TOWN OF LITTLE COMPTON
TOWN COUNCIL
Town Hall – 40 Commons
Little Compton, RI

MEETING OF JUNE 23, 2022

Live streaming at https://www.youtube.com/channel/UCNoKeQBPql33aEtqzOXHO9g

AGENDA

7:00 P.M.

Salute to the Flag

Announcements:

Approval of Minutes – June 7, 2022
June 9, 2022
June 20, 2022

Department Head Reports:

'Old Business:

1. Receive and approve final Town Hall restoration drawings and related request for proposals.

New Business:

1. Set Salary and Benefits, and authorize payment of longevity payments
   a. Letter from Police Chief seeking an increase for Reserve Police Officer Program rates.
   b. Consider increase for Substitute Firemen (part-time firefighters) to reflect the Collective Bargaining Agreement
   c. Letter from DPW Director seeking an increase in several Highway and Tree Warden category fees for equipment hourly rates
2. Receive letters of interest and make appointments for the following boards and commissions:
   (1) Member of the LC Agricultural Conservancy Trust – 5
   (2) Harbor Master and Commissioner of Wrecks – annual term
   (3) Assistant Harbor Master – annual term
   (3) Pension Committee Members at large – annual term
   (1) Zoning Board of Review Member – 5 year term
3. Request from Police Chief for approval to purchase a 2022 Ford Police Interceptor HYBRID SUV from Island Tech Services, Warren, RI based on a bid process conducted.
4. Consider early renewal/extension of Constellation Energy contract, to take advantage of current rates.
5. Consider approval of contracts for Administrator and department heads.

Board of License Commissioners:

1. Request from the LC Community Center for a Class F, one day Retail Beverage License for its 25th Anniversary Celebration at the Community Center to be held September 10, 2022 from 5 pm to 8 pm. Additionally requesting the north side of the Commons be closed to vehicular traffic on August 24 and Sept. 10.
2. Request from Gnome Surf for a Class F, one day Retail Beverage License for its second annual Gnome Surf Clambake to be located at the LC Game Club, John Dyer Road on August 13, 2022

Communications:

1. Request received from Fred Bodium, III for the renewal of a license to haul refuse to the Town Transfer Station for the ensuing year for a single vehicle.
2. Request received from Steven K. Reuter Lawn & Landscape, Inc. for the renewal of a license to haul refuse to the Town Transfer Station for the ensuing year for a single vehicle.
3. Letter received from the LC Planning Board requesting a work shop be scheduled to include the Planning Board, the Town Council, Alison Ring, Planner and legal counsel Girard Galvin for the purpose of discussing classification of Amy Hart Path and how the Town might provide a process to insure safe adequate passage for residents of the road.
4. Letter from the LC Planning Board seeking permission to hire Alison Ring to rewrite the Town’s Wetlands Ordinances to reflect the new rules adopted by the State of Rhode Island which take effect July 1, 2022.
5. Letter received from the RI Dept. of Environmental Management requesting two (2) staff be designated as contact persons for notification of any applications for Freshwater Wetland permits, which would allow the town to respond with comments within fifteen (15) days. Suggested contacts Peter Medeiros, Zoning Official/Building Inspector and Don McNaughton, Chair of Conservation Commission.
6. Copy of a Public Notice received from Coastal Resources Management Council for a public comments on proposed changes to Federally-approved RI Coastal Resources Management Program. Comments to be received (21) day from June 13, 2022.
7. Abatement list submitted by the Tax Assessor

Consent:

1. Copy of a letter from South Fork Wind offering notification of proposed project modification – SFEC-OCS Micrositing adjustment with no adverse effects to historic properties. No actions needed.

Payment of Bills

Consent Agenda - All items listed are considered to be routine by the Town Council and will be enacted by one motion. There will be no separate discussion of these items unless a council member or citizen so requests in which event the item will be withdrawn from the General Order of business and considered in the normal sequence on the agenda.

All are welcome to any meeting at the town, which is open to the public. Individuals requiring communication assistance or any accommodation to ensure equal participation will need to contact the Town Clerk at 635-4400 not less than 48 hours prior to the meeting.
Minutes of a special Town Council meeting held on June 7th, A.D. 2022 at 1:35 o'clock PM held in in-person format at the Town Hall, Council Chambers, 40 Commons, Little Compton, RI. Members present: Paul J. Golembeske, Andrew Iriarte-Moore, Gary S. Mataronas, Patrick McHugh (arrived at 1:45 PM) and Robert L. Mushen. Also in attendance: Thomas Hemmendinger, Esq. Mediator, Richard S. Humphrey, Esq. Town Solicitor, Denise Cosgrove, Tax Assessor, Antonio Teixeira, Town Administrator, Kerri Schultz, Esq. from Solicitors Office.

This special meeting was called to order at 1:35 PM with a call to poll the Council Members as to their wishes to enter into executive session under RIGL Section 42-46-5(a)(2) litigation Status of Sakonnet Point Marina Association Inc. v. Little Compton Board of Tax Assessors, C.A. Nos. NC-2017-0161, NC-2018-0216, NC-2019-0257, NC-2020-0092, NC-2021-159, and possibly NC-2022-____(to be filed). All four Councilors present at this time voted in favor (Golembeske, Iriarte-Moore, Mataronas, Mushen).

Richard S. Humphrey, Town Solicitor reviewed the case before the Council offering the progression of the history of the case. He noted that mediation requires some level of confidentiality to prevent unwanted disclosure during the process.

Patrick Mc Hugh arrived at 1:45 PM and agreed to enter into the executive session currently underway.

A few confidential forms were distributed to the Councilor for their use during this session. The Councilors discussed the merits of the case as well as options available to the town with regard to mediation or continuation to trial.

Paul Golembeske left the meeting at 2:40 PM.

A proposed vote was distributed to the Councilors after a brief discussion the following occurred:

At 2:55 PM the Council President polled his fellow members of the Council as to their wishes to exit executive session under RIGL Section 42-46-5(a)(2) litigation Status of Sakonnet Point Marina Association Inc. v. Little Compton Board of Tax Assessors, C.A. Nos. NC-2017-0161, NC-2018-0216, NC-2019-0257, NC-2020-0092, NC-2021-159, and possibly NC-2022-____(to be filed). All four Councilors present at this time voted in favor (Iriarte-Moore, Mataronas, McHugh, Mushen).

The Town Council, consisting at this time of President, Robert L. Mushen, Andrew W. Iriarte-Moore, Gary S. Mataronas and Patrick McHugh, unanimously voting in favor to enter into a Consent Judgment that has the following provisions:

1. The parties agree to settle the following controversies with respect to 9 Bluff Head Avenue, Assessor's Plat 9, Lot 434-3 (the “Property”) on the terms and conditions of this agreement.

2. The assessed value of the Property for these tax years (tax assessed as of December 31 of the previous year) is as follows:

<table>
<thead>
<tr>
<th>Tax Year</th>
<th>Assessed Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>2016</td>
<td>$1,672,720</td>
</tr>
<tr>
<td>2017</td>
<td>$1,873,446</td>
</tr>
<tr>
<td>Year</td>
<td>Amount</td>
</tr>
<tr>
<td>------</td>
<td>-------------</td>
</tr>
<tr>
<td>2018</td>
<td>$2,098,260</td>
</tr>
<tr>
<td>2019</td>
<td>$2,350,051</td>
</tr>
<tr>
<td>2020</td>
<td>$2,632,057</td>
</tr>
<tr>
<td>2021</td>
<td>$2,947,904</td>
</tr>
<tr>
<td>2022</td>
<td>$3,301,653</td>
</tr>
<tr>
<td>2023</td>
<td>$3,301,653</td>
</tr>
<tr>
<td>2024</td>
<td>$3,301,653</td>
</tr>
</tbody>
</table>

3. The Town shall pay the amount due to Taxpayer arising from the assessed value in paragraph 2 by credits against future tax bills in full until exhausted.

4. Taxpayer waives any claim to interest on the amount due to Taxpayer.

5. Taxpayer represents to the Board of Taxpayer’s revenue consists of the following
   a. Member dues;
   b. 10% of seasonal slip rentals by slip owners;
   c. 10% monthly slip rentals by slip owners;
   d. 30% of transient slip rentals; and
   e. A 6% commission on sales of 99-year slip leases.

6. This agreement is approved by the Little Compton Town Council and a Consent Judgment, substantially in this form and substance, shall be entered in the Newport Superior Court.

7. The parties shall promptly (a) obtain the vacatur of the consent judgment in C.A. Nos. 02-395, 02-396, and 02-398 and (b) dismiss with prejudice the civil actions listed above.

8. The parties understand that Taxpayer may commence a civil action as to the 2021 tax year. Taxpayer agrees to dismiss such action with prejudice on Town Council approval of this agreement.

With no further business before the Council Councilor Mushen declared the meeting adjourned at 3:05 PM.

Carol A. Wordell, CMC, Town Clerk
Minutes of a Town Council meeting held on June 9th, A.D. 2022 at 7:00 o’clock PM held in in-person format at the Town Hall, Council Chambers, 40 Commons, Little Compton, RI. Members present: Paul J. Golembeske, Gary S. Mataronas, Patrick McHugh and Robert L. Mushen. Absent: Andrew Iriarte-Moore (arrived at 7:07 PM) Also in attendance: Richard S. Humphrey, Town Solicitor, Antonio Teixeira, Town Administrator and Fire Chief Petrin.

Motion made by Councilor Mataronas, receiving a second by Councilor Golembeske, all in favor (Golembeske, Mataronas, McHugh, Mushen): To approve, as written the May 19, 2022 Town Council meeting minutes.

Motion made by Councilor Mataronas, receiving a second by Councilor Golembeske, all in favor (Golembeske, Mataronas, McHugh, Mushen): To place on file the following Department Head Reports:

1. Town Clerk – Monthly activity report for May 2022
2. Police Department – Monthly activity report for May 2022
3. Fire Department – Monthly activity report for May 2022
4. Finance Director Monthly report for May 2022
5. Town Administrator – Monthly report for May 2022

Andrew W. Iriarte-Moore arrived at 7:07 PM.

Discussion and review of proposed amendments to the Little Compton Home Rule Charter as presented to the Town Council May 19th, 2022. Each Section was reviewed, discussed and voted to be considered viable to be referred for inclusion on the November 8, 2022 ballot.

Section 103. Town Property.
Current Language:

The Town may acquire property within or without its corporate limits for any municipal purpose, in fee simple or any lesser interest or estate, by purchase, gift, devise or lease, and within its limits by condemnation as such takings may be authorized by law, and may sell, mortgage, exchange, hold, manage and control such property as its interests may require, provided that any such acquisition, or any sale, mortgage, exchange, or lease of real property shall exclusive of acquisitions by the Little Compton Agricultural Conservancy Trust as hereinafter set forth, be approved by the Financial Town Meeting.

Proposed Language:

The Town may acquire property within or without its corporate limits for any municipal purpose, in fee simple or any lesser interest or estate, by purchase, gift, devise or lease, and within its limits by condemnation as such takings may be authorized by law, and may sell, mortgage, exchange, hold, manage and control such property as its interests may require, provided that any such acquisition, or any sale, mortgage, exchange, or lease of real property shall, exclusive of acquisitions by the Little Compton Agricultural Conservancy Trust as hereinafter set forth, be approved by the Financial Town Meeting.

Rationale: The LC ACT is not subject to the provisions of Section 103.

Larry Anderson addressed those present with comments. He does not agree with the Charter Review Commissions proposal to remove the language RE: LC ACT. He disagrees with the Commissions opinion that just because the deeds are into the name of the LC Agricultural Conservancy Trust that means that the property held is not
Town property. He notes that there are sections within LCACT deeds the state the following “the Little Compton Agricultural Conservancy Trust, an agency of the Town of Little Compton & its successors or assigns, designated as a governmental unit under Section 170b1A(v) of the Internal Revenue Code of 1986...”. He feels the LCACT is a component of the town, intentionally set up by the town and established not as a separate corporation. He would prefer to leave the language RE: LCACT, but add at the end “or special town meeting” to assist concerns raised by the LC Housing Trust, which will be discussed under section 710 further.

Jack Haire, Chair of the LC Charter Review Commission stated they respectfully disagree and stand by their recommendation. Councilor Mushen asked if this proposal was not adopted would there be a burden added to the LCACT. All agreed they have functioned up until this point with that language so no undue burden should be added. The LC Housing Trust still has a burden with this section as it is written currently.

Councilor Mataronas agrees with the proposed addition of “or special town meeting” but would like to discuss again after the review of Section 710. All Councilors generally agreed with that approach.

Section 204. Elections to Office at Town Meeting.
Current Language:

... The Board of Canvassers shall prepare an appropriate ballot to be provided to electors upon their entrance into the voting area at the Town Meeting. The elector shall vote the ballot before leaving the voting area. The elector may vote by entering the voting area, at their convenience, at any time following the opening of the meeting place for the transaction of the Town Meeting and for one half hour after the adjournment of the Town Meeting. ...

Proposed Language:

... The Board of Canvassers shall prepare an appropriate ballot to be provided to electors upon their entrance into the voting area at the Town Meeting. The elector shall vote the ballot before leaving the voting area. The elector may vote by entering the voting area, at their convenience, at any time following the opening of the meeting place for the transaction of the Town Meeting and for one half hour for no less than 15 minutes, or such additional time for all voters to cast their ballot as determined by the Board of Canvassers, after the adjournment of the Town Meeting. ...

Rationale: Town Clerk suggested timing of “no less than 15 minutes or such additional time for all voters to cast their ballot” is more than sufficient.

Motion made by Councilor Mataronas, receiving a second by Councilor Iriarte-Moore, voting in favor (Golembeske, Iriarte-Moore, McHugh, Mataronas, Mushen): To accept a proposal to amend Section 204 of the LC Home Rule Charter to be forwarded for inclusion as a referendum question on the November 8, 2022. (Formal vote to refer to Board of Canvassers will be taken upon conclusion of full review of all proposed amendments).

Section 301. Date and Purposed of Financial Town Meeting.
Current Language:

The electors of the Town of Little Compton shall assemble annually in Financial Town Meeting at a date, time and place to be established by the Town Council, said date and time to be set by the Council no later than February 1st of each year, with the meeting to take place during the third full week in May. ...

Proposed Language:
The electors of the Town of Little Compton shall assemble annually in Financial Town Meeting at a date, time and place to be established by the Town Council, said date and time to be set by the Council no later than February 1st of each year, with the meeting to take place on any date during the third full week in May, unless due to extenuating circumstances and by vote of approval by the Town Council, that period of time may be extended through the third full week of June.

Rationale: To ensure that the town has an adequate period of time to meet in the event of extenuating circumstances causing inability to meet during the currently listed time frame.

Motion made by Councilor Mataronas, receiving a second by Councilor Iriarte-Moore, voting in favor (Golembeske, Iriarte-Moore, McHugh, Mataronas, Mushen): To accept a proposal to amend Section 301 of the LC Home Rule Charter to be forwarded for inclusion as a referendum question on the November 8, 2022. (Formal vote to refer to Board of Canvassers will be taken upon conclusion of full review of all proposed amendments).

Section 304. Notice and Agenda for Meetings.
Current Language:

The warrant for any Town meeting shall be prepared and the meeting shall be warned as provided by law. Warrant items may be grouped to be moved and voted on as a unit, provided however, that the Town meeting may amend or vote separately on individual items in such grouping. The order of items to be considered at the meeting may be changed by a two-thirds vote of the electors present and voting. The listing and text of the warrant items to be voted on shall be posted with the warrant. The format of the Budget Committee report as supplied to the electors shall conform to the listing of warrant items which shall have been determined as aforesaid.

Proposed Language:

The warrant for any Town Meeting, whether the Annual Financial Town Meeting or a Special Meeting, shall be prepared and the meeting shall be warned by the Town Clerk as provided by law relevant provisions of Chapter 45-3 of the Rhode Island General Laws, except as otherwise provided herein. The listing of warrant items may be grouped to be moved and voted on as a one or more units comprising multiple warrant items, provided however, that the Town meeting may by majority vote, amend, remove or vote separately on individual items in each such grouping. The order of items to be considered at the meeting may be changed by a two-thirds vote of the electors present and voting. The listing and text of the warrant items to be voted on shall be posted with the warrant. Voters may amend the total amount listed for any individual warrant item but may not amend individual line items within such warrant item.

The format of the Budget Committee Report as supplied to the electors shall include conform to the listing of warrant items, which shall have been determined as aforesaid, pursuant to the provisions of Sections 502.B and 504 herein. The Budget Committee Report shall also include the Committee’s recommendations, as provided in Section 502 B., as well as any other data, information, or material the Committee deems appropriate. A listing of the full text of all warrant items is available on the Town website.

Rationale: To properly acknowledge the role of the Town Clerk with regard to the warrant items and to include additional source for full text of Warrant items.

Larry Anderson commented that this proposal will make the Moderator’s job easier and is thankful for the submission.

Motion made by Councilor Mataronas, receiving a second by Councilor Iriarte-Moore, voting in favor (Golembeske, Iriarte-Moore, McHugh, Mataronas, Mushen): To accept a proposal to amend Section 304 of the LC Home Rule Charter to be forwarded for inclusion as a referendum question on the November 8,
Section 502. Budget Committee.
Current Language:

B.2. Recommend changes in compensation for any elected official of the Town to that official by February 1st. The Budget Committee shall seek a recommendation of the Town Council on compensation for the Town Clerk and Town Treasurer/Tax Collector;

B.3. prepare a capital expenditure program for the Town, pursuant to the provisions of Section 505 of the Charter

Proposed Language:

B.2. Recommend changes in compensation for any elected official of the Town to that official by February 1st. The Budget Committee shall seek a recommendation of the Town Council on compensation for the Town Clerk, and Town Treasurer/Tax Collector;

B.3. prepare Review a capital expenditure program for the Town, pursuant to the provisions of Section 505 of the Charter: and applicable ordinances.

Rationale: B2: Town Clerk is an elected official. Compensation recommended by Town Council. Town Treasurer/Tax Collector is no longer an elected official. B3: Clarifies Budget Committee’s role in capital expenditure program process.

Motion made by Councilor Mataronas, receiving a second by Councilor Iriarte-Moore, voting in favor (Golembeske, Iriarte-Moore, McHugh, Mataronas, Mushen): To accept a proposal to amend Section 502 of the LC Home Rule Charter to be forwarded for inclusion as a referendum question on the November 8, 2022. (Formal vote to refer to Board of Canvassers will be taken upon conclusion of full review of all proposed amendments).

Section 503. Preparation of the Budget.
Current Language:

All budget requests shall be submitted to the Budget Committee not later than March 1st through the Town Clerk, provided however, that all such requests from appointed Town officials, departments, boards, committees, and agencies under the jurisdiction of the Town Council shall first be submitted to the Council upon such date prior to March 1 as the Council shall determine. Each such request shall be accompanied by a breakdown of its proposed expenditures with appropriate supporting information and, if applicable, estimates of revenues during the fiscal year.

Proposed Language:

All budget requests shall be submitted to the Budget Committee not later than March 1st through the Town Clerk, provided however, that all such requests from appointed Town officials, departments, boards, committees, and agencies under the jurisdiction of the Town Council shall first be submitted to the Council upon such date prior to March 1 as the Council shall determine. Each such request shall be accompanied by a breakdown of its proposed expenditures with appropriate supporting information and, if applicable, estimates of revenues during the fiscal year. All such budget requests, as well as any “citizen strokes” submitted pursuant to Section 306, shall be transmitted by the Town Clerk to the Town Administrator, for the purposes of preparing and organizing the Budget Committee Report in coordination with the Budget Committee, as provided in Section 304. The Town Administrator shall assist the Budget Committee to assemble the budget.
Rationale: To acknowledge the role of the Town Administrator in preparation of the budget as well as adjust the timeline to allow timelier processing of the budget.

Motion made by Councilor Mataronas, receiving a second by Councilor Iriarte-Moore, voting in favor (Golembeske, Iriarte-Moore, McHugh, Mataronas, Mushen): To accept a proposal to amend Section 503 of the LC Home Rule Charter to be forwarded for inclusion as a referendum question on the November 8, 2022. (Formal vote to refer to Board of Canvassers will be taken upon conclusion of full review of all proposed amendments).

Section 505. Capital Program.
Current Language:

The Council shall provide by ordinance for the orderly review and preparation by the Budget Committee of a multi-year program for capital expenditures by the Town. Such ordinance shall provide for projections and planning by Town departments, offices, boards, commissions and other agencies, and adoption by the Council after public hearing.

Proposed Language:

The Council shall provide by ordinance for the orderly review and preparation by the **Budget Committee** Town Administrator of a multi-year program for capital expenditures by the Town. Such ordinance shall provide for projections and planning by Town departments, offices, boards, commissions and other agencies, and adoption by the Council after public hearing.

Rationale: Town Administrator prepares the Town’s Capital Expenditure Program; the Budget Committee reviews and recommends the Capital Expenditure Program.

Motion made by Councilor Mataronas, receiving a second by Councilor Iriarte-Moore, voting in favor (Golembeske, Iriarte-Moore, McHugh, Mataronas, Mushen): To accept a proposal to amend Section 505 of the LC Home Rule Charter to be forwarded for inclusion as a referendum question on the November 8, 2022. (Formal vote to refer to Board of Canvassers will be taken upon conclusion of full review of all proposed amendments).

Section 603. Town Treasurer/Tax Collector.
Current Language:

There shall be a Town Treasurer who shall also hold and exercise the office of Town Tax Collector, who shall be elected at the general election each even numbered year to serve for a two (2) year term or until his or her successor is elected and qualified. The Town Treasurer shall have all of the duties and responsibilities conferred upon Town Treasurers by State law, and all of the duties and responsibilities conferred upon Town Tax Collectors by State law, and shall give bond for each or both offices before assuming his or her duties, as provided in State law. The Town Treasurer may appoint a Deputy Town Treasurer with the approval of the Council, and any such Deputy Treasurer shall, in the absence or inability of the Town Treasurer, have all the powers and responsibilities of the Town Treasurer and of the Tax Collector, provided however, that in no case shall the Deputy have the power to sign the bonds, notes, or other evidences of indebtedness of the Town except with the approval of the Council. The Deputy Treasurer shall also be bonded by the Town. The Town Treasurer shall be responsible for any misconduct, neglect, or default of the Deputy, and may revoke the appointment at his or her discretion. …

Proposed Language:
In conformance with RIGL 45-8, The Town Council shall appoint, there shall be a Town Treasurer who shall, at the discretion of the Town Council, also hold and exercise, in conformance with RIGL 44-5, the office of Town Tax Collector. A古镇 combined position shall serve be elected at the general election each even numbered year to serve for a two (2) year term or until his or her successor is elected and qualified appointed. The Town Treasurer shall have all of the duties and responsibilities conferred upon Town Treasurers by State law, and all of the duties and responsibilities conferred upon Town Tax Collectors by State law, and shall give bond for each or both offices before assuming his or her duties, as provided in State law. The Town Treasurer may appoint a Deputy Town Treasurer with the approval of the Council Finance Director, and any such Deputy Treasurer shall, in the absence or inability of the Town Treasurer, have all the powers and responsibilities of the Town Treasurer and of the Tax Collector, provided however, that in no case shall the Deputy have the power to sign the bonds, notes, or other evidences of indebtedness of the Town except with the approval of the Council. The Deputy Treasurer shall also be bonded by the Town. The Town Treasurer shall be responsible for any misconduct, neglect, or default of the Deputy, and the Finance Director may revoke the appointment at his or her discretion.

Rationale: Section 603 recognizes that the duties of Treasurer/Tax Collector are currently carried out by the Town Finance Director. As the Finance Director is now an actual (rather than anticipated) position, in keeping with the format of the Charter, the duties and responsibilities of the Finance Director are removed from section 603 and established in a new section reflecting the new position, Section 612, Town Finance Director.

After discussion the following proposed language was adopted for referral:

In conformance with RIGL 45-8, The Town Council shall appoint, there shall be a Town Treasurer who shall, at the discretion of the Town Council, also hold and exercise, in conformance with RIGL 44-5, the office of Town Tax Collector. The古镇 combined position shall serve be elected at the general election each even numbered year to serve for a two (2) year term or until his or her successor is elected and qualified appointed. The Town Treasurer shall have all of the duties and responsibilities conferred upon Town Treasurers by State law, and all of the duties and responsibilities conferred upon Town Tax Collectors by State law, and shall give bond for each or both offices before assuming his or her duties, as provided in State law. The Town Treasurer may propose the appointment of a Deputy Town Treasurer for approval by the Town Council, and any such Deputy Treasurer shall, in the absence or inability of the Town Treasurer, have all the powers and responsibilities of the Town Treasurer and of the Tax Collector, provided however, that in no case shall the Deputy have the power to sign the bonds, notes, or other evidences of indebtedness of the Town except with the approval of the Council. The Deputy Treasurer shall also be bonded by the Town. The Town Treasurer shall be responsible for any misconduct, neglect, or default of the Deputy, and the Finance Director may revoke the appointment at his or her discretion.

Motion made by Councilor Mataronas, receiving a second by Councilor Iriarte-Moore, voting in favor 
(Golembeske, Iriarte-Moore, McHugh, Mataronas, Mushen): To accept a proposal, as amended by the Town Council during this meeting and discussion to amend Section 603 of the LC Home Rule Charter to be forwarded for inclusion as a referendum question on the November 8, 2022. (Formal vote to refer to Board of Canvassers will be taken upon conclusion of full review of all proposed amendments).

Section 603, Town Treasurer/Tax Collector, additional section for amendment:
Current Language:

The Town Council may, by ordinance make provision for the replacement of the elected Town Treasurer/Tax Collector with an appointed Town Finance Director employed by the Town Council from among persons having had prior professional training and/or experience in financial management, financial services and accounting. Such provision may be invoked at any time in the future agreeable to both the Town Council and the Treasurer/Tax Collector, but shall be invoked no later than November 2020. The duties of the appointed Town Finance Director shall
include those specified in this section for the now current position of Treasurer/Tax Collector and any other additional duties set by the Town Council by ordinance.

Proposed Language:

The Town Council may, by ordinance, make provision for the assumption of duties of the replacement of the elected Town Treasurer/Tax Collector with an appointed by the Town Finance Director, employed by the Town Council from among persons having had prior professional training and/or experience in financial management, financial services and accounting. Such provision may be invoked at any time in the future agreeable to both the Town Council and the Treasurer/Tax Collector, but shall be invoked no later than November 2020. The duties of the appointed Town Finance Director shall include those specified in this section for the now current position of Treasurer/Tax Collector and any other additional duties set by the Town Council by ordinance.

Rationale: Section 603 recognizes that the duties of Treasurer/Tax Collector are currently carried out by the Town Finance Director. As the Finance Director is now an actual (rather than anticipated) position, in keeping with the format of the Charter, the duties and responsibilities of the Finance Director are removed from section 603 and established in a new section reflecting the new position, Section 612, Town Finance Director.

Motion made by Councilor Mataronas, receiving a second by Councilor Iriarte-Moore, voting in favor
(Golembeske, Iriarte-Moore, McHugh, Mataronas, Mushen): To accept a proposal to amend Section 603 of the LC Home Rule Charter to be forwarded for inclusion as a referendum question on the November 8, 2022. (Formal vote to refer to Board of Canvassers will be taken upon conclusion of full review of all proposed amendments).

Section 605. Tax Assessors
Current Language:

There shall be a Board of Tax Assessors of three (3) members elected for six (6) year staggered terms, with the term of one member expiring and the election of one member at the general election in each even numbered year. The Board of Tax Assessors shall have and perform all of the duties and discharge the responsibilities of Tax Assessors as set forth in State Law. The Town Council shall serve as the Tax Assessment Board of Review unless and until provision is made for the performance of those duties by another body.

The Town Council may, by ordinance, make provision for the replacement of the Board of Tax Assessors with a single Tax Assessor employed by the Town Council from among persons having had prior professional training and/or experience in assessment, property appraisal and related matters.

Proposed Language:

There shall be a Board of Tax Assessors of three (3) members elected for six (6) year staggered terms, with the term of one member expiring and the election of one member at the general election in each even numbered year. The Board of Tax Assessors shall have and perform all of the duties and discharge the responsibilities of Tax Assessors as set forth in State Law. The Town Council shall serve as the Tax Assessment Board of Review unless and until provision is made for the performance of those duties by another body.

The Town Council may, has, by ordinance, make made provision for the replacement of the Board of Tax Assessors with a single Tax Assessor employed by the Town Council from among persons having had prior professional training and/or experience in assessment, property appraisal and related matters. The Tax Assessor shall have and perform all of the duties and discharge the responsibilities of Tax Assessors as set forth in State Law.

Rationale: Reflects current structure of a single, appointed tax assessor and an appointed Tax Assessment Board of Review
Motion made by Councilor Mataronas, receiving a second by Councilor Iriarte-Moore, voting in favor (Golembeske, Iriarte-Moore, McHugh, Mataronas, Mushen): To accept a proposal to amend Section 605 of the LC Home Rule Charter to be forwarded for inclusion as a referendum question on the November 8, 2022. (Formal vote to refer to Board of Canvassers will be taken upon conclusion of full review of all proposed amendments).

Section 606. Tax Assessment Board of Review.
Current Language:
Upon the appointment of a single Tax Assessor there shall be a Tax Assessment Board of Review consisting of three (3) members, appointed by the Town Council, each to serve for a term of six (6) years with terms staggered such that the office of one (1) board member shall become vacant every two (2) years. When this provision takes effect, the former Board of Assessors then in office shall relinquish their duties to the Tax Assessor appointed and shall serve thereafter as the Tax Assessment Board of Review. As the term of each of the former assessors expires, a member of the Tax Assessment Board of Review as heretofore provided for, shall be appointed...

Proposed Language:
Upon the appointment of a single Tax Assessor there shall be a Tax Assessment Board of Review consisting of three (3) members, appointed by the Town Council, each to serve for a term of six (6) years with terms staggered such that the office of one (1) board member shall become vacant every two (2) years. When this provision takes effect, the former Board of Assessors then in office shall relinquish their duties to the Tax Assessor appointed and shall serve thereafter as the Tax Assessment Board of Review. As the term of each of the former assessors expires, a member of the Tax Assessment Board of Review as heretofore provided for, shall be appointed.

Rationale: Reflects current structure of a single, appointed Tax Assessor and Tax Assessment Board of Review.

Motion made by Councilor Mataronas, receiving a second by Councilor Iriarte-Moore, voting in favor (Golembeske, Iriarte-Moore, McHugh, Mataronas, Mushen): To accept a proposal to amend Section 606 of the LC Home Rule Charter to be forwarded for inclusion as a referendum question on the November 8, 2022. (Formal vote to refer to Board of Canvassers will be taken upon conclusion of full review of all proposed amendments).

Section 612. Town Finance Director. Add New Section not currently in the Charter.
Proposed Language:
A Town Finance Director shall be employed by the Town Council from among persons having had prior professional training and/or experience in financial management, financial services and accounting. At the discretion of the Town Council, the duties of the appointed Town Finance Director may include those specified in section 603 for the position of Treasurer/Tax Collector and any other additional duties set by the Town Council by ordinance.

Rationale: Town Officials, and in recognition that the position of Finance Director is now an actual rather than merely anticipated position, the position of Town Finance Director is assigned its own section. It further recognizes that though the Finance Director is presently acting as Treasurer and Tax Collector, at some future point the Council may wish to have a different arrangement, and allows for the same at the discretion of the Council.

Motion made by Councilor Mataronas, receiving a second by Councilor Iriarte-Moore, voting in favor (Golembeske, Iriarte-Moore, McHugh, Mataronas, Mushen): To accept a proposal to add Section 606 to
the LC Home Rule Charter to be forwarded for inclusion as a referendum question on the November 8, 2022. (Formal vote to refer to Board of Canvassers will be taken upon conclusion of full review of all proposed amendments).

Skip Section 710 until the end of the remaining sections for review.

Section 901. Police Department.
Current Language:

... The Chief of Police shall be the chief administrative officer of the Department and the final departmental authority in all matters of policy, operations, and discipline, subject to applicable provisions of State law...

Proposed Language:

The Chief of Police shall be the chief administrative officer of the Department and the final departmental authority in all matters of policy, operations, and discipline, subject to applicable provisions of State law and Town ordinances.

Rationale: Added compliance with “town ordinance” to Police Chief role as we have with Fire Chief role in 902.

Motion made by Councilor Mataronas, receiving a second by Councilor Iriarte-Moore, voting in favor (Golembeske, Iriarte-Moore, McHugh, Mataronas, Mushen): To accept a proposal to amend Section 901 of the LC Home Rule Charter to be forwarded for inclusion as a referendum question on the November 8, 2022. (Formal vote to refer to Board of Canvassers will be taken upon conclusion of full review of all proposed amendments).

Section 902. Fire Department.
Current Language:

... The Fire Chief shall subject to the approval of the Town Council, make rules and regulations concerning the operation of the Department and the conduct of all members thereof. ...

Proposed Language:

The Fire Chief shall subject to the approval of the Town Council, make rules and regulations concerning the operation of the Department and the conduct of all members thereof be the chief administrative officer of the Department and the final departmental authority in all matters of policy, operations and discipline, subject to the applicable provisions of State law and Town ordinances.

Rationale: Suggested by Chief Petrin: Clarifies that daily operations for Fire Department’s administrative, policy and discipline resides with Fire chief, who then reports to the Town Council. Aligns more closely with the Police Chief’s role as laid out in Section 901.

Motion made by Councilor Mataronas, receiving a second by Councilor Iriarte-Moore, voting in favor (Golembeske, Iriarte-Moore, McHugh, Mataronas, Mushen): To accept a proposal to amend Section 902 of the LC Home Rule Charter to be forwarded for inclusion as a referendum question on the November 8, 2022. (Formal vote to refer to Board of Canvassers will be taken upon conclusion of full review of all proposed amendments).

Return to Section 710. Little Compton Housing Trust.
There shall be a Little Compton Housing Trust, authorized by ordinance of the Town Council and organized as a non-profit corporation, the purpose of which is to serve as an advocacy group for any person or group desiring to address the problem of housing affordability or housing for the elderly, those with special needs and families of low and moderate income. It shall oversee the implementation of the Affordable Housing Plan of the community. The Little Compton Housing Trust shall be subject to the provisions of Section 103 of the Charter.

Proposed Language:

There shall be a Little Compton Housing Trust, authorized by ordinance of the Town Council and organized as a non-profit corporation, the purpose of which is to serve as an advocacy group for any person or group desiring to address the problem of housing affordability or housing for the elderly, those with special needs and families of low and moderate income. It shall oversee the implementation of the Affordable Housing Plan of the community. With the approval of the Town Council, the Little Compton Housing Trust shall not be subject to the provisions of Section 103 of the Charter.

Rationale: Freeing the Housing Trust from the restrictions of section 103 allows the Trust to act on real estate acquisition in a timely manner, and delegating oversight to the Council maintains checks on the Trust’s use of Town funds.

Motion made by Councilor Mataronas, receiving a second by Councilor Iriarte-Moore To accept a proposal to amend Section 710 of the LC Home Rule Charter as presented. Discussion ensued.

Larry Anderson expressed his sympathy for the Housing Trust’s limitations with Section 103. He did note that in the establishment of the LC Housing Trust Attorney Tetz did propose the structure be similar to the LC Agricultural Conservancy Trust where Town Meeting approval would not have been required. The Town Council sitting at that time amended the structure before approving the adopting language for the Housing Trust.

During the review it was noted that the Charter Review Commission wanted to remove the Financial Town meeting requirement for the Housing Trust easing its ability to acquire property. Concerns that the proposed wording is possibly not clear enough and could result in a future Council still mandating a special town meeting be the appropriate mechanism to approve a purchase of real property by the Housing Trust.

The Town Solicitor noted that if this was adopted then of the three (3) entities who purchase real property for the town, Town Council, LC Agricultural Conservancy Trust and LC Housing Trust, only the Council would be required to follow Section 103 restrictions.

Mikel Folcarelli would like to have a legal opinion on whether the LCACT and the LCHT are separate entities holding property in their corporate names or are they arms of the town where the properties held are technically Town properties. He also clarified that it was the intent of the Charter Review Commission that each potential purchase of property made by the LCHT would require approval sought from the Town Council. After a brief consideration the following motion was voted:

Motion made by Councilor Mataronas, receiving a second by Councilor Iriarte-Moore, voting in favor (Golembeske, Iriarte-Moore, McHugh, Mataronas, Mushen): To accept a proposal to amend Section 710 of the LC Home Rule Charter to be forwarded for inclusion as a referendum question on the November 8, 2022. (Formal vote to refer to Board of Canvassers will be taken upon conclusion of full review of all proposed amendments).

Section 103. Town Property.
Current Language:

The Town may acquire property within or without its corporate limits for any municipal purpose, in fee simple or any lesser interest or estate, by purchase, gift, devise or lease, and within its limits by condemnation as such takings may be authorized by law, and may sell, mortgage, exchange, hold, manage and control such property as its interests may require, provided that any such acquisition, or any sale, mortgage, exchange, or lease of real property shall exclusive of acquisitions by the Little Compton Agricultural Conservancy Trust as hereinafter set forth, be approved by the Financial Town Meeting.

Proposed Language:

The Town may acquire property within or without its corporate limits for any municipal purpose, in fee simple or any lesser interest or estate, by purchase, gift, devise or lease, and within its limits by condemnation as such takings may be authorized by law, and may sell, mortgage, exchange, hold, manage and control such property as its interests may require, provided that any such acquisition, or any sale, mortgage, exchange, or lease of real property shall exclusive of acquisitions by the Little Compton Agricultural Conservancy Trust as hereinafter set forth, be approved by the Financial Town Meeting.

Rationale: The LCACT is not subject to the provisions of Section 103.

Discussion continued: Suggestion to append “or Special Town Meeting” to the end of the last sentence and consider whether to leave the removal of “LCACT” reference or not. After a brief discussion the following was voted:

Motion made by Councillor Iriarte-Moore, receiving a second by Councillor Mataronas, voting in favor (Golembeske, Iriarte-Moore, McHugh, Mataronas, Mushen): To accept a proposal, as amended by the Town Council to also include the words “or Special Town Meeting” added to the last sentence, which proposes to amend Section 103 of the LC Home Rule Charter to be forwarded for inclusion as a referendum question on the November 8, 2022. (Formal vote to refer to Board of Canvassers will be taken upon conclusion of full review of all proposed amendments).

Motion made by Councillor Mataronas, receiving a second by Councillor Iriarte-Moore, voting in favor (Golembeske, Iriarte-Moore, McHugh, Mataronas, Mushen): After review and minor changes the Town Council hereby votes to refer the following fifteen (15) proposed Home Rule Charter amendments to the Little Compton Board of Canvassers for certification of inclusion on the ballot for the November 8, 2022 Election:

Section 103. Town Property.

Current Language:

The Town may acquire property within or without its corporate limits for any municipal purpose, in fee simple or any lesser interest or estate, by purchase, gift, devise or lease, and within its limits by condemnation as such takings may be authorized by law, and may sell, mortgage, exchange, hold, manage and control such property as its interests may require, provided that any such acquisition, or any sale, mortgage, exchange, or lease of real property shall exclusive of acquisitions by the Little Compton Agricultural Conservancy Trust as hereinafter set forth, be approved by the Financial Town Meeting.

Proposed Language:

The Town may acquire property within or without its corporate limits for any municipal purpose, in fee simple or any lesser interest or estate, by purchase, gift, devise or lease, and within its limits by condemnation as such takings may be authorized by law, and may sell, mortgage, exchange, hold, manage and control such property as its interests may require, provided that any such acquisition, or any sale, mortgage, exchange, or lease of real property shall exclusive
of acquisitions by the Little Compton Agricultural Conservancy Trust as hereinafter set forth, be approved by the Financial Town Meeting or a Special Town Meeting.

Section 204. Elections to Office at Town Meeting.
Current Language:

... The Board of Canvassers shall prepare an appropriate ballot to be provided to electors upon their entrance into the voting area at the Town Meeting. The elector shall vote the ballot before leaving the voting area. The elector may vote by entering the voting area, at their convenience, at any time following the opening of the meeting place for the transaction of the Town Meeting and for one half hour after the adjournment of the Town Meeting. ...

Proposed Language:

... The Board of Canvassers shall prepare an appropriate ballot to be provided to electors upon their entrance into the voting area at the Town Meeting. The elector shall vote the ballot before leaving the voting area. The elector may vote by entering the voting area, at their convenience, at any time following the opening of the meeting place for the transaction of the Town Meeting and for one half hour for no less than 15 minutes, or such additional time for all voters to cast their ballot as determined by the Board of Canvassers, after the adjournment of the Town Meeting. ...

Section 301. Date and Purposed of Financial Town Meeting.
Current Language:

The electors of the Town of Little Compton shall assemble annually in Financial Town Meeting at a date, time and place to be established by the Town Council, said date and time to be set by the Council no later than February 1st of each year, with the meeting to take place during the third full week in May. ...

Proposed Language:

The electors of the Town of Little Compton shall assemble annually in Financial Town Meeting at a date, time and place to be established by the Town Council, said date and time to be set by the Council no later than February 1st of each year, with the meeting to take place on any date during the third full week in May, unless due to extenuating circumstances and by vote of approval by the Town Council, that period of time may be extended through the third full week of June.

Section 304. Notice and Agenda for Meetings.
Current Language:

The warrant for any Town meeting shall be prepared and the meeting shall be warned as provided by law. Warrant items may be grouped to be moved and voted on as a unit, provided however, that the Town meeting may amend or vote separately on individual items in such grouping. The order of items to be considered at the meeting may be changed by a two-thirds vote of the electors present and voting. The listing and text of the warrant items to be voted on shall be posted with the warrant. The format of the Budget Committee report as supplied to the electors shall conform to the listing of warrant items which shall have been determined as aforesaid.

Proposed Language:

The warrant for any Town Meeting, whether the Annual Financial Town Meeting or a Special Meeting, shall be prepared and the meeting shall be warned by the Town Clerk as provided by law relevant provisions of Chapter 45-3 of the Rhode Island General Laws, except as otherwise provided herein.
The listing of warrant items may be grouped to be moved and voted on as a one or more units comprising multiple warrant items, provided however, that the Town meeting may by majority vote, amend, remove or vote separately on individual items in each such grouping. The order of items to be considered at the meeting may be changed by a two-thirds vote of the electors present and voting. The listing and text of the warrant items to be voted on shall be posted with the warrant. Voters may amend the total amount listed for any individual warrant item but may not amend individual line items within such warrant item.

The format of the Budget Committee Report as supplied to the electors shall include conform to the listing of warrant items, which shall have been determined as aforesaid, pursuant to the provisions of Sections 502.B and 504 herein. The Budget Committee Report shall also include the Committee’s recommendations, as provided in Section 502 B., as well as any other data, information, or material the Committee deems appropriate. A listing of the full text of all warrant items is available on the Town website.

Section 502. Budget Committee.
Current Language:

B.2. Recommend changes in compensation for any elected official of the Town to that official by February 1st. The Budget Committee shall seek a recommendation of the Town Council on compensation for the Town Clerk and Town Treasurer/Tax Collector;

B.3. prepare a capital expenditure program for the Town, pursuant to the provisions of Section 505 of the Charter

Proposed Language:

B.2. Recommend changes in compensation for any elected official of the Town to that official by February 1st. The Budget Committee shall seek a recommendation of the Town Council on compensation for the Town Clerk and Town Treasurer/Tax Collector;

B.3. prepare Review a capital expenditure program for the Town, pursuant to the provisions of Section 505 of the Charter; and applicable ordinances.

Section 503. Preparation of the Budget.
Current Language:

All budget requests shall be submitted to the Budget Committee not later than March 1st through the Town Clerk, provided however, that all such requests from appointed Town officials, departments, boards, committees, and agencies under the jurisdiction of the Town Council shall first be submitted to the Council upon such date prior to March 1 as the Council shall determine. Each such request shall be accompanied by a breakdown of its proposed expenditures with appropriate supporting information and, if applicable, estimates of revenues during the fiscal year.

Proposed Language:

All budget requests shall be submitted to the Budget Committee not later than March 1st through the Town Clerk, provided however, that all such requests from appointed Town officials, departments, boards, committees, and agencies under the jurisdiction of the Town Council shall first be submitted to the Council Town Administrator upon such date prior to March 1 January 31st as the Council shall determine. Each such request shall be accompanied by a breakdown of its proposed expenditures with appropriate supporting information and, if applicable, estimates of revenues during the fiscal year. All such budget requests, as well as any “citizen strokes” submitted pursuant to Section 306, shall be transmitted by the Town Clerk to the Town Administrator, for the purposes of preparing and organizing the Budget Committee Report in coordination with the Budget Committee, as provided in Section 304. The Town Administrator shall assist the Budget Committee to assemble the budget.

Section 505. Capital Program.
Current Language:

The Council shall provide by ordinance for the orderly review and preparation by the Budget Committee of a multi-year program for capital expenditures by the Town. Such ordinance shall provide for projections and planning by Town departments, offices, boards, commissions and other agencies, and adoption by the Council after public hearing.

Proposed Language:

The Council shall provide by ordinance for the orderly review and preparation by the Budget Committee Town Administrator of a multi-year program for capital expenditures by the Town. Such ordinance shall provide for projections and planning by Town departments, offices, boards, commissions and other agencies, and adoption by the Council after public hearing.

Section 603. Town Treasurer/Tax Collector.

Current Language:

There shall be a Town Treasurer who shall also hold and exercise the office of Town Tax Collector, who shall be elected at the general election each even numbered year to serve for a two (2) year term or until his or her successor is elected and qualified. The Town Treasurer shall have all of the duties and responsibilities conferred upon Town Treasurers by State law, and all of the duties and responsibilities conferred upon Town Tax Collectors by State law, and shall give bond for each or both offices before assuming his or her duties, as provided in State law. The Town Treasurer may appoint a Deputy Town Treasurer with the approval of the Council, and any such Deputy Treasurer shall, in the absence or inability of the Town Treasurer, have all the powers and responsibilities of the Town Treasurer and of the Tax Collector, provided however, that in no case shall the Deputy have the power to sign the bonds, notes, or other evidences of indebtedness of the Town except with the approval of the Council. The Deputy Treasurer shall also be bonded by the Town. The Town Treasurer shall be responsible for any misconduct, neglect, or default of the Deputy, and may revoke the appointment at his or her discretion. ...

Proposed Language:

In conformance with RIGL 45-8, the Town Council shall appoint, there shall be a Town Treasurer who shall, at the discretion of the Town Council, also hold and exercise, in conformance with RIGL 44-5, the office of Town Tax Collector, who shall serve at the general election each even numbered year to serve for a two (2) year term or until his or her successor is elected and qualified appointed. The Town Treasurer shall have all of the duties and responsibilities conferred upon Town Treasurers by State law, and all of the duties and responsibilities conferred upon Town Tax Collectors by State law, and shall give bond for each or both offices before assuming his or her duties, as provided in State law. The Town Treasurer may propose the appointment of a Deputy Town Treasurer for approval by the Town Council, and any such Deputy Treasurer shall, in the absence or inability of the Town Treasurer, have all the powers and responsibilities of the Town Treasurer and of the Tax Collector, provided however, that in no case shall the Deputy have the power to sign the bonds, notes, or other evidences of indebtedness of the Town except with the approval of the Council. The Deputy Treasurer shall also be bonded by the Town. The Town Treasurer shall be responsible for any misconduct, neglect, or default of the Deputy, and the Finance Director may revoke the appointment at his or her discretion. ...

Section 603. Town Treasurer/Tax Collector, additional section for amendment:

Current Language:

The Town Council may, by ordinance make provision for the replacement of the elected Town Treasurer/Tax Collector with an appointed Town Finance Director employed by the Town Council from among persons having had prior professional training and/or experience in financial management, financial services and accounting. Such
provision may be invoked at any time in the future agreeable to both the Town Council and the Treasurer/Tax Collector, but shall be invoked no later than November 2020. The duties of the appointed Town Finance Director shall include those specified in this section for the now current position of Treasurer/Tax Collector and any other additional duties set by the Town Council by ordinance.

Proposed Language:

The Town Council may, by ordinance, make provision for the assumption of duties of the replacement of the elected Town Treasurer/Tax Collector with an appointed by the Town Finance Director, employed by the Town Council from among persons having had prior professional training and/or experience in financial management, financial services and accounting. Such provision may be invoked at any time in the future agreeable to both the Town Council and the Treasurer/Tax Collector, but shall be invoked no later than November 2020. The duties of the appointed Town Finance Director shall include those specified in this section for the now current position of Treasurer/Tax Collector and any other additional duties set by the Town Council by ordinance.

Section 605. Tax Assessors

Current Language:

There shall be a Board of Tax Assessors of three (3) members elected for six (6) year staggered terms, with the term of one member expiring and the election of one member at the general election in each even numbered year. The Board of Tax Assessors shall have and perform all of the duties and discharge the responsibilities of Tax Assessors as set forth in State Law. The Town Council shall serve as the Tax Assessment Board of Review unless and until provision is made for the performance of those duties by another body.

The Town Council may, by ordinance, make provision for the replacement of the Board of Tax Assessors with a single Tax Assessor employed by the Town Council from among persons having had prior professional training and/or experience in assessment, property appraisal and related matters.

Proposed Language:

There shall be a Board of Tax Assessors of three (3) members elected for six (6) year staggered terms, with the term of one member expiring and the election of one member at the general election in each even numbered year. The Board of Tax Assessors shall have and perform all of the duties and discharge the responsibilities of Tax Assessors as set forth in State Law. The Town Council shall serve as the Tax Assessment Board of Review unless and until provision is made for the performance of those duties by another body.

The Town Council may, has, by ordinance, made provision for the replacement of the Board of Tax Assessors with a single Tax Assessor employed by the Town Council from among persons having had prior professional training and/or experience in assessment, property appraisal and related matters. The Tax Assessor shall have and perform all of the duties and discharge the responsibilities of Tax Assessors as set forth in State Law.

Section 606. Tax Assessment Board of Review.

Current Language:

Upon the appointment of a single Tax Assessor there shall be a Tax Assessment Board of Review consisting of three (3) members, appointed by the Town Council, each to serve for a term of six (6) years with terms staggered such that the office of one (1) board member shall become vacant every two (2) years. When this provision takes effect, the former Board of Assessors then in office shall relinquish their duties to the Tax Assessor appointed and shall serve thereafter as the Tax Assessment Board of Review. As the term of each of the former assessors expires, a member of the Tax Assessment Board of Review as heretofore provided for, shall be appointed.

Proposed Language:
Upon the appointment of a single Tax Assessor, there shall be a Tax Assessment Board of Review consisting of three (3) members, appointed by the Town Council, each to serve for a term of six (6) years with terms staggered such that the office of one (1) board member shall become vacant every two (2) years. When this provision takes effect, the former Board of Assessors then in office shall relinquish their duties to the Tax Assessor appointed and shall serve thereafter as the Tax Assessment Board of Review. As the term of each of the former assessors expires, a member of the Tax Assessment Board of Review as heretofore provided for, shall be appointed.

Section 612. Town Finance Director. Add New Section not currently in the Charter.

Proposed Language:
A Town Finance Director shall be employed by the Town Council from among persons having had prior professional training and/or experience in financial management, financial services and accounting. At the discretion of the Town Council, the duties of the appointed Town Finance Director may include those specified in section 603 for the position of Treasurer/Tax Collector and any other additional duties set by the Town Council by ordinance.

Section 710. Little Compton Housing Trust.

Current Language:
There shall be a Little Compton Housing Trust, authorized by ordinance of the Town Council and organized as a non-profit corporation, the purpose of which is to serve as an advocacy group for any person or group desiring to address the problem of housing affordability or housing for the elderly, those with special needs and families of low and moderate income. It shall oversee the implementation of the Affordable Housing Plan of the community. The Little Compton Housing Trust shall be subject to the provisions of Section 103 of the Charter.

Proposed Language:
There shall be a Little Compton Housing Trust, authorized by ordinance of the Town Council and organized as a non-profit corporation, the purpose of which is to serve as an advocacy group for any person or group desiring to address the problem of housing affordability or housing for the elderly, those with special needs and families of low and moderate income. It shall oversee the implementation of the Affordable Housing Plan of the community. With the approval of the Town Council, the Little Compton Housing Trust shall not be subject to the provisions of Section 103 of the Charter.

Section 901. Police Department.

Current Language:
... The Chief of Police shall be the chief administrative officer of the Department and the final departmental authority in all matters of policy, operations, and discipline, subject to applicable provisions of State law...

Proposed Language:
The Chief of Police shall be the chief administrative officer of the Department and the final departmental authority in all matters of policy, operations, and discipline, subject to applicable provisions of State law and Town ordinances.

Section 902. Fire Department.

Current Language:
... The Fire Chief shall subject to the approval of the Town Council, make rules and regulations concerning the operation of the Department and the conduct of all members thereof. ...
Proposed Language:

The Fire Chief shall subject to the approval of the Town Council, make rules and regulations concerning the operation of the Department and the conduct of all members thereof be the chief administrative officer of the Department and the final departmental authority in all matters of policy, operations and discipline, subject to the applicable provisions of State law and Town ordinances.

End vote on Home Rule Charter proposed amendments.

Councilor Mataronas mentioned his concern with the difficulty reaching a quorum during this year’s Financial Town Meeting. It was noted that several have discussed this matter and determined it best to acknowledge this year’s difficulties were likely due to it being our first year back after COVID protocols required zoom meetings for the past two years. We also acknowledge that we might want to promote the meeting better in years to come.

Motion made by Councilor Golembeske, receiving a second by Councilor Mataronas, all in favor (Golembeske, Iriarte-Moore, Mataronas, McHugh, Mushen): To authorize the Town Administrator to receive bid proposals to upgrade the alarm system(s) in the Town Hall to a system which will radio transmit alarms to our Public Safety Complex, and to further authorize him to award to the most responsive and responsible proposal.

Motion made by Councilor Mataronas, receiving a second by Councilor Golembeske, voting in favor (Golembeske, Iriarte-Moore, McHugh, Mataronas, Mushen): To appoint Donald T. Gomez to serve on the Little Compton Wilbour Woods Stakeholders Committee to represent recreational use of Wilbour Woods and offer his expertise in environmental regulations.

Councilor McHugh inquired about the Wilbour Woods Stakeholders Committee noting it is not in the Town Charter or Town Code. It was explained that this committee is not currently codified, but was established by the Town Council. Clerks’ notation for clarification: This committee is a result of a Management Plan written for Wilbour Woods which has no term lengths nor limit on size of the committee just a listing of the types of stakeholders requested to participate in the management of the property.

Margaret Manning would like to see the pond stocked for trout again. It was noted that RIDEM did not stock this year due to the fact that the bridges are being worked on and they were not able to drive into the pond area. It should resume next season.

Motion made by Councilor Mushen, receiving a second by Councilor Mataronas, voting in favor (Golembeske, Iriarte-Moore, McHugh, Mataronas, Mushen): To not observe Juneteenth a new Federal Holiday that would fall on June 20th, 2022 and ask the Town Administrator to return to the Council after a review of the municipal contracts offering an impact statement for the new Holiday.

Motion made by Councilor Mataronas, receiving a second by Councilor Golembeske, voting in favor (Golembeske, Iriarte-Moore, McHugh, Mataronas, Mushen): To establish the Fireworks Committee as follows to serve for the ensuing year:

Michael Rocha – Citizen, Serving as Chair
Donald Gomez – Citizen
Paul Golembeske – representing the Council
Tony Teixeira – Town Administrator
Scott Raynes – Police Chief
Richard Petrin – Fire Chief
Kurtis Keohane – Public Works Foreman
David MacGregor – Recreation Committee
Mikel Folcarelli – Village Improvement Society

Motion made by Councilor McHugh, receiving a second by Councilor Iriarte-Moore, voting in favor (Golembeske, Iriarte-Moore, McHugh, Mataronas, Mushen): To encumber $2,000 of Recreation Committee funds for FY22 and anticipate usage of $1,000 of Recreation Committee FY23 funds to cover the costs associated with the purchase and installation of a welcome sign for the Little Compton Recreation Area on Meeting House Lane, contingent upon approval of the signs size by the Zoning Official.

Motion made by Councilor Mataronas, receiving a second by Councilor Golembeske, voting in favor (Golembeske, Iriarte-Moore, McHugh, Mataronas, Mushen): To authorize the Town Administrator to advertise a RFP for Janitorial Services for three (3) municipal buildings (32 Commons, 40 Commons and 60 Simmons Rd).

Motion made by Councilor Golembeske, receiving a second by Councilor Mataronas, voting in favor (Golembeske, Iriarte-Moore, McHugh, Mataronas, Mushen): To place on file a letter received from Barbara Passmore acknowledging that her suggestion to purchase for senior citizens’ use a van with a wheelchair lift is indeed the direction the Town is pursing.

Discussion of an invitation received from Revolution Wind to attend an Open House on June 13th starting at 5:30 PM for community residents and stakeholders in Rhode Island to learn more about their project. Donald Gomez was still in attendance and offered to attend. He also noted that he has been actively monitoring of the wind projects and will continue to support the fishermen and the environmental needs. No actions were taken.

Motion made by Councilor Mataronas, receiving a second by Councilor Golembeske, voting in favor (Golembeske, Iriarte-Moore, McHugh, Mataronas, Mushen): To approve the renewal of a Private Detective License for Robert P. Skiffington for the ensuing year.

Motion made by Councilor Mataronas, receiving a second by Councilor Golembeske, voting in favor (Golembeske, Iriarte-Moore, McHugh, Mataronas, Mushen): To grant permission to the Cystic Fibrosis Foundation MASS-RI Chapter to conduct its 12, 23 and 62 mile Cycle for Life Bicycle Ride on Saturday, September 17, 2022, contingent upon proper notification with the Police Department, the submittal of the Town’s Indemnification Form and any other state or local requirement.

Motion made by Councilor Mushen, receiving a second by Councilor Golembeske, voting in favor (Golembeske, Iriarte-Moore, McHugh, Mataronas, Mushen): To accept a withdrawal submitted by Cynthia Rocha, General Manager of Carolyn’s Sakonnet Vineyard to withdraw an Entertainment License application submitted by Dionysus Acquisitions LLC d/b/a Carolyn’s Sakonnet Vineyard.

Councilor McHugh asked to withdraw for discussion Consent Item #6. Copy of a letter sent by Peter Medeiros, Building Inspector/Zoning Official to Mr. Geoff Manning responding to a request for a use code relating to Building Permit #3013 for Map 14, Lot 4, 76 Shaw Road

Mr. & Mrs. Geoff Manning were in attendance. They thanked the Council for securing an answer from the Zoning Official which seems to agree with their position that the use is not allowed. They now wonder what the town will do to enforce this non-conforming use. Councilor Mushen will direct the Town Administrator to speak with Peter Medeiros the Zoning Official to review and respond to the Manning’s what the Town’s anticipated action(s) will be on this subject.
Motion made by Councilor Golembeske, receiving a second by Councilor Mataronas, voting in favor
(Golembeske, Iriarte-Moore, McHugh, Mataronas, Mushen): To place on file the consent calendar as follows:

1. Information sent by a resident (Lavinia Gadsden) regarding a program entitled Compete Rhode Island set up to assist municipalities, state agencies and nonprofits with grant writing and application process to compete for federal funding from the $700 billion infrastructure law. This program is known to the town.
2. Copy of a letter sent from the Town Administrator to Hague, Sahady & Co. awarding them the bid to conduct the towns auditing contractual services for the next three fiscal years.
3. Copy of an email received from Mimi Karlsson supplying the town with a fact sheet for boaters on “No Discharge”. Copy of this communication has been forwarded to the harbor commission.
4. Copy of an email received from John Osborne asking the town to review a TEDx video on “The contradictions of battery operated vehicles/Graham Conway”.
5. Seven email communication received expressing opinions of the recent action of the Council to decline to fly the Pride Flag from the Town Hall on June 4th
   a. Received from Kim Lawrence, Michael Myers, Melissa Braun, Rebecca Maguire, James & Jen Yates, Julie Hagan, and Jack Selvaggio
6. Copy of a letter sent by Peter Medeiros, Building Inspector/Zoning Official to Mr. Geoff Manning responding to a request for a use code relating to Building Permit #3013 for Map 14, Lot 4, 76 Shaw Road
7. Letter from RI Attorney General offering information about additional RI Opioid Litigation Settlements to the states municipalities

Motion made by Councilor Golembeske, receiving a second by Councilor Mataronas, voting in favor
(Golembeske, Iriarte-Moore, McHugh, Mataronas, Mushen): That the bills be allowed and ordered paid as follows: $56,241.57

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**With no further business** before the Council Councilor Mushen declared the meeting adjourned at 8:50 PM.

Carol A. Wordell, CMC, Town Clerk
Minutes of a Town Council virtual meeting held June 20th, AD 2022 at the Town Hall, Town Council Chambers, 40 Commons, Little Compton, RI beginning at 4:00 o’clock PM. Councilors present: Paul J. Golembeske, Gary S. Mataronas, Patrick McHugh and Robert L. Mushen. Absent: Andrew Iriarte-Moore. Also in attendance: Antonio A. Teixeira, Town Administrator.

The purpose of this special meeting of the Council is to conduct performance reviews of Department Heads to use in determining merit pay for FY22.

The Council President polled his fellow Councilors as to their wishes to enter into executive session under RIGL Section 42-46-5(a)(1) – personnel, job performance. All voting in favor (Golembeske, Mataronas, McHugh, Mushen).

Attendance during executive session: Councilors Paul J. Golembeske, Gary S. Mataronas, Patrick McHugh, Robert L. Mushen, and Antonio A. Teixeira, Town Administrator.

4:02 PM – 4:22 PM Joseph DeSantis, Finance Director attended for his review.

4:23 PM – 4:36 PM Police Chief Scott Raynes attended for his review.

4:43 PM – 4:56 PM Antonio A. Teixeira attended for his review.

Councilor Mataronas left the meeting at this time.

At 5:03 PM the Council President polled his fellow Councilors as to their wishes to exit executive session under RIGL Section 42-46-5(a)(1) – personnel, job performance. All voting in favor (Golembeske, Mataronas, McHugh, Mushen).

At 5:04 PM the Council President declared the meeting adjourned.

Carol A. Wordell, CMC, Town Clerk
To: Honorable Town Council

From: Antonio A. Teixeira
      Town Administrator

Date: June 23, 2022

Subject: Town Hall – Architectural specs for repairs and remodeling

Please see attached the architectural specs for exterior and interior repairs and remodeling of the Town Hall for your review and approval.

Also, attached is a draft of the RFP for a general contractor to carry out the project(s).

The objective is to advertise the RFP as soon as possible.

Melissa Hutchinson, the architect of the project will be attending the meeting to make a brief presentation and answer any questions.
I. **Statement of purpose/ background**
The Town of Little Compton, Rhode Island is seeking proposals from qualified General Contractor firms to engage in the Projects described in the attached drawings and specifications.

Little Compton is a rural, small community located in southern Rhode Island, bounded on the east by the Westport River, south by the Atlantic Ocean and west by the Sakonnet River. The Town has a total area of 20.9 square miles, with 47 plat maps at a scale 1”=200’, which includes 3,373 separate tax parcels.

II. **Submittal of proposals**
Proposals must be received no later than 4 o’clock on (DATE TO BE INSERTED AFTER Town Council meeting) to the Office of the Town Clerk, 40 Commons, P.O. Box 226, Little Compton, RI 02837.

All proposals should be submitted in a sealed envelope clearly marked: Town Hall Renovation on the exterior of the envelope. A total of five (5) copies should be included, the original proposal and four additional.

All questions pertaining to these specifications should be referred to:

Tony Teixeira – Town Administrator  
P.O. Box 226, 20 Commons  
Little Compton, RI 02837  
Telephone (401) 635-8373  
Email:tteixeira@littlecomptonri.org

The Town shall award the proposal on the basis of competitive negotiations with the firm the Town deems most qualified based upon professional competence, technical merit, and experience with similar projects set forth in Part VI of the Request for Proposals. The Town reserves the right to reject any and all proposals, to waive any and all formalities, and to accept the proposal deemed most favorable to the interest of the Town in sole discretion and judgement of the Town.

There will be a pre-bid meeting on (DATE TO BE INSERTED) , at 10:00 at the Town Hall.

The Town intends to award the contract on or before (DATE TO BE INSERTED). The General Contractor shall be prepared to commence work immediately upon execution of a contract with the Town, with the project completion date to be agreed upon after schedule review.

Copies of the Request for Proposals are available on the Town’s website [www.littlecomptonri.org](http://www.littlecomptonri.org) or by request in the Town Clerk’s Office.

The General Contractor will not discriminate against any employee or applicant for employment because of physical or mental handicap for any position for which the employee or applicant is
TOWN OF LITTLE COMPTON  
P.O. BOX 226  
LITTLE COMPTON R.I. 02837

qualified and that in the event of noncompliance the Town may declare the General Contractor in breach and take any necessary legal recourse including termination or cancellation of the contract.

A proposer filing a proposal thereby certifies that no officer, agent, or employee of the Town, has a pecuniary interest in the proposal or has participated in contract negotiations on the part of the Town. That the proposal is made in good faith without fraud, collusion, or connection of any kind with any other proposer for the same call for proposals, and that the proposer is competing solely in his or her own behalf without connection with, or obligation to, any undisclosed person or firm.

The Town reserves the right to rescind award for non-compliance to proposal specifications.

The successful firm must adhere to all Town, State and Federal laws, where applicable.

III. Proposal Contents
Firms shall submit five (5) copies of the Proposal. Proposals shall indicate at least the following information:

1. Ability to meet insurance coverage as described herein.
2. Disclosure of conflicts or potential conflicts the General Contractor may have in completing the project.
3. Provide separate costs for Exterior vs. Interior work.

IV. Insurance Requirements
The Town of Little Compton requires all consultants to carry professional liability insurance for errors and omissions for one million dollars ($1,000,000,) and the Town shall be named as an additional insured. Proof of such insurance coverage will be required before signing a contract with the Construction Manager. A Bond will be required by the construction firm performing the work.

V. Method of Payment
The General Contractor shall be compensated on a monthly basis based on a percentage of work completed. Invoices shall be submitted from the General Contractor monthly, along with a summary of project work completed within the billing period. Out-of-pocket expenses such as mailing, mileage, travel and printing shall be included in the General Contractor’s base fee. All invoices shall be submitted to the Town Administrator.

The projects will be estimated as a set Guaranteed Maximum price with an agreed upon contingency based on developed specifications by the Architect of Record. The Town shall authorize no expenses in addition to the set price for reimbursement, unless justified and inspected by a Town representative (i.e. rotten areas discovered during selective demolition).
VI. Factors for Award
In evaluating the submitted proposals, the following factors shall be considered for the purpose of evaluation, but not in order of importance:

A) Qualification of the Firm  
B) Relevant Experience and References  
C) Proposed Bid Costs  
D) The most responsive and responsible Bidder

VII Elements of the Proposal
This section describes the general scope and guidelines the Town will expect the Construction Firm to include, as per Architect’s specifications.

A. Scope of Work
1. Little Compton Town Hall exterior renovations, and selective interior renovations, as per plans and specifications provided.
2. All work is to comply with 2021 RISBC and any other applicable State Agency Requirements.
3. The General Contractor is responsible for hiring and supervision of all Subcontractors
4. The continuance of Town Hall regular business is to be accommodated for by the Contractors involved, including all safety and protection measures to provide safe and reasonable unobstructed access to the Town Employees and the Public.
5. A timeline of events and construction schedule, with completion dates must be submitted and adhered to as part of this contract.
6. Change orders will be submitted as required and will be reviewed for approval by the Town’s Representative.

BID AND CONTRACT FORM

TITLE OF SPECIFICATIONS:

1) Town Hall Renovation

1) PROPOSAL:
WHEREAS, the TOWN OF LITTLE COMPTON has duly asked for proposals for performance of services in accordance with the above-mentioned requirements.

The person or entity below does irrevocably offer to perform the services in accordance with the Request for Proposals for Town Projects which is hereby incorporated into these documents.
This offer shall remain open and irrevocable until the TOWN OF LITTLE COMPTON has accepted this proposal or another proposal for General Contracting Services.

The proposer agrees that acceptance below by the TOWN OF LITTLE COMPTON shall transform the proposal into a contract.

______________________________  ______________________________
Signed                              Date

______________________________
Company

______________________________  ______________________________
Signed                              Date

Town of Little Compton
Dear Honorable Town Council,

I would like to submit for your review and approval several changes to the Little Compton Salaries and Benefits page for the period July 1, 2022-June 30, 2023. This page is exclusively used to pay independent contractors, who sub-contract to the town for their services. Some are requests for changes to current equipment billing, and some are new items which were not previously on the S&B page. Also some of these items on this page are very old prices and have not been updated in some time due to non-utilization. Below I have listed the items in number 7, Tree Warden and 8, Highway Personnel and equipment.

7. Tree Warden and Equipment (Contract Work)
   Labor was $45, requested, $50
   Pick-up Truck was $15, requested, $25
   One Ton dump body was $20, requested, $35
   Bucket Truck was $45, requested, $50
   Chipper was $40, requested, $45
   Stump Grinder, new request, $60
   Chipper Truck, new request, $35
   Mini track excavator, new requested, $80 (with operator)

8. Highway Personnel and Equipment (contract work)
   Labor was $40, requested, $45
   Backhoe (with operator) was $79, requested, $88
   Tracked Backhoe/Excavator was $90, requested, $98
   Mini track excavator, new request, $80 (with operator)
   Five to Seven yard dump truck was $35, requested $45

Respectfully Submitted, William L Moore, LC DPW
June 15, 2022

Honorable Town Council Members
Little Compton Town Hall
40 Commons
Little Compton, RI 02837

Honorable Town Council Members,

The current Little Compton Police Department Reserve Police Officer Program Policy sets the rate of pay for Reserve Officers at the current CBA’s sworn senior patrolman’s rate. Per the current CBA, that rate for the Fiscal Year 2022/2023 will be $29.65 per hour.

I am respectfully requesting that the policy be updated and approved to set the Reserve Police Officer Program’s rate of pay at the current CBA’s sworn Sergeant’s rate. That rate for the Fiscal Year 2022/2023 would be $32.45 per hour.

The Fiscal Year 2022/2023 line item for the Reserve Police Officer Program has ample funds appropriated to absorb this slight increase. The number of anticipated hours worked over the next fiscal year should not result in exhausting the line item.

Thank you in advance for your anticipated cooperation in this matter.

Respectfully,

Scott N. Raynes
Chief of Police
To Be Voted June 23, 2022 by the Little Compton Town Council: not adopted yet includes proposed changes

SALARIES AND BENEFITS
JULY 1, 2022 – JUNE 30, 2023

1. Police Reserve Officer Program: Hourly at the Sergeant’s rate
   Private Detail – As set by union contract at 1.5 times the Lieutenant’s hourly rate
   Town Detail – As set by union contract at 1.5 times the sworn officer’s hourly rate

2. Substitute Firemen: (part time firefighters):
   Hourly Rate—$49.00 per hour—Hourly at the Probationary Firefighter rate.
   Non-Civic Details: As set by CBA at 2 times the hourly rate of Firefighter 2nd class.
   Town Details: As set by the CBA at 1.5 times the hourly rate of the firefighter assigned.

3. Per diem town employees (less than 24 hours per week):
   Clerks - $17.50 per hour – $18.00/hr.
   Laborers - $16.50 per hour – $17.00/hr.

4. Harbor Master - $7,060 – $7,200 per year, with reimbursement of $40 per month for cell phone use as Harbor Master until his personal contract expires and he joins the town’s cell phone plan; no other benefits
   Assistant Harbor Master - $600.00 yearly

5. Building Officials’ Inspectors
   Electrical Inspectors - $35.00 – $40.00 per visit
   Plumbing/Mechanical Inspectors - $35.00 – $40.00 per visit

6. Leonard Corrao (Disabled Firefighter) – Town payment as per vote of Financial Town Meeting

7. Tree Warden and Equipment (Contract Work)
   Labor - $45.00/hr. – $50/hr.
   Pickup Truck - $45.00/hr. – $50/hr.
   One Ton dump body – $20.00/hr. – $35/hr.
   Tractor and Loader - $25.00/hr.
   Bucket Truck - $45.00/hr. – $50/hr.
   Chipper - $40.00/hr. – $45/hr.
   Stump Grinder, new request, $60/hr.
   Chipper Truck, new request, $35/hr.
   Mini track excavator (with operator), new request, $80/hr.

(Vote of Town Council on 11/25/1985 – Outside contractors shall pay the tree warden $15.00/day and notify him not less than 72 hrs. (when possible) prior to entering Town; also to notify him immediately upon completion of work).

   Labor - $40.00/hr. – $45/hr.
   Pickup Truck - $25.00/hr.
   Tractor w/ Rotary Mower and Operator – subject to bid process
   Tractor w/ Side Mower & Operator – subject to bid process
   Backhoe w/operator - $79.00/hr. – $88/hr.
   Tracked Backhoe (excavator) and operator - $90.00/hr. – $98/hr.
   Mini track excavator (with operator), new request, $80/hr.
   Five to Seven (5-7) Yard Dump Truck - $35.00/hr. – $45/hr.
   Grader w/operator - $75.00/hr.
   One Ton Dump Truck - $35.00/hr.
   *Machine Operator labor only - $50/hr
   *Mechanic work on town owned equipment labor only $50/hr
   *Storage of Town Sander Truck and parts $200/month
Snow Removal (All w/operator):
Four Wheel Drive (4WD) Pickup w/8 ft. Power Angle Plow - $73.00/hr.
One (1) Ton (or Greater) Truck w/9 ft. Power Angle Plow - $78.00/hr.
One (1) Loader w/operator - $75.00/hr.
Six (6) Wheel Dump Truck w/10 ft. Plow - $74.00/hr.
Sanding Town Roads - $355/sand or $320/sand w/Town sander

9. All Salaries and Benefits as set forth in the signed contracts between the Town Department Heads, I.B.P.O., I.A.F.F., and the Little Compton Municipal Employees Association, and the Town of Little Compton

10. Also, authorize Finance Director to pay:

1. Salaries of elected officials as voted at the 2021 Annual Financial Town Meeting.
2. All bills presented by the L.C. Free Public Library and the Beach Commission.
4. Longevity payments
June 15, 2022

The Honorable Town Council
Little Compton Town Hall
40 Commons
Little Compton, RI
02837

Honorable Town Council Members,

The Little Compton Police Department is respectfully requesting to purchase a new police patrol vehicle to supplement our current fleet. We have received three (3) separate quotes for a **2022 Ford Police Interceptor HYBRID SUV**. The quotes include the price of the vehicle as well as the police equipment and upfitting charges.

1. Island Tech Services, Warren, RI $49,885.05
2. Colonial Municipal Group, Plymouth, MA $49,801.55
3. StrobesNMore, Westerly, RI $50,438.11

We are requesting to utilize Island Tech Services for our purchase at the above quoted price of $49,885.05. Funds for this purchase will be allocated from the approved FY23 Capital Projects. Although Island Tech Services is not the lowest bidder ($83.50 more), we have now utilized Island Tech Services for our last two cruiser and upfitting purchases. The customer service and workmanship as well as the proximity of their facility makes them a preferred vendor choice.

Upon confirmation of bidder, we will acquire a quote for the trade-in of a 2016 Dodge Durango Police vehicle that is no longer viable for patrol use. This trade-in will assist to reduce the current quote.

Respectfully,

Scott N. Raynes
Chief of Police
<table>
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**GBPC/MAFC 2022**

Date: Revised 5/23/2022
Valid Date: 9/30/2022

**Contract: GBPC**

Dave Brown
774-283-8400

ITECH Salesman: Paul Leon
508-314-8228
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Subtotal                                                |          | $49,885.05   |              |
Sales Tax                                               |          |              |              |
Grand Total                                             |          | $49,885.05   |              |
## ESTIMATE

**Date:** 05/05/2022  
**Customer ID:**

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</table>

**Special Instructions:**
- Custom or Special Orders are Non-Refundable
- This estimate is for budgetary purposes and is not a guarantee of cost for services.
- Estimate is based on current information from client about the project requirements.
- Actual cost may change once project elements are finalized.

**Thank you for your business**

$1,463.70 added for seat
DUAL STORAGE BOX

Subtotal                      | $48,337.85 |
Sales Tax                     | $48,337.85 |
Grand Total                   | $49,801.55 |

Total                        | $49,801.55 |
StrobesNMore.com
81 Tom Harvey Road
Westerly, RI 02891
401-348-0141

BILLING ADDRESS
John Faria
Little Compton Police
60 Simmons Road
Little Compton, RI 02837 - United States
401-635-2311
jfaria@tlcri.com

SHIPPING ADDRESS
John Faria
Little Compton Police
60 Simmons Road
Little Compton, RI 02837 - United States

Shipping Method: INSTALL AT SNM
Payment Type: Quote

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**Order Comments:**
WHELEN AND LABOR PRICING PER RI MPA RATE

**SubTotal:** $13,639.11

**Discount:** $0.00

**Tax:** $0.00

**Shipping:** $0.00

**Total:** $13,639.11

**Checkout Questions**
PO# If Applicable:
I Have Read And Agreed To The Terms and Conditions:
**ESTIMATE**

Date: 03/07/2022

Customer ID:

Salesperson: Bob Keens
Office Phone #: 401-678-0511

TO: Little Compton Police
60 Simmons Rd.
Chief Scott Raynes
Little Compton, RI 02837

*CRUISE ONLY*

FOIL STROBE-MM1KU-BU

Price Per GBPC/BAPERN

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<th>Unit Price</th>
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<td>K8A</td>
<td>2021 FORD INTERCEPTOR UTILITY - BLACK (3130)</td>
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<td>33,462.50</td>
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<tr>
<td>1.00</td>
<td>UM</td>
<td>AGATE BLACK METALLIC</td>
<td>$</td>
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<td>1.00</td>
<td>96</td>
<td>CLOTH BUCKETS, VINYL REAR SEATS / EBONY INTERIOR</td>
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**Special Instructions:**

Custom or Special Orders are Non-Refundable
This Estimate is for Budgetary Purposes and is Not a Guarantee of Cost for Services. Estimate is Based on Current Information From Client About the Project Requirements. Actual Cost May Change Once Project Elements are Finalized

Thank you for your business

Colonial Municipal Group  www.buycmg.com  (774) 283-8400  61 Camelot Dr. Plymouth, MA 02360
To: Honorable Town Council

From: Antonio A. Teixeira
Town Administrator

Date: June 23, 2022

Subject: Department Heads Contract Renewals

This year we have five (5) Department Heads Contract Renewals:
- Fire Chief – Richard Petrin
- Police Chief - Scott Raynes
- Tax Assessor – Denise Cosgrove
- Director of Public Works – William Moore
- Town Administrator – Antonio Teixeira

The contracts are attached for your review, ratification and authorization for the Town Administrator to sign on behalf of the Town of Little Compton.

Thank you!
Town of Little Compton
Post Office Box 226
Little Compton, Rhode Island 02837

CONTRACT FOR FIRE CHIEF

Pursuant to the Little Compton Home Rule Charter of 1 January 1995, the following agreement is entered into between the Town of Little Compton and Richard Petrin.

1. Effective Date of Agreement: 1 July 2022.

2. Duration of Agreement: Through 30 June 2025. Either party may notify the other party of its intent to re-negotiate or to terminate this contract with ninety days advance notice.

3. Terms of Agreement:

   a. Duties shall include those specified in Section 902 of the Home Rule Charter as well as all other duties as set forth in Rhode Island General Laws and Little Compton Town Ordinances.

   b. Hours shall be flexible but shall be no less than forty hours per week. The Fire Chief, when available to respond, is on call twenty-four hours a day, seven days a week.

   c. Annual salary (paid in bi-weekly payments):

       • FY23: $92,316
       • FY24: TBD
       • FY25: TBD

   d. Uniform allowance: $1,000 per year, payable in two installments, October and April.

   e. Vacation allowance: 25 days per year, allow to carry one week to the follow fiscal year to be used within the year or forfeit.

   f. Holidays: Twelve days per year as specified in Town Ordinance 10-1.7.e.

   g. Sick Leave: 1.5 days per month, with a maximum lifetime accumulation of 360 hours. If sick leave extends five days, the Town at its discretion may require a report from the Chief’s doctor and may require a fitness report from said doctor upon his return to work. Hourly value of sick leave is figured by dividing yearly salary by fifty two weeks by forty hours. Upon retirement or death, fifty percent (50%) of unused accumulated sick leave value shall be paid to the Chief or his estate.

   h. Personal Days: Four (4) personal days will be granted per year but not carried over.
i. Merit pay up to 6% of salary may be awarded each year on 30 June for successful accomplishment of goals established for the fiscal year. Goals will be reviewed and set each June. The goals will be provided separately.

j. Healthcare Insurance: The Fire Chief will be provided healthcare insurance (medical and dental) equivalent to that provided to other members of the Fire Department. He will pay, via pre-tax deduction, 20% of the cost of his healthcare insurance policies.

K. Accidental Death, Disability and Life Insurance are provided in accordance with Town Ordinance 10-1.7.h.

l. Business and Travel Expenses: Business expenses and business-related travel expenses shall be paid upon approval by the Town Administrator. Out-of-state travel to attend meetings and conferences requires the Town Administrator’s prior approval.

m. Professional Affiliation and Education: The Fire Chief is encouraged to take advantage of continuing education in the fire service. He is expected to become a member of local, state and regional Associations of Fire Chiefs. Annual dues and meeting expenses are considered normal business expenses.

n. Pension: The Fire Chief will be covered by the Town Pension Plan.

o. A vehicle and cell phone are provided for official use & limited personal use.

4. Conditions: Per Home Rule Charter Section 902, the Chief may be dismissed by the Council at any time following notice and the granting of a public hearing if requested. Notwithstanding the prior sentence, dismissal will only be for just cause. Just cause shall be defined as immorality, conviction of a felony or other crime involving moral turpitude, repeated failure to comply with established Town policy and/or continuing neglect of duties.

In witness whereof the Town Administrator and Richard Petrin have caused this agreement to be executed and the Town Administrator is duly authorized by the Town Council to sign on behalf of the Town.

______________________________  ______________________________
Richard Petrin                 Antonio A. Teixeira
Fire Chief                    Town Administrator

Date: _______________________

______________________________
Notary:

Original: Town Clerk
Copy: Department Head
       Finance Department
       Town Administrator
Town of Little Compton
Post Office Box 226
Little Compton, Rhode Island 02837

CONTRACT FOR POLICE CHIEF

Pursuant to the Little Compton Home Rule Charter of 1 January 1995, the following agreement is entered into between the Town of Little Compton and Scott N. Raynes:

1. Effective Date of Agreement: 1 July 2022.

2. Duration of Agreement: Through 30 June 2025. Either party may notify the other party of its intent to re-negotiate or to terminate this contract with ninety days advance notice.

3. Terms of Agreement:

   a. Duties shall include those specified in Section 901 of the Home Rule Charter as well as all other duties as set forth in Rhode Island General Laws and Little Compton Town Ordinances.

   b. Hours shall be flexible but shall be no less than forty hours per week. The Police Chief, when available to respond, is on call twenty-four hours a day, seven days a week.

   c. Annual salary (paid in bi-weekly payments):
      - FY23: $92,316
      - FY24: TBD
      - FY25: TBD

   d. Uniform allowance: $1,000 per year, payable in two installments, October and April.

   e. Vacation allowance: 25 days per year. Carryover of one week of vacation to the next fiscal year, will be allowed in accordance with Town policy.

   f. Holidays: Twelve days per year as specified in Town Ordinance 10-1.7.e.

   g. Sick Leave: shall be granted at 10 hours per month, with a maximum lifetime accumulation of 360 hours. If sick leave extends beyond five days, the Town at its discretion may require a report from the Chief’s doctor and may require a fitness report from said doctor upon his return to work. Hourly value of sick leave is figured by dividing yearly salary by fifty two weeks by forty hours. Upon retirement or death, fifty percent (50%) of unused accumulated sick leave value shall be paid to the Chief or his estate.
h. Personal Days: Five (5) personal days will be granted per year but not carried over.

i. Merit pay up to 5% of salary may be awarded to the Chief each year on 30 June for successful accomplishment of goals established for the fiscal year. The goals are to be established by mutual agreement of the Chief and Town Administrator and the award is subject to a Town Council vote on the recommendation of the Administrator. Goals will be provided separately.

j. Accidental Death, Disability and Life Insurance are provided in accordance with Town Ordinance 10-1.7.h

k. In lieu of participation in the Town Pension Plan, the Town will match up to $8,000 of the Chief’s contribution to a 457 deferred-compensation retirement plan.

l. A stipend of $80.00 per month will be provided to offset the cost of official use of the Chief’s personal mobile phone.

m. A fully-equipped command vehicle will be provided for official use and limited personal use.

4. Conditions: Per Home Rule Charter Section 902, the Chief may be dismissed by the Council at any time following notice and the granting of a public hearing if requested. Notwithstanding the prior sentence, dismissal will only be for “just cause”. “Just cause” shall be defined as immorality, conviction of a felony or other crime involving moral turpitude, repeated failure to comply with established Town policy and/or continuing neglect of duties.

In witness whereof the Town Administrator and Scott Raynes have caused this agreement to be executed and the Town Administrator is duly authorized by the Town Council to sign on behalf of the Town.

______________________________  ______________________________
Scott N. Raynes                  Antonio A. Teixeira
Police Chief                    Town Administrator

Date: _________________________

Notary: ___________________________

Original: Town Clerk
Copy: Department Head
       Finance Department
       Town Administrator
Town of Little Compton  
Post Office Box 226  
Little Compton, Rhode Island 02837  

CONTRACT FOR TOWN TAX ASSESSOR

Pursuant to the Little Compton Home Rule Charter of 1 January 1995, the following agreement is made between the Town of Little Compton and Denise Cosgrove.

1. Effective Date: 1 July 2022

2. Duration of Agreement: Through 30 June 2025

3. Terms of Agreement:
   
a. This is an “at will” contract, terminable by either party at any time, with two weeks’ notice.

b. Duties of the Tax Assessor shall be as set forth in RI State Law, in Section 605 of the Little Compton Home Rule Charter, and in Town Ordinance 2-2.5. Other duties that may be related to the office may assigned by the Town Council.

c. Hours are flexible but will average 35 hours per week.

d. Compensation:
   - FY23: $62,500 payable in bi-weekly payments.
   - FY24: TBD
   - FY25: TBD

  e. Expenses: Mileage for official business is reimbursable.

  f. Insurance: Accidental Death, Disability, and Life Insurance are provided in accordance with Town Ordinance 10-1.7.h.

  g. Healthcare:
   - Medical: Family plan with a cost share of 10% of premium.
   - Dental: Family plan.

  h. Vacation: Twenty days per year, allow to carry no more than one week of vacation to next fiscal year which must be used or forfeit.
i. Personal days: Three (3) personal days will be granted per year but not carried over.

j. Holidays: Twelve days per year as specified in Town Ordinance 10-1.7.e.

k. Pension: Continued participation in the Town Pension Plan, with credited service as Tax Assessors’ Clerk and as Assistant Assessor.

l. Sick Leave: shall be granted at ten (10) hours per month, with a maximum lifetime accumulation of 360 hours. If sick leave extends five days, the Town at its discretion may require a report from the Assessor’s doctor and may require a fitness report from said doctor upon her return to work. Hourly value of sick leave is figured by dividing yearly salary by fifty two weeks by thirty five (35) hours. Upon retirement or death, fifty percent (50%) of unused accumulated sick leave value shall be paid to the Assessor or her estate.

m. Merit Pay: Up to 5% of salary may be awarded on 30 June of each year by vote of the Town Council, after considering achievement of assigned goals for the year. Performance goals will be established and reviewed in June of each year. The goals will be an attachment to this contract.

In witness whereof, the Town Administrator and Denise Cosgrove have caused this agreement to be executed. The Town Administrator is duly authorized by the Town Council to sign on behalf of the Town.

Denise Cosgrove
Tax Assessor

Antonio A. Teixeira
Town Administrator

Date: ______________________

Notary: ______________________

Original: Town Clerk
Copy: Department Head
Finance Department
Town Administrator
**Town of Little Compton**  
**Post Office Box 226**  
**Little Compton, Rhode Island 02837**

**CONTRACT FOR DIRECTOR OF PUBLIC WORKS**

Pursuant to the Little Compton Home Rule Charter of 1 January 1995, the following agreement is made between the Town of Little Compton and William Moore.

1. **Effective Date:** 1 July 2022.

2. **Duration of Agreement:** Through 30 June 2023.

3. **Terms of Agreement:**

   a. This is an “at will” contract, terminable by either party at any time, with two weeks’ notice.

   b. Duties of the Director of Public Works shall be as specified in Section 903 of the Little Compton Home Rule Charter and all portions of Town Ordinances which address town highways or buildings, including the following duties:

      - Responsible for the functions and services of the Town relating to streets, roads and highways, including resurfacing, striping, plowing, sanding and trimming of adjacent brush, as well as maintenance of swales and drainage pipes. He shall propose to the Town Administrator the hiring of contract personnel to perform these functions, as necessary. He shall oversee the performance of contract personnel and Town employees in the conduct of their tasks.

      - Act as Facility Systems Manager for all buildings of the Town. He shall be responsible for the operation of the Building Maintenance System at the school building. He shall oversee all operations and maintenance agreements on all buildings of the Town.

      - Supervise the Maintenance Foreman in the care of Town buildings and properties and in the disposal of waste via the Transfer Station.

      - Supervise the Tree Warden in the performance of his duties.

      - Prepare for Town Council approval annual budgets for all duties, and ensure adherence to budgets throughout the fiscal year.
c. Hours are flexible but will be no less than 15 hours per week. The office business of the Director will normally be conducted on Tuesday mornings.

d. Annual salary (paid in bi-weekly payments) by submitting a timesheet to the Administrator. Salary will be negotiated by the Administrator, ratified by the Town Council and approved at the Town Finance meeting.

- FY23 $28,845

Whenever activities in excess of 15 hours per week are required, the Director shall advise the Town Administrator, and may include those hours on his time card. The additional compensation which results shall be paid as set by the Town Council in its annual salary and benefits schedule (Highway Personnel – Labor)

e. Merit pay up to 5% of salary may be awarded each year on 30 June for successful accomplishment of goals established for the fiscal year. Goals will be submitted separately.

f. Accidental Death, Disability, and Life Insurance are provided in accordance with Town Ordinance 10-1.7.h.

g. Vehicle: A vehicle and fuel key are provided for official use. When official duties, snow removal or emergency responses are required, the Director may submit an invoice for fuel reimbursement.

In witness whereof the Town Administrator and William Moore have caused this agreement to be executed. The Town Administrator is duly authorized by the Town Council to sign on behalf of the Town.

William Moore  
Director of Public Works

Antonio A. Teixeira  
Town Administrator

Date: __________________

Notary: __________________

Original: Town Clerk  
Copy: Department Head  
Finance Department  
Town Administrator
Town of Little Compton  
Post Office Box 226  
Little Compton, Rhode Island 02837

CONTRACT FOR BUILDING OFFICIAL

Pursuant to the Little Compton Home Rule Charter of 1 January 1995, the following agreement is made between the Town of Little Compton and William Moore.

1. Effective Date: 1 July 2022.
2. 
4. Terms of Agreement:
   a. This is an “at will” contract, terminable by either party at any time, with two weeks’ notice.
   c. Service will be required during the absence of the town’s appointed Building Department Head, as well as for review and countersignature to permits recommended by the Building Department Head.
   d. Compensation: forty dollars ($40.00) per hour.
   e. Inspections will be paid at forty dollars ($40.00) per inspection upon completion.
   f. Reimbursement for travel expenses for official duties to be provide at the prevailing rate.

In witness whereof the Town Administrator and William Moore have caused this agreement to be executed. The Town Administrator is duly authorized by the Town Council to sign on behalf of the Town.

William Moore  
Director of Public Works

Antonio A. Teixeira  
Town Administrator

Notary:  
Date:

Original: Town Clerk  
Copy: Department Head  
Finance Department  
Town Administrator
Town of Little Compton  
Post Office Box 226  
Little Compton, Rhode Island 02837  

CONTRACT FOR TOWN ADMINISTRATOR  

Pursuant to the Little Compton Home Rule Charter of 1 January 1995, the following agreement is made between the Little Compton Town Council and **Antonio A. Teixeira**.  

1. Effective Date: 1 July 2022.  
3. Terms of Agreement:  
   a. This is an “at will” contract, terminable by either party at any time, with notice thirty days in advance.  
   b. Duties of the Town Administrator shall be as specified in Section 601 of the Little Compton Home Rule Charter and the implementing Town Ordinance (2-2.4)  
   c. Hours are flexible but will be no less than 40 hours per week. Normally, the Town Administrator will be at the Town Hall Monday through Friday from 9:00 AM to 5:00 PM.  
   d. Annual salary (paid in bi-weekly payments):  
      - FY23: $75,480  
      - FY24: TBD  
      - FY25: TBD  
   e. Merit pay up to 5% of salary may be awarded each year on 30 June for successful accomplishment of goals established for the fiscal year. Goals are will be provided in separate documents for each year.  
   f. Expense Account: Up to $150 per month, for reimbursable expenses that may be incurred relating to official business, including a stipend of $65 per month for official use of personal cell phone.  
   g. Vacation: Four weeks (20 work days) per year.
h. Holidays: Twelve days per year with pay, as specified in Town Ordinance 10-1.7.e, plus the day after Thanksgiving, and half days on Good Friday and Christmas Eve.

i. Health Benefits: The Town will pay $5,000 per year, payable on 30 June, in lieu of participation in the Town’s health care plans.

j. Sick Leave: Twelve days per year, of which three may be taken as personal days. Sick days may accumulate to a maximum of 30 days. There shall be no payout on death, resignation or termination.

k. Bereavement Leave: The Town Administrator will be granted five days off with pay in the event of a death in the immediate family.

l. Accidental Death, Disability, and Life Insurance are provided in accordance with Town Ordinance 10-1.7.h.

m. Pension: In lieu of participation in the Town Pension Plan, the Town will make a contribution of $385 per pay period to a 457 Deferred Compensation Plan.

In witness whereof the Town Council and Antonio A. Teixeira have caused this agreement to be executed. The Town Council President is duly authorized by the Town Council to sign on behalf of the Town Council.

Antonio A. Teixeira
Town Administrator

Robert L. Mushen
Town Council President

Date: ____________________

Notary: ____________________

Original: Town Clerk
Copy: Department Head
Finance Department
       Town Administrator
June 16, 2022

Town Council Members  
c/o Carol Wordell, Town Clerk  
Town Hall  
Little Compton, RI 02837

Dear Council Members,

The Little Compton Community Center requests a Class F, one day Retail Beverage License for our 25th Anniversary Celebration. The date and time is as follows:  
    September 10, 2022 – from 5:00 pm to 8:00 pm

Our TIPS certified staff who are current in their training will bartend/serve all alcohol beverages at these events. A copy of each staff's TIPS certified card with ID# is on file with Carol Wordell, Town Clerk.

We would also like to request that the street in front of the Community Center be blocked off for the following dates and times:  
    Wednesday, August 24, 2022  5:30- 8:00.  Concert Series  
    Saturday, September 10, 2022.  5:00 - 8:00  25th Anniversary Celebration Block Party

Please let me know if you have any questions or concerns.

Sincerely,

Diane MacGregor

On behalf of the 25th Anniversary Celebration Committee
Gnome, Inc.
15 Main Street
Little Compton, RI 02837

June 9, 2022

Little Compton Town Council
40 Commons, PO Box 226
Little Compton, RI 02837

RE: Request for One Day, Class F Liquor License

Dear Little Compton Town Council Members,

My name is Stephanie Pickup and I am the Vice President of Gnome Surf, a 501(c)3 non-profit organization that provides life-changing surf therapy for both typical and neurodivergent (autism spectrum disorders, down syndrome, etc.) athletes.

I’m writing to request a one day, Class F, liquor license for our non-profit’s upcoming fundraiser on the afternoon of Saturday, August 13, 2022 at the Little Compton Game Club located at 80 John Dyer Road in Little Compton, RI. In addition to our guests enjoying a traditional New England Clambake we would like to offer beer and wine for their enjoyment. A member of the Little Compton Game Club who has received alcohol server training will be serving the alcohol.

Our second annual Gnome Surf Clambake will help raise funds, increase awareness of surf therapy benefits, and build relationships within our community. You are welcome to learn more about Gnome Surf by visiting www.gnomesurf.com or find us on Facebook, Instagram, LinkedIn, and Twitter.

If you have any questions or require additional information, please contact me by phone at (508) 517-3797 or by email at stephanie.pickup@carefreehomescompany.com.

Thank you for your consideration,

Stephanie Pickup
Vice President, Gnome Surf
Honorable Town Council,

I, Fred Bodington III, do hereby wish to apply for a trash haulers permit for the year July 1, 2022 through June 30 2023. This permit would be used on a 2019 Chevrolet Stake body truck with RI commercial registration 92353. The gvw of said vehicle is 14,250 pounds.

Respectfully,

Fred Bodington III
June 17, 2022

TO: Town of Little Compton, R.I.
    Town Council of the Town of Little Compton, R.I.

REGARDING: Refuse Hauling License Renewal

Dear Members of The Little Compton Town Council,

Steven K. Reuter Lawn and Landscape, inc.-per this letter, is requesting the renewal of our Refuse Hauling License – as our current license is due to expire the end of the month. Please find attached, proof of registration for the vehicle used to haul – as well as the $500.00 renewal fee.

If any questions or concerns, please contact me via one of the following:

Office: (401)635-1624
Mobile/My Direct Line: (401)258-2086  *texts always welcomed
Email: steiver@verizon.net

Thank You So Much,

Steven K. Reuter
Steven K. Reuter Lawn and Landscape, Inc.
June 8, 2022

Robert Mushen, President
Little Compton Town Council
40 Commons
Little Compton, R.I. 02837

RE: Amy Hart Path

Dear Sir:

At a meeting of the Little Compton Planning Board on Tuesday, June 7, 2022, the following action was taken with regard to the above-referenced matter:

A Motion was made by Ed Bowen and seconded by Sal Marinosci that the Chairperson send a letter requesting the Town Council to arrange a joint special meeting with the Planning Board and the Town Council to include Alison Ring, Planner, of AB Planning & Mapping, Bristol, RI and Girard Galvin acting in behalf of the Town Solicitor who has recused himself in this matter before the next Planning Board meeting. This is to be a workshop style meeting to discuss the classification of the road, the Town’s responsibilities and a way forward to insure safe adequate passage for the residents of the road. Voting in favor: David Beauchemin, Ed Bowen, Ginny Greenwood, Sal Marinosci, Bob Murphy, Richard Ross and Bob Torchia. Opposed: None.

Very truly yours,

A. Michael Steers, Chairperson
Little Compton Planning Board

Cc: Carol Wordell, Town Clerk
June 8, 2022

Robert Mushen, President
Little Compton Town Council
40 Commons
Little Compton, R.I. 02837

RE: New Wetlands Regulations

Dear Sir:

At a meeting of the Little Compton Planning Board on Tuesday, June 7, 2022, the following action was taken with regard to the above-referenced matter:

A Motion was made by Bob Murphy, seconded by Sal Marinosci, that the Chairperson write a letter to the Town Council and request the assistance of Alison Ring to rewrite the Town’s Wetlands Ordinances to reflect the new rules adopted by the State taking effect July 1, 2022.
Voting in favor: David Beauchemin, Ed Bowen, Ginny Greenwood, Sal Marinosci, Bob Murphy, Richard Ross and Bob Torchia.

Very truly yours,

A. Michael Steers, Chairperson
Little Compton Planning Board

Cc: Carol Wordell, Town Clerk
Subject: FINAL NOTICE - Freshwater Wetland Regulations
Date: June 13, 2022 at 8:41:27 AM EDT
To:

Good Morning Municipal Officials,

With the July 1st deadline quickly approaching, this is the FINAL email that will be sent pertaining to the below subject matter. If you have already submitted your designated contact persons, please disregard this email. Thank you for your assistance and cooperation.

Warm Regards,
Maria Costa

Rhode Island Department of Environmental Management
235 Promenade Street | Room 260 | Providence, RI 02908
(401) 222-4700 / General Information
(401) 222-3070 / After Hours Emergencies

Dear Municipal Official,

The Department of Environmental Management has promulgated new Freshwater Wetland Regulations (https://rules.sos.ri.gov/regulations/part/250-150-15-3) that take effect on July 1, 2022.

Rule 3.8.11 Coordination with Municipalities, allows municipalities that want to receive notification of Applications for Freshwater Wetland Permits that are filed with the Department for projects that are within the municipality’s boundaries to provide the Department the names and email addresses of two (2) staff contact persons designated to receive such notification.

For projects in your municipality that request a pre-application meeting, please indicate if you would like the contact persons to be invited to these meetings. (Note: pre-application meetings are held using the Microsoft Teams format.)

We are now requesting that you provide the names and email contact information of at least two contacts to the DEM by email to DEM.PAC@dem.ri.gov. Beginning July 1, 2022, your
designated contacts will receive notification from DEM when a completed Application for Freshwater Wetlands Permits proposed in your municipality is received by the Department.

The Department will allow **fifteen (15) days** for the municipality to provide written comment to the Department on any such Application for a Freshwater Wetlands Permit. Written comments must be submitted by email to DEM.FWW@dem.ri.gov.

Additional information regarding the Freshwater Wetland Regulations is available on the DEM website at: [www.dem.ri.gov/newwetlandsrules](http://www.dem.ri.gov/newwetlandsrules).

Please continue to visit our Wetlands Online Permit Search for a list of all new applications received within 30 days, or to view permitting activity for all wetlands applications at: [www.ri.gov/DEM/wetlands](http://www.ri.gov/DEM/wetlands).

Sincerely,

Ronald N. Gagnon, P.E.
Administrator
Office of Customer & Technical Assistance
State of Rhode Island
COASTAL RESOURCES MANAGEMENT COUNCIL
Oliver Stedman Government Center
4808 Tower Hill Road
Wakefield, RI 02879

PUBLIC NOTICE

Pursuant to the Federal requirements of the Coastal Zone Management Act (CZMA) at 16 USC § 1455(e) and 15 C.F.R. Part 923, Subpart H, the Rhode Island Coastal Resources Management Council (CRMC) has submitted to the National Oceanic and Atmospheric Administration (NOAA) Office for Coastal Management (OCM) proposed changes to the Federally-approved Rhode Island Coastal Resources Management Program (CRMP). The CRMC is requesting concurrence of OCM of the incorporation of the CRMC’s recently adopted Rules and Regulations Governing the Protection and Management of Freshwater Wetlands in the Vicinity of the Coast (650-RICR-20-00-9) as a Program Change to the CRMP. The CRMC’s new freshwater wetland regulations have been filed with the Rhode Island Secretary of State and will be effective July 1, 2022. Simultaneously, the CRMC’s current (old) Rules and Regulations Governing the Protection and Management of Freshwater Wetlands in the Vicinity of the Coast (650-RICR-20-00-2) will be repealed effective July 1, 2022.

The CRMC’s new Rules and Regulations Governing the Protection and Management of Freshwater Wetlands in the Vicinity of the Coast (650-RICR-20-00-9) increase the CRMC’s regulatory jurisdictional area around freshwater wetlands from 50 feet to 100 feet consistent with state law and will allow the CRMC to strengthen the management and protection of freshwater wetlands in the vicinity of the coast and will provide clarity, predictability and streamlining of the regulatory framework consistent with the state statutory mandate pursuant to Rhode Island General Laws §§ 2-1-20.1(c) and 46-23-6(2)(ii)(B). The CRMC is requesting NOAA OCM to approve the incorporation of the new Rules as enforceable policies under the CRMP.

The NOAA OCM is reviewing this request for concurrence in the determination that the CRMC’s proposed change is a Program Change consistent with the CZMA and does not require analysis under the National Environmental Policy Act. The CRMC’s filing (RI-2022-1) is available for viewing online at the OCM Program Change web portal: https://coast.noaa.gov/czmprogramchange/#/public/home. Public comments may be submitted online at the OCM link above or written comments may be submitted directly to NOAA OCM at the following address:
Joelle Gore, Chief  
Stewardship Division  
Office of Coastal Management  
National Oceanic and Atmospheric Administration  
1305 East-West Highway, SSMC4 N/OCM6  
Silver Spring, MD 20910

Comments regarding whether the incorporation of the CRMC’s requested change into the CRMP qualifies as a Program Change pursuant to 15 C.F.R. § 923.84 will be accepted by OCM for three weeks (21 days) following the date of publication of this notice on June 13, 2022. The detailed Program Change request to NOAA OCM is also available on the CRMC web site:  
www.crmc.ri.gov

Any questions regarding this public notice should be directed to Jeffrey M. Willis, Executive Director, Coastal Resources Management Council, email: jwillis@crmc.ri.gov, Telephone: (401)783-3370.
June 20, 2022

To The Honorable Town Council

Dear Council Members:

The Assessor of the Town of Little Compton submits herewith the names of the taxpayers' whose debts come within the provisions of Section 44-7-14 of the General Laws of Rhode Island, 1956, as amended, with the recommendation that the taxes as herein set forth, together with any interest due on proposed taxes, be canceled by the Honorable Body.

ABATEMENTS: See attached list totaling one hundred eighty-one dollars and eight cents ($181.08)

Respectfully Submitted

[Signature]

Denise M Cosgrove, RICA
Tax Assessor
DMC/ac
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2022 ABATEMENTS
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To: CAVALAGH ALISON R  
59 LONG HIGHWAY
LITTLE COMPTON RI 02837-1820

Account: 03-0604-35  
Penalty as of: 06/20/2022

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2011 VW JET 687930
Date Range: 01/01/2015 to 09/25/2015
Days Owned: 267
License Plate: 687930
Drivers License: 2333226
Birth Date: 07/24/1987
Taxable Value: 1652
Tax: 22.96

2015 MV Tax Roll
Q1: 62.90 | Q2: 0.00 | Q3: 0.00 | Q4: 0.00    | 0.00    |
Q1Bal: 62.90 | Q2Bal: 0.00 | Q3Bal: 0.00 | Q4Bal: 0.00 | 0.00    |
Exemption: E8 Assessment | 1000 Tax Credit: 0.00 |

2011 VW JET 687930
Date Range: 01/01/2014 to 12/31/2014
Days Owned: 365
License Plate: 687930
Drivers License: 2333226
Birth Date: 07/24/1987
Taxable Value: 4525
Tax: 62.90

2014 MV Tax Roll
Q1: 95.22 | Q2: 0.00 | Q3: 0.00 | Q4: 0.00    | 0.00    |
Q1Bal: 95.22 | Q2Bal: 0.00 | Q3Bal: 0.00 | Q4Bal: 0.00 | 0.00    |
Exemption: E8 Assessment | 1000 Tax Credit: 0.00 |

2011 VW JET 687930
Date Range: 01/01/2013 to 12/31/2013
Days Owned: 365
License Plate: 687930
Drivers License: 2333226
Birth Date: 07/24/1987
Taxable Value: 6850
Tax: 95.22

2013 MV Tax Roll
Q1: 35.88 | Q2: 35.88 | Q3: 35.88 | Q4: 35.88    | 35.88    |
June 14, 2022

Via Email, followed by Certified Mail

Subject: SFW Section 106 Notification of Proposed Project Modification – SFEC-OCS Micrositing Adjustment with No Adverse Effects to Historic Properties

Dear Signatories, Invited Signatories and Consulting Parties,

This letter describes a proposed project modification for the South Fork Wind Project (the Project) and notifies you of BOEM’s determination that the modification would not adversely affect historic properties. Consulting parties have 30 calendar days to review and comment on this notification, consistent with the process identified for project modifications in Stipulation V.A.1 of the Memorandum of Agreement Among the Bureau of Ocean and Energy Management (BOEM), the Massachusetts State Historic Preservation Officer, the Rhode Island State Historic Preservation Officer and the New York State Historic Preservation Officer, and the Advisory Council on Historic Preservation Regarding the South Fork Wind Farm and South Fork Export Cable Project, executed November 23, 2021 (the MOA).

The process for review of project modifications is described in Section V of the MOA (enclosed as Attachment A).

SFW proposes a minor micrositing adjustment to the export cable (SFEC-OCS) route (enclosed as Attachment B) to: (1) increase the likelihood of achieving target burial depth; (2) minimize the need for boulder clearance activities; (3) optimize cable crossing angles, and thereby reduce the quantity of secondary cable protection; and (4) reduce the amount of cable to be installed in ground conditions classified as challenging. The micrositing adjustment for the SFEC-OCS route is not within the original Area of Potential Effect (APE) identified for the Project; however, it is within the area that has been surveyed and for which survey results were provided to BOEM as part of the COP. As such, SFW notified BOEM of this proposed change and provided BOEM with information concerning the proposed modifications and associated evaluation.

The Qualified Marine Archaeologist for the Project evaluated the micrositing adjustment and determined that the proposed modification will not adversely affect any of the previously avoided ancient, submerged landform features (ASLFs), shipwrecks, or potential shipwrecks (enclosed as Attachment C). Thus, the summary description of the interpreted resources and adverse effects to ASLF remains unchanged from previous assessments. The MOA includes a stipulation related to Post-Review Discoveries, which are applicable for this micrositing adjustment.

BOEM has determined that there are no adverse effects to historic properties resulting from the micrositing adjustment and therefore these modifications do not require alteration of the conclusions reached in the Finding of Adverse Effect for the South Fork Wind Farm and South Fork Export Cable Construction and Operations Plan dated August 2021 (the Finding of Effect).
SFW Section 106 Project Modification – SPEC-OCS Micrositing Adjustment
June 14, 2022

Consistent with the MOA, we ask that you please submit any written comments on this proposed offshore project modification within the 30 calendar day comment period via email to SFWsec106consult@orsted.com.

Sincerely,

Brennan Guldner
Commercial Manager, South Fork Wind

Cc (via email): Sarah Stokely, BOEM
Rob Mastria, Orsted
Rob Soden, Orsted

Enclosures:
A  SFW Section 106 MOA Stipulation V
B  Project Location Figure
C  Marine Archaeological Resources Assessment Addendum
   Memorandum (Confidential, Available Upon Request)
Attachment A. SFW MOA Section V Stipulations

Section V of the Stipulations of the SFW Section 106 MOA describe the process for project modifications, provided below for reference:

V. PROJECT MODIFICATIONS

A. If SFW proposes any modifications to the Project that expands the Project beyond the Project Design Envelope included in the COP and/or occurs outside the defined APE or the proposed modifications change the final determinations and findings for this Project, SFW shall notify and provide BOEM with information concerning the proposed modifications. BOEM will determine if these modifications require alteration of the conclusions reached in the Finding of Effect and, thus, will require additional consultation with the signatories, invited signatories, and consulting parties. If BOEM determines additional consultation is required, SFW will provide the signatories, invited signatories, and consulting parties with the information concerning the proposed changes, and they will have 30 calendar days from receipt of this information to comment on the proposed changes. BOEM shall take into account any comments from signatories, invited signatories, and consulting parties prior to approving any proposed changes. Using the procedure below, BOEM will, as necessary, consult with the signatories, invited signatories, and consulting parties to identify and evaluate historic properties in any newly affected areas, assess the effects of the modification, and resolve any adverse effects.

1. If the Project is modified and BOEM identifies no additional historic properties or determines that no historic properties are adversely affected due to the modification, SFW will notify all the signatories, invited signatories, and consulting parties about this proposed change and BOEM’s determination, and allow the signatories, invited signatories, and consulting parties 30 calendar days to review and comment. This MOA will not need to be amended if no additional historic properties are identified and/or adversely affected.

2. If BOEM determines new adverse effects to historic properties will occur due to a Project modification, SFW will notify and consult with the relevant signatories, invited signatories, and consulting parties regarding BOEM’s finding and the resolution of the adverse effect and develop a new HTPP following the consultation process set forth in Stipulation IV. They will have 30 calendar days to review and comment on the adverse effect finding and the proposed resolution of adverse effects, including a draft HTPP. BOEM, with the assistance of SFW, will conduct additional consultation meetings, if necessary, during drafting and finalization of the HTPP. The MOA will not need to be amended after the HTPP is finalized.

3. If any of the signatories, invited signatories, or consulting parties object to determinations, findings, or resolutions made pursuant to these measures (Stipulation V.A.1 and 2), BOEM will resolve any such objections pursuant to the dispute resolution process set forth in Stipulation XI.
Attachment C. Marine Archaeological Resources Assessment Addendum Memorandum

(Confidential)

Provided to BOEM and available upon request
to applicable Signatories, Invited Signatories and Consulting Parties