



LINCOLN PARK DOWNTOWN DEVELOPMENT AUTHORITY

**DDA BOARD OF DIRECTORS REGULAR MEETING
APRIL 13, 2023, AT 5:00 PM
MEETING IN THE JOHN A. ALOISI COUNCIL CHAMBERS,
LINCOLN PARK CITY HALL
1355 SOUTHFIELD ROAD, LINCOLN PARK, MICHIGAN**

AGENDA

- 1. Call to Order, Roll Call, and Confirmation of Quorum:**
- 2. Approval of Agenda:**
- 3. Approval of Minutes:** DDA Regular Meeting, March 9, 2023, and DDA Special Meeting of April 4, 2023 – to be distributed at meeting.
- 4. Approval of Invoices:**
 - a. William Look, DDA Meeting – March 9, 2023, Meeting Invoice (\$170.00) – Attached.
 - b. Emergency Snow Removal Proposal – EZ Landscaping & Paving – Invoice # 2530 (\$8,878.00) – Attached.
- 5. Farmers Market Report:** Leslie Lynch-Wilson, April 2023 – to be distributed at meeting.
- 6. Financial Reports:** March 31, 2023 – Attached.
- 7. Old Business:**
 - a. Wayne County Tax Sale – 1422 Southfield Road – Accept transfer of title from the City of Lincoln Park and Transact sale of property to Kol Kroj et al – To be distributed at meeting.
 - b. CDBG Program: Section 108 Loan to finance Downtown Street and Alley Improvements – Oral Report.
 - c. Outdoor Fitness Court site at 1556-1562 Fort Street – Oral Report.
 - d. Job Description for Executive Director, Lincoln Park DDA and EDC – to be distributed at meeting.
 - e. Reconciliation of current Executive Director Contract Regarding Leave Time – to be distributed at meeting.
 - f. Cinco de Mayo Festival 2023 – Report attached.
- 8. New Business:**
 - a. Landscape Maintenance Proposals – to be distributed at meeting.
 - b. Authorize closing and payment of Façade/Exterior Improvements Grant for 2178 Fort Street, Chris Mura (\$10,000.00) – to be distributed at meeting.



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- c. Proposed Façade/Site Improvement Grant for Refuge Coffee at 1706 Fort Street (Daniel and Sadie Wright, owners) – application and supporting information attached.
- d. Potential Façade/Site Improvement Grant – American Legion at 1430 Southfield Road – Oral Report, discussion, and ruling.

9. Executive Director’s Oral Reports:

- a. Lincoln Park Historical Museum Architectural Assessment.
- b. Downtown EV Stations.
- c. City Events Coordinator Proposal.
- d. Fort Street Transportation Equity Study and Southfield Corridor Study.
- e. Dangerous Building Order – 1574 Fort Street.
- f. Downtown Event Challenge Grant Program – Intern project.
- g. Creation of a Downtown “Social District”.
- h. DDA Part-time employee and other related issues.

10. Calls to Audience & Miscellaneous Matters:

11. Board Member Comments:

12. Adjournment:

Next Meeting May 11, 2023