



LINCOLN PARK DOWNTOWN DEVELOPMENT AUTHORITY

Minutes of the DDA Regular Meeting
September 9, 2021

CALL TO ORDER & ROLL CALL

Regular meeting of the EDC held via zoom, called to order by Chairman Sam Eckman at 5:08 pm. A quorum was present.

Present: Sam Eckman, Jim Fox, Leslie Lynch-Wilson, Brian Reicker, Bob Steele

Absent: Thomas Karnes, Victoria McLain, Eleas Moratis, Daniel Wright,

Also present: Director Carl Malysz, Assistant Director Timarie Szwed, William Look

APPROVAL OF AGENDA

Motion to approve the agenda was made by Mr. Steele, seconded by Mr. Fox. Motion carried unanimously.

APPROVAL OF MINUTES

Motion to approve the minutes of the August 19, 2021, DDA Regular Meeting was made by Mr. Steele, seconded by Mr. Reicker. Motion carried unanimously.

APPROVAL OF INVOICES

A motion to approve an invoice from William Look, attorney, dated August 20, 2021 (\$318.75) for legal services was made by Mr. Steele, seconded by Ms. Lynch-Wilson. Motion carried unanimously.

A motion to approve an invoice from Commercial Grounds Services, LLC, dated May 2021 (\$6,309.03) and June 2021 (13,039.08) for lawn care and landscape maintenance was made by Mr. Steele, seconded by Ms. Lynch-Wilson. Motion carried unanimously.

FARMERS MARKET REPORT

Ms. Lynch-Wilson presented the August 2021 Lincoln Park Farmers Market Report. Report was placed on file.

FINANCIAL REPORTS

The Director presented the August 31, 2021, financial reports. Financial Reports were placed on file.

OLD BUSINESS



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- **Planting flowers at Southeast corner of Fort St. and Southfield Rd., and behind Refuge Coffee**
Annette Demaggio and the Assistant Director planted flowers in the planter boxes on the southeast corner of Southfield and Fort St. Most flowers will begin to bloom next spring, summer, and fall.

Planting at Refuge Coffee went well. Two cans of paint were used to cover the wall behind the dumpster, the DDA will reimburse Refuge Coffee for both gallons of paint, up to \$100. They are still waiting on DPS to deliver mulch for the site. The Director will be contact DPS regarding this.

NEW BUSINESS

- **Design Committee meeting report regarding City Hall Landscaping contest was given by Ms. Lynch-Wilson and the Assistant Director.**

DIRECTOR'S REPORT

- **Joint Meeting**
The Assistant Director stated that the Joint Meeting will move the city towards meeting Redevelopment Ready Community Status, will be held on September 27, 2021, at 6:30 pm. The meeting will include the City Council, Planning Commission, Zoning Board of Appeals, EDC, DDA, Dangerous Building Board, Community Improvement Commission, and Parks and Rec Commission.

CALL'S TO AUDIENCE

No public comments.

BOARD COMMENTS

Mr. Steele stated that he likes the incubator idea, and how things are moving forward. He added that there are two streetlights out on southbound Fort St., one in the median, the other on the sidewalk, near the gym.

Mr. Reicker stated that he likes the business incubator program, he thinks it is a great idea, and that it should be moved forward as soon as possible.

Ms. Lynch-Wilson stated that she likes everything that was discussed during the meeting. She added that something to consider as part of the incubator is creating a shared space for people that are working from home.

Mr. Fox stated that it was a good meeting, and thanked staff for their hard work.

Mr. Eckman thanked staff for their hard work. He added that he thinks that the incubator is a good venture that needs to get going. He added that the committees should get going.

MOTION TO ADJOURN



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Ms. Lynch-Wilson moved to conclude the meeting, seconded by Mr. Reicker. Motion carried unanimously. Meeting was adjourned at 6:37 pm.

NEXT MEETING
October 14, 2021
5:00 pm

Meeting minutes prepared by Assistant Director Timarie Szwed

Lincoln Park
Downtown Development Corporation
1355 Southfield Road, Lincoln Park, MI 48146
https://citylp.com/government/downtown_development_authority/index.php

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