Date posted: MAY 4, 2021 by 4:00 P.M.
All items on this agenda are to be discussed and/or acted upon.

TOWN OF LITTLE COMPTON
TOWN COUNCIL

MEETING OF MAY 6, 2021

Virtual meeting by Zoom and teleconference
Join Zoom webinar: https://zoom.us
Webinar ID: **815 0507 9269**
Password: **927737**

Dial by location Toll Free numbers:
888 788 0099 or 833 548 0276 or 833 548 0282 or 877 853 5247
Or Alt. phone (NY) 1 646 558 8656

Live streaming at
https://www.youtube.com/channel/UCNoKeQBPql33aEtqzOXHO9g

AGENDA

7:00 P.M.

Public Hearing – to amend the Little Compton Town Code Chapter 14 for Special Flood Hazard Areas to update the panel numbers as requested by FEMA.

South Shore Road Safety Plan – old business – discussion of plan submitted by the Chief of Police, review of how to measure impact of plan

Approval of Minutes - April 22, 2021 - Council meeting
April 27, 2021 - Joint with Budget committee

* Consent Agenda - All items listed with an asterisk (*) are considered to be routine by the Town Council and will be enacted by one motion. There will be no separate discussion of these items unless a council member or citizen so requests in which event the item will be withdrawn from the General Order of business and considered in the normal sequence on the agenda.

** These items are received and filed with no other action taken.

Announcements:

1. Annual Financial Town Meeting – to be held via Zoom on May 18, 2021 beginning at 7 PM. Budget Committee Reports should have been received earlier this week by all registered voters. Voters should call the Town Clerk's Office 635-4400 or send an email to the Town Clerk at cwordell@littlecomptonri.org to pre-register for the meeting. As was done in 2020 the votes will be counted by asking the voters to "raise their virtual hands" or through the results of polls for the election of Beach Commission and Budget Committee.

Department Head Reports, activity reports for department for month of April –

1. Police Department
2. Fire Department
3. Town Clerk
4. Town Administrator
5. Building Department
6. Tax Assessor
7. Finance Director

New Business:

1. Letter from Chief of Police advising the Council of two (2) significant anniversaries for members of the LC Police Department. Deputy Chief/Lieutenant John Faria and Sergeant John Harris have recently reached the twenty-year mark in their careers.
2. Memo from the Town Administrator seeking approval to advertise a Request for Proposal for a Geographic Information System (GIS)

Communications:

1. Copy of a resolution adopted by the Smithfield School Committee expressing support for a moratorium on the expansion of Charter Schools, House Bill #H5193
2. Copy of a resolution adopted by the Smithfield School Committee requesting the RI General Assembly support any and all legislative proposals that would disallow non-law enforcement to carry concealed firearms onto school grounds.
3. Copy of a resolution adopted by the Smithfield School Committee expressing support for the state reimbursement of transportation services cost for public and private school pupils, House Bill #H6030
4. Copy of a resolution adopted by the Burrillville Town Council supporting any legislation enacted by the RI General Assembly that maximizes local control.
5. Copy of a resolution adopted by the Burrillville Town Council requesting the General Assembly to temporarily waive the state maintenance of effort requirements for local contributions to schools.
6. Letter received from the Republican Town Committee correcting the date for use of Veteran's Field, as previously approved by the Town Council. The correction relates to the Recreation Committee approval and reservation of use for June 13, 2021 rather than June 6.
7. Notice of Proposed Rulemaking as posted by Coastal Resources Management Council Public notice date: 4-26-21; hearing date: 5-11-21; end of public comment: 5-26-21. Summary of rulemaking action: CRMC proposes to amend it management Procedures to delete some filing fees, add specifically required information for petitions for regulatory change, and increase the number of days for the filing of new information prior to a scheduled hearing
8. Request for a Municipal Mobile Food Establishment Permit for Hawaiian Jim's Shave Ice & Co. II for a mobile lemonade/ice cream truck for the ensuing year.

Consent:

1. Letter from Director of Public Works documenting the successful bidder for the purchase of a lawn mower to be Dave's Lawnmower. Authorization given to the DPW Director and Town Administrator to award the bid by vote of Council on 4-22-2021.

Payment of Bills

All are welcome to any meeting at the town, which is open to the public. Individuals requiring communication assistance or any accommodation to ensure equal participation will need to contact the Town Clerk at 635-4400 not less than 48 hours prior to the meeting.

W/OB-2 4-22-2021

TOWN OF LITTLE COMPTON RHODE ISLAND
PROPOSED AMENDMENT TO CHAPTER XIV
OF THE LITTLE COMPTON TOWN CODE
ZONING ORDINANCE

To amend Chapter 14-5.9, a,1 of the Little Compton Town Code to update Federal Emergency Management Flood Insurance Rate Map panel numbers and amend the date of the Newport County Flood Insurance Study report to July 6, 2021 to allow the Town to continue to participate in the national Flood Insurance Program.

A full text of the above proposal may be obtained by calling the Town Clerk between the hours of 8 AM and 4 PM, Monday through Friday at 635-4400 or reviewed on the Town's website at www.littlecomptonri.org .

At the public hearing opportunity shall be given to all persons interested to be heard upon the matter of the proposed amendment. The proposal may be altered or amended prior to the close of the public hearing without further advertising, as a result of further study or because of the views expressed at the public hearing. Any such alteration or amendment must be presented for comment in the course of said hearing.

Individuals requesting interpreter services for the hearing impaired must notify the Town Clerk's Office at (401) 635-4400, 72 hours in advance of the hearing date.

HEARING DATE: May 6, 2021
TIME: 7:00 PM
PLACE: via zoom and teleconference visit zoom.us
Webinar ID: **815 0507 9269** Passcode: **927737**
Little Compton, RI

Sakonnet Times - April 15, 2021
April 22, 2021
April 29, 2021

LEGAL NOTICE

TOWN OF LITTLE COMPTON RHODE ISLAND PROPOSED AMENDMENT TO CHAPTER XIV OF THE LITTLE COMPTON TOWN CODE ZONING ORDINANCE

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Little Compton, RI

RECEIVED APR 0 8 2021

OB 1 Apr. 22
OB. May 6

Little Compton Police Department
60 Simmons Road
Town of Little Compton, Rhode Island
Office of the Police Chief

MEMORANDUM

Date: March 29, 2021

To: Antonio Teixeira, Town Administrator & Richard Humphrey, Esq.

From: Chief Scott Raynes

Subject: **South Shore Road Safety Plan**

Gentlemen,

Regarding the motion to refer a letter from a concerned resident of the South Shore Road area of Little Compton, the following are my recommendations and plan of action for the police department to ensure safety in the areas of South Shore Beach.

1. Speed Trailer deployment in the areas of South Shore Road, Long Highway, Maple Avenue, Shaw Road and Brownell Road. Alternating locations throughout the week.

2. Electronic Sign Board deployment in the areas of South Shore Road, Long Highway, Maple Avenue, Shaw Road and Brownell Road. Messages will advise of "strict enforcement" regarding speed, seatbelt use, and distracted driving. Alternating locations throughout the week.

3. Directed patrol times for duty personnel during heavy travel times to and from South Shore Beach.

4. Utilization of overtime personnel to enforce speed, safety belt usage, and deterrence of distracted driving using Blue Riptide Federal Grant monies. This would include sending additional personnel to specialized training. Federal Grant requires certain detection training for the grant usage.

5. Researching the general area to determine if additional signage is necessary for safety enhancement.

6. Social Media posts advising of strict enforcement during the summer months and safety updates regarding the South Shore Beach area.

Little Compton Police Department
60 Simmons Road
Town of Little Compton, Rhode Island
Office of the Police Chief

MEMORANDUM

7. Additional neighborhood checks in the areas of East View Drive, Wild Cherry Drive, Pleasant View Drive, Pond View Drive, Ocean Drive and Chase Point, to ensure parking regulations and any "cut through" issues.

8. Apply for grant funds to purchase an additional Electronic Sign Board to enhance roadside messaging. Application was denied by the RIEMA in 2020.

I am anticipating a busy summer in the waterfront areas in Little Compton due to the continuing pandemic. This will put an additional draw on our resources. I can assure that the additional attention to the South Shore Beach area will not deter from the other areas of concern within the town.

Respectfully,

Scott N. Raynes

Minutes of a Town Council virtual meeting held April 22nd, AD 2021 via Video and Tele-Conferencing at 7:00 o'clock PM. Councilors present: Paul J. Golembeske, Gary S. Mataronas, Andrew W. Moore, Robert L. Mushen and Anya Wallack. Also in attendance: Antonio Teixeira, Town Administrator, Richard S. Humphrey, Esq. Town Solicitor and Fire Chief Petrin.

Motion made by Councilor Mataronas, receiving a second by Councilor Moore, voting in favor by roll call (Golembeske, Mataronas, Moore, Mushen and Wallack): To approve, as written the Town Council meeting minutes for April 8, 2021.

Motion made by Councilor Mataronas, receiving a second by Councilor Moore, voting in favor by roll call (Golembeske, Mataronas, Moore, Mushen and Wallack): To approve, as written the Town Council meeting minutes for April 12, 2021.

Motion made by Councilor Mataronas, receiving a second by Councilor Wallack, voting in favor by roll call (Golembeske, Mataronas, Moore, Mushen and Wallack): To place on file the Public Works Department Head Report for March 2021.

The South Shore Road Safety Plan filed by Police Chief Raynes will be considered for discussion on May 6, 2021 to allow the Chief to be present. Councilor Wallack will ask the Chief to be prepared to comment during the May 6th meeting how the town can measure the impact of his safety plan. No actions were taken.

A letter was received from the US Dept. of Homeland Security, Federal Emergency Management Agency reminding the Town of the upcoming deadline to update the Town's Special Flood Hazard Area ordinance relating to the FIRM rate map panel numbers. This matter is being advertised for a public hearing to take place on May 6, 2021 at 7 PM. No actions were taken.

Motion made by Councilor Mataronas, receiving a second by Councilor Moore, voting in favor by roll call (Golembeske, Mataronas, Moore, Mushen and Wallack): To approve the extension of Special Directive 5 – (revision 9) Extension of State of Emergency to May 21, 2021.

The Council reviewed a few legislative items proposed for this session of the General Assembly that are being watched by the RI League of Cities and Towns. One matter involved the legalization of adult recreational use of marijuana. Not all models proposed are viable to all municipalities. Opt out options may be available to municipalities,, but this action may cause the municipality to lose funds through profit sharing. No actions were taken.

Copy of a PowerPoint briefing on the American Rescue Plan was supplied to the Councilors. Currently the expenditure of funds along the lines of infrastructure improvements are deemed eligible. Clarification for more specific uses are expected in the month ahead. At this time the town is expecting $340K with potentially another $673K through the Newport County share.

A letter of concern was received from a resident, Victoria Talbot, who expressed concern over the lack of sidewalks and the condition of the walkway in Adamsville on Main Road. Due to this communication the Administrator and Council President invited Senator DiPalma to view the area. Sen. DiPalma and RI Dept. of Transportation are aware of the conditions and the Town's concern for pedestrian safety. Mrs. Talbot was thankful for the Town's response and hopeful for a successful outcome. All agree upgrading the walkway and sidewalks will help with the safety of the pedestrians in Adamsville.

An RFP for port-a-jon units for the recreational fields and town facilities has resulted in zero bid proposals. The DPW Director will reach out to the several firms to secure bids and take action accordingly.

An RFP for zero turn style lawn mower has resulted in the following two (2) bids:

TPC, turf products 157 Moody Rd	Groundmaster 7200 w/accessories	$25,482.06

DRAFT

Enfield, CT 06082

Dave's Lawnmower Repair 1248 Grand Army Highway Westport, MA	Kawasaki FX921V	$11,879.00

Motion made by Councilor Golembeske, receiving a second by Councilor Mataronas, voting in favor by roll call (Golembeske, Mataronas, Moore, Mushen and Wallack): To refer to the Town Administrator and the DPW Director two (2) bid proposals for a zero turn style lawn mower with authorization to award upon successful review.

The Solid Waste and Recycling Services Agreement between RI Resource Recovery Corporation and the Town has been submitted for execution. The current tipping fee will remain at $47/ton increasing to $54/ton in the second year of the contract, with the over the cap fee of $80/ton increasing to $90/ton and then $100/ton in the subsequent years of the contract.

Motion made by Councilor Mataronas, receiving a second by Councilor Wallack, voting in favor by roll call (Golembeske, Mataronas, Moore, Mushen and Wallack): To authorize the Town Administrator to sign on behalf of the Town the Solid Waste and Recycling Services Agreement between RI Resource Recovery Corporation and the Town of Little Compton for the period of July 1, 2021 to June 30, 2023.

Motion made by Councilor Mataronas, receiving a second by Councilor Moore, voting in favor by roll call (Golembeske, Mataronas, Moore, Mushen and Wallack): To approve the request of the American Legion Post 37 to hold its Annual Memorial Day Parade and Exercise on May 31, 2021 at 10 am, contingent upon concurrence from the RI Dept. of Business Regulations due to the COVID limitations.

Motion made by Councilor Mataronas, receiving a second by Councilor Golembeske, voting in favor by roll call (Golembeske, Mataronas, Moore, Mushen and Wallack): To request the Council President to investigate options available with regard to the Town potentially scheduling a Fireworks display in 2021 and to report his findings to the Council at a future date.

At 7:29 PM the Town Council sitting as the Board of License Commissioners conducted the following business:

The Council President noted that he granted permission under his Emergency Declaration authority for RL Flounders of 90 Pottersville Road to have outside seating for 60 patrons under a temporary tent to accommodate those who are still not comfortable with inside seating due to COVID-19. Roger Wilkie and Lori Elmslie, owners of RL Flounders submitted a letter requesting the temporary seating and informed the Council of his desire to make a more permanent seating area for outdoors after seeking appropriate approvals.

Motion made by Councilor Mataronas, receiving a second by Councilor Golembeske, voting in favor by roll call (Golembeske, Mataronas, Moore, Mushen and Wallack): To vote the following:

1) To move consent #3 to this point in the meeting: Copy of a letter to Mr. Roger Wilkie, RL Flounders Tavern & Restaurant from the Council President authorizing, under his emergency authority, temporary outside seating during COVID-19 limitations.
2) To ratify and approve the Council Presidents action to allow RL Flounder's temporary outdoor seating under his authority granted in the Emergency Declaration order due to the pandemic.
3) To add a six (6) month limitation to the temporary outdoor seating as an added contingency.

Motion made by Councilor Wallack, receiving a second by Councilor Mataronas, voting in favor by roll call (Golembeske, Mataronas, Moore, Mushen and Wallack): To request the Building and Zoning Officials and the Town Administrator assist RL Flounders through the process of steps necessary to seek permission to permanently establish outdoor seating for the establishment located at 90 Pottersville Rd.

DRAFT

Motion made by Councilor Mataronas, receiving a second by Councilor Golembeske, voting in favor by roll call (Golembeske, Mataronas, Moore, Mushen and Wallack): To grant the renewal of a Victualing License to Sakonnet Events, Inc. d/b/a Wilhelmina's Catering of 41 South Shore Road for a license period ending November 30, 2021, contingent upon meeting all state and local requirements.

Motion made by Councilor Mataronas, receiving a second by Councilor Golembeske, voting in favor by roll call (Golembeske, Mataronas, Moore, Mushen and Wallack): To grant the renewal of a Victualing and Holiday Sales License for Sakonnet Events, Inc. d/b/a Wilma's at Walkers at 261 West Main Road for a license period ending Novembe 30, 2021, contingent upon meeting all state and local requirements.

Motion made by Councilor Mataronas, receiving a second by Councilor Golembeske, voting in favor by roll call (Golembeske, Mataronas, Moore, Mushen and Wallack): To request the Town Administrator to continue to monitor the Town's status as an existing improvement project listed on the RI State Transportation Improvement Program.

Motion made by Councilor Mataronas, receiving a second by Councilor Golembeske, voting in favor by roll call (Golembeske, Mataronas, Moore, Mushen and Wallack): To authorize and direct the Council President to execute a resolution adopting April as Fair Housing Month on behalf of the Council.

Motion made by Councilor Mataronas, receiving a second by Councilor Moore, voting in favor by roll call (Golembeske, Mataronas, Moore, Mushen and Wallack): To approve a request received from the Armenian National Committee of Rhode Island for the Town to participate in a program to raise the Armenian flag on April 24, 2021 as Armenian Genocide Remembrance Day.

Motion made by Councilor Mataronas, receiving a second by Councilor Wallack, voting in favor by roll call (Golembeske, Mataronas, Moore, Mushen and Wallack): To grant permission to the Little Compton Republican Town Committee to use Veteran's Field on June 6, 2021 from 10 am to 2 pm for an Antique Car Show acknowledging availability of the field for use as granted by the Recreation Committee Coordinators and contingent upon adherence to any COVID protocol in place on that date.

Motion made by Councilor Mataronas, receiving a second by Councilor Moore, voting in favor by roll call (Golembeske, Mataronas, Moore, Mushen and Wallack): To place on file the consent items as follows:

1. Copy of a memo from the Police Chief acknowledging his anticipated absence from the town leaving Det. Sgt. Patrick Martin in the position of Acting Chief during his and Deputy Faria's absence from the state.
2. Copy of resolutions adopted by the Westerly Town Council first, in opposition of RI 2021 Gun Control Legislation and second, in opposition of Senate Bill S-0259 and House Bill H-6067, "An Act Relating to Aeronautics"
3. Copy of a letter to Mr. Roger Wilkie, RL Flounders Tavern & Restaurant from the Council President authorizing, under his emergency authority, temporary outside seating during COVID-19 limitations. **(removed and discussed earlier under the Board of License Commissioners matter)**
4. Copy of a letter to Police Chief Raynes from the Council President authorizing, under his emergency authority, approving the process of the Police Chief to secure a part time dispatcher due to a lack of available part time dispatchers.
5. Copy of a resolution adopted by the Glocester Town Council opposing 2021 Gun Control Legislation

Motion made by Councilor Mataronas, receiving a second by Councilor Golembeske, voting in favor by roll call (Golembeske, Mataronas, Moore, Mushen and Wallack): That the bills be allowed and ordered paid as follows: $22,159.32

Effluential Technologies - Wastewater Treatment Facility	$1,302.50
WBMason - Town Clerk	$55.43

Petro - Diesel		$512.17
Petro - Gasoline		$1,064.95
Stay At Home In LC - appropriation		$5,450.00
Allied Court Reporters - Tax Appeal hearing		$163.50
NRAAO Conference 2021 - Assessor		$150.00
NRAAO Conference 2021 - Assessor		$150.00
Stanely Engineering Inc. - Assessor		$1,125.81
Pannone Lopes Devereaux & O'Gara LLC - Legal		$112.50
Louis A. Cerbo, Ed.D. - Fire Dept.	$295.00	
Shipman's Fire Equip. Co. Inc. - Fire Dept.	$898.80	
Brown Emergency Medicine - Fire Dept.	$250.00	
Home Depot - Fire Dept.	$54.88	
Cox - Fire Dept.	$79.60	
St Anne's Hospital - Fire Dept.	$3.35	$1,581.63
Firematic Supply Co Inc - Amb. Reimb. Fund	$172.00	
Clinical1 - Amb. Reimbursement Fund	$630.40	
The Eagle Leasing Co. - Amb. Reimb. Fund	$439.00	
The Eagle Leasing Co. - Amb. Reimb. Fund	$134.12	$1,375.52
Sakonnet Energy LLC - Public Safety Complex		$299.79
Griggs & Browne Co Inc - Public Safety Complex		$50.00
Griggs & Browne Co Inc - Public Safety Complex		$50.00
The Eagle Leasing Co. - Transfer Station		$1,184.25
Valcourt Heating Inc - Town Hall		$535.00
Daves Lawnmower Repair - Public Works		$332.22
Bruce's Saw Shop Inc - Highway		$51.98
Santa Buckley Energy - Public Safety Complex		$596.01
Santa Buckley Energy - 32 Commons		$137.36
Santa Buckley Energy - Town hall		$418.76
Santa Buckley Energy - Public Works		$135.15
Spartan Int. Consulting Group - Drug Forfeiture		$900.00
West Place Animal Sanctuary - Police Dept.	$458.00	
Graphix Plus - Police Dept.	$158.36	
Cox - Police Dept.	$67.21	$683.57
Paychex of New York LLC - Finance Director		$446.00
Nationalgrid - Street lights		$23.47
Nationalgrid - Transfer Station		$328.60
Nationalgrid - Cell Tower		$573.33
Nationalgrid - Harbor Management Fund		$14.92
Nationalgrid - Street Lights Adamsville		$62.37
Nationalgrid - Public Safety Complex		$1,364.19
Nationalgrid - IOOF		$29.74
Nationalgrid - 32 Commons		$42.12
Nationalgrid - street lights		$21.43
Nationalgrid - Town Hall		$725.05
Postmaster - Assessor		$110.00

The Town Council President declared the meeting adjourned at 7:46 PM.

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Carol A. Wordell, CMC, Town Clerk

DRAFT

Minutes of a meeting of the Town Council where they attended and participated in the Budget Committee meeting via virtual/teleconference format held April 27th, AD 2021 at 7:03 o'clock PM. The Chair of the Budget Committee called their meeting to order at 7:03 PM. The Town Council having reached a quorum sat in session throughout the full meeting.

Councilors present acknowledged by roll call: Paul J. Golembeske, Gary S. Mataronas, Robert L. Mushen and Anya Wallack. Absent: Andrew Moore. Budget Committee members present acknowledged by roll call: George Crowell, Craig Curtis, Ben Gauthier, Jenna Magnuski and Christopher Goulart. Also in attendance: Antonio Teixeira, Town Administrator, Fire Chief Petrin, Police Chief Petrin, Laurie Dias-Mitchell, Superintendent of Schools. Additional attendee from public: Larry Anderson.

The Budget Committee, under agenda item #3 on its agenda, opened the Public Hearing to review the proposed FY22 budget with intent to vote on Budget Committee recommendations to be included within the Budget Committee Report. Larry Anderson asked if the Budget Committee Report could be shared on the screen for all to view. After sharing the report George Crowell asked if anyone had a specific Article to pull out for further discussion. Ben Gauthier asked for Articles #6 and #23.

Discussion of Article #6 – proposal to allow the Council to pursue financing for capital projects listed within the Article. The Committee wishes to authorize the pursuit, but wants to limit expense to FY23 and beyond, not in FY22. Mr. Gauthier would also like to authorize the school bond debt to be refinanced or refunded. After a brief discussion the group decided to leave Article #6 with the recommendation of: $0 approve action with no expense in FY22. They will add the suggested refunding for placement at Article #23.

Mr. Gauthier came up with the following sentence to add to the recommended language for Article #23:

Article Recommendation: The Budget Committee Recommends amending this article to request the town also pursue refinancing of the school renovation project bond debt taking advantage of prevailing interest rates, regardless whether voters approve article 6.

The Budget Committee then approved its recommendation for each Article listed within the Budget Committee Report (votes to be found in the Budget Committee minutes).

The Budget Committee completed its agenda items and adjourned at 7:34 PM. In response the Town Council concluded their attendance of the Budget Committee meeting and adjourned at 7:34 PM.

_____

Carol A. Wordell, CMC, Town Clerk

DRAFT

DtR-1

Little Compton Police Department
60 Simmons Road
Town of Little Compton, Rhode Island
Office of the Police Chief

MEMORANDUM

Date: May 3, 2021

To: The Honorable Town Council

From: Chief Scott N. Raynes

Subject: **Monthly Report for March 2021**

April-2021 Patrol Activity

Totals

Calls responded to	1005
Formal Complaints received	29
Complaints closed this month	9
Complaints closed (previous month)	7
Motor vehicle citations issued	34
Motor vehicle warning issued	39
Criminal Arrest	2
Violation of Town Ordinances	0
Accident investigated	3
Burglar alarms	14
Reported deaths	0
Total Gallons of gasoline used	531
Mileage	7,885
Breaking & Entering	0
Larceny	2
Value of Stolen Property	$540.00

Little Compton Police Department
60 Simmons Road
Town of Little Compton, Rhode Island
Office of the Police Chief

MEMORANDUM

April 2021 Police Overtime Hours

	Totals:
Sick Leave replacement	0
Personal leave replacement	0
Vacation replacement	32
Training replacement	65
Court	0
Town Detail	0
Private Detail	42.5
Patrol Supplement	24
Comp-time replacement	0
Injured on duty replacement	0
DARE	0
Military leave replacement	8
Investigation	0

April 2021 Dispatch Overtime Hours

	Totals:
Sick leave replacement	16
Personal leave replacement	0
Vacation replacement	0
Training replacement	0
Holiday replacement	0
Comp-time replacement	0
Weekend replacement	24

Little Compton Police Department
60 Simmons Road
Town of Little Compton, Rhode Island
Office of the Police Chief

MEMORANDUM

April 2021 Part-time Dispatch Hours

	Totals:
Weekend replacement	40
Vacation replacement	0
Sick leave replacement	0
Personal day	0
Holiday replacement	0
Training replacement	0
Comp-time replacement	0

April 2021 Town fuel log

Gasoline	March	April	Total
# 1 Police Department	72,090.0	72,689.9	599.9
# 2 Fire department	25,459.9	25,520.0	60.1
# 3 Vol. Fire Department	4,223.5	4,223.5	0.0
# 4 Maintenance	36,172.0	36,409.9	237.9
# 5 Highway Department	2,414.4	2,414.4	0.0
# 6 Senior Bus	5,083.3	5,083.3	0.0
# 7 Beach Commission	1,396.1	1,396.1	0.0

Total Gasoline: 897.9

Little Compton Police Department
60 Simmons Road
Town of Little Compton, Rhode Island
Office of the Police Chief

MEMORANDUM

Diesel	**March**	**April**	**Total**
# 1 Fire Department	37,059.5	37,382.4	322.9
# 2 Unused	11,043.7	11,043.7	0.0
# 3 Highway Department	5,156.1	5,156.1	0.0
# 4 Maintenance Department	3,134.8	3190.3	55.5
# 5 Old Senior bus	362.8	362.8	0.0

Total Diesel: 378.4

Respectfully,

John Faria
Lieutenant

DtR-2

Little Compton Fire Department

Monthly Report

April 2021

Incidents By Time And Day

	SUN	MON	TUE	WED	THR	FRI	SAT	TOTALS
1 AM								
2 AM								
3 AM	1							1
4 AM								
5 AM								
6 AM								
7 AM	1					1		2
8 AM						2		2
9 AM	1		1	3	1			6
10 AM		2	1	1	1	3		8
11 AM		5		2	2	1	2	12
12 PM				1		1	1	3
1 PM	1	1	1	1		1		5
2 PM	1	1	3	1	1		2	9
3 PM	2				1			3
4 PM								
5 PM	1			1				2
6 PM	1	2			1		1	5
7 PM	1							1
8 PM	1		1		2			4
9 PM						1		1
10 PM			1		2		1	4
11 PM			1					1
12 AM					1			1
TOTALS	11	11	9	10	12	10	7	70

GRAND TOTAL: 70

NFPA Part III: Fire And Incident Type Breakdown

A: Structure Fires By Fixed Property Use	Number	Deaths	Injury	Dollar Loss
1. Private Dwellings (1 or 2 Family)	1	0	0	500
2. Apartments (3 or More Families)	0	0	0	0
3. Hotels and Motels	0	0	0	0
4. All Other Residential	0	0	0	0
5. TOTAL RESIDENTAL FIRES	**1**	**0**	**0**	**500**
6. Public Assembly	0	0	0	0
7. Schools and Colleges	0	0	0	0
8. Health Care and Penal Institutions	0	0	0	0
9. Stores and Offices	0	0	0	0
10. Industry, Utility, Defense, Laboratories	0	0	0	0
11. Storage in Structures	0	0	0	0
12. Other Structures	0	0	0	0
13. TOTAL STRUCTURE FIRES	**1**	**0**	**0**	**500**
B: Other Fires And Incidents				
14a. Fires in Highway Vehicles	0	0	0	0
14b. Fires in Other Vehicles	0	0	0	0
15. Fires Outside of Structures With Value Involved	0	0	0	0
16. Fires Outside of Structures With No Value Involved	0	0	0	0
17. Fires in Rubbish	0	0	0	0
18. All Other Fires	0	0	0	0
19. TOTALS FOR ALL FIRES	**1**	**0**	**0**	**500**
20. Rescue, Emergency Medical Responses	26	0	0	0
21. False Alarm Responses	11	0	0	0

22. Mutual Aid	2	0	0	0
23a. Hazmat Responses	0	0	0	0
23b. Other Hazardous Conditions	2	0	0	0
24. All Other Responses	28	0	0	0
25. TOTAL FOR ALL INCIDENTS	**70**	**0**	**0**	**500**

NFPA Part IV: False Alarm Responses

Type Of Call	Number
1. Malicious, Mischievous Fall Call	0
2. System Malfunction	2
3. Unintentional	3
4. Other False Alarms	6

Incident Type Category Breakdown

Incident Type Category	Occurrences	Percentage
[100-199] Fire/Explosion	2	2.9
[200-299] Overpressure Rupture	0	0.0
[300-399] Rescue Call	27	38.6
[400-499] Hazardous Condition	2	2.9
[500-599] Service Call	22	31.4
[600-699] Good Intent Call	4	5.7
[700-799] False Call	11	15.7
[800-899] Severe Weather/Natural Disaster	0	0.0
[900-999] Special Type/Complaint	0	0.0
Undetermined	2	2.9
TOTAL	**70**	**100.0**

Fixed Property Type Category Breakdown

Fixed Property Type Category	Occurrences	Percentage
[100-199] Public Assembly Properties	0	0.0
[200-299] Educational Properties	3	4.3
[300-399] Institutional Properties	0	0.0
[400-499] Residential Properties	42	60.0
[500-599] Mercantile Properties	1	1.4
[600-699] Utilities/Technology/Farming/Mining	0	0.0
[700-799] Manufacturing Properties	0	0.0
[800-899] Storage Properties	11	15.7
[900-999] Special Properties	9	12.9
None	2	2.9
Undetermined	2	2.9
TOTAL	**70**	**100.0**

Fire District Breakdown

Fire District	Occurrences	Percentage
NORTH WEST	10	14.3
SOUTH WEST	6	8.6

NORTH CENTRAL	31	44.3
NORTH EAST	12	17.1
CENTRAL	7	10.0
SOUTH	2	2.9
TIVERTON	2	2.9
TOTAL	**70**	**100.0**

Personnel Breakdown

Name	Pers. Form	Time Sheet	Reporting	Approving
Unknown	0	0	0	2
Lieutenant David A Nickerson	14	14	18	18
Lieutenant James B Vandal	23	23	19	19
Jonathan j Bednarz	29	29	0	0
Lieutenant JUSTIN P TEIXEIRA	4	4	5	4
Probationary Firefighter Matthew T Hughes	28	28	0	0
Firefighter Michael W Martino	2	2	0	0
Captain Randall A Watt	16	16	17	17
Chief Richard G Petrin	8	8	0	0
Firefighter Samuel A Turner	12	12	6	5
Firefighter Samuel T Hussey	22	22	5	5
TOTAL	**158**	**158**	**70**	**70**

Apparatus Breakdown

Apparatus	Responses	Percentage
Fire Chief's Car	8	8.8
Engine 2	28	30.8
Forestry Truck	3	3.3
Personal Vehicle	1	1.1
Rescue 2	48	52.7
Tanker 1	3	3.3
TOTAL	**91**	**100.0**

Incident Type

Incident Type	Occurrences	Percentage
Not Reported	2	2.9
Building fire	1	1.4
Fuel burner/boiler malfunction, fire confined	1	1.4
Rescue, EMS incident, other	1	1.4
EMS call, excluding vehicle accident with injury	26	37.1
Electrical wiring/equipment problem, other	1	1.4
Attempted burning, illegal action, other	1	1.4
Service Call, other	16	22.9
Lock-out	1	1.4
Public service assistance, other	1	1.4
Public service	3	4.3
Assist invalid	1	1.4
Good intent call, other	2	2.9
Smoke scare, odor of smoke	2	2.9
911 HANG UP CALL	6	8.6
System malfunction, other	1	1.4
Alarm system sounded due to malfunction	1	1.4

Alarm system activation, no fire - unintentional	3	4.3
TOTAL	**70**	**100.0**

Aid Given or Received

Aid Given or Received	Occurrences	Percentage
Not Reported	2	2.9
Mutual aid received	2	2.9
Mutual aid given	2	2.9
None	64	91.4
TOTAL	**70**	**100.0**

Apparatus Use

Apparatus Use	Occurrences	Percentage
Other	12	13.2
Suppression	31	34.1
EMS	48	52.7
TOTAL	**91**	**100.0**

For Districts: All
For Situations: All
For Jurisdictions: All
For Street(s): All
For Location: All

Dtr.3

Carol A. Wordell, Town Clerk
40 Commons
PO Box 226
Town of Little Compton, RI

To: Antonio A. Teixeira
Town Administrator

From: Carol a Wordell
Town Clerk

Date: May 3, 2021

The office of the Town Clerk handles on a daily basis a wide array of tasks. During the month of April the following figures display the volume of work:

Dump stickers 150 issued
Recording land evidence 144 instruments recorded
Dog licenses – 61
Vital records certified copies issued – 32
Marriage License issued – 2
Miscellaneous fees collected for Probate, copying, appliance etc. – see attached.

In addition to our day to day activities we have the following:

- Probate Court responsibilities
- Council Clerk responsibilities – meetings, minutes, follow up actions
- Coordinate with the IT personnel for day-to-day issues, oversee website daily needs
- Ongoing responsibilities as Wellness Coordinator for the Trust, sharing multiple online health programs
- Attend via Zoom RI Dept. of Health – ongoing COVID vaccine process
- Coordinated and hosted several Zoom virtual meetings for several boards during the month. Tax Assessment Board of Appeal hearing,, Planning Board, Beach, Housing Trust, LCACT, Pension, Council, Canvassers, Budget, Wilbour Woods Committee and Charter Review Commission.
- Attend Zoom meetings of RI Town and City Clerks' Association relating to pending legislation and upcoming redistricting actions, and quarterly business needs.
- Attend RI League of City and Towns webinar on OpenGov software as requested by the Administrator

Date Range: 04/01/2021 - 04/30/2021

Distribution Summary Report

TOWN OF LITTLE COMPTON Town Clerk
Town of Little Compton

DESCRIPTION	ACCOUNT NUMBER	ACCOUNT TOTAL
Municipal Lien Certificate		$0.00
Historical Records - Town	381	$119.00
Technology 10%	382	$660.40
Spay/Neuter	386	$42.00
License: Private Detective	4200	$0.00
Copies & Other Services	4200	$207.45
Trade Names	4200	$60.00
Recordings 90%	4300	$6,031.60
Probate Court Fees	4305	$120.00
Probate Advertising	4306	$90.00
Marriage License - State	4309	$32.00
Historical Records - State	4309	$357.00
Vital Statistics - State	4309	$292.00
Realty Stamps – State	4310	$16,490.32
Realty Stamps Town	4310	$15,118.58
Misc License and Permit	4317	$0.00
License: Holiday	4317	$0.00
License: Victualing	4317	$0.00
Vital Statistics - Town	4317	$358.00
Entertainment License	4317	$0.00
Marriage License - Town	4317	$16.00
Alcoholic Beverage License	4319	$0.00
License: Beverage Advertising	4319	$0.00
Animal License	4320	$229.00
License: Kennel	4320	$25.00
Dump	4325	$1,105.00
Appliance Dump	4330	$200.00

TOTAL: $41,553.35

DHR - 4

Town of Little Compton
Town Hall
P.O. Box 226
Little Compton, RI 02837

To: Honorable Town Council

From: Antonio A. Teixeira TA
Town Administrator

Date: May 6, 2021

Subject: April Monthly Report

Town Hall lights retrofit – RISE has come in and done about ninety percent of the work. They plan to come back Monday, May 10 to complete the work. I suggest that you come in and see the difference of the upgrade and also note the outside lights along the connecting hall.

Budget Process – the Team; Council President, Denise, Joe, John McNamee and I worked through the budget report for the State Department of Revenue to meet the proper requirements to be approved for publication for the Finance Town Meeting.

Town Hall Operations – We continue to serve our residents by appointment through window service, drop box, phone and on-line. There is some consideration to possibly open up the Town Hall by the end of May.

Vaccinations – as you are aware through the various updates that I have sent you, vaccinations are available in many areas throughout the State.

Union Contract Negotiations – Negotiations with Police, Fire and Municipal Employees are still ongoing with the goal of completion by June.

Municipal Resiliency Grant – We have had to work through the details required to sign contract but hope to have it done very soon.

Town Landing – Willkie Construction is back to prepare the area for the final stage seeding and planting.

Wilbour Woods – ABLE Engineering continues to work through the engineering and sharing information with the Committee.

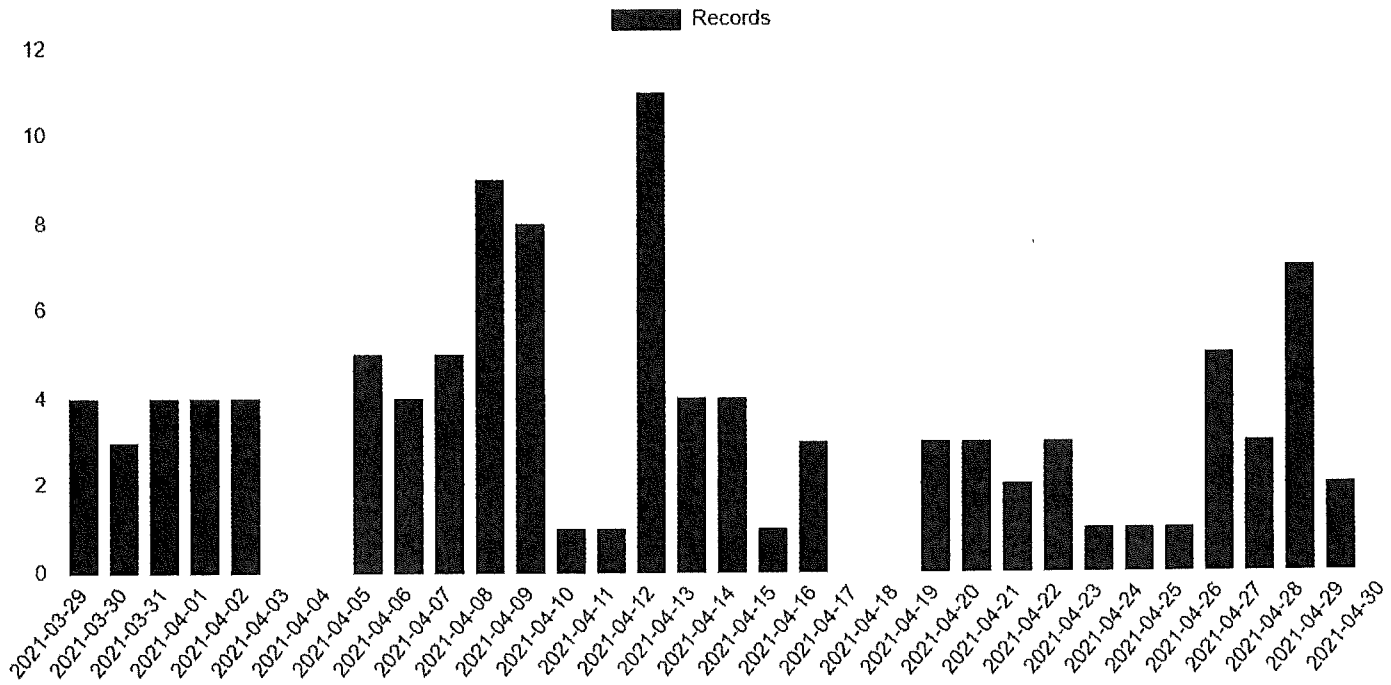
Roads Study – BETA Engineering group will be making a presentation to the Town Council Thursday, May 20, 2021. They would like to share their findings and proposal as to how we should proceed with road construction/repairs.

Annual Report – The annual report was prepared and submitted to the TRUST for them to assess our annual insurance premium.

DHR-5

Analytics

Records submitted over time



APPROXIMATELY A 50% INCREASE FROM PREVIOUS MONTH

Totals

106
Records Created

$25,820.77
Revenue Collected

126
Inspections Done

93
Permits Issued

Filter Results

Building Department

D4R-6

Town of Little Compton
OFFICE OF THE TAX ASSESSOR
Post Office Box 226
Little Compton, Rhode Island 02837
(401) 635-4509

May 3, 2021

To: Town Administrator
Antonio A. Teixeira

From: Denise M. Cosgrove, RICA
Tax Assessor

Re: DEPARTMENT HEAD REPORT

The month of April, 2021

- Drafted a RFP for GIS system and submitted here for Council review and approval.
- Attended via Zoom. Vision user group education sessions.
- Responded to the effects of multiple Senate and House proposed bills.
- Co-ordinated with you, Counsel President Mushen, Joe and Keith Kelliher from DOR the budget numbers for the newspaper ad and Town budget report.
- Insured the building permits records were current to begin the data collection process for statistical revaluation.
- Updated, with Chief Petrin, the addresses for the southerly portion of properties along Brayton Point Road where the numbers did not follow the numbers for the Westport properties. We also named and numbered the properties for the Ferolbink Way off West Main Road Plat 2 which previously had not received designation.
- Consolidated the property records files to insure the "old" field record cards and the current records were in one place.
- Received the current plat maps revisions from Stanley Engineering and sent them to Modern printers to print our new books.
- Visited a few properties for concerned tax payers and building permit concerns.
- Updated ownership records daily and all files as needed.

Respectfully submitted,

Denise M. Cosgrove

Denise M. Cosgrove, RICA
Tax Assessor

DHR-7

TOWN OF LITTLE COMPTON

FINANCE DIRECTOR REPORT

P.O. BOX 226

LITTLE COMPTON, R.I. 02837

JOSEPH DESANTIS

FINANCE DIRECTOR

PHONE 401-635-4219

FAX 401-635-2470

Finance Director Monthly Report

April 2021

Initiatives & Financial Highlights:

- FY2022 Disclosure Package submitted to Dept. of Revenue for proposed Budget and Tax changes
- COVID Vaccination expense tracking continued for future State & Federal reimbursement
- Point of Sale Credit Card Update: Contract signed. SailPoint received terminals to be distributed. Demo website created and production underway
- OPEB Valuation distributed to Division of Municipal Finance
- Updated as Admin for Cox, Microsoft, Delta Dental, Dearborn
- Investigated options for municipal borrowing
- Investigated re-bonding opportunities for Little Compton's bond issued through the Rhode Island Health & Educational Building Corporation
- Town Credit Card credit limit being increased to support appropriate departmental use
- Upcoming HR training in May '21: "RI Human Resource Law: What You Need to Know"
- Applied for grant aid via Stephen Alfred Grant

Tax Highlights:

- Total tax revenue collected for Current Year, Prior Years and Interest in the month of March was $2,281,258.09.
- Total tax revenue collected for Current Year, Prior Years and Interest in the month of April was $175,549.28.
- Total Tax Delinquency Balances collected in March was $3,651.20.

NB-1

LITTLE COMPTON POLICE DEPARTMENT

60 Simmons Road
Little Compton, RI 02837
Phone 401-635-2311
Fax 401-635-8782

Scott N. Raynes
Chief of Police

RECEIVED
APR 29 2021
By_____

April 28, 2021

The Honorable Town Council
Little Compton Town Hall
Little Compton, RI
02837

Honorable Town Council members,

I would like to take this opportunity to advise you of two significant anniversaries for members of the Little Compton Police Department. Deputy Chief/Lieutenant John Faria and Sergeant John Harris have recently reached the twenty-year mark in their careers. Lieutenant Faria reached his milestone on April 16, 2021 and Sergeant Harris on April 22, 2021.

Please join me in thanking and congratulating both members for their dedicated and exemplary service to the Little Compton community.

Respectfully,

Scott N. Raynes
Chef of Police

NB-2

Town of Little Compton
Town Hall
P.O. Box 226
Little Compton, RI 02837

To: Honorable Town Council

From: Antonio A. Teixeira
Town Administrator

Date: May 6, 2021

Subject: Geographic Information Systems (GIS) RFP request

The RFP was created with input from various individuals of Town Departments and Boards/Commissions for a Geographic Information Systems (GIS).

We request your review and approval for advertisement.

A big thank you for your input:

Robert Mushen, Town Council
Anya Wallack, Town Council
Denise Cosgrove, Tax Assessor
Peter Medeiros, Building/Zoning Official
Carol Trocki, Conservation Commission
Mike Steers, Planning Board
Don McNaughton, Conservation Commission
Bill Moore, DPW Director
Richard Petrin, Fire Chief
Scott Raynes, Police Chief
Tony Teixeira, TA

TOWN OF LITTLE COMPTON, RHODE ISLAND

REQUEST FOR PROPOSALS
GEOGRAPHIC INFORMATION SYSTEMS PARCEL MAPPING PROJECT

I. Statement of purpose/ background

The Town of Little Compton, Rhode Island is seeking proposals from qualified Geographic Information System (GIS) consultants to assist the Town with the following tasks: digitize the Assessor's plat maps into a current, seamless, town wide data layer linked to the Assessor's CAMA database, and provide a simplified interface. Little Compton is a rural, small community located in southern Rhode Island, bounded on the east by the Westport River, south by the Atlantic Ocean and west by the Sakonnet River. The Town has a total area of 20.9 square miles, with 47 plat maps at a scale 1"=200', which includes 3,372 separate tax parcels.

II. Submittal of proposals

Proposals must be received no later than 3 o'clock on June 10, 2021 to the Office of the Town Clerk, 40 Commons, P.O. Box 226, Little Compton, RI 02837.

All proposals should be submitted in a sealed envelope clearly marked: GIS Mapping" on the exterior of the envelope. A total of five (5) copies should be included.

All questions pertaining to these specifications should be referred to:

Denise M. Cosgrove, Tax Assessor
P.O. Box 226, 20 Commons
Little Compton, RI 02837
Telephone (401) 635-4509
Email:dcosgrove@littlecomptonri.org

The Town shall award the proposal on the basis of competitive negotiations with the firm the Town deems most qualified based upon professional competence, technical merit, and experience with similar projects set forth in Part VI of the Request for Proposals. The Town reserves the right to reject any and all proposals, to waive any and all formalities, and to accept the proposal deemed most favorable to the interest of the Town in sole discretion and judgement of the Town.

The Town intends to award the contract on or before June 18, 2021.The consultant shall be prepared to commence work immediately upon execution of a contract with the Town, with the project completion date of December 1, 2021.

Copies of the Request for Proposals are available on the Town's website littlecomptonri.org or by request in the Town Clerk's Office.

The consultant will not discriminate against any employee or applicant for employment because of physical or mental handicap for any position for which the employee or applicant is qualified and that in the event of noncompliance the Town may declare the consultant in breach and take any necessary legal recourse including termination or cancellation of the contract.

A proposer filing a proposal thereby certifies that no officer, agent, or employee of the Town has a pecuniary interest in the proposal or has participated in contract negotiations on the part of the Town, That the proposal is made in good faith without fraud, collusion, or connection of any kind with any other proposer for the same call for proposals, and that the proposer is competing solely in his or her own behalf without connection with, or obligation to, any undisclosed person or firm.

The Town reserves the right to rescind award for non-compliance to proposal specifications.

The successful firm must adhere to all Town, State and Federal laws, where applicable.

III. Proposal Contents

Firms shall submit a total of five (5) documents. Proposals shall indicate at least the following information:

1. Experience and qualifications of the Firm in performing such digitizing and programming work.
2. An overview of the Work Plan and methodology as related to the requirements stated in the Request for Proposals. Note specifically any operations included or excluded, which may differentiate your technical procedure from others.
3. Names and up-to-date resumes of essential personnel in the project. Information on all subcontractors, including location (if used by the lead firm).
4. Proposed schedule for completion of the project.
5. Cost proposals shall accompany the project proposal, utilizing the attached Bid and Contract Form.
6. Ability to meet insurance coverage as described herein.
7. Disclosure of conflicts or potential conflicts the consultant may have in completing the project.

   The consultant shall have and indicate prior experience and knowledge in GIS database development. The Town shall make investigation, as it deems necessary to determine the ability of the consultant to perform the work.

IV. Insurance Requirements

The Town of Little Compton requires all consultants to carry professional liability insurance for errors and omissions for one million dollars ($1,000,000.) and the Town shall be named as an additional insured. Proof of such insurance coverage will be required before signing a contract with the consultant.

V. Method of Payment

Consultants shall be compensated on a monthly basis based on a percentage of work completed. Invoices shall be submitted to the Project Manager monthly, along with a summary of project work completed within the billing period. Out-of-pocket expenses such as mailing, mileage, travel and printing shall be included in the consultant's base fee. The project is a set price and the Town shall authorize no expenses in addition to the set price for reimbursement.

VI. Factors for Award

In evaluating the submitted proposals, the following factors shall be considered for the purpose of evaluation, but not in order of importance:

A) Qualification of the Firm
B) Relevant Experience and References
C) Project Understanding the Technical Approach as demonstrated in the Work Plan
D) Resumes of Key Personnel, including Subcontractors
E) Schedule of Completion
F) Fee Proposal

Project proposals shall be ranked based on a weighted scale as determined by the Town of Little Compton's Review Team.

VII. Technical Specifications

This section describes the general methodology and guidelines the Town will expect the consultant to follow, however alternative methodologies submitted by consultants will also be considered.

A. Parcel Map Automation

1. Update existing plat maps; there are approximately 20 changes that must be incorporated into our existing Mylar plat maps to bring them up to date.
2. Plat Map Description; there are a total of 47 Assessor's plat maps at scale 1" = 200' that contain approximately 3,372 parcels. The maps are approximately 3 feet wide by 2 feet high, including legend, north arrow, scale and revision information which is located in the margin of each map. The Assessor's maps display the following information:

   Parcel boundaries, numbers and dimensions
   Parcel area (sq.ft.or acres)
   Open water boundaries, wetland areas and streams
   Water body and stream names
   Roads, other rights-of-way and paper streets including names
   Selected easements

   Included with this RFP is a sample tax assessor map.
3. Coordinate System and Base Registration; the existing assessor's maps are not referenced to a coordinate system. The automated parcel date must be associated with the coordinate system used by RIGIS. Data must register to the1:5000 scale orthophoto series, the RIGIS 5K roads (E911roads) or a more accurate spatial base. The end product will be a single, seamless and topologically complete GIS coverage on CD in the Rhode Island Plane Coordinate (RISPC) system, units U.S. Survey feet, NAD 1983. File formats to be determined by the Needs Assessment.
4. Town Responsibilities; the town will be responsible for providing all the necessary source material for this project, such as: the best and most current tax assessor's maps, the plat index map, current tax assessor's database, RIGIS/RIDOT scale 1:5,000 image and vector data, street name information and ROW widths.

5. Pilot Project; the Town requires that a pilot area of four (4) tax maps (Plats1, 3, 9, and 33) be automated and submitted to the Town for review of procedures and the date. Modifications will be made as needed before town wide automation can proceed. Pilot area deliverables should include at least all those products that would be submitted by the contractor during interim and/or final deliverable stages. Metadata do not need to be submitted at this stage, although details of the parcel database design should be submitted, along with problem areas noted, mismatches for the database reconciliation, etc.
6. Digitizing; the following data layers are to be developed for this project:
    - Parcel Boundaries
    - Parcel Dimension Annotation – optional
    - Water Features
    - Water Feature Annotation
    - Roads, ROWS and Paper Streets
    - Road Annotation
    - Easements and Easement Annotation – optional

The consultant shall create a skeleton of the street Right-of-Ways using the street centerline layer and the ROW width. Each centerline should be coded with its associated name and width and then buffered to create a skeletal ROW layer.

The Assessor map images should be aligned to the buffered street right-of-ways and, once registered, the interior lot lines for each block should be digitized as vector lines. The integrity of the parcel geometry shall be maintained to the greatest extent possible. An acceptable threshold of alignment error will be agreed to with the consultant at the onset of the project.

Text annotation should be organized into several classifications, including Street Names, Plat and Lot Numbers, Lot Areas, Parcel Dimensions, and Easements (optional). The consultant shall present options for dealing with limitations in scaling of annotation data. Solutions may include creation of annotation layers at various predetermined print scales.

When aligning parcels that share boundaries with water bodies, the consultant shall use hydrography lines from the 1:5000 RIGIS/RIDOT hydropoly dataset as the property boundary. Parcel lines should be extended or trimmed to the hydrography lines. The digital ortho date should be used as a reference for proper placement of the parcel lines within each block of parcels and road polygons closed and not part of the universe polygon. The source for all water feature annotation will be the Assessor's maps.

If the Town boundary between adjacent cites or towns agrees in the digital parcel, it will then be much easier to use digital parcel mapping across town boundaries or in regional applications. Property boundaries at the town boundary should be bases on the legislated record, if available. The legal boundary should be used if no significant property problems are created in doing so.

The coverage should be cleaned a minimum number of times. Tolerance for fuzzy and dangle length will be agreed to with the Town.

7. Coding; A coverage of the parcel base shall be built and verified that each parcel is coded with a unique identified. Each parcel will be coded with third attributes: one names PLAT, second LOT and third LOT CUT. Once these three fields have been created, two additional fields should be added and populated. One called PUID, a character string identifying each polygon in the digital parcel mapping. This may be the same as the parcel Identifier (PIN) or may be a separate and unique coding. The other field should be the PIN, a character string identifying each parcel in the Assessor's database and may be the result of concatenating the PLAT and LOT fields and matching the Assessor's database parcel identifier format (e.g. 001-245-000). Duplicate id's should be searched for, and if found, researched against the original source maps. If a coding error is found, it should be corrected. If an uncoded lot is found an additional field should be added, called FEATYPE and coded a NC, CEM, WATER, ROAD, ISLAND, or DOCK, etc. NC indicates, "Not Coded".

The Town requires, at a minimum, that the following additional fields be added: LOC_ID (a unique location ID of the X-Y coordinates of the parcel centroid). TOWNCODE (a two digit field identifying the RI Division of Planning's Numbering Scheme for Cities and Towns, where Little Compton = "25"), and RITAXCD (The RI State Property Tax Code).

A database design shall be developed in accordance with the RIGIS Standards for Digital Parcel Data Sets and presented to the Town for review and approval during the Pilot Project phase.

8. Database Reconciliation; once the seamless parcel coverage has been created, two iterations of linking the parcels coverage to the Town's Assessor's database will be performed. The Town will provide a copy of the Assessor's database in a common file format such as ASCH, DBF, XLS, etc. The two iterations will enable the consultant to perform an important quality control/quality assurance step to ensure that all parcels depicted on the tax maps have been created and code properly. There should be a one-to-one relationship of records in the Assessors' database to parcels on the maps. After correcting any automation errors, the Assessor will provide the town with their findings. This should consist of a map showing those parcels that do not have a match with the Assessor's database and a list of records in the Assessor's database that do not match the maps. The Town will review the findings and provide consultant with any corrections. A COMMENT field shall be added to the parcel coverage to track any comments from the resolution process.
9. Data Sheets; A data sheet shall be filled out for each plat map. The information required is minimal but will aid the Town in identifying problem areas. The consultant should make notes of potential errors found during the alignment, digitizing, loading and edge matching processes. A few examples are: duplicate parcel numbers, oddly coded parcels, uncoded parcels, parcels that don't match an adjacent plat map, etc.
10. Proof Plots; One hard copy set and digital data version of the resulting plat maps will be provided to the Town for review and comment. These proof plots must be plotted on Mylar transparency or other approved media at the same scale and sign as the original tax maps. Parcel boundaries shall be in black, road centerlines in red and water boundaries in blue. Annotation layers in suitable colors. After a thorough review of each plat and digital files, the Town will provide consultant with a list of changes or errors that need to be addressed.

The town expect to receive this information in two deliverables: the first for the pilot areas, and the second at the end of the alignment process.

11. Quality Assurance/Quality Control; the Town's Project Managers will review all digital data and any errors found submitted to the consultant for correction. It is expected that the consultant will undertake his or her own internal quality control procedures. At a minimum this task shall include: parcel alignment checks, line work errors (missing arcs, dangling arcs, miscoded arcs, intersect errors, etc.) coding errors topology, free from edit masks, label errors, dangling nodes, and must have unique cover-ids within the coverage. PAT file for polygon and point coverages or coverage.AAT file for line coverages.
12. Metadata and Data Dictionary; Metadata shall meet the FDGC's metadata content standard (http:/www.fdgc.gov). It shall include at least the following information:
    a. Source Name, Source Map Scale, Accuracy, Date
    b. Data Attribute Definition and Coding Description
    c. Automation Process Methods and Date
    d. Data Custodian, Contact and Creating Organization
    e. Date of currentness and /or last update
    f. Recommendations stating limitations of use
    g. Data Dictionary for both spatial and assessors' databases
    h. Name and version of CAMA software and file format of the extract from the assessor's database.

B. Simplified GIS Interface

The Town will be implementing an enterprise-wide GIS using software by Environmental Systems Research Institute (ESRI) of Redlands, CA. The Town is seeking a simplified interface or graphical user interface (GUI) to facilitate access by town personal and the general public, who may or will have, little or no formal GIS training.

This simplified interface shall have, at a minimum, the following functionality:

- Parcel search by plat/lot, lot cut, street address and owner name
- Abutters search with map, abutters list and mailing label output options
- Adding thematic data to the view
- Interactive labeling by various fields in the assessor's database
- Querying of owner, building and parcel information from the view
- Map production from view
- Linkage to other Town's database and image files.

The interface will be delivered to the Town and installed within the Town. The Town shall have the ability install this file on additional PC's, as it deems necessary, at no additional cost to the Town.

VIII. Final Deliverables

The Town shall have custody and ownership of all digital data and documents developed during the course of this mapping project. Upon completion and before final project payment, all deliverables will be certified for completeness and quality before being accepted by the town's Project Manager.

The contractor shall make the following list of final deliverables to the Town. All digital datasets are to be provided in a file format to be determined. Each delivered dataset shall be a seamless, Town wide GIS coverage in RI State Plant Coordinates (units feet), NAD83 and shall be delivered as a digital download. Metadata and data dictionaries shall be provided in both hardcopy and MS Word format.

A. Parcel Automation Deliverables

1) Seamless town wide digital parcel base
2) Seamless town wide water bodies
3) Annotation coverages for street names, lot numbers, parcel areas, water features
4) Seamless plat map index
5) Process, coding and QA/QC sheets
6) Proof plots
7) Final plots of individual plat map sheets
8) Metadata and data dictionary
9) Optional – Parcel Dimensions annotation coverage
10) Optional – Easements and Easement annotation

B. Simplified GIS Interface

Provide an interface.

C. Needs Assessment and Implementation Plan

1) Kick-off meeting with all departments involved in the project.
2) Needs assessment interviews with approximately six(6) departments involved in the project to determine:
   a) Inventory of current conditions
   b) Assessment of GIS potential
   c) Mapping and database needs
   c) Output requirements
   d) Number and skill level of GIS users
   e) GIS application identification and description
3) Data sharing requirements and possibilities
4) Hardware and software inventory
5) Inventory existing maps and databases
6) Write a Needs Assessment report

7) Develop implementation plan
   a) Outline priorities and costs
   b) Determine overall design for Town's GIS program
   c) Recommend hardware and software
   d) Develop a strategy – including staffing and costs
   e) Develop a training plan
   f) Determine start-up costs and annual costs for operation and maintenance
   g) Develop an implementation schedule
   h) Produce a final report.

All deliverables shall be made to:

Denise M. Cosgrove, Tax Assessor
P.O. Box 226, 40 Commons
Little Compton, RI 02837
Telephone (401) 635-4509
Email:dcosgrove@littlecomptonri.org

BID AND CONTRACT FORM

TITLE OF SPECIFICATIONS: Geographical Information Systems Mapping (2021)

1) PROPOSAL:
WHEREAS, the TOWN OF LITTLE COMPTON has duly asked for proposals for performance of services in accordance with the above-mentioned Scope of Work

The person or entity below does irrevocably offer to perform the services in accordance with the Request for Proposals for Geographic Information Systems Mapping (2005) which is hereby incorporated into these documents.

This offer shall remain open and irrevocable until the TOWN OF LITTLE COMPTON has accepted this proposal or another proposal for Geographic Information Systems Mapping.

The proposer agrees that acceptance below by the TOWN OF LITTLE COMPTON shall transform the proposal into a contract.

2) PRICING:
Firms may bid on all tasks. A firm is eligible for award in E depending on funding resources available.

A. Parcel Mapping Automation
Fixed Fee $_____ (in words)

B. Simplified GIS Interface
Fixed Fee $_____ (in words)

C. Needs Assessment and Implementation Plan
Fixed Fee $_____ (in words)

D. Parcel Dimension Annotation
Fixed Fee $_____ (in words)

E. Easement Automation and Annotation (optional)
Fixed Fee $_____ (in words)

_____ _____

Signed Date

Company

_____

_____

Comm-1

RECEIVED
MAY 03 2021
By

SMITHFIELD
PUBLIC SCHOOLS

Smithfield School Department

Administration Office
49 Farnum Pike
Smithfield, RI 02917
(401) 231-6606 / Fax (401) 232-0870
www.smithfield-ps.org

Judith Paolucci, Ph. D.
Superintendent

Sara Monaco, Ed. D.
Assistant Superintendent

SMITHFIELD SCHOOL COMMITTEE
Resolution Expressing Support for a Moratorium on the Expansion of Charter Schools
Bill H-5193

Resolved, That,

WHEREAS, providing access to equitable public education is of the foremost importance to the Smithfield School Committee; and,

WHEREAS, providing adequate funding to Smithfield's public schools is critical to ensuring successful student outcomes across our Town; and,

WHEREAS, the COVID-19 pandemic demands increased resources for the instruction and education of our students; and,

WHEREAS, The Rhode Island Council on Elementary and Secondary Education granted preliminary approval to three new charter schools; and,

WHEREAS, the Smithfield School Department is expected to pay $1,598,347 directly to charter schools out of the Fiscal Year 2021-2022 Budget; and,

WHEREAS, any increase in the number of seats at charter schools will unequivocally draw financial resources from the Smithfield School Department; and,

WHEREAS, Rhode Island Senate has placed a three-year moratorium on new charter schools, including those passed by the State Education Council (in December); and,

NOW, THEREFORE, BE IT RESOLVED THAT, the Smithfield School Committee supports a moratorium on the expansion of charters schools and urges the Rhode Island General Assembly to support this moratorium.

RESOLVED: That a copy of this Resolution be forwarded to every Rhode Island Municipality, School Committee, State Senator, State Representative, RIASC, and the Governor.

WHERETO: The following bear witness:

Virginia G. Harnois
School Committee Chair

April 26, 2021
Date

Comm 2

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MAY 03 2021
By

Smithfield School Department

Administration Office
49 Farnum Pike
Smithfield, RI 02917
(401) 231-6606 / Fax (401) 232-0870
www.smithfield-ps.org

Judith Paolucci, Ph. D.
Superintendent

Sara Monaco, Ed. D.
Assistant Superintendent

Smithfield School Committee Resolution
On Gun Free Schools
Bill H-5555

WHEREAS: Current state law allows Concealed Carry Permit ("CCP") holders to carry firearms onto school grounds; and

WHEREAS: The vast majority of states do not permit firearms on school grounds; and

WHEREAS: A study by the Violence Policy Center, a Washington D.C. gun safety organization, found, from May 2007 to February 2015, that in research involving 722 deaths in 544 concealed-carry shootings in 36 states and the District of Columbia, the vast majority of those killings were deemed non-self-defense and only 16 cases were eventually ruled lawful self-defense; and

WHEREAS: A two-year comprehensive Final Report of the Sandy Hook Advisory Commission, consisting of school administrators, teachers, law enforcement, psychiatrists, law makers and legal professionals, dated February 2015, made findings including "Safe School Climate" and "Safe School Design and Operations Strategies" that specifically did not include the use of firearms or the of arming teachers or non-law enforcement civilians in schools; and

WHEREAS: The National School Boards Association believes that students must have safe and supportive climates and learning environments that support their opportunities to learn and that are free of abuse, violence, bullying, weapons, and harmful substances including alcohol, tobacco, and other drugs; and

WHEREAS: The Rhode Island Association of School Committees' Executive Board have voted to support banning concealed weapons on school grounds, except for duly authorized members of law enforcement; and

WHEREAS: Rhode Island General Law § 16-2-9.1 (11) entitled, Code of basic management principles and ethical school standards, states that School Committees must "Recognize that the first and greatest concern must be the educational welfare of the students attending public schools"; and

WHEREAS: The Rhode Island School Superintendents' Association have adopted the School Superintendents Association "AASA Position Paper on School Safety: A response to the Tragedy at Sandy Hook Elementary," which specifically denounces "efforts to bring more guns into our schools by teachers and administrators," and reminds us that "schools remain the safest place for children"; and

WHEREAS: Rhode Island General Law § 16-2-9 (a) provides that the entire care, control, and management of all public school interests of the several cities and towns shall be vested in the school committees of the several cities and towns, including the right to ban any and all weapons in public schools and on public school grounds, except by Peace Officers as defined in § 12-7-21

WHEREAS: Rhode Island education leadership has carefully considered and implemented regularly audited school and district-wide building safety plans and emergency protocols inclusive of first-responders, local law enforcement, and the school community:

NOW, THEREFORE, BE IT RESOLVED: That the Smithfield School Committee respectfully requests the Rhode Island General Assembly to support any and all legislative proposals that would disallow non-law enforcement to carry concealed firearms onto school grounds.

WHERETO: The following bear witness:

Virginia G. Hannois — Chairperson

April 26, 2021 — Date

The Smithfield Public Schools: A Partnership of Schools, Families and Community

The Smithfield Public Schools does not discriminate on the basis of age, sex, race, religion, national origin, color, sexual orientation or disability in accordance with applicable federal and state laws and regulations.

Comm 3

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MAY 03 2021
By

SMITHFIELD
PUBLIC SCHOOLS

Smithfield School Department

Administration Office
49 Farnum Pike
Smithfield, RI 02917
(401) 231-6606 / Fax (401) 232-0870
www.smithfield-ps.org

Judith Paolucci, Ph. D.
Superintendent

Sara Monaco, Ed. D.
Assistant Superintendent

SMITHFIELD SCHOOL COMMITTEE
RESOLUTION EXPRESSING SUPPORT FOR
THE STATE REIMBURSEMENT OF TRANSPORTATION SERVICES COST
FOR PUBLIC AND PRIVATE SCHOOL PUPILS
Bill H-6030

WHEREAS: Providing health and safety of pupils is of the foremost importance to the Smithfield School Committee, and;

WHEREAS: Providing adequate funding to Smithfield's public schools is critical to ensuring equity to students across our Town; and,

WHEREAS: Smithfield transportation serves a community that is over 26 square miles. We have seen a significant cost increase in these services each year. For FY22, we are expecting a 3% increase of $52,610 in our transportation contractor's cost.; and

WHEREAS: The rising transportation cost is more than any community can sustain during this unprecedented time. The on-going and increasing transportation costs cannot be reduced without compromising the health and safety of our children. In addition, this cost is now impacting our ability to maintain and enhance a high-quality education for ALL students; and

WHEREAS: These transportation costs are having a significant impact on local school district budgets and forcing districts to move funds from other areas of their operating budgets to cover these increased transportation costs causing undue burden and inequity across the district.

NOW, THEREFORE, BE IT RESOLVED: That the Smithfield School Committee respectfully requests the Rhode Island General Assembly to support the reimbursement to the school committees for the costs of providing student transportation services to public and private school pupils.

RESOLVED: That a copy of this Resolution be forwarded to every Rhode Island Municipality, School Committee, RIASC, State Senator, State Representative, and the Governor.

WHERETO: The following bear witness:

Virginia J. Harnois
Chairperson

April 26, 2021
Date

Comm-4

RECEIVED APR 30 2021

TOWN OF BURRILLVILLE

Office of Town Clerk
Email:
townclerk@burrillville.org

Phone: 401-568-4300, ext. 133
Fax: 401-568-0490
RI Relay 1-800-745-5555 (TTY)

RESOLUTION OF THE TOWN OF BURRILLVILLE
LEGALIZATION OF ADULT RECREATION USE MARIJUANA

WHEREAS, if Rhode Island legalizes marijuana, our cities and towns will bear most of the direct burden to pay for and deal with implementation and public consequences; and

WHEREAS, as we have seen in Massachusetts, retail stores often bring traffic and congestion, while local public safety will need to respond to emergency calls, complaints and other impacts including but not limited to nuisance properties; and

WHEREAS, our priority is to ensure that local governments have sufficient operational control, oversight and resources in any legalization process; and

WHEREAS, in order to properly support local obligations, cities and towns should directly receive a minimum of 3% local sales tax; and

WHEREAS, the Governor's proposal requires a special election by November 2021 if a community wants to opt out; and

WHEREAS, as special elections are costly to administer, have historically low turnout and are highly influenced by special interests; and

WHEREAS. cities and towns should be able to opt out through their respective councils rather than through a ballot referendum; and

WHEREAS, communities that opt out will still need to address public safety concerns, we support municipal safety grants and expanding temporary impact fees beyond three months as proposed in the Governor's budget; and

WHEREAS, we support the Governor's budget proposal to maintain a centralized licensing system through the Office of Cannabis Regulation and the Department of Business Regulation; and

WHEREAS, any legalization proposal must seriously address concerns about the impact of impairment in the workforce. The Governor's proposal contains additional employer safeguards, including but not limited to allowing employers to verify whether employees have medical marijuana licenses.

NOW, THEREFORE, BE IT RESOLVED that the Town Council of the Town of Burrillville supports the position taken by the League of Cities and Towns that any legislation enacted by the Rhode Island General Assembly regarding the legalization of adult recreational use marijuana should maximize local control.

Passed as a resolution of the Burrillville Town Council this 28th day of April, 2021.

Donald A. Fox, President
Burrillville Town Council

ATTEST: Vicki F. Martin
Vicki Martin, Town Clerk

RECEIVED APR 3 0 2021

Comm-5

TOWN OF BURRILLVILLE

Office of Town Clerk
Email:
townclerk@burrillville.org

Phone: 401-568-4300, ext. 133
Fax: 401-568-0490
RI Relay 1-800-745-5555 (TTY)

RESOLUTION OF THE TOWN OF BURRILLVILLE
REQUEST TO WAIVE THE LOCAL MAINTENANCE OF EFFORT (MOE)
REQUIREMENT FOR SCHOOLS

WHEREAS, the State of Rhode Island, municipalities and school departments are set to receive unprecedented Federal aid; and

WHEREAS, together we must prioritize the responsible use of this funding to avoid the creation of structural deficits and unsustainable financial challenges for years to come; and

WHEREAS, all cities and towns are required by Rhode Island General Law to contribute the same level of funding as was allocated in the previous fiscal year to their respective school districts.

WHEREAS, in light of the hundreds of millions of dollars in school aid coming to our state, it is appropriate that cities and towns have the ability to reduce their local MOE contributions to 95% of their past spending levels for FY 2022 and FY 2023; and

WHEREAS, many school districts are reportedly experiencing surpluses for remote instruction and other COVID-19 impacts, but cities and towns cannot reduce their mandated education maintenance of effort amount; and

WHEREAS, during the "great recession", the General Assembly allowed cities and towns to reduce their local maintenance of effort in 2010 and 2011; and

WHEREAS, with significant Federal funding coming to school districts from the American Rescue Plan school budgets should first rely on Federal funds rather than local taxpayers and similar maintenance of effort relief is warranted; and

WHEREAS, unless Rhode Island Department of Education exempts one-time COVID-19 costs from local maintenance of effort calculations, cities and towns could face an artificially high spending bar, coupled with tax cap restrictions, that will be unsustainable when Federal funds expire in 2023.

NOW, THEREFORE, BE IT RESOLVED that the Town Council of the Town of Burrillville ask that the General Assembly temporarily waive the state maintenance of effort requirements for local contributions to schools.

Passed as a resolution of the Burrillville Town Council this 28th day of April, 2021.

Donald A. Fox, President
Burrillville Town Council

ATTEST: Vicki L. Martin
Vicki Martin, Town Clerk

TOWN OF BURRILLVILLE INCORPORATED SEAL 1806 STATE OF RHODE ISLAND

Comm. - 6

RECEIVED
APR 29 2021
By

LITTLE COMPTON REPUBLICAN TOWN COMMITTEE

PO BOX 311

LITTLE COMPTON, RI 02837

April 29, 2021

Robert L. Mushen, President
Little Compton Town Council
40 Commons – PO Box 226
Little Compton, RI 02837

RE: Use of Veteran's Field

Dear Mr. Mushen,

The Republican Town Council would like to offer a correction to the date for use of Veteran's Field for an Antique Car Show as previously granted by the Council on April 22, 2021. The Recreation Committee granted permission and allowed the reservation of the field for June 13th rather than the June 6th date previously authorized by the Town Council.

Please accept my apology for the error in dates.

Respectfully submitted,

Carol A. Wordell

Carol A. Wordell, Secretary
Little Compton Republican Town Committee

Cc: Little Compton Recreation Committee Chair

Comm-7

RECEIVED APR 2 6 2021

RHODE ISLAND GOVERNMENT REGISTER
PUBLIC NOTICE OF PROPOSED RULEMAKING

COASTAL RESOURCES MANAGEMENT COUNCIL

Title of Rule: Management Procedures (650-RICR-10-00-1)

Rule Identifier: 650-RICR-10-00-1

Rulemaking Action: Proposed Amendment

Important Dates:
Date of Public Notice: 04/26/2021
Hearing Date: 05/11/2021
End of Public Comment: 05/26/2021

Authority for this Rulemaking:
R.I. Gen. Laws Chapter 46-23 et seq.

Summary of Rulemaking Action:
The CRMC proposes to amend its Management Procedures to delete some filing fees, add specifically required information for petitions for regulatory change, and increase the number of days for the filing of new information prior to a scheduled hearing.

Brief summary of proposed amendments to 650-RICR-10-00-1:

1. Delete § 1.4.6(A)(10) to remove the required declaratory ruling $1000 filing fee;
2. Amend § 1.4.9 to remove the required petition for regulation change $1000 filing fee and add specific requirements for necessary filing materials; and
3. Amend § 1.5.9(A) to specify necessary filings and increase the number of days from five (5) to seven (7) that such information must be filed with the Council prior to a hearing.

Additional Information and Comments:
All interested parties are invited to request additional information or submit written or oral comments concerning the proposed amendment until May 26, 2021 by contacting the appropriate party at the address listed below:

James Boyd
Coastal Resources Management Council
Stedman Government Center
4808 Tower Hill Road
Wakefield, RI 02879
jboyd@crmc.ri.gov

Public Hearing:
A public hearing, in accordance with R.I. Gen. Laws § 42-35-2.8, to consider the proposed amendment shall be held on May 11, 2021 at 6:00 pm at Zoom online meeting, https://us02web.zoom.us/j/89299134724?pwd=RkJuUTZ3eWI3WjZaVW, Passcode: 959538, Wakefield, RI 02879 at which time and place all persons interested therein will be heard. The seating capacity of the room will be enforced and therefore the number of persons participating in the hearing may be limited at any given time by the hearing officer, in order to comply with safety and fire codes.

The place of the public hearing is accessible to individuals who are handicapped. If communication assistance (readers/interpreters/captioners) is needed, or any other accommodation to ensure equal participation, please call 401-783-3370 or RI Relay 711 at least three (3) business days prior to the meeting so arrangements can be made to provide such assistance at no cost to the person requesting.

Regulatory Analysis Summary and Supporting Documentation:
The proposed amendments will delete currently required filing fees for declaratory rulings and petitions for regulation change. In addition, the proposed amendments will add specificity to required filings in cases where expert and lay testimony will be presented and increase the timing of their filing with the Council prior to a hearing to allow the Council, Council staff and parties sufficient time to review any new any new evidence, reports, or data on which testimony will be based.

The proposed regulations do not impose any new requirements on regulated entities including any small businesses or any city or town; therefore, there is no adverse economic impact. In consideration of the alternatives the CRMC has determined that there is no alternative approach among the alternatives considered that would be as effective and less burdensome to affected private persons as another regulation based on available information. In addition, there are no other state regulations which are overlapped or duplicated by the proposed regulation.

The CRMC has determined that the benefits of the proposed rule justify the costs of the proposed rule, and that the proposed rule will achieve the objectives of the authorizing statute in a more cost-effective manner and with greater net benefits than other regulatory alternatives.

For full regulatory analysis or supporting documentation see agency contact person above.

Comm-8

MUNICIPAL APPLICATION FOR MOBILE FOOD ESTABLISHMENT LICENSE/PERMIT

1. TYPE: Indicate the type of operation that best describes your mobile food establishment.

Please check only one box.

☐ Mobile Food Dispensing Vehicle ☐ Hot Dog Cart ☒ Lemonade/Ice cream Truck ☐ Lemonade/Ice cream Cart
☐ Non-Self-Propelled Cart/Trailer/bicycle ☐ Theme Park Food Cart ☐ Watercraft
☐ Other _____

2. BUSINESS INFORMATION

Ownership Type - *Please check only* one *box below:*

☐ Individual/Sole Proprietor ☒ Corporation ☐ Partnership ☐ Limited Liability Company
☐ Governmental Entity ☐ Limited Partnership

Social Security Number (or FEIN for Business):

Ownership Name *(Individual or organization who currently owns the business)*: Scott Naso

Entity Name *(List only one)*: Hawaiian Jim's Shave Ice & Co. II	DBA (Doing Business As) (*if different*):

Address: 144 Greystone Ter, Portsmouth, RI 02871

City: Portsmouth	State: RI	Zip Code: 02871

Email Address: scott.naso31@gmail.com	Phone Number: (617) 957 - 4897
Website Address: Hawaiianjims.com	Social Media *(i.e. Facebook, Twitter)*: Hawaiian Jim's

Social Media (*i.e. Facebook, Twitter, Instagram*):

Manager in Charge ***(If different than owner)***:

Name:

Address:

City:	State:	Zip Code:

Email Address:	Phone Number:

3. MOBILE FOOD ESTABLISHMENT INFORMATION:

Name of Mobile Food Establishment/Truck (*if different from Entity name or DBA*):

(Provide the address where MFE is located when not operating):

Address: 2451 East Main Rd

City: Portsmouth	State: RI	Zip Code: 02871

DMV License Plate Number of Truck/Cart/Trailer: 101046

VIN Number: 1N6BF0LY3CN112420

Consent-1

TOWN OF LITTLE COMPTON
P.O. Box 226
Little Compton, RI 02837

4/27/2021

WILLIAM L. MOORE
Director of Public Works, Building Official
401-592-0076, email wmoor@littlecomptonri.org

TO:
Little Compton Town Council and Carol Wordell, Town Clerk

SUBJECT: Lawn Mower RFP proposals from 4/22/2021

Dear Honorable Town Council,

The Town Administrator, DPW foreman, and myself, have reviewed the qualifications of the 2 submitted proposals for a new zero turn lawnmower. We have decided to accept the proposal from Dave's Lawnmower at $10,899.00

Very Truly Yours, William L. Moore