



LINCOLN PARK DOWNTOWN DEVELOPMENT AUTHORITY

**DDA BOARD OF DIRECTORS REGULAR MEETING
NOVEMBER 10, 2022, AT 5:00 PM
MEETING IN THE JOHN A. ALOISI COUNCIL CHAMBERS,
LINCOLN PARK CITY HALL
1355 SOUTHFIELD ROAD, LINCOLN PARK, MICHIGAN**

AGENDA

- 1. Call to Order, Roll Call, and Confirmation of Quorum**
- 2. Approval of Agenda:**
- 3. PUBLIC HEARING: Downtown Development Authority Informational Meeting** -- DDA Public Hearing to comply with Recodified Tax Increment Financing Act 57 of 2018. Pertinent documents are available on the city's DDA webpages:

https://www.citylp.com/government/downtown_development_authority/index.php

(A second Public Hearing for this purpose will be held on Thursday, December 8, 2022.)

- 4. Approval of Minutes:** DDA Regular Meeting, October 13, 2022 – Attached.
- 5. Approval of Invoices:**
 - a. William Look, DDA Regular Meeting, October 13, 2022 (\$148.75)
 - b. Commercial Grounds, Inc. – September 2022 Invoice (\$8,236.46)
 - c. Becket & Raeder, Inc., Invoices for Fort Street Transportation Equity Study – April 2022 Invoice (\$2,975.00) and June 2022 Invoice (\$5,600.00)
 - d. Beckett & Raeder, Inc., Invoices for Fort Street and Mellus Park area sidewalk and concrete repairs – to be distributed at meeting.
- 6. Farmers Market Report:** Leslie Lynch-Wilson, November 2022 – to be distributed at meeting.
- 7. Financial Reports:** October 31, 2022 – to be distributed at meeting.
- 8. Old Business:**
 - a. Lincoln Park Historical Museum – Project List and consideration of funding by the DDA – proposal to hire Historical Architect to review work items and prepare specs and bid documents – to be distributed at meeting.
 - b. Downtown EV Stations – Oral Report.



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9. New Business:

- a. Gross Isle Lawn Sprinkler, Inc., proposal for Holiday Tree Lighting event on Saturday, December 3, 2022, at 6:00-8:00 pm – decorative lighting proposal to be distributed at meeting.
- b. December 3, 2022, Tree Lighting Event – Oral Presentation.

10. Director's Report:

- a. National Fitness Campaign: Outdoor Fitness Court – **Wayne County approved the ARPA Grant Agreement on Thursday, November 3, 2022. Staff is awaiting instructions to begin accessing funds. This project will be implemented and completed by April 30, 2023.**
- b. Fort Street Transportation Equity Study and Southfield Corridor Study – **Final Draft Completed.**
- c. Dangerous Building Order – 1574 Fort Street – **New owner is in process of developing rehabilitation plans and securing a performance bond.**
- d. Wayne County Tax Sale – First Right of Refusal – 1422 Southfield Road – **Adjacent property owner is waiting to get access to the subject property to complete a structural engineer report. Inspection visit set for Monday, November 14, 2022, at 10:00 AM.**
- e. City Events Coordinator Proposal – **In discussions with City Manager and DDA Attorney.**
- f. Eastside 2200 Block of Fort Street – Acquisition/Rehabilitation and Incubator Program – **Searching for project funding—acquisition, rehabilitation, and operating expenses. Soliciting a CEDAM Fellow to assist with this project.**
- g. CDBG Program Year 2022-2023 Request: DDA Housing Rehab Program – **Intern Project – preparing program guidelines like the Façade Grant Program.**
- h. Downtown Event Challenge Grant Program – Intern project – Oral Report.
- i. Creation of a Downtown “Social District” – Oral Report.
- j. DDA Part-time employee and other related issues – Oral Report.
- k. DDA Parking Lots and alleys snow removal – **Soliciting proposals and will likely require a Special Meeting prior to Regular December 2022 DDA meeting.**
- l. DDA roadways and alleys rebuild west of Fort Street – oral report.
- m. CEDAM Fellowship Application – **For work with the Lincoln Park Hispanic community** – oral report.

11. Calls to Audience & Miscellaneous Matters:

12. Board Member Comments:

13. Adjournment:

Next Meeting December 8, 2022