

Lincoln Park Housing Commission Meeting

Thursday, February 11, 2021

By Zoom @ 4:00 p.m.

MINUTES

1. Call Meeting to Order at 4:06 p.m.
2. Pledge of Allegiance
3. Roll Call: McTaggart, Gilbert, Varner Absent: N/A
4. Resolutions

RESOLUTION #21-012

- a. Motion to approve the Agenda for February 11, 2021, with changes.
Donald McTaggart made a motion to approve, Thelbert Varner second, all in favor, motion carried.

RESOLUTION #201-013

- b. Approve the Minutes of the Meeting held January 14, 2020.
Thelbert Varner made a motion to approve, Donald McTaggart second, all in favor, motion carried.

RESOLUTION #21-014

- c. Approve the February Housing Assistance Program (HAP) Payments and Utility Reimbursements Payments for the Voucher Program for the amount of \$122,433.00.
Donald McTaggart made a motion to approve, Thelbert Varner second, all in favor, motion carried.

RESOLUTION #21-015

- d. Approve February Housing Assistance Program (HAP) Payments for the Moderate Rehabilitation Program for the amount of \$12,565.00.
Thelbert Varner made a motion to approve, Donald McTaggart second, all in favor, motion carried.

RESOLUTION #21-016

- e. Motion to approve LPHC Environmental Consulting Solutions proposal for 5 Year Environmental Review in the amount of \$3,525.00.
Donald McTaggart made a motion to approve, Thelbert Varner second, all in favor, motion carried.

RESOLUTION #21-017

- f. Motion to approve 2021 mileage rate.
Thelbert Varner made a motion to approve, Donald McTaggart second, all in favor, motion carried.

RESOLUTION #21-018

- h. Accept Management Reports:
- i. Vacancy Turnaround Report
 - ii. Current Vacancy Report
 - iii. Physical Housing Assessment Systems (PHAS) Work Order Report February
 - iv. Recertification Report
 - v. Incomplete Work Order Report
 - vi. Voucher Status Report
 - vii. A/R (Accounts Receivable) Balance Due Report with Explanations
 - viii. Service Coordinator Report
 - ix. Financial Reports – Emailed to Commissioners by the Corporate Office

Donald McTaggart made a motion to approve, Thelbert Varner second, all in favor, motion carried.

RESOLUTION #21-019

5. Approve Payables for February in the amount of \$0.

Donald McTaggart made a motion to approve, Thelbert Varner second, all in favor, motion carried.

RESOLUTION #21-020

6. Motion to Interview possible commissioner Mr. Vincent Haynes by zoom.

Donald McTaggart made a motion to approve, Thelbert Varner second, all in favor, motion carried.

RESOLUTION #21-021

7. Call from the table: Motion to approve to have a special meeting on Thursday, February 18, 2021 at 4:00 p.m.

Donald McTaggart made a motion to approve, Thelbert Varner second, all in favor, motion carried.

8. Public Participation: N/A

9. Adjournment: 4:36 p.m.



Lincoln Park Housing Commission Meeting

Thursday, March 11, 2021

By Zoom @ 4:00 p.m.

MINUTES

1. Call Meeting to Order at 4:02 p.m.
2. Pledge of Allegiance
3. Roll Call: McTaggart, Gilbert, Varner, Haynes Absent: N/A
4. Resolutions

RESOLUTION #21-025

- a. Motion to approve the Agenda for February 11, 2021, with changes.
Donald McTaggart made a motion to approve, Thelbert Varner second, all in favor, motion carried.

RESOLUTION #201-026

- b. Approve the Minutes of the Meeting held *February* 11, 2021.
Donald McTaggart made a motion to approve, Gordon Gilbert second, all in favor, motion carried.

RESOLUTION #201-027

- c. Approve the Minutes of the Meeting held *February* 18, 2021.
Gordon Gilbert made a motion to approve, Donald McTaggart second, all in favor, motion carried.

RESOLUTION #21-028

- d. Approve the March Housing Assistance Program (HAP) Payments and Utility Reimbursements Payments for the Voucher Program for the amount of \$116,469.00.
Thelbert Varner made a motion to approve, Donald McTaggart second, all in favor, motion carried.

RESOLUTION #21-029

- c. Approve the March Housing Assistance Program (HAP) Payments for the Moderate Rehabilitation Program for the amount of \$12,315.00.
Gordon Gilbert made a motion to approve, Thelbert Varner second, all in favor, motion carried.

RESOLUTION #21-030

- h. Accept Management Reports:
 - i. Vacancy Turnaround Report
 - ii. Current Vacancy Report
 - iii. Physical Housing Assessment Systems (PHAS) Work Order Report
March
 - iv. Recertification Report
 - v. Incomplete Work Order Report
 - vi. Voucher Status Report
 - vii. A/R (Accounts Receivable) Balance Due Report with Explanations
 - viii. Service Coordinator Report
 - ix. Financial Reports – Emailed to Commissioners by the Corporate OfficeDonald McTaggart made a motion to approve, Thelbert Varner second, all in favor, motion carried.

RESOLUTION #21-031

5. Approve Payables for February in the amount of \$2,225.35.
Gordon Gilbert made a motion to approve, McTaggart second, all in favor, motion carried.

RESOLUTION #21-032

6. Motion to approve the Office Reopening Protocol.
Gordon Gilbert made a motion to approve, Donald McTaggart second, all in favor, motion carried.

RESOLUTION #21-033

7. Call from the table: The commissioners welcomed Commissioner Haynes as LPHC new commissioner.
8. Public Participation: N/A
9. Adjournment: 4:21 p.m.

A handwritten signature in blue ink that reads "Donald M. Leggart". The signature is written in a cursive style and is positioned above a solid horizontal line that spans across the page.

Lincoln Park Housing Commission Meeting

Thursday, April 8, 2021

By Zoom @ 4:00 p.m.

MINUTES

1. Call Meeting to Order at 4:03 p.m.
2. Pledge of Allegiance
3. Roll Call: McTaggart, Gilbert, Haynes, Romero Absent: Varner
4. Resolutions

RESOLUTION #21-034

- a. Motion to approve the Agenda for April 8, 2021.
Donald McTaggart made a motion to approve, Gordon Gilbert second, all in favor, motion carried.

RESOLUTION #201-035

- b. Approve the Minutes of the Meeting held March 11, 2021.
Gordon Gilbert made a motion to approve, Donald McTaggart second, Linda Romero abstain all in favor, motion carried.

RESOLUTION #21-036

- c. Approve the April Housing Assistance Program (HAP) Payments and Utility Reimbursements Payments for the Voucher Program for the amount of \$117,343.00.
Donald McTaggart made a motion to approve, Gordon Gilbert second, all in favor, motion carried.

RESOLUTION #21-037

- d. Approve the April Housing Assistance Program (HAP) Payments for the Moderate Rehabilitation Program for the amount of \$11,830.00.
Gordon Gilbert made a motion to approve, Donald McTaggart second, all in favor, motion carried.

RESOLUTION #21-038

- e. Motion to approve Low Rent Budget.
Donald McTaggart made a motion to approve, Gordon Gilbert second, all in favor, motion carried.

RESOLUTION #21-039

- f. Motion to approve Housing Choice Voucher Program Budget.
Donald McTaggart made a motion to approve, Gordon Gilbert second, all in favor, motion carried.

RESOLUTION #21-040

- g. Motion to approve Mod-Rehab Budget.
Gordon Gilbert made a motion to approve, Donald McTaggart second, all in favor, motion carried.

RESOLUTION #21-041

- h. Accept Management Reports:
 - i. Vacancy Turnaround Report
 - ii. Current Vacancy Report
 - iii. Physical Housing Assessment Systems (PHAS) Work Order Report April
 - iv. Recertification Report
 - v. Incomplete Work Order Report
 - vi. Voucher Status Report
 - vii. A/R (Accounts Receivable) Balance Due Report with Explanations
 - viii. Service Coordinator Report
 - ix. Financial Reports – Emailed to Commissioners by the Corporate OfficeDonald McTaggart made a motion to approve, Gordon Gilbert second, all in favor, motion carried.

RESOLUTION #21-042

5. Approve Payables for April in the amount of \$8,555.14.
Donald McTaggart made a motion to approve, Gordon Gilbert second, all in favor, motion carried.

6. Call from the table: N/A

RESOLUTION #21-043

7. Public Participation: Resident ask when will the community room reopen, it was stated that we are following the CDC guide lines.
8. Adjournment:4:15 p.m.

A handwritten signature in blue ink, reading "Donald McTaggart", is written over a horizontal line. The signature is cursive and includes a large flourish at the end.