

RECORDING OF PLANS

Upon receiving final approval from the Planning Board, your subdivision must be recorded in the land evidence records in the Town Clerk's Office. You will be required to submit to the Clerk the following:

- One (1) copy of the final plan on Mylar
 - Size to be no more than 18" x 24"
- Six (6) paper copies of the final plan, same size limitations
- Deed(s) for lots created within the subdivision, if applicable
- Recording fees:
 - Deed(s) - \$84.00 first page; \$1.00 each additional page
 - Plan(s) - \$49 each plan; \$1.00 each additional page if multiple pages

Survey's not changing the size or shape of a lot do not require additional deed recording.

Any further questions relating to recording can be directed to the Office of the Town Clerk staff at 635-4400