

POLICY ID: PW-006	TITLE: Operation of Golden Pond Stormwater Control Structure Gate Settings and Stormwater System	
<input checked="" type="checkbox"/> ORIGINAL <input type="checkbox"/> REVISION EFFECTIVE DATE: April 1, 2014	APPROVED BY VILLAGE BOARD: <i>C. Jalko, Village Clerk</i>	DATE: March 11, 2014

APPLIES TO: FLSA EXEMPT FLSA NON-EXEMPT
 REPRESENTED EMPLOYEES Non-REPRESENTED EMPLOYEES

This policy applies to all Village of Kronenwetter employees in the categories checked in this section. Provisions within individual personal contracts or a collective bargaining agreement may supersede certain parts of this policy.

Purpose – In 2013 the Phase II Golden Pond Groundwater/Stormwater project was started. One of the major components of the project was the Control Structure at Golden Pond on Paniolo Road. This Control Structure has three (3) gates to control the levels of the groundwater at the Golden Pond. The levels of groundwater that are controlled will depend on amount of rainfall or snowfall the Village receives in a year and the gates will need to be monitored and set at different levels depending on the weather conditions and the depth of groundwater. The Village is issuing this policy regarding groundwater level at the Golden Pond Control Structure to promulgate rules.

Procedure – Promulgation of these rules shall be as follows:

- The Public Works Department is designated for the maintenance & control of the Golden Pond Stormwater Control Structure and its system.
- The Public Works Director or designee is responsible for monitoring and setting the gate levels at the Golden Pond Stormwater Control Structure based on weather conditions and depth of groundwater at Golden Pond.
- The Public Works Director or designee is to pull the lowest gate elevation (1187) to drop Golden Pond elevation to lowest allowable setting prior to significant snow melt.
- The Public Works Director or designee is to observe Golden Pond water level once the ice thaws and take weekly elevations and monitor the structure and its system to determine how the structure is conveying the water.
- The Public Works Director or designee is to observe for surcharging of the Stormwater system and the Golden Pond Stormwater Control Structure when it is in operation. If required to manage surcharging, adjustments to the gates may be made to relieve surcharging of the Stormwater system.
- Once the Public Works Director or designee observes the groundwater level stabilizing, the gates in the control structure will be adjusted to raise the water up to higher elevations to the desired elevation of 1189.

The Public Works Department shall on a continual basis, perform the following:

- Keep a record of when the control structure and Stormwater system is monitored, dates of gate adjustments and elevations of the water.
- Provide a monthly report of all activities at the Golden Pond Stormwater Control Structure and Stormwater system when in operations to the Property and Infrastructure Committee (PIC) and the Village Board.
- Provide a maintenance and capital improvements budget for the Golden Pond Stormwater Control Structure and its system.