



## LINCOLN PARK DOWNTOWN DEVELOPMENT AUTHORITY

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### Minutes of Regular Meeting

Thursday, May 14th, 2020

The Lincoln Park Downtown Development Authority met in regular session by ZOOM video and/or audio conference due to the Coronavirus (Covid-19) pandemic and the executive order of Governor Whittmer requiring quarantine. The Chairman called the meeting to Order at 5:05 pm. A quorum was present.

**PRESENT:** Mayor Karnes, Eckman, Fox, Galley, Steele and Wilson

**Absent:** Moraitis, McLain and Reicker

Motion by Wilson 2<sup>nd</sup> Fox to Approve the Agenda

Motion unanimously carried

#### **Approval of Minutes**

Minutes of April 9, 2020 meeting

Motion by Fox 2<sup>nd</sup> by Wilson Motion unanimously carried

#### **Approval of Invoices**

\$ 64.50 to Attorney William Look, DDA Attorney

Motion by Eckman 2<sup>nd</sup> by Mayor Karnes Motion unanimously carried

**Farmers Market** report presented by Ms. Wilson

**Finance Report** presented

#### **Old Business**

Trash cans not yet all installed. DPS on skeleton crew because of pandemic  
Steele to contact DPS to find time table to install

DTE been a delay in painting poles some lights near Fort & O'Connor n/b are being rewired  
Steele to contact DTE on issues still outstanding bent pole at city hall and lights not working

DDA Director search: There are about 11 candidate's the committee wants to interview, but due to the Covid-19 they will be done via conference call sometime around May 19<sup>th</sup>. Mayor will be getting with committee and work out the time frame.

**2205 Fort Street Façade Grant** – The property was sold prior to the restrictions in the Façade Grant Agreement. Money is owed by ASAP Signs to the DDA. Steele will make the calculation and send letter to ASAP requesting monies owed.

**1582 Façade Grant** -- This application is pending, but monies are owed to the city for water bill and property taxes. Mayor stated they have a payment schedule for the water so that may not be an issue. Steele will contact City Treasurer to confirm on property taxes.

### **New Business**

**Mellus Park** discussion regarding what we plan on doing with area - Sam suggested we come up with ideas and do project in stages. Since the land behind the lot is owned by Vernor group and it appears they are not developing it. Mayor suggested we meet with them again and see if they are ready to sell. Wilson mentioned USDA has a design group for such projects

**City Hall** - City is going to put a ADA ramp in front of building and make access to building one way in and side door an exit due to the Covid 19

### **Other Business.**

This should have been under invoices. Ms Tobin has done work for the DDA. She was being paid for her hours by the City and the DDA would reimburse the City for their portion. Ms Tobin was paid by the City, but at a rate of \$15 per Hr. The DDA had agreed to compensate her at a rate of \$25 per hour. Thus 36 hrs she was paid for was short \$360 In addition she has worked an additional 17.5 hours on Cinco Da Mayo and other things for the DDA for a total of \$437.50. At this time she is requesting payment in the amount of **\$797.50**

**Motion by Karnes 2<sup>nd</sup> by Wilson** To approve payment to Ms Tobin  
Motion unanimously carried

### **Public Comments**

### **Board Members Comments**

Motion to Adjourn at 6:01 pm by Karnes 2<sup>nd</sup> by Wilson

Submitted by  
Robert Steele

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