



Applicant Information:			
Applicant:			
Mailing Address:	City:	State:	Zip:
Interest in Property (owner, tenant, option...):			
Contact Person & Title:			
Phone Number:	Email:		

Property Information:			
Property Address:			Zoning District:
Parcel Number (Please also attach the Legal Description):		Parcel Size:	
Owner Name (If different than Applicant):			
Owner Mailing Address:	City:	State:	Zip:

Architect, Surveyor, or Engineer Responsible for Site Plan Preparation (if applicable):			
Name:		Firm:	
Mailing Address:	City:	State:	Zip:
Phone Number:	Email:		

Applicant Certification:	
<p>By execution of this application, the person signing represents that the information provided and the accompanying documentation is, to the best of his/her knowledge, true and accurate. In addition, the undersigned represents that he/she is authorized and does hereby grant a right to entry to officials from the Village of Lake Isabella for the purpose of gathering information related to this application and verify compliance with the terms and conditions which may be imposed if approved.</p>	
Signature: _____	Date: _____
Printed Name & Title: _____	

Owner Authorization:
<p>If the Applicant is anyone other than the property owner, the owner does hereby grant permission for the Applicant to act on his/her behalf. (This may also be submitted by a separate signed letter)</p>
Signature: _____ Date: _____

Project Description:

Please use this section, or attach additional pages, to describe the use or uses being proposed.

Zoning Code Classification of Proposed Use:	Zoning District Approval Level:	Required Site Plan Illustration Level:
	P S1 S2 S3	Basic Medium Detailed

Existing Site Conditions:

Existing Structure Footprint: _____

Existing Impervious Surface Area: _____

Existing Semi-Pervious Surface Area: _____

Existing Gravel Surface Area: _____

Existing Septic Tank Size: _____

Existing Drainfield Size: _____

Existing Hard Surfaced Parking Spaces: _____

Will any existing structures or portions of structures be demolished for the proposed project? _____

If YES, please list the total area of existing structures to be demolished: _____

Proposed Site Conditions:

Final Structure Footprint: _____

Final Impervious Surface Area: _____

Final Semi-Pervious Surface Area: _____

Final Gravel Surface Area: _____

Final Septic Tank Size: _____

Final Drainfield Size: _____

Final Hard Surfaced Parking Spaces: _____

Final Gravel Parking Spaces: _____

Nonresidential Uses (Commercial, Office, Industrial):

Proposed Hours of Operation: _____

Total Number of Employees: _____

Number of Employees in Peak Shift: _____

Peak Number of Semi-Trucks Entering/Exiting the Site Daily: _____

List Any Accessory Structure and/or Uses: _____

Residential Uses:

Maximum Number of Occupants per Dwelling Unit:
 One Bedroom Units: _____ Two Bedroom Units: _____ Three Bedroom Units: _____

Number of Proposed Dwelling Units (Existing + New):
 One Bedroom Units: _____ Two Bedroom Units: _____ Three Bedroom Units: _____

Floor Area per Proposed Unit:
 One Bedroom Units: Smallest: _____ Largest: _____ Average: _____
 Two Bedroom Units: Smallest: _____ Largest: _____ Average: _____
 Three Bedroom Units: Smallest: _____ Largest: _____ Average: _____

Please include drawings showing the dimensions and total floor area of all interior rooms in each unit, and indicate any rooms which are proposed to be a double bedroom.

Site Plan Illustration Requirements:			
Requirements Marked with "X"	Basic	Medium	Detailed
Location of existing and proposed connections to sewer/septic systems and water/well supply systems.	X	X	X
An overhead view of all different floor levels, showing dimensions of interior rooms and spaces.	X	X	X
Exterior elevations of proposed structures showing materials, doors and windows, height and finishes and exterior lighting and all sides.	X	X	X
The name and address of the individual or firm responsible for the preparation of the illustration.		X	X
The date, north arrow, and scale. The scale shall be not less than 1" = 20' for property under three acres and at least 1" = 100' for those three acres or more. One drawing must be submitted showing the entire site.		X	X
All lot and/or property lines are to be shown and dimensioned, including required setback lines.		X	X
The location and height of all existing and proposed structures on and within 100' of the subject property's boundary.		X	X
The location and dimensions of all existing and proposed drives, sidewalks, curb openings, signs, exterior lighting, curbing, parking areas (show dimensions of a typical parking space), unloading areas, recreation areas, common use areas, and areas to be conveyed for public use and purpose.		X	X
The location, height and types of fences, walls and landscaping.		X	X
Trash receptacle location and screening.		X	X
The location and size of all surface water drainage facilities.		X	X
A full-color illustration of all proposed signs, including the size of the proposed sign, height of proposed signs, and location of signs on the site or structure(s).		X	X
Distances as measured at the closest point between structures.		X	X
Fire and emergency response routes.			X
Barrier-free access locations (ramps, landings, curb cuts...)			X
Site grading elevations shown at one-foot intervals (if applicable)			X
The centerline location of adjacent or abutting roads, streets, alleys or ingress/egress easements and detail as to the total and improved width of the adjacent or abutting road, street, alley, or ingress/egress easement and existing and proposed surface types.			X
For multiple family and mobile home developments, contour intervals shall be shown (one-foot intervals for average slopes ten percent and under two-foot intervals for slopes over ten percent). Topography, however, is encouraged to be shown on all site plans			X
Natural Features such as wetlands, high-risk erosion area, slopes over 10%, or woodland areas. For the purpose of this sub-section, a woodland area is defined as any parcel which has eight or more mature trees for every quarter-acre and portion thereof with a trunk diameter of six inches or more.			X
The location and size of all existing and new utility services lines or mains.			X
The existing and proposed drainage pattern, and features used to manage and direct stormwater and runoff on site.			X

Environmental Impact Review:		
	Yes	No
Does the proposed project involve the discharge of any type of wastewater to a lake, stream, wetland, or other surface water?		
Does the proposed project involve the direct or indirect discharge of pollutants and or cooling water into groundwater or onto the ground?		
Will the proposed project or facility store or use chemicals, petroleum products, or salt which would require a secondary containment structure and a Pollution Incident Prevention Plan?		
Will the proposed project involve the installation, operation, or removal of an underground or aboveground storage tank containing a petroleum product or hazardous substance?		
Will the proposed project involve liquefied petroleum gas storage tank(s) or container filling locations?		
Will the proposed project generate, store, handle, or transport hazardous waste?		
Will the proposed project generate, store, handle, or transport liquid industrial waste?		
Will the proposed project involve land-filling, transferring, or processing solid non-hazardous industrial waste?		
Will the proposed project involve the installation, construction, reconstruction, relocation, or alteration of any process or process equipment which has the potential to emit air contaminants?		
Will the proposed project involve the storage, mixing, or distribution of pesticides or fertilizers in bulk quantities?		
Are there any out-of-service or abandoned wells or cisterns on the site?		
Does the project involve the drilling or deepening of wells for waste disposal?		
Does the proposed project involve the use of perchloroethylene or flammable solvents?		
Does the proposed project involve the possession, manufacture, use, storage, transport, release, or disposal of any radioactive materials?		

Application Materials:
<ul style="list-style-type: none"> ○ Application Fee ○ Drawings & Illustrations (as applicable): <ul style="list-style-type: none"> ○ Existing Conditions ○ Floor Plan ○ Structure Elevations ○ Landscaping Plan ○ Sign Illustration ○ Lighting Plan ○ Survey ○ Proof of Interest in Property (Title, Deed, Lease, Purchase Agreement, Option...) ○ Copies of Pertinent Reports (Environmental Assessment, Market Study, Traffic Impact...) ○ Copies of Required Permits (well, septic, soil erosion, Road Commission...) ○ Stormwater Management Plan (if applicable) ○ Special Land Use Application (if applicable)

Pre-Application Conference:
<p>For projects requiring the submission of a Medium or Detailed Site Plan, a pre-application conference is required prior to submitting a completed Site Plan Application. The purpose of this meeting is for staff to assist with a preliminary review of the project and review any zoning requirements which may need to be addressed with the Applicant.</p> <p>Pre-Application Conference Held On: _____</p>