



LINCOLN PARK  
ECONOMIC DEVELOPMENT CORPORATION

Minutes of the Lincoln Park Economic Development Corporation Regular Meeting  
February 8, 2022

### CALL TO ORDER & ROLL CALL

Regular meeting of the Lincoln Park Economic Development Corporation held in the City Council Chambers, Lincoln Park City Hall, was called to order by Mayor Tom Karnes at 6:00 pm. A quorum was present.

*Present:* Larry Edge, Gary Eggesfield, Kara Hildebrandt, Mayor Tom Karnes, Deborah VanCleave

*Absent:* Rudy Cianfarani

*Also present:* Assistant Director Timarie Szwed, Attorney William Look, Intern Jose Lemus, Councilman Mike Higgins, Councilwoman Lylian Ross, Councilwoman Maureen Tobin

### APPROVAL OF AGENDA

Motion to approve the agenda was made by Mr. Edge, seconded by Mr. Eggesfield. Motion carried unanimously.

### APPROVAL OF MINUTES

Motion to approve the minutes of the December 14, 2021 (there was no regular meeting held in January 2022) EDC Regular Meeting was made by Mr. Eggesfield, seconded by Ms. Hildebrandt. Motion carried unanimously.

### APPROVAL OF INVOICES

A motion to approve an invoice from William Look, attorney, dated December 15, 2021 (\$42.50) for legal services was made by Ms. Hildebrandt and seconded by Mr. Eggesfield. Motion carried unanimously.

Destination Downriver January 4, 2022 invoice (\$2,500.00) was recognized as the second-year installment of a three-year commitment and owed.

A motion to approve an invoice from Beckett&Raeder dated December 1, 2021 (\$10,644.30) for the Southfield Road Corridor Study and Plan was made by Ms. VanCleave and seconded by Mr. Edge. Motion carried unanimously.



## LINCOLN PARK ECONOMIC DEVELOPMENT CORPORATION

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### FINANCIAL REPORTS

The Assistant Director presented the January 31, 2021 financial reports for the record. No questions were raised by any of the Board members. Financial reports will be placed on file.

### EDC SMALL BUSINESS LOAN PORTFOLIO REPORT

- **A&R Music and Vito's Pizzeria:** The Assistant Director reported that these two accounts were current through January 2022.

### OLD BUSINESS

- **Property Acquisition – 2207-2231 Fort Street:** The Assistant Director stated that the Staff was waiting for the Downtown Development Authority's Development Plan and Tax Increment Financing Plan were amended before proceeding with property acquisition. The DDA/EDC Staff continues to have conversations with various state and local agencies to secure project funding.
- **Southfield Road Corridor Study and Plan:** The Assistant Director provided a brief status report of this undertaking.

### NEW BUSINESS

- **Certificates of Occupancy Issued in Calendar Year 2021 and January 2022:** The Assistant Director reviewed these reports.
- **Chocolate Scavenger Hunt (formerly DDA-Chocolate Walk):** Councilwoman Tobin and Councilman Higgins reported on their progress to organize and implement this event. Ms. Tobin asked the EDC for permission to purchase a gift basket and chocolates to hold the sponsoring businesses' contribution/prizes. Motion to approve a reimbursement of up to \$50.00 was made by Ms. Hildebrandt and seconded by Ms. VanCleave. Motion carried unanimously.

### DIRECTOR'S REPORT

The Assistant Director had nothing in addition to report.

### CALL'S TO AUDIENCE

There were no comments made or questions raised by those present.



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**BOARD COMMENTS**

There were no comments made or questions raised by the Board members.

**MOTION TO ADJOURN**

Ms. Hildebrandt moved to conclude the meeting; this was seconded by Mr. Eggesfield. Motion carried unanimously. Meeting was adjourned at 6:47 pm.

**NEXT MEETING**  
**October 12, 2021**  
**6:00 pm**

*Meeting minutes prepared by Assistant Director Timarie Szwed*

Lincoln Park  
Economic Development Corporation  
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