



LINCOLN PARK DOWNTOWN DEVELOPMENT AUTHORITY

**DDA BOARD OF DIRECTORS REGULAR MEETING
JANUARY 12, 2023, AT 5:00 PM
MEETING IN THE JOHN A. ALOISI COUNCIL CHAMBERS,
LINCOLN PARK CITY HALL
1355 SOUTHFIELD ROAD, LINCOLN PARK, MICHIGAN**

AGENDA

- 1. Call to Order, Roll Call, and Confirmation of Quorum:**
- 2. Approval of Agenda:**
- 3. Approval of Minutes:** DDA Regular Meeting, November 10, 2022 – Attached.
DDA Regular Meeting, December 8, 2022 – Meeting Cancelled.
- 4. Approval of Invoices:**
 - a. Commercial Grounds, Inc. – October 2022 Invoice (\$7,847.17) and November 2022 (\$4,132.87)
 - b. Beckett & Raeder, Inc., Invoices for Fort Street and Mellus Park area sidewalk and concrete repairs – inspection services revision: Invoice No. 2022661 (\$2,026.73) v. Invoice No. 2022749 (\$2,236.73) – Attached.
 - c. Becket & Raeder, Inc., Transportation Equity Study, Invoice No. 2022902 (\$700.00) – Attached.
 - d. Destination Downriver 2023 yearly fee (payment 3 of 3) (\$5,000.00 50/50 split between DDA and EDC, or \$2,500 each) – Attached.
- 5. Farmers Market Report:** Leslie Lynch-Wilson, December 2022, and January 2022 – to be distributed at meeting.
- 6. Financial Reports:** November 30, 2022, and December 31, 2022 – Attached.
- 7. Old Business:**
 - a. Lincoln Park Historical Museum – Project List and consideration of funding by the DDA – proposal to hire Historical Architect to review work items and prepare specs and bid documents – Reconsideration of proposal – Attached.
 - b. Downtown EV Stations – Oral Report and see Attached.
 - c. Recap of Holiday Tree Lighting Festival and January 6, 2023, Rosca de Reyes – Oral Report.
 - d. City Events Coordinator Proposal – See Attached.



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8. New Business:

- a. 3577 Fort Street – Chris Mura – Façade Grant Improvement Application – Attached.
- b. Destination Downriver 2022 Progress Report – Attached.
- c. Ribbon Cutting Ceremony for new business on J. A. Papalas Drive – Oral Report.

9. Director’s Report:

- a. National Fitness Campaign: Outdoor Fitness Court – Oral Report.
- b. Fort Street Transportation Equity Study and Southfield Corridor Study – Oral Report.
- c. Dangerous Building Order – 1574 Fort Street – Oral Report.
- d. Wayne County Tax Sale – First Right of Refusal – 1422 Southfield Road – Oral Report.
- e. CDBG Program Year 2022-2023 Request: DDA Housing Rehab Program – Oral Report.
- f. Downtown Event Challenge Grant Program – Intern project – Oral Report.
- g. Creation of a Downtown “Social District” – Oral Report.
- h. DDA Part-time employee and other related issues – Oral Report.
- i. DDA Parking Lots and alleys snow removal – Soliciting proposals and will likely require a Special Meeting.
- j. Landscape Maintenance – Oral Report.
- k. DDA roadways and alleys rebuild west of Fort Street – Oral Report and see Attached.
- l. CEDAM Fellowship Application – For work with the Lincoln Park Hispanic community and Incubator – Oral Report.

10. Calls to Audience & Miscellaneous Matters:

11. Board Member Comments:

12. Adjournment:

Next Meeting February 9, 2023