



## LINCOLN PARK DOWNTOWN DEVELOPMENT AUTHORITY

### Minutes of the DDA Regular Meeting June 9, 2022

#### 1. Call to Order, Roll Call, and Confirmation of Quorum

Vice Chairman, Daniel Wright called the meeting to order at 5:01 PM.

Present: Sam Eckman, Leslie Lynch-Wilson, Bob Steele, Daniel Wright, Mayor Karnes, Vicky McClain

Absent: Brian Reicker, Jim Fox, Leah Moraitis

Also Present: Carl Malysz, Executive Director and Bill Look, Attorney.

#### 2. Approval of Agenda:

Motion to approve as amended: Mayor Karnes

Support: Ms. Lynch-Wilson

Motion approved unanimously.

#### 3. Approval of Minutes: May 12, 2022

Motion to approve as amended: Mr. Wright

Support: Ms. Lynch-Wilson

Motion approved unanimously.

#### 4. Approval of Invoices:

- a. William Look, DDA Meeting May 2022 (\$195.50)  
Motion to approve: Mayor Karnes  
Support: Ms. Lynch-Wilson  
Motion approved unanimously.
- b. Beckett&Raeder, Fort Street Transportation Equity Study, April 2022 (\$ 9,975.00)  
Motion to approve: Mayor Karnes  
Support: Mr. Wright  
Motion approved unanimously.
- c. Lincoln Park Department of Public Services, May 6, 2022, Cold patch for Southfield Road Median (\$392.33)  
Motion to Deny: Mayor Karnes  
Support: Ms. Lynch-Wilson  
Motion carried unanimously; payment denied.
- d. Lincoln Park Department of Public Services, May 6, 2022, Garbage Run (\$24,395.28)  
Mayor Karnes recommended tabling by the Chair for further consideration with City Manager and others. Invoice was tabled by the Chair.



## LINCOLN PARK DOWNTOWN DEVELOPMENT AUTHORITY

### Minutes of the DDA Regular Meeting June 9, 2022

- e. Savone Cement Concrete Improvements – Fort Street Farmers Market at Mellus Park Site, concrete roadway and sidewalk repairs and installations, (\$ 73,419.50)  
Motion to approve: Mayor Karnes  
Support: Mr. Wright  
Motion passed unanimously.

#### 5. **Farmers Market Report:** Leslie Lynch-Wilson, June 2022

Report delivered by Ms. Lynch-Wilson and made part of the record by reference.

#### 6. **Financial Reports:** May 31, 2022

Reports delivered by the Executive Director and made part of the record by reference.

#### 7. **Old Business:**

- a. Beckett&Raeder: Status Report on Southfield Road Corridor Study and Plan and Fort Street Transportation Equity Study  
The Executive Director reminded the Board that there would be a joint study session with the City Council on Monday June 20, 2022, at 6:00 PM.
- b. Ratify CGI Community Banner Design – 2022 Series  
Motion to approve: Mayor Karnes  
Support: Ms. McLain  
Motion carries unanimously.
- c. Holiday Decorations for 2022 – Design and Physical Improvement Committee Report  
Tabled until the July Regular DDA Board Meeting.
- d. City Hall Landscaping – Design and Physical Improvement Committee Report  
Tabled until the July Regular DDA Board Meeting.
- e. DIA Inside/Out Exhibit  
The Executive Director reported that the artwork had been installed and was available for viewing.
- f. National Fitness Campaign: Outdoor Fitness Court.  
The Executive Director reported on the status of the project to date.



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### Minutes of the DDA Regular Meeting June 9, 2022

- g. Downtown EV Stations – Matt Widby Research  
The Executive Director reported that the city was working with an EV consultant (Mark Adams) at no charge to plan installation of EV charging stations in the Southfield Road parking lot across from City Hall.
- h. Southfield Road Railroad and I-75 Underpasses – Matt Widby Research  
The Executive Director reported that recommendations regarding lighting and mural work under these facilities would be passed on to the Southfield Road Corridor Consultant Team.
- i. DDA Part-time employee and other related issues  
Tabled for discussion at a future DDA Board Meeting.

#### **8. New Business:**

- a. HUTCHPAVING Proposal – Road Stub milling and resurfacing and pothole patching and overlays (ranges from \$97,740.00 - \$161,050.00)  
The DDA Board tabled action for further research to identify an equitable approach to implement a long-term solution to the paving issues addressed by the HUTCHPAVING Proposal.

#### **9. Director's Report:**

- a. Eastside 2200 Block of Fort Street – Acquisition/Rehabilitation and Incubator Program  
and
- b. CDBG Program Year 2022-2023 Request: DDA Housing Rehab Program  
and
- c. Downtown Event Challenge Grant Program  
and
- d. City Events Coordinator  
and
- e. Creation of a Downtown Social District  
and
- f. Icarus Club site improvements at Mellus Park  
The Executive Director briefed the Board on the several items listed above. They are all works in progress.

#### **10. Calls to Audience & Miscellaneous Matters:**

No comments or questions were received.



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### Minutes of the DDA Regular Meeting June 9, 2022

#### 11. Board Member Comments:

Mayor Karnes reported that the former Sears site had been sold to a retail space developer, the A. F. Jonna Company.

Mayor Karnes also recommended that the Executive Director check with John Kozuh and the Hennessey Engineers for information regarding the PASER street condition ratings and future street improvement projects.

Leslie Lynch Wilson indicated that she would like to participate in the EV Station project. The Chair appointed her to the Joint Committee of the DDA and EDC for that purpose.

No further comments or questions were expressed by any of the Board members.

#### 12. Adjournment:

Motion to adjourn was made by Mr. Steele

Support: Ms. Lynch Wilson

Motion passed unanimously.

Meeting adjourned at 7:03 PM.

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1355 Southfield Road, Lincoln Park, MI 48146  
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