



LINCOLN PARK ECONOMIC DEVELOPMENT CORPORATION

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Minutes of Regular Meeting

November 10, 2020

**Call to Order:** Regular meeting of the EDC held via zoom, called to order by Vice Chairman Karnes, at 6:02 pm. Meeting held via Zoom.

**Roll Call:** Larry Edge, Gary Eggesfield, Kara Hildebrandt, Mayor Karnes and Deborah VanCleave.

**Others Present:** Director Carl Malysz and Assistant Director Timarie Szwed

**Approval of Agenda:** Motion made by Eggesfield to approve and seconded by Edge. Motion carried unanimously.

**Approval of Minutes:** Regular Meeting of October 13, 2020. Motion made by Eggesfield to approve as written and seconded by VanCleave. Motion carried unanimously.

**Approval of Invoices:** Invoice for William Look, October 13, 2020 (\$170.00) for legal services rendered (attendance at EDC meeting October 13, 2020). Motion made by Hildebrandt to approve invoice as presented and seconded by Eggesfield. Motion carried unanimously.

**Finance Reports:** October 31, 2020 accepted as presented.

**EDC Small Business Loan Portfolio Report:** All current (A & R Music).

**Old Business:** The Director gave oral status report on the Conceptual Plan Proposal for the Lincoln Park Plaza.

**New Business:** The Director presented and led a discussion regarding the "Destination Downriver: Public Funding Prospectus," (copies were provided). The Director suggested that the EDC and DDA split the \$5,000 annual cost of participating in the program, making each responsible for \$7,500 total over a three-year period (or \$2,500 annually).

Mayor Karnes recommended that the EDC participate (with the DDA) in the Destination Downriver program at a cost of \$2,500 annually for three years (\$7,500 total). Motion to approve by Hildebrandt and seconded by Eggesfield. Motion carried unanimously.

**Directors Report:** The Director gave an oral status report on projects listed in the EDC Work Program, previously approved on October 13, 2020.

The Director discussed Project 3 as aligning with the participation in Destination Downriver, described above.

The Director reported that the Assistant Director is making progress on the Lincoln Park Business Directory (Project 6 of the EDC Work Program). The Assistant Director reported that she has been using multiple internet sources to acquire email addresses for local businesses as a means of improving communication between the EDC and local businesses.

**Other Business:** None

**Public Comments:** None

**Board Member Comments:** Eggesfield suggested that the staff discuss the City's business registration with the City Clerk, Kerry Kehrer, for information that could be used in the Business Directory.

**Adjournment:** A motion to adjourn was made by Hildebrandt and seconded by Eggesfield. The motion carried unanimously. The meeting adjourned at 7:23 pm.

Minutes prepared by Director Carl Malysz and Assistant Director Timarie Szwed