



LINCOLN PARK DOWNTOWN DEVELOPMENT AUTHORITY

**DDA BOARD OF DIRECTORS REGULAR MEETING
MARCH 9, 2023, AT 5:00 PM
MEETING IN THE JOHN A. ALOISI COUNCIL CHAMBERS,
LINCOLN PARK CITY HALL
1355 SOUTHFIELD ROAD, LINCOLN PARK, MICHIGAN**

AGENDA

- 1. Call to Order, Roll Call, and Confirmation of Quorum:**
- 2. Approval of Agenda:**
- 3. PUBLIC HEARING: Downtown Development Authority Informational Meeting** -- DDA Public Hearing to comply with Recodified Tax Increment Financing Act 57 of 2018. Pertinent documents are available on the city's DDA webpages:

https://www.citylp.com/government/downtown_development_authority/index.php

*****RESCHEDULED FOR THURSDAY, APRIL 13, 2023*****

- 4. Election of Officers:** Current Officers: Sam Eckman, Chairman; Daniel Wright, Vice-Chairman; Victoria McLain, Secretary; and Leslie Lynch-Wilson, Treasurer.
- 5. Approval of Minutes:** DDA Regular Meeting, February 9, 2023 – to be distributed at meeting.
- 6. Approval of Invoices:**
 - a. William Look, DDA Meeting – February 9, 2023, Meeting Invoice (\$297.50) – Attached.
 - b. Emergency Snow Removal Proposal – EZ Landscaping & Paving – Invoice # 2518 (\$3,522.00) and Invoice # 2521 (\$7,264.00) – Attached.
 - c. National Fitness Campaign: Outdoor Fitness Court – Appraisal Contract with Judeh & Associates (\$1,800.00) for NFC Outdoor Fitness Court site at 1556-1562 Fort Street – Attached.
 - d. National Fitness Campaign: Purchase Order for Installation Supplies – Attached.
 - e. Façade-Site Improvements Grant for Pierino Frozen Foods at 1695 Southfield Road (\$10,000.00) – to be distributed at meeting.
- 7. Farmers Market Report:** Leslie Lynch-Wilson, March 2023 – to be distributed at meeting.
- 8. Financial Reports:** February 28, 2023 – Attached.



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9. Old Business:

- a. Wayne County Tax Sale – 1422 Southfield Road – Accept transfer of title from the City of Lincoln Park and Transact sale of property to Kol Kroj et al – To be distributed at meeting.
- b. CDBG Program: Section 108 Loan to finance Downtown Street and Alley Improvements – Attached.
- c. Joint Development Agencies Meeting –Monday, February 27th at 6:00 pm in City Council Chambers, City Hall – Meeting Notes – Attached.

10. New Business:

- a. Establish Purchase Offer Fair Market Value Price for Outdoor Fitness Court site at 1556-1562 Fort Street – to be distributed at meeting.
- b. Job Description for Executive Director, Lincoln Park DDA and EDC – to be distributed at meeting.
- c. Reconciliation of Current Executive Director Contract Regarding Leave Time – to be distributed at meeting.

11. Executive Director's Oral Reports:

- a. Lincoln Park Historical Museum Architectural Assessment.
- b. Downtown EV Stations.
- c. City Events Coordinator Proposal.
- d. Fort Street Transportation Equity Study and Southfield Corridor Study.
- e. 3577 Fort Street – Chris Mura – Façade Grant Improvement Project.
- f. Dangerous Building Order – 1574 Fort Street.
- g. Downtown Event Challenge Grant Program – Intern project.
- h. Creation of a Downtown "Social District".
- i. DDA Part-time employee and other related issues.
- j. Landscape Maintenance.
- k. Hispanic Community Relations.
- l. Cinco de Mayo Festival 2023.

12. Calls to Audience & Miscellaneous Matters:

13. Board Member Comments:

14. Adjournment:

Next Meeting April 13, 2023