100-00-21511-000-000		Accrued Social Security Taxes	-4.87
100-00-21513-000-000		Accrued State Withholding Tax	-1.31
<b>Total</b>			<b>308.54</b>

V12089 4/09/2020 MCHUGH, TERRENCE

Pay period 03/22/2020 to 04/04/2020

Manual Check

100-00-52000-120-131		Health Ins - Police Chief	125.00
100-00-52000-120-110		Salaries & Wages -Police Chief	3,007.43
100-00-21512-000-000		Accrued Federal Withholding Ta	-249.04
100-00-21511-000-000		Accrued Social Security Taxes	-194.21
100-00-21511-000-000		Accrued Social Security Taxes	-45.42
100-00-21513-000-000		Accrued State Withholding Tax	-166.05

River Valley Pooled Checking

ALL Checks

Posted From: 4/01/2020 From Account:  
Thru: 4/30/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
100-00-21515-000-000		Deferred Comp Plan - Pretax	-60.00
100-00-21514-000-000		Wisconsin Retirement-PAYABLES	-203.00
<b>Total</b>			<b>2,214.71</b>

V12090 4/09/2020 OLSON, COREY  
Pay period 03/22/2020 to 04/04/2020

Manual Check

100-00-51600-110-000		Wages -Cleaning/Snow Removal	208.22
100-00-21511-000-000		Accrued Social Security Taxes	-12.91
100-00-21511-000-000		Accrued Social Security Taxes	-3.02
<b>Total</b>			<b>192.29</b>

V12091 4/09/2020 OLSON, DEBRA  
Pay period 03/22/2020 to 04/04/2020

Manual Check

100-00-51600-110-000		Wages -Cleaning/Snow Removal	287.20
100-00-21511-000-000		Accrued Social Security Taxes	-17.81
100-00-21511-000-000		Accrued Social Security Taxes	-4.16
<b>Total</b>			<b>265.23</b>

V12092 4/09/2020 RACHU, JAROD  
Pay period 03/22/2020 to 04/04/2020

Manual Check

100-00-52000-400-110		Salaries & Wages	86.00
100-00-51425-130-000		Health Insurance - Plan Tech	340.50
100-00-51425-110-000		Salary & Wages - Plan Tech	1,161.00
100-00-55000-200-045		Salary & Wages - Plan Tech	430.00
451-00-51410-302-110		Salaries & Wages	12.90
452-00-51410-302-110		Salaries & Wages	25.80
453-00-51410-302-110		Salaries & Wages	2.15



## River Valley Pooled Checking

## ALL Checks

Posted From: 4/01/2020 From Account:  
Thru: 4/30/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
454-00-51410-302-110		Salaries & Wages	2.15
100-00-21512-000-000		Accrued Federal Withholding Ta	-121.81
100-00-21511-000-000		Accrued Social Security Taxes	-103.63
100-00-21511-000-000		Accrued Social Security Taxes	-24.24
100-00-21513-000-000		Accrued State Withholding Tax	-78.81
100-00-52000-120-231		Health Insurance - FT Officers	-20.60
100-00-21521-000-000		HSA Spending Account	-28.00
100-00-21521-000-000		HSA Spending Account	-340.50
100-00-21514-000-000		Wisconsin Retirement-PAYABLES	-116.10
		<b>Total</b>	<b>1,226.81</b>

V12093 4/09/2020 SAMPEY, DENNIS

Pay period 03/08/2020 to 04/04/2020

Manual Check

100-00-52000-110-110		Salaries & Wages - Cross Guard	73.98
100-00-21511-000-000		Accrued Social Security Taxes	-4.59
100-00-21511-000-000		Accrued Social Security Taxes	-1.07
		<b>Total</b>	<b>68.32</b>

V12094 4/09/2020 SCHLEI, MATTHEW

Pay period 03/22/2020 to 03/31/2020

Manual Check

100-00-53000-311-110		Salaries & Wages	2,057.60
100-00-21512-000-000		Accrued Federal Withholding Ta	-111.30
100-00-21511-000-000		Accrued Social Security Taxes	-122.85
100-00-21511-000-000		Accrued Social Security Taxes	-28.73
100-00-21513-000-000		Accrued State Withholding Tax	-94.59

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River Valley Pooled Checking

ALL Checks

Posted From: 4/01/2020 From Account:  
Thru: 4/30/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
100-00-52000-120-231		Health Insurance - FT Officers	-76.11
100-00-21514-000-000		Wisconsin Retirement-PAYABLES	-138.89
<b>Total</b>			<b>1,485.13</b>

V12095 4/09/2020 SCHULZ, CHERYL  
Pay period 03/01/2020 to 03/31/2020

Manual Check

100-00-51000-108-110		Board Members Salaries & Wages	350.00
100-00-21512-000-000		Accrued Federal Withholding Ta	-3.33
100-00-21511-000-000		Accrued Social Security Taxes	-21.70
100-00-21511-000-000		Accrued Social Security Taxes	-5.08
<b>Total</b>			<b>319.89</b>

V12096 4/09/2020 SEEHAFFER, AARON  
Pay period 03/22/2020 to 04/04/2020

Manual Check

100-00-52000-120-231		Health Insurance - FT Officers	125.00
100-00-52000-120-212		Premium Pay - FT Officers	24.75
100-00-52000-120-210		Salaries & Wages - FT Officers	2,469.60
100-00-21512-000-000		Accrued Federal Withholding Ta	-224.00
100-00-21511-000-000		Accrued Social Security Taxes	-162.40
100-00-21511-000-000		Accrued Social Security Taxes	-37.98
100-00-21513-000-000		Accrued State Withholding Tax	-142.35
100-00-21518-000-000		Union Dues Withheld	-21.00
100-00-21514-000-000		Wisconsin Retirement-PAYABLES	-168.37
<b>Total</b>			<b>1,863.25</b>

V12097 4/09/2020 SHOPE, BENJAMIN  
Pay period 03/31/2020 to 04/04/2020

Manual Check

## River Valley Pooled Checking

## ALL Checks

Posted From: 4/01/2020 From Account:  
Thru: 4/30/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
100-00-52000-120-212		Premium Pay - FT Officers	12.00
100-00-52000-120-210		Salaries & Wages - FT Officers	1,069.64
100-00-21512-000-000		Accrued Federal Withholding Ta	-6.32
100-00-21511-000-000		Accrued Social Security Taxes	-67.06
100-00-21511-000-000		Accrued Social Security Taxes	-15.68
100-00-21513-000-000		Accrued State Withholding Tax	-35.42
100-00-21514-000-000		Wisconsin Retirement-PAYABLES	-64.57
<b>Total</b>			<b>892.59</b>
<hr/>			
V12097	4/09/2020	Benjamin Shope	
Record Returned Payroll 4/9/2020			<b>Manual Check</b>
100-00-52000-120-212		Premium Pay - FT Officers	-11.60
	4/9/20	Payroll ACH Returned	
100-00-52000-120-210		Salaries & Wages - FT Officers	-880.99
	4/9/20	Payroll ACH Returned	
<b>Total</b>			<b>-892.59</b>
<hr/>			
V12098	4/09/2020	SMART, CHRISTOPHER	
Pay period 03/22/2020 to 04/04/2020			<b>Manual Check</b>
100-00-52000-120-231		Health Insurance - FT Officers	125.00
100-00-52000-120-150		Salary & Wages - Lieutenant	2,654.40
100-00-52000-120-158		Premium Pay - Lieutenant	13.75
100-00-21512-000-000		Accrued Federal Withholding Ta	-237.45
100-00-21511-000-000		Accrued Social Security Taxes	-173.18
100-00-21511-000-000		Accrued Social Security Taxes	-40.50
100-00-21513-000-000		Accrued State Withholding Tax	-149.37
100-00-21515-000-000		Deferred Comp Plan - Pretax	-50.00

## River Valley Pooled Checking

## ALL Checks

Posted From: 4/01/2020 From Account:  
Thru: 4/30/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
100-00-21514-000-000		Wisconsin Retirement-PAYABLES	-180.10
<b>Total</b>			<b>1,962.55</b>

V12099 4/09/2020 STANKOWSKI, CODY

Pay period 03/22/2020 to 04/04/2020

Manual Check

100-00-52000-120-220		Salaries & Wages - PT Officers	737.04
100-00-21512-000-000		Accrued Federal Withholding Ta	-63.31
100-00-21511-000-000		Accrued Social Security Taxes	-45.70
100-00-21511-000-000		Accrued Social Security Taxes	-10.69
100-00-21513-000-000		Accrued State Withholding Tax	-23.52
100-00-21518-000-000		Union Dues Withheld	-29.00
<b>Total</b>			<b>564.82</b>

V12100 4/09/2020 VOLL, CHRISTOPHER

Pay period 03/01/2020 to 03/31/2020

Manual Check

100-00-51000-108-110		Board Members Salaries & Wages	650.00
100-00-21511-000-000		Accrued Social Security Taxes	-40.30
100-00-21511-000-000		Accrued Social Security Taxes	-9.43
<b>Total</b>			<b>600.27</b>

V12101 4/09/2020 WALKOWSKI, GARY W

Pay period 03/22/2020 to 03/31/2020

Manual Check

100-00-53000-311-110		Salaries & Wages	2,057.60
100-00-21512-000-000		Accrued Federal Withholding Ta	-151.00
100-00-21511-000-000		Accrued Social Security Taxes	-122.85
100-00-21511-000-000		Accrued Social Security Taxes	-28.73
100-00-21513-000-000		Accrued State Withholding Tax	-97.98

River Valley Pooled Checking

ALL Checks

Posted From: 4/01/2020 From Account:  
Thru: 4/30/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
100-00-21516-000-000		Deferred Comp Plan - Roth	-400.00
100-00-52000-120-231		Health Insurance - FT Officers	-76.11
100-00-21514-000-000		Wisconsin Retirement-PAYABLES	-138.89
<b>Total</b>			<b>1,042.04</b>

V12102 4/09/2020 WOLFF, BRADLEY  
Pay period 03/22/2020 to 04/04/2020

Manual Check

100-00-52000-120-231		Health Insurance - FT Officers	694.00
100-00-52000-120-212		Premium Pay - FT Officers	9.00
100-00-52000-120-210		Salaries & Wages - FT Officers	2,469.60
100-00-21512-000-000		Accrued Federal Withholding Ta	-206.09
100-00-21511-000-000		Accrued Social Security Taxes	-142.75
100-00-21511-000-000		Accrued Social Security Taxes	-33.38
100-00-21513-000-000		Accrued State Withholding Tax	-139.97
100-00-21516-000-000		Deferred Comp Plan - Roth	-50.00
100-00-52000-120-231		Health Insurance - FT Officers	-43.26
100-00-21521-000-000		HSA Spending Account	-133.00
100-00-21521-000-000		HSA Spending Account	-694.00
100-00-21518-000-000		Union Dues Withheld	-21.00
100-00-21523-000-000		Vision Insurance	-14.35
100-00-21514-000-000		Wisconsin Retirement-PAYABLES	-167.31
<b>Total</b>			<b>1,527.49</b>

V12103 4/09/2020 XIONG, SOUA  
Pay period 03/22/2020 to 04/04/2020

Manual Check

River Valley Pooled Checking

ALL Checks

Posted From: 4/01/2020 From Account:  
Thru: 4/30/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
100-00-52000-120-231		Health Insurance - FT Officers	362.50
100-00-52000-120-212		Premium Pay - FT Officers	31.50
100-00-52000-120-210		Salaries & Wages - FT Officers	2,477.60
100-00-21512-000-000		Accrued Federal Withholding Ta	-305.13
100-00-21511-000-000		Accrued Social Security Taxes	-151.19
100-00-21511-000-000		Accrued Social Security Taxes	-35.36
100-00-21513-000-000		Accrued State Withholding Tax	-129.77
100-00-52000-120-231		Health Insurance - FT Officers	-20.60
100-00-21521-000-000		HSA Spending Account	-50.00
100-00-21521-000-000		HSA Spending Account	-362.50
100-00-21518-000-000		Union Dues Withheld	-21.00
100-00-21514-000-000		Wisconsin Retirement-PAYABLES	-169.36
<b>Total</b>			<b>1,626.69</b>

V12104 4/23/2020 ALLCOX, SAMUEL

Pay period 03/01/2020 to 03/31/2020

Manual Check

100-00-52000-201-110		Salaries & Wages	15.00
100-00-52000-201-110		Salaries & Wages	67.50
100-00-52000-201-110		Salaries & Wages	26.25
100-00-52000-201-110		Salaries & Wages	136.50
100-00-52000-201-110		Salaries & Wages	31.50
100-00-21511-000-000		Accrued Social Security Taxes	-17.16
100-00-21511-000-000		Accrued Social Security Taxes	-4.01

## River Valley Pooled Checking

## ALL Checks

Posted From: 4/01/2020 From Account:  
Thru: 4/30/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
<b>Total</b>			255.58
<hr/>			
V12105	4/23/2020	ANDERSON, ADAM M	
Pay period 04/05/2020 to 04/18/2020		Manual Check	
100-00-53000-311-110		Salaries & Wages	2,334.93
100-00-53000-311-114		Public Works Crew OT	90.00
100-00-21512-000-000		Accrued Federal Withholding Ta	-172.26
100-00-21511-000-000		Accrued Social Security Taxes	-145.63
100-00-21511-000-000		Accrued Social Security Taxes	-34.06
100-00-21513-000-000		Accrued State Withholding Tax	-122.89
100-00-21516-000-000		Deferred Comp Plan - Roth	-50.00
100-00-52000-120-231		Health Insurance - FT Officers	-76.11
100-00-21514-000-000		Wisconsin Retirement-PAYABLES	-163.68
<b>Total</b>			1,660.30
<hr/>			
V12106	4/23/2020	ANDRYS, JOSEPH	
Pay period 04/13/2020 to 04/18/2020		Manual Check	
100-00-53000-311-111		Wages-Part Time	95.60
100-00-21511-000-000		Accrued Social Security Taxes	-5.93
100-00-21511-000-000		Accrued Social Security Taxes	-1.39
<b>Total</b>			88.28
<hr/>			
V12107	4/23/2020	BERNDT, MATTHEW	
Pay period 03/01/2020 to 03/31/2020		Manual Check	
100-00-52000-201-110		Salaries & Wages	60.00
100-00-52000-201-110		Salaries & Wages	50.00
100-00-52000-201-110		Salaries & Wages	30.00

## River Valley Pooled Checking

## ALL Checks

Posted From: 4/01/2020 From Account:  
Thru: 4/30/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
100-00-52000-201-110		Salaries & Wages	31.50
100-00-52000-201-110		Salaries & Wages	84.00
100-00-52000-201-110		Salaries & Wages	52.50
100-00-21511-000-000		Accrued Social Security Taxes	-19.10
100-00-21511-000-000		Accrued Social Security Taxes	-4.47
<b>Total</b>			<b>284.43</b>

V12108 4/23/2020 BOESL, STUART D  
Pay period 04/05/2020 to 04/18/2020

Manual Check

100-00-53000-311-110		Salaries & Wages	2,104.30
100-00-53000-311-114		Public Works Crew OT	45.00
100-00-21512-000-000		Accrued Federal Withholding Ta	-126.41
100-00-21511-000-000		Accrued Social Security Taxes	-128.54
100-00-21511-000-000		Accrued Social Security Taxes	-30.06
100-00-21513-000-000		Accrued State Withholding Tax	-94.16
100-00-21515-000-000		Deferred Comp Plan - Pretax	-125.00
100-00-52000-120-231		Health Insurance - FT Officers	-76.11
100-00-21514-000-000		Wisconsin Retirement-PAYABLES	-145.08
<b>Total</b>			<b>1,423.94</b>

V12109 4/23/2020 BORTH, ASHLEY  
Pay period 02/01/2020 to 03/31/2020

Manual Check

100-00-52000-201-110		Salaries & Wages	15.00
100-00-52000-201-110		Salaries & Wages	15.00
100-00-52000-201-110		Salaries & Wages	26.25



## River Valley Pooled Checking

## ALL Checks

Posted From: 4/01/2020 From Account:  
Thru: 4/30/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
100-00-52000-201-110		Salaries & Wages	42.00
100-00-52000-300-110		EMS/FR WAGE	21.00
100-00-52000-300-110		EMS/FR WAGE	315.00
100-00-21511-000-000		Accrued Social Security Taxes	-26.92
100-00-21511-000-000		Accrued Social Security Taxes	-6.30
		<b>Total</b>	<b>401.03</b>

V12110 4/23/2020 BORTH, DANIEL

Pay period 02/01/2020 to 03/31/2020

Manual Check

100-00-52000-201-110		Salaries & Wages	120.00
100-00-52000-201-110		Salaries & Wages	15.00
100-00-52000-201-110		Salaries & Wages	52.50
100-00-52000-201-110		Salaries & Wages	26.25
100-00-52000-201-110		Salaries & Wages	63.00
100-00-21511-000-000		Accrued Social Security Taxes	-17.16
100-00-21511-000-000		Accrued Social Security Taxes	-4.01
100-00-21515-000-000		Deferred Comp Plan - Pretax	-30.00
		<b>Total</b>	<b>225.58</b>

V12111 4/23/2020 BRUMMOND, PAULA

Pay period 04/05/2020 to 04/18/2020

Manual Check

100-00-51427-110-000		Salaries & Wages - Acct Clerk	1,362.24
650-00-53560-850-011		PW Director Salaries & Wages	75.68
601-00-53600-920-005		PW Director Wages Billing AG	75.68
100-00-21512-000-000		Accrued Federal Withholding Ta	-126.76

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## ALL Checks

Posted From: 4/01/2020 From Account:  
 Thru: 4/30/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
100-00-21511-000-000		Accrued Social Security Taxes	-87.92
100-00-21511-000-000		Accrued Social Security Taxes	-20.56
100-00-21513-000-000		Accrued State Withholding Tax	-59.34
100-00-21517-000-000		AFLAC Medical Deductions	-7.56
100-00-21517-000-000		AFLAC Medical Deductions	-19.50
100-00-21515-000-000		Deferred Comp Plan - Pretax	-50.00
100-00-52000-120-231		Health Insurance - FT Officers	-76.11
100-00-21514-000-000		Wisconsin Retirement-PAYABLES	-102.17
<b>Total</b>			<b>963.68</b>
<hr/>			
V12112	4/23/2020	BUDNIK, JASON D	
Pay period 03/01/2020 to 03/31/2020			Manual Check
100-00-52000-201-110		Salaries & Wages	150.00
100-00-52000-201-110		Salaries & Wages	84.00
100-00-52000-201-110		Salaries & Wages	26.25
100-00-21511-000-000		Accrued Social Security Taxes	-16.14
100-00-21511-000-000		Accrued Social Security Taxes	-3.77
<b>Total</b>			<b>240.34</b>
<hr/>			
V12113	4/23/2020	CARRILLO, MICHAEL A	
Pay period 03/01/2020 to 03/31/2020			Manual Check
100-00-52000-300-110		EMS/FR WAGE	10.50
100-00-21511-000-000		Accrued Social Security Taxes	-0.65
100-00-21511-000-000		Accrued Social Security Taxes	-0.15
<b>Total</b>			<b>9.70</b>

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## ALL Checks

Posted From: 4/01/2020 From Account:  
Thru: 4/30/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
V12114	4/23/2020	CHARNESKI, CHRISTOPHER	
Pay period 02/01/2020 to 03/31/2020			Manual Check
100-00-52000-201-110		Salaries & Wages	42.00
100-00-21511-000-000		Accrued Social Security Taxes	-2.60
100-00-21511-000-000		Accrued Social Security Taxes	-0.61
			Total
			38.79
V12115	4/23/2020	CHARNESKI, KEIGN	
Pay period 03/01/2020 to 03/31/2020			Manual Check
100-00-52000-201-110		Salaries & Wages	30.00
100-00-52000-201-110		Salaries & Wages	31.50
100-00-52000-201-110		Salaries & Wages	52.50
100-00-52000-300-110		EMS/FR WAGE	136.50
100-00-21511-000-000		Accrued Social Security Taxes	-15.53
100-00-21511-000-000		Accrued Social Security Taxes	-3.63
			Total
			231.34
V12116	4/23/2020	DIENGER, JASON	
Pay period 04/05/2020 to 04/18/2020			Manual Check
100-00-52000-120-212		Premium Pay - FT Officers	50.50
100-00-52000-120-210		Salaries & Wages - FT Officers	2,469.60
100-00-21512-000-000		Accrued Federal Withholding Ta	-267.48
100-00-21511-000-000		Accrued Social Security Taxes	-150.88
100-00-21511-000-000		Accrued Social Security Taxes	-35.29
100-00-21513-000-000		Accrued State Withholding Tax	-129.37
100-00-52000-120-231		Health Insurance - FT Officers	-20.60

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ALL Checks

Posted From: 4/01/2020 From Account:  
Thru: 4/30/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
100-00-21521-000-000		HSA Spending Account	-66.00
100-00-21518-000-000		Union Dues Withheld	-21.00
100-00-21514-000-000		Wisconsin Retirement-PAYABLES	-170.11
<b>Total</b>			<b>1,659.37</b>

V12117 4/23/2020 DOWNEY, RICHARD  
Pay period 04/05/2020 to 04/18/2020

Manual Check

100-00-51410-110-000		Salaries & Wages - Administrat	2,403.15
650-00-53560-850-011		PW Director Salaries & Wages	514.96
601-00-53600-920-005		PW Director Wages Billing AG	514.96
100-00-51410-130-000		Health Insurance - Administrat	60.00
100-00-21512-000-000		Accrued Federal Withholding Ta	-154.51
100-00-21511-000-000		Accrued Social Security Taxes	-205.30
100-00-21511-000-000		Accrued Social Security Taxes	-48.01
100-00-21513-000-000		Accrued State Withholding Tax	-175.24
100-00-21515-000-000		Deferred Comp Plan - Pretax	-50.00
100-00-52000-120-231		Health Insurance - FT Officers	-61.80
100-00-21521-000-000		HSA Spending Account	-60.00
100-00-21521-000-000		HSA Spending Account	-60.00
100-00-21514-000-000		Wisconsin Retirement-PAYABLES	-231.73
<b>Total</b>			<b>2,446.48</b>

V12118 4/23/2020 DREW, DIANNE ELLEN  
Pay period 04/05/2020 to 04/18/2020

Manual Check

221-00-51250-100-000		Salaries & Wages - Court Clerk	810.72
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## River Valley Pooled Checking

## ALL Checks

Posted From: 4/01/2020 From Account:  
Thru: 4/30/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
100-00-52000-120-410		Salaries & Wages	882.78
100-00-52800-100-100		PFC Clerk Salaries & Wages	108.10
100-00-21512-000-000		Accrued Federal Withholding Ta	-177.33
100-00-21511-000-000		Accrued Social Security Taxes	-106.98
100-00-21511-000-000		Accrued Social Security Taxes	-25.02
100-00-21513-000-000		Accrued State Withholding Tax	-93.07
100-00-21517-000-000		AFLAC Medical Deductions	-25.30
100-00-21516-000-000		Deferred Comp Plan - Roth	-100.00
100-00-52000-120-231		Health Insurance - FT Officers	-76.11
100-00-21514-000-000		Wisconsin Retirement-PAYABLES	-121.61
		Total	1,076.18
V12119	4/23/2020	DUNST, DANIEL	
Pay period 04/05/2020 to 04/18/2020			Manual Check
100-00-52000-120-231		Health Insurance - FT Officers	125.00
100-00-52000-120-212		Premium Pay - FT Officers	16.50
100-00-52000-120-212		Premium Pay - FT Officers	555.72
100-00-52000-120-210		Salaries & Wages - FT Officers	2,099.16
100-00-21512-000-000		Accrued Federal Withholding Ta	-263.81
100-00-21511-000-000		Accrued Social Security Taxes	-173.38
100-00-21511-000-000		Accrued Social Security Taxes	-40.55
100-00-21513-000-000		Accrued State Withholding Tax	-152.70
100-00-21518-000-000		Union Dues Withheld	-21.00

## River Valley Pooled Checking

## ALL Checks

Posted From: 4/01/2020 From Account:  
 Thru: 4/30/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
100-00-21514-000-000		Wisconsin Retirement-PAYABLES	-180.32
Total			1,964.62

V12120 4/23/2020 FALKOWSKI, CINDRA

Pay period 04/05/2020 to 04/18/2020

Manual Check

650-00-53560-850-011		PW Director Salaries & Wages	105.52
601-00-53600-920-005		PW Director Wages Billing AG	105.52
100-00-51421-130-000		Health Insurance - Clerk	125.00
100-00-51421-110-000		Salaries & Wages - Clerk	1,899.41
100-00-21512-000-000		Accrued Federal Withholding Ta	-182.04
100-00-21511-000-000		Accrued Social Security Taxes	-138.60
100-00-21511-000-000		Accrued Social Security Taxes	-32.41
100-00-21513-000-000		Accrued State Withholding Tax	-100.07
100-00-21515-000-000		Deferred Comp Plan - Pretax	-200.00
100-00-21514-000-000		Wisconsin Retirement-PAYABLES	-142.46
Total			1,439.87

V12121 4/23/2020 FIFRICK, RANDY

Pay period 04/05/2020 to 04/18/2020

Manual Check

100-00-52000-400-110		Salaries & Wages	113.64
100-00-51420-110-000		Salaries & Wages - Zoning Admi	1,534.10
100-00-55000-200-040		Salary & Wages - CDD/ZA	113.64
451-00-51410-302-110		Salaries & Wages	85.23
452-00-51410-302-110		Salaries & Wages	170.45
453-00-51410-302-110		Salaries & Wages	14.20

## River Valley Pooled Checking

## ALL Checks

Posted From: 4/01/2020 From Account:  
 Thru: 4/30/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
454-00-51410-302-110		Salaries & Wages	14.20
650-00-53560-850-011		PW Director Salaries & Wages	113.62
601-00-53600-920-005		PW Director Wages Billing AG	113.62
100-00-21512-000-000		Accrued Federal Withholding Ta	-229.47
100-00-21511-000-000		Accrued Social Security Taxes	-139.63
100-00-21511-000-000		Accrued Social Security Taxes	-32.66
100-00-21513-000-000		Accrued State Withholding Tax	-111.20
100-00-21515-000-000		Deferred Comp Plan - Pretax	-70.00
100-00-21516-000-000		Deferred Comp Plan - Roth	-70.00
100-00-52000-120-231		Health Insurance - FT Officers	-20.60
100-00-21514-000-000		Wisconsin Retirement-PAYABLES	-153.41
		<b>Total</b>	<b>1,445.73</b>
V12122	4/23/2020	FUST, CARSON	
Pay period 03/01/2020 to 03/31/2020			<b>Manual Check</b>
100-00-52000-201-110		Salaries & Wages	75.00
100-00-52000-201-110		Salaries & Wages	10.50
100-00-52000-201-110		Salaries & Wages	30.00
100-00-52000-201-110		Salaries & Wages	21.00
100-00-52000-300-110		EMS/FR WAGE	21.00
100-00-52000-300-110		EMS/FR WAGE	32.00
100-00-52000-300-110		EMS/FR WAGE	275.63
100-00-21511-000-000		Accrued Social Security Taxes	-28.84

## River Valley Pooled Checking

## ALL Checks

Posted From: 4/01/2020 From Account:  
Thru: 4/30/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
100-00-21511-000-000		Accrued Social Security Taxes	-6.74
<b>Total</b>			<b>429.55</b>
<hr/>			
V12123	4/23/2020	GLODOWSKI, BRIANNA	
Pay period 03/01/2020 to 03/31/2020		<b>Manual Check</b>	
100-00-52000-201-110		Salaries & Wages	15.00
100-00-52000-201-110		Salaries & Wages	21.00
100-00-52000-201-110		Salaries & Wages	52.50
100-00-52000-201-110		Salaries & Wages	10.50
100-00-52000-300-110		EMS/FR WAGE	128.00
100-00-21511-000-000		Accrued Social Security Taxes	-14.07
100-00-21511-000-000		Accrued Social Security Taxes	-3.29
<b>Total</b>			<b>209.64</b>
<hr/>			
V12124	4/23/2020	GROD, KRISTOPHER	
Pay period 03/01/2020 to 03/31/2020		<b>Manual Check</b>	
100-00-52000-201-110		Salaries & Wages	300.00
100-00-52000-201-110		Salaries & Wages	30.00
100-00-52000-201-110		Salaries & Wages	52.50
100-00-52000-201-110		Salaries & Wages	40.00
100-00-52000-201-110		Salaries & Wages	94.50
100-00-52000-201-110		Salaries & Wages	31.50
100-00-52000-201-110		Salaries & Wages	94.50
100-00-52000-300-110		EMS/FR WAGE	10.50
100-00-52000-300-110		EMS/FR WAGE	16.00



River Valley Pooled Checking

ALL Checks

Posted From: 4/01/2020 From Account:  
Thru: 4/30/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
100-00-21512-000-000		Accrued Federal Withholding Ta	-35.28
100-00-21511-000-000		Accrued Social Security Taxes	-41.51
100-00-21511-000-000		Accrued Social Security Taxes	-9.71
100-00-21513-000-000		Accrued State Withholding Tax	-0.55
<b>Total</b>			<b>582.45</b>

V12125 4/23/2020 HARRIS, MITCHELL  
Pay period 03/01/2020 to 03/31/2020

Manual Check

100-00-52000-201-110		Salaries & Wages	30.00
100-00-52000-201-110		Salaries & Wages	26.25
100-00-52000-201-110		Salaries & Wages	57.75
100-00-52000-300-110		EMS/FR WAGE	136.50
100-00-21511-000-000		Accrued Social Security Taxes	-15.53
100-00-21511-000-000		Accrued Social Security Taxes	-3.63
<b>Total</b>			<b>231.34</b>

V12126 4/23/2020 JACOBSON, BRADLEY J  
Pay period 04/05/2020 to 04/18/2020

Manual Check

100-00-53000-311-110		Salaries & Wages	2,448.44
100-00-53000-311-114		Public Works Crew OT	90.00
100-00-21512-000-000		Accrued Federal Withholding Ta	-284.90
100-00-21511-000-000		Accrued Social Security Taxes	-151.81
100-00-21511-000-000		Accrued Social Security Taxes	-35.50
100-00-21513-000-000		Accrued State Withholding Tax	-123.32
100-00-21517-000-000		AFLAC Medical Deductions	-13.80

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ALL Checks

Posted From: 4/01/2020 From Account:  
Thru: 4/30/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
100-00-21515-000-000		Deferred Comp Plan - Pretax	-100.00
100-00-52000-120-231		Health Insurance - FT Officers	-76.11
100-00-21514-000-000		Wisconsin Retirement-PAYABLES	-171.34
<b>Total</b>			<b>1,581.66</b>

V12127 4/23/2020 JOHNSON, CHRISTOPHER  
Pay period 04/05/2020 to 04/18/2020

Manual Check

601-00-53600-640-001		PW Director Dist Wages	135.08
601-00-53600-906-001		PW Director Wages Information	135.08
601-00-53600-930-005		PW Director Wages Misc	135.08
601-00-53600-620-001		PW Director Wages-Water	135.08
100-00-53000-302-110		Salaries & Wages - PW Director	900.58
650-00-53560-850-011		PW Director Salaries & Wages	675.42
100-00-53000-302-130		Health Insurance - PW Director	125.00
601-00-53600-920-005		PW Director Wages Billing AG	135.08
100-00-21512-000-000		Accrued Federal Withholding Ta	-222.53
100-00-21511-000-000		Accrued Social Security Taxes	-147.34
100-00-21511-000-000		Accrued Social Security Taxes	-34.46
100-00-21513-000-000		Accrued State Withholding Tax	-125.79
100-00-21517-000-000		AFLAC Medical Deductions	-23.70
100-00-21514-000-000		Wisconsin Retirement-PAYABLES	-151.97
<b>Total</b>			<b>1,670.61</b>

V12128 4/23/2020 JOLING, DANIEL  
Pay period 02/09/2020 to 02/23/2020

Manual Check

## River Valley Pooled Checking

## ALL Checks

Posted From: 4/01/2020 From Account:  
 Thru: 4/30/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
100-00-53000-311-111		Wages-Part Time	105.62
100-00-21511-000-000		Accrued Social Security Taxes	-6.55
100-00-21511-000-000		Accrued Social Security Taxes	-1.53
Total			97.54
<hr/>			
V12129	4/23/2020	KOHN, WILLIAM	
Pay period 03/01/2020 to 03/31/2020		Manual Check	
100-00-52000-201-110		Salaries & Wages	150.00
100-00-52000-201-110		Salaries & Wages	26.25
100-00-52000-201-110		Salaries & Wages	136.50
100-00-52000-201-110		Salaries & Wages	31.50
100-00-21512-000-000		Accrued Federal Withholding Ta	-2.76
100-00-21511-000-000		Accrued Social Security Taxes	-21.34
100-00-21511-000-000		Accrued Social Security Taxes	-4.99
Total			315.16
<hr/>			
V12130	4/23/2020	LEY, EMILY	
Pay period 04/05/2020 to 04/18/2020		Manual Check	
451-00-51410-302-110		Salaries & Wages	77.15
452-00-51410-302-110		Salaries & Wages	154.31
453-00-51410-302-110		Salaries & Wages	12.86
454-00-51410-302-110		Salaries & Wages	12.86
650-00-53560-850-011		PW Director Salaries & Wages	257.17
601-00-53600-920-005		PW Director Wages Billing AG	257.17
100-00-51520-110-000		Salaries & Wages - Treasurer	1,800.21

## River Valley Pooled Checking

## ALL Checks

Posted From: 4/01/2020 From Account:  
 Thru: 4/30/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
100-00-21512-000-000		Accrued Federal Withholding Ta	-238.96
100-00-21511-000-000		Accrued Social Security Taxes	-153.31
100-00-21511-000-000		Accrued Social Security Taxes	-35.85
100-00-21513-000-000		Accrued State Withholding Tax	-131.03
100-00-21517-000-000		AFLAC Medical Deductions	-18.00
100-00-21517-000-000		AFLAC Medical Deductions	-12.42
100-00-52000-120-231		Health Insurance - FT Officers	-20.60
100-00-21521-000-000		HSA Spending Account	-66.00
100-00-21514-000-000		Wisconsin Retirement-PAYABLES	-173.59
		<b>Total</b>	<b>1,721.97</b>

V12131 4/23/2020 MACKOWAY, SHEILA

Pay period 04/05/2020 to 04/18/2020

Manual Check

100-00-51422-110-000		Salaries & Wages - Deputy Cler	302.72
650-00-53560-850-006		Utilities Clerk Salaries/Wages	605.44
601-00-53600-902-001		Utility Clerk Wages Billing	151.36
601-00-53600-920-001		Utility Clerk Wages Billing AG	151.36
601-00-53600-906-003		Utility Clerk Wage Information	151.36
601-00-53600-930-003		Utility Clerk Wages Misc	151.36
100-00-21512-000-000		Accrued Federal Withholding Ta	-44.08
100-00-21511-000-000		Accrued Social Security Taxes	-89.12
100-00-21511-000-000		Accrued Social Security Taxes	-20.84
100-00-21513-000-000		Accrued State Withholding Tax	-63.37

River Valley Pooled Checking

ALL Checks

Posted From: 4/01/2020 From Account:  
Thru: 4/30/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
100-00-21516-000-000		Deferred Comp Plan - Roth	-100.00
100-00-52000-120-231		Health Insurance - FT Officers	-76.11
100-00-21514-000-000		Wisconsin Retirement-PAYABLES	-102.17
<b>Total</b>			<b>1,017.91</b>

V12132 4/23/2020 MCCASKILL, JOSHUA  
Pay period 04/05/2020 to 04/18/2020

Manual Check

100-00-52000-120-220		Salaries & Wages - PT Officers	335.52
100-00-21511-000-000		Accrued Social Security Taxes	-20.80
100-00-21511-000-000		Accrued Social Security Taxes	-4.87
100-00-21513-000-000		Accrued State Withholding Tax	-1.31
<b>Total</b>			<b>308.54</b>

V12133 4/23/2020 MCHUGH, TERENCE  
Pay period 04/05/2020 to 04/18/2020

Manual Check

100-00-52000-120-131		Health Ins - Police Chief	125.00
100-00-52000-120-110		Salaries & Wages -Police Chief	3,007.43
100-00-21512-000-000		Accrued Federal Withholding Ta	-268.27
100-00-21511-000-000		Accrued Social Security Taxes	-194.21
100-00-21511-000-000		Accrued Social Security Taxes	-45.42
100-00-21513-000-000		Accrued State Withholding Tax	-166.05
100-00-21515-000-000		Deferred Comp Plan - Pretax	-60.00
100-00-21514-000-000		Wisconsin Retirement-PAYABLES	-203.00
<b>Total</b>			<b>2,195.48</b>

V12134 4/23/2020 OBRIEN, THERESA  
Pay period 03/01/2020 to 03/31/2020

Manual Check

River Valley Pooled Checking

ALL Checks

Posted From: 4/01/2020 From Account:  
Thru: 4/30/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
100-00-52000-300-110		EMS/FR WAGE	91.25
100-00-52000-201-110		Salaries & Wages	60.00
100-00-52000-201-110		Salaries & Wages	50.00
100-00-52000-201-110		Salaries & Wages	178.50
100-00-52000-201-110		Salaries & Wages	36.75
100-00-52000-201-110		Salaries & Wages	91.25
100-00-52000-201-110		Salaries & Wages	21.00
100-00-52000-300-110		EMS/FR WAGE	192.00
100-00-52000-300-110		EMS/FR WAGE	315.00
100-00-21512-000-000		Accrued Federal Withholding Ta	-4.41
100-00-21511-000-000		Accrued Social Security Taxes	-64.22
100-00-21511-000-000		Accrued Social Security Taxes	-15.02
100-00-21513-000-000		Accrued State Withholding Tax	-35.20
<b>Total</b>			<b>916.90</b>

V12135 4/23/2020 OBRIEN, TIMOTHY

Pay period 03/01/2020 to 03/31/2020

Manual Check

100-00-52000-201-110		Salaries & Wages	30.00
100-00-52000-201-110		Salaries & Wages	37.50
100-00-52000-201-110		Salaries & Wages	63.00
100-00-52000-201-110		Salaries & Wages	21.00
100-00-52000-300-110		EMS/FR WAGE	21.00
100-00-52000-300-110		EMS/FR WAGE	192.00

River Valley Pooled Checking

ALL Checks

Posted From: 4/01/2020 From Account:  
Thru: 4/30/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
100-00-21511-000-000		Accrued Social Security Taxes	-22.60
100-00-21511-000-000		Accrued Social Security Taxes	-5.29
<b>Total</b>			<b>336.61</b>

V12136 4/23/2020 OLSON, COREY  
Pay period 04/05/2020 to 04/18/2020

Manual Check

100-00-51600-110-000		Wages -Cleaning/Snow Removal	222.58
100-00-21511-000-000		Accrued Social Security Taxes	-13.80
100-00-21511-000-000		Accrued Social Security Taxes	-3.23
<b>Total</b>			<b>205.55</b>

V12137 4/23/2020 OLSON, DEBRA  
Pay period 04/05/2020 to 04/18/2020

Manual Check

100-00-51600-110-000		Wages -Cleaning/Snow Removal	312.33
100-00-21511-000-000		Accrued Social Security Taxes	-19.36
100-00-21511-000-000		Accrued Social Security Taxes	-4.53
<b>Total</b>			<b>288.44</b>

V12138 4/23/2020 RACHU, JAROD  
Pay period 04/05/2020 to 04/18/2020

Manual Check

100-00-52000-400-110		Salaries & Wages	86.00
100-00-51425-130-000		Health Insurance - Plan Tech	28.00
100-00-51425-110-000		Salary & Wages - Plan Tech	1,161.00
100-00-55000-200-045		Salary & Wages - Plan Tech	430.00
451-00-51410-302-110		Salaries & Wages	12.90
452-00-51410-302-110		Salaries & Wages	25.80
453-00-51410-302-110		Salaries & Wages	2.15

## River Valley Pooled Checking

## ALL Checks

Posted From: 4/01/2020 From Account:  
Thru: 4/30/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
454-00-51410-302-110		Salaries & Wages	2.15
100-00-21512-000-000		Accrued Federal Withholding Ta	-121.81
100-00-21511-000-000		Accrued Social Security Taxes	-103.63
100-00-21511-000-000		Accrued Social Security Taxes	-24.24
100-00-21513-000-000		Accrued State Withholding Tax	-78.81
100-00-52000-120-231		Health Insurance - FT Officers	-20.60
100-00-21521-000-000		HSA Spending Account	-28.00
100-00-21521-000-000		HSA Spending Account	-28.00
100-00-21514-000-000		Wisconsin Retirement-PAYABLES	-116.10
		<b>Total</b>	<b>1,226.81</b>

V12139 4/23/2020 SCHLEI, MATTHEW

Pay period 04/05/2020 to 04/18/2020

Manual Check

100-00-53000-311-110		Salaries & Wages	2,073.68
100-00-53000-311-114		Public Works Crew OT	45.00
100-00-21512-000-000		Accrued Federal Withholding Ta	-118.14
100-00-21511-000-000		Accrued Social Security Taxes	-126.64
100-00-21511-000-000		Accrued Social Security Taxes	-29.62
100-00-21513-000-000		Accrued State Withholding Tax	-98.88
100-00-52000-120-231		Health Insurance - FT Officers	-76.11
100-00-21514-000-000		Wisconsin Retirement-PAYABLES	-143.01
		<b>Total</b>	<b>1,526.28</b>

V12140 4/23/2020 SEEHAFFER, AARON

Pay period 04/05/2020 to 04/18/2020

Manual Check



## River Valley Pooled Checking

## ALL Checks

Posted From: 4/01/2020 From Account:  
Thru: 4/30/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
100-00-52000-120-231		Health Insurance - FT Officers	125.00
100-00-52000-120-212		Premium Pay - FT Officers	31.50
100-00-52000-120-212		Premium Pay - FT Officers	555.72
100-00-52000-120-210		Salaries & Wages - FT Officers	2,099.16
100-00-21512-000-000		Accrued Federal Withholding Ta	-245.49
100-00-21511-000-000		Accrued Social Security Taxes	-174.31
100-00-21511-000-000		Accrued Social Security Taxes	-40.77
100-00-21513-000-000		Accrued State Withholding Tax	-153.57
100-00-21518-000-000		Union Dues Withheld	-21.00
100-00-21514-000-000		Wisconsin Retirement-PAYABLES	-181.33
		Total	1,994.91
<hr/>			
V12141	4/23/2020	SHOPE, BENJAMIN	
Pay period 04/05/2020 to 04/18/2020			Manual Check
100-00-52000-120-212		Premium Pay - FT Officers	33.00
100-00-52000-120-212		Premium Pay - FT Officers	472.32
100-00-52000-120-210		Salaries & Wages - FT Officers	1,909.32
100-00-21512-000-000		Accrued Federal Withholding Ta	-141.56
100-00-21511-000-000		Accrued Social Security Taxes	-149.71
100-00-21511-000-000		Accrued Social Security Taxes	-35.01
100-00-21513-000-000		Accrued State Withholding Tax	-128.53
100-00-21518-000-000		Union Dues Withheld	-42.00
100-00-21514-000-000		Wisconsin Retirement-PAYABLES	-154.55

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Posted From: 4/01/2020 From Account:  
Thru: 4/30/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
<b>Total</b>			1,763.28

V12142 4/23/2020 SMART, CHRISTOPHER

Pay period 04/05/2020 to 04/18/2020

Manual Check

100-00-52000-120-231		Health Insurance - FT Officers	125.00
100-00-52000-120-154		Overtime Wages-Lieutenant	265.44
100-00-52000-120-150		Salary & Wages - Lieutenant	2,654.40
100-00-52000-120-158		Premium Pay - Lieutenant	16.50
100-00-21512-000-000		Accrued Federal Withholding Ta	-267.46
100-00-21511-000-000		Accrued Social Security Taxes	-189.80
100-00-21511-000-000		Accrued Social Security Taxes	-44.39
100-00-21513-000-000		Accrued State Withholding Tax	-165.05
100-00-21515-000-000		Deferred Comp Plan - Pretax	-50.00
100-00-21514-000-000		Wisconsin Retirement-PAYABLES	-198.20
<b>Total</b>			2,146.44

V12143 4/23/2020 STANKOWSKI, CODY

Pay period 04/05/2020 to 04/18/2020

Manual Check

100-00-52000-120-220		Salaries & Wages - PT Officers	1,035.84
100-00-21512-000-000		Accrued Federal Withholding Ta	-99.17
100-00-21511-000-000		Accrued Social Security Taxes	-64.22
100-00-21511-000-000		Accrued Social Security Taxes	-15.02
100-00-21513-000-000		Accrued State Withholding Tax	-43.19
<b>Total</b>			814.24

V12144 4/23/2020 TOBOYEK, ANDREW

Pay period 01/01/2020 to 03/31/2020

Manual Check

River Valley Pooled Checking

ALL Checks

Posted From: 4/01/2020 From Account:  
Thru: 4/30/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
100-00-52000-201-110		Salaries & Wages	52.50
270-00-52200-110-000		Salaries/Wages - Fire Prevent	42.00
100-00-21511-000-000		Accrued Social Security Taxes	-5.86
100-00-21511-000-000		Accrued Social Security Taxes	-1.37
<b>Total</b>			<b>87.27</b>

V12145 4/23/2020 TOBOYEK, STEVE J  
Pay period 03/01/2020 to 03/31/2020

Manual Check

100-00-52000-201-110		Salaries & Wages	60.00
100-00-52000-201-110		Salaries & Wages	21.00
100-00-21511-000-000		Accrued Social Security Taxes	-5.02
100-00-21511-000-000		Accrued Social Security Taxes	-1.17
100-00-21515-000-000		Deferred Comp Plan - Pretax	-35.00
<b>Total</b>			<b>39.81</b>

V12146 4/23/2020 TOBOYEK, STEVEN M.  
Pay period 03/01/2020 to 03/31/2020

Manual Check

100-00-52000-201-110		Salaries & Wages	60.00
100-00-52000-201-110		Salaries & Wages	60.00
100-00-52000-201-110		Salaries & Wages	52.50
100-00-52000-201-110		Salaries & Wages	26.25
100-00-52000-201-110		Salaries & Wages	21.00
100-00-21511-000-000		Accrued Social Security Taxes	-13.62
100-00-21511-000-000		Accrued Social Security Taxes	-3.19
<b>Total</b>			<b>202.94</b>

## River Valley Pooled Checking

## ALL Checks

Posted From: 4/01/2020 From Account:  
Thru: 4/30/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
V12147	4/23/2020	WALKOWSKI, GARY W	
Pay period 04/05/2020 to 04/18/2020			Manual Check
100-00-53000-311-110		Salaries & Wages	2,073.68
100-00-53000-311-114		Public Works Crew OT	45.00
100-00-21512-000-000		Accrued Federal Withholding Ta	-157.83
100-00-21511-000-000		Accrued Social Security Taxes	-126.64
100-00-21511-000-000		Accrued Social Security Taxes	-29.62
100-00-21513-000-000		Accrued State Withholding Tax	-102.26
100-00-21516-000-000		Deferred Comp Plan - Roth	-400.00
100-00-52000-120-231		Health Insurance - FT Officers	-76.11
100-00-21514-000-000		Wisconsin Retirement-PAYABLES	-143.01
			Total
			1,083.21
V12148	4/23/2020	WOLFF, BRADLEY	
Pay period 04/05/2020 to 04/18/2020			Manual Check
100-00-52000-120-212		Premium Pay - FT Officers	14.00
100-00-52000-120-210		Salaries & Wages - FT Officers	2,469.60
100-00-21512-000-000		Accrued Federal Withholding Ta	-206.65
100-00-21511-000-000		Accrued Social Security Taxes	-143.06
100-00-21511-000-000		Accrued Social Security Taxes	-33.46
100-00-21513-000-000		Accrued State Withholding Tax	-140.32
100-00-21516-000-000		Deferred Comp Plan - Roth	-50.00
100-00-52000-120-231		Health Insurance - FT Officers	-43.26
100-00-21521-000-000		HSA Spending Account	-133.00

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River Valley Pooled Checking

ALL Checks

Posted From: 4/01/2020 From Account:  
Thru: 4/30/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
100-00-21518-000-000		Union Dues Withheld	-21.00
100-00-21514-000-000		Wisconsin Retirement-PAYABLES	-167.64
<b>Total</b>			<b>1,545.21</b>

V12149 4/23/2020 XIONG, SOUA  
Pay period 04/05/2020 to 04/18/2020

Manual Check

100-00-52000-120-231		Health Insurance - FT Officers	50.00
100-00-52000-120-212		Premium Pay - FT Officers	31.50
100-00-52000-120-210		Salaries & Wages - FT Officers	2,472.10
100-00-52000-120-233		Overtime - FT Officers	115.78
100-00-21512-000-000		Accrued Federal Withholding Ta	-327.76
100-00-21511-000-000		Accrued Social Security Taxes	-158.02
100-00-21511-000-000		Accrued Social Security Taxes	-36.96
100-00-21513-000-000		Accrued State Withholding Tax	-136.99
100-00-52000-120-231		Health Insurance - FT Officers	-20.60
100-00-21521-000-000		HSA Spending Account	-50.00
100-00-21521-000-000		HSA Spending Account	-50.00
100-00-21518-000-000		Union Dues Withheld	-21.00
100-00-21514-000-000		Wisconsin Retirement-PAYABLES	-176.81
<b>Total</b>			<b>1,691.24</b>

V12150 4/23/2020 ZERKLE, CHAD  
Pay period 02/01/2020 to 03/31/2020

Manual Check

100-00-52000-201-110		Salaries & Wages	180.00
100-00-52000-201-110		Salaries & Wages	30.00

## River Valley Pooled Checking

## ALL Checks

Posted From: 4/01/2020 From Account:  
Thru: 4/30/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
100-00-52000-201-110		Salaries & Wages	21.00
100-00-21512-000-000		Accrued Federal Withholding Ta	-10.00
100-00-21511-000-000		Accrued Social Security Taxes	-14.32
100-00-21511-000-000		Accrued Social Security Taxes	-3.35
<b>Total</b>			<b>203.33</b>
<hr/>			
BnkMiscChg	4/30/2020	Incredible Bank	
Fee: 2018 bank statements-forestry grant			<b>Manual Check</b>
100-00-51400-460-000		Office Supplies	25.00
Bank fee for 2018 stmnts-forestry grant			
<b>Total</b>			<b>25.00</b>
<hr/>			
EFT-CC-0421	4/21/2020	Incredible Bank-Cardmember Service	
Confirmation# 2004210808121			<b>Manual Check</b>
100-00-51440-350-000		Other Expenses & Supplies	35.23
Office Max-Labels for Elections			
100-00-51420-360-000		Marketing	7.37
Walmart 16x20 Poster & Picture Frame			
100-00-51420-360-000		Marketing	10.40
Walmart 16x20 Photo Poster Paper			
100-00-52000-120-321		FT Officers Protective Cloth	132.99
PD-GALLS-Under Armour Boots C.Smart			
100-00-52000-120-138		Training & Conf - Police Chief	-82.00
Kalahari Resort Room Cancellation(Covid)			
100-00-52000-120-238		Training - Officers	-375.00
Refund CTVV Cont'd Education B.Wolff			
100-00-52000-120-460		Office Supplies	59.48
Pick & Save Gift Card & Card for D.Drew			
100-00-52000-120-138		Training & Conf - Police Chief	10.00
NDRI-USA Inc. Certificate Naloxone Train			
100-00-51422-340-000		Training/Schooling/Meetings	-69.00
UW Green Bay-Admin Conf. Refunc(Covid)			
100-00-51422-340-000		Training/Schooling/Meetings	69.00
UW Green Bay Admin Prof. Training			
100-00-52000-201-350		Office Expenses & Supplies	58.49
WisBuy-Brother TN Blk Toner Cartridge			

## River Valley Pooled Checking

## ALL Checks

Posted From: 4/01/2020 From Account:  
 Thru: 4/30/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
100-00-51440-350-000		Other Expenses & Supplies WisBuy-2 Shelf Cart for Elections	93.00
100-00-51440-350-000		Other Expenses & Supplies WisBuy-Dymo Labels for Elections	48.52
100-00-51440-350-000		Other Expenses & Supplies WisBuy Avery Laser Shipping Labels-Elect	28.44
100-00-51400-485-000		Computer Supplies & Expenses CDW-G Office 19 License Admin Asst	529.68
100-00-51900-960-000		Publications Wausau Daily Herald Subscription	12.00
100-00-51410-340-000		Schooling, Training IMCA Webinar-Osthoff Hotel WMCA Conf.	104.12
100-00-52800-100-340		PFC Training/Schooling League of WI Muni-Books for PFC	140.00
100-00-51410-322-000		Misc-Business/Mtg Expenses City of Madison Parking-R.Downey	9.75
100-00-51400-480-000		Computer Program Support Zoom-Online Software for Board Meetings	158.15
100-00-52000-120-460		Office Supplies Relocation-Pizza of Candidate Interviews	28.00
100-00-52000-120-321		FT Officers Protective Cloth Amazon.com-Under Armour Tactical Boots	100.00
100-00-52000-120-321		FT Officers Protective Cloth Tactical Ear Quick Release Adapter	43.88
100-00-52000-120-460		Office Supplies Menards-Materials for Flag Display	105.95
100-00-52000-120-321		FT Officers Protective Cloth Spartan Armor Systems-Body Armor&Hanger	238.91
100-00-52000-120-321		FT Officers Protective Cloth Earphone Connection-Radio Lepel Mic	143.91
260-00-55200-007-000		FD Donation Exp - 5K Run Crown Awards-Supplies for Run	14.82
260-00-55200-007-000		FD Donation Exp - 5K Run Crown Awards-Supplies for Run	234.92
260-00-55200-007-000		FD Donation Exp - 5K Run Crown Awards-Supplies for Run-Metals	546.65
260-00-55200-007-000		FD Donation Exp - 5K Run Supplies for the Run-Custom Metals	598.41

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River Valley Pooled Checking

ALL Checks

Posted From: 4/01/2020 From Account:  
Thru: 4/30/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
260-00-55200-007-000		FD Donation Exp - 5K Run Wix.com Advertising for Run	276.00
260-00-55200-007-000		FD Donation Exp - 5K Run Constant Contact	5.00
100-00-52000-301-340		Training/Schooling/Add'l Mtgs Nctc EMT Refresher Course	125.00
<b>Total</b>			<b>3,442.07</b>

ACH-CSH-0406 4/06/2020 Central States Health, Welfare & Pension Fund  
ACH-CSH-0406 Verification #2517 **Manual Check**

100-00-51427-130-000		Health Insurance - Acct Clerk Brummond Health 90%	1,264.57
601-00-53600-926-007		PW Director Health Operation Brummond Health 5%	70.25
650-00-53560-850-013		PW Director Health Insurance Brummond Health 5%	70.25
100-00-52000-120-431		Health Ins - Police Clerk Drew Health 49%	688.49
221-00-51250-130-000		Health Insurance - Court Clerk Drew Health 45%	632.29
100-00-52800-100-130		Health Insurance-PFC Clerk Drew Health 6%	84.30
601-00-53600-926-003		Utility Clerk Health Operation Mackoway Heath 40%	562.03
650-00-53560-850-008		Utilities Clerk Health Ins Mackoway Health 40%	562.03
100-00-51422-130-000		Health Insurance - Deputy Cler Mackoway Health 20%	281.02
100-00-53000-311-131		Health Insurance PW X5 FTE Health 92%	6,463.37
601-00-53600-926-001		PW Crew Health Operation PW X5 FTE Health 4%	281.02
650-00-53560-850-004		PW Crew Insurance PW X5 FTE Health 4%	281.02
<b>Total</b>			<b>11,240.64</b>

ACH-CSH-0428 4/28/2020 Central States Health, Welfare & Pension Fund  
Employee Health Benefits-Verif. #2544 **Manual Check**



## River Valley Pooled Checking

## ALL Checks

Posted From: 4/01/2020 From Account:  
 Thru: 4/30/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
100-00-51427-130-000		Health Insurance - Acct Clerk Brummond Health 90%	1,264.57
601-00-53600-926-007		PW Director Health Operation Brummond Health 5%	70.25
650-00-53560-850-013		PW Director Health Insurance Brummond Health 5%	70.25
100-00-52000-120-431		Health Ins - Police Clerk Drew Health 49%	688.49
221-00-51250-130-000		Health Insurance - Court Clerk Drew Health 45%	632.29
100-00-52800-100-130		Health Insurance-PFC Clerk Drew Health 6%	84.30
601-00-53600-926-003		Utility Clerk Health Operation Mackoway Heath 40%	562.03
650-00-53560-850-008		Utilities Clerk Health Ins Mackoway Health 40%	562.03
100-00-51422-130-000		Health Insurance - Deputy Cler Mackoway Health 20%	281.02
100-00-53000-311-131		Health Insurance PW X5 FTE Health 92%	6,463.37
601-00-53600-926-001		PW Crew Health Operation PW X5 FTE Health 4%	281.02
650-00-53560-850-004		PW Crew Insurance PW X5 FTE Health 4%	281.02
Total			11,240.64
ACH-FTX-0413	4/13/2020	Federal Tax Deposit Ack #270050480988465	Manual Check
100-00-21511-000-000		Accrued Social Security Taxes Accrued S.S. /Medicare Tax 4/13/2020	9,004.36
100-00-21512-000-000		Accrued Federal Withholding Ta Accrued Fed. Withholding 4/13/2020	5,057.53
Total			14,061.89
ACH-FTX-0427	4/27/2020	Federal Tax Deposit Ack# 270051835511808	Manual Check
100-00-21511-000-000		Accrued Social Security Taxes Accrued S.S. /Medicare Tax 4/27/2020	9,113.00

River Valley Pooled Checking

ALL Checks

Posted From: 4/01/2020 From Account:  
Thru: 4/30/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
100-00-21512-000-000		Accrued Federal Withholding Ta	4,497.13
		Accrued Fed. Withholding 4/27/2020	
<b>Total</b>			<b>13,610.13</b>

ACH-Hart-428	4/28/2020	The Hartford	
Invoice# 923066657614			Manual Check
100-00-51410-130-000		Health Insurance - Administrat	7.68
		April & May Life and AD/D	923066657614
100-00-51420-130-000		Health Insurance - Zoning Admi	7.40
		April & May Life and AD/D	923066657614
100-00-51425-130-000		Health Insurance - Plan Tech	2.69
		April & May Life and AD/D	923066657614
100-00-51421-130-000		Health Insurance - Clerk	9.86
		April & May Life and AD/D	923066657614
100-00-51520-130-000		Health Insurance - Treasurer	7.67
		April & May Life and AD/D	923066657614
451-00-51410-302-130		Health Insurance	0.94
		April & May Life and AD/D	923066657614
452-00-51410-302-130		Health Insurance	1.51
		April & May Life and AD/D	923066657614
453-00-51410-302-130		Health Insurance	0.18
		April & May Life and AD/D	923066657614
454-00-51410-302-130		Health Insurance	0.12
		April & May Life and AD/D	923066657614
601-00-53600-926-007		PW Director Health Operation	3.84
		April & May Life and AD/D	923066657614
650-00-53560-850-013		PW Director Health Insurance	3.84
		April & May Life and AD/D	923066657614
100-00-52000-120-131		Health Ins - Police Chief	21.92
		April & May Life and AD/D	923066657614
100-00-52000-120-153		Health Insurance - Lieutenant	21.92
		April & May Life and AD/D	923066657614
100-00-52000-120-231		Health Insurance - FT Officers	129.38
		April & May Life and AD/D	923066657614
100-00-53000-302-110		Salaries & Wages - PW Director	4.38
		April & May Life and AD/D	923066657614
601-00-53600-926-007		PW Director Health Operation	3.29
		April & May Life and AD/D	923066657614

## River Valley Pooled Checking

## ALL Checks

Posted From: 4/01/2020 From Account:  
 Thru: 4/30/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
650-00-53560-850-013		PW Director Health Insurance	3.29
	April & May Life and AD/D	923066657614	
100-00-52000-400-131		Health Insurance	1.54
	April & May Life and AD/D	923066657614	
100-00-55000-200-043		Health Insurance - CDD/ZA	0.55
	April & May Life and AD/D	923066657614	
100-00-55000-200-048		Health Insurance - Plan Tech	0.00
		0	
Total			232.00

ACH-HSA-0409	4/09/2020	Incredible Bank	
HSA Contributions			Manual Check
100-00-21521-000-000		HSA Spending Account	416.50
	HSA Dienger		
100-00-21521-000-000		HSA Spending Account	745.00
	HSA Downey		
100-00-21521-000-000		HSA Spending Account	312.50
	HSA Fifrlick		
100-00-21521-000-000		HSA Spending Account	398.50
	HSA Ley		
100-00-21521-000-000		HSA Spending Account	368.50
	HSA Rachu		
100-00-21521-000-000		HSA Spending Account	827.00
	HSA Wolff		
100-00-21521-000-000		HSA Spending Account	412.50
	HSA Xiong		
Total			3,480.50

ACH-HSA-0423	4/23/2020	Incredible Bank	
HSA Contributions			Manual Check
100-00-21521-000-000		HSA Spending Account	66.00
	HSA Dienger		
100-00-21521-000-000		HSA Spending Account	120.00
	HSA Downey		
100-00-21521-000-000		HSA Spending Account	0.00
	HSA Fifrlick		
100-00-21521-000-000		HSA Spending Account	66.00
	HSA Ley		

River Valley Pooled Checking

ALL Checks

Posted From: 4/01/2020 From Account:  
Thru: 4/30/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
100-00-21521-000-000		HSA Spending Account	56.00
		HSA Rachu	
100-00-21521-000-000		HSA Spending Account	133.00
		HSA Wolff	
100-00-21521-000-000		HSA Spending Account	100.00
		HSA Xiong	
<b>Total</b>			<b>541.00</b>

ACH-STX-0427	4/27/2020	WI Department of Revenue	
		State Tax Withholding-4/1/2020-4/15/2020	<b>Manual Check</b>
100-00-21513-000-000		Accrued State Withholding Tax	2,796.61
		State Tax Withholding-4/1/2020-4/15/2020	
<b>Total</b>			<b>2,796.61</b>

ACH-UHC-0417	4/17/2020	United Health Care Insurance Company	
		Invoice# 511473311448	<b>Manual Check</b>
100-00-51410-130-000		Health Insurance - Administrat	77.72
		April Dental 511473311448	
100-00-51420-130-000		Health Insurance - Zoning Admi	24.09
		April Dental 511473311448	
100-00-51421-130-000		Health Insurance - Clerk	64.24
		April Dental 511473311448	
100-00-51520-130-000		Health Insurance - Treasurer	24.98
		April Dental 511473311448	
451-00-51410-302-130		Health Insurance	2.41
		TID#1 30% April Dental 511473311448	
452-00-51410-302-130		Health Insurance	4.82
		TID#2 60% April Dental 511473311448	
453-00-51410-302-130		Health Insurance	0.40
		TID#3 5% April Dental 511473311448	
454-00-51410-302-130		Health Insurance	0.40
		TID #4 5% April Dental 511473311448	
601-00-53600-926-007		PW Director Health Operation	36.30
		April Dental 511473311448	
650-00-53560-850-013		PW Director Health Insurance	36.30
		April Dental 511473311448	
100-00-52000-120-131		Health Ins - Police Chief	111.04
		April Dental 511473311448	

## River Valley Pooled Checking

## ALL Checks

Posted From: 4/01/2020 From Account:  
 Thru: 4/30/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
100-00-52000-120-153		Health Insurance - Lieutenant	111.04
	April Dental	511473311448	
100-00-52000-120-231		Health Insurance - FT Officers	289.49
	April Dental	511473311448	
100-00-53000-302-130		Health Insurance - PW Director	14.27
	April Dental	511473311448	
100-00-55000-200-043		Health Insurance - CDD/ZA	1.78
	April Dental	511473311448	
100-00-51425-130-000		Health Insurance - Plan Tech	0.00
		511473311448	
100-00-55000-200-048		Health Insurance - Plan Tech	0.00
		511473311448	
100-00-52000-400-131		Health Insurance	1.78
	April Dental	511473311448	
<b>Total</b>			<b>801.06</b>

ACH-WDC-0409	4/09/2020	WISCONSIN DEFERRED COMPENSATION	
	Reference #825379472		Manual Check
100-00-21515-000-000		Deferred Comp Plan - Pretax	705.00
	Payroll 4/0923/2020		
100-00-21516-000-000		Deferred Comp Plan - Roth	770.00
	Payroll 4/0923/2020		
<b>Total</b>			<b>1,475.00</b>

ACH-WDC-0423	4/23/2020	WISCONSIN DEFERRED COMPENSATION	
	Deferred Comp & Roth		Manual Check
100-00-21515-000-000		Deferred Comp Plan - Pretax	770.00
	Payroll 4/23/2020		
100-00-21516-000-000		Deferred Comp Plan - Roth	770.00
	Payroll 4/23/2020		
<b>Total</b>			<b>1,540.00</b>

ACH-WRS-0430	4/30/2020	Wisconsin Retirement System	
	Tracking# 228212		Manual Check
100-00-21514-000-000		Wisconsin Retirement-PAYABLES	15,672.30
	Employee Trust Fund for March 2020		
<b>Total</b>			<b>15,672.30</b>

EFT-QUA-0428	4/28/2020	Quadient Finance USA, Inc.	
	Confirmation# BH3734884454		Manual Check

River Valley Pooled Checking

ALL Checks

Posted From: 4/01/2020 From Account:  
Thru: 4/30/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
100-00-51400-460-000		Office Supplies	123.84
		Gen. Office Postage	BH3734884454
601-00-53600-903-002		Postage Expense	182.13
		Water - Postage	BH3734884454
650-00-53650-851-002		Postage Expense	182.13
		Sewer - Postage	BH3734884454
100-00-52000-120-475		Postage & Shipping	11.15
		PD-Postage	BH3734884454
221-00-51200-100-354		Material & Supplies	42.25
		Municipal Court Postage	BH3734884454
100-00-52800-100-321		PFC Postage	4.50
		PFC Postage	BH3734884454
260-00-55200-007-000		FD Donation Exp - 5K Run	0.00
		Run for the Fallen postage	0
100-00-52000-201-350		Office Expenses & Supplies	0.00
		FD Postage	0
100-00-51440-350-000		Other Expenses & Supplies	954.00
		Elections-Postage	BH3734884454
<b>Total</b>			<b>1,500.00</b>

EFT-TDS-0417 4/17/2020 TDS Telecom  
Ref# 333524867052,6052,5052

Manual Check

100-00-51600-326-000		Utilities	202.77
		General Government	
100-00-52000-120-326		Telephone & Utilities - Police	194.45
		Police Dept.	
221-00-51200-100-354		Material & Supplies	104.56
		Municipal Ct	
100-00-53000-312-326		Garage Utilities	195.94
		Garage	
100-00-51600-326-000		Utilities	132.85
		Fire Dept.	
100-00-51600-326-000		Utilities	7.23
		Building Inspector	
601-00-53600-921-003		Office Phone Expense	33.94
		Water	
650-00-53650-851-003		Office-Phone Expense	33.94
		Sewer	

5/14/2020

2:25 PM

Reprint Check Register - Full Report - ALL

Page: 78  
ACCT

River Valley Pooled Checking

ALL Checks

Posted From: 4/01/2020 From Account:  
Thru: 4/30/2020 Thru Account:

Check Nbr	Check Date	Payee	Amount
650-00-53650-827-001		Operation-Telephone Exp Lift Stations	199.23
100-00-51600-389-000		Maintenance Village Emergency disaster phone lines	5.15
Total			1,110.06
<hr/>			
EFT-TIF-0403	4/03/2020	WI Department of Revenue 2020 Annual TID Certification Fee	
			Manual Check
451-00-51300-300-001		Legal 2020 Annual DOR TID Certification Fee	150.00
452-00-51300-300-001		Legal 2020 Annual DOR TID Certification Fee	150.00
453-00-51300-300-001		Legal 2020 Annual DOR TID Certification Fee	150.00
454-00-51300-300-001		Legal 2020 Annual DOR TID Certification Fee	150.00
Total			600.00
Grand Total			336,903.83

## River Valley Pooled Checking

## ALL Checks

Posted From: 4/01/2020 From Account:  
 Thru: 4/30/2020 Thru Account:

	Amount
Total Expenditure from Fund # 100 - General Fund	243,019.36
Total Expenditure from Fund # 221 - Municipal Court Fund	5,633.45
Total Expenditure from Fund # 250 - Park Fund	360.00
Total Expenditure from Fund # 260 - Fire Department Donation Fund	2,426.31
Total Expenditure from Fund # 270 - 2% Fire Dues Fund	1,776.00
Total Expenditure from Fund # 451 - Tax Increment District 1	531.72
Total Expenditure from Fund # 452 - Tax Increment District 2	21,164.70
Total Expenditure from Fund # 453 - Tax Increment District 3	213.64
Total Expenditure from Fund # 454 - Tax Increment District 4	213.56
Total Expenditure from Fund # 601 - Water Utility	22,488.55
Total Expenditure from Fund # 650 - Sewer Utility	39,076.54
Total Expenditure from all Funds	336,903.83



MEETING DATE: 5/18/2020	<b>REPORT TO APC</b>			AGENDA ITEM # <span style="color: red;">7</span>
PRESENTING COMMITTEE:	COMMITTEE CONTACT:	STAFF CONTACT: Richard Downey, Village Administrator	PREPARED BY: Richard Downey, Village Administrator	
<b>ISSUE:</b> Discussion: Review of the Village of Kronenwetter Ethics Code				
<b>ISSUE BACKGROUND/PREVIOUS ACTIONS:</b> As part of the Village's Ethics Code, the code requires an annual review of the Ethics Code with each committee, and then each committee chairperson has to certify to the Village Clerk that the committee has reviewed the code annually by June 15th.				
Attached is the local Ethics Code that the Village is currently working under.				
I would request that the committee members review the code, and then make a motion to request the Administrative Policy Committee send notification to the Village Clerk that the committee has reviewed the code at the May 20th Administrative Policy Committee meeting.				
<b>RECOMMENDED ACTION:</b> Make a motion to request that the chairperson of the Administrative Policy Committee send notification to the Village Clerk that the Plan Commission has reviewed the Ethics Code at their May 18th meeting as required.				
<b>COST/BENEFIT ANALYSIS and JUSTIFICATION</b> <i>(attach separate spreadsheets or other documentation as applicable)</i>				
<b>ITEMIZE ALL ANTICIPATED COSTS (Direct or Indirect, Start-Up/One-Time, Capital, Ongoing &amp; Annual, Debt Service, etc.)</b> There are no anticipated costs associated with this issue.				
<b>ITEMIZE ALL ANTICIPATED BENEFITS (Subjective, Financial, Operational, Service-related, etc.)</b> This will complete the annual review of the Ethics Code by the Administrative Policy Committee.				
<b>FUNDING SOURCE(s) – Must include Account Number/Description/Budgeted Amt CFY/% Used CFY/\$ Remaining CFY</b> Not applicable.				
<b>OTHER OPTIONS CONSIDERED:</b> This item is required by the Village's adopted Ethics Code. Each year going forward during May we will re-do this yearly certification.				
<b>TIMING REQUIREMENTS/CONSTRAINTS:</b> This action is required by the committee during a meeting in May.				
<b>ATTACHMENTS (describe briefly):</b> Village of Kronenwetter Ethics Code.				

§ 54-1 **Statement of purpose.**

**A.** The proper operation of democratic government requires that public officials and employees be impartial and responsible to the people; that government decisions and policy be made in proper channels of the governmental structure; that public office not be used for personal gain; and that the public have confidence in the integrity of its government. In recognition of these goals, there is hereby established a Code of Ethics for all Village of Kronenwetter officials and employees, whether elected or appointed, paid or unpaid, including members of boards, committees and commissions of the Village, as well as any individuals who are candidates for elective office as soon as such individuals file nomination papers with the Village.

**B.** The purpose of this Ethics Code is to establish guidelines for ethical standards of conduct for all such officials and employees by setting forth those acts or actions that are incompatible with the best interests of the Village of Kronenwetter and by directing disclosure by such officials and employees of private financial or other interests in matters affecting the Village. The Village Board believes that a Code of Ethics for the guidance of elected and appointed officials and employees will help them avoid conflicts between their personal interests and their public responsibilities, will improve standards of public service and will promote and strengthen the faith and confidence of the citizens of this Village in their elected and appointed officials and employees. The Village Board hereby reaffirms that each elected and appointed Village official and employee holds his or her position as a public trust, and any intentional effort to realize substantial personal gain through official conduct is a violation of that trust. The provisions and purpose of this Ethics Code and such rules and regulations as may be established are hereby declared to be in the best interests of the Village of Kronenwetter.



§ 54-2 **Definitions.**

The following definitions shall be applicable in this Code:

**ANYTHING OF VALUE**

Any gift, favor, loan, service having a value of more than \$25 or promise of future employment, but does not include reasonable fees and honorariums, or the exchange of seasonal, anniversary or customary gifts among relatives and friends.

**BUSINESS**

Any corporation, partnership, proprietorship, firm, enterprise, franchise, association, organization, self-employed individual or any other legal entity which engages in profit-making activities.

**FINANCIAL INTEREST**

Any interest which shall yield, directly or indirectly, a monetary or other material benefit to the officer or employee or to any person employing or retaining the services of the officer or employee.

**PERSONAL INTEREST**

The following specific blood or marriage relationships:

**A.** A person's spouse, mother, father, child, brother or sister; or

**B.** A person's relative by blood or marriage who receives, directly or indirectly, more than 1/2 of his or her support from such person or from whom such person receives, directly or indirectly, more than 1/2 of his or her support.

**PUBLIC EMPLOYEE**

Any person excluded from the definition of a public official who is employed by the Village.

**PUBLIC OFFICIAL**

Those persons serving in elected or appointed offices and all members appointed to boards, committees and commissions established or appointed by the President and/or Village Board, whether paid or unpaid.

**SIGNIFICANT INTEREST**

Owning or controlling, directly or indirectly, at least 10% or \$5,000 of the outstanding stock of any business.



§ 54-3 **Statutory standards of conduct.**

There are certain provisions of the Wisconsin Statutes which should, while not set forth herein, be considered an integral part of any Code of Ethics. Accordingly, the provisions of the following sections of the Wisconsin Statutes, as from time to time amended, are made a part of this Code of Ethics and shall apply to public officials and employees whenever applicable, to wit:

**A.** Section 946.10. Bribery of public officers and employees.

**B.** Section 946.11. Special privileges from public utilities.

**C.** Section 946.12. Misconduct in public office.

**D.** Section 946.13. Private interest in public contract prohibited.

**E.** Section 946.14. Purchasing claims at less than full value.

**F.** Section 946.15. Public construction contracts at less than full rate.

G. Section 946.16. Judicial officer collecting claims.

H. Section 946.17. Corrupt means to influence legislation; disclosure of interest.

I. Section 946.18. Misconduct sections apply to all public officers.

J. Section 19.41 et. seq., Code of Ethics for Public Officials and Employees.

**§ 54-4 Responsibility of public office.**

Public officials and employees are agents of public purpose and hold office for the benefit of the public. They are bound to uphold the Constitution of the United States and the Constitution of this state and carry out impartially the laws of the nation, state and municipality, to observe in their official acts the highest standards and to discharge faithfully the duties of their office regardless of personal consideration, recognizing that the public interest must be their prime concern.

**§ 54-5 Dedicated service.**

Officials and employees shall adhere to the rules of work and performance established as the standard for their positions by the appropriate authority. Officials and employees shall not exceed their authority or breach the law or ask others to do so, and they shall work in full cooperation with other public officials and employees unless prohibited from so doing by law or by officially recognized confidentiality of their work. Members of the Village staff are expected to follow their appropriate professional code of ethics.

**§ 54-6 Fair and equal treatment.**

**A. Use of public property.** No official or employee shall use or permit the unauthorized use of Village-owned vehicles, equipment, materials or property for personal convenience or profit, except when such services are available to the public generally or are provided as Village policy for the use of such official or employee in the conduct of official business, as authorized by the Village Board or authorized board, commission or committee.

**B. Obligations to citizens.** No official or employee shall grant any special consideration, treatment or advantage to any citizen beyond that which is available to every other citizen. No official or employee shall use or attempt to use his or her position with the Village to secure any advantage, preference or gain, over and above his or her rightful remuneration and benefits, for himself or herself or for a member of his or her immediate family.

**C. Political contributions.** No official shall personally solicit from any Village employee, other than an elected official, a contribution to a political campaign committee for which the person subject to this code is a candidate or treasurer.

**§ 54-7 Conflict of interest.**

**A. Financial and personal interest prohibited.**

(1) No official or employee of the Village, whether paid or unpaid, shall engage in any business or transaction or shall act in regard to financial or other personal interest, direct or indirect, which is incompatible with the proper discharge of official duties in the public interest contrary to the provisions of this code or which would tend to impair independence of judgment or action in the performance of official duties.

(a) It is the position of the Village Board that no member of the Village Board should also be paid wages as an employee of the Village.

(2) Any member of the Village Board who has a financial interest or personal interest in any proposed legislation before the Village Board shall disclose on the records of the Village Board the nature and extent of such interest; such official shall not participate in debate or vote for adoption or defeat of such legislation. If the matter before the Board involves a member's personal interest with persons involved, the member may participate in debate or discussion and vote on the matter following disclosure, unless an ordinance or contract is involved; if an ordinance or contract is involved, such official shall not participate in debate or discussion and vote on the matter.

(3) Any nonelected official, other than a Village employee, who has a financial interest or personal interest in any proposed legislative action of the Village Board or any board, commission or committee upon which the official has any influence or input or of which the official is a member that is to make a recommendation or decision upon any item which is the subject of the proposed legislative action shall disclose on the records of the Village Board or the appropriate board, commission or committee the nature and extent of such interest. Such official shall not participate in debate or discussion or vote for adoption or defeat of such legislation.

(4) Any Village employee who has a financial interest or personal interest in any proposed legislative action of the Village Board or any board, commission or committee upon which the employee has any influence or input, or of which the employee is a

member, that makes recommendations or decisions upon any item which is the subject of the proposed legislative action shall disclose on the records of the Village Board or the appropriate board, commission or committee the nature and extent of such interest.

**B. Disclosure of confidential information.** No official or employee shall, without proper legal authorization, disclose confidential information concerning the property, government or affairs of the Village, nor shall such information be used to advance the financial or other private interests of the official or employee or others.

**C. Gifts and favors.**

(1) No official or employee, personally or through a member of his or her immediate family, may solicit or accept, either directly or indirectly, from any person or organization, money or anything of value if it could be expected to influence the employee's official actions or judgments or be considered a reward for any action or inaction on the part of the official or employee.

(2) No official or employee, personally or through a member of his or her immediate family, shall accept any gift, whether in the form of money, service, loan, thing or promise, from any person which may tend to impair his or her independence of judgment or action in the performance of his or her duties or grant in the discharge of his or her duties any improper favor, service or thing of value. However, it is not a conflict of interest for any public official or employee to receive a gift or gratuity that is an unsolicited item of nominal intrinsic value such as a meal, and that is not intended to influence the official. Any official or employee who receives, directly or indirectly, any gift or gifts from any person who is known by said official or employee to be interested, directly or indirectly, in any manner whatsoever in business dealings with the Village upon which the official or employee has any influence or input or over which the official or employee has any jurisdiction, discretion or control shall disclose the nature and value of such gifts to the Village Board by January 15 next following the year in which the gift or gifts are received.

(3) An official or employee is not to accept hospitality if, after consideration of the surrounding circumstances, it could reasonably be concluded that such hospitality would not be extended were it not for the fact that the guest, or a member of the guest's immediate family, was a Village official or employee. Participation in celebrations, grand openings, open houses, informational meetings and similar events are excluded from this prohibition. This subsection further shall not be construed to prevent candidates for elective office from accepting hospitality from citizens for the purpose of supporting the candidate's campaign.

(4) Gifts received by an official or employee or his or her immediate family under unusual circumstances shall be referred to the Village Board within 10 days of receipt for recommended disposition. Any person subject to this code who becomes aware that he is or has been offered any gift, the acceptance of which would constitute a violation of this subsection, shall, within 10 days, disclose the details surrounding said offer to the Village Board. Failure to comply with this reporting requirement shall constitute an offense under this code.

**D. Representing private interests before Village agencies or courts.**

(1) Nonelected Village officials and employees shall not appear on behalf of any private person (other than himself or herself, his or her spouse or minor children) before any Village agency, board, commission or the Village Board if the official or employee or any board, commission or committee of which the official or employee is a member has any jurisdiction, discretion or control over the matter which is the subject of such representation.

(2) Elected Village officials may appear before Village agencies on behalf of constituents in the course of their duties as representatives of the electorate or in the performance of public or civic obligations. However, the disclosure requirements of Subsection A above shall be applicable to such appearances.

**E. Ad hoc committee exceptions.** No violation of the conflict of interest restrictions of this Section shall exist, however, where an individual serves on a special ad hoc committee charged with the narrow responsibility of addressing a specific issue or topic in which that individual, or the employer or a client of that individual, has an interest so long as the individual discloses to the Village Board that such interest exists.

**F. Contracts with the Village.** No Village official or employee who, in his or her capacity as such officer or employee, participates in the making of a contract in which he has a private pecuniary interest, direct or indirect, or performs in regard to that contract with some function requiring the exercise of discretion on his or her part shall enter into any contract with the Village unless, within the confines of § 946.13, Wis. Stats.

(1) The contract is awarded through a process of public notice and competitive bidding or the Village Board waives the requirement of this Section after determining that it is in the best interest of the Village to do so.

(2) The provisions of this subsection shall not apply to the designation of a public depository of public funds.

MEETING DATE: 5/20/2020	<b>REPORT TO APC</b>			AGENDA ITEM # <b>8</b>
PRESENTING COMMITTEE:	COMMITTEE CONTACT:	STAFF CONTACT: Richard Downey, Village Administrator	PREPARED BY: Richard Downey, Village Administrator	
<b>ISSUE:</b> Village Treasurer position update				
<p><b>ISSUE BACKGROUND/PREVIOUS ACTIONS:</b> I wanted to briefly provide the committee an update on the Finance Director/Village Treasurer position. Emily Ley, the previous Finance Director/Village Treasurer provided a notice to the Village and her last day working for the Village was Thursday May 14th. Ms. Ley took a similar position with the Village of Plover.</p> <p>I took applications for Ms. Ley's replacement during the month of April. The Village received a total of 23 applications. I reviewed all of the applications and selected 10 applications that were qualified. Two staff members and I reviewed those applications and then submitted five onto a selection committee. The selection committee was made up of the Village President, Two Village Trustees, three village staff members and two citizen members. The committee held interviews the first week of May and concluded their work on Thursday May 7th. I took the committee's recommendation to the Village Board that night during a special meeting. The Village Board provided me direction on a selection and I talked to the top candidate and worked out an offer for her. On Tuesday May 12th the Village Board confirmed the selection of Ms. Alicia Richmond as the next Village Treasurer/Finance Director. Before Ms. Ley left office, Ms. Richmond was able to meet with her and went over some of the records of the Village.</p> <p>Ms. Richmond comes to the Village from Marathon County, where she was the assistant finance director. She has her Certified Public Accountant (CPA) credential and has numerous years of experience in the private sector as well as experience with the State of Wisconsin and the State of Minnesota. She will be starting with the Village on June 8th.</p> <p>Before her last day, we worked up a plan of action for handling the duties of the Finance Director while the office was vacant. The Account Clerk, the Village Clerk, and I will be splitting the responsibilities of that office until Ms. Richmond can join the team.</p>				
<b>RECOMMENDED ACTION:</b> This item is for discussion only and requires no action.				
<b>COST/BENEFIT ANALYSIS and JUSTIFICATION</b> <i>(attach separate spreadsheets or other documentation as applicable)</i>				
<b>ITEMIZE ALL ANTICIPATED COSTS (Direct or Indirect, Start-Up/One-Time, Capital, Ongoing &amp; Annual, Debt Service, etc.)</b> Not applicable.				
<b>ITEMIZE ALL ANTICIPATED BENEFITS (Subjective, Financial, Operational, Service-related, etc.)</b> I wanted to provide the APC an update on this position, as the APC works closely with the Finance Director/Village Treasurer.				
<b>FUNDING SOURCE(s) – Must include Account Number/Description/Budgeted Amt CFY/% Used CFY/\$ Remaining CFY</b> Not applicable.				
<b>OTHER OPTIONS CONSIDERED:</b> Not applicable.				
<b>TIMING REQUIREMENTS/CONSTRAINTS:</b> There are no timing constraints on this issue.				
<b>ATTACHMENTS (describe briefly):</b> None.				

<b>MEETING DATE:</b> 5/20/2020	<h1>REPORT TO APC</h1>			<b>AGENDA ITEM #</b> 9
<b>PRESENTING COMMITTEE:</b>	<b>COMMITTEE CONTACT:</b>	<b>STAFF CONTACT:</b> Richard Downey, Village Administrator	<b>PREPARED BY:</b> Richard Downey, Village Administrator	
<b>ISSUE:</b> Ethics Code Ordinance Review				
<p><b>ISSUE BACKGROUND/PREVIOUS ACTIONS:</b> The APC delayed action on a review of the Ethics Code Ordinance until the March meeting. They also requested that Trustee Charneski bring back a handout that he had presented to the committee at the March meeting with "how that [handout] applied to the current ordinance". Trustee Charneski has provided that reference and it is attached to this report labeled "Communication-From Ken Charneski"</p> <p>At their meeting on February 24th, the Ethics Board also reviewed the Ethics Board Ordinance. During their session, they did put together some recommended changes, and while I encouraged them to send those changes to the APC, they directed me to forward their changes onto the Village Board. The Village Board at their March 10th meeting did receive those recommendations, and at that meeting took no action on those changes. The Village Board members, I believe, were anticipating that the APC would review the Ethics Board suggestions and perhaps incorporate some of those suggestions into a revision that the APC would forward to the Village Board for final action. I have attached the Ethics Board recommendations to this report as well for the APC to consider.</p> <p>At the last APC meeting, one of the members requested that if anyone had any suggested changes to the Ethics Ordinance, that I collect them. As of Friday at 11:30pm, I had received recommended changes from Trustee Eiden and Trustee Charneski, both of which are attached to this report.</p> <p>I would ask that the committee review the ordinance and provide me with recommended changes that I will then codify. I will then send the revised ordinance to the Village Board. As the changes may be extensive, the committee may consider bringing the revisions back to the APC at the April meeting.</p>				
<b>RECOMMENDED ACTION:</b> Make a motion to send the APC recommendations to the Ethics ordinance to the Village Board for final adoption.				
<b>COST/BENEFIT ANALYSIS and JUSTIFICATION</b> <i>(attach separate spreadsheets or other documentation as applicable)</i>				
<b>ITEMIZE ALL ANTICIPATED COSTS (Direct or Indirect, Start-Up/One-Time, Capital, Ongoing &amp; Annual, Debt Service, etc.)</b> Changes to the Village's Ordinance, do cost the Village some, depending on the length of the changes.				
<b>ITEMIZE ALL ANTICIPATED BENEFITS (Subjective, Financial, Operational, Service-related, etc.)</b> This will review the Ethics Code Ordinance.				
<b>FUNDING SOURCE(s) – Must include Account Number/Description/Budgeted Amt CFY/% Used CFY/\$ Remaining CFY</b> 100-00-51400-512-000 Municipal Code There is \$4527 budgeted in the 2020 for this line item. As of March 13th, the Village had expended \$1470 for the yearly codification, leaving \$3,057 or 67% of the budget.				
<b>OTHER OPTIONS CONSIDERED:</b> The committee could request to have changes made, and put into ordinance and then brought back to the committee in April if there is some concern over the wording of the ordinance.				
<b>TIMING REQUIREMENTS/CONSTRAINTS:</b> There are no timing requirements on this item.				
<b>ATTACHMENTS (describe briefly):</b> Village of Kronenwetter Ordinance Chapter 54-Code of Ethics, Communication from Ken Charneski, From Ethics Board-Ordinance 20-11 An ordinance amending Chapter 54 of the General Code of Ordinances entitled "Code of Ethics", Revisions to Chapter 54-from Chris Eiden, Revisions to Chapter 54-from Ken Charneski				

## Communication-From Ken Charneski

As I mentioned at the last APC meeting, this document is a synopsis of the main points of the village ethics code, and would work for posting on village bulletin boards as per 54-8. It is renamed as a “standard of conduct” to avoid any frivolous ethics complaints that Trustee Eiden was concerned about.

Due to the umbrage taken by some committee members, apparently asserting that I simply “made up” some of these itemized concepts, I have cited some of the village code sub-sections, and ethics statutes that the list was derived from. I did not exhaust all sources, but I think I have enough here to document that this is not some kind of arbitrary wish list on my part, as the tone of the comments seemed to be.

~~Summary of Village of Kronenwetter Code of Ethics for Government Service~~

### “Standards of Conduct for Village Officials and Employees”

ANY PERSON IN GOVERNMENT SERVICE IS EXPECTED TO:

I. Put loyalty to the highest moral, Constitutional, and ethical principles above loyalty to persons, or personal gain or advantage. 54.4, 19.59 (1), 946.11, I’m surprised at the emphatic opposition to this one.

II. Fulfill their oath of office by defend the Constitution and uphold its principles, and all laws and legal regulations derived thereof, and never be a party to their evasion. 54-1, 54-3, 54-4, 54-5 again, why the opposition to something so basic?

III. Give a full day’s labor for a full day’s pay; providing full value to the taxpayer by performing duties with complete and diligent effort and best use of time. 54-1, 54-5, 946.12

IV. Seek to find and employ more efficient and economical ways of getting tasks accomplished. 54-1, 19.59 1 (m) This becomes an ethical issue when we are spending other people’s money. From a management standpoint – the VB is top management and this exactly how they can promote an ethical and efficient management policy at the same time.

V. Never discriminate unfairly by the dispensing of special favors or privileges to anyone, whether for remuneration or not; and never accept, for himself or his family, favors or benefits under circumstances which might be construed by reasonable persons as influencing the performance of his governmental duties. 54-7 (c ), 946.11, 946.12

VI. Make no private promises of any kind binding upon the duties of office, since the Government employee has no private word which can be binding on public duty. 54-6 B, 54-7 C (1-4), 946.12, 19.59 1 (a), (d)

VII. No public employee may use their position to influence village board or committee/board decisions by any means other than those available to non-employee village residents. 54-1, 54-5, 54-6 B, 54-7 A (4)

VIII. Engage in no business with the Government, either directly or indirectly, which is inconsistent with the conscientious performance of his governmental duties. 54-7 A (1), (4), 54-1, 54-5, 54-6 B,

IX. Never use confidential village information acquired in the performance of governmental duties as a means for making private profit. 54-7 B

X. Report to the village board any corruption, or waste or abuse of money, material, or time; wherever discovered, and encourage and support others who do the same.54-5, 54-6 A

XI. Uphold these principles, ever conscious that public office is a public trust. Every official and employee is individually responsible for their actions to the end that they serve the public good. 54-1, 54-4

Of course, one way or another they would all fall under the Wisconsin Constitution ethical precepts that are present in the preamble and Art I, Sections 1 and 22.



VILLAGE OF KRONENWETTER, MARATHON COUNTY, WISCONSIN

ORDINANCE NO.: 20-11

AN ORDINANCE AMENDING CHAPTER 54 OF THE GENERAL CODE OF  
ORDINANCES ENTITLED "CODE OF ETHICS"

The Village Board of the Village of Kronenwetter, Marathon County, Wisconsin, do ordain as follows:

SECTION 1:

Chapter 54-8 of the General Code of Ordinances entitled "ETHICS BOARD" shall be amended as follows:

§ 54-8. Ethics Board.

A. The Ethics Board shall consist of ~~five~~ **five** six members. The membership of the Ethics Board shall consist of five citizens, not currently serving in any other public office in the Village or as an employee of the Village, ~~and one Board member, excluding the Village President, who shall serve as a nonvoting ex officio member.~~ Members shall serve without compensation. The Village Attorney shall furnish the Board any legal assistance necessary to carry out its functions.

B. Ethics Board members shall be appointed by the Village President and approved by a unanimous vote of all the members of the Village Board present. Initial terms of office shall be one citizen shall be appointed for two years, one citizen will be appointed for one year, and two citizens will be appointed for three years. Thereafter, all terms shall be three years. Terms begin May 1 of the respective year. Each year the President will appoint the Board member following the election.

C. The Ethics Board shall elect its own Chair and Vice Chair and shall develop written rules of procedure which shall be submitted to the Board for approval. Any changes to written rules and procedures shall be submitted to the Board for approval on an annual basis.

D. The Ethics Board shall make recommendations to the Village Board with respect to amendments of this Code of Ethics.

E. Upon the **notarized** sworn complaint of any person alleging facts which, if true, would constitute improper conduct under the provisions of this section, the Ethics Board shall conduct a public hearing in accordance with all common law requirements of due process, and, in written findings of fact and conclusions based thereon, make a determination concerning the propriety of the conduct of the official or employee and, if appropriate, refer the matter to the Board or other proper Village authority with a recommendation for action.

SECTION 2:

If any provision of this Ordinance is invalid or unconstitutional, or if the application of this Ordinance to any person or circumstances is found invalid or unconstitutional by a Court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the provisions or application of this Ordinance which can be given effect without the invalid or unconstitutional provision or application.

SECTION 3:

All Ordinances and parts of ordinances in conflict herewith are hereby repealed.

SECTION 4:

This Ordinance shall be in full force and effect from and after its date of passage and publication.

VILLAGE BOARD, VILLAGE OF KRONENWETTER

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Chris Voll, Village President

ATTEST:

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Cindra Falkowski, Village Clerk

ADOPTED:

PUBLISHED:

## Revisions to Chapter 54-From Chris Eiden

**Richard Downey**

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**From:** Christopher Eiden  
**Sent:** Monday, March 2, 2020 11:13 AM  
**To:** Richard Downey  
**Subject:** Ethics review

Richard

I know per our last meeting we were looking for input on the Ethics code. From my point the only thing I saw that my need changing was that the Village President does the appointing of members. Maybe this should be done by someone else? But for discussion this is all that I saw.

Regards,

Christopher Eiden

## Revisions to Chapter 54-From Ken Charneski

Here are my suggestions for amendments to the ethics code. Changes in red, and notes highlighted. This is followed up by my thoughts on another course of action that APC might consider recommending to the village board.

Chapter 54. Ethics, Code of

[HISTORY: Adopted by the Village Board of the Village of Kronenwetter 4-14-2015 by Ord. No. 15-01. Amendments noted where applicable.]

### GENERAL REFERENCES

Boards, commissions and committees — See Ch. 14.

Elections — See Ch. 41.

Officers and employees — See Ch. 115.

Retention and destruction of records — See Ch. 153, Art. II

Village Board — See Ch. 180.

### § 54-1. Statement of purpose.

The proper operation of democratic government requires that public officials and employees be impartial and responsible to the people; that government decisions and policy be made in proper channels of the governmental structure; that public office not be used for personal gain; and that the public have confidence in the integrity and value provided of its government. In recognition of these goals, there is hereby established a Code of Ethics for all Village of Kronenwetter officials and employees, whether elected or appointed, paid or unpaid, including members of boards, committees and commissions of the Village, as well as any individuals who are candidates for elective office as soon as such individuals file nomination papers with the Village.

The purpose of this Ethics Code is to establish guidelines for ethical standards of conduct for all such officials and employees by setting forth those acts or actions that are incompatible with the best interests of the Village of Kronenwetter and by directing disclosure by such officials and employees of private financial or other interests in matters affecting the Village. The Village Board believes that a Code of Ethics for the guidance of elected and appointed officials and employees will help them avoid

conflicts between their personal interests and their public responsibilities, will improve standards of public service and will promote and strengthen the faith and confidence of the citizens of this Village in their elected and appointed officials and employees. The Village Board hereby reaffirms that each elected and appointed Village official and employee holds his or her position as a public trust, and any intentional effort to realize substantial personal gain through official conduct is a violation of that trust. The provisions and purpose of this Ethics Code and such rules and regulations as may be established are hereby declared to be in the best interests of **the people of** the Village of Kronenwetter.

**§ 54-2. Definitions.**

The following definitions shall be applicable in this Code:

**ANYTHING OF VALUE** Any gift, favor, loan, service having a value of more than \$25 or promise of future employment, but does not include reasonable fees and honorariums, or the exchange of seasonal, anniversary or customary gifts among relatives and friends.

**BUSINESS** Any corporation, partnership, proprietorship, firm, enterprise, franchise, association, organization, self-employed individual or any other legal entity which engages in profitmaking activities.

**FINANCIAL INTEREST**

Any interest which shall yield, directly or indirectly, a monetary or other material benefit to the officer or employee, **or their immediate family**, or to any person employing or retaining the services of the officer or employee.

**PERSONAL INTEREST**

**Any advantage or benefit to the individual, whether or not quantified in direct monetary terms.**

**IMMEDIATE FAMILY**

The following specific blood or marriage relationships:

A person's spouse, mother, father, child, brother or sister; or

A person's relative by blood or marriage who receives, directly or indirectly, more

than 1/2 of his or her support from such person or from whom such person receives, directly or indirectly, more than 1/2 of his or her support.

Note: Apparently there was a typographical error in the Reedsburg ordinance that carried over to Kronenwetter when it was copied. Something was accidentally omitted.

Defining "Personal interest" as family relationship does not make sense, especially when reading it in the context of the ordinance. "Personal interest" has no definition anywhere at all close to this in any legal terms and definitions, or court decisions that I have found.

I have provided a very basic definition for "personal interest"

The sense, and accuracy of both definitions is restored by the changes in red, and applies accurately to wherever the terms "personal interest", and "immediate family" appear in this code.

**PUBLIC EMPLOYEE** Any person excluded from the definition of a public official who is employed by the Village.

**PUBLIC OFFICIAL** Those persons serving in elected or appointed offices and all members appointed to boards, committees and commissions established or appointed by the President and/or Village Board, whether paid or unpaid.

**SIGNIFICANT INTEREST** Owning or controlling, directly or indirectly, at least 10% or \$5,000 of the outstanding stock of any business.

### **§ 54-3. Statutory standards of conduct.**

There are certain provisions of the Wisconsin **Constitution and Statutes** which should, while not set forth herein, be considered an integral part of any Code of Ethics. Accordingly, the provisions of the following sections of the Wisconsin **Constitution, and Wisconsin Statutes**, as from time to time amended, are made a part of this Code of Ethics and shall apply to public officials and employees whenever applicable, to wit:

- A. **Wisconsin Constitution Preamble, and Article I sections 1 an 22.**
- B. Section 946.10. Bribery of public officers and employees.
- C. Section 946.11. Special privileges from public utilities.
- D. Section 946.12. Misconduct in public office.
- E. Section 946.13. Private interest in public contract prohibited.
- F. Section 946.14. Purchasing claims at less than full value.
- G. Section 946.15. Public construction contracts at less than full rate.
- H. Section 946.16. Judicial officer collecting claims.

- I. Section 946.17. Corrupt means to influence legislation; disclosure of interest.
- J. Section 946.18. Misconduct sections apply to all public officers.
- K. Section ~~19.59, 19.41 et seq.~~, Code of Ethics for **Local Public Officials, and Employees, and Candidates.**

Note: Constitutional ethics are included first on the list, as they are the foundation for all other governmental ethics codes in Wisconsin, as well as every law cited in B through K, listed above. While any particular ethics code may expand on the foundational concepts stated in the constitution, it cannot ignore, delete, or fall short of those original, benchmark concepts.

Item K is streamlined to omit the statutes that are not directly relevant to local government.

#### **§ 54-4. Responsibility of public office.**

Public officials and employees are agents of public purpose and hold office for the benefit of the public. They are bound to uphold the Constitution of the United States and the Constitution of this state and carry out impartially the laws of the nation, state and municipality, to observe in their official acts the highest standards and to discharge faithfully the duties of their office regardless of personal consideration, recognizing that the public interest must be their prime concern.

#### **§ 54-5. Dedicated service.**

Officials and employees shall adhere to the rules of work and performance established as the standard for their positions by the appropriate authority. Officials and employees shall not exceed their authority or breach the law or ask others to do so, and they shall work in full cooperation with other public officials and employees unless prohibited from so doing by law or by officially recognized confidentiality of their work. Members of the Village staff are expected to follow their appropriate professional code of ethics.

#### **§ 54-6. Fair and equal treatment.**

- A. Use of public property. No official or employee shall use or permit the unauthorized use of Village-owned vehicles, equipment, materials or property for personal convenience or profit, except when such services are available to the public generally or are provided as Village policy for the use of such official or employee in the conduct of official business, as authorized by the Village Board or authorized board, commission or committee.
- B. Obligations to citizens. No official or employee shall grant any special consideration, treatment or advantage to any citizen beyond that which is available to every other citizen. No official or employee shall use or attempt to use his or her position with the Village to secure any advantage, preference or gain, over and above his or her rightful remuneration and benefits, for himself or herself or for a member of his or her immediate family.

- C. Political contributions. No official shall personally solicit from any Village employee, other than an elected official, a contribution to a political campaign committee for which the person subject to this code is a candidate or treasurer.

§ 54-7. Conflict of interest.

- A. Financial and personal interest prohibited.

(1) No official or employee of the Village, whether paid or unpaid, shall engage in any business or transaction or shall act in regard to financial or other personal interest, direct or indirect, which is incompatible with the proper discharge of official duties in the public interest contrary to the provisions of this code or which would tend to impair independence of judgment or action in the performance of official duties.

(a) It is the position of the Village Board that no member of the Village Board

should also be paid wages **in excess of \$15,000.00** as an employee of the Village.

Note: Wisconsin statute 66.0501 (4) was changed in 2015 by Wisconsin Act 341, and SB 581, which took effect March 31, 2016 to allow volunteer fire fighters, first responders, and EMT workers paid \$15K or less, to also hold elected office. This issue, which appears to have been the driving reason for the acquiring and adopting the village ethics code in the first place, was eliminated by the state legislature just a few months later.

(2) Any member of the Village Board who has a financial interest or personal interest in any proposed legislation before the Village Board shall disclose on the records of the Village Board the nature and extent of such interest; such official shall not participate in debate or vote for adoption or defeat of such legislation. If the matter before the Board involves a member's personal interest with persons involved, the member may participate in debate or discussion and vote on the matter following disclosure, unless an ordinance or contract is involved; if an ordinance or contract is involved, such official shall not participate in debate or discussion and vote on the matter.

(3) Any nonelected official, other than a Village employee, who has a financial interest or personal interest in any proposed legislative action of the Village Board or any board, commission or committee upon which the official has any influence or input or of which the official is a member that is to make a recommendation or decision upon any item which is the subject of the proposed legislative action shall disclose on the records of the Village Board or the appropriate board, commission or committee the nature and extent of such interest. Such official shall not participate in debate or discussion or vote for adoption or defeat of such legislation.

(4) Any Village employee who has a financial interest or personal interest in any proposed legislative action of the Village Board or any board, commission or committee upon which the employee has any influence or input, or of which the employee is a member, that makes recommendations or decisions upon any item which is the subject of the proposed legislative action shall disclose on the records of the



Village Board or the appropriate board, commission or committee the nature and extent of such interest.

B. Disclosure of confidential information. No official or employee shall, without proper legal authorization, disclose confidential information concerning the property, government or affairs of the Village, nor shall such information be used to advance the financial or other private interests of the official or employee or others.

C. Gifts and favors.

- (1) No official or employee, personally or through a member of his or her immediate family, may solicit or accept, either directly or indirectly, from any person or organization, money or anything of value if it could be expected to influence the employee's official actions or judgments or be considered a reward for any action or inaction on the part of the official or employee.
- (2) No official or employee, personally or through a member of his or her immediate family, shall accept any gift, whether in the form of money, service, loan, thing or promise, from any person which may tend to impair his or her independence of judgment or action in the performance of his or her duties or grant in the discharge of his or her duties any improper favor, service or thing of value. However, it is not a conflict of interest for any public official or employee to receive a gift or gratuity that is an unsolicited item of nominal intrinsic value such as a meal, and that is not intended to influence the official. Any official or employee who receives, directly or indirectly, any gift or gifts from any person who is known by said official or employee to be interested, directly or indirectly, in any manner whatsoever in business dealings with the Village upon which the official or employee has any influence or input or over which the official or employee has any jurisdiction, discretion or control shall disclose the nature and value of such gifts to the Village Board by January 15 next following the year in which the gift or gifts are received.
- (3) An official or employee is not to accept hospitality if, after consideration of the surrounding circumstances, it could reasonably be concluded that such hospitality would not be extended were it not for the fact that the guest, or a member of the guest's immediate family, was a Village official or employee. Participation in celebrations, grand openings, open houses, informational meetings and similar events are excluded from this prohibition. This subsection further shall not be construed to prevent candidates for elective office from accepting hospitality from citizens for the purpose of supporting the candidate's campaign.
- (4) Gifts received by an official or employee or his or her immediate family under unusual circumstances shall be referred to the Village Board within 10 days of receipt for recommended disposition. Any person subject to this code who becomes aware that he is or has been offered any gift, the acceptance of which would constitute a violation of this subsection, shall, within 10 days, disclose the details surrounding said offer to the Village Board. Failure to comply with this reporting requirement shall constitute an offense under this code.

D. Representing private interests before Village agencies or courts.

(1) Nonelected Village officials and employees shall not appear on behalf of any private person (other than himself or herself, his or her spouse or minor children) before any Village agency, board, commission or the Village Board if the official or employee or any board, commission or committee of which the official or employee is a member has any jurisdiction, discretion or control over the matter which is the subject of such representation.

(2) Elected Village officials may appear before Village agencies on behalf of constituents in the course of their duties as representatives of the electorate or in the performance of public or civic obligations. However, the disclosure requirements of Subsection A above shall be applicable to such appearances.

E. Ad hoc committee exceptions. No violation of the conflict of interest restrictions of this Section shall exist, however, where an individual serves on a special ad hoc committee charged with the narrow responsibility of addressing a specific issue or topic in which that individual, or the employer or a client of that individual, has an interest so long as the individual discloses to the Village Board that such interest exists.

F. Contracts with the Village. No Village official or employee who, in his or her capacity as such officer or employee, participates in the making of a contract in which he has a private pecuniary interest, direct or indirect, or performs in regard to that contract with some function requiring the exercise of discretion on his or her part shall enter into any contract with the Village unless, within the confines of § 946.13, Wis. Stats.

(1) The contract is awarded through a process of public notice and competitive bidding or the Village Board waives the requirement of this Section after determining that it is in the best interest of the Village to do so.

(2) The provisions of this subsection shall not apply to the designation of a public depository of public funds.

#### **§ 54-8. Ethics Board.**

[Amended 4-23-2019 by Ord. No. 19-06]

A. The Ethics Board shall consist of six members. The membership of the Ethics Board shall consist of five **formerly unassociated** citizens, not currently serving in any other public office in the Village or as an employee of the Village, and one Board member, excluding the Village President, ~~who shall serve as a nonvoting ex officio member.~~ Members shall serve without compensation. The Village Attorney shall furnish the Board any legal assistance **as necessary to carry out its functions in cases involving legal defense counsel, and/or as approved by**

the Village Board.

- B. Ethics Board members shall be appointed by the Village President and approved by a unanimous vote of all the members of the Village Board present. Initial terms of office shall be one citizen shall be appointed for two years, one citizen will be appointed for one year, and two citizens will be appointed for three years. Thereafter, all terms shall be three years. Terms begin May 1 of the respective year. Each year the President will appoint the Board member following the election.
- C. Open positions on the ethics board shall be prominently and widely publicized among village residents until volunteers come forth and are approved.
- D. It shall be considered a conflict of interest for any village official or employee to fraternize with the ethics board members, or to communicate with them by any means other than written, publically available means  
(1) Item D shall not apply to elected officials who are members of the ethics board, or to the staff member assigned to record minutes of the meeting.
- E. The Ethics Board shall elect its own Chair and Vice Chair in accordance with ord. 14-10, and shall develop written rules of procedure which shall be submitted to the Board for approval. Any changes to written rules and procedures shall be submitted to the Board for approval on an annual basis.
- F. The Ethics Board shall may make recommendations to the Village Board with respect to

amendments of this Code of Ethics.

- G. Upon the sworn or affirmed complaint of any person providing information in good faith alleging facts actions, behavior, or circumstances which, if true, would constitute

improper conduct under the provisions of this section, the Ethics Board shall conduct a public hearing in accordance with all common law requirements of due process and, in written findings of fact and conclusions based thereon, make a determination concerning the propriety of the conduct of the official or employee and, if appropriate, refer the matter to the Board or other proper Village authority with a recommendation for action.

Insert the ethics board rules of procedure here.

#### § 54-9. Distribution of Ethics Code.

- A. The Village Clerk shall cause a copy of this Code of Ethics to be distributed to every public official and employee of the Village within 30 days after enactment of this chapter. Each public official and employee elected, appointed or engaged thereafter shall be furnished a copy before entering upon his or her duties, and shall sign a confirmation of receipt.

B. Each candidate for elected public office, upon filing candidacy documents, shall be furnished a copy of the Code of Ethics and shall sign a confirmation of receipt.

~~Each public official, president, the chairman of each board, commission or committee and through the Village Administrator, the head of each department, shall, between May 1 and May 31 each year, review the provisions of this code with their fellow board members or board, commission, committee members or subordinates, as the case may be, and certify to the Village Clerk by June 15 that such annual review had been~~

C. A notice of this Ethics Code, summarized as “Standards of Conduct for Village Officials and Employees” shall be continuously posted on the Village

bulletin boards wherever situated.

~~Each public official and employee shall, in connection with Subsections A and B above, also complete and file with the Village Clerk, as appropriate, the following statement of understanding:~~

~~"I have read and understand the contents of the Village of Kronenwetter Ethics Code, including the attached State statutes.\* I also understand that I am expected to adhere to and conduct myself according to rules, guidance and direction as set forth in the Ethics Code." (\*§§ 946.10 through 946.18; and § 19.41 et seq., Wis. Stats.)~~

(Note: Items are omitted due to the fact that they are onerous, unnecessary, and already shown to be detrimental to the village, while serving no real, beneficial purpose. The attempted application of this review process so far, has demonstrated that it is an empty, bizarre, and perhaps illegal formality, and it is unheard of in most municipalities.)

#### **§ 54-10. Employees covered by collective bargaining agreements.**

In the event an employee, covered under a collective bargaining agreement, is allegedly involved in an Ethics Code violation, the terms and conditions set forth in the applicable collective bargaining agreement shall prevail in the administration and interpretation of this Ethics Code.

#### **§ 54-11. Sanction.**

A determination that an employee's actions constitute improper conduct under the provisions of this code may constitute a cause of suspension, removal from office or employment or other disciplinary

action. Sanctions, including any disciplinary action that may affect employees covered under a labor agreement, will be consistent with the terms and conditions set forth in the applicable labor agreement.

**§ 54-12. Police officers and firefighters.**

When an ethics complaint has been filed against a police officer or firefighter or the Chief of either the Police or Fire Department, the procedure shall be performed in accordance with the provisions of § 62.13, Wis. Stats.

**§ 54-13. Violations and penalties.**

Violation of any provision of this code should raise conscientious questions for the incumbent concerned as to whether voluntary resignation or other action is indicated to promote the best interests of the Village of Kronenwetter. For nonelected officials or Village employees, violation may constitute a cause for suspension, removal from office or employment, or other disciplinary action. As an alternative or an addition to the sanctions imposed herein, any person violating the provisions of this ~~sanction~~-chapter shall be subject to a nonreimbursable forfeiture of not less than \$100 nor more than \$500.

Note: Highlighted area refers to the procedure of the Ethics Board, which itemizes various recommended sanctions for those who were found to have committed ethics violations. In the original Reedsburg ethics code, from which Kronenwetter's code was copied, the board's procedure was included into the city's ethics code. Thus the "imposed herein" refers to those itemized sanctions .

I suggest that we also include the approved ethics board procedure into this ordinance to maintain some stability in that procedure.

The last change in red is due to a typographical mistake. I spoke to the city clerk at Reedsburg about it and he confirmed that it was a typo. The correction clarifies the meaning of the sentence.

End of suggested changes to Chapter 54.

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I have reviewed Chapter 54, and have witnessed the number of problems originating from the attempted implementation of this code; the latest to come up seems to me to be irreparable without great difficulty. Balancing the numerous problems already attached to the application of this chapter, with potential benefit, the alternative course of action that the APC might want to consider is to recommend to the village board the following –

- A. Rescind the entire Chapter 54

- B. Disband the Ethics Board, and thank them for their time and effort.
- C. Take any provisions of Chapter 54 that are not already covered by State statute, such as the “Standards of Conduct”, distribution of ethics statutes, etc, and institute them as Village Policy.

I say this for the following reasons:

1. The original reason the code was adopted (issues with volunteer/employees being elected to office) has been reasonably resolved and the State level, and should not be an issue for this village.
2. It is superfluous. Most, if not all of the violations are already addressed by statute. Any behavior not of a criminal nature, can easily be covered as village policy, and be sorted out by elected officials or administrator in the event of a perceived violation. This is how it is done in many, if not most municipalities in Wisconsin, since they do not have ethics boards.
3. It is not understood. For some reason, no one, whether they are officials, staff, or employees, seems to have a full grasp and understanding of Chapter 54 and the attached statutes, even though it is fairly basic. About \$1000 in legal fees has already been incurred just to explain what I call “ethics code 101” to the administrator and to the ethics board. This is basic information readily available to anyone willing to read it. The code currently provides for legal advice upon request, so more expense will likely follow.
4. To sum this all up - Chapter 54 has been much more trouble than it is worth so far. It is facing more difficulty just to get it back to the untarnished starting point it was at 5 years ago.
5. My experience tells me that when something is plagued with this many ongoing problems, it is either poorly designed, which this code does not seem to be, or it is just plain bad luck, and the sooner we get rid of it entirely, the better.

MEETING DATE: 5/20/2020	<b>REPORT TO APC</b>			AGENDA ITEM # <b>10</b>
PRESENTING COMMITTEE:	COMMITTEE CONTACT:	STAFF CONTACT: Richard Downey, Village Administrator	PREPARED BY: Richard Downey, Village Administrator	
<b>ISSUE:</b> Personnel Requisition-Public Works Director				
<p><b>ISSUE BACKGROUND/PREVIOUS ACTIONS:</b> On Friday May 15th, the Public Works Director, Chris Johnson, provided me a letter of resignation, indicating that his final day of employment with the Village would be May 29th 2020. Mr. Johnson will be taking a job in the private sector.</p> <p>Per the Village’s policy, in order to replace the Public Works Director, I need to bring a Personnel Requisition to the committee, which is attached. You will note that I am listing the advertised range of salaries as \$55,000 to \$70,000. In reviewing a regional wage study, the range for public works director positions ran from \$58,000 to around \$70,000, although there are some outliers in the region going for much more than that.</p> <p>I would request that the committee recommend this personnel requisition to the Village Board so I can work on replacing the Public Works Director.</p>				
<b>RECOMMENDED ACTION:</b> Make a motion to recommend the personnel requisition for the Public Works Director to the Village Board as presented.				
<b>COST/BENEFIT ANALYSIS and JUSTIFICATION</b> <i>(attach separate spreadsheets or other documentation as applicable)</i>				
<p><b>ITEMIZE ALL ANTICIPATED COSTS (Direct or Indirect, Start-Up/One-Time, Capital, Ongoing &amp; Annual, Debt Service, etc.)</b> I am anticipating that the advertising for this position will run upwards of \$1,000, although the recent search for the replacement Finance Director/Village Treasurer cost about \$400 with advertising on Linked in, Indeed and some other postings. I do want to look at posting on the International City Manager Association, and the American Public Works Association, which will expand our field of candidates.</p>				
<p><b>ITEMIZE ALL ANTICIPATED BENEFITS (Subjective, Financial, Operational, Service-related, etc.)</b> This follows the policy of the Village for personnel requisitions, and will start the process for the replacement of the Public Works Director.</p>				
<p><b>FUNDING SOURCE(s) – Must include Account Number/Description/Budgeted Amt CFY/% Used CFY/\$ Remaining CFY</b> 100-00-51500-580-001 Recruiting. In the 2020 budget for this line item there is \$1,921, and as of Friday May 15th, there was approximately \$500 of expenses spent out of this line item, leaving \$1,421 in the budget for recruitment costs.</p>				
<p><b>OTHER OPTIONS CONSIDERED:</b> I have looked at combining this position with other Village positions in the past. In reviewing the work load assigned to other positions it is not possible to combine this position with another position.</p>				
<p><b>TIMING REQUIREMENTS/CONSTRAINTS:</b> I would request that the committee take action on this item, so I can move forward with finalizing the wage for the position, and can begin advertising.</p>				
<p><b>ATTACHMENTS (describe briefly):</b> Personnel Requisition-Public Works Director, Currently Adopted Public Works Director position description.</p>				

# VILLAGE OF KRONENWETTER PERSONNEL REQUISITION

REQUEST DATE 05/20/2020	DATE EMPLOYEE NEEDED June 15 <sup>th</sup> , 2020	TITLE OF POSITION BEING REQUESTED/CHANGED Public Works Director	
REQUESTED BY Village Board	DATE APPROVED	APPROVED BY	
<input checked="" type="checkbox"/> REPLACEMENT FOR: <u>Chris Johnson</u> <input checked="" type="checkbox"/> REASON FOR VACANCY: <u>Resignation</u> <input type="checkbox"/> PROMOTION: <input type="checkbox"/> ADDITIONAL HOURS - EXISTING POSITION: <input type="checkbox"/> ADDITION TO EXISTING STAFF POSITION <input type="checkbox"/> NEW POSITION-FLSA EXEMPT <input type="checkbox"/> NEW POSITION-FLSA NON-EXEMPT		DOES THIS POSITION HAVE SUPERVISORY RESPONSIBILITY? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO <hr/> POSITION IS: <input checked="" type="checkbox"/> REGULAR FULL-TIME <input type="checkbox"/> REGULAR PART-TIME <input type="checkbox"/> OCCASIONAL <input type="checkbox"/> SEASONAL <input type="checkbox"/> TEMPORARY IF PART-TIME: _____ NUM HRS/ WEEK IF TEMPORARY: ESTIMATED LENGTH OF EMPLOYMENT IN WEEKS _____	
Funding Source General Fund	Department Public Works	Salary Range: \$55,000-\$70,000	Starting Salary DOQ

1. **ATTACH A COPY OF THE CURRENT POSITION DESCRIPTION**-The current position description is attached to this report.
2. **Why is this change or addition needed? Describe the benefits using objective data. Include a brief description of work to be performed or the duties that this request will address. Provide percent of time allocated to each major area of responsibility.**

The position of a Public Works Director would fill the management position over the water and sewer utility, the public works street maintenance department and the parks operations.

Water & Sewer utility management and project administration	40%
Public Works Street Maintenance	40%
Parks Department Operation, Forestry Program, Silent Sport Path development	20%

3. **Describe other options that were considered (in addition to this proposal) to address the needs described above. Include reasons why those options were not chosen.**

In the past the Village has fielded a proposal from the Village of Weston to fill this position with a part-time contract employee that would be one of their employees. When the costs were evaluated, the Village would be paying for a full-time employee yet would be getting a part-time employee, hence this was declined. I don't believe this situation has changed and hence I would still decline this offer.

The Village could also contract for public works administration services, however due to the fact that our water and sewer department is already contracting for an operator in charge it is difficult to put another contractor in charge of a different contractor. Additionally this person would need to have regular office hours which would preclude the Village from contracting for the administration of this department without impacting the needs of the Village.

I have also looked at reconfiguring some other Village positions and eliminating this position, and with our current staff and the skills they bring to the table this is not possible without extensive training. While it could be doable, I would be concerned about staff turn-over due to skill mismatch for positions.

4. **Describe the consequences on Village residents, other staff members, Village procedures, etc. if this position is not filled or this change isn't made.**



# VILLAGE OF KRONENWETTER PERSONNEL REQUISITION

While I believe in the short run the current Village staff can maintain the various duties of this position, I do not believe we will be able to maintain our current level of services over an extended period of time if the remaining department heads and myself are charged with taking on the duties of this position. I would also be concerned with the impact to morale and the potential for additional department heads leaving due to the additional work load that would be expected of them.

**5. Calculate Salary Costs/(Savings) through end of current fiscal year (if start day is June 15<sup>th</sup>):**

(a) Annual Salary divided by 2080 hours (\$65,000 salary)	(a) \$ 31.25	
(b) <i>times</i> Number of hours through end of current year	(b) 976	
(c) Equals Salary Cost in current year		(c) \$ <u>30,500</u>
<i>IF REPLACING AN EMPLOYEE</i>		
<i>indicate amount budgeted for original employee</i>		
(d) <i>through end of current year</i>	(d) \$42778.08	
(e) Add Benefits at 50% of Salary (.5 x c)		(e) \$ <u>15,250</u>
TOTAL INCREMENTAL EMPLOYEE COST/(SAVINGS) IN CURRENT YEAR (e + c)		(f) \$ 45,750
IF REPLACING AN EMPLOYEE:		
Subtract amount for new employee from amount budgeted for original employee (d – f);		\$ -2,971.92

**6. Calculate Additional/New Salary Costs through end of next full fiscal year**

(g) Annual Salary divided by 2080 hours (\$65,000)	(g) \$31.25	
(h) Times Number of additional hours through full fiscal year	(h) 2080	
(i) Equal <b>Incremental Salary Cost in next fiscal year</b>		(i) \$65,000
(j) Add Benefits at 50% of Salary		(j) \$32,500
<b>TOTAL EMPLOYEE COST IN NEXT FULL YEAR (k)</b>		<b>(k) \$ 97,500</b>

**7. Describe and itemize the amount of all START-UP (one-time) costs associated with fulfillment of this request. Include anticipated expenses for all computer hardware and software, telephone, training, office furniture and equipment, uniforms and safety equipment, special equipment, licensing, association memberships, etc.**

Currently we provide the Public Works Director a minimal uniform of \$35 a year. We would also have to pay for a relocation cost of up to \$3,000, for recruitment purposes, plus roughly \$1,000 for advertising the position.

**8. Describe and itemize the amount of all ongoing and recurring costs associated with the fulfillment of this request over the course of the next five years (excluding wages and benefits described in 5 and 6 above). Include all certification renews, cost of office space at \$ \_\_ per square foot, uniform dry cleaning, etc.**

The Village would have continual education costs as other department heads of roughly \$1,000 a year.

**9. Attach a complete justification for this request including estimates for offsetting costs such as reduced overtime expense for existing employees and payments for previously outsourced services, potential increase of income for the Village, ability to meet Village objectives, etc.**

The replacement of the Public Works Director will not impact any outsourced services unless the replacement DPW has an engineering degree, however this would have to be offset with an additional compensation package. There are no income opportunities from the replacement of this employee.

Position Title: Public Works Director	Date Reviewed by the Administrative Policy Committee: _____	<input type="checkbox"/> Approval Recommended by Administrative Policy Committee; Date Referred to Village Board _____
	<input type="checkbox"/> Funding Available in Current Budget	<input type="checkbox"/> Approval <b>NOT</b> Recommended; Date Referred to Village Board _____
	<input type="checkbox"/> Funding Not Available in Current Budget	



**POSITION TITLE:** Director of Public Works  
**REPORTS TO:** Village Administrator  
**DATE APPROVED BY VILLAGE BOARD:** March 28, 2017  
**REVISION HISTORY:** Version 2-July 23, 2012

**DEPARTMENT:** Public Works  
**FLSA:** Exempt  
**VERSION:** 3

**Position Description:**

Under the direction of the Village Administrator for the Village of Kronenwetter, the Public Works Director directs all of the operations of the Public Works Department and Parks Departments. This person in conjunction with the Public Works crew leader and the Parks Crew Leader plans work, schedules regular public infrastructure maintenance and repairs on equipment. Additionally, position manages paperwork, such as grant applications, inventory ordering, and other state required forms, such as MS4 permits. The position also speaks to the public about concerns relating to public works and parks conditions, such as snow plowing, culvert installation requests, requests for permits to exceed road limits when road limits are in effect, damage to parks and other various public works related issues. This position works with various contractors on operation of the Kronenwetter Water and Sewer utilities. Position is in charge of creation and submittal of the Public Works, Water, Sewer and Parks budgets to the Village Administrator and works with the Village Administrator and the Village Treasurer on creation of short and long term budgets. This position keeps the Village Administrator, and the Village Board abreast of all of the various operational needs of all of the departments under the position's immediate direction.

**Essential Job Functions:**

1. Directs the overall operation of the Village of Kronenwetter Parks, Public Works, and Water and Sewer Departments by working with the various departmental leads or contracted service operators.
2. Responds to inquiries by the general public in a timely manner about concerns or questions they raise regarding any of the departments or projects assigned to this position and keeps the Village Administrator informed as to these inquiries and concerns.
3. Maintains records that are assigned to the Public Works director, such as grant applications, inventory counts for various departments, geographic information system (GIS) relating to infrastructure and other state and federally required documents, follows all state and local laws for record retention, and ensures that departmental offices are kept in an orderly and presentable fashion to the public.
4. Works with various staff members to prepare the yearly and long term draft budget for the Public Works Department, Parks Department, Water and Sewer departments and submits them to the Village Administrator for inclusion in the yearly budget.
5. Oversees building and grounds maintenance of all Village properties including parks, municipal center and public works facilities and works with various staff members to maintain an up to date log of all repairs of various facilities so as to track expenses and repairs.
6. Manages engineering work on Village projects, and works with contracted consultants and other Village staff to ensure that records are maintained, costs are tracked and projects are completed in a timely and professional manner within approved timelines.
7. Provides construction contract administration of various projects of departments assigned to this position.
8. Develops road maintenance policies, which shall include setting guidelines for road repairs, snow plowing, and salt usage.
9. Maintains the Village's Pavement Surface Evaluation and Rating (PASER) ratings, and updates these ratings on a regular basis, and uses this rating system to recommend to the Village Administrator and to the Village Board the appropriate course of action to maintain and improve the overall road ratings of the Village.

10. Creates and maintains in conjunction with the Village Administrator the long term infrastructure and maintenance plans for the roads, bridges, water, sewer, storm water facilities, and other public areas of the Village and assists in integration of these plans into the long-term budgets of the Village.
11. Consults with department crew leaders on various operations of the departments assigned to this position and determines the best course of action for the operations of the departments assigned to this position.
12. Works with department crew leaders on acquiring and maintaining sufficient inventory of the various departments to ensure the efficient operation of the departments.
13. Develops and documents maintenance plans of Village facilities, sets guidelines and works with vendors and Village staff to ensure the efficient operation of all facilities.
14. Develops and documents the various duties of the department, ensuring that future employees may follow the operations of the department, find appropriate records and ensure the smooth operations of the Village.
15. Reviews plans for subdivisions, road access permits, storm water retention pond calculations and other materials in conjunction with the Community Development Department that relate directly to the departments that are assigned to this position and provides feedback for these items and coordinates with any necessary outside firms following the Village's adopted purchasing policy for complete review of these items.
16. Remains knowledgeable of the latest operations of departments assigned to the position, and researches new methods of operation to keep costs contained, by reading industry related materials, attending webinars and attending other education opportunities within the region as other duties allow.
17. Researches various grant opportunities, gains approval for application from the Village Administrator and the Village Board, administers grants, prepares grant documents, monitors progress of grant funded projects, and ensures that projects are closed out within grant guidelines.
18. Participates in the Parks Work Group with various other staff members taking on various parks related programming tasks, such as planning for events, setting up for various park related functions, researching design ideas for parks, and other duties as assigned.
19. Participates in the Refuse Collection Work Group with various other staff members taking on various garbage and recycling contract administration duties as assigned.
20. Works with the Village Administrator on departmental hiring activities, which shall include review of current position descriptions, preparation of personnel requisitions and other duties as assigned by the Village Administrator.
21. Participates in the update of the Outdoor Recreation Plan, the Village's Emergency Response Plan and other long term planning documents of the Village.
22. Responds to emergency events of the Village by reporting to the Emergency Operation Center of the Village and acts as part of the disaster response team of the Village.
23. Acquires through either in person or web-based training, instruction in the Federal National Incident Management System and maintains this education while employed by the Village.
24. Attends the Central Wisconsin Storm water Coalition meetings, represents the Village's interests, and reports back to the Village Administrator on various projects of the coalition.
25. Attends the greater Wausau Metropolitan Planning Organization (MPO) technical meetings, represents the Village's interest and reports back to the Village Administrator on various projects of the MPO.
26. Works with other staff members to maintain the Village's website.
27. Leads the safety program for the Public Works and Parks department and either leads or acquires instructors or instructional materials for various safety programs that will be held periodically throughout the year.
28. Attends the bi-weekly staff meeting and reports the highlights of the various departments that this position is assigned so that other staff members are aware of ongoing projects.
29. Works with the Village Administrator to come up with a yearly evaluation program for the various employees that are under the direction of this position, and submits reports on evaluations to the Village Administrator.
30. Unless otherwise excused from attendance by the Village Administrator, attends all regular and special Village Board meetings, Property & Infrastructure Committee (PIC) meetings, Community Life and Public Safety (CLPS) Committee meetings and other committees as assigned and responds to questions posed by the members of those committees or boards.

31. Prepares a monthly status report for the PIC, CLPS and the Village Board that will summarize the activities of the various departments assigned to this position and responds to questions raised from said report in a timely and professional manner.
32. Works with appropriate staff to draft and maintain ordinances related to public works and municipal utility issues including comprehensive planning, zoning, building codes and property codes.
33. Participates in the preparation of the Village's monthly newsletter, preparing articles as requested by the Village Administrator.
34. Perform additional duties as assigned by the Village Administrator.

**Non-Essential Job Functions**

1. Attend outside conferences relating to departments assigned to this position which shall require an overnight stay.

**Level of Supervision**

The Public Works Director position manages all aspects of the public works projects and operations including streets, transportation, parks, water utility, sewer utility, and engineering, with the assigned staff and contractors. From time to time the Public Works director position may have to supervise temporary employees that are assigned to supplement the activities of these various departments.

**Knowledge of:**

1. General Accepted Government Accounting Principals
2. Operation and Maintenance of Local Road system
3. Operation and Maintenance of Water and Sewer Utility System

**ABILITY TO:**

1. Ability to analyze and interpret information such as road rating reports, plans for roads and utility infrastructure designs.
2. Ability to develop reports and compose business correspondence.
3. Ability to employ excellent computer skills including intermediate knowledge of Microsoft Office Suite
4. Ability to operate a variety of standard office equipment.
5. Ability to write clear and concise reports that shall be submitted to audiences with varying levels of knowledge of a topic with little explanation required in addition to the submitted report.
6. Ability to work independently with limited supervision.
7. Ability to tactfully deal with parties with conflicting needs or expectations to reach a solution which best benefits the residents of the Village.
8. Ability to effectively present information and respond to questions from citizens, elected officials, committee members and the public.
9. Ability to solve practical problems dealing with situations where limited standardization exists.
10. Ability to interpret complex instructions.
11. Ability to counsel, mediate, and/or provide supervision of staff;
12. Ability to train, advise, coach, and guide others.
13. Ability to work in a collaborative, team environment as well as to lead individuals and teams.
14. Ability to maintain a positive work atmosphere by behaving and communicating in a manner of cooperation and rapport with both internal and external customers.
15. Ability to work rapidly, to prioritize multiple assignments, and to meet specific deadlines and to work effectively in stressful situations.
16. Ability to communicate orally and in writing with Village Board members, Village Committee members, Village residents and the general public, Village department heads and employees, contracted services providers, bond counsel, independent financial auditors, developers, bond rating agency personnel, insurance company personnel, contracted engineers, and others doing business with the Village.

**MINIMUM QUALIFICATIONS:**

1. Valid State of Wisconsin Driver's license or equivalent.
2. Bachelor's Degree in Civil Engineer, Public Administration, or related field and two years of experience in

civil engineering, public works or municipal utilities, OR Associates degree in Civil Engineering, Public Administration or related field and four years of experience in civil engineering, municipal utilities or public works.

3. Must complete pre-employment testing and background investigation.
4. Must have at least two years of management experience.

**PHYSICAL DEMANDS**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

1. Work environment includes general office environment, which shall involve general sedentary work using near vision for prolonged periods, but may also require standing and walking for up to 10% of the time. Office environment subject to minor variations of hot and cold environments and fragrances such as perfume.
2. Some lifting of materials of 20 pounds or less, which could include carrying a lap top computer and other various reports.
3. Occasionally work outdoors in a non-American with Disability Act (ADA) acceptable environment in order to review plans and activities of the various department assigned to this position.
4. This position in the course of its duty may be exposed to blood-borne pathogens, as well as other unsafe conditions directly relating to sewer and water utility operations.
5. Must be able to read, write, and communicate fluently in English.

**MEDICAL REQUIREMENT:**

Applicants may be required to submit to a medical examination prior to appointment, consistent with requirements of the position. The Kronenwetter Village Board will update from time to time specific requirements of the medical examination.

*The Village of Kronenwetter is an equal opportunity employer. In compliance with the Americans with Disabilities Act, the Village will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.*

MEETING DATE: 5/20/2020	<b>REPORT TO APC</b>			AGENDA ITEM # <b>11</b>
PRESENTING COMMITTEE:	COMMITTEE CONTACT:	STAFF CONTACT: Richard Downey, Village Administrator	PREPARED BY: Richard Downey, Village Administrator	
<b>ISSUE:</b> 2021 Budget timeline				
<p><b>ISSUE BACKGROUND/PREVIOUS ACTIONS:</b> Attached, you will find a draft of the 2021 budget timeline. The timeline will be following a similar schedule as the budget schedule from year's past. The Village staff will put together the budget following the Financial Management Plan, the Work Plan for the Village Administrator, and the needs of their departments. At their regular meetings, each committee will see the budget twice, with the committees providing their input at each meeting. The APC will review the entire budget and will hold a joint meeting with the Village Board. The APC will hand off the budget to the Village Board at this meeting. The Village Board will have a special meeting in October, where the Village Board will finalize the budget and direct staff to post the notification for the budget hearing, which is required to be in the local newspaper a minimum of fourteen days before the budget hearing. I have scheduled the budget hearing to be on November 10th, but I am also allowing for November 24th to be an alternate date for the budget hearing. The Village does have to adopt the budget for 2021 before the end of November.</p> <p>I would welcome any feedback on the budget timeline from the committee and request that once the committee has made any adjustments that you recommend the budget schedule to the Village Board for adoption.</p>				
<b>RECOMMENDED ACTION:</b> Make a motion to recommend the Village Board adopt the 2021 budget timeline as presented/amended,				
<b>COST/BENEFIT ANALYSIS and JUSTIFICATION</b> <i>(attach separate spreadsheets or other documentation as applicable)</i>				
<p><b>ITEMIZE ALL ANTICIPATED COSTS (Direct or Indirect, Start-Up/One-Time, Capital, Ongoing &amp; Annual, Debt Service, etc.)</b> The budget timeline does not incur any costs by the Village.</p>				
<p><b>ITEMIZE ALL ANTICIPATED BENEFITS (Subjective, Financial, Operational, Service-related, etc.)</b> This will lay out a clear schedule for the budget. The timeline will include two reviews of the budget at the committee level, and two reviews of the budget at the Village Board level.</p>				
<p><b>FUNDING SOURCE(s) – Must include Account Number/Description/Budgeted Amt CFY/% Used CFY/\$ Remaining CFY</b> Not applicable.</p>				
<p><b>OTHER OPTIONS CONSIDERED:</b> The Village has been following the dual presentations at each of the committees for some time, this provides committee members time to review the budget away from the committee meeting and also allows time for committee members to provide their input on the budget. The Village Board members will most likely see the entire budget at least four times prior to the budget hearing, as I plan on sending the entire budget to each committee.</p>				
<p><b>TIMING REQUIREMENTS/CONSTRAINTS:</b> I would like to get the budget timeline set so that I can start working with the department heads on the budget.</p>				
<p><b>ATTACHMENTS (describe briefly):</b> Draft-2021 Budget timeline</p>				

## VILLAGE OF KRONENWETTER 2021 BUDGET TIMELINE

May 20th APC meeting	Draft budget timeline submitted to the APC for recommendation to the Village Board for approval.
May 26th Village Board meeting	Village Board reviews and approves 2021 budget timeline
June	Draft budget documents, both operating and capital projects, are submitted to the each department head, and department heads start filling in their budgets. Capital project sheets are also updated during this time.
June/July	Village Administrator and Village Treasurer work on the department head level of each budget, maintaining funding levels as closely as possible to adopted Village of Kronenwetter Financial Management Plan.
July 14th Village Board meeting	Village Administrator submits a draft work plan to the Village Board. Village Board reviews plan, requests updates and revisions. Items in the work plan will be part of the budget.
July 28th Village Board meeting	Village Administrator submits final version of his 2020-2021 work plan document to the Village Board for adoption.
August/September	Two discussions with Community Life, Infrastructure and Public Property Committee (CLIPP), Utility Committee (UC), Administrative Policy Committee (APC), Redevelopment Authority (RDA) and Plan Commission (PC) about the draft budget documents.
September/October	Review of the 2021 budget by the APC as well as review of the 2022-2025 proposed budgets. This may span over multiple meetings.
October 13th-Regular Village Board meeting.	Village Board holds a special joint meeting with the APC for the handoff of the budget from the APC to the Village Board. The revenue numbers presented during this meeting will most likely be tentative numbers.
October 20th-Special Village Board meeting	Village Board holds a special meeting to review the final draft of the budget and directs staff to post a notification for the budget hearing in the newspaper. Staff, on October 21st, sends the notification for the budget adoption meeting to be held on November 10th at the regular Village Board meeting to the newspaper.
November 10th - Regular Village Board meeting	Public Hearing on Annual Budget, Village Board Adoption of 2021 Budget.
November 24th-Regular Village Board Meeting	Alternate day for a Public Hearing on Annual Budget, Village Board Adoption of 2021 Budget
December APC, UC , CLIPP, PC, & RDA meetings	Summary report from Administrator on the adopted budget presented at each committee.

MEETING DATE: 5/20/2020	<b>REPORT TO APC</b>			AGENDA ITEM # <b>12</b>
PRESENTING COMMITTEE:	COMMITTEE CONTACT:	STAFF CONTACT: Richard Downey, Village Administrator	PREPARED BY: Richard Downey, Village Administrator	
ISSUE: Wage Study				
<p><b>ISSUE BACKGROUND/PREVIOUS ACTIONS:</b> At the February APC meeting, I presented information to the committee about doing an internal wage study for non-represented positions of the Village. The committee discussed the issue at length. A motion was then made “for the Administrator to create a list of comparable communities based on population, equalized value, median home price, and any other criteria that would help make the community comparable to Kronenwetter and to bring it back to the Administrative Policy Committee.” That motion carried by voice vote 3:2 with Charneski and Eiden dissenting.</p> <p>I am now presenting the committee with a list of comparable communities based on population, equalized value, and median home price. I have tried to keep the file to a manageable ten municipalities of similar size, equalized value, and home price. I do have the data for much more and may expand the list if I find that the communities on the list do not have like staff positions. My next step in the process would be to start collecting data from each of these communities on their jobs that we have. I would then present that information to the committee at the next meeting.</p>				
<b>RECOMMENDED ACTION:</b> Make a motion to request that the Village Administrator collect comparable wage data from the list of comparable communities and bring it to the June APC meeting.				
<b>COST/BENEFIT ANALYSIS and JUSTIFICATION</b> <i>(attach separate spreadsheets or other documentation as applicable)</i>				
<p><b>ITEMIZE ALL ANTICIPATED COSTS (Direct or Indirect, Start-Up/One-Time, Capital, Ongoing &amp; Annual, Debt Service, etc.)</b> The data that I am presenting the committee today took roughly four hours of work to compile, or roughly \$252 if I take my wage rate at \$63/hour which includes a rough estimate of benefit costs. I estimate that collecting the comparable data from the listed communities will take another 10 hours or \$630. I may be able to move some of the work to other employees which would cost less.</p>				
<p><b>ITEMIZE ALL ANTICIPATED BENEFITS (Subjective, Financial, Operational, Service-related, etc.)</b> Completion of this wage study will provide the Village will a minimum, mid-point and maximum wage for un-represented employees.</p>				
<p><b>FUNDING SOURCE(s) – Must include Account Number/Description/Budgeted Amt CFY/% Used CFY/\$ Remaining CFY</b> Not applicable.</p>				
<p><b>OTHER OPTIONS CONSIDERED:</b> While collecting information we could also include represented employees to determine their wage scale as well. This is problematic due to collective bargaining rules.</p>				
<p><b>TIMING REQUIREMENTS/CONSTRAINTS:</b> There is no timing requirement on this item.</p>				
<p><b>ATTACHMENTS (describe briefly):</b> Wage Scale comparable communities chart, larger comparable chart</p>				



**Wage Scale Comparable Communities:**

Place Name	County Name	Final Estimate 2019	Equalized Value			3-yr Average	Medium Home Value
			2017	2018	2019		
C Reedsburg	Sauk	9,639	568,846,000	600,427,600	662,445,700	610,573,100	180,818
C Sheboygan Falls	Sheboygan	8,115	608,269,400	638,324,500	671,222,800	639,272,233	185,527
V Sturtevant	Racine	6,666	560,888,000	555,387,100	599,324,900	571,866,667	189,798
C Portage	Columbia	10,186	613,154,600	634,193,100	680,563,500	642,637,067	191,759
C Jefferson	Jefferson	7,989	521,951,000	535,314,100	573,134,000	543,466,367	193,356
C Delavan	Walworth	8,336	587,247,100	605,174,600	685,152,900	625,858,200	194,202
T Washington	Eau Claire	7,431	711,673,700	743,208,900	798,060,600	750,981,067	205,617
C Altoona	Eau Claire	7,797	655,395,200	682,442,800	741,668,900	693,168,967	210,515
<b>V Kronenwetter</b>	<b>Marathon</b>	<b>7,826</b>	<b>571,862,500</b>	<b>594,524,100</b>	<b>653,682,400</b>	<b>606,689,667</b>	<b>214,263</b>
V Lake Hallie	Chippewa	7,074	627,530,000	628,631,600	710,173,400	655,445,000	224,798
T Onalaska	La Crosse	5,816	530,540,500	571,600,000	617,582,600	573,241,033	240,450

All values are in US Dollars

Final Estimates for Population are from Wisconsin Department of Administration

[https://doa.wi.gov/Pages/LocalGovtsGrants/Population\\_Estimates.aspx](https://doa.wi.gov/Pages/LocalGovtsGrants/Population_Estimates.aspx)

Equalized Values are from Wisconsin Department of Revenue-Value for "All" Property

<https://www.revenue.wi.gov/Pages/SLF/EqualizedValue.aspx>

Medium Home Values are from Zillow.com

<https://www.zillow.com/home-values/>

	Place Name	County Name	Final Estimate 2019	Equalized Value			3-yr Average	Medium Home Value
				2017	2018	2019		
54004	T Beloit	Rock	7,654	463,528,300	474,152,000	512,666,200	483,448,833	101,700
02201	C Ashland	Ashland/Bayfield	8,047	441,493,900	454,973,200	476,018,800	457,495,300	115,543
72014	T Grand Rapids	Wood	7,796	506,689,400	531,859,300	566,082,400	534,877,033	129,406
14292	C Waupun	Dodge/Fod Du Lac	7,980	442,010,900	451,444,500	475,520,800	456,325,400	135,357
59281	C Shawano	Shawano	9,164	507,798,300	531,928,300	546,277,600	528,668,067	140,976
44276	C Rhinelander	Oneida	7,805	593,154,600	583,095,100	609,740,600	595,330,100	150,469
37176	V Rothschild	Marathon	5,349	445,755,100	458,288,300	498,672,700	467,572,033	156,031
03276	C Rice Lake	Barron	8,714	674,047,800	706,513,400	744,475,900	708,345,700	163,050
45141	V Kimberly	Outagamie	6,907	495,368,300	524,142,700	561,813,100	527,108,033	164,651
42286	C Tomah	Monroe	9,416	663,382,400	672,836,900	716,267,500	684,162,267	167,660
41281	C St. Francis	Milwaukee	9,381	598,710,800	607,386,500	651,881,800	619,326,367	167,809
09034	T Lafayette	Chippewa	6,113	645,420,600	650,077,500	700,148,900	665,215,667	172,085
42281	C Sparta	Monroe	10,066	596,383,400	631,258,100	646,616,100	624,752,533	172,700
57276	C Reedsburg	Sauk	9,639	568,846,000	600,427,600	662,445,700	610,573,100	180,818
60282	C Sheboygan Falls	Sheboygan	8,115	608,269,400	638,324,500	671,222,800	639,272,233	185,527
52181	V Sturtevant	Racine	6,666	560,888,000	555,387,100	599,324,900	571,866,667	189,798
11271	C Portage	Columbia	10,186	613,154,600	634,193,100	680,563,500	642,637,067	191,759
28241	C Jefferson	Jefferson	7,989	521,951,000	535,314,100	573,134,000	543,466,367	193,356
65216	C Delavan	Walworth	8,336	587,247,100	605,174,600	685,152,900	625,858,200	194,202
18024	T Washington	Eau Claire	7,431	711,673,700	743,208,900	798,060,600	750,981,067	205,617
18201	C Altoona	Eau Claire	7,797	655,395,200	682,442,800	741,668,900	693,168,967	210,515
<b>37145</b>	<b>V Kronenwetter</b>	<b>Marathon</b>	<b>7,826</b>	<b>571,862,500</b>	<b>594,524,100</b>	<b>653,682,400</b>	<b>606,689,667</b>	<b>214,263</b>
09128	V Lake Hallie	Chippewa	7,074	627,530,000	628,631,600	710,173,400	655,445,000	224,798
32020	T Onalaska	La Crosse	5,816	530,540,500	571,600,000	617,582,600	573,241,033	240,450
45018	T Freedom	Outagamie	6,109	508,767,400	533,827,200	542,643,600	528,412,733	257,907
41136	V Hales Corners	Milwaukee	7,593	662,542,400	676,077,800	727,751,600	688,790,600	258,294

54004	T Beloit	Rock	7,654	463,528,300	474,152,000	512,666,200	483,448,833	101,700
45006	T Buchanan	Outagamie	7,082	640,489,000	684,363,800	723,121,600	682,658,133	259,592
67181	V Slinger	Washington	5,675	524,181,400	573,650,600	626,625,800	574,819,267	262,913
28246	C Lake Mills	Jefferson	6,022	543,381,000	565,307,400	600,718,700	569,802,367	264,556
32136	V Holmen	La Crosse	10,204	640,978,400	705,228,900	771,084,100	705,763,800	265,015
71002	T Algoma	Winnebago	6,908	640,084,900	676,542,900	718,259,200	678,295,667	265,396
43024	T Little Suamico	Oconto	5,357	445,479,700	491,888,000	527,591,700	488,319,800	281,670
13157	V Mount Horeb	Dane	7,312	688,229,600	734,901,000	793,824,100	738,984,900	285,548
67141	V Jackson	Washington	7,187	653,093,700	683,400,200	732,309,800	689,601,233	286,465
05024	T Lawrence	Brown	5,690	601,395,300	645,575,000	711,478,500	652,816,267	295,533
52191	V Waterford	Racine	5,507	452,263,000	476,149,500	522,308,700	483,573,733	297,365
68016	T Mukwonago	Waukesha	8,016	894,793,900	99,579,000	946,972,700	647,115,200	300,055
52002	T Burlington	Racine	6,506	688,737,300	727,952,200	775,177,000	730,622,167	309,251
20276	C Ripon	Fond du Lac	7,817	454,801,500	468,246,200	482,358,000	468,468,567	486,281
<b>DOA Code</b>	<b>Place Name</b>	<b>County Name</b>	<b>Final Estimate 2019</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>3-yr Avg</b>	

MEETING DATE: 5/20/2020	<b>REPORT TO APC</b>			AGENDA ITEM # <b>13</b>
PRESENTING COMMITTEE:	COMMITTEE CONTACT:	STAFF CONTACT: Richard Downey, Village Administrator	PREPARED BY: Richard Downey, Village Administrator	
<b>ISSUE:</b> Village Administrator Evaluation process				
<p><b>ISSUE BACKGROUND/PREVIOUS ACTIONS:</b> The APC at their February meeting had discussed the evaluation process for the Village Administrator. The committee at that time postponed action on the evaluation process until the next meeting.</p> <p>I am now bringing back the currently adopted position description for the Village Administrator and draft policy for the committee to consider for the evaluation of the Village Administrator. The process includes two tools. The first will be a quarterly check-in on the work plan of the Village Administrator. The second part is a more formal evaluation by the Village Board during a closed session.</p> <p>I am now recommending that the committee make a motion to suggest that the Village Board adopt this policy. The committee has spent considerable time discussing this issue, and I believe that with the start of the budget season, the on-boarding of a new Village Treasurer, and other issues facing the Village, the committee needs to close the book on this item at this time. After it is adopted the committee can always evaluate this issue in a year or two.</p>				
<b>RECOMMENDED ACTION:</b> Make a motion to send Policy HR-015 to the Village Board for adoption as presented.				
<b>COST/BENEFIT ANALYSIS and JUSTIFICATION</b> <i>(attach separate spreadsheets or other documentation as applicable)</i>				
<b>ITEMIZE ALL ANTICIPATED COSTS (Direct or Indirect, Start-Up/One-Time, Capital, Ongoing &amp; Annual, Debt Service, etc.)</b> Adoption of policies does not incur costs for the Village.				
<b>ITEMIZE ALL ANTICIPATED BENEFITS (Subjective, Financial, Operational, Service-related, etc.)</b> This will complete the committee's work on the Village Administrator evaluation process.				
<b>FUNDING SOURCE(s) – Must include Account Number/Description/Budgeted Amt CFY/% Used CFY/\$ Remaining CFY</b> Not applicable.				
<b>OTHER OPTIONS CONSIDERED:</b> The committee has looked at various tools over the last couple of months relating to this issue. While this issue is important there are other more pressing items to address within the Village.				
<b>TIMING REQUIREMENTS/CONSTRAINTS:</b> There are no timing requirements on this issue.				
<b>ATTACHMENTS (describe briefly):</b> Currently adopted Village Administrator position description, HR-015 Village Admin evaluation policy				



**Preferred:** Masters Degree in Public Administration and two or more years of experience in municipal government management.

**WORK EXPERIENCE:** Requires considerable demonstrated knowledge of and experience in public administration and its applications to local government including extensive knowledge of intergovernmental agencies, state, county and federal forms of government and Tax Incremental Financing Districts.

### **QUALIFICATIONS/REQUIREMENTS**

Ability to perform all functions of the position; maintain knowledge of current municipal government functions and applicable laws, statutes, rules and regulations.

Ability to provide strong financial, economic development, and strategic guidance as well as professional expertise and counsel to Village Board, to direct and challenge staff, and to develop and model an environment of integrity, exceptional work ethic, and extraordinary customer service.

### **LICENSING/CERTIFICATION**

**Required:** Must be bondable; valid Wisconsin driver's license required.

**Preferred:** Public Manager Certification.

### **WORKING RELATIONSHIPS**

Interacts with and is responsible for quality of relationships with residents, members of the Village Board, Village Committees and Commissions, Village Department Heads and staff, other governmental, regional, state, and community personnel as well as contracted professional services providers.

### **ESSENTIAL JOB FUNCTIONS**

The Village Administrator, subject to the limitations defined in resolutions and ordinances of the Village, State Statutes and administrative rules, shall be the chief administrative and operations officer of the Village, responsible only to the Village Board for the proper and efficient administration of the business and affairs of the Village with powers and duties as follows:

- 1) *Administrative Officer/Department Oversight*
  - a) Manages overall operations of the Village under the general direction of the Village Board.
  - b) Prepares or directs preparation of administrative policies and procedures and enforces all Village policies and procedures in order to ensure standardized and efficient operations.

## VILLAGE ADMINISTRATOR

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- c) Provides administrative oversight, direction, and support to all departments including Public Safety departments, except in the statutory authority of the Police and Fire Commission.
- d) Provides administrative direction and coordination of all employees of the Village according to established administrative procedures.
- e) Provides overall direction for Village Information Technology and Communications systems.
- f) Develops and implements contingency plans to cover absence and/or vacancy at the Department Head level and for the Administrator.
- g) Periodically reviews and recommends to the Village Board changes to the Village organization and administrative structure addressing both statutory and non-statutory positions.
- h) Provides guidance to Department Heads to ensure their continued improvement and success relative to supervisory skills.

### 2) *Responsibilities to the Village Board, Committees, and Commissions*

- a) Executes all directives of the Village Board and uses appropriate judgment to report to the Board, fully, promptly and at least monthly on the status of issues that arise in carrying out those directives.
- b) Provides well-researched and accurate information, administrative advice, and general support to Village Board and all Commissions and Committees, either personally or through a staff designee.
- c) Works with individuals on the Village Board, Commissions, and Committees to impartially reconcile divergent views and to foster cooperation in the best interests of the community.
- d) Works with the Village Board and its President, Commission and Committee Chairpersons, Attorney, and Clerk to ensure that all Open Meetings Laws are adhered to strictly and consistently for all Board, Commission, and Committee meetings.
- e) Suggests to the Board annual objectives for the Village and, if adopted, periodically reports on progress toward those objectives.
- f) Attends all Village Board meetings and reports to the Board at all regular meetings regarding the activities of the Administrator's office.
- g) In coordination with the Village President, Board, Commission and Committee Chairpersons, and the Clerk, ensures that each Board, Commission, and Committee meeting has a clear, complete, and legally appropriate agenda with supporting materials with

nothing in this statement being construed as to give the Administrator authority to limit or in any way prevent matters from being considered by the Village Board or any of its committees and commissions.

- h) Responsible for the accurate and proper preparation of ordinances and resolutions as requested by the Village Board or as needed.
- i) Provides staff support to the Administrative Policy Committee.

3) *Human Resources.*

- a) Recommends to the Village Board the appointment, promotion, discipline, suspension, and termination of Department Heads if in the best interests of the Village.
- b) Appoints, promotes, disciplines, suspends, and terminates (if in the best interests of the Village) non-Department Head employees on the recommendation of and/or in consultation with the supervising Department Head.
- c) Directs development, periodically reviews, updates, and presents formal Village Staff position descriptions to Administrative Policy Committee (APC); following APC review and recommendation, presents position descriptions to Village Board for its approval.
- d) Utilizes an ongoing performance management process with all Department Heads and conducts and documents a formal evaluation of each Department Head's performance on an annual basis; also ensures that Department Heads do likewise for all their supervised employees.
- e) Recommends to the Village Board all non-represented employee wage scales as well as their individual salaries and wages with documented justification.
- f) Recommends, establishes, disseminates to employees, and enforces all personnel policies.
- g) Works with Department Heads to resolve employee problems and grievances in a manner consistent with the personnel policies and collective bargaining agreements.
- h) Ensures that working conditions are safe, appropriate, and ergonomically correct for all employees and oversees the Worker Safety Program.
- i) Establishes, with the Village Clerk, a standardized personnel records and documentation system and ensures that the Clerk maintains and safeguards all records per established Village ordinance and state statutes.
- j) Ensures that all commonly accepted accounting practices are applied to the payroll processing system.



- k) Functions as lead negotiator in the collective bargaining process following the wage and working conditions guidelines and strategy established by the Village Board.

4) *Budget/Finance and Purchasing.*

- a) Conducts regular and diligent searches for potential grant opportunities and assists appropriate Department Heads throughout the application process.
- b) Directs all risk management functions for the Village including analysis and recommendation of all insurance coverage.
- c) Provides oversight and direction to all Department Heads during the annual budget preparation process.
- d) Administers and monitors the budget and ensures that all basic financial plans approved by the Village Board are carried out on an ongoing basis; reports to the Board regarding all significant and/or unforeseen budgetary variances.
- e) In conjunction with the Board, its Commissions and Committees, Department Heads, and Village Financial Planner, analyzes and reports to the Board, on a monthly basis, the current and projected fiscal status.
- f) Ensures that the Village adheres to current generally accepted governmental accounting standards and practices.
- g) Functions as the chief purchasing agent for the Village within the financial authorizations and policies set forth by the Village Board and within the parameters of the approved Village budget.
- h) Working with Department Heads, Commissions, and Committees, develops all plans, policies, procedures, and recommendations for Board approval for the purchase, maintenance, and replacement of all capital equipment.

5) *Planning and Development*

- a) Promotes, in all actions and activities and through public and private sector cooperation, the Village's economic well-being and growth.
- b) Provides complete, accurate, and well-balanced information, guidance, and support for the Board's development of the Village's strategic plan.

6) *Communications*

- a) Represents the Village in all intergovernmental relationships and represents the Village in various local, state, and federal organizations as assigned by the Village Board.

## VILLAGE ADMINISTRATOR

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- b) Functions as the Public Information Officer for all external communications in the community and represents the best interests of the Village at all times.
- c) Develops internal administrative procedures to facilitate communications with the Village residents and to ensure that Village government responds to and resolves resident complaints expeditiously.

### **KNOWLEDGE, SKILLS, AND ABILITIES**

1. Ability to analyze complex situations and to exercise superior judgment to achieve both long and short-range objectives.
2. Ability to exercise originality, initiative, and ingenuity as needed in all aspects of the position.
3. Ability to direct and manage personnel at all levels of the organization.
4. Ability to counsel, mediate, and/or provide supervision of staff.
5. Ability to train, advise, coach, and guide others.
6. Willingness to accept accountability for outcomes of all operational decisions within realm of authority.
7. Ability to establish and maintain effective working relationships with a diverse range of individuals and groups.
8. Ability to effectively communicate orally with individuals and groups of varying abilities, experience, and educational backgrounds including residents, elected officials, and the media.
9. Ability to present ideas effectively in writing which includes preparing and presenting concise reports on technical subjects or as summaries of researched sources, developing well organized and thoroughly justified recommendations for action, and preparing general business correspondence.
10. Ability to analyze and interpret financial information, government publications, governmental regulations and statutes, engineering, audit and legal reports, and administrative rules affecting the Village and when necessary to convert such information into an easily understood layman's report.
11. Ability to understand personal computer concepts and to proficiently utilize multiple personal computer applications including such basic software as MS-Word, Outlook, and Excel.
12. Ability to tactfully deal with parties with conflicting needs or expectations to reach a solution which best benefits the Village.
13. Ability to work in a collaborative, team environment as well as to lead individuals and teams.
14. Ability to model a positive work ethic and to behave and communicate in a manner of cooperation and rapport with both internal and external customers.
15. Ability to work rapidly, to prioritize multiple assignments, and to meet specific deadlines and to work effectively in stressful situations.

### **PHYSICAL DEMANDS**

1. Ability to operate equipment and machinery with some requiring complex and rapid adjustments, such as computer keyboard/terminal, calculator, fax machine, and telephone.
2. Ability to coordinate eyes, hands, and limbs in performing skilled movements such as rapid keyboard use.
3. Ability to exert light physical effort in sedentary to light work, typically involving lifting, carrying, pushing and pulling.

4. Ability to sustain prolonged visual concentration.

**WORK ENVIRONMENT**

Typical multi-functional office environment, serving the public. Exposure to environmental factors is minimal by currently accepted standards and poses little to no risk of injury.

**MEDICAL REQUIREMENT**

Applicants may be required to submit to a medical examination and/or psychological evaluation prior to appointment, or any time during employment, consistent with requirements of the position.

*The Village of Kronenwetter is an equal opportunity employer. In compliance with the Americans with Disabilities Act, the Village will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.*





## Village of Kronenwetter Village Administrator Evaluation Form

\_\_\_\_\_  
Person Completing the Form

### **SECTION ONE: BEHAVIORS**

#### **1. ELECTED BODY RELATIONS**

A. \_\_\_\_\_ Does the Administrator carry out directives of the elected body as a whole rather than those of any one elected body member?

Comments: \_\_\_\_\_  
\_\_\_\_\_

B. \_\_\_\_\_ Is the Administrator available for elected body consultation and responsive to elected body input and needs?

Comments: \_\_\_\_\_  
\_\_\_\_\_

C. \_\_\_\_\_ Does the Administrator keep the elected body informed of important developments and current issues affecting the community?

Comments: \_\_\_\_\_  
\_\_\_\_\_

D. \_\_\_\_\_ Does the Administrator maintain open lines of communication with the elected body as a body and with individual members?

Comments: \_\_\_\_\_  
\_\_\_\_\_

E. \_\_\_\_\_ Does the Administrator assist in facilitating elected body consensus and in identifying and setting goals and policies?

Comments: \_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_ **Total Score** (50 points possible)

1 – Needs improvement; 3 – Marginally met expectations; 5 – Met expectations;  
7 – Exceeded expectations; 10 – Outstanding

#### **2. LEADERSHIP AND POLICY EXECUTION**

A. \_\_\_\_\_ Does the Administrator implement elected body action in accordance with the intent of the elected body?

Comments: \_\_\_\_\_  
\_\_\_\_\_

B. \_\_\_\_\_ Does the Administrator support the actions of the elected body after a decision has been reached? Comments:

\_\_\_\_\_  
\_\_\_\_\_

C. \_\_\_\_\_ Does the Administrator enforce and carry out organizational policies?  
Comments: \_\_\_\_\_  
\_\_\_\_\_

D. \_\_\_\_\_ Does the Administrator present comprehensive factual information and analysis of issues for elected body decisions, and ensure that the elected body receives timely and sound advice and information in evaluating policy initiatives?  
Comments: \_\_\_\_\_  
\_\_\_\_\_

E. \_\_\_\_\_ Does the Administrator have the respect and confidence of the elected body, employees, the community, and government officials?  
Comments: \_\_\_\_\_  
\_\_\_\_\_

F. \_\_\_\_\_ Does the Administrator articulate a vision that motivates the organization to perform consistent with the elected body's policy direction?  
Comments: \_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_ **Total Score** (60 points possible)

1 – Needs improvement; 3 – Marginally met expectations; 5 – Met expectations;  
7 – Exceeded expectations; 10 – Outstanding

### 3. **COMMUNICATION**

A. \_\_\_\_\_ Does the Administrator provide the elected body with reports (written and/or verbal) concerning matters of importance to the organization in a timely fashion, and does the Administrator provide equal information to all members of the elected body?  
Comments: \_\_\_\_\_  
\_\_\_\_\_

B. \_\_\_\_\_ Does the Administrator continuously evaluate and enhance methods to provide information to the widest audience possible through the efficient use of resources and technology?  
Comments: \_\_\_\_\_  
\_\_\_\_\_

C. \_\_\_\_\_ Does the Administrator prepare a sound, well-organized elected body meeting agenda with clear staff reports fairly describing the issues and outlining more than one alternative action?  
Comments: \_\_\_\_\_  
\_\_\_\_\_

D. \_\_\_\_\_ Does the Administrator provide adequate, timely information and provide follow-up to individual elected body requests for information?  
Comments: \_\_\_\_\_  
\_\_\_\_\_

E. \_\_\_\_\_ Does the Administrator serve as an effective advocate in communicating support for organizational policies, programs, and plans?  
Comments: \_\_\_\_\_  
\_\_\_\_\_

F. \_\_\_\_\_ Does the Administrator provide clear and concise oral explanations to the elected body at elected body meetings?

Comments: \_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_ **Total Score** (60 points possible)

1 – Needs improvement; 3 – Marginally met expectations; 5 – Met expectations;  
7 – Exceeded expectations; 10 – Outstanding

**4. COMMUNITY AND INTERGOVERNMENTAL RELATIONS**

A. \_\_\_\_\_ Is the Administrator approachable, accessible, available, and responsive to the community, and does the Administrator display diplomacy and tact when responding to others?

Comments: \_\_\_\_\_  
\_\_\_\_\_

B. \_\_\_\_\_ Does the Administrator have a successful, working relationship with the news media?

Comments: \_\_\_\_\_  
\_\_\_\_\_

C. \_\_\_\_\_ Does the Administrator cooperate and work well with neighboring communities and other government units, such as the neighboring cities, the county, special-purpose districts, and the state and federal governments, and does the Administrator represent the community's interests through regular participation in local, regional, and state groups?

Comments: \_\_\_\_\_  
\_\_\_\_\_

D. \_\_\_\_\_ Does the Administrator project a positive public image, based on courtesy, professionalism, and integrity?

Comments: \_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_ **Total Score** (40 points possible)

1 – Needs improvement; 3 – Marginally met expectations; 5 – Met expectations;  
7 – Exceeded expectations; 10 – Outstanding

**5. MANAGEMENT AND ADMINISTRATION**

A. \_\_\_\_\_ Is the Administrator successful at recruiting and retaining competent personnel for the Village and does the Administrator ensure the fair and equitable treatment of employees?

Comments: \_\_\_\_\_  
\_\_\_\_\_

B. \_\_\_\_\_ Is the Administrator willing to try new ideas to supplement or stretch resources and improve the management of services and programs?

Comments: \_\_\_\_\_  
\_\_\_\_\_

C. \_\_\_\_\_ Does the Administrator anticipate problems and develop effective solutions for solving them?

Comments: \_\_\_\_\_  
\_\_\_\_\_

D. \_\_\_\_\_ Does the Administrator ensure that the organization's resources—human, material, and fiscal—are used wisely?

Comments: \_\_\_\_\_  
\_\_\_\_\_

E. \_\_\_\_\_ Does the Administrator structure administrative work plans designed to accomplish elected body's goals?

Comments: \_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_ **Total Score** (50 points possible)

1 –Needs improvement; 3 – Marginally met expectations; 5 – Met expectations;  
7 –Exceeded expectations; 10 – Outstanding

## 6. FINANCIAL MANAGEMENT

A. \_\_\_\_\_ Does the Administrator direct the preparation of a balanced budget that provides services at levels consistent with elected body policy and direction?

Comments: \_\_\_\_\_  
\_\_\_\_\_

B. \_\_\_\_\_ Does the Administrator make the best possible use of available funds, conscious of the need to operate the organization in an efficient and effective manner?

Comments: \_\_\_\_\_  
\_\_\_\_\_

C. \_\_\_\_\_ Is the budget prepared in a readable and easy-to-understand format?

Comments: \_\_\_\_\_  
\_\_\_\_\_

D. \_\_\_\_\_ Does the Administrator keep the elected body apprised of major financial issues affecting the organization?

Comments: \_\_\_\_\_  
\_\_\_\_\_

E. \_\_\_\_\_ Does the Administrator monitor the budget to ensure that funds are spent correctly?

Comments: \_\_\_\_\_  
\_\_\_\_\_

F. \_\_\_\_\_ Does the Administrator evaluate programs and services (e.g., opportunities for cost reduction, revenue enhancement, incorporation of supplemental resources) and make adjustments as needed?

Comments: \_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_ **Total Score** (60 points possible)

1 – Needs improvement; 3 – Marginally met expectations; 5 – Met expectations;  
7 – Exceeded expectations; 10 – Outstanding



**7. PERSONAL CHARACTERISTICS**

A. \_\_\_\_\_ IMAGINATION: Does the Administrator show originality in approaching problems? Does he/she create effective solutions? Is he/she able to visualize the implications of various alternatives?  
Comments: \_\_\_\_\_  
\_\_\_\_\_

B. \_\_\_\_\_ OBJECTIVITY: Does the Administrator take a rational, impersonal, and unbiased viewpoint based on facts and qualified opinions? Is he/she able to put aside his personal feelings when considering the community's best interest?  
Comments: \_\_\_\_\_  
\_\_\_\_\_

C. \_\_\_\_\_ ENERGY: Is the Administrator energetic and willing to spend the time necessary to do a good job? Does he/she have good initiative, and is he/she a self-starter?  
Comments: \_\_\_\_\_  
\_\_\_\_\_

D. \_\_\_\_\_ JUDGMENT AND DECISIVENESS: Is the Administrator able to reach quality decisions in a timely fashion? Are his/her decisions generally good? Does he/she exercise good judgment in making decisions and in his general conduct?  
Comments: \_\_\_\_\_  
\_\_\_\_\_

E. \_\_\_\_\_ INTEGRITY: Is the Administrator honest and forthright in his/her professional capacities? Does he/she have a reputation in the community for honesty and integrity?  
Comments: \_\_\_\_\_  
\_\_\_\_\_

F. \_\_\_\_\_ SELF-ASSURANCE: Is the Administrator self-assured of his abilities? Is he/she able to be honest with himself/herself and take constructive criticism? Does he/she take responsibility for his/her own mistakes? Is he/she confident enough to make decisions and take actions as may be required without undue supervision from the elected body?  
Comments: \_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_ **Total Score** (60 points possible)

1 – Needs improvement; 3 – Marginally met expectations; 5 – Met expectations;  
7 – Exceeded expectations; 10 – Outstanding

**SECTION TWO: GOAL PERFORMANCE**

GOAL 1				
OBJECTIVE				
<i>Performance achieved</i>				
<u>DESCRIPTION: (DESCRIBE THE RESULTS ACHIEVED)</u>				
<u>Performance-Level Term: (CIRCLE)</u>				
1	3	5	7	10
Needs Improvement	Marginally Met Expectations	Met Expectations	Exceeded Expectations	Outstanding

GOAL 2				
OBJECTIVE				
<i>Performance achieved</i>				
<u>DESCRIPTION: (DESCRIBE THE RESULTS ACHIEVED)</u>				
<u>Performance-Level Term: (CIRCLE)</u>				
1	3	5	7	10
Needs Improvement	Marginally Met Expectations	Met Expectations	Exceeded Expectations	Outstanding

GOAL 3				
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OBJECTIVE				
<i>Performance achieved</i>				
<u>DESCRIPTION: (DESCRIBE THE RESULTS ACHIEVED)</u>				
Performance-Level Term: ( <b>CIRCLE</b> )				
1	3	5	7	10
Needs Improvement	Marginally Met Expectations	Met Expectations	Exceeded Expectations	Outstanding

GOAL 4				
OBJECTIVE				
<i>Performance achieved</i>				
<u>DESCRIPTION: (DESCRIBE THE RESULTS ACHIEVED)</u>				
Performance-Level Term: ( <b>CIRCLE</b> )				
1	3	5	7	10
Needs Improvement	Marginally Met Expectations	Met Expectations	Exceeded Expectations	Outstanding

GOAL 5				
OBJECTIVE				
<i>Performance achieved</i>				
<u>DESCRIPTION:</u> ( <b>DESCRIBE THE RESULTS ACHIEVED</b> )				
<u>Performance-Level Term:</u> ( <b>CIRCLE</b> )				
1	3	5	7	10
Needs Improvement	Marginally Met Expectations	Met Expectations	Exceeded Expectations	Outstanding

GOAL 6				
OBJECTIVE				
<i>Performance achieved</i>				
<u>DESCRIPTION:</u> ( <b>DESCRIBE THE RESULTS ACHIEVED</b> )				
<u>Performance-Level Term:</u> ( <b>CIRCLE</b> )				
1	3	5	7	10
Needs Improvement	Marginally Met Expectations	Met Expectations	Exceeded Expectations	Outstanding

## **Conclusions**

**In what areas has the manager excelled over the past year?**

**What areas need improvement? What constructive, positive ideas can you offer the manager to improve these areas?**

**Do you have other comments or observations you want to share with the manager?**

**Manager Comments:**

**COMPOSITE PERFORMANCE RATING**

<b>SECTION ONE: BEHAVIORS (with points possible)</b>	<b>TOTAL SCORE</b>	<b>AVERAGE SCORE</b>
1. RELATIONS WITH ELECTED BODY (50)	_____	_____
2. LEADERSHIP AND POLICY EXECUTION (60)	_____	_____
3. COMMUNICATION (30)	_____	_____
4. COMMUNITY AND INTERGOVERNMENTAL RELATIONS (40)	_____	_____
5. MANAGEMENT AND ADMINISTRATION (50)	_____	_____
6. FINANCIAL MANAGEMENT (60)	_____	_____
7. PERSONAL CHARACTERISTICS (60)	_____	_____

**SECTION ONE AVERAGE SCORE** \_\_\_\_\_

**SECTION TWO: GOAL PERFORMANCE**

1. PROTECT AND ENHANCE COMMUNITY'S FINANCIAL HEALTH AND STABILITY	_____
2. GENERATE ECONOMIC DEVELOPMENT THROUGHOUT THE COMMUNITY	_____
3. REVIEW AND PRIORITIZE CAPITAL INFRASTRUCTURE NEEDS AND IMPLEMENT PROJECTS	_____
4. DEVELOP AND IMPLEMENT A STRATEGY TO ADDRESS THE COMMUNITY'S AGING PUBLIC FACILITIES	_____
5. DEVELOP AND IMPLEMENT MORE EFFECTIVE COMMUNICATION AND OUTREACH WITH THE COMMUNITY	_____
6. MAINTAIN APPROPRIATE AND ESSENTIAL PUBLIC SERVICES IN A COST-EFFECTIVE MANNER	_____

**SECTION TWO- AVERAGE SCORE** \_\_\_\_\_

**SECTION ONE + SECTION TWO = TOTAL /2 = COMPOSITE SCORE** \_\_\_\_\_

## COMPENSATION ADJUSTMENT MECHANISM

Performance-based Adjustment Based on Comparable Cities' Manager/Administrator Compensation using Composite Performance Score:

0 to 2.49	No increase in base pay
> 2.50 to 3.49	No increase or base pay equals 90 percent of comparables average (whichever is greater)
> 3.50 to 5.49	Base pay equals average of comparables, no performance pay
> 5.50 to 7.49	Base pay equals average of comparables plus 3% one-time performance pay
> 7.50 to 10.00	Base pay equals average of comparables plus 5% one-time performance pay

MEETING DATE: 5/20/2020	<b>REPORT TO APC</b>			AGENDA ITEM # <b>14</b>
PRESENTING COMMITTEE:	COMMITTEE CONTACT:	STAFF CONTACT: Richard Downey, Village Administrator	PREPARED BY: Richard Downey, Village Administrator	
<b>ISSUE:</b> Report from Grant Training-March 11th				
<p><b>ISSUE BACKGROUND/PREVIOUS ACTIONS:</b> I attended a Writing Effective Grant Proposals training on the UW-Madison campus on Wednesday, March 11th. I wanted to mention some key take away items to the committee. I also wanted to provide a resource to the committee members that the instructor handed out at the meeting. The handout is attached to this report, and it is a list of places to find sample proposals.</p> <p>The class spent a considerable amount of time on the reasons why grantors reject proposals. A big reason grantors reject a project is that the goals of the project don't match those of the grantor or prospect. We need to do our homework. We need to research what has been funded by the opportunity. Has the grantor changed direction from what they have supported in the past? Do they have prior applications online that staff can download? Is the amount you are asking for out of line for what they have granted in the past? Is it too high a request, or too low?</p> <p>Another big reason for proposals not being funded is that the prospect questions the capabilities of your organization. When grantees provide funds, they want to be sure that you have the staff and the abilities to utilize their funds in a timely and professional manner. Hence another critical step before applying for any grants is to do an internal assessment on your organization. Is there a person that has time to manage the award? How will they handle it? What reporting will staff have to do? Can you answer those questions in the application?</p> <p>We also talked about the structure of most grants and how to key in certain aspects. You want to be sure that if you have a "story" to tell, that you ensure that your application includes that story. Also, you want to follow their guidelines, but if they allow it, send more information in an appendix. Yes, the application is four pages, but if you can get additional information in an appendix, you are more likely to be funded.</p> <p>And finally, we spent some time on the budget for any proposal. Are you looking at the salary to be paid for employees? Are you calculating for outsourcing, travel expenses, consultant fees, or other items? Can your staff track their administration of the grant to act as a match to the award?</p> <p>Overall, I would say that the class was beneficial. While I have had extensive grant experience, brushing up on points for public grants and private foundation grants with an instructor that has a vast amount of expertise was well worth it.</p>				
<b>RECOMMENDED ACTION:</b> This item is for discussion only.				
<b>COST/BENEFIT ANALYSIS and JUSTIFICATION</b> <i>(attach separate spreadsheets or other documentation as applicable)</i>				
<b>ITEMIZE ALL ANTICIPATED COSTS (Direct or Indirect, Start-Up/One-Time, Capital, Ongoing &amp; Annual, Debt Service, etc.)</b> NA				
<b>ITEMIZE ALL ANTICIPATED BENEFITS (Subjective, Financial, Operational, Service-related, etc.)</b> The class went over both public and private grant proposals, and was an excellent refresher for me.				
<b>FUNDING SOURCE(s) – Must include Account Number/Description/Budgeted Amt CFY/% Used CFY/\$ Remaining CFY</b> NA				
<b>OTHER OPTIONS CONSIDERED:</b> NA				
<b>TIMING REQUIREMENTS/CONSTRAINTS:</b> NA				
<b>ATTACHMENTS (describe briefly):</b> Where to See some Sample Proposals-handout.				



## WHERE TO SEE SOME SAMPLE PROPOSALS

- **Winning Grant Proposals: Eleven Successful Appeals by American Nonprofits to Corporations, Foundations, Individuals, and Government Agencies.**  
*Gordon Jay Frost, ed. Rockville, MD: Taft Group/Fund Raising Institute, 1993.*
- **Winning Science Equipment Grants: Model Proposals from the Federal and Private Sector.**  
*Ed. by Leslie Ratzlaff. Alexandria, VA: Capitol Publications, Inc., 1993. 289*  
Seven successful sample proposals are reproduced here "for institutions seeking to purchase, upgrade and/or use science equipment," according to the preface.
- **Writing Grant Proposals that Win Second ed. By Phale D. Hale, Jr. Alexandria, VA: Capitol Publications, Inc., 1997. 213 p.** Includes guidelines on proposal writing for both private and federal funding. Includes sample proposals and critiques.
- **Foundation Center's Guide to Winning Proposal** *New York, Foundation Center, 2003.*  
Includes several examples of real proposals that were funded. Each proposal is printed in its entirety and includes commentary by the funding decision maker who awarded the grant. All types and sizes of nonprofits and programs are represented.
- SchoolGrants [www.schoolgrants.org/proposal\\_samples.htm](http://www.schoolgrants.org/proposal_samples.htm)
- **Proposal Writer's Swipe File: 15 Winning Fund-Raising Proposals .. Prototypes of Approaches, Styles, and Structures.** *Ed. by Susan Ezell Kalish et al. Washington, DC: Taft Corporation, 1984. 162 p. (GIC: H91/P76/1984)* A compendium of successful proposals from a variety of nonprofit institutions and programs and which represent different approaches. All were written by professional proposal writers.

2020 Project Status Report - May Update								
Department/Project	Est. Date	2020 Budget	YTD	Estimated Cost	Contact	Update	% Completed	
<b>General Government</b>								
1	Installation of a General Government Firewall	Apr-20	1,200	-	-	Richard	Prices have been received. Work is on hold until the email server project is completed.	50%
2	Cloud-based server and email exchange services	Jan-20	9,000	-	8,005	Richard	Village Board has approved this project using CDW-G licensing and then using Dirks Group for tech support. Project has been moved forward. Scanning from copiers is now completed and Voicemail is being worked on. Access to OneDrive and other resources will be rolled out in a couple of weeks.	90%
<b>Conservation and Development</b>								
3	Funding for Economic Dev. Marketing		8,160			Randy	These are funds to be utilized by the Community Development office for marketing. Due to Planning Tech selection projects have been pushed back.	
4	Bull Jr. Floodplain Study	Summer 2019	27,300	34,790	54,600	Randy	Work has been submitted to FEMA for review and comment. Once that is done the information will come back to the Village for review and adoption. Review will take 6-9 months.	85%
<b>Fire Department</b>								
5	Replacement of Fire Department turn out gear	2020	15,300	-		Kris G.	Chief has purchased great and equipment is going to be delivered shortly.	85%
6	Fire Dept. Radio Replacement program	2020	5,000	-		Kris G.	Nothing to report	
7	Fire Dept. Washer	2020	4,000	13,047		Kris G.	Equipment is installed and online. A budget amendment will have to occur later in year for this item.	100%
8	Replacement of Fire Department Brush Truck	Spring 2020	180,000	-	169,997	Kris G.	Truck has been ordered. Vehicle is now at Pomasli Fire for construction. Delivery of vehicle has been delayed due to availability of accessories for vehicle.	85%
<b>Parks Department</b>								
9	Dog Park Parking Upgrades	Spring 2020	-	-	-	Chris J.	Public Works crew will be doing the installation of the parking lot the week after Memorial Day which will finish this project. The materials for this work were purchased in 2019.	85%
10	Outdoor Recreation Plan Update	Summer 2020	8,000	-		Chris J.	The CLIPP will see an update at their June meeting. The idea is to get the update adopted by the Village Board in June/July to get improvements included in 2021 budget.	5%
11	Purchase of a replacement mower	Spring 2020	50,000			Chris J.	The Village will be replacing the aging Toro mower in the Parks Department. This project is currently on-hold.	0%
12	Development of a disc golf course at the Water department wellheads	Summer 2020		-		Chris J.	This project is in the 2020 budget. Contact for design work will be brought to the CLIPP in June. Work will be done with internal labor.	95%
<b>Police Department</b>								
13	Replacement of small equipment		5,000		4,000	Terry	Replacing a portable radio and one set of body armor in 2020. Chief is reporting we will need to replace two sets of body armor this year.	
14	Replacement of Police Cruiser	Spring 2020	39,550	-	28,510	Terry	Village Board approved the purchase of a Dodge Durango for a cost not to exceed \$28,510 with additional equipment the total project should be under budget. Dodge plant is currently shut, so no timeline on delivery.	85%
<b>Public Works Department</b>								
17	Bull Junior Bridge Repair	Summer 2020	310,000		-	Chris J.	Project will move forward on June 1st 2020. THE BRIDGE WORK WILL CLOSE THIS SECTION OF ROAD! Postcards will be mailed to residents, and an aggressive social media program will be done to advertise this work.	65%
18	Stormwater Engineering Grant	Summer 2020	130,000		-	Chris J.	The proposal consists of two phases. Phase 1 is for Stormwater quality. This portion is funded 50% by a DNR grant. The other portion is for review of stormwater flows to design long term stormwater management structures that will benefit the entire Village. The bids were recieved and reviewed by the Utility Committee at their May meeting and will be going back to the Utility Committee at their June meeting. The Village Administrator is recommending only doing phase 1 in 2020.	12%
19	Martin Road Engineering	Summer 2020	50,000		-	Chris J.	The Martin Road project was redesigned by the Public Works Director. That information was sent to the CLIPP at their May meeting, and then went to the Village Board. The Village Board requested traffic counts on Martin road prior to any decision being made. The Public Works Director is collecting traffic counts the week of May 11th.	
20	Andrys Lane Reconstruction-2nd Layer	Summer 2020	11,000	-	-	Chris J.	Going with the rest of the Chip seal project	0%
21	Rollingwood Storm Sewer extention	Summer 2020	18,000		-	Chris J.	Project included in 2020 budget. No update.	
22	Yearly Chip Seal Project	Summer 2020	205,000		-	Chris J.	Public Works Director working on getting bids. Once the bids are received they will go to CLIPP and then onto the Village Board for approval.	
23	Patching Material-Asphalt	Summer 2020	60,000			Chris J.	No update.	

Department/Project	Est. Date	2020 Budget	YTD	Estimated Cost	Contact	Update	% Completed
24 Gravel & Road Base	Summer 2020	40,000			Chris J.	No update.	
<b>Sewer</b>							
25 Meter Change out	Ongoing 2020	20,000			Chris J.	The Sewer fund will pay for 1/2 of the meter replacements in 2020. This is 1/2 of the number of meters replaced in 2019	
26 2020 Sewer Rate Study		25,000	-	-	Emily	Delayed. Staff will complete internally and bring to APC for review and recommendation. No update.	15%
<b>Water</b>							
27 Water meter change out program	Continued	20,000	-		Chris J.	Meter installation continuing. Staff has done 140 meters in 2019, and looking to do 300. We have done 1600+ meters and have 627 left to do. No Update	45%
28 Well #2 Inspection	Dec 2019 thru Feb 2020	25,000	-	53,000	Chris J.	This project is completed. Utility Committee will get an update at their next meeting.	55%
<b>Tax Increment Districts 1-4</b>							
29 TID 2 Kronenwetter Drive Path	Summer 2020	900,000	-	900,000	Chris J.	RDA approved the construction project. Work is proceeding currently.	10%
30 TID 2 Industrial Site Preparation	Spring 2020	100,000	53,993	100,000	Chris J. & Randy	Contractor will come back in Spring to finalize the work.	85%
<b>2020 Completed Projects</b>							
16 Old Salt Shed Renovations	Jan-20	30,000	15,900	30,000	Chris J.	Project is completed for a cost of \$15,900.	100%

MEETING DATE: 5/20/2020	<b>REPORT TO APC</b>			AGENDA ITEM # <b>16</b>
PRESENTING COMMITTEE:	COMMITTEE CONTACT:	STAFF CONTACT: Richard Downey, Village Administrator	PREPARED BY: Richard Downey, Village Administrator	
<b>ISSUE:</b> Adding "Referendum for borrowing" on the APC list of projects				
<p><b>ISSUE BACKGROUND/PREVIOUS ACTIONS:</b> At the February APC meeting, while the committee was discussing the Project update list, it was mentioned that the "Referendum for borrowing" should be added to the APC list of projects.</p> <p>The APC project list is a running list of all of the things that the APC would like to get to address. The list has acted as a reminder to the committee about things that they had discussed in the past. There is no formal process for adding or removing items from that list, but at the February meeting, the committee members did request to discuss this issue at the next APC meeting.</p> <p>The Village Board discussed this issue in December 2018. The Village Board recommended this item to the APC at that time. The APC at their December 2018 meeting discussed this item. At that time the committee made the following motion relating to this item "Motion by Palmer/Akey not to make an immediate recommendation to the Board but rather to work toward a comprehensive debt service policy and plan with a newly selected Financial Advisor and to then provide a recommendation to the Board with a report that summarizes reasons for debt and the cost of servicing the debt." As you can see from the most recent Treasurer's report, which is attached, we now have a report on the Village's debt; hence the policy issue that the APC was considering has been addressed.</p> <p>I would recommend taking no action on this item, as the committee has already addressed this issue.</p>				
<b>RECOMMENDED ACTION:</b> Make a motion to take no action on this item.				
<b>COST/BENEFIT ANALYSIS and JUSTIFICATION</b> <i>(attach separate spreadsheets or other documentation as applicable)</i>				
<b>ITEMIZE ALL ANTICIPATED COSTS</b> (Direct or Indirect, Start-Up/One-Time, Capital, Ongoing & Annual, Debt Service, etc.) Not applicable				
<b>ITEMIZE ALL ANTICIPATED BENEFITS</b> (Subjective, Financial, Operational, Service-related, etc.) Not applicable				
<b>FUNDING SOURCE(s) – Must include Account Number/Description/Budgeted Amt CFY/% Used CFY/\$ Remaining CFY</b> Not applicable				
<p><b>OTHER OPTIONS CONSIDERED:</b></p> <p>Both the Village Board and the APC have discussed this item. While there is no official rule for the "APC list of projects" there is other policy work that the committee focus on. Moreover, at this time, the Village has adopted a Financial Management Plan that lays out a plan for all of the debt of the Village, and the Village Board has declined to issue any new debt in this plan.</p>				
<p><b>TIMING REQUIREMENTS/CONSTRAINTS:</b></p> <p>There is no timing requirement on this item.</p>				
<p><b>ATTACHMENTS (describe briefly):</b></p> <p>Description of Debt-April Treasurer's report.</p>				

Village of Kronenwetter  
**Outstanding Debt History**  
 Created: 3/10/2020

**Outstanding Debt History by Issue:**

Amount Issued	Issue Name	Use
\$5,100,000	GO Refunding Bonds, 2009	Refinance 2006 Note Anticipation Notes dated 5/15/2006. 5,000,000 2006 Note Anticipation Notes: Project costs for new municipal center, park development, furnishings & equipmen
\$3,470,000	Taxable GO Promissory Notes, Series 2012A	Refund 2009 Taxable GOPNs and repay interfund loans dated 8/24/2011 and 12/27/2011. 970,000 2009 Taxable Note Anticipation Notes: Paying a portion of TIDs 1 and 2 project cost:
\$1,245,000	GO Refunding Bonds, Series 2012D	Refund 2008 GOPNs. 1,435,000 2008 GOPNs: Refunding 2005 Bond Anticipation Notes 1,385,000 2005 Bond Anticipation Notes: Paying a portion of TID 1,3, and 4 Project Costs
\$2,380,000	GO Promissory Notes, Series 2013A	1,965,000 Refund a portion of 2003 GOPNs. 2003 GOPNs (no history available) 400,000 2013 Project costs: Golden Pond
\$3,900,000	Taxable GO Promissory Notes, Series 2013B	Refund 2010 GOPNs. 4,185,000 2010 GOPNs: Refund 2007 NANs and a portion of 2008 NANs 4,270,000 2007 Taxable NANs: TID 2 Project Costs 3,600,000 2008 Taxable NANs: Refund 2006 RDA Rev Bonds 3,450,000 2006 Taxable RDA Rev Bonds: Project costs for TID 1, 2, and 4
\$2,300,000	General Obligation Promissory Notes, Series 2016	Refinance a portion of 2014A NANs. 3,585,000 2014A NANs: Refund a portion of 2011 NANs 3,535,000 2011 NANs: Road and Bridge work, refinance a portion 2008 redevelopment revenue bonds
\$2,595,000	RDA Lease Revenue Refunding Bonds, Series 2016	Refunding of a portion of 2014A NANs. 3,595,000 2014A NANs: Refund a portion of 2011 NANs 3,535,000 2011 NANs: Road and Bridge work, refinance a portion 2008 redevelopment revenue bonds 4,640,000 2008 RDA Revenue Bonds: Refinance 2006 RDA Revenue Bonds 4,500,000 2006 RDA Revenue Bonds: Interim financing for TID 1 project cost:
\$1,290,000	GO Promissory Notes, Series 2018	790,000 2019 Resurface Old Hwy 51, Refurbish salt shed, & 1/2 fire engine: \$790,000. Partial refunding of 2012 GOPNs \$500,000 1,125,000 2012 GOPNs (no history available)
\$1,490,000	W&S System Revenue BANS, Series 2019	Refunding of 2014B W&S Revenue BANS. 1,450,000 2014B W&S Revenue BANS: Refinance 2011 W&S Rev BANS 1,410,000 2011 W&S Revenue BANS: Refinance 2007 W&S Rev BANS 4,420,000 2007 W&S Revenue BANS: Refinance 2002 W&S Rev BANS 7,000,000 2002 W&S Revenue BANS (no history available)

\*No history available = no electronic history easily available. Original debt documents are likely filed in the Village's vault

<b>MEETING DATE:</b> 5/20/2020	<h1>REPORT TO APC</h1>			<b>AGENDA ITEM #</b> 17
<b>PRESENTING COMMITTEE:</b>	<b>COMMITTEE CONTACT:</b>	<b>STAFF CONTACT:</b> Richard Downey, Village Administrator	<b>PREPARED BY:</b> Richard Downey, Village Administrator	
<b>ISSUE:</b> Discussion and Action: APC Running list of projects				
<b>ISSUE BACKGROUND/PREVIOUS ACTIONS:</b> Attached to this report is the current list of projects that the APC has in the past discussed but not taken any final action on. This list can be used during the “Items for future agenda” portion of the meeting to move issues forward as the committee chooses.  I have posted this item on the agenda, and will do so going forward, as a Discussion & Action item, so in the future if the committee wants to add or remove things from this list you can do so.				
<b>RECOMMENDED ACTION:</b> Make a motion to add/remove ____ from the APC follow up list.  OR  Make a motion to take no action on this item.				
<b>COST/BENEFIT ANALYSIS and JUSTIFICATION</b> <i>(attach separate spreadsheets or other documentation as applicable)</i>				
<b>ITEMIZE ALL ANTICIPATED COSTS (Direct or Indirect, Start-Up/One-Time, Capital, Ongoing &amp; Annual, Debt Service, etc.)</b> Not applicable				
<b>ITEMIZE ALL ANTICIPATED BENEFITS (Subjective, Financial, Operational, Service-related, etc.)</b> Not applicable				
<b>FUNDING SOURCE(s) – Must include Account Number/Description/Budgeted Amt CFY/% Used CFY/\$ Remaining CFY</b> Not applicable				
<b>OTHER OPTIONS CONSIDERED:</b> Not applicable				
<b>TIMING REQUIREMENTS/CONSTRAINTS:</b> There is no timing requirement on this issue.				
<b>ATTACHMENTS (describe briefly):</b> APC running list of projects-May 2020				

## ADMINISTRATIVE POLICY COMMITTEE ITEM LIST – STATUS REVIEW 01/10/2020

		<i>PRIORITY</i>	<i>RESPONSIBLE PARTY</i>	<i>CURRENT STATUS</i>	<i>Questions/Directions/ How can I help?</i>	<i>NEXT STEP – TARGET DATE</i>
1.	Review of Village Wide position descriptions		Village Admin.	<ul style="list-style-type: none"> <li>• The APC has recently seen many of the Fire Dept. position descriptions. Chief is working on more.</li> <li>• Public Works is only missing Crewleader.</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>	
2.	APC meeting 10/17/2017 – Per APC minutes: Concerns expressed about the Ancillary Funds Budgets included financial viability of Municipal Court, spending on multi-use and pedestrian paths, floodplain study need to include property owner contributions, sewer and water utility projects and rate studies, and the overall management of the Debt Service fund.			<ul style="list-style-type: none"> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>	
3.	Review assessment options & conduct a cost/benefit analysis within 8 months.		Village Admin.	<ul style="list-style-type: none"> <li>• The cost of a re-assessment is in the 2020 budget and will be coming to the APC this year for review and action.</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>	
4.	APC meeting 12/20/2016 and 02/21/2017 – Discussed need for Asset Management software system.			<ul style="list-style-type: none"> <li>• Issue has been reviewed but no action.</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>	
5.	Discussed documentation of lesson plans by Fire Dept. trainers for all training sessions		Fire Chief	<ul style="list-style-type: none"> <li>• Chief is currently working through revising the department staffing, and position descriptions.</li> <li>• Village Admin will see him in January to discuss issue.</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>	
6.	APC meeting 10/18/2016 – Recommended that VB “require traffic studies or similar utilization projections before approving additions to or extensions of non-motorized bike/pedestrian paths in the Village.”			<ul style="list-style-type: none"> <li>▪ Currently there is one bike-path project in the works.</li> <li>▪ There are limited traffic counts surrounding the project.</li> <li>▪</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>	

**ADMINISTRATIVE POLICY COMMITTEE ITEM LIST – STATUS REVIEW 01/10/2020**

		<i>PRIORITY</i>	<i>RESPONSIBLE PARTY</i>	<i>CURRENT STATUS</i>	<i>Questions/Directions/ How can I help?</i>	<i>NEXT STEP – TARGET DATE</i>
7.	01/19/2016 and 05/17/2016 – APC discussed Resolution 2016-004&005: requested a formal plan of repayment from TID#1 back to VOK GO for the Lease Revenue Bond payments to Depository Trust Company			<ul style="list-style-type: none"> <li>Currently there is no formalized plan of repayment in place from Tax Increment District #1 to the General Fund</li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>	
8.	APC meeting 02/16/2016 –APC discussed publication of availability and instructions for use of SoundCloud audio to the VOK residents via Facebook, Twitter, Newsletter, Homepage, etc.			<ul style="list-style-type: none"> <li>Currently there are no usage instructions on usage of audio recording system on Soundcloud</li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>	
9.	APC meeting 02/16/2016 –APC requested an analysis of impact on KFD budget because of the change of Firefighter and First Responder status from “volunteer” to “employee”			<ul style="list-style-type: none"> <li>The Village Administrator has been monitoring the Fire Department wage budget. We could dig farther into the wages for responses versus training and see where things are in the budget.</li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>	
10.	APC meeting 09/20/2016 and 12/06/2017 – Consider possible changes to HSA contributions; start an analysis of VOK’s contribution levels and compare to other employers (private and public) in the local employment market (companies that VOK competes with from a hiring standpoint).			<ul style="list-style-type: none"> <li>We have evaluated the Heath Savings Account (H.S.A.) contributions in the past at the committee level.</li> <li>The currently policy and contributions were adopted by the Village Board 5/27/2014.</li> <li></li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>	
11.	APC meeting 10/18/2016 –APC discussed the need to identify and analyze options for generating additional revenue such as wheel tax, referendum, property revaluation (issue raised again in 2017), or other possibilities.			<ul style="list-style-type: none"> <li>This item is from an older “Follow up list”.</li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>	



MEETING DATE: 5/20/2020	<b>REPORT TO APC</b>			AGENDA ITEM # <b>18</b>
PRESENTING COMMITTEE:	COMMITTEE CONTACT:	STAFF CONTACT: Richard Downey, Village Administrator	PREPARED BY: Richard Downey, Village Administrator	
<b>ISSUE:</b> Ideas for better meetings				
<p><b>ISSUE BACKGROUND/PREVIOUS ACTIONS:</b> At the last APC meeting, the APC requested to have, during the “Items for future agendas” section of the meeting, the concept of ideas for better meetings.</p> <p>I would like to recommend that the committee host a representative from the UW extension office in the community room for a presentation in November to discuss this issue and invite other municipalities to participate. Originally the UW was supposed to hold this training on March 11th 2020, but due to the COVID issue, this training was cancelled. There is no cost for the presentation, and holding a presentation with a discussion period could allow the committee to gather ideas from other citizens. This meeting would have to be posted as a meeting of the committee, but that is something that the Village does on many occasions.</p> <p>If the committee has other ideas they can be recorded and we can explore them at a future meeting.</p>				
<b>RECOMMENDED ACTION:</b> Make a motion to....				
<b>COST/BENEFIT ANALYSIS and JUSTIFICATION</b> <i>(attach separate spreadsheets or other documentation as applicable)</i>				
<p><b>ITEMIZE ALL ANTICIPATED COSTS (Direct or Indirect, Start-Up/One-Time, Capital, Ongoing &amp; Annual, Debt Service, etc.)</b> There would be minimal costs for hosting a presenter from the UW, such as the cost of refreshments and some cookies.</p>				
<p><b>ITEMIZE ALL ANTICIPATED BENEFITS (Subjective, Financial, Operational, Service-related, etc.)</b> This would allow the committee to discuss this issue with other communities and gather ideas about more effective meetings.</p>				
<p><b>FUNDING SOURCE(s) – Must include Account Number/Description/Budgeted Amt CFY/% Used CFY/\$ Remaining CFY</b> There is a minimal cost for this presentation.</p>				
<p><b>OTHER OPTIONS CONSIDERED:</b> The committee could gather suggestions and bring them back to a future meeting for discussion.</p>				
<p><b>TIMING REQUIREMENTS/CONSTRAINTS:</b> There is no timing requirement on this item.</p>				
<p><b>ATTACHMENTS (describe briefly):</b> None.</p>				

MEETING DATE: 5/20/2020	<b>REPORT TO APC</b>			AGENDA ITEM # <b>19</b>
PRESENTING COMMITTEE:	COMMITTEE CONTACT:	STAFF CONTACT: Richard Downey, Village Administrator	PREPARED BY: Richard Downey, Village Administrator	
<b>ISSUE:</b> Exit interview policy for departing employees				
<p><b>ISSUE BACKGROUND/PREVIOUS ACTIONS:</b> At the February APC meeting, during the “Items for Future Agendas” portion of the meeting, the committee requested to have “Exit Interview policy for department employees” on the agenda.</p> <p>I have attached a sample form for the committee to consider for exit interviews. Anyone that left employment with the Village would be emailed this form after they had terminated employment with a request that they return the completed form to my office. I would review them when they are received and administratively handle any issues that were reported via the forms. If any policy recommendations would come out of them, I would bring them to the attention of the Village Board via the committee structure.</p>				
<b>RECOMMENDED ACTION:</b> Make a motion to recommend that the Village Board direct the Village Administrator to mail the provided exit interview form to any employee that leaves employment with the Village starting April 1st.				
<b>COST/BENEFIT ANALYSIS and JUSTIFICATION</b> <i>(attach separate spreadsheets or other documentation as applicable)</i>				
<b>ITEMIZE ALL ANTICIPATED COSTS (Direct or Indirect, Start-Up/One-Time, Capital, Ongoing &amp; Annual, Debt Service, etc.)</b> There will be some minimal costs for these forms being used.				
<b>ITEMIZE ALL ANTICIPATED BENEFITS (Subjective, Financial, Operational, Service-related, etc.)</b> This would provide feedback from previous employees on the Village employment.				
<b>FUNDING SOURCE(s) – Must include Account Number/Description/Budgeted Amt CFY/% Used CFY/\$ Remaining CFY</b> Not applicable.				
<b>OTHER OPTIONS CONSIDERED:</b> I have collected a number of other exit interview forms from other municipalities. If the committee would like to see those I can provide those to the committee via email.				
<b>TIMING REQUIREMENTS/CONSTRAINTS:</b> There is no timing requirement for this item.				
<b>ATTACHMENTS (describe briefly):</b> Sample Exit Interview form.				

## EXIT INTERVIEW QUESTIONNAIRE

The Village of Kronenwetter strives to maintain a good working environment for all employees. This “Exit Interview Questionnaire” is one method to receive feedback on what the Village is doing well and what areas might need improvement.

Please answer the following questions and include as many comments as possible. Your answers will only be shared with those that have a business need to know and will not affect any future opportunities with the Village. The purpose is to improve our services and work environment and help with future recruitments.

Name:	Position:
Department:	Supervisor:
Type of Separation:	
<input type="checkbox"/> Resignation <input type="checkbox"/> Retirement <input type="checkbox"/> Temporary Position – Assignment Completed	

Why are you leaving employment with the Village? Please check all that apply:

- |  |   |  |
|--|---|--|
| <input type="checkbox"/> Relocation out of area        | <input type="checkbox"/> Returning to school                              | <input type="checkbox"/> Personal Health Reasons         |
| <input type="checkbox"/> Family Circumstances          | <input type="checkbox"/> Benefits   | <input type="checkbox"/> Salary                          |
| <input type="checkbox"/> Dissatisfaction with position | <input type="checkbox"/> Dissatisfaction with the Village of Kronenwetter | <input type="checkbox"/> Dissatisfaction with supervisor |
| <input type="checkbox"/> Other Reasons                 |   |  |

What, if anything, could HR/Management/Village have done to prevent you from leaving?

If you are going to another job, what does your new job offer that your current position did not?

Please rate the following:

**Last/Current Position Held**

	Excellent	Good	Fair	Poor
Workload				
Work schedule				
Opportunity to use skills and abilities				
Job description accurate				
Communication within department				
Relationship with co-workers				
Availability and functionality of technology (hardware/software) and other tools/equipment				

Additional comments and/or give examples where able.

**The Village of Kronenwetters**

	Excellent	Good	Fair	Poor
Provides/allows for adequate job training opportunities				
Opportunity for career advancement and development				
Atmosphere/culture at the Village				
Competitive Salary				
Benefits Package				
Healthy working environment				

Additional comments and/or give examples where able.

**My Supervisor**

	Excellent	Good	Fair	Poor
Relationship with immediate supervisor				
Demonstrates fair & equal treatment				
Provides appropriate recognition				
Resolves questions & issues				
Follows policy and procedures				
Displays leadership competence				
Provides adequate direction & assistance				
Promotes/develops teamwork				
Exhibits willingness to admit and correct own mistakes				
Performance evaluations done in a timely fashion				

Additional comments and/or give examples where able.

What did you like most about working at the Village of Kronenwetter?

What did you like least about working at the Village of Kronenwetter?

Which benefits were the most valuable to you?

Is there a particular benefit(s) you feel is missing or could use improvement/enhancement?

Would you recommend your department/Village as a good place to work?

	Yes, Definitely	Yes, With Reservation	No
Your Department			
The Village of Kronenwetter			

Any overall additional comments that might be beneficial for making the Village of Kronenwetter a better place to work:

Employee Signature: \_\_\_\_\_ Date: \_\_\_\_\_

CC: Village Administrator

Thank you for your input!

<b>MEETING DATE:</b> 5/20/2020	<h1>REPORT TO APC</h1>			<b>AGENDA ITEM #</b> 20
<b>PRESENTING COMMITTEE:</b>	<b>COMMITTEE CONTACT:</b>	<b>STAFF CONTACT:</b> Richard Downey, Village Administrator	<b>PREPARED BY:</b> Richard Downey, Village Administrator	
<b>ISSUE:</b> Committee Citizen member term limits				
<p><b>ISSUE BACKGROUND/PREVIOUS ACTIONS:</b> At the February APC meeting the committee requested to put on the next agenda the idea of term limits for citizen members.</p> <p>Since that meeting the Village Board has reviewed this issue and at their March 24th Village Board meeting, the Village Board decided to take no action on this item.</p> <p>At this time, as the Village Board has decided not to take any action on this item, I would request that the committee also take no action on this item.</p>				
<b>RECOMMENDED ACTION:</b> Make a motion to take no action on this item.				
<b>COST/BENEFIT ANALYSIS and JUSTIFICATION</b> <i>(attach separate spreadsheets or other documentation as applicable)</i>				
<b>ITEMIZE ALL ANTICIPATED COSTS (Direct or Indirect, Start-Up/One-Time, Capital, Ongoing &amp; Annual, Debt Service, etc.)</b> Not applicable.				
<b>ITEMIZE ALL ANTICIPATED BENEFITS (Subjective, Financial, Operational, Service-related, etc.)</b> Not applicable				
<b>FUNDING SOURCE(s) – Must include Account Number/Description/Budgeted Amt CFY/% Used CFY/\$ Remaining CFY</b> Not applicable				
<b>OTHER OPTIONS CONSIDERED:</b> The Village Board has already reviewed this item and decided to take no action on this item, as a meeting since the committee last met.				
<b>TIMING REQUIREMENTS/CONSTRAINTS:</b> Due to the item being recommended and approved under the “items for future agendas” it is required to be on this agenda.				
<b>ATTACHMENTS (describe briefly):</b> Copy of the March 24th, 2020 Village Board minutes.				

**3.4. Resolution 2020-012-Mutual Aid Agreement-Providing of Workforce Staff-Municipalities**

Downey explained that this mutual aid agreement was developed for the local municipalities to share workforce staff in the event that a municipality needed extra staff due to the COVID19 virus. Charneski said that he supports sharing of services but asked that references to the COVID-19 Coronavirus be removed.

*Motion by Charneski/Gorski to approve Resolution No.: 2020-012 Mutual Aid Agreement Providing of Workforce Staff – Municipalities with removal of references to the COVID virus. Motion carried 6:0 by roll call vote.*

**3.5. Resolution 2020-13-Appointment of Bob Zimmermann to the Utility Committee**

*Motion by Eiden/Charneski to approve Resolution No.: 2020-013 Appointment of Bob Zimmermann to the Utility Committee. Motion carried 6:0 by roll call vote.*

**3.6. Term Limits for Committees, Commissions & Boards-Consideration of Issue for agenda**

The Board discussed the pros and cons of term limits. Pros being that of fresh ideas and more participants from the community. Some cons that were stated would be the loss of valuable members and institutional knowledge. Also cited was the fact that many citizens are too busy to commit the time.

*Motion by Holmes/Gorski to take no action. Motion carried 5:1 with Charneski dissenting.*

**3.7. Pictures for Village Board**

*Motion by Gorski/Eiden to take no action. Motion carried 6:0 by voice vote.*

**4. Consideration of items for future agendas**

From the discussion out of 3.2., the Board would like to see "essential" defined for employees and operations. Also for the next agenda, the Board would like to see a proposal for administrative leave for employees sent home due to the safer at home order.

**5. Adjournment:**

*Motion by Eiden/Holmes to adjourn. Motion carried 6:0 by voice vote.*

The Board adjourned at 7:22 p.m.

*Taken and submitted by: Cindra Falkowski, WCMC  
Approved on: April 14, 2020*