

**LUNA COUNTY BOARD OF COUNTY COMMISSIONERS**

**RESOLUTION NO. 19-46**  
**Proposed Intra/Inter Department Transfers**

**WHEREAS**, the Luna County Board of County Commissioners has the statutory authority to approve, modify and amend the County’s annual operating budget; and

**WHEREAS**, development of an annual budget includes a considerable amount of professional guessing about events that may occur in the future; and

**WHEREAS**, during the course of the budget year actual events can result in receiving revenues or making expenditures that were not expected at the time the budget was prepared and adopted; and

**WHEREAS**, it is necessary to adjust the County’s adopted budget to properly provide for these unexpected events.

**NOW THEREFORE BE IT RESOLVED** that the Luna County Board of County Commissioners hereby adopts the changes to the County’s Fiscal Year 108, July 1, 2019 through June 30, 2020 Budget proposed by the County’s management staff and attached hereto in spreadsheet form, as amendments to the previously adopted operating budget.

**PASSED, APPROVED AND ADOPTED THIS 19<sup>th</sup> DAY OF SEPTEMBER, 2019.**



*Andrea Rodriguez*  
\_\_\_\_\_  
Andrea Rodriguez, Luna County Clerk

LUNA COUNTY

*Linda M. Sunkovsky*  
\_\_\_\_\_  
Chairperson

Be it remembered that at a Regular meeting of the Luna County Board of County Commissioners in Deming NM on the 19th day of September, 2019 the following budget adjustments are proposed and entered of record.

## Budget Resolution Number 19-46

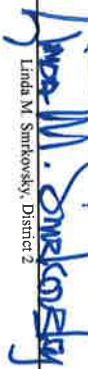
Proposed Intra/Inter Department Transfer

ITEM NO	Adjustment Type	Fund/ DFA Fund	Dept.	From	FROM Current Balance	Transfer amount	TO Line Number	Transfer Amount	Purpose
One	Transfer	415/21800	Community Services- Teen Outreach Program	415-39-2101 Professional Contract Services	\$24,000.00	\$24,000.00	415-39-2003 Salaries - Part-Time	\$22,164.00	To pay for services through special payroll for the Teen Outreach Program
							415-39-2060 Match - Medicare 1.45%	\$348.00	To pay for services through special payroll for the Teen Outreach Program
							415-39-2064 Match - FICA 6.2%	\$1,488.00	To pay for services through special payroll for the Teen Outreach Program
Two	Transfer	401/11000	General Fund - Managers	401-01-2065 Match - Group Insurance	\$91,940.77	\$4,445.00	401-01-2002 Salaries - Full-Time	\$3,685.00	To pay for salary adjustment for job duty changes for DCM.
							401-01-2060 Match - Medicare 1.45%	\$53.00	To pay for salary adjustment for job duty changes for DCM.
							401-01-2063 Match - PERA 16.67%	\$414.00	To pay for salary adjustment for job duty changes for DCM.
							401-01-2064 Match - FICA 6.2%	\$225.00	To pay for salary adjustment for job duty changes for DCM.
							401-01-2070 Match - RHCA 2.0%	\$68.00	To pay for salary adjustment for job duty changes for DCM.
Three	Transfer	610/21800	Drug Investigation - HIDTA	610-43-2392 Lordsburg Police Department	\$6,000.00	\$6,000.00	610-43-2357 Grant County SO	\$6,000.00	To pay for agreement with Grant County SO for overtime as HIDTA grant allows.
				610-43-2395 Town of Silver City	\$6,107.78	\$6,000.00	610-43-2357 Grant County SO	\$6,000.00	To pay for agreement with Grant County SO for overtime as HIDTA grant allows.
Four	Transfer	704/20900	Cooks Peak Volunteer Fire Department	704-00-2028 Capital Outlay	\$67,304.34	\$20,000.00	704-00-2084 Safety/Equip/ Supplies/Training	\$10,000.00	To pay for training not anticipated during final budget preparation.
							704-00-2011 Vehicle Expense	\$10,000.00	To pay for major vehicle repairs not anticipated during final budget preparation.
							706-00-2084 Safety/Equip/ Supplies/Training	\$10,000.00	To pay for training not anticipated during final budget preparation.
Five	Transfer	706/20900	Sunshine Volunteer Fire Department	706-00-2028 Capital Outlay	\$71,670.36	\$20,000.00	706-00-2011 Vehicle Expense	\$10,000.00	To pay for major vehicle repairs not anticipated during final budget preparation.
								\$80,445.00	
					\$267,023.25	\$80,445.00		\$80,445.00	

NOW, THEREFORE, it is respectfully requested that the Luna County Commissioners, authorize the above adjustments to the Luna County Budget.  
Done at Deming New Mexico this **Thursday** the **19th** day of **September**, 2019.

LUNA COUNTY BOARD OF COUNTY COMMISSIONERS

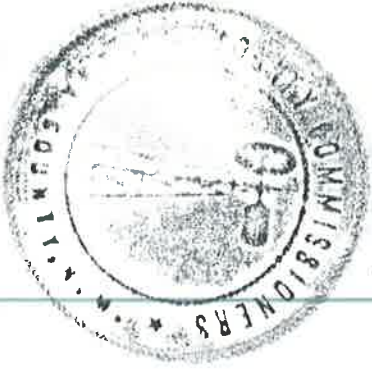
  
Barbara L. Reedy, District 1

  
Linda M. Smrkovsky, District 2

  
John S. Sweeter, District 3



ATTEST:  
  
Andrea Rodriguez, Luna County Clerk



Entered By: \_\_\_\_\_ Date \_\_\_\_\_  
Cleared By: \_\_\_\_\_ Date \_\_\_\_\_

# MEMO

**To:** County Manager/Commissioners  
**From:** Jessica Jara  
**Department:** Community Health & Well Being  
**Date:** 8/8/2019

Total of Request

**Re:** Budget Request for a BUDGET TRANSFER [X] \$ 24,000.00

BUDGET INCREASE [ ] \$

**TRANSFER FROM**

FUND or Line Item Number	Line Item Description	Current Line Balance	Proposed Transfer Amount
415-39-2101	Professional/Contract Services	144,000.00	24,000.00

**TRANSFER TO**

FUND or Line Item Number	Line Item Description	Current Line Balance	Proposed Transfer Amount
415-39-20073	Salaries <del>Full Time</del> part-time	<del>5,742.88</del>	22,164.00
415-39-2060	Medicare	83.27	348.00
415-39-2064	FICA	356.06	1,488.00

**Purpose budget adjustment: (to pay for what?)**

Needs sufficient funds for special payroll.

**REASON FOR TRANSFER (why is current budget insufficient).**

N/A – Line item is not insufficient.

Department Head Signature: Joanne C. Hathcock

**MEMO**

Bk 43 Pg 8568

**To: County Manager/Commissioners**  
**From: Joanne C. Hethcox, CPM®**  
**Department: Business Office**  
**Date: 09/12/2019**

**Total of Request**

**Re: Budget Request for a BUDGET TRANSFER [ X ] \$4,445.00**

**BUDGET INCREASE [ ] \$**

**TRANSFER FROM**

FUND or Line Item Number	Line Item Description	Current Line Balance	Proposed Transfer Amount
401-01-2065	Match – Group Insurance	\$91,940.77	\$4,445.00

**TRANSFER TO**

FUND or Line Item Number	Line Item Description	Current Line Balance	Proposed Transfer Amount
401-01-2002	Salaries – Full-time	\$545,742.49	\$3,685.00
401-01-2060	Match – Medicare	\$8,793.29	\$53.00
401-01-2063	Match – PERA	\$91,028.13	\$414.00
401-01-2064	Match – FICA	\$37,614.31	\$225.00
401-01-2070	Match – RHCA	\$10,914.87	\$68.00

**Purpose budget adjustment: (to pay for what?)** Salary adjustment for increase in job duties as approved by CM for DCM.

**REASON FOR TRANSFER (why is current budget insufficient).** Not able to anticipate change during final budget preparation.

Department Head Signature: Joanne C. Hethcox

# MEMO

Bk 43 Pg 8569

To: County Manager/Commissioners

From: Tommy J. Mora, Commander

Department: HIDTA

Date: September 3, 2019

Total of Request

Re: Budget Request for a BUDGET TRANSFER  \$12,000.00

BUDGET INCREASE  \$

## TRANSFER FROM

FUND or Line Item Number	Line Item Description	Current Line Balance	Proposed Transfer Amount
610-43-2392	Lordsburg Police Department	\$17,000.00	\$6,000.00
610-43-2395	Town of Silver City	\$17,000.00	\$6,000.00

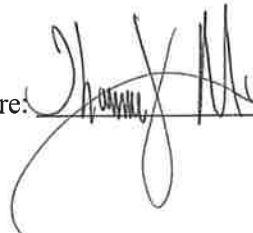
## TRANSFER TO

FUND or Line Item Number	Line Item Description	Current Line Balance	Proposed Transfer Amount
610-43-2357	Grant County Sheriff's Dept. (Overtime)	\$0.00	\$12,000.00

**Purpose budget adjustment: (to pay for what?)** – Region VII BDTF recently made an agreement with Grant County Sheriff's Department for overtime. We will need to add a new line item for them.

**REASON FOR TRANSFER (why is current budget insufficient).**

Department Head Signature: \_\_\_\_\_



**MEMO**

**Bk 43 Pg 8570**

**To: County Manager/Commissioners**  
**From: Pablo Montoya, Fire Chief**  
**Department: CPVFD**  
**Date: September 12, 2019**

**Total of Request**

**Re: Budget Request for a BUDGET TRANSFER [ X ] \$ 20,000.00**  
**BUDGET INCREASE [ ] \$**

**TRANSFER FROM**

FUND or Line Item Number	Line Item Description	Current Line Balance	Proposed Transfer Amount
704-00-2028	Capital Outlay	\$64,884.24	\$20,000.00

**TRANSFER TO**

FUND or Line Item Number	Line Item Description	Current Line Balance	Proposed Transfer Amount
704-00-2084	<i>Safety/Equip/Supplies/Training</i>	0	\$10,000.00
704-00-2011	Vehicle Expense	\$1,000.00	\$10,000.00

**Purpose budget adjustment: (to pay for what?)**

1. Training expenses not budgeted for FY 19-20
2. Major vehicle repairs needed that were not anticipated

**REASON FOR INCREASE (why is current budget insufficient).**

Department Head Signature: \_\_\_\_\_



**MEMO**

**To:** County Manager/Commissioners  
**From:** Pablo Montoya, Fire Chief  
**Department:** SVFD  
**Date:** September 12, 2019

**Total of Request**

**Re: Budget Request for a BUDGET TRANSFER [ X ] \$ 20,000.00  
BUDGET INCREASE [ ] \$**

**TRANSFER FROM**

FUND or Line Item Number	Line Item Description	Current Line Balance	Proposed Transfer Amount
706-00-2028	Capital Outlay	\$73,316.18	\$20,000.00

**TRANSFER TO**

FUND or Line Item Number	Line Item Description	Current Line Balance	Proposed Transfer Amount
706-00-2084	Safety/Equip/Supplies/Training	0	\$10,000.00
706-00-2011	Vehicle Expense	\$1,000.00	\$10,000.00

**Purpose budget adjustment: (to pay for what?)**

1. Training expenses not budgeted for FY 19-20
2. Major vehicle repairs needed that were not anticipated

**REASON FOR INCREASE (why is current budget insufficient).**

Department Head Signature: \_\_\_\_\_

