

Lincoln Park, Michigan  
April 5, 2018

## **REGULAR MEETING OF THE LINCOLN PARK LIBRARY BOARD OF DIRECTORS**

Held on Thursday, April 5, 2018 at the Lincoln Park Public Library.

The meeting was called to order at 7:05PM, by Director Carnahan

PRESENT: Directors: Jean Carnahan, Nancy Ellison, Maureen Harney, Tamra LeClair

ABSENT: Directors: Charmaine Clancy

Also, PRESENT: Library Director, Nicole Kessler

### **APPROVAL OF MINUTES**

The March meeting minutes will be approved at the next regular meeting.

### **BUILDING REPAIRS AND IMPROVEMENTS**

DPS will be installing the new changing tables in the restrooms.

### **NEW BUSINESS**

Nicole met with the city finance director about the proposed budget. The board decided to reduce the capital purchases budget figure by \$10,000.

By Director Carnahan, supported by Director Ellison

BE IT RESOLVED, the Library Board approves the new budget for the fiscal year 2018/2019.

Motion unanimously carried.

### **FRIENDS OF THE LIBRARY REPORT**

The used book sale had the opening preview today and the sale numbers were low.

### **OLD BUSINESS**

#### **LIBRARY DIRECTOR'S REPORT**

Nicole reports the library is preparing for the transition to the new catalog system (CARL) on May 29, 2018. The training begins in May. Nicole will follow up with the Finance Director regarding the Xerox contract. In May, Nicole will meet with the city to discuss the new carpeting proposal. The Youth Librarian, Melissa, is working on the youth book collection to change the labeling to reflect reading levels so as to align the library collection with the Lincoln Park Public School library's classification system. This will make it easier for students and parents to find suitable books. Melissa is also organizing a poetry contest for kids and teens. Winning poetry will be published in the News Herald newspaper. The library does not have sufficient electrical outlets for patron use. Utility strips provided a quick fix yet are repeatedly being stolen.

### **PUBLIC COMMENT**

None.

There being no further business before the Board, the meeting was adjourned at 7:40PM.

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CHARMAINE CLANCY, Chairperson

NANCY ELLISON, Secretary