

LUNA COUNTY BOARD OF COUNTY COMMISSIONERS

Barbara L. Reedy
Member

Linda M. Smrkovsky
Chairperson

John S. Sweetser
Member

Thursday August 8, 2019
9:00 a.m. - 10:00 a.m.
Work Session
Luna County Courthouse

1. **Call to Order:** Chair Smrkovsky to commence meeting (At this time, please silence your cell phones and any other electronic devices) Pledge of Allegiance, State Pledge

Regular meeting agenda items and other necessary items may be discussed. No action will be taken during the work session.

2. **Roll Call:**

3. **Service Awards:**

- | | | |
|----------------------|---------------|--------|
| • Elizabeth El Bizri | IT Department | 10 yrs |
| • Luhana Valdespino | Dispatch | 5 yrs |

4. **Presentations:**

- a. Swearing in of New LCDC Cadets
- b. Introduction of new Adult Drug Court Program Director James Jackson

5. **Discussion:**

- a. County Lodgers Tax

6. **Commissioners and Staff Discussions on Regular Meeting Agenda Items:**

7. **Adjourn:**

NOTE TO THE PUBLIC: The intent of the work session is for the County Commissioners to receive any additional information from the Staff if necessary. The meeting will be held in an informal manner to provide open discussion.

LUNA COUNTY BOARD OF COUNTY COMMISSIONERS

Barbara L. Reedy
Member

Linda M. Smrkovsky
Chairperson

John S. Sweetser
Member

Thursday, August 8, 2019
10:00 a.m.
Regular Meeting
Luna County Courthouse

1. **Call to Order:** Chair Smrkovsky to commence meeting (At this time, please silence your cell phones and any other electronic devices) Pledge of Allegiance, State Pledge.
2. **Roll Call:**
3. **Approval of Agenda:**
4. **Minutes:**
 - a. Work Session- July 12, 2019
MOTION AND VOTE
 - b. Regular Meeting- July 12, 2019
MOTION AND VOTE
 - c. Special Work Session-July 18, 2019
MOTION AND VOTE
 - d. Special Meeting-July 26, 2019
MOTION AND VOTE
5. **Elected Officials Report:**
6. **County Manager's Report:**
 - a. Regular Report
7. **Indigent Claims Report:**
 - a. Recess as County Commission, Convene as Claims Board
MOTION AND VOTE
 - b. Presentation of Claims Report by Joanne Hethcox \$13,465.94
 - c. Consider Claims dated August 8, 2019
MOTION AND VOTE
 - d. Recess as Claims Board, Re-Convene as County Commission
MOTION AND VOTE

8. **Public Comment:** The Public has the opportunity to provide comment at this time pertaining to items on the agenda only. Please be advised that this is not a question and answer period. Your comments specific to the agenda items will be limited to three minutes unless the Board of County Commissioners requests more information. The time limit and opportunity to speak is given in an effort to allow public input on business matters of the County to move the agenda forward in a prompt yet efficient manner. Comment will not be allowed on individual agenda items as they are discussed by the Commissioners during new business.

9. **Consent Agenda:**

- a. Accounts Payable: \$ 899,558.57
- b. Payroll: \$1,105,780.62

MOTION AND ROLL CALL VOTE

10. **New Business:**

- a. Resolution 19-44 Southwest New Mexico Council of Governments Services
- b. Discussion and Consideration for Approval of Strategic Planning Session Results- Vision, Mission, Committees, Committee Members
- c. Discussion and Consideration for Approval of Discontinuation of Work Sessions for remainder of calendar year.

MOTION AND ROLL CALL VOTE

11. **Discussion:**

- a. Census 2020
- b. Ordinance 98 Animal Control
- c. County Lodgers Tax

12. **Upcoming Meetings (unless otherwise specified):**

Work Session and Regular Commission Meeting September 12, 2019

13. **Adjourn:**

NOTE TO THE PUBLIC: Please use the microphone when addressing the Board. This is necessary for recording purposes. Thank you for your cooperation. Headphones for hearing enhancement are available upon request.

**MINUTES
WORK SESSION
LUNA COUNTY BOARD OF COUNTY COMMISSIONERS
Friday July 12, 2019**

BE IT REMEMBERED that the Luna County Board of County Commissioners met at 9:00 a.m. on Friday July 12, 2019 in the County Commission Chambers of the Luna County Courthouse, Deming, New Mexico, for the purpose of conducting a Work Session.

CALL TO ORDER: Chair Smrkovsky called the meeting to order at 9:03 a.m. and led the Pledge of Allegiance and the salute to the flag of New Mexico.

ROLL CALL: Deputy Clerk Pilar Salcido called roll. The following Commissioners constituting a quorum were present:

**Barbara L. Reedy, District 1
Linda M. Smrkovsky, Chair, District 2
John S. Sweetser, District 3**

SERVICE AWARDS:

- Felipe Chavez from Maintenance Department was not present to accept his ten year service pin.

PRESENTATIONS: Main Street Program Director Christine Ann Harvey reported the block party held in June was very successful and they are planning another one in late August or early September. She also mentioned they plan to have a series of block parties next year in the downtown area. Ms. Harvey reported the mural being painted on the Radio Shack building is almost complete. The Salsa Festival will take place on July 27th and \$13,000 has been raised, so far the goal is \$17,000. Ms. Harvey stated that Eric Bardrof, a master woodworker has restored the eclipse mill at the Visitors Center and it should be re-hung next week. The Main Street program is working on getting a vacancy ordinance put together so that vacant properties are kept to a certain standard. Will Powell the Engineer for Main Street will soon start the facade project at 204 S. Gold and will also be starting the project at the Palmer building which is on Silver Street.

Deming Luna County Chamber of Commerce Executive Director John Richmond reported a ribbon cutting is scheduled for Gila Regional Family Medicine on July 15th at 11:00am, he extended an invitation to the Board if they are available. He also stated that a "Hello Thursday" event is scheduled for August 1st at Tamara Hurt CPA from 5-7PM, she is celebrating her 30th anniversary and would appreciate the Board's support there as well. Deming Chamber.com has been redesigned in an effort to make it user friendly and also to have current information in order to promote Deming.

ANNOUNCEMENTS: County Manager David McSherry announced Luna County received an award from New Mexico Counties for participation in the Risk Awareness Program (RAP). RAP, Mr. McSherry explained is the County's safety training program which is administered by Director Mark Jasso and his presenters. Luna County has received this award for the past 8 years consistently. Mr. McSherry also announced the County is currently working on a Strategic Planning Project. Dr. Frank Reinow from New Mexico Tech will be the Management Consultant for the Strategic Planning Project. Dr. Reinow reached out to County staff and local citizens recently in an effort to get input on what the County does, what is expected of the County, what has the County done in the past, and what the County should be doing in the future. The information gathered will be used for discussion with the County management team soon to create future goals and priorities to make them reality in the near future.

Road Department Director Marty Miller announced they will be starting work on the LGRF's which should be finalized at the end of July. The shoulder work filling in all of the imperfections has been completed and next will be the drive lanes from Monte Vista going South on Hermanas Road. On Saturday the driving lanes will be minimized to one lane going each direction for at least the next seven days. Mr. Miller said the contracting company doing the road is IPR from Albuquerque.

COMMISSIONERS AND STAFF DISCUSSION ON REGULAR MEETING AGENDA ITEMS: The Luna County Board of County Commissioners presented the Regular Meeting Agenda items for presentation and discussion by attending members of the public. *(*Note: Items were presented for discussion only and no actions were taken.)** The following agenda items were discussed:

Village of Columbus Mayor Salas commented that all contracts are very important which are held between the County and the Village and also said the Village of Columbus looks up to Luna County and the City of Deming. He also mentioned they are trying to revive economic development in Columbus and are working very hard on building up the roads and infrastructure in the Village. Mr. Salas also said they have a vision and a plan which is being worked on daily. Mr. Salas is looking forward to working with Luna County in the future.

County Manager David McSherry reported changes to the Joint Powers Agreement between the Village of Columbus and Luna County. The Village of Columbus Council asked to change wording of the agreement to say "will" be prepared by Luna County vs "may" be prepared. Mr. McSherry also mentioned they did change the last line just above where it says the Village of Columbus shall pay Luna County \$20,000. The County added the verbiage "reviewed annually and modified when necessary". Mr. McSherry asks that the Board amend the approved resolution with these changes.

Alberta Morgan a citizen of Deming said the fairground buildings have been in bad shape for a long time due to the lack of money in the County. She mentioned the stove in the kitchen is now in working order thanks to a volunteer who came in and fixed it while the asylum seekers were held there. She also mentioned the swamp coolers need to be replaced, which in her opinion, would be a benefit to the County to get them replaced.

Edward Khanbavian is very concerned that the detention center inmates are not being taken to court appearances in a timely manner. Mr. Khanbavian ask the Board to look into this matter. Mr. McSherry asked Captain Mike Brown to explain to the Board and the public the responsibilities of the different Court systems in Deming and Luna County. Captain Mike Brown explained that Magistrate Court deals with petty misdemeanors and misdemeanors on state statute. Municipal Court deals strictly with municipal code and District Court deals with mostly civil and felony. Mr. McSherry

explained they are working on an agreement with Magistrate Court at this time to make sure the inmates are getting to their court appearances timely, while all involved are following safety procedures. Mr. Khanbadian mentioned as the County receives \$85 per inmate we could make sure the individuals get to court on time. Mr. McSherry clarified that Luna County does not receive any money for Luna County inmates. Chair Smrkovsky said detention center tours occur twice a year and the last one was done in February.

ADJOURN: Upon motion made by Commissioner Sweetser and a second made by Commissioner Reedy. Chair Smrkovsky adjourned the meeting at 9:51 a.m.

ATTEST:

**LUNA COUNTY BOARD OF
COUNTY COMMISSIONERS**

Andrea Rodriguez, Luna County Clerk

Barbara L. Reedy, District 1

Approved: _____

Chair, Linda M. Smrkovsky, District 2

John S. Sweetser, District 3

**MINUTES
REGULAR MEETING
LUNA COUNTY BOARD OF COUNTY COMMISSIONERS
Friday, July 12, 2019**

BE IT REMEMBERED that the Luna County Board of County Commissioners met in regular session at 10:00 a.m. on Friday, July 12, 2019 in the County Commission Chambers of the Luna County Courthouse, Deming, New Mexico, for the purpose of conducting any and all business to come properly before the Board.

The following staff and elected officials were present: County Manager David McSherry, County, Administrative Assistant Laura Garcia, Clerk Andrea Rodriguez, Chief Deputy Clerk Berenda McWright, Deputy Clerk Pilar Salcido, Assessor Michelle Holguin, Chief Deputy Assessor Isabelle Enciso, Captain Michael Brown, IT Technician Judy Hatch, IT Technician James Ozment, Administrative Assistant Debra Seats, Director Road Department Marty Miller, Supervisor Road Department Mike Hatch, DWI Coordinator Edith Vasquez.

CALL TO ORDER: Chair Smrkovsky called the meeting to order at 10:05 a.m., and led the Pledge of Allegiance and the salute to the flag of New Mexico.

ROLL CALL: Deputy Clerk Pilar Salcido called roll. The following members of the Board constituting a quorum were present:

**Barbara L. Reedy, District 1
Linda M. Smrkovsky, Chair, District 2
John S. Sweetser, District 3**

APPROVAL OF AGENDA: Chair Smrkovsky entertained a motion to approve the agenda as presented. Commissioner Reedy motioned to approve the agenda as presented. Commissioner Sweetser seconded the motion which carried unanimously after a roll call vote.

MINUTES:

- **Work Session – June 13, 2019:** Upon a motion made by Commissioner Reedy and a second by Commissioner Sweetser the Minutes of the June 13, 2019 Work Session were unanimously approved.
- **Regular Meeting – June 13, 2019:** Upon a motion made by Commissioner Sweetser and a second by Commissioner Reedy the Minutes of the June 13, 2019 Regular Meeting were unanimously approved.
- **Work Session – June 27, 2019:** Upon a motion made by Commissioner Reedy and a second by Commissioner Sweetser the Minutes of the June 27, 2019 Work Session were unanimously approved.

ELECTED OFFICIALS REPORTS: Diana May-Diaz reported she has officiated twenty marriages this year. Ms. Diaz also reported she was asked to present at the Summer Conference as a new Judge and

panel member. She was asked to evaluate training given to her as a new Judge. She gave positive feedback. County Manager asked Judge Diana May-Diaz to decorate the basement lobby area for weddings as that is where she performs weddings.

County Clerk Andrea Rodriguez reported the Clerk's office is currently sending second notice letters for business owners that have not renewed their 2019-2020 business registrations. Ms. Rodriguez also reported they attended several meetings regarding HB407. She stated that HB407 requires all the Commissioners with odd number districts on the election the same year as the President and all Commissioners' with even number districts on the election same year as the Governor. Chair Smrkovsky mentioned that because of HB407 she and Commissioner Reedy are in a lottery to see which one of the two will serve until 2024. Ms. Rodriguez also explained that going forward the County will be handling all elections including the Municipal, School and Soil and Conservation Districts elections to be held in November of the odd number years.

Assessor Michelle Holguin reported that both Certification of Values to Property Tax Division and 2019 Sales Ratio have been sent in for review. Ms. Holguin mentioned the appraisal staff is working on protests and conducting informal hearings. The protests not settled in the informal process will be set to be heard in October 2019 in a formal hearing. She also mentioned two appraiser trainees will be attending IAAO Course 101 Fundamentals of Real Appraisal. The Assessor's office has two new G.I.S. Technician Specialist and with that the Assessor's office is fully staffed.

Captain Mike Brown stated that assaults and burglaries are up and larcenies and vehicle thefts are down. Non-criminal Civil activity is up considerably, accidents and DWI's are down and grand total is down. He also mentioned the Sheriff's office hired two new Deputies, Jessy Solano and Brandon Baeza. Corporal Robert Ornelas has transferred to School Resource Officer. The Sheriff's Department will be promoting Sergeant and Corporal in patrol division and are currently looking for a Court Security Officer for District Court. Two new units were purchased and should be on the street within the next week. National Night out will be on August 6th from 6:00PM – 9:00PM at the Court House Park. This is a great event where local kids can interact with law enforcement. The Police Department will be grilling hot dogs and the Sherriff's Department will be grilling hamburgers. Commissioner Reedy asked what the non-criminal civil complaints are, Captain Brown explained that this would be anything in a civil matter like neighbor disputes, landlord disputes or non-violent domestic disputes.

Commissioner Reedy will be attending the New Mexico Economic Development course being held in Silver City on July 21st to July 24th. She also reported that she has lots of concerns about our IT security and asked if we have an IT Policy in effect. Mr. McSherry said we have an IT Policy which is pending his approval but would like to learn more before approving. Mr. McSherry said he will provide the Board a copy of the IT proposed policy.

Chair Smrkovsky reported she attended the NM County Conference in Clovis and feels it was one of the best conference she had attended. Commissioner Sweetser also attended the conference and felt it was a good opportunity to make connections with others to find out how things are getting done in other areas. Mr. Sweetser agreed that the training was good especially and the trainings that

interested him were the comprehensive plan and policies relating to Federal issues. Ms. Smrkovsky mentioned she learned a little on the NM Workforce Solutions and what they could bring to the County which isn't currently being utilized.

COUNTY MANAGER'S REPORT: County Manager David McSherry reported on the following.

- Meeting with Frank Mesa from NM Workforce Solutions regarding their programs and what the County could participate in. The plan is to take advantage of their great program in the near future.
- Meeting with the City Manager to discuss the shelter and the future plan for the shelter.
- Mr. McSherry attended the Interstate Stream Commission meeting dealing with our membership on the NM CAP Entity.
- Continues to work on the information for the Grant pertaining to the shelter.
- Starmax revenue for June is just shy of \$156,000.
- The Detention Center federal inmates is 390, total inmate count is 564. Director Chris Brice has returned to his office at the LCDC and currently dedicating 80% of his time as LCDC Director and 20% as Assistant Manager for projects.
- The Deputy Manager for Operations has been hired and will start next week.
- Mr. McSherry will inform the Board of comments being implemented in the Animal Ordinance for approval prior to adding it in the final Ordinance.
- The Work Session scheduled for July 18th at 2:00 PM is to review the updated preliminary budget.
- Attended the Colonias Project grant training for the funding on Rockhound Road and McCan Road work. He will be getting clarification on the \$85,000 match that needs to be budgeted.

INDIGENT CLAIMS REPORT: Upon a motion by Commissioner Reedy and a second by Commissioner Sweetser, the meeting of the Board of County Commissioners was unanimously recessed at 10:45 am and the meeting of the Indigent Hospital Claims Board convened. County Manager David McSherry reported one claim was received for the month of June in the amount of \$51.51. The GRT collected in June was \$53,175.37. The encumbered amount was \$146,052.46 with a cash balance in the account of \$1,054,896.91. Ms. Reedy motioned to approve the Indigent Claims Report as submitted. Commissioner Sweetser seconded the motion which carried unanimously following a roll call vote. Commissioner Reedy motioned to recess as a Claims Board and reconvene as a County Commission at 10:50 am. Commissioner Sweetser seconded the motion which carried unanimously following a roll call vote.

PUBLIC COMMENT: Chair Smrkovsky opened the floor to Public Comment. No public comment was forthcoming.

CONSENT AGENDA: Upon a motion by Commissioner Sweetser and a second by Commissioner Reedy the following items of the Consent Agenda were unanimously approved following a roll call vote.

- a. Accounts Payable: \$1,488,005.73
- b. Payroll: \$1,079,769.41

- c. Oath of Office and Appointment of Deputy Sheriff Jesse Solano
- d. Oath of Office and Appointment for Deputy Sheriff Brandon Baeza

NEW BUSINESS: Chair Smrkovsky reviewed each item on the New Business agenda with the Commissioners:

- a. **Resolution 19-39 Authorizing and Approving Submission of a Completed Application for Financial Assistance and Project Approval to the NM Finance Authority:** Marty Miller explained the Road Department will be using these funds to update some equipment which is desperately needed. The Road Department will be replacing a dump truck and three day cabs and a trash truck. Mr. Miller is also looking into getting a tire shredder which will help with compliance and overtime. He would also like to get a hot patch machine. Total cost of everything is \$1,300,000 and the public funds are \$103,200. Commissioner Sweetser motioned to approve Resolution 19-39 Authorizing and Approving Submission of a Completed Application for Financial Assistance and Project Approval to the NM Finance Authority. Commissioner Reedy seconded the motion which carried unanimously following a roll call vote.
- b. **Resolution 19-40 Designating Polling Places:** Clerk Andrea Rodriguez explained in the past the Clerk's Office did the Resolution for polling places in October but with HB407 we have to do it at this time. This takes effect for election year 2020-2022. One of the Polling place locations has changed from the Learning Center to the Depot for the 2020 Election. Commissioner Reedy asked how much work is entailed to make this change. Ms. Rodriguez explained some changes need to be done with removing chairs in the theatre at the Depot but any technology for the elections comes from Automated Election Service which are vendors for Secretary of State. Commissioner Sweetser motioned to approve Resolution 19-40 Designating Polling Places. Commissioner Reedy seconded the motion which carried unanimously following a roll call vote.
- c. **Resolution 19-41 Road Department Capital Outlay:** County Manager David McSherry explained this resolution must be completed in order to proceed with the Capital Outlay and to receive the \$250,000 funds. Commissioner Reedy motioned to approve Resolution 19-41 Road Department Capital Outlay. Commissioner Sweetser seconded the motion which carried unanimously following a roll call vote.

OLD BUSINESS:

JPA LUNA County and Village of Columbus – Amended: County Manager David McSherry explained some changes to the original JPA were made. Commissioner Reedy motioned to approve JPA Luna County and Village of Columbus. Commissioner Sweetser seconded the motion which carried unanimously following a roll call vote.

EXECUTIVE SESSION: to discuss Limited Personnel Matters pursuant to Section 10-15-1 (H) (2) NMSA 1978 pertaining to the County Manager's Evaluation & Contract to include job description, performance goals, roles and responsibilities. Commissioner Reedy motioned to enter into Executive Session to discuss Limited Personnel Matters pursuant to Section 10-15-1 (H) (2) NMSA 1978 pertaining to the County Manager's Evaluation & Contract to include job description, performance goals, roles and responsibilities. The motion was seconded by Commissioner Sweetser

and carried unanimously following a roll call vote. The Commissioners went into Executive Session at 11:12 a.m. and returned from Executive Session at 2:08 p.m.

Commissioner Reedy motioned to return from Executive Session where no other matters were discussed other than Limited Personnel Matters pursuant to Section 10-15-1 (H) (2) NMSA 1978 pertaining to the County Manager's Evaluation & Contract to include job description, performance goals, roles and responsibilities. The motion was seconded by Commissioner Sweetser and carried unanimously following a roll call vote.

Chair Smrkovsky announced no action was taken pertaining to the County Manager's Evaluation & Contract to include job description, performance goals, roles and responsibilities.

UPCOMING MEETINGS: Chair Smrkovsky announced the following upcoming meetings and mentioned that a Budget meeting will also be scheduled.

Work Session July 18, 2019 at 2:00 p.m.
Special Meeting - July 26, 2019 at 2:00 p.m.

ADJOURN: Upon a motion made by Commissioner Reedy and a second made by Commissioner Sweetser the meeting was adjourned at 2:10 p.m.

ATTEST:

**LUNA COUNTY BOARD OF COUNTY
COMMISSIONERS**

ANDREA RODRIGUEZ, LUNA COUNTY CLERK

BARBARA L. REEDY, DISTRICT 1

APPROVED: _____

LINDA M. SMRKOVSKY, DISTRICT 2

JOHN S. SWEETSER, DISTRICT 3

**MINUTES
WORK SESSION
LUNA COUNTY BOARD OF COUNTY COMMISSIONERS
Thursday, July 18, 2019**

BE IT REMEMBERED that the Luna County Board of County Commissioners met at 2:00 p.m. on Thursday July 18, 2019 in the County Commission Chambers of the Luna County Courthouse, Deming, New Mexico, for the purpose of conducting a Work Session.

CALL TO ORDER: Chair Smrkovsky called the meeting to order at 2:03 p.m. and led the Pledge of Allegiance and the salute to the flag of New Mexico.

ROLL CALL: Deputy Clerk Berenda McWright called roll. The following Commissioners constituting a quorum were present:

**Barbara L. Reedy, District 1
Linda M. Smrkovsky, Chair, District 2
John S. Sweetser, District 3**

DISCUSSION ITEMS:

- a. 2019-2020 Final Budget Review: Discussion was led by Budget and Procurement Director Joanne Hethcox and County Manager David McSherry. Discussion included the following staff members; Deputy Manager Byron Hollister, County Attorney Charles Kretek, Assessor Michelle Holquin, Chief Deputy Assessor Isabelle Enciso, Clerk Andrea Rodriguez, Chief Deputy Clerk Berenda McWright, Treasurer Gloria Rodriguez, Chief Deputy Treasurer Dora Madrid, and Director Chris Brice. The budget was discussed and no action was taken.

ADJOURN: Upon motion made by Commissioner Sweetser and a second made by Commissioner Reedy. Chair Smrkovsky adjourned the meeting at 4:57 p.m.

ATTEST:

**LUNA COUNTY BOARD OF
COUNTY COMMISSIONERS**

Andrea Rodriguez, Luna County Clerk

Barbara L. Reedy, District 1

Approved: _____

Chair, Linda M. Smrkovsky, District 2

John S. Sweetser, District 3

**MINUTES
SPECIAL MEETING
LUNA COUNTY BOARD OF COUNTY
COMMISSIONERS
Friday, July 26, 2019**

BE IT REMEMBERED that the Luna County Board of County Commissioners met in Special Session at 2:00 p.m. on Friday, July 26, 2019 in the County Commission Chambers of the Luna County Courthouse, Deming, New Mexico, for the purpose of conducting any and all business to come properly before the Board.

The following staff and elected officials were present: County Manager David McSherry, Attorney Charles Kretek, Administrative Assistant Debra Seats, Chief Deputy Assessor Isabelle Enciso, Administrative Assistant Laura Garcia, DWI Program Coordinator Edith Vazquez, Dispatch Director Lauree Sanchez, Executive Secretary Estella Ortiz and Budget & Procurement Director/Indigent Claims Administrator Joanne Hethcox.

CALL TO ORDER: Chair Smrkovsky called the meeting to order at 2:09 p.m. and led the Pledge of Allegiance and the salute to the flag of the State of New Mexico.

ROLL CALL: Deputy Clerk Pilar Salcido called roll. The following members of the Board constituting a quorum were present:

**Barbara L. Reedy, District 1
Linda M. Smrkovsky, Chair, District 2
John S. Sweetser, District 3**

PUBLIC COMMENT: Chair Smrkovsky opened the floor for Public Comment. No public comment was forthcoming.

NEW BUSINESS:

- a. **Resolution 19-42 – 2018-2019 4TH Quarter Financial Report:** Commissioner Reedy motioned to approve Resolution 19-42 – 2018-2019 4th Quarter Financial Report. Commissioner Sweetser seconded the motion which carried unanimously following a roll call vote.
- b. **Resolution 19-43 Approval of FY 2019-2020 Final Budget:** Budget & Procurement Director Joanne Hethcox explained changes to this resolution which includes adding \$800 to all eligible employees. She mentioned the amount was taken out of PTO payout minimum wage line item. She also put a lump sum amount for the CBA units for negotiating their portion of salaries. Ms. Hethcox also asked for approval to increase salary for the Chief Deputy Treasurer to align with other Chief Deputy's salaries. Chair Smrkovsky asked Ms. Hethcox if the event center improvements were added to this budget. Ms. Hethcox confirmed it was added in the amount of \$100,000 for partitions and flooring. Commissioner Reedy asked if there are any additional revenues anticipated to

be received for this budget. Ms. Hethcox said she is not anticipating any additional revenues at this time. Ms. Hethcox said she doesn't anticipate hiring for the Procurement Clerk as there is not any money for that position at this time. She also mentioned an approval from the Board would be required prior to hiring for this position. Chair Smrkovsky asked for changes to the organizational chart prior to finalizing. She asked that the County Commissioners be on the same line as the Elected Officials. She also asked that there be a separate box for Deputy County Manager of Projects for Chris Brice with Community Health and Welfare, Volunteer Fire and DWI under that box so that it is separate from Director Chris Brice and the Detention Center. Mr. McSherry explained they will be putting the Road Department, Budget and Procurement, and HR directly under him the County Manager. Commissioner Sweetser asked if the Attorney is connected to the Commissioners. Mr. McSherry confirmed the Attorney is a regular employee so he is not connected with the Commissioners but would be under the County Manager in the organizational chart. Commissioner Sweetser motioned to approve Resolution 19-43 FY 2019-2020 Final Budget with changes to the organizational chart and the Chief Deputy Treasurer salary. Commissioner Reedy read a lengthy personal statement at which time Commissioner Reedy begrudgingly seconded the motion to approve Resolution 19-43 in the interest of timely submission which carried unanimously following a roll call vote.

- c. **Discussion and Possibility of Vote on Discretionary Employee Raises:** Chair Smrkovsky asked that the County not have any discretionary employee raises this year. County Manager David McSherry explained that the Personnel Ordinance lays out the purpose of discretionary employee raises which includes when an employee has new or additional duties, promotions, new job descriptions, certifications in their field of expertise, temporary assignments, and inside the CBA there are things that can be viewed as discretionary but yet because of the inclusion of the Collective Bargaining Unit the Commission is not able to determine those outside of the CBA. Chair Smrkovsky explained she was going by what was said in the work session at which time it was mentioned that "discretionary raises were frozen". She mentioned she will be glad to review the Personnel Policy and would like to have a work session to review the policy. Ms. Smrkovsky would like to bring this item back after the strategic planning meeting. County Manager David McSherry believes the County may also want to expand the IT Policy to maybe an Ordinance or Resolution. Commissioner Reedy would like to see a couple of policies reviewed and discussed at each meeting going forward and maybe include work sessions for just policies. Chair Smrkovsky thanked Joanne for getting the budget ready. County Manager thanked both Joanne and the Commissioners for their participation in the late start of the budget and for helping him in this process. He also wanted to recognize Michael O'Donnell for his participation in the Stonegarden Grant application and submission.

ANNOUNCEMENTS, INCLUDING UPCOMING MEETINGS: Chair Smrkovsky announced the following upcoming meetings.

Strategic Planning – July 29-30 at NM Farm & Ranch Heritage Museum at 8:30 a.m.
Work Session – August 8, 2019 at 9:00 a.m.

Regular Meeting- August 8, 2019 at 10:00 a.m.

ADJOURN: Commissioner Reedy motioned to adjourn. The motion was seconded by Commissioner Sweetser and carried unanimously. Chair Smrkovsky adjourned the meeting at 3:21 p.m.

ATTEST:

**LUNA COUNTY BOARD OF COUNTY
COMMISSIONERS**

ANDREA RODRIGUEZ, CLERK

BARBARA L. REEDY, DISTRICT 1

APPROVED: _____

LINDA M. SMRKOVSKY, DISTRICT 2

JOHN S. SWEETSER, DISTRICT 3

Indigent Hospital Claims Office

David X. McSherry, County Manager

IHC Board Meeting August 8, 2019

Month	Number	Amount	Number	Denied
January	23	\$26,055.34	0	\$0.00
Feburary	6	\$14,781.78		
March	5	\$3,640.93		
April	13	\$2,412.27		
May	8	\$24,060.58		
June	1	\$51.51		
July	12	\$13,465.94		
August	0	\$0.00		
September	0	\$0.00		
October	0	\$0.00		
November	0	\$0.00		
December	0	\$0.00		
Total	68	\$84,468.35	0	\$0.00
This Month's Total	Mimbres Memorial Hospital			\$13,465.94
This Month's Total	Gila Regional Medical Center			\$0.00
This Month's Total	Memorial Medical Center			\$0.00
This Month's Total	Deming Fire Dept./EMS			\$0.00
This Month's Total	All Other Services			\$0.00
Total				\$13,465.94
Year to Date Total	Mimbres Memorial Hospital			\$76,136.55
Year to Date Total	All Other Hospitals			\$2,949.36
Year to Date Total	Deming Fire Dept./EMS			\$1,000.00
Year to Date Total	All Other Services			\$690.00
Total				\$80,775.91
Care of Prisoners This Month - Not including SNCP Funds				\$192,288.57
Care of Prisoners Year to Date Indigent - Not including SNCP Funds				\$562,452.40
Care of Prisoners Year to Date Inmate Prescriptions/OTC Meds				\$61,119.89
Care of Prisoners Year to Date Dr. Bills				\$16,213.25
Total Cost of Care of Prisoners Year to Date				\$639,785.54
Monies Received for July 2019				\$50,165.26
Balance in IHC Fund as of July 31, 2019				\$992,326.92
Encumbrances as of July 31, 2019				\$378,043.69
		Date	Amount Approved	Amount Denied
	Signatures	08/08/19	\$13,465.94	\$0.00
Barbara L. Reedy				
Linda M. Smrkovsky				
John S. Sweetser				

August 8, 2019

[illegible]

LCBCC Meeting August 8th, 2019
Accounts Payable

7/8/2019	\$9,022.89
7/10/2019	\$395.27
7/10/2019	\$2,262.33
7/10/2019	\$4,013.03
7/16/2019	\$264,129.52
7/18/2019	\$262,804.58
7/18/2019	\$24,420.87
7/18/2019	\$14,877.37
7/23/2019	\$4,478.40
7/29/2019	\$121,743.13
7/29/2019	\$11,855.44
7/29/2019	\$7,791.56

P-Cards

June 2019	\$171,764.18
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Total	\$899,558.57
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Luna County

Board of County Commissioners

AGENDA 08/08/2019

PAYROLL

07/05/19	Register #20190095	\$520,202.83
07/05/19	Register #20190096	\$23,566.87*
07/05/19	Register #20190097	\$1,525.53*
07/05/19	Register #20190098	\$655.59*
07/19/19	Register #20190099	\$543,146.53
07/22/19	Register #20190100	\$16,683.27*

TOTAL \$1,105,780.62

*Special Payroll that is reimbursable through Grants and/or Contractual Payments.

Be it remembered that at a Regular Meeting of the Luna County Board of County Commissioners in Deming New Mexico, on the 8th day of August 2019, the following proceedings were had and entered of record.

LUNA COUNTY

RESOLUTION 19-44

SOUTHWEST NEW MEXICO COUNCIL OF GOVERNMENTS SERVICES

WHEREAS, Luna County is a member or and desires to have the services of the Southwest New Mexico Council of Governments; and

WHEREAS, it is necessary that an Agreement setting forth the services to be performed by the Southwest New Mexico Council of Governments for Luna County be entered into and it is a requirement of the laws of the State of New Mexico; and

WHEREAS, it is necessary to set for the sum to be paid by Luna County to the Southwest New Mexico Council of Governments. As annual dues, for said services; and

WHEREAS, it is the desire of Luna County to accomplish these purposes.

NOW, THEREFORE, BE IT FURTHER RESOLVED that:

1. The Agreement referred to herein establishes the duties and obligations of the parties and is attached hereto and incorporated by reference into this Resolution.
2. That the Luna County representative shall be County Manager David McSherry, Commissioner Barbara Reedy shall serve as the first alternate representative and Commissioner Linda Smrkovsky shall serve as the second alternate representative.
3. The Agreement is ratified and approved by the Board of County Commissioners of Luna County and the Board of County Commissioners of Luna County and the County Manager is authorized and directed to execute the attached Agreement and other documents necessary to accomplish the purpose and intent of this Resolution.
4. The Luna County Clerk shall submit a certified copy of this Resolution and the executed Agreement to the Southwest New Mexico Council of Governments.

Done at Deming, New Mexico this 8th day of August, 2019.

LUNA COUNTY BOARD OF COMMISSIONERS

ATTEST:

**Linda M. Smrkovsky, Chairperson
Commissioner, District 2**

Andrea Rodriguez, County Clerk

**Barbara L. Reedy,
Commissioner, District 1**

**John S. Sweetser,
Commissioner, District 3**