



## LINCOLN PARK DOWNTOWN DEVELOPMENT AUTHORITY

### Minutes of the DDA Regular Meeting August 11, 2022

#### 1. Call to Order, Roll Call, and Confirmation of Quorum

Vice-Chairman, Daniel Wright called the meeting to order at 5:01 PM.

Present: Mayor Karnes, Leslie Lynch-Wilson, Vicky McClain, Bob Steele

Absent: Sam Eckman, Jim Fox, Leah Moraitis, Brian Reicker

Also Present: Carl Malysz, Executive Director, William Look, Attorney, and Brandon Frye, Intern

#### 2. Approval of Agenda:

Motion to approve: Mayor Karnes

Support: Ms. Lynch-Wilson

Motion approved unanimously.

#### 3. Approval of Minutes: July 26, 2022

Motion to approve: Mr. Steele

Support: Ms. Lynch-Wilson

Motion approved unanimously.

#### 1. Approval of Invoices:

- a. William Look, Rescheduled DDA Regular Meeting, July 26, 2022 (\$191.25)

Motion to approve: Mr. Steele

Support: Mayor Karnes

Motion approved unanimously.

- b. Beckett&Raeder, Fort Street Sidewalk Repairs, Field Work/Inspection May 2022 (\$4,142.10)

Motion to approve: Mayor Karnes

Support: Ms. Lynch-Wilson

Motion approved unanimously.

#### 2. Farmers Market Report: Leslie Lynch-Wilson, August 2022

Report delivered by M. Lynch-Wilson and made part of these minutes by reference.

#### 3. Financial Reports: July 31, 2022

Reports delivered by the Executive Director and made part of these Minutes by reference.

#### 4. Old Business:

- a. Holiday Decorations for 2022 – Design and Physical Improvement Committee

Oral report presented by Leslie Lynch-Wilson. The Design Committee will have a recommendation at an upcoming meeting.

- b. City Hall Landscaping – Design and Physical Improvement Committee Report



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Oral Report by Ms. Lynch-Wilson.

Motion to authorize up to \$100.00 for landscape Plants/materials made by Mayor Karnes.

Support: Mr. Steele

Motion approved unanimously.

- c. National Fitness Campaign: Outdoor Fitness Court  
Executive Director stated that he is still waiting for Wayne County to release the executed ARPA Grant Agreement.
- d. Downtown EV Stations  
Mayor Karnes reported that he had made a request to Tesla to support an EV-3 charger.
- e. Southfield Road Railroad and I-75 Underpasses  
The Executive Director indicated that he was reviewing Staff is reviewing the Draft Final Report for the Southfield Road Corridor Study and Plan.
- f. Fort Street Transportation Equity Study  
The Executive Director indicated that he was reviewing the Draft Final Report of the Fort Street Transportation Equity Study.
- g. Dangerous Building Order – 1574 Fort Street  
It was reported that the City Council stayed action until September 6, 2022. Sale/rehab of property being negotiated.
- h. Wayne County Tax Sale – First Right of Refusal  
It was reported that the City Council had exercised its right of refusal to purchase 1422 Southfield Road for an amount not to exceed \$10,387.61. The City Council will convey property to DDA for eventual sale to adjoining property owner (Lincoln Park Grill – 1420 Southfield Road).

#### 5. New Business:

- a. City Events Coordinator Proposal  
Documents outlining the proposal were submitted to the DDA Board members.  
Motion to refer matter to the Executive Director and the Attorney to prepare a draft agreement for consideration by the DDA Board made by Mayor Karnes  
Support: Mr. Steele  
Motion approved unanimously.
- b. Introduce Brandon Frye, Wayne State University MPA candidate



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The Executive Director introduced Brand Frye to the DDA Board.

#### 6. Director's Report:

- a. Eastside 2200 Block of Fort Street – Acquisition/Rehabilitation and Incubator Program  
In process.
- b. CDBG Program Year 2022-2023 Request: DDA Housing Rehab Program  
Intern Project.
- c. Downtown Event Challenge Grant Program  
Intern project.
- d. Creation of a Downtown "Social District"  
In process.
- e. DDA Part-time employee and other related issues  
To be discussed at September 2022 DDA Meeting.

#### 7. Calls to Audience & Miscellaneous Matters:

No comments or questions were received.

#### 8. Board Member Comments:

It was reported that Leah Moraitis intends to resign from the DDA Board.

Mayor Karnes reported that *Under the Radar*, in conjunction with *Destination Downriver* would be airing a presentation on the "Detroit Salsa Company" located at 3464 Fort Street, Lincoln Park.

Also, Mayor Karnes indicated that he would like to see the DDA sponsor a Christmas Tree at "Fantasy Land."

#### 9. Adjournment

Motion to adjourn at 7:37 pm by Mr. Steele

Support: Ms. Lynch-Wilson

Motion approved unanimously.

**Lincoln Park Downtown Development Authority**  
**1355 Southfield Road, Lincoln Park, MI 48146**  
[https://www.citylp.com/government/downtown\\_development\\_authority/index.php](https://www.citylp.com/government/downtown_development_authority/index.php)  
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