

# Village of Kronenwetter Athletic Field Rental Agreement

## ATHLETIC FIELD RENTAL PROCEDURES AND USAGE

- A. Hours - Athletic field and park hours are from 7 a.m. to 10 p.m.
- B. Before making a reservation, please check availability either on the calendar on the Village website ([www.kronenwetter.org](http://www.kronenwetter.org)) under Athletic Field Reservations or by calling the Municipal Center at 715-693-4200. Making a reservation via mail or online in no way guarantees availability as it is on a first come, first served basis. Reservations will be accepted up to one (1) year in advance of the event date.
- C. Before a reservation for the Village's athletic fields can be booked, an Athletic Field Rental Agreement must be completed and returned with the security deposit and payment.
- D. The security deposit can be applied to multiple reservation days.
- E. If you are reserving multiple days, the Village will provide a key to the utility closet where the field rakes are stored. **After using the field, you are required to rake it.** The key must be returned when you have completed the rental day(s) listed on your agreement. The key can be returned to the Municipal Center offices or in the drop box that is located at the front entrance. Renters who do not return the key will forfeit their entire security deposit.
- F. The security deposit is refundable after the rental day(s) listed on the agreement have been completed and the area has been inspected for damage or additional clean up. Refunds may take up to two (2) weeks to receive after the completion of the reservation(s). The space is expected to be left in the same condition as the renter found it. Failure to clean adequately will result in forfeiture of the security deposit. If clean up or damage exceeds the security deposit a separate billing will be sent to cover additional costs for needed repairs or cleanup.
- G. The adult signing the reservation form is a duly authorized representative for any and all damages, missing items and clean up.
- H. Advertising is prohibited in Village athletic fields or surrounding parks. No additions, alterations or changes to park grounds and structure of buildings are permitted without prior written permission from the appropriate committee.
- I. Sales of any kind are not permitted in the Village of Kronenwetter parks, unless authorized by the Public Works Director. When authorized, such sales (defined as the exchange of cash on the grounds) may be subject to commercial use fees and policies.
- J. Reservations will be accepted up to one (1) year in advance of event date.
- K. The rental agreement should identify all requested times, dates and fields for requested use.
- L. Consumption or possession of alcohol is prohibited on park property.
- M. No overnight camping.
- N. No pets are allowed in the Village parks and athletic fields.
- O. Receptacles are provided for trash/waste disposal. Please use them!

## RESCHEDULE/CANCELLATION POLICY

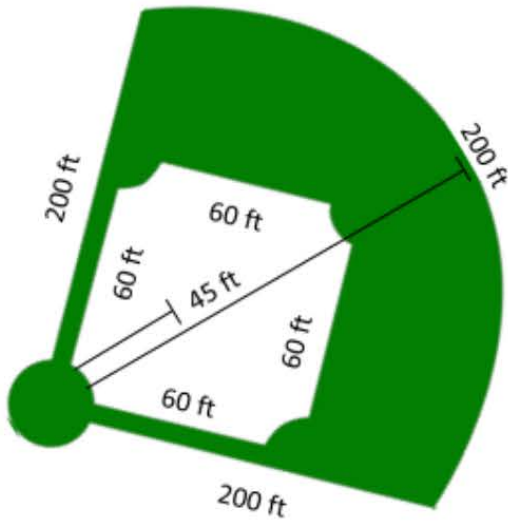
Security deposits are fully refundable in the event of a cancellation. The rental fee is fully refundable if cancellation is made at least five (5) days before the reservation date. If a change is not made at least five (5) days before the reservation date, the rental fee will be refunded.

Outdoor activities are subject to inclement weather. Therefore, the Village of Kronenwetter cannot take responsibility for the weather. Rescheduling may take place under certain circumstances. If snow is present or a rainout occurs, it is the applicant's responsibility to contact the Village of Kronenwetter within one (1) week of the reserved date to either reschedule or request a refund. If contact is not made within one (1) week of the reserved date, fees and/or the possibility of reschedule will be forfeited.

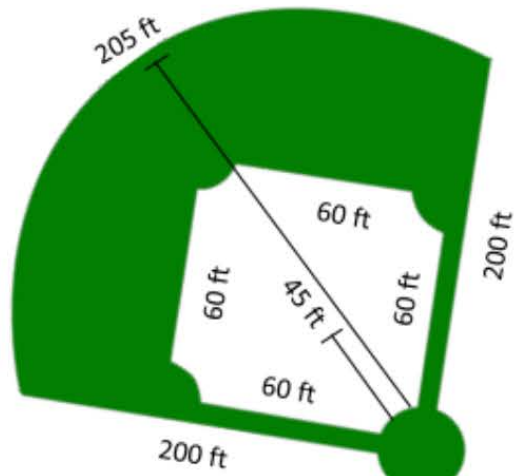
If you need Village assistance during your reservation date, please contact Marathon County Dispatch at 1-715-261-1200 and ask for a Kronenwetter Police Officer.

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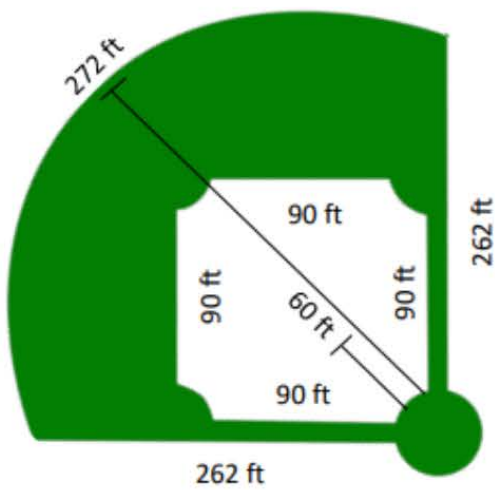
Municipal Center Field #1



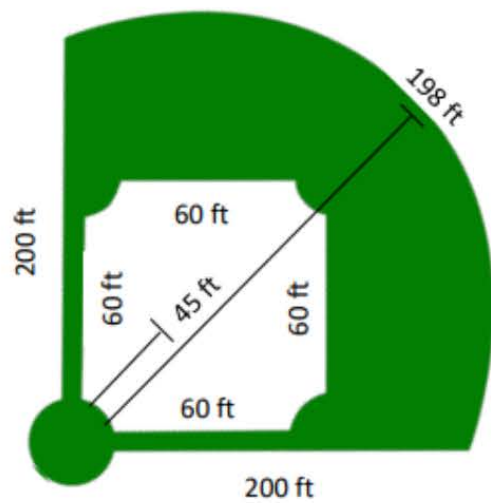
Municipal Center Field #2



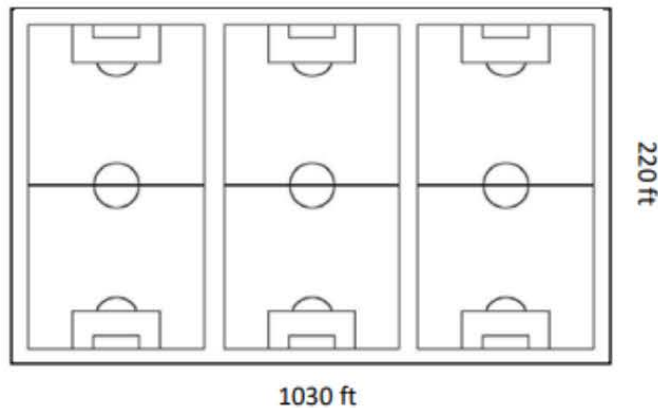
Municipal Center Field #3



Buska Park



Tower Field



# Village of Kronenwetter Athletic Field Rental Agreement

## RENTAL FEES

Fee	Security Deposit (APPLIES TO ALL RESERVATIONS)
\$20 per day	\$50

**PLEASE NOTE:**

- If paying by check, check is cashed.
- Deposit will be forfeited *completely* if key is not returned (if provided).
- PRICES ARE SUBJECT TO CHANGE.
- RESERVATION FOR SHELTER AREA ONLY. IT DOES NOT INCLUDE PUBLIC PLAY AREAS.

APPLICANT NAME: \_\_\_\_\_

DATE: \_\_\_\_\_ PHONE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

ORGANIZATION (IF APPLICABLE): \_\_\_\_\_

**Reservation Terms and Conditions:**

The applicant is responsible for clean-up of athletic fields before closing time. Any additional maintenance or clean-up required beyond considered normal will be billed to the applicant. I agree to accept full responsibility for the terms and conditions of this application, and state that it is accurate and complete. I also agree to indemnify and hold harmless the Village of Kronenwetter, their employees, elected and appointed officials from any liability from claims of bodily injury, property damage and of any other nature arising from the use of the Village property by applicant, the organization or its members, invitees and guests. I have received a copy of the PROCEDURES AND USAGE attached to this form. I agree to abide by all rules and regulations as established by the Committee for use of buildings and facilities.

APPLICANT SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

VILLAGE STAFF MEMBER SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_



# Village of Kronenwetter Athletic Field Rental Agreement

Field	Date(s)	Time

Rental fee due: total reserved days \_\_\_\_ X \$20 = \_\_\_\_\_

Security deposit due: \$50

Total amount due: \$ \_\_\_\_\_

**-- Office Use Only --**

Rental Fee Paid: Amount \$ \_\_\_\_\_ Check # \_\_\_\_\_ Cash CC/DC \_\_\_\_\_

Security Deposit Paid: Amount \$ \_\_\_\_\_ Check # \_\_\_\_\_ Cash CC/DC \_\_\_\_\_

Security Deposit Refunded: Amount \$ \_\_\_\_\_ Check # \_\_\_\_\_ Refund Date \_\_\_\_\_

Additional Charges \$ \_\_\_\_\_

Key # \_\_\_\_\_ Check Out Date \_\_\_\_\_ Key Return Date \_\_\_\_\_

*Copy to Police Department*

(VB APPROVED 10/09/23)