



CITY OF LINCOLN PARK
BUILDING DEPARTMENT



APPLICATION FOR RENTAL CERTIFICATE

City of Lincoln Park · 1355 Southfield Rd · Lincoln Park · Michigan · 48146 · Ph: 313-386-1800 Fx: 313-386-0490

RENTAL PROPERTY ADDRESS: _____

PROPERTY STATUS: Vacant _____ Tenant Occupied _____

OWNERS OF PROPERTY:

NAME: _____ ADDRESS _____

Telephone: _____ Work Phone: _____ Email: _____

RESPONSIBLE PARTY: Check if owner is same as responsible party _____

NAME: _____ ADDRESS _____

Telephone: _____ Work Phone: _____ Email: _____

* List additional owner's or officer's information on separate sheet and attach along with copy of driver's license.

** Responsible party must be a Michigan resident and live within one hundred (100) miles of Lincoln Park. All correspondence is sent to the responsible party.

APARTMENTS ONLY: No. of Buildings: _____ No. of Apartments per Building: _____
Registration Fee: \$300.00 each building: _____ \$75.00 each apartment unit: _____

SINGLE FAMILY HOME(S) \$300.00 _____

A COPY OF THE MANAGEMENT AGREEMENT BETWEEN THE OWNER AND RESPONSIBLE PARTY MUST BE INCLUDED WITH THIS APPLICATION AS WELL AS A COPY OF THE PHOTO ID OF BOTH THE RESPONSIBLE PARTY AND PROPERTY OWNER.

The correct registration fee must accompany this application. Upon inspection and approval by the Building Department, a certificate will be issued. It is a violation of the Ordinance not to notify this Department of a change in ownership or contact information. The Owner(s) and Responsible Party remain liable under this agreement until such change in ownership is notified. Change in ownership does not negate liability for violations that occurred during ownership of this property.

BY SIGNING THIS APPLICATION, I CERTIFY THAT I HAVE READ AND UNDERSTAND THE ABOVE AND BELOW CONDITIONS AND STATE THAT ALL INFORMATION IS TRUE TO THE BEST OF MY KNOWLEDGE. I PERSONALLY GUARANTEE TO PAY ALL FEES OR FINES THAT MAY ACCRUE TO THIS PROPERTY AS WELL AS GUARANTEE TO PAY THE COST OF DEMOLITION IN CASE OF CONDEMNATION OR PURSUANT TO ANY ORDER FROM THE CITY TO DEMOLISH OR MAKE SAFE. I AGREE THAT ALL DISPUTES ARISING OUT OF THIS AGREEMENT ARE IN THE EXCLUSIVE JURISDICTION OF THE COURTS OF MICHIGAN. THIS AGREEMENT IS GOVERNED BY MICHIGAN LAW.

Must be signed by Legal Owner or Responsible Party:

RENEWAL EVERY 3 YEARS

DATE: _____

(Print Personal Name: no LLC, Corporation, or Other Legal Entity)

(Signature)

DRIVER'S LICENSE: STATE _____ NUMBER _____ DATE OF BIRTH: _____

FOR OFFICE USE ONLY

Amount Paid: _____ Date Paid: _____ Received By: _____ Certificate # _____