

### Strategic communications in a nutshell

What it is, why it's important, how to build it at your department

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### About me: Anyone can <del>cook</del> communicate



Born, raised, always lived in St. Paul and its suburbs

Undergrad: English, gender studies; Gustavus Adolphus Coll.

MPH: Public health administration and policy; Univ. of Minn.

Where I've been: children's magazine, library acquisitions, project management, grant TA, amusement park

Minnesota Department of Health since 2011

During pandemic: SharePoint strategic planning, assistance

### Today's agenda

- What is strategic communications, anyways?
- Audience first, audience last, audience forever
- Components of a strategic communications plan
- Equity and accessibility
- Working with your friendly neighborhood communicator
- Making the case for strategic communications
- Resources and questions

# Reflection: Where are you now? What are you proud of? Where are you stuck?



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### What is strategic communications, anyways?



# Strategic communications is...

The right information to the right people at the right time

Consistent, intentional, purposeful

Focused on audience needs and values

# Audiences must understand and care in order to act

What do you want them to do?

What do they need to know, to do that?

What makes them care?

### What strategic communications is / is not

Yes

☑ Driven by needs of specific audience[s] (the group[s] of people you're trying to reach)

- Driven by need for a product, an organizational need, a grant requirement
- Focused on what an audience needs to **know**, why they might **care**, what you want them to **do**
- Brain dump of all relevant information for a project, program, or topic

✓ Leads with framing and shared values

- Leads with data, own goals of program/agency
- ☑ Proactive (sometimes reactive)
- Mostly reactive

### Why strategic communications is important

Build public support

Fight dominant narratives

Meet people where they're at

Cut through the noise

Frame issues ourselves

Connect with communities





### Audience first, audience last, audience forever

### Why start with audiences?

#### Audiences must understand and care in order to act









Different audiences have different values and priorities

We're thinking creatures supported by feelings

We're feeling creatures who occasionally think

Some things we say or do might really challenge preconceived ideas or beliefs

Different
audiences access
different sources,
use different
words, trust
different
messengers





### Case study: Know your audience

I don't want this. There's red stuff on it.

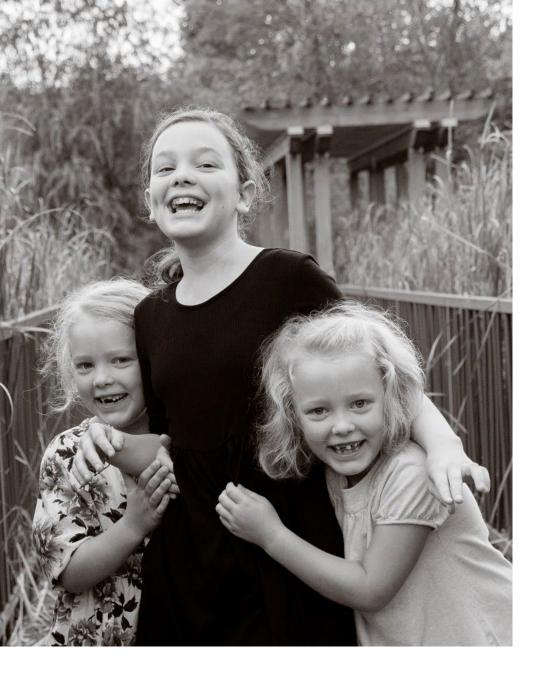
It's paprika. It's for decoration. I bet you can't even taste it.

No thank you.

It's red, your favorite color.

[immediately starts eating]





### How it worked: Know your audience

- Led with facts important to me, not Caroline
- Used words Caroline didn't understand
- Highlighted values important to me, not Caroline
- Went against Caroline's previous experience
- ✓ Lena spoke to Caroline's values
- ✓ Lena is a trusted messenger



# Components of a strategic communications plan for a program, project, or topic



Set expectations, conduct audit

# **Communications planning process**





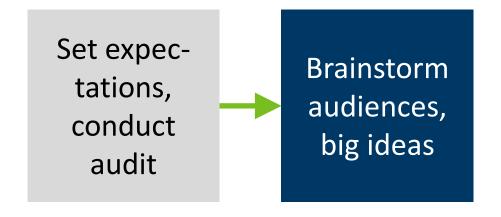
### **Expectations**

- Roles and responsibilities
  - Who is responsible, accountable, consulted, informed?
  - Collaboration is key
- What's in/out of scope?
- Meeting frequency, document storage, logistics



#### **Audit**

- For this project/program/ topic, what do we or others do now, to whom, how, and how often?
- Who sees what? What do they think of it?
- Is this enough? Who or what is missing?



# **Communications** planning process



### **Brainstorming primary audiences**

# What groups of people do you want to reach for this program, project, or topic?

- What do you want them to do?
- What do they need to know to do that?
- Why would they care? What motivates them? What do they value?

#### **Considerations**

- Meet face-to-face
- Who do you struggle to reach?
- Can you group audiences to streamline work?
- Who do you need to prioritize (primary)?





## **Example: Brainstorming primary audiences for a statewide**health assessment

Audience	Want them to do	Need to know	Why they care
Partnership members	Help develop improvement framework (plan)	Systems and structures shape health in Minnesota	We're united; shows how partners are connected by similar issues
			Easy to find a lot of information at once
MDH leadership	Share in meetings and in public how systems and structures shape health	Different specific examples of systems and structures	They know the data shows this but can't cut through the noise  They want to make a difference at the root cause/problem



### **Exercise: Audiences**

#### **Individual brainstorming (5-10 minutes)**

- 1. Think of a specific program, project, or topic.
- 2. Who do you want to know about this? List a few **groups of people**.
- 3. What do you want them to **do** about this?
- 4. What do they need to **know** to do that?
- 5. Why would they want (care) to do that?

Pair/share or return to group and share (5-10 minutes)

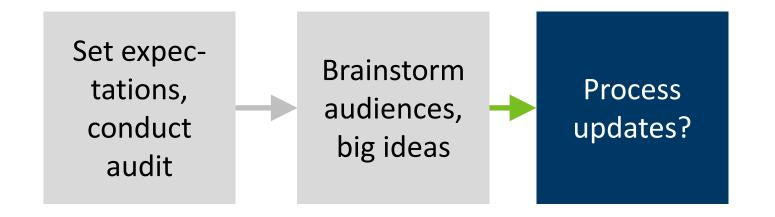




### **Brainstorming big ideas**

- What's **most important** to communicate?
- What's **less important** but we don't want to fall off the table?
- What's challenging to communicate that we need to work on?
- Who needs to know which big ideas?





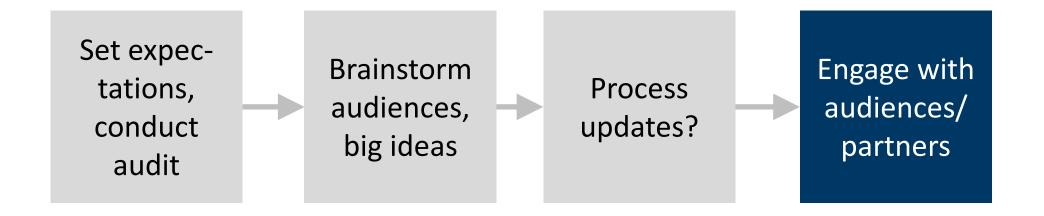
# **Communications** planning process





### **Process updates**

- Connect to audiences and needs
- Consider connecting to:
  - Events or holidays
  - Everyday activities
  - Relationships



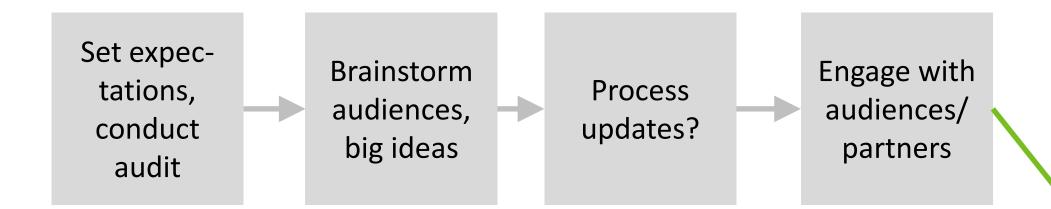
# **Communications** planning process





### **Engagement**

- Key informant interviews
- Ask partners and audiences:
  - What do they need?
  - How would they use it?
- Engagement tools like spectrum of public participation



# **Communications** planning process

Set comms objectives/goals

### Goals and objectives for communications

#### **Objectives**



#### **Key Indicators**



#### **Metrics**

### What does success look like?

- Mutual agreement
- Based on what we want audience to do
- Specific to communications
- What does success look like?
- What does failure look like?

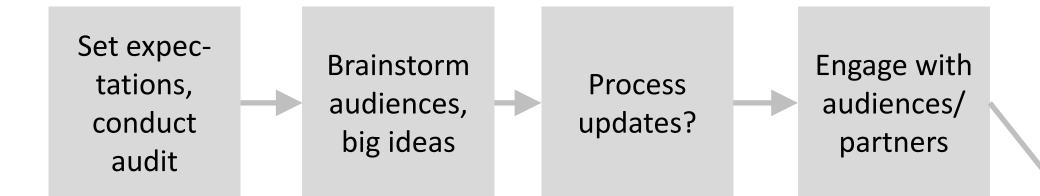
## What shows progress toward objectives?

- Be specific:
  - inform
  - educate
  - raise awareness
  - ✓ visit webpage
  - ✓ open newsletter
- What's measurable?

## How can we measure success, failure, improvement?

- Outcomes:
  - Quantitative
  - Qualitative
- Processes:
  - What did we do and how much?
  - How well did we do it?
  - Were there bottlenecks?





# **Communications** planning process

Set comms objectives/goals

Sketch out timeline, major products



### Timeline and major products

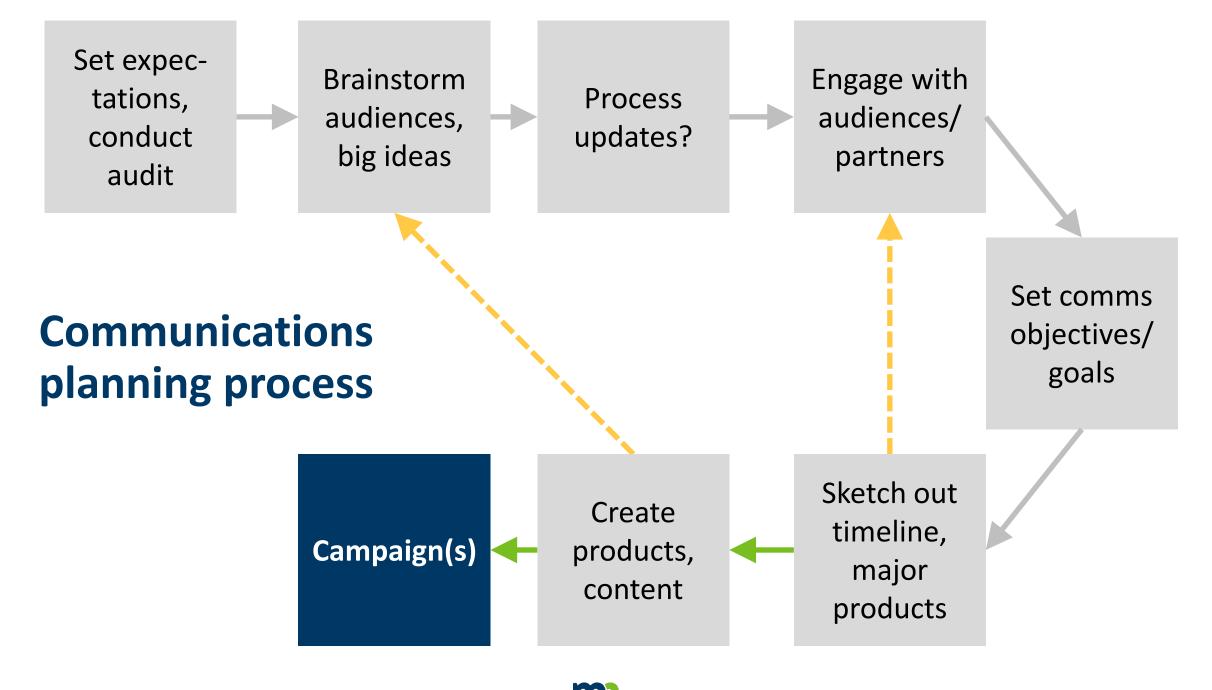
#### Where content lives

- Websites, dashboards
- Videos, photos, podcasts
- Fact sheets, reports
- Presentations

#### **Considerations**

- What do we have capacity for now? What can we sustain?
- Do we need to hire contractor(s)?
- Who does audience trust?
- How formal do we need to be?
- Do we need to align with event(s) or holiday(s)?





### Run the campaign: Getting the word out

#### Vehicles (use many)

- Email, newsletter
- Meetings, events
- Social media
- Partners, influencers



#### **Considerations**

- Tone, voice
- Language, translation
- Cross-cultural communication
- Digital accessibility
- Delivering same content multiple ways (strategically reusing)



### "Know" hacks: Techniques for writing or creating



Bite, snack, meal

When different audiences need more or less info



Hope, agency, dignity

When we want to empower audiences



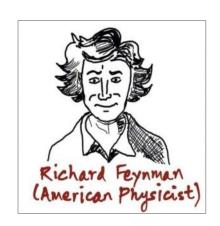
**Inverted pyramid** 

When folks definitely won't read the whole thing



Storytelling

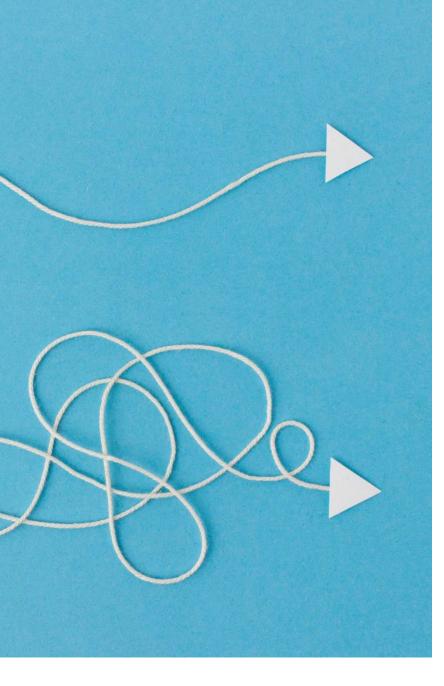
When we want to walk in someone else's shoes



Feynman technique

We need to simplify, or can't rely on jargon

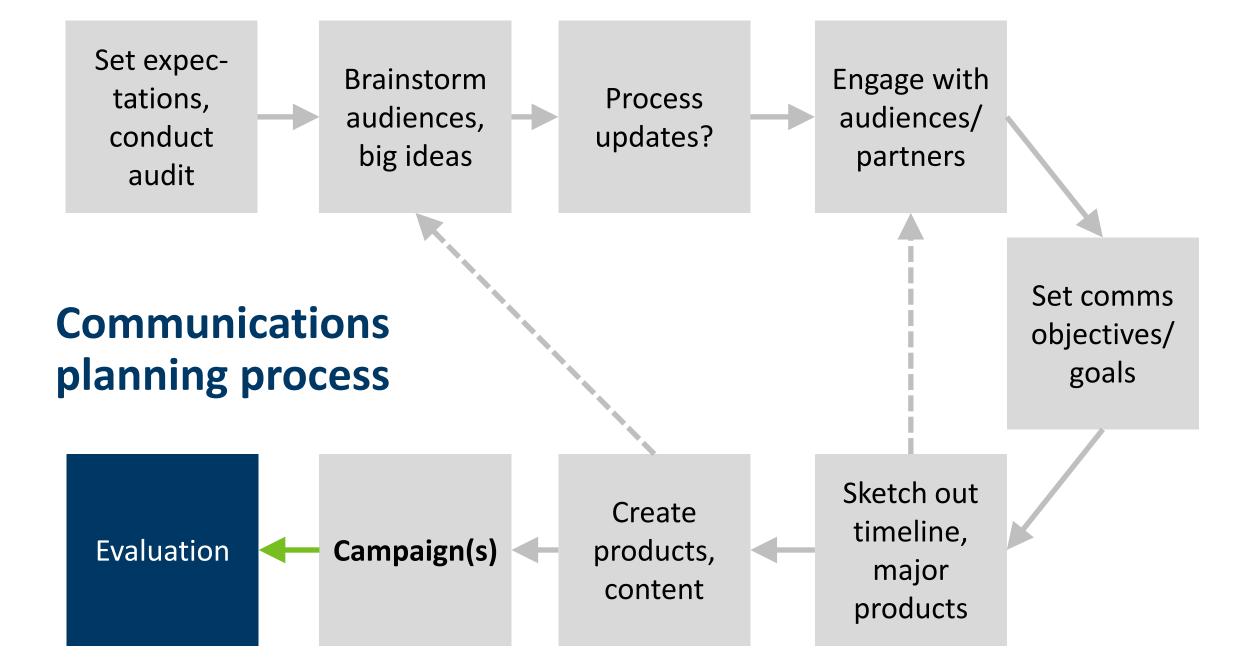




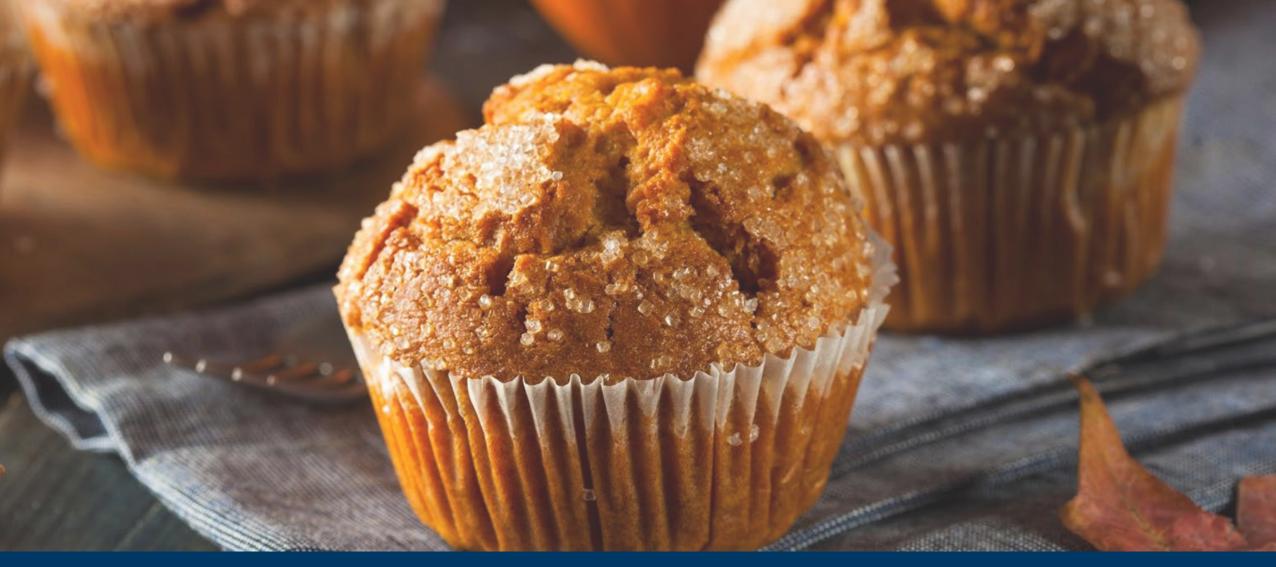
### "Care" hack: The power of framing

- What we have to say is important;
   so is how we say it
- Words and images can improve or deter understanding and buy-in
- Examples of frames:
   Values Examples Metaphors Messengers
- Lead with solutions, not problems

Source: Nat Kendall-Taylor, FrameWorks Institute, Talking Health (2022)







### **Equity and accessibility**





### Equity and accessibility: From the start

Equity and accessibility are like the blueberries in a muffin.

You have to bake them in.

Consider equity and accessibility from the start.

Source: Cordelia McGee-Tubb, accessibility specialist



### Baking in equity and accessibility

- Understand your audiences' values and beliefs
- Involve community partners early and often
- Consider how your audiences communicate
- Budget resources for translation, video, printing (as needed)
- Use plain language
- Make sure staff can easily find and use accessibility and equity resources
- Revisit, reassess, keep doing better



# Working with communications Making the case for strategic communications



# Working with your friendly neighborhood communicator

Do: Start early, invite often
 Don't: Wait until the end

Do: Make connections
 Don't: Stay in siloes

Do: Edit and suggest
 Don't: Assume our word is law

Do: Help protect their time

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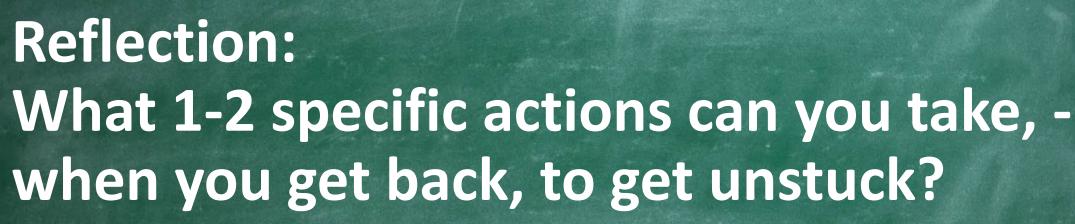
# Making the case for strategic communications

- Helps build public support
- Good return on investment
- Strengthens work of other programs and projects
- Invites groups into your work, and continues to invite them in

### Reflection: Where are you now?



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### Questions?



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