

**MINUTES**  
**Special Meeting**  
**LUNA COUNTY BOARD OF COUNTY**  
**COMMISSIONERS**  
**Thursday, April 24, 2025**

**BE IT REMEMBERED** that the Luna County Board of County Commissioners met in special session at 2:00 p.m. on Thursday, April 24, 2025, in the Commission Chambers of the Luna County Courthouse, Deming, New Mexico, for the purpose of conducting any and all business to come properly before the Board.

**Call to Order:** Chair Chandler called the meeting to order at 2:00 p.m. and led the Pledge of Allegiance and the salute to the flag of the State of New Mexico.

**Roll Call:** Deputy Clerk Rachel Bishop called Roll. The following Board Members constituting a quorum were present:

**Ray J Trejo, District 1**  
**Colette M Chandler, Chair District 2**  
**Christie Ann Harvey, District 3**

**MINUTES:** Commissioner Trejo motioned to approve the minutes for the Work Session of April 3, 2025. The motion was seconded by Commissioner Harvey and was unanimously approved.

**New Business:**

- **Award RFP FY 113-006 Fiscal Audit Services:** Commissioner Harvey moved to approve Award RFP FY 113-006 Fiscal Audit Services. The motion was seconded by Commissioner Trejo and was unanimously approved following a roll call vote.

**Presentation:**

- **Funding Appropriations:** The following groups presented information about their organizations and what they do in order to help the community.
  - Chamber of Commerce – Tarcia Rebeiz
  - Columbus Historical Society – Kathleen Martin
  - Deming Animal Guardians – Pat Dancer
  - Deming Cesar Chavez Charter High School Job Skill Development Program – Angie Martinez
  - Deming Humane Society – Sande Foster, Janice Blandford, Leandra Stewart
  - Deming Senior Center – Reggie Price
  - Foundation of Youth Arts – Julie Wormald
  - La Casa Healing House – Melissa Mata, Claudia Gonzalez
  - Luna County Historical Society – Peggy Bishop, Debbie Weatherwax
  - Luna Star Fine Arts – Valerie Coulter, Crystal Gonzales
  - Mainstreet – Rebecca Hughes
  - NMSU Cooperative Extension – Jack Blandford, Katherine Turner
  - Play Sharity – Jamie Viramontes

- Project Comunidad – Jan Millis
- Silver Linings – Margaret Fairman
- SWNM State Fair – Rebecca Hughes
- The Well – Lindsay Davis

**Upcoming Meetings/Events (unless otherwise specified):**

- Public Input Work Session; May 8, 2025, from 9:30 a.m. – 10:00 a.m.
- Regular Meeting: May 8, 2025, at 10:00 a.m.

**Adjourn:** Chair Chandler adjourned the Meeting at 5:06 p.m.

**ATTEST:**

**LUNA COUNTY BOARD OF  
COUNTY COMMISSIONERS**

\_\_\_\_\_  
**Barbara DeLaney, Luna County Clerk**

\_\_\_\_\_  
**Ray J. Trejo,  
Commissioner, District 1**

**Approved:**\_\_\_\_\_

\_\_\_\_\_  
**Colette M. Chandler, Chairperson  
Commissioner, District 2**

\_\_\_\_\_  
**Christie Ann Harvey  
Commissioner, District 3**

**MINUTES  
WORK SESSION  
LUNA COUNTY BOARD OF COUNTY COMMISSIONERS  
Thursday, April 10, 2025**

**BE IT REMEMBERED** that the Luna County Board of County Commissioners met in work session at 9:30 a.m. on Thursday, April 10, 2025, in the Commission Chambers of the Luna County Courthouse, Deming, New Mexico, for the purpose of conducting all business to come properly before the Board.

**Call to Order:** Chair Chandler called the meeting to order at 9:34 a.m. and led the Pledge of Allegiance and the salute to the flag of the State of New Mexico.

**Roll Call:** Deputy Clerk Shay Peterson called roll. The following Board Members constituting a quorum were present:

**Ray J. Trejo, District 1  
Chair, Colette M. Chandler, District 2  
Christie Ann Harvey, District 3**

**Public Comment:** Chair Chandler opened the floor for any public comment. *(NOTE: Items were presented for discussion only and no actions were taken.)*

Glenn Griffin spoke briefly regarding the proclamation that was discussed in the previous work session and expressed his concern over the poor wording of the current document.

**Adjourn:** Chair Chandler adjourned the Work Session at 9:40 am.

**ATTEST:**

**LUNA COUNTY BOARD OF  
COUNTY COMMISSIONERS**

\_\_\_\_\_  
**Barbara DeLaney, Luna County Clerk**

\_\_\_\_\_  
**Ray J. Trejo,  
Commissioner, District 1**

**Approved:** \_\_\_\_\_

\_\_\_\_\_  
**Colette M. Chandler, Chairperson  
Commissioner, District 2**

\_\_\_\_\_  
**Christie Ann Harvey  
Commissioner, District 3**

**MINUTES  
REGULAR MEETING  
LUNA COUNTY BOARD OF COUNTY  
COMMISSIONERS  
Thursday, April 10, 2025**

**BE IT REMEMBERED** that the Luna County Board of County Commissioners met in regular session at 10:00 a.m. on Thursday, April 10, 2025, in the Commission Chambers of the Luna County Courthouse, Deming, New Mexico, for the purpose of conducting all business to come properly before the Board.

**The following staff and elected officials were present:** Executive Assistant to the County Manager Mayra Hernandez, County Attorney Charles Krettek, Grants Director Bryan Reedy, Deputy Warden Robert Apodaca, Captain Mike Brown, Assessor Michelle Holguin, Chief Deputy Assessor, Isabella Enciso, County Clerk Barbara DeLaney, Deputy County Clerk Leslie Nabours, Probate Judge Diana May-Diaz, Deputy Clerk Shay Peterson, Treasurer Kristie Hobbs, Chief Deputy Treasurer Johnathan Richmond, Road Department Director David Bailey, Starmax Director Chadwick Troyer, Budget Director Joanne Hethcox, Budget & Reporting Analyst Grisel Taylor, HR Director Rosa Porras, IT Tech Billy Almanza and IT Tech Joel Jurado.

**CALL TO ORDER:** Chair Chandler called the meeting to order at 10:03 a.m. and led the Pledge of Allegiance and the salute to the flag of New Mexico.

**ROLL CALL:** Deputy Clerk Shay Peterson called roll. The following members of the Board constituting a quorum were present:

**Ray J. Trejo, District 1  
Colette M. Chandler, Chair, District 2  
Christie Ann Harvey, District 3**

**MINUTES:** Commissioner Harvey motioned to approve the minutes for the Work Session and Regular Meetings of March 13th, 2025. The motion was seconded by Commissioner Trejo and was unanimously approved.

**Service Awards:**

- Luis Nevarez                      Detention Center                      5 Years

**SPECIAL RECOGNITION:**

- **Janet Pacheco, Dispatch, Stork Award** – Presented by Benny Chacon, Shift Supervisor, Central Dispatch. Janet provided exceptional guidance in assisting a 911 caller with delivering a baby. Her knowledge and experience over the past 8 years has helped her as a training officer.
- **Employee/VFD** – Recognition provided by Commissioner Trejo. For their tireless efforts to keep our community safe from fires. Over the years they have secured funding for a new fire engine, a 40,000-gallon water tank for Cooks Peak Station, extraction equipment, installation of water tanks at the Florida and Sunshine Fire Stations, 2 new brush trucks, a new ambulance

for Columbus fire, as well as improving ISO rating to a 5 classification. Now to include 3 new full-time firefighters.

#### **PROCLAMATIONS:**

- **Proclamation 25-05: Emergency Medical Services Week and Firefighter's Day** – Bryan Reedy, Grants Director, briefly read the Proclamation and proclaimed May 19<sup>th</sup>-25<sup>th</sup>, 2025 emergency medical services week and May 4<sup>th</sup>, 2025 as firefighters day. Commissioner Trejo made a motion to approve. Commissioner Harvey seconded the motion. The motion was approved following a roll call vote.
- **Proclamation 25-06: National Correctional Officers and Employees Appreciation Week** – Robert Apodaca, Deputy Warden, briefly read the Proclamation and proclaimed May 5<sup>th</sup>-11<sup>th</sup>, 2025 National Correction's Officers and Employee Appreciation Week. Commissioner Harvey made a motion to approve. Commissioner Trejo seconded the motion. The motion was approved following a roll call vote.
- **Proclamation 25-07: Law Enforcement Week** – Captain Michael Brown, briefly read the Proclamation and proclaimed May 13<sup>th</sup>-17<sup>th</sup>, 2025 as Law Enforcement Week. Commissioner Trejo made a motion to approve. Commissioner Harvey seconded the motion. The motion was approved following a roll call vote.
- **Proclamation 25-08: National Public Safety Telecommunicators Week** – Manny Chacon, Shift Supervisor & Training Coordinator, briefly read the Proclamation and proclaimed the week of April 15<sup>th</sup>-19<sup>th</sup>, 2025 to be National Public Safety Telecommunicators Week. Commissioner Harvey made a motion to approve. Commissioner Trejo seconded the motion. The motion was approved following a roll call vote.
- **Proclamation 25-09: Local Great American Clean-Up** – Heather Lutz, KLCB Writer, gave a small personal speech about keeping America beautiful and challenged everyone to Keep Luna County Beautiful on April 26, 2025. Commissioner Trejo made a motion to approve. Commissioner Harvey seconded the motion. The motion was approved following a roll call vote.

#### **PRESENTATIONS:**

- **Swearing in of Luna County Detention Center Staff** – Judge Davalos swore in 8 new detention officers. Robert Little, Eric Gonzales, Jose Alday, Adan Bueno, Angel Almanza, Cassandra Rodriguez, Jasmine Ramirez, and Dominic Figueroa.
- **Jail Inspection Report from March 13, 2025** – Robert Apodaca reported that there were no deficiencies noted during the walk through. Upcoming projects were included in the topics discussed in the walk through including the laundry room, kitchen and sally port expansion as well as staffing and new training techniques.
- **Restrictive Housing Quarterly Report** – Robert Apodaca for the time frame of January 1, 2025- March 31, 2025, there were 2 detainees that met the reporting requirements. 1 male and 1 female, both for medical concerns.
- **Luna County Health Council** – Brenda Aude & Edith Vazquez presented a demonstration pertaining to their mission, as well as funds received through grants, and community outreach programs available.

#### **CONSENT AGENDA:**

- Accounts Payable: \$2,683,036.02
- Payroll: \$1,521,888.50

- Resolution 25-23: Budget Increase
- Resolution 25-24: Budget Transfer
- Resolution 25-25: Disposal of Personal Property

Chair Chandler entertained a motion to approve the Consent Agenda. Commissioner Trejo moved to approve the Consent Agenda. Commission Harvey seconded the motion. The Consent Agenda was unanimously approved following a roll call vote.

#### **ELECTED OFFICIALS' REPORT:**

- **Assessor:** Chief Deputy Assessor, Isabelle Enciso, reported that notice of values will be mailed out May 1<sup>st</sup> this year and they will have 30 working days to report any changes.
- **Clerk:** County Clerk, Barbara DeLaney, reported there have been a total of 107 passport applications pass through the office thus far this year. They have received approval and will be moving forward with upgrading the meeting recording software system. Clerk's staff will be attending NM Summer Conference in June and the Clerk's Affiliate Retreat in July. Marriage license fee will increase to \$55.00.
- **Probate Judge:** Probate Judge, Diana May-Diaz, reported she has performed 15 marriages and has 46 open probates. There will be a District Regional Recap meeting in T or C in order to go over everything that has happened during the legislative session. Advised her term with the NMC Board of Directors is coming to an end and there will be an election coming up to determine her replacement. The May meeting of the NMC Board of Directors will be attended by proxy via Commissioner Chandler.
- **Treasurer:** Treasurer, Kristie Hobbs, reported the second half taxes are due today and will become delinquent after May 10<sup>th</sup>. Advised there are multiple ways to pay.
- **Sheriff:** Captain, Mike Brown, reported that last month we had 3 motor vehicle thefts, 13 motor vehicle accidents, 11 larcenies, 5 burglaries, 6 assaults, and 1 robbery. Despite severe staffing shortages the Deputies are doing a good job at trying to keep crime down. May 3<sup>rd</sup> between 8am- 10am HR will be hosting an open physical fitness test for the Sheriff's Department by Starmax.
- **Commissioners:** Commissioner Harvey shared information pertaining to the Council of Governments and the SEDS program. She also briefly discussed the technical education programs that are being considered through the Learning Center. The CDL program has been a success.

#### **PUBLIC HEARING:**

- Resolution 25-26: Banning and Restricting the use of Certain Fireworks and Open Fires. This is pertaining to the safety of the residents based on drought conditions. Chair Chandler entertained a motion to approve Resolution 25-26: Banning and Restricting the use of Certain Fireworks and Open Fires. Commissioner Trejo so moved, and Commissioner Harvey seconded. The motion was unanimously approved following a roll call vote.

#### **NEW BUSINESS:**

- **Resolution 25-27: Authorizing the Exchange of Real Property:** Chair Chandler entertained a motion to approve Resolution 25-27: Authorizing the Exchange of Real Property. Commissioner Trejo so moved, and Commissioner Harvey seconded. The motion was unanimously approved following a roll call vote.

- **Resolution 25-28: NM Unit Fund:** Chair Chandler entertained a motion to approve Resolution 25-28: NM Unit Fund. Commissioner Trejo so moved, and Commissioner Harvey seconded. The motion was unanimously approved following a roll call vote.
- **Second Amended Resolution 23-42: Luna County TPF Project (Hermanas Grade Truck Route):** Chair Chandler entertained a motion to approve Second Amended Resolution 23-42: Luna County TPF Project (Hermanas Grade Truck Route). Commissioner Harvey so moved, and Commissioner Trejo seconded. The motion was unanimously approved following a roll call vote
- **Amended Resolution 25-17: An application for Financial Assistance from the New Mexico Colonias Infrastructure Board (Dona Ana Road Improvement Project):** Chair Chandler entertained a motion to approve Amended Resolution 25-17: An application for Financial Assistance from the New Mexico Colonias Infrastructure Board (Dona Ana Road Improvement Project). Commissioner Harvey so moved, and Commissioner Trejo seconded. The motion was unanimously approved following a roll call vote
- **Agreement between Luna County and ASFCME Council 18, Local 1764 Sheriff's Bargaining Unit:** Chair Chandler entertained a motion to approve Agreement between Luna County and ASFCME Council 18, Local 1764 Sheriff's Bargaining Unit. Commissioner Trejo so moved, and Commissioner Harvey seconded. The motion was unanimously approved following a roll call vote
- **Bid Award Approval for Bid FY 113-005 – Apartment Repairs and Renovation:** Chair Chandler entertained a motion to approve Bid Award Approval for Bid FY 113-005 – Apartment Repairs and Renovation. Commissioner Harvey so moved, and Commissioner Trejo seconded. The motion was unanimously approved following a roll call vote
- **Evening Commission Meeting: (TABLED)** Chair Chandler entertained a motion to table Evening Commission Meeting. Commissioner Harvey so moved, and Commissioner Trejo seconded. The motion was unanimously approved and tabled following a roll call vote.
- **Ammunition Disposal Program:** Commissioner Trejo explained this would be a safe place to dispose of old ammunition instead of throwing it in the trash for it to end up in the landfill. This would be a secure locked box possibly at the firing range.
- **INDIGENT CLAIMS REPORT:** Chair Chandler entertained a motion to recess as County Commission and convene as Claims Board. Commissioner Harvey so moved. Commissioner Trejo seconded and the motion was unanimously approved. Budget and Procurement Director Joanne Hethcox reported that Luna County had 2 indigent claims for the month of March totaling \$36,894.12. They have received \$235,346.48 in gross receipts. There is a balance of \$2,103,043.03. They have \$344,505.78 encumbered through June 30<sup>th</sup>. Chair Chandler entertained a motion to accept the Indigent Claims Report as presented. Commissioner Harvey so moved. Commissioner Trejo seconded and the motion was unanimously approved. Chair Chandler entertained a motion to recess as a Claims Board and re-convene as a County Commission. Commissioner Harvey so moved. Commissioner Trejo seconded and the motion was unanimously approved.

**Community Support Reports:**

Sande Foster, Deming Luna County Humane Society, reported on the success of the cash party gala, spay/neuter vouchers, and the extension of the pet cemetery. In the first quarter they received 378 animals in the shelter.

**County Manager's Report:** County Attorney Charles Kretek, reported for County Manager Chris Brice. He reported on the upcoming Day of the Young Child and Child Abuse Awareness Celebration by CASA and Help NM, District 3 Town Hall with Commissioner Harvey the following night, Career Day with Deming Public Schools the next day, April 16<sup>th</sup> car seat class, April 25<sup>th</sup> Employees Day at Starmax, April 26<sup>th</sup> Keep Luna County Beautiful Greatest Cleanup, Community yard sale at Courthouse Park, and Starmax's Grand Reopening on May 3<sup>rd</sup>.

**Upcoming Meetings/Events (unless otherwise specified):** Chair Chandler announced the following upcoming meetings.

- Good Friday, Friday, April 18, 2025; Luna County offices are closed.
- Public Input Work Session, May 8, 2025, from 9:30 a.m. – 10:00 a.m.
- Regular Meeting, May 8, 2025, at 10:00 a.m.

**ADJOURN:** Chair Chandler adjourned the meeting in chambers at 11:40 a.m.

**ATTEST:**

**LUNA COUNTY BOARD OF  
COUNTY COMMISSIONERS**

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**Barbara DeLaney,  
Luna County Clerk**

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**Ray J. Trejo,  
Commissioner, District 1**

**Approved:** \_\_\_\_\_

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**Colette M. Chandler,  
Chairperson Commissioner, District 2**

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**Christie Ann Harvey**

**Commissioner, District 3**



**PROCLAMATION**  
**Litter-Free Luna County: Take the Pledge**

WHEREAS, a staggering 23.7 billion pieces of litter were collected along U.S. roadways, equating to 2,857 pieces of litter per mile, as reported in a 2021 study by Keep America Beautiful; and

WHEREAS, the cleanup of litter and illegal dumping incurs substantial costs for local governments tasked with addressing these issues; and

WHEREAS, the streams, rivers, and lakes within Luna County serve both recreational purposes and as vital sources of drinking water; thus, the presence of trash and litter on our lands poses a significant threat to wildlife, the health of local water bodies, and the well-being of our community, residents, and visitors; and

WHEREAS, finding solutions to pollution in Luna County's neighborhoods, deserts, farmlands, and mountains remains a priority; and

WHEREAS, the New Mexico Department of Transportation has allocated \$300,000 through the Que Linda program grants for various initiatives in our area, including student service learning, litter abatement alternatives to penalties, County inmate litter abatement programs, elementary anti-litter education campaigns, business corridor adoption programs, a hotline for reporting illegal trash dumping, graffiti removal, support for collection centers, trash pickup events for low-income or disabled seniors, enforcement of secure loads, and campaigns against illegal dumping; and

WHEREAS, it is imperative that we all commit to maintaining the beauty, cleanliness, and sustainability of our County and state for future generations with efforts aimed to enhance the understanding of responsible trash disposal among our citizens and improve the overall health and pride of our County; and

WHEREAS, the Que Linda Program encourages everyone to take the "Breaking Bad Habits" pledge to actively contribute to the preservation of Luna County, New Mexico.

**THE PLEDGE**

- I pledge to pick up litter whenever I see it and dispose of it properly.
- I pledge to participate in local or statewide cleanup events to help maintain New Mexico's natural beauty.
- I pledge to recycle paper, plastic, glass, and metal products to reduce waste in our landfills whenever possible.
- I pledge to reduce my use of single-use plastics and opt for reusable alternatives whenever feasible.
- I pledge to safely dispose of hazardous waste, such as batteries and chemicals, at designated disposal sites.

- I pledge to plant trees or native plants to combat climate change and support local ecosystems.
- I pledge to never litter and to encourage others to do the same, ensuring our landscapes remain pristine.

NOW, THEREFORE, I, Collette Chandler, County Commissioner of Luna County, do hereby proclaim the month of May 2025, as Litter-Free Luna County Month. I urge all residents, businesses, schools, organizations, agencies, and families to take the pledge to eliminate litter in our state and to leave our lands in better condition for the next generation of Luna County residents.

4.16.2025

**Luna County**  
**Board of County Commissioners**  
**Agenda 05/08/2025**  
**Accounts Payable**



DATE	AMOUNT
4/3/2025 County regular	\$41,147.79
4/3/2025 County ACH	\$13,095.48
4/3/2025 Starmax regular	\$6,523.85
4/3/2025 Starmax ACH	\$4,911.41
4/11/2025 County regular	\$162,384.80
4/11/2025 County ACH	\$616,393.17
4/11/2025 Starmax regular	\$5,191.05
4/11/2025 Starmax ACH	\$5,828.58
4/16/2025 Special Run HIDTA	\$2,530.00
4/21/2025 County regular	\$549,787.91
4/21/2025 County ACH	\$477,196.83
4/21/2025 Starmax Regular	\$11,742.69
4/21/2025 Starmax ACH	\$8,647.55
4/24/2025 County regular	\$373,067.49
4/24/2025 County ACH	\$273,746.56
4/24/2025 Starmax regular	\$5,594.50
4/24/2025 Starmax ACH	\$5,484.46

**TOTAL \$2,563,274.12**

**P-CARD Total for March \$146,259.78**

**GRAND TOTAL \$2,709,533.90**

**Luna County  
Board of County Commissioners**



**Agenda 05/08/2025**

**PAYROLL**

Date	Register	Amount
04/04/2025	20250022	\$736,874.34
04/04/2025	*20250023	\$25,993.99
04/04/2025	20250024	\$2,638.45
04/18/2025	20250025	\$721,310.42
04/18/2025	20250026	\$27,926.64

**Total: \$1,514,743.84**

\* Special Assignment Pay

**LUNA COUNTY BOARD OF COUNTY  
COMMISSIONERS**

**RESOLUTION NO. 25-29**  
**Proposed Inter/Intra Fund Budget Increases**

**WHEREAS**, the Board of County Commissioners of Luna County has the statutory authority to approve, modify and amend the County's annual operating budget; and

**WHEREAS**, development of an annual budget includes a considerable amount of professional guessing about events that may occur in the future; and

**WHEREAS**, during the course of the budget year actual events can result in receiving revenues or making expenditures that were not expected at the time the budget was prepared and adopted; and

**WHEREAS**, it is necessary to adjust the County's adopted budget to properly provide for these unexpected events.

**NOW THEREFORE BE IT RESOLVED** that the Board of County Commissioners of Luna County hereby adopts the changes to the County's Fiscal Year 113, July 1, 2024 through June 30, 2025 Budget proposed by the County's management staff and attached hereto in spreadsheet form, as amendments to the previously adopted operating budget.

**PASSED, APPROVED AND ADOPTED THIS 8<sup>th</sup> DAY OF MAY, 2025.**

BOARD OF COUNTY  
COMMISSIONERS OF LUNA  
COUNTY

\_\_\_\_\_  
Ray J. Trejo, District One

\_\_\_\_\_  
Colette M. Chandler, District Two

ATTEST:

\_\_\_\_\_  
Barbara J. Delaney, Luna County Clerk

\_\_\_\_\_  
Christie Ann Harvey, District Three

Be it remembered that at a Regular meeting of the Board of County Commissioners of Luna County in Deming NM on the 8th day of May, 2025, the following budget adjustments are proposed and entered of record.

SCHEDULE OF BUDGET  
ADJUSTMENTS

**Budget Resolution Number 25-29**  
Proposed Inter/Intra FUND Budget Increase/Decrease

Entity Code

DFA  
Resolution  
Number

ITEM NO	Adjustment Type	Fund/ DFA Fund	Dept.	From	Amount	To	Amount	Purpose	Approved Budget Balance	Adjusted Budget Balance
One	Increase	401/11000	401 General Fund - Managers	401/11000	\$ 3.00	401-01-2066 Workers' Comp Assmnt Fee	\$ 3.00	To clean up negative line item.	\$ 138.00	\$ 141.00
			401 General Fund - Clerks	401/11000	\$ 11.00	401-04-2066 Workers' Comp Assmnt Fee	\$ 11.00	To clean up negative line item.	\$ 64.40	\$ 75.40
			401 General Fund - Assessors	401/11000	\$ 11.00	401-06-2066 Workers' Comp Assmnt Fee	\$ 11.00	To clean up negative line item.	\$ 96.60	\$ 107.60
			401 General Fund - Treasurers	401/11000	\$ 4.00	401-07-2066 Workers' Comp Assmnt Fee	\$ 4.00	To clean up negative line item.	\$ 51.06	\$ 55.06
			401 General Fund - Data Processing	401/11000	\$ 3.00	401-09-2066 Workers' Comp Assmnt Fee	\$ 3.00	To clean up negative line item.	\$ 64.40	\$ 67.40
			401 General Fund - Safety/Risk Assmnt	401/11000	\$ 3.00	401-28-2066 Workers' Comp Assmnt Fee	\$ 3.00	To clean up negative line item.	\$ 9.20	\$ 12.20
			401 General Fund - Emergency Mgmt	401/11000	\$ 3.00	401-41-2066 Workers' Comp Assmnt Fee	\$ 3.00	To clean up negative line item.	\$ 9.20	\$ 12.20
			402 Road Department	402/20400	\$ 40.00	402-10-2066 Workers' Comp Assmnt Fee	\$ 40.00	To clean up negative line item.	\$ 227.70	\$ 267.70
			405 Re-Appraisal Fund	405/20300	\$ 6.00	405-06-2066 Workers' Comp Assmnt Fee	\$ 6.00	To clean up negative line item.	\$ 23.00	\$ 29.00
			407 Treasurers MH Fund	407/29900	\$ 2.00	407-07-2066 Workers' Comp Assmnt Fee	\$ 2.00	To clean up negative line item.	\$ 4.14	\$ 6.14
			428 CASA Program	428/21800	\$ 5.00	428-54-2066 Workers' Comp Assmnt Fee	\$ 5.00	To clean up negative line item.	\$ 18.40	\$ 23.40
			401 General Fund - Planning	401/11000	\$ 13,400.00	401-14-2063 Match - PERA	\$ 13,400.00	To clean up negative line item and allow for spending through remainder of fiscal year.	\$ 42,129.19	\$ 55,529.19
					\$ 2,200.00	401-14-2070 Match - RHCA	\$ 2,200.00	To clean up negative line item and allow for spending through remainder of fiscal year.	\$ 4,637.22	\$ 6,837.22
			401 General Fund - Maintenance	401/11000	\$ 2,000.00	401-03-2005 Salaries - Overtime	\$ 2,000.00	To clean up negative line item and allow for spending through remainder of fiscal year.	\$ 12,200.00	\$ 14,200.00

ITEM NO	Adjustment Type	Fund/ DFA Fund	Dept.	From	Amount	To	Amount	Purpose	Approved Budget Balance	Adjusted Budget Balance
			401 General Fund - Safety/Risk Assmnt	401/11000	\$ 4,000.00	401-28-2005 Salaries - Overtime	\$ 4,000.00	To clean up negative line item and allow for spending through remainder of fiscal year.	\$ 4,830.00	\$ 8,830.00
			401 General Fund - Emergency Mgmt	401/11000	\$ 4,000.00	401-41-2005 Salaries - Overtime	\$ 4,000.00	To clean up negative line item and allow for spending through remainder of fiscal year.	\$ 2,100.00	\$ 6,100.00
Two	Increase	401/11000	401 General Fund - Commission	401/11000	\$ 52,952.00	401-00-2062 Audit	\$ 52,952.00	To pay for FY 2024/2025 Fiscal Audit	\$ 57,025.00	\$ 109,977.00
Three	Increase	401/11000	401 General Fund - Commission	401/11000	\$ 1,500.00	401-00-2170 Lodgers' Tax	\$ 1,500.00	To allow for spending of Lodgers' Tax through remainder of fiscal year.	\$ -	\$ 1,500.00
Four	Increase	406/22000	406 Indigent Claims Fund	406/22000	\$ 75,000.00	406-19-2269 Indigent Claims Payments	\$ 75,000.00	To pay for indigent claims through remainder of fiscal year	\$ 50,000.00	\$ 125,000.00
Five	Decrease	411/21800	411 Community Improvements	411/21800	\$ (240,430.68)	411-00-2475 2019 CAP Appr - Roads	\$ (240,430.68)	To clear out grant funds previously expended.	\$ 240,430.68	\$ -
Six	Increase	416/39900	416 Local ICIP	416/39900	\$ 65,000.00	416-00-2301 Local ICIP	\$ 65,000.00	To pay for camera system and door locks at DA's officer per CB.	\$ 700,000.00	\$ 765,000.00
Seven	Increase	609/22600	609 Adult Detention	609/22600	\$ 31,000.00	609-21-2069 Membership Dues/ Subscriptions	\$ 9,000.00	To allow for spending through remainder of fiscal year.	\$ 20,000.00	\$ 29,000.00
						609-21-2181 Inmate Housing	\$ 10,000.00	To allow for spending through remainder of fiscal year.	\$ 100,000.00	\$ 110,000.00
						609-21-2011 Vehicle Expense	\$ 7,000.00	To allow for spending through remainder of fiscal year.	\$ 65,000.00	\$ 72,000.00
						609-21-2007 Telephone	\$ 5,000.00	To allow for spending through remainder of fiscal year.	\$ 40,000.00	\$ 45,000.00
Eight	Increase	610/21800	610 SWNM Task Force - HIDTA	610/21800	\$ (16,000.00)	610-77-1320 SWNM Task Force HIDTA	\$ (16,000.00)	To account for grant modifacaiton for supplemental funding grantd to the 6th Judicial District Court Attorney's Office.	\$ (451,856.00)	\$ (467,856.00)
					\$ 16,000.00	610-43-2492 6th Judicial District Attorney's Office	\$ 16,000.00	To account for grant modifacaiton for supplemental funding grantd to the 6th Judicial District Court Attorney's Office.	\$ -	\$ 16,000.00
Nine	Decrease	411/21800	411 Community Improvements	411/21800	\$ (215,645.48)	411-00-2526 HB 24 - H15042-08 Corrections	\$ (215,645.48)	To decrease line item for funds reported and spend per grant.	\$ 634,467.61	\$ 418,822.13
					\$ (204,933.16)		\$ (204,933.16)		\$ 1,521,669.80	\$ 1,316,736.64

NOW, THEREFORE, it is respectfully requested that the Board of County Commissioners of Luna County, authorize the above adjustments to the Luna County Budget.

Done at Deming New Mexico this **Thursday the 8th day of May, 2025.**

BOARD OF COUNTY COMMISSIONERS OF LUNA COUNTY

Ray J. Trejo, District 1

Colette M. Chandler, District Two

Christie Ann Havens, District 3



Barbara J. Delaney, Luna County Clerk

Entered By:

Date

Checked By:

Date

**LUNA COUNTY BOARD OF COUNTY  
COMMISSIONERS**

**RESOLUTION NO. 25-30**  
**Proposed Inter Department/Fund Transfers**

**WHEREAS**, the Board of County Commissioners of Luna County has the statutory authority to approve, modify and amend the County's annual operating budget; and

**WHEREAS**, development of an annual budget includes a considerable amount of professional guessing about events that may occur in the future; and

**WHEREAS**, during the course of the budget year actual events can result in receiving revenues or making expenditures that were not expected at the time the budget was prepared and adopted; and

**WHEREAS**, it is necessary to adjust the County's adopted budget to properly provide for these unexpected events.

**NOW THEREFORE BE IT RESOLVED** that the Board of County Commissioners of Luna County hereby adopts the changes to the County's Fiscal Year 113, July 1, 2024 through June 30, 2025 Budget proposed by the County's management staff and attached hereto in spreadsheet form, as amendments to the previously adopted operating budget.

**PASSED, APPROVED AND ADOPTED THIS 8<sup>th</sup> DAY OF MAY, 2025.**

BOARD OF COUNTY  
COMMISSIONERS OF LUNA  
COUNTY

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Ray J. Trejo, District One

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Colette M. Chandler, District Two

ATTEST:

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Barbara J. Delaney, Luna County Clerk

---

Christie Ann Harvey, District Three



Be it remembered that at a Regular meeting of the Board of County Commissioners of Luna County in Deming NM  
on the 8th day of May, 2025 the following budget adjustments are proposed and entered of record.

## Budget Resolution Number 25-30

### Proposed Inter Department Transfer

ITEM NO	Adjustment Type	Fund/ DFA Fund	Dept.	From	FROM Current Balance	Transfer amount	TO Line Number	Transfer Amount	Purpose
One	Transfer	401/11000	General Fund - Sheriff's Dept	401-08-2002 Salaries - Full-Time	\$696,625.73	\$45,000.00	401-08-2005 Salaries - Overtime	\$45,000.00	To transfer funds where needed.
Two	Transfer	401/11000	General Fund - Sheriff's Dept	401-08-2011 Vehicle Expense	\$24,023.48	\$1,000.00	401-08-2028 Capital Outlay	\$1,000.00	To transfer funds where needed.
Three	Transfer	401/11000	General Fund - Dispatch	401-20-2002 Salaries - Full-Time	\$258,204.57	\$60,000.00	401-20-2005 Salaries - Overtime	\$60,000.00	To transfer funds where needed.
Four	Transfer	402/20400	Road Department	402-10-2079 Road Construction/Maint	\$368,801.19	\$20,000.00	402-10-2005 Salaries - Overtime	\$20,000.00	To transfer funds where needed.
Five	Transfer	402/20400	Road Department	402-10-2079 Road Construction/Maint	\$348,801.19	\$40,000.00	402-10-2101 Professional/Contract Services	\$40,000.00	To transfer funds where needed.
Six	Transfer	408/22300	DWI - Grant	408-00-2099 PTO Payouts/Buybacks/ Longevity	\$520.00	\$520.00	408-00-2003 Salaries - Part-Time	\$21.60	To transfer funds where needed.
							408-00-2020 Supplies	\$495.10	To transfer funds where needed.
							408-00-2066 Workers' Compensation Assmnt Fee	\$3.30	To transfer funds where needed.
Seven	Transfer	415/21800	DWI - Distribution	408-51-2007 Telephone	\$1,600.24	\$500.00	408-51-2011 Vehicle Expense	\$700.00	To transfer funds where needed.
				408-51-2010 Mileage/Per Diem	\$1,604.01	\$908.00	408-51-2013 Equipment Rental	\$700.00	To transfer funds where needed.
							408-51-2066 Workers' Compensation Assmnt Fee	\$8.00	To transfer funds where needed.
Eight	Transfer	412/21800	KLCB - Que Linda Program	412-23-2020 Supplies	\$27,775.36	\$5.00	412-23-2066 Workers' Compensation Assmnt Fee	\$5.00	To transfer funds where needed.
Nine	Transfer	412/21800	KLCB - Que Linda Program	412-23-2003 Salaries - Part-Time	\$12,282.50	\$7,400.00	412-23-2008 Printing & Publishing	\$9,600.00	To transfer funds where needed.
				412-23-2020 Supplies	\$27,770.36	\$24,608.00	412-23-2101 Professional/Contract Services	\$22,408.00	To transfer funds where needed.

ITEM NO	Adjustment Type	Fund/ DFA Fund	Dept.	From	FROM Current Balance	Transfer amount	TO Line Number	Transfer Amount	Purpose
Ten	Transfer	415/21800	JJCS	415-13-2101 Professional/Contract Services	\$7,010.00	\$500.00	415-13-2020 Supplies	\$500.00	To transfer funds where needed.
Eleven	Transfer	415/21800	JJCS	415-13-2003 Salaries - Part-Time	\$12,980.65	\$4,190.00	415-13-2005 Salaries - Overtime	\$2,000.00	To transfer funds where needed.
							415-13-2063 Match - PERA	\$1,900.00	To transfer funds where needed.
							415-13-2070 Match - RHCA	\$290.00	To transfer funds where needed.
Twelve	Transfer	415/21800	LC Health Council	415-17-2063 Match - PERA	\$10,081.59	\$1,300.00	415-17-2064 Match - FICA	\$1,300.00	To transfer funds where needed.
Thirteen	Transfer	415/21800	Parents As Teachers Program	415-52-2003 Salaries - Part-Time	\$8,512.42	\$8,512.42	415-52-2005 Salaries - Overtime	\$300.00	To transfer funds where needed.
							415-52-2011 Vehicle Expense	\$2,500.00	To transfer funds where needed.
							415-52-2007 Telephone	\$600.00	To transfer funds where needed.
							415-52-2066 Workers' Compensation Assmnt Fee	\$5.00	To transfer funds where needed.
							415-52-2069 Membership Dues/ Subscriptions	\$500.00	To transfer funds where needed.
							415-52-2020 Supplies	\$4,607.42	To transfer funds where needed.
Fourteen	Transfer	415/21800	JJCS - CYFD	415-56-2020 Supplies	\$11,735.95	\$1,500.00	415-56-2064 Match - FICA	\$1,500.00	To transfer funds where needed.
Fifteen	Transfer	415/21800	Parents As Teachers Program	415-57-2003 Salaries - Part-Time	\$17,497.82	\$17,497.82			
				415-57-2006 Postage	\$400.00	\$400.00	415-57-2017 Rental - Office/Building	\$2,250.00	To transfer funds where needed.
				415-57-2007 Telephone	\$11,630.12	\$10,471.22	415-57-2069 Membership Dues/ Subscriptions	\$1,000.00	To transfer funds where needed.
				415-57-2008 Printing & Publishing	\$8,561.40	\$8,000.00	415-57-2020 Supplies	\$33,119.04	To transfer funds where needed.
Sixteen	Transfer	609/22600	Adult Detention	609-21-2003 Salaries - Part-Time	\$172,045.74	\$85,100.00	609-21-2005 Salaries - Overtime	\$85,000.00	To transfer funds where needed.
							609-21-2066 Workers' Compensation Assmnt Fee	\$100.00	To transfer funds where needed.

ITEM NO	Adjustment Type	Fund/ DFA Fund	Dept.	From	FROM Current Balance	Transfer amount	TO Line Number	Transfer Amount	Purpose
Seventeen	Transfer	610/21800	610 Drug Investigation - HIDTA	610-43-2003 Salaries - Part-Time	\$4,964.25	\$4,964.25	610-43-2002 Salaries - Full-Time	\$3,820.00	To transfer funds where needed.
				610-43-2004 Salaries - Holiday Pay	\$4,592.00	\$4,592.00	610-43-2007 Telephone	\$1,746.00	To transfer funds where needed.
				610-43-2010 Mileage/Per Diem	\$1,795.32	\$1,000.00	610-43-2020 Supplies	\$20,000.00	To transfer funds where needed.
				610-43-2011 Vehicle Expense	\$9,676.37	\$6,000.00	610-43-2041 Confidential Informants	\$2,000.00	To transfer funds where needed.
				610-43-2357 Grant County SO	\$10,100.00	\$10,100.00	610-43-2066 Workers' Compensation Assmnt Fee	\$5.00	To transfer funds where needed.
				610-43-2392 Lordsburg Police Dept	\$10,000.00	\$9,233.00	610-43-2101 Professional/Contract Services	\$2,173.23	To transfer funds where needed.
Eighteen	Transfer	801/59900	Entertainment Complex	610-43-2396 WNMU Police Dept		\$6,145.02			To transfer funds where needed.
				801-80-2003 Salaries - Part-Time	\$262,528.37	\$180,000.00			To transfer funds where needed.
				801-80-2099 PTO Payouts/Buybacks/ Longevity	\$34,390.00	\$34,000.00			To transfer funds where needed.
				801-80-2109 RMCC - Food/Alcohol/Supplies	\$37,514.59	\$36,000.00	801-80-2029 Capital Improvements	\$240,000.00	To transfer funds where needed.
Nineteen	Transfer	801/59900	Entertainment Complex	801-80-2108 Film Rental Payments	\$41,927.84	\$20,000.00	801-80-2106 Food Supplies	\$30,000.00	To transfer funds where needed.
				801-80-2065 Match - Group Insurance	\$57,242.88	\$21,000.00	801-80-2005 Salaries - Overtime	\$5,000.00	To transfer funds where needed.
							801-80-2064 Match - FICA	\$15,000.00	To transfer funds where needed.
							801-80-2066 Match - Workers' Compensation Assment Fee	\$1,000.00	To transfer funds where needed.
Eleven	Fund to Fund Transfer	411/21800	Community Improvements	411	\$8,088,816.72	\$215,645.48	609	\$215,645.48	To transfer grant amounts expended in Q1 and Q3 for HB24 - Corrections Grant
					\$10,592,012.66	\$879,947.19		\$879,947.19	

NOW, THEREFORE, it is respectfully requested that the Board of County Commissioners of Luna County, authorize the above adjustments to the Luna County Budget

Done at Deming New Mexico this **Thursday the 8th day of May, 2025.**

BOARD OF COUNTY COMMISSIONERS OF LUNA COUNTY



\_\_\_\_\_  
Ray J. Trejo, District 1

\_\_\_\_\_  
Colette M. Chandler, District 2

\_\_\_\_\_  
Christie Ann Harvey, District 3

ATTEST:

\_\_\_\_\_  
Barbara J. Delaney, Luna County Clerk

Entered By:

Date

Checked By:

Date

*Be it remembered that at a Regular Meeting of the Board of County Commissioners of Luna County in Deming New Mexico, on the 8<sup>th</sup> day of May, 2025, the following proceedings were had and entered of record.*

**LUNA COUNTY**

**RESOLUTION 25-31**

**DISPOSITION OF PERSONAL PROPERTY**

**WHEREAS**, pursuant to Section 4-38-1, NMSA 1978, the powers of a county as a body politic and corporate shall be exercised by a Board of County Commissioners;

**WHEREAS**, Section 4-38-13, NMSA 1978, provides that the Board of County Commissioners shall have the power at any session to make such orders concerning the property belonging to the county as they may deem expedient;

**WHEREAS**, Section 13-6-1, NMSA 1978 declares that a County may dispose of tangible personal property and delete it from the public inventory upon a specific finding that each item is of current resale value of five thousand dollars (\$5,000.00) or less and is worn out, unusable or obsolete to the extent that the item is no longer economical or safe for continued use;

**WHEREAS**, a designated committee of three Luna County Officials has declared that all of the tangible personal property that is the subject of this resolution meets the criteria set for in Section 13-6-1, NMSA 1978; and

**WHEREAS**, pursuant to Section 13-6-2, NMSA 1978, the personal property will be disposed of by live or online auction open to the public or by an inter-governmental transfer to another state agency or local public body.

**NOW, THEREFORE, BE IT FURTHER RESOLVED** that the Board of County Commissioners of Luna County:

1. Finds that the property described in the Attachments hereto and incorporated by reference into this Resolution consists of property owned by the County of Luna with varying resale values, which is worn-out, unusable or obsolete to the extent that the items are no longer economical or safe for continued use by the County;
2. A copy of this Resolution and Attachments shall be sent to the State Auditor and the Local Government Division of the Department of Finance and Administration at least thirty (30) days before the disposal of the property, pursuant to Section 13-6-1(B)(2), NMSA 1978;
3. A copy of this Resolution and Attachments shall be made a permanent part of the official minutes of Luna County and maintained as a public record subject to the Inspection of Public Records Act.
4. All of the personal property will be disposed of by live or online auction process open to the public or through inter-governmental transfer.

**Done at Deming, New Mexico this 8<sup>th</sup> day of May, 2025.**

**BOARD OF COUNTY COMMISSIONERS OF LUNA COUNTY**

**ATTEST:**

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**Ray J. Trejo**  
**Commissioner, District 1**

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**Barbara J. Delaney, County Clerk**

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**Colette M. Chandler**  
**Commissioner, District 2**

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**Christie Ann Harvey**  
**Commissioner, District 3**

**County of Luna****Ray J. Trejo**

Commissioner, District 1

**Chris Brice**  
County Manager**Colette Chandler**

Commissioner, District 2

**Christie Ann Harvey**  
Commissioner, District 3

700 South Silver Avenue • Post Office Box 551 • Deming, New Mexico 88031  
 Telephone (575) 546-0494 Facsimile (575) 544-4293

Date: April 15, 2025

To: Luna County Board of County Commissioners  
 From: Joanne C. Hethcox, Budget and Procurement Director  
 CC: Chris Brice, County Manager

Subj: Disposal of Assets

Inventory #	Year	Make	Model	VIN	Mileage
982629	2007	Dodge	Charger	2B3KA43G67H770488	143,457
Explanation for Disposal	Vehicle has engine problems, requires new radiator. Vehicle is no longer in use.				
Inventory #	Year	Make	Model	VIN	Mileage
981082	2007	Victoria	Crown	2FAFP72W84X149494	87,451
Explanation for Disposal	Vehicle will no longer be in use.				
Inventory #	Year	Make	Model	VIN	Mileage
Explanation for Disposal					

*Pablo Montoya*  
 04-15-2025

## STATE OF NEW MEXICO

## County of Luna

Ray J. Trejo

Commissioner, District 1

Chris Brice  
County Manager

Colette Chandler

Commissioner, District 2

Christie Ann Harvey  
Commissioner, District 3

700 South Silver Avenue • Post Office Box 551 • Deming, New Mexico 88031  
 Telephone (575) 546-0494 Facsimile (575) 544-4293

Date: April 07, 2025

To: Luna County Board of County Commissioners  
 From: Joanne C. Hethcox, Budget and Procurement Director  
 CC: Chris Brice, County Manager

Subj: Disposal of Assets

Inventory #	Year	Make	Model	VIN	Mileage
980682	1998	Dodge	Ram 3500	3B6MF36W6WM275105	205192
Explanation for Disposal	Transmission / Brake Lights / Request Disposal is 27 Years Old beyond repair				
Inventory #	Year	Make	Model	VIN	Mileage
980921	2002	Ford	F150 2WD	1FTRF17262NB10155	
Explanation for Disposal	Replace burnt valve / Transmission / Request Disposal is 23 years old is beyond repair				
Inventory #	Year	Make	Model	VIN	Mileage
982799	2009	Ford	Focus	1FAHP35N09W223059	126134
Explanation for Disposal	Bought at NMDOT auction in 2022 is 16 years old beyond repair				

David Bailey  
 04-07-2025



## STATE OF NEW MEXICO

## County of Luna

**Ray J. Trejo**  
Commissioner, District 1

**Chris Brice**  
County Manager

**Colette Chandler**  
Commissioner, District 2

**Christie Ann Harvey**  
Commissioner, District 3



700 South Silver Avenue • Post Office Box 551 • Deming, New Mexico 88031  
Telephone (575) 546-0494 Facsimile (575) 544-4293

Date: April 07, 2025

To: Luna County Board of County Commissioners  
From: Joanne C. Hethcox, Budget and Procurement Director  
CC: Chris Brice, County Manager

Subj: Disposal of Assets

Inventory #	Year	Make	Model	VIN	Mileage
982797	2006	Ford	F350 Van	1FAHP35N09W223059	
Explanation for Disposal	Transmission / Clean up / Bad Battery / Request Disposal is 19 years old and beyond repair				
Inventory #	Year	Make	Model	VIN	Mileage
980245	1992	45' Trail King	Flatbed Trailer	1TKS04836NM010359	
Explanation for Disposal	Brakes (S Cams / Slack Adjust) / Request Disposal is currently LOTO and beyond repair				
Inventory #	Year	Make	Model	VIN	Mileage
980246	1980	35' Trail King	Flatbed Trailer	FWT-055901	
Explanation for Disposal	LOTO / Flooring (Planks) / Request Disposal is beyond repair				

*David Bailey*  
04-07-2025

# APPOINTMENT OF ALBERT FERNANDEZ

STATE OF NEW MEXICO )  
COUNTY OF LUNA ) ss

This is to certify that I have on this 16 day of April, 2025 A.D. appointed ALBERT FERNANDEZ as my DEPUTY SHERIFF in and for the County of Luna, State of New Mexico, hereby authorizing him/her to discharge all duties of said appointment of DEPUTY SHERIFF, according to the law.

WITNESS MY HAND THIS 16 DAY OF April, 2025 A.D.

MEby  
SHERIFF, LUNA COUNTY, NEW MEXICO

## OATH OF OFFICE

STATE OF NEW MEXICO )  
COUNTY OF LUNA ) ss

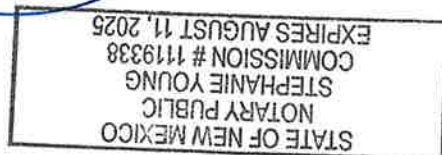
I, ALBERT FERNANDEZ of Luna, State of New Mexico, do solemnly swear that I will support the Constitution of the United States, and also the Constitution of the State of New Mexico, and that I will faithfully, impartially, and to the best of my ability discharge all the duties of said office and appointment.

Albert Fernandez  
SIGNATURE OF APPOINTEE

STATE OF NEW MEXICO  
COUNTY OF LUNA

Subscribed and sworn before me by Mike Eby,  
Sheriff and ALBERT FERNANDEZ, appointee.  
This 16 day of April, 2025.

Stephanie Young  
NOTARY



Approved this \_\_\_\_\_ day of \_\_\_\_\_ 2025 A.D., by the Board of County Commissioners, Luna County, New Mexico.

\_\_\_\_\_  
CHAIRMAN, BOARD OF LUNA COUNTY COMMISSIONERS

# APPOINTMENT OF ELIAN LOZANO

STATE OF NEW MEXICO )  
COUNTY OF LUNA ) ss

This is to certify that I have on this 29<sup>th</sup> day of April, 2025 A.D. appointed  
ELIAN LOZANO as my DEPUTY SHERIFF in and for the County of Luna, State of New  
Mexico, hereby authorizing him/her to discharge all duties of said appointment of DEPUTY  
SHERIFF, according to the law.

WITNESS MY HAND THIS 29th DAY OF APRIL, 2025 A.D.

  
\_\_\_\_\_  
SHERIFF, LUNA COUNTY, NEW MEXICO

## OATH OF OFFICE

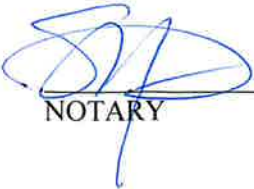
STATE OF NEW MEXICO )  
COUNTY OF LUNA ) ss

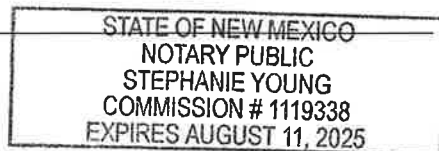
I, ELIAN LOZANO of Luna, State of New Mexico, do solemnly swear that I will support  
the Constitution of the United States, and also the Constitution of the State of New Mexico,  
and that I will faithfully, impartially, and to the best of my ability discharge all the duties of  
said office and appointment.

  
\_\_\_\_\_  
SIGNATURE OF APPOINTEE

STATE OF NEW MEXICO  
COUNTY OF LUNA

Subscribed and sworn before me by Mike Eby,  
Sheriff and ELIAN LOZANO, appointee.  
This 29<sup>th</sup> day of April, 2025.

  
NOTARY



Approved this \_\_\_\_\_ day of \_\_\_\_\_ 2025 A.D., by the Board of County Commissioners, Luna County,  
New Mexico.

\_\_\_\_\_  
CHAIRMAN, BOARD OF LUNA COUNTY COMMISSIONERS



# Luna County Community and Commercial Energy Project Policy



## **Community and Commercial Energy Project (Energy Project)Policy**

<b>1.0 PURPOSE.</b>	<b>1</b>
<b>2.0 INTENT</b>	<b>1</b>
<b>3.0 CONDITIONAL USE PERMIT PROCESS</b>	<b>2</b>
<b>4.0 SPECIAL USE PERMIT PROCESS</b>	<b>2</b>
<b>5.0 SUBMISSIONS</b>	<b>2</b>
<b>6.0 PLAN OF DEVELOPMENT, PROJECT NARRATIVE &amp; SITE PLAN CHECKLIST</b>	<b>2</b>
<b>7.0 CONDITIONS PRECEDENT TO PERMIT ISSUANCE</b>	<b>5</b>
<b>8.0 LIABILITY ON TERMINATION OR EXPIRATION</b>	<b>5</b>
<b>9.0 ADMINISTRATION AND ENFORCEMENT</b>	<b>6</b>
<b>10.0 APPEALS</b>	<b>6</b>
<b>11.0 JUDICIAL REVIEW</b>	<b>6</b>
<b>12.0 PENALTIES FOR VIOLATION</b>	<b>7</b>
<b>13.0 CONFLICTING REGULATIONS</b>	<b>7</b>
<b>14.0 SEVERABILITY</b>	<b>8</b>

## **Community and Commercial Energy Project (Energy Project) Policy**

### **1.0 PURPOSE.**

The purpose of this policy is to outline required information for the Application of a Conditional Use or Special Use Permit and the review and approval standards for a Community and Commercial Energy Project (Energy Project). A Development Review Statement and Application are required to start the process and a Plan of Development and Project Narrative are required prior to approval. These criteria are written to:

- 1.1 Assist the Applicant and relevant authorities;
- 1.2 Provide overview of the Energy Project;
- 1.3 Provide information so citizens may gain an understanding of the Energy Project;
- 1.4 Provide a basis for public discussion and informed comment on the Energy Project;
- 1.5 Identify significant environmental, social, cultural, and economic effects related to the Energy Project and provide a background on which decision makers will consider the project.
- 1.6 Provide information in the Development Review Statement, Application, Project Narrative and the Plan of Development that is current at the time of submission. Where information is unavailable, not yet finalized, or will be gathered post-permit, estimates and/or alternative options must be provided and noted as estimates or alternatives.

### **2.0 INTENT**

The Application and Development Review Statement are intended to:

- 2.1 Address major issues associated with the Energy Project; however, they are not all inclusive;
- 2.2 Discover issues not listed that may be deemed significant and issues that may emerge as significant (studies, public input) during the course of review;
- 2.3 Address standards for energy production facilities, not to regulate the production of energy;
- 2.4 Provide a method to claim statutory and regulatory exemptions i.e. Community Solar;
- 2.5 Develop a plain language Plan of Development easily understood by the general public. Any necessary technical data, statistics and supplementary information shall be attached as Exhibits to the Plan of Development. All sources of information are to be referenced and current. Information presented as maps, diagrams or plans are preferred as it is generally easier to understand;
- 2.6 Facilitate required consultation and communications with the Planning Department;
- 2.7 Specify the maps, information, surveys and studies to be included in the Development Review Process. Requirements will be tailored for each specific project based on the totality of circumstances unique to each project;
- 2.8 Produce plans and protocols for remediation, decommissioning, construction; reclamation and disposal; and to address recognized and potential hazards related to the Energy Project;
- 2.9 Guarantee the viability of decommissioning and reclamation through a Development Agreement;
- 2.10 Allow for public input.

### **3.0 CONDITIONAL USE PERMIT PROCESS**

- 3.1 Application and payment of fees.

- 3.2 Development Review Statement.
- 3.3 Development Review Meeting.
- 3.4 Submission of additional information, if necessary.
- 3.5 Project Narrative and Site Plan.
- 3.6 Written Plan of Development by developer.
- 3.7 Notice to adjacent landowners and the public.
- 3.8 Receipt of comments from adjacent landowners and the public.
- 3.9 Developer's response to comments.
- 3.10 Written recommendation from Planning Department.
- 3.11 Supplemental Development Review Meeting, if necessary.
- 3.12 Administrative approval, with conditions or conditions subsequent if any, unless Commission Approval requested by either Planning Department or developer.
- 3.13 Submission of post approval documents, e.g. regulatory approvals/licenses.

#### **4.0 SPECIAL USE PERMIT PROCESS**

- 4.1 Application and payment of fees.
- 4.2 Development Review Statement.
- 4.3 Development Review Meeting.
- 4.4 Submission of additional information, if necessary.
- 4.5 Project Narrative and Site Plan.
- 4.6 Written Plan of Development by developer.
- 4.7 Public Hearing Notices.
- 4.8 Receipt of public comments.
- 4.9 Developer's response to public comments.
- 4.10 Written recommendation by Planning Department.
- 4.11 Supplemental Development Review Meeting, if necessary.
- 4.12 Public Hearing before the Board of County Commissioners.
- 4.13 Submission of post approval documents, e.g. regulatory approvals/licenses.

#### **5.0 SUBMISSIONS**

- 5.1 Application: Form provided by Planning Department.
- 5.2 Development Review Statement: Form provided by Planning Department.
- 5.3 Site Plan including maps, drawings and technical data.
- 5.4 Project Narrative.
- 5.5 Plan of Development.
- 5.6 Other Discretionary: Approvals, Certificates, Licenses,

#### **6.0 PLAN OF DEVELOPMENT, PROJECT NARRATIVE AND SITE PLAN CHECKLIST**

##### **6.1 Plan of Development BY DEVELOPER**

The Plan of Development shall address risks associated with the Energy Project and other key issues identified in the Development Review Process, related to the proposed used, including the following potential environmental effects:

- 6.1.1 Potential positive and negative effects the Energy Project may have on current or future use of the subject land and the surrounding area;
- 6.1.2 Remediation;
- 6.1.3 Hazard Mitigation;
- 6.1.4 Visual Impacts;



- 6.1.5 Navigational Impacts;
- 6.1.6 Reception Interference;
- 6.1.7 Noise and Light Pollution;
- 6.1.8 Impact on Bird Migration including strikes;
- 6.1.9 Native Vegetation/Weeds;
- 6.1.10 Endangered Species;
- 6.1.11 Economic Impact;
- 6.1.12 Geology and Soil;
- 6.1.13 Wildlife Habitat;
- 6.1.14 Water Quality/Surface Water;
- 6.1.15 Air Quality;
- 6.1.16 Public Health and Safety;
- 6.1.17 Infrastructure Impact and Requirements/Roads;
- 6.1.18 Decommissioning/Reclamation/Removal/Recycling/Disposal;
- 6.1.19 List of studies or analyses performed, prior and post conditional or special use permit and/or references.

## **6.2 Project Narrative BY DEVELOPER**

Introduction: Unless waived, this section shall provide information on the following:

- 6.2.1 Name of the Energy Project;
- 6.2.2 Maps showing vicinity and project location including existing reservations, restrictions, easements and covenants of record;
- 6.2.3 Name, address, and phone number of the developer and similarly for the contact person. An overview of the company from the developer providing relevant information regarding qualifications and experience in energy development, financial capabilities and environmental management history of the company;
- 6.2.4 Relevant background information on the Energy Project, including a general overview of the project location, time frame and project life, phases of development, likely markets for electricity produced and possibilities for future expansion;
- 6.2.5 Reasons for the choice of this/these locations;
- 6.2.6 Estimated economic impact: describing the impact on the local economy in respect, but not limited to, construction costs, permanent jobs, production value, infrastructure improvements, etc;
- 6.2.7 Industry Standards or Codes applicable to construction, maintenance, and operation of the Energy Project e.g. NFPA, OSHA.

## **6.3 Site Plan:** Each component may be specifically waived or amended by the Planning Department. The Site Plan should include:

- 6.3.1 Scale and North Point Up;
- 6.3.2 Phases of construction (if applicable);
- 6.3.3 Name, address and phone number of subject property landowner; developer and designated contact person;
- 6.3.4 Boundary of the entire site including delineation of individual landowners, if applicable, and boundary of area affected by Conditional Use or Special Use;
- 6.3.5 Acreage of site and point(s) of access to the Energy Project;



- 6.3.6 Estimated final topography;
- 6.3.7 Adjoining streets with names and location of nearby railroads and airports;
- 6.3.8 Electric lines;
- 6.3.9 Active residential buildings within 300 feet of the subject property boundary;
- 6.3.10 Significant natural and man-made features on the site;
- 6.3.11 Wind characteristics and dominant wind directions (wind projects only);
- 6.3.12 Schematic location of Energy Equipment, electric collector and feeder lines, maintenance roads and other associated facilities;
- 6.3.13 Proposed setbacks of all structures from the boundary lines;
- 6.3.14 Map of County roads that will be used for the Energy Project.

**6.4 Decommissioning Narrative:**

6.4.1 Applicant shall submit a Decommissioning Narrative and estimated cost describing the manner in which the Energy Project will be dismantled and removed from the site at the end of its useful life. All above ground components of the Energy Project shall be removed. Foundations or piers shall be removed to four feet below ground level and the area removed filled with four feet of soil which is reasonably similar in quality to that of the original excavation. Remainder of the foundation may be left intact. Access roads shall be removed to the owner's satisfaction.

6.4.2 Description of options available to the County for financial assurance of decommissioning and reclamation in the amount of \$50,000.00. An available option or an alternative option must be approved by Luna County to reasonably restore the site to its pre-project topography and reasonably similar soil quality. The purpose is to assure removal of all improvements subject to the permit at the end of the project's life, or in the event of abandonment of the Energy Project. Agreed upon option must be in place prior to the start of construction.

6.4.3 Estimate of Useful Life. The Applicant shall provide an estimate of the useful life of the Energy Project. The estimate should include potential events that would stop energy production for over a month. Notification of any interruptions to production should be delivered to the Planning Department prior to planned interruptions and as soon as practicable after unplanned interruptions and include an estimate of the duration of the interruption.

6.4.4 Prior to permanent abandonment or termination of the Energy Project, a Notification to abandon must be delivered to the Planning Department at least thirty (30) days prior to the permanent cease of production of energy. A project will be deemed abandoned after any one-year period during which energy production ceases, after which decommissioning and reclamation must be completed within eighteen (18) months.

6.4.5 If the Permittee fails to timely complete decommissioning or reclamation, the property owner or County may complete decommissioning or reclamation at the expense of the Permittee, enforceable by lien or judgment against the Permittee and revocation of any other permits held by such Permittees.

**6.5 Safety Narrative.**

Describe the safety and security procedures of the facility and signage that will be used and a written Hazard Mitigation Plan. Also include any recommended or necessary

training or services for first responders, adjacent property owners and other impacted parties.

**6.6 Roads** (General Agreement; however, methodology may be agreed upon after permit is issued)

6.6.1 If the Energy Project will result in extraordinary impact or wear and tear on public roadways, a Road Agreement for maintenance and repairs or an impact fee may be required.

6.6.2 Road Agreements may include responsibility for maintaining or repairing roads to a condition better than what existed prior to project construction or operation.

## **7.0 CONDITIONS PRECEDENT TO PERMIT ISSUANCE**

7.1 Land Clearing and Revegetation Plan in consideration of the native flora and fauna of the area.

7.2 Dust Mitigation Strategy for project life.

7.3 Steps taken to minimize the removal of trees and natural vegetation.

7.4 Efforts to be taken to minimize permanent compaction of the land during all phases of the project's life.

7.5 Construction Plan for site clearance and construction including dust mitigation, which may require silt fences and other temporary erosion controls to be installed and left in place until new native vegetation covers the bare ground around the Energy Project or a suitable alternative is agreed upon.

7.6 Storm Water Plan that addresses storm water run-off but cannot alter the natural flow or discharge onto neighboring properties. Retention ponds may be required.

7.7 Addressing

Prior to commencement of land clearing or construction activities, the Permittee must have requested and the Planning Department must have assigned an address to the project site.

7.8 Amendments to Permits

The discovery of any conditions not previously identified (unforeseen circumstances) that necessitates material and substantive changes to any of the details or specifications of the Energy Project requires the Permittee to request an amendment to the permit from the Planning Department. Such requests will not be unreasonably denied but may require new notices, Plan of Development, Project Narrative or other documentation. The Permittee shall have the right to move or relocate within the boundaries of the permitted site if the unforeseen circumstances prohibit development as originally planned.

7.9 Transfer of Permits

Permits may not be transferred by the Permittee to any other party or entity without prior approval by the County. The Permittee must request a transfer in writing with a new Application and fee. Transferees must also execute an Assumption of Responsibilities and Obligations originally agreed to by the Permittee requiring the Transferee to meet the same conditions as the Permittee including financial obligations for decommissioning and reclamation.

## **8.0 LIABILITY ON TERMINATION OR EXPIRATION**

8.1 In the event of termination or abandonment of a project, the Permittee shall remain liable to the County for any expenses incurred by the County until completion of decommissioning and abatement.

8.2 In addition to application fees, the Applicant shall be responsible for other reasonable costs incurred by the County, including but not limited to publication costs.

8.3 In addition to any penalties, the Permittee shall be responsible for costs of enforcement incurred as a result of any breach of the terms of the Permit, including reasonable attorney's fees.

8.4 In addition to penalties and enforcement costs, the County shall retain the right to seek other legal remedies, including injunctive relief.

## **9.0 ADMINISTRATION AND ENFORCEMENT**

It shall be the duty of the Planning Department to administer and enforce the requirements prescribed in this policy. When provided, submissions shall be on the forms made available in the Planning Department, such as Applications and Development Review Statements. Applications shall be addressed in a timely manner by the Planning Department.

## **10.0 APPEALS**

10.1 Any Applicant or property owner adjacent to a proposed project adversely affected by any decision of the Planning Department made pursuant to this Policy may appeal in writing to the Board of County Commissioners of Luna County.

10.2 The Notice of Appeal must be submitted to the County Manager's office within ten (10) working days of the date the decision is posted on the Luna County website.

10.3 The Notice of Appeal must include:

10.3.1 The decision from which the appeal is taken;

10.3.2 The specific provisions in the decision which are objectionable;

10.3.3 The legal grounds or basis of each objection and any supporting documentation;

10.3.4 The specific relief requested; and

10.3.5 The name, address and contact information of the Appellant.

10.4 The Board of County Commissioners shall fix a reasonable time for hearing appeals, not to exceed thirty (30) days of receipt of the appeal and give notice to the public and parties not less than fourteen (14) days prior to the hearing.

10.5 The Board of County Commissioners shall have the sole discretion at appeal to uphold, reverse or modify the Planning Department decision.

## **11.0 JUDICIAL REVIEW**

Any party aggrieved by the decision of the Board of County Commissioners shall have the right to appeal as afforded by New Mexico law.

## **12.0 PENALTIES FOR VIOLATION**

Penalties shall be pursuant to Section 4-37-3, NMSA 1978.

## **13.0 CONFLICTING REGULATIONS**

Where there exists a conflict between this policy and any other regulations applicable to the same area, whether the conflict is with respect to the height of structures or trees, the use of land, or any other matter, the more stringent limitation or requirement shall govern and prevail.

## **14.0 SEVERABILITY**

If any section; clause; provision; or portion of this policy is adjudged unconstitutional or invalid by a court of appropriate jurisdiction, the remainder of this policy shall not be affected thereby.

# LUNA COUNTY APPLICATION FOR VARIANCE

## INSTRUCTIONS

Print or type clearly. Use additional sheets if necessary. All required attachments shall be submitted with this application form. Incomplete or inaccurate applications may delay review and final action. The completed application package must be submitted to the County Planner by the applicant or a designated agent and shall be in compliance with the requirements of the Luna County Ordinance # 75. Each application must be accompanied by the required administrative fee.

## APPLICANT INFORMATION

1. Name: W. Massey & Heather N Draper  
Address: 15086 Greenbower St NE  
Alliance OH 44601  
City State Zip Code  
Telephone Numbers (s): 330-413-6857  
Signature: Heather N Draper Date: 3/14/25

## PROPERTY LOCATION

2. Legal Description: Sundance Ranches Block 3 Lot 6 Lot 7  
3. Reason for Variance (brief Description): Permission to haul water  
as house is being placed May/June and 2 of 3  
drillers for Luna County are out of business and the  
3rd is a year or 2 out for install, Need to have  
something in place by April or we lose our mortgage

## PROCEDURAL INFORMATION (to be completed by County Planning Director)

4. Date application received by County Planner: 4/9/2025  
5. Date variance approved: \_\_\_\_\_ Signed: \_\_\_\_\_

Fee Paid Conf # SEAG 20TSOG

*Be it remembered that at the Regular Meeting of the Board of County Commissioners of Luna County in Deming New Mexico, on the 10<sup>th</sup> day of April 2025, the following proceedings were had and entered of record.*

**RESOLUTION 25-26**

**BANNING OR RESTRICTING THE USE OF CERTAIN FIREWORKS  
AND OPEN BURNING.**

**WHEREAS**, the fire danger throughout New Mexico, and particularly in Luna County is severe due to the ongoing drought.

**WHEREAS**, Luna County has experienced an increase in the frequency of wildland fires over the course of the last several years.

**WHEREAS**, Luna County has historically averaged 0.61” of rain per month, but through March, 2025, only 0.3” has fallen in Luna County.

**WHEREAS**, the National Weather Service has increased the drought rating for Luna County from a severe drought to an extreme drought with the exceptional drought region creeping closer to Luna County.

**WHEREAS**, with the increased drought, the fire risk has also become extreme for loss of life, property and the environment for the unincorporated areas of Luna County.

**NOW THEREFORE, BE IT RESOLVED, that:**

1. There exists an extreme drought condition in Luna County.
2. The sale to Luna County residents and the use of missile-type rockets, helicopters, aerial spinners, stick-type rockets and ground audible devices (as defined in §60-2C-2, NMSA 1978) in the unincorporated areas of Luna Count is banned.
3. The use of all other permissible fireworks not listed in the preceding section is restricted to areas that are paved, barren or have a readily accessible source of water for use.
4. The use of any type of firework within the wildlands (defined land owned by Luna County that are designated for public recreational purposes and that are covered wholly or in part by timber, brush or native grasses.
5. This Resolution shall be in effect from May 1, 2025 through May 30, 2025, but may be extended by subsequent action of the Board of County Commissioners if warranted.
6. Open fires, campfires, open burning of vegetation or rubbish within the unincorporated areas of Luna County is prohibited except for the burning of trash within a container used for such purposes and located near a readily accessible source of water.




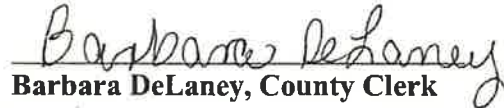
7. Upon a showing of an emergency or urgent circumstances, the Luna County Planning Department, as determined in its sole discretion, may issue a limited burn permit for open fires and the open burning of vegetation or rubbish, subject to the terms and conditions imposed by the Planning Department in consultation with the Luna County Volunteer Fire Chief.

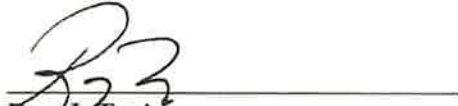
**Done at Deming, New Mexico this 10<sup>th</sup> day of April, 2025**

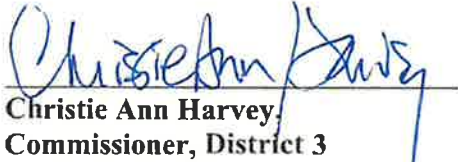
**Board of County Commissioners of Luna County**

**ATTEST:**

  
Colette M. Chandler, Chairperson  
Commissioner, District 2

  
Barbara DeLaney, County Clerk

  
Ray J. Trejo,  
Commissioner, District 1

  
Christie Ann Harvey,  
Commissioner, District 3



Pursuant to §60-2C-8.1(H), NMSA 1978, the Board of County Commissioners finds that the extreme drought conditions in Luna County have not abated since the approval of Resolution 25-26, and the restrictions imposed therein shall be continued for an additional 30 days, from May 31, 2025, until June 29, 2025, subject to rescission or extension within that period.

**Done at Deming, New Mexico this 8<sup>th</sup> day of May, 2025**

**Board of County Commissioners of Luna County**

**ATTEST:**

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**Colette M. Chandler, Chairperson  
Commissioner, District 2**

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**Barbara DeLaney, County Clerk**

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**Ray J. Trejo,  
Commissioner, District 1**

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**Christie Ann Harvey,  
Commissioner, District 3**

*Michelle M. Holguin*

*Luna County Assessor*

700 S Silver Ave.

Deming New Mexico 88030

Telephone (575)546-0404

Facsimile (575)546-4580



April 30, 2025

Luna County Board of County Commissioners  
Chris Brice, Luna County Manager

Reference: Annual Report

The Assessor's Office is in full swing and busy. We closed out the 2024 tax year and mailed our Notice of Values for the 2025 tax year, on May 1, 2025. There was a delay in sending out our notice of values this year due to the SB 494 Veterans Exemptions Increase.

The 2025 Values were submitted for printing April 16, 2025. We mailed **63448** Notice of Values this year. Included along with your Notice of Value was an insert explaining your Notice of Value and how to read your notice of value. Luna County is on a yearly reappraisal cycle. This will help us be more proactive, by looking at the impact of the market on a yearly basis, and current sales ratios. A 3% increase was warranted this year that was applied to all residential improvements and nonresidential land.

Our rendering period for all livestock/personal property and manufactured homes ran from January 1, 2025, through February 28, 2025. Our rendering period for exemptions, limitations, and protests runs from January 1, 2025, through June 2, 2025.

A total of **230** building permits were pulled in Luna County. The breakdown of permits is as follows:

Luna County **91**

City of Deming **129**

Columbus **10**

**\*Unfortunately, all permits must go through the State, as the City and County do not have inspectors.**

Our staff was hard at work and worked diligently, making sure all new values on construction, personal property, livestock and market sales were reported and valued; all values increased for 2024 are as follows:

Total New Land	increase of <b>8,876,083</b> taxable
Total New Improvements	increase of <b>18,702,393</b> taxable.



Total New Personal Property	increase 1,101,783 taxable.
Total New Manufactured Homes	increase of 1,531,226 taxable.
Total New Livestock	increase of 3,346,550 taxable.
Total New Exemptions	decreased by 8,416,355 taxable.
Total New Central Assessed	increase of 6,314,722 taxable

Overall Total Increase                      Taxable Value **31,453,402**

The **increases** overall are due to new construction and ongoing market values that have increased, causing our sales ratios to drop, which indicates our values are not current and correct. Which warranted our 3% increase. Although our counts on personal property dropped in certain areas the values for personal property increased.

The above values are before protest have been filed and will change depending on how many protests are filed and the total values being protested.

Our office processed **4077** documents filed in the County Clerk's Office for 2024.

The appraisal department has completed the 2024 market analysis for the County and are working on the 2025 reappraisal, concentrating on the County and Columbus, while our in-office Appraisers will be looking at sales ratios, commercial properties and our tables for any updates that are needed This is to ensure that we are maintaining a constant updated market at all times as well as assist with customers with appraisal questions in the office.

The International Assessing Association Office (IAAO) will be holding a class in July 20-25 2025 in Socorro NM, which Itzel Lopez and other staff will attend. We currently have 5 fully certified appraisers in the appraisal department as well as myself and my chief deputy, a total of 7 in our office. Itzel Lopez transferred from our front office to the appraisal department and will begin taking her classes for her certification. We will continue to help our staff attend any classes available so they may achieve their certification.

We are also ensuring that all staff are cross trained and able to help anyone by calling or coming into the office.

Our Luna County Specialist are busy in the office answering phones, emails online and processing deeds, change of addresses and processing affidavits and making sure we are meeting all the needs of the public by having all forms available online, and help all realtors, title companies and other professionals daily.

Our GIS department is working diligently on processing their deeds and working to make sure our map is updated, issuing County 911 addresses and processing flood plain applications for the City and County. Our GIS staff also provide help to the planning department in processing claim of exemption forms, review surveys and legal descriptions and answer any other questions they may have.

Property Tax Division has gone to a fully automotive system, and this will be our fifth year using their system for our entrance evaluation on May 2, 2025, and exit evaluation on May 12 2025. Rather than Property Tax Division traveling to do our evaluation everything is done online and via zoom. It consists of having to enter data and upload data and all documentation requested by the State which is very labor consuming. This evaluation is done every year when we are working on getting our Notice of Values out, working on our budget, its rendering period in our office and we have our evaluation with the Property Tax Division.

I have also attached a copy of the 2024 Sales Ratio Report for your review.

This past year has gone by very quickly and we are working towards continued growth and improvement in our office, we have been working hard as a team to help one another learn and grow and meet Luna County's needs.

Thank you.

Respectfully,

*Michelle M. Holguin*

Michelle M. Holguin  
Luna County Assessor  
xc: file

**Study Name : Luna - 2024 Status: Final**

Strata	No. of Sales	Median	Mean	Wtd. Mean	PRD	Std. Dev.	COV	COD
Residential	165	100.00%	100.46%	100.48%	1.00	0.02	2.35%	0.98
1st Quartile	36	103.51%	115.41%	111.84%	1.03	0.38	32.74%	22.47
2nd Quartile	40	100.01%	104.21%	103.99%	1.00	0.15	14.32%	9.61
3rd Quartile	45	100.00%	100.00%	100.00%	1.00	0.00	0.00%	0.00
4th Quartile	44	100.00%	100.00%	100.00%	1.00	0.00	0.00%	0.00
All Sales	165	100.00%	100.46%	100.48%	1.00	0.02	2.35%	0.98

**Median**

This is a measure of Central Tendency, or an average. In this case, it is the ratio that falls in the middle of a group with an equal number of ratios falling above and below the Median Ratio. IAAO Standards suggest that this figure should be within 10% of the statutory mandated assessment level. Since New Mexico Statutes require values to be at "Current and Correct" or Market Value, the Median Ratio should be between 90 and 110%.

**Mean**

Also a measure of central tendency. In this case it is the arithmetic average of all the ratios

**Wtd. Mean**

Another measure of central tendency. In this instance, the individual ratios are weighted by the value of the individual properties.

**Std. Dev.**

The Standard Deviation measures the dispersion of ratios around the mean ratio.

**PRD**

Price Related Differential: A statistic for measuring tax burdens 'between high and low value properties. IAAO Standards suggest that this number should be between 0.98 and 1.03.

**COV**

The Coefficient of Variation is the Standard Deviation expressed as a percentage of the Mean Ratio

**COD**

The Coefficient of Dispersion measures the dispersion of ratios around the Median Ratio. For mixed property types, IAAO Standards suggest that this figure be below 15.00, but in small rural jurisdictions COD's between 15.00 and 20.00 may be acceptable.

**Sale Price Quartiles**

Sale Price Quartiles divide the sample into four equal parts based upon sale price. The mean ratios should be within +/- 5 points from the overall ratio and hopefully there should be little differentiation in the price related differential (PRD). Special consideration should be given to the first & fourth quartiles as if there is a bias, it will typically show up in the high end or low end properties.

**Study Name : Luna - 2024 Status: Final**

Strata	No. of Sales	Median	Mean	Wtd. Mean	PRD	Std. Dev.	COV	COD
Residential	165	78.03%	79.20%	75.24%	1.05	0.24	30.88%	22.86
1st Quartile	36	94.50%	110.48%	102.87%	1.07	0.62	55.79%	41.02
2nd Quartile	40	82.92%	86.31%	85.59%	1.01	0.34	39.55%	31.33
3rd Quartile	45	72.86%	71.47%	72.16%	0.99	0.17	23.58%	16.57
4th Quartile	44	75.32%	74.53%	74.09%	1.01	0.11	15.03%	10.83
All Sales	165	78.03%	79.20%	75.24%	1.05	0.24	30.88%	22.86

**Median** This is a measure of Central Tendency, or an average. In this case, it is the ratio that falls in the middle of a group with an equal number of ratios falling above and below the Median Ratio. IAAO Standards suggest that this figure should be within 10% of the statutory mandated assessment level. Since New Mexico Statutes require values to be at "Current and Correct" or Market Value, the Median Ratio should be between 90 and 110%.

**Mean** Also a measure of central tendency. In this case it is the arithmetic average of all the ratios

**Wtd. Mean** Another measure of central tendency. In this instance, the individual ratios are weighted by the value of the individual properties.

**Std. Dev.** The Standard Deviation measures the dispersion of ratios around the mean ratio.

**PRD** Price Related Differential: A statistic for measuring tax burdens 'between high and low value properties. IAAO Standards suggest that this number should be between 0.98 and 1.03.

**COV** The Coefficient of Variation is the Standard Deviation expressed as a percentage of the Mean Ratio

**COD** The Coefficient of Dispersion measures the dispersion of ratios around the Median Ratio. For mixed property types, IAAO Standards suggest that this figure be below 15.00, but in small rural jurisdictions COD's between 15.00 and 20.00 may be acceptable.

**Sale Price Quartiles** Sale Price Quartiles divide the sample into four equal parts based upon sale price. The mean ratios should be within +/- 5 points from the overall ratio and hopefully there should be little differentiation in the price related differential (PRD). Special consideration should be given to the first & fourth quartiles as if there is a bias, it will typically show up in the high end or low end properties.



al		47,242,008	Non-Residential		156,257,903	NRes		9,015,895
ments Value		366,601,839	Total Improvements Value		385,304,232	Imp	Net New	18,702,393
erty			Personal Property					
al		15,510,175	Non-Residential		16,611,958	Nres		1,101,783
l Property Value		15,510,175	Total Personal Property Value		16,611,958	PP	Net New	1,101,783
			Mobile Homes					
			Residential					
		32,841,704	Value		34,366,247	Res		1,524,543
		3,859	Number		3,857			
tial			Non-Residential					
		223,219	Value		229,902	NRes		6,683
		25	Number		25			
Homes Value		33,064,923	Total Mobile Homes Value		34,596,149	MH	Net New	1,531,226
Homes Number		3,884	Total Mobile Homes Number		3,882			
r's Net Taxable Value			Total Assessor's Net Taxable Value					
		312,888,773	Residential		327,892,027	Total	Res	15,003,254
ntial		251,917,687	Non-Residential		267,125,918	Value	NRes	15,208,231 w/o l
r's Taxable Value		564,806,460	Total Assessor's Taxable Value		595,017,945			30,211,485 *Not
			Livestock					
			Cattle					
Value		4,081,330	Value		4,787,390			
Number		17,103	Number		16,150			
			Dairy Cattle					
Value		4,633,175	Value		7,282,332			
Number		13,710	Number		13,711			
			Horses & Mules					
Value		119,696	Value		116,390			
Number		436	Number		426			
			Sheep					
Value		1,820	Value		1,326			
Number		58	Number		45			
			Goats					
Value		8,170	Value		3,153			
Number		130	Number		112			
			Swine					
Value		135	Value		87			
Number		6	Number		4			
			Buffalo					
Value		0	Value		0			
Number		0	Number		0			
			Ratites					
Value		0	Value		0			
Number		0	Number		0			
			Alpacu					
Value		0	Value		198	All Value	Res	15,003,254
Number		0	Number		10	Above	NRes	15,208,231 w/o
tals			Livestock Totals					
Total Livestock Values		8,844,326	Total Livestock Values		12,190,876	Livstock	Net New	3,346,550
Total Livestock Numbers		31,443	Total Livestock Numbers		30,458			
			Exemptions					
ly (\$2,000)			Head of Family (\$2,000)					
		7,079,333	Residential		7,051,000			
		3,716	Number		3,699			
ential			Non-Residential					
			Number					
000)			Veteran (\$10,000)					
		2,778,975	Residential		6,576,449			
		765	Number		745			
ential		127,664	Non-Residential		268,733			
		65	Number		66			
terans Exemption Waiver			*Disabled Veterans Exemption Waiver					
		4,784,086	Residential		5,696,875			
		122	Number		136			
tions			Other Exemptions					
		1,544,589	Residential		1,705,383			
		1,011	Number		65			
ential		87,429,597	Non-Residential		90,862,159			
		497	Number		530			
ptions			Total Exemptions					
		16,186,983	Residential		21,029,707	*	Res	4,842,724
		5,614	Number		4,645			
ential		87,557,261	Non-Residential		91,130,892	*	Nres	3,573,631
		562	Number		516			

**Study Name : Luna - 2024 Status: Final**

Strata	No. of Sales	Median	Mean	Wtd. Mean	PRD	Std. Dev.	COV	COD
Residential	165	100.00%	100.46%	100.48%	1.00	0.02	2.35%	0.98
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2nd Quartile	40	100.01%	104.21%	103.99%	1.00	0.15	14.32%	9.61
3rd Quartile	45	100.00%	100.00%	100.00%	1.00	0.00	0.00%	0.00
4th Quartile	44	100.00%	100.00%	100.00%	1.00	0.00	0.00%	0.00
All Sales	165	100.00%	100.46%	100.48%	1.00	0.02	2.35%	0.98

<b>Median</b>	This is a measure of Central Tendency, or an average. In this case, it is the ratio that falls in the middle of a group with an equal number of ratios falling above and below the Median Ratio. IAAO Standards suggest that this figure should be within 10% of the statutory mandated assessment level. Since New Mexico Statutes require values to be at "Current and Correct" or Market Value, the Median Ratio should be between 90 and 110%.
<b>Mean</b>	Also a measure of central tendency. In this case it is the arithmetic average of all the ratios
<b>Wtd. Mean</b>	Another measure of central tendency. In this instance, the individual ratios are weighted by the value of the individual properties.
<b>Std. Dev.</b>	The Standard Deviation measures the dispersion of ratios around the mean ratio.
<b>PRD</b>	Price Related Differential: A statistic for measuring tax burdens 'between high and low value properties. IAAO Standards suggest that this number should be between 0.98 and 1.03.
<b>COV</b>	The Coefficient of Variation is the Standard Deviation expressed as a percentage of the Mean Ratio
<b>COD</b>	The Coefficient of Dispersion measures the dispersion of ratios around the Median Ratio. For mixed property types, IAAO Standards suggest that this figure be below 15.00, but in small rural jurisdictions COD's between 15.00 and 20.00 may be acceptable.
<b>Sale Price Quartiles</b>	Sale Price Quartiles divide the sample into four equal parts based upon sale price. The mean ratios should be within +/- 5 points from the overall ratio and hopefully there should be little differentiation in the price related differential (PRD). Special consideration should be given to the first & fourth quartiles as if there is a bias, it will typically show up in the high end or low end properties.

**Study Name : Luna - 2024 Status: Final**

Strata	No. of Sales	Median	Mean	Wtd. Mean	PRD	Std. Dev.	COV	COD
Residential	165	78.03%	79.20%	75.24%	1.05	0.24	30.88%	22.86
1st Quartile	36	94.50%	110.48%	102.87%	1.07	0.62	55.79%	41.02
2nd Quartile	40	82.92%	86.31%	85.59%	1.01	0.34	39.55%	31.33
3rd Quartile	45	72.86%	71.47%	72.16%	0.99	0.17	23.58%	16.57
4th Quartile	44	75.32%	74.53%	74.09%	1.01	0.11	15.03%	10.83
All Sales	165	78.03%	79.20%	75.24%	1.05	0.24	30.88%	22.86

<b>Median</b>	This is a measure of Central Tendency, or an average. In this case, it is the ratio that falls in the middle of a group with an equal number of ratios falling above and below the Median Ratio. IAAO Standards suggest that this figure should be within 10% of the statutory mandated assessment level. Since New Mexico Statutes require values to be at "Current and Correct" or Market Value, the Median Ratio should be between 90 and 110%.
<b>Mean</b>	Also a measure of central tendency. In this case it is the arithmetic average of all the ratios
<b>Wtd. Mean</b>	Another measure of central tendency. In this instance, the individual ratios are weighted by the value of the individual properties.
<b>Std. Dev.</b>	The Standard Deviation measures the dispersion of ratios around the mean ratio.
<b>PRD</b>	Price Related Differential: A statistic for measuring tax burdens 'between high and low value properties. IAAO Standards suggest that this number should be between 0.98 and 1.03.
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# 2025 ANNUAL REPORT

Michelle Martinez-Holguin  
Luna County Assessor



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County Assessors are exclusively responsible for determining values of property for property taxation purposes in accordance with the Property Tax Code [Articles 35 to 38 of Chapter 7 NMSA 1978] and specifically 7-36-16 (A), the regulations, orders, rulings and instructions of the department. Except as limited in Section 7-36-21.2 NMSA 1978, [assessors shall also implement a program of updating property values](#) so that current and correct values of property are maintained and shall have sole responsibility and authority at the county level for property valuation maintenance, subject only to the general supervisory powers of the director.

The New Mexico Department of Finance and Administration, in accordance with 7-36-16 (D) NMSA 1978, shall not approve the operating budget of any county in which there is not an adequate allocation of funds to the county assessor for the purpose of fulfilling his [responsibilities for property valuation maintenance](#) under this section. If the department of finance and administration questions the adequacy of any allocation of funds for this purpose, it shall consult with the department, the board of county commissioners and the county assessor in making its determination of adequacy.

In accordance with 7-36-16 (E) NMSA 1978, to aid the board of county commissioners in determining whether the county assessor is operating an efficient program of property valuation maintenance and in determining the amount to be allocated to him for this function, the county [assessor shall present with his annual budget request a written report, \(known as the annual report\)](#). The report contains improvements of property added to valuation records during the year, additions of new property to valuation records during the year, increases and decreases of valuation during the year, the relationship of sales prices of property sold to values of the property for property taxation purposes and the [current status of the overall property valuation maintenance program in the county](#).

In accordance with 7-38-38.1 (D) NMSA 1978, expenditures from the county property valuation fund shall be made pursuant to [a property valuation program presented by the county assessor and approved by the majority of the county commissioners](#).

In order to achieve successful implementation and completion of this plan all requirements and provisions regarding property valuation and maintenance will be performed in compliance with the New Mexico Constitution, and the New Mexico Property Tax Code. Additionally, the Luna County Assessor's Office ensures that all appraisal methods and techniques will adhere to standards and code of ethics of the International Association of Assessing Officers and the Uniform Standards of Professional Appraisal Practices (USPAP).



### **Property Valuation Program Purpose**

The office of the County Assessor has a statutory obligation to determine valuations for all property subject to property taxes and shall also implement a program of updating property values so that current and correct values of property are maintained. This report known as the "Property Valuation Program" has been compiled for the purpose of planning and implementing an efficient and effective program of updating property values.

In accordance with 7-38-38.1 (D) NMSA 1978, expenditures from the "county property valuation fund" shall be made pursuant to a property valuation program presented by the county assessor and approved by the majority of the county commissioners.

### **Property Valuation Program Components**

The valuation maintenance program developed and implemented by the Luna County Assessor consists of two major components:

1. Valuation and data maintenance of all taxable parcels on a yearly cycle
2. Door-to-door re-inspection of all taxable improved real property every 5 to 6 years.

### **Valuation and Data Maintenance Plan: Yearly Cycle**

The following is a brief description of the various duties, functions, and procedures that each department within our office is responsible for completing the yearly cycle. Many duties are indirectly related to the valuation of a property; however, they are required to complete the entire assessment process. The program can only be implemented and successfully completed with an adequate budget, and proper management of employees, time, and resources.

### **Operating Budget**

**Approximate Time Frame of Completion:** January 2 to May 31

**Persons Responsible:** Assessor and Chief Deputy Assessor

**Summary:** The Assessor is provided with two budget sources that fund our operation, the "**General Fund**", which is directly funded from county coffers, and the "county property valuation fund". The general fund is the day-to-day operating budget of the office. The "**Property Valuation Fund**" is a restricted fund mandated in accordance with 7-38-38.1 NMSA. It requires that all entities that collect a property tax levy help share the cost of re-appraisal and assessment of parcels within their jurisdiction by contributing 1% of their property tax revenue to this fund. This is a special use fund that may only be used by the Assessor for the purpose of reappraisal.

### **Procedures:**

1. Planning should take place at the beginning of the year. The process starts with a Needs Assessment to determine what the assessor's needs are to meet and meet the statutory requirements the office is responsible for. The Assessor plans and coordinates with supervisory staff to determine the financial needs for operation of the office for the next fiscal year. Needs are determined by February 28 of each year.
2. A preliminary budget is drafted to assist in the budgeting process. The Assessor, together with the Chief Deputy, examines prior years' budgets and expenditures, and recommendations from the supervisory staff to prepare the preliminary budget. A review of outstanding contracts and



future forecast of essential needs to carry out the statutory requirements are examined and thoroughly analyzed. The preliminary budget is then submitted to the county finance department.

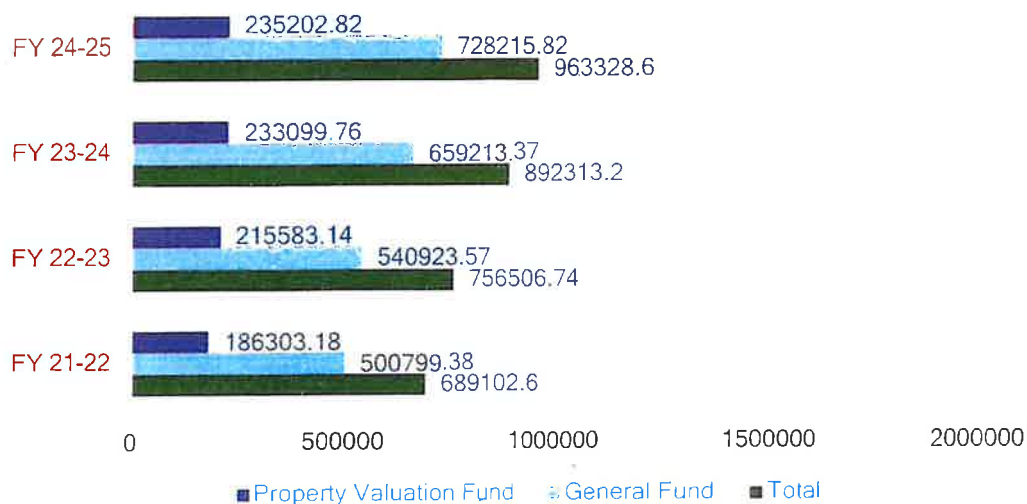
3. **Informal Hearings** are scheduled with the Assessor, Chief Deputy, and county administration and conducted by finance director and staff. Requested expenditures are reviewed and explained.
4. Commission **Formal Hearings** are being held, and the Assessor and Chief Deputy present their budget request before the Board of County Commissioners (BOCC).
5. **Budgets** for the upcoming fiscal year are finalized by the finance department and approved by BOCC.

Our goal is to obtain adequate funding through our budgeting process and other available resources necessary to complete a comprehensive valuation and maintenance plan to ensure property assessments are fair, equitable and uniformly processed while ensuring the most effective and efficient use of our resources. FY23-24 we acquired funding for Phase one of a four phase project to obtain and maintain aerial and oblique imagery to assist adhering to our statutory requirements of physical inspections of property within our boundaries every 4 to 6 years. This project consists of aerial and oblique imagery of congested areas within Luna County using 3" to 6" pixels. It also included Change Finder, where the imagery of the same area is compared from two varying flights and compares the variance in structures. This process can assist in determining whether a structure has been erected or removed which is essential in valuation for property taxation purposes. Funding was appropriated from the \$7.8 million of the American Rescue Plan Act from the federal government.

### Supporting Information:

Assessors are the only county office that can protest the budget that is set by the BOCC. The department of finance and administration shall not approve the operating budget of any county in which there is not an adequate allocation of funds to the county assessor for the purpose of fulfilling the responsibilities for property valuation maintenance.

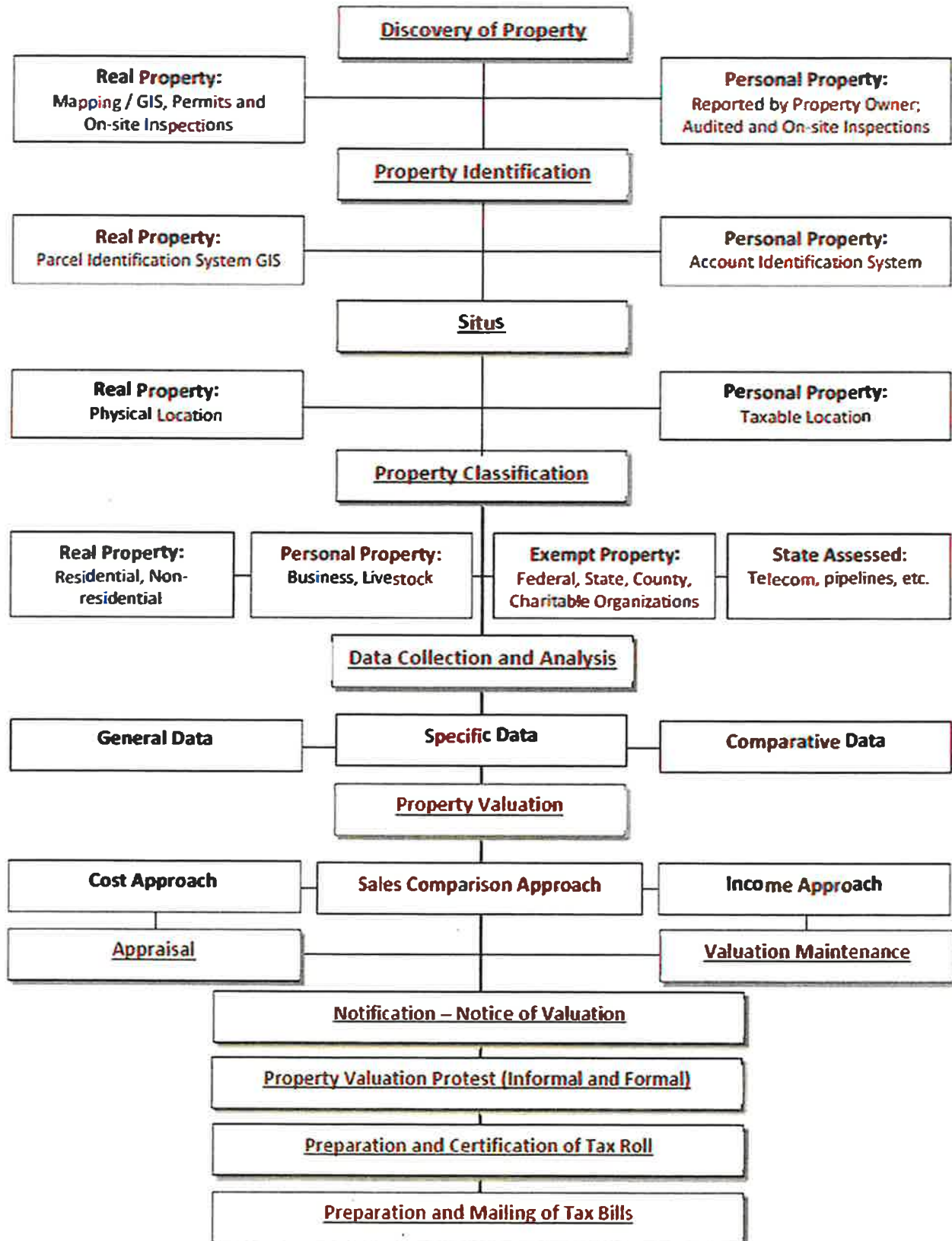
### Historical Budget Data:







## Assessment Process





### **Data Maintenance**

The assessor's office is responsible for maintaining the parcel ownership information of the county for real and personal property in adherence to the property tax code. The process is maintained by the County assessors Computer Assisted Mass Appraisal system (CAMA) and Geographic Information System (GIS) and parcel mapping.

### **Real Property Ownership Transfers**

**Approximate Time Frame of Completion:** January 1 to December 31

**Responsible Staff:** Appraisal and Administrative staff

All legal documents used in the transfer of ownership of real property such as deeds and real estate contracts that are recorded in the County Clerk's Office are used to maintain current parcel ownership information. State law requires transfer documents be provided to the Assessor's office. Electronic copies are provided by the Clerk's office daily. Assessor's records must be updated to reflect the current owner's name and mailing address to ensure that *Notices of Values* and *Tax Bills* are mailed to the correct owner. Various documents are filed and processed throughout the year, therefore this process is continuous. (§ 7-38-12 & 12.1 NMSA)

### **General Procedures:**

1. Legal documents are recorded with the County Clerk's office by the property owner or legal authorized agent in their Clerk Recording Information System. The electronic copy is placed on the workflow queue to transmit to the County Assessor's CAMA system.
2. The County Assessor's office employee (Luna County Specialists) receives the recorded document on a regular basis to begin the process for data entry into assessor's CAMA system database, to update ownership information.
3. As the account information is updated with new owners' information. Head of Family Exemptions, Veteran's Exemptions and Valuation Limitations are removed and/or verified as required.
4. A series of random quality control checks are performed by senior administrative staff to ensure tasks are performed thoroughly and accurately and to completion, within assigned deadlines.
5. Transfers are categorized as either family transfers or sales/ownership transfers. Family transfers such as inheritance or name change retain the 3% residential valuation limitation. Sales and Ownership changes are assessed at Current and Correct (Market Value) and the valuation limitation does not apply.
6. The Senior Chief Appraiser receives the transfers and delegates it to the appropriate appraiser by geographic area, usually by taxing district. Every transfer is field verified to accurately value the property. The property is valued as the status of the property January 1 of the following year.
7. As the field verification is completed, a series of random quality control checks are performed by the Senior Appraiser and Chief Deputy to ensure accuracy and uniformity.

Our goal is to enter all transfers into the database within two weeks of County Clerk's filing date, and minimize data entry errors. Ensure that all transfers are completed prior to the preparation of valuation transfer file and mail the Assessor's Notice of Value (NOV) for each tax year.

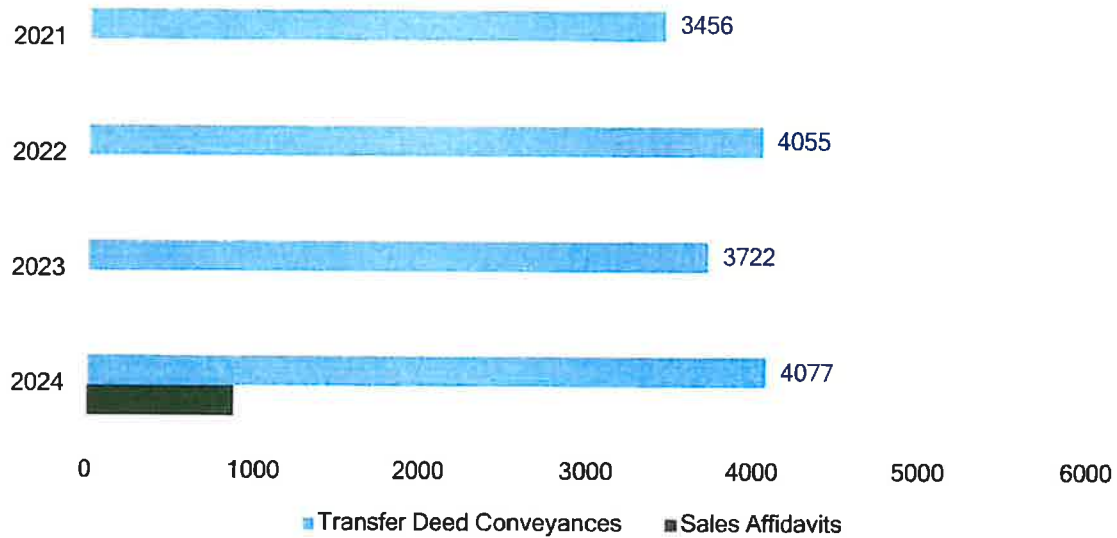


## Conveyance Deeds and Sales

### Historical Conveyance and Sales Transfers

Total

Sales



Affidavits increased/decreased \_\_\_\_ from 2023 to 2024  
Total Transfer Deed Conveyances increased/decreased \_\_\_\_ from 2023 to 2024



NET TAXABLE VALUATION COMPARISON				
	Tax Year (TY) 2023	Tax Year (TY) 2024	\$ Change	% Change
Total Taxable Value				
Total Residential Value				
Total Non- Residential Value				

*"Got something very important to point out to your readers?  
Use this bar to make it stand out."*





# FINANCIAL SUMMARY

Use this section to give a brief summary of your financials, highlighting important points. Some of the sample text in this document indicates the name of the style applied, so that you can easily apply the same formatting again.

- For example, this is the List Bullet style.
- Here is another sentence formatted in List Bullet style.

You can find easy-to-use tools on the Insert tab, such as to add a hyperlink, insert a comment, or add automatic page numbering.



View and edit this document in Word on your computer, tablet, or phone. You can edit text; easily insert content such as pictures, shapes, and tables; and seamlessly save the document to the cloud from Word on your Windows, Mac, Android, or iOS device.

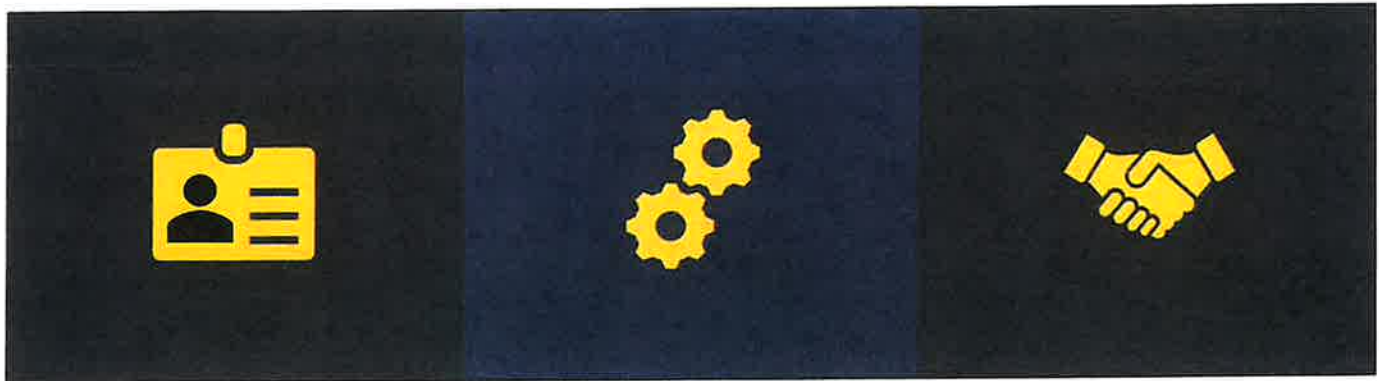
- ## FINANCIAL STATEMENTS



2022 PERMIT TOTALS	
CITY PERMITS	COUNTY PERMITS

2021 PERMIT TOTALS	
CITY PERMITS	COUNTY PERMITS

2020 PERMIT TOTALS	
CITY PERMITS	COUNTY PERMITS



## Debt

Of course, we would all prefer to just have profits. But if you've got any debt, this is the place to make notes about it.

## Debt

Of course, we would all prefer to just have profits. But if you've got any debt, this is the place to make notes about it.

## Going Concern

Okay, you get the idea. If you've got notes to add about your financials, add them here.

*"Strong Caption Goes Here.  
Write Something in This  
Caption Holder."*

## Contingent Liabilities

Keep in mind that some of these headings might not apply to your business (and you might have others to add). This one, for example, is about potential liabilities that could arise if something happens in the future, such as a pending legal decision.

## Takeaways

What would you like your readers to understand? Add notes on key takeaways here.

*Be it remembered that at a Regular Meeting of the Luna County Board of County Commissioners in Deming New Mexico, on the 8<sup>th</sup> day of May 2025, the following proceedings were had and entered of record.*

**RESOLUTION 25-32**

**ACCEPTANCE AND APPROVAL OF THE FY 2024 AUDIT**

**WHEREAS**, the County of Luna is required by §12-6-3 NMSA 1978 to contract with an independent auditor to perform the required annual audit or agreed upon procedures for Fiscal Year 2024; and,

**WHEREAS**, the Luna County Board of County Commissioners has directed the accomplishment of the audit for FY 2024 be completed; and,

**WHEREAS**, this audit has been completed and presented to the Luna County Board of County Commissioners at the Regular Meeting of May 8, 2025 as allowed per the January 17, 2025 Letter from the Statue Auditor authorizing release of the FY 2024 audit; and

**WHEREAS**, NMAC 2.2.2.10 (M) (4) provides in pertinent part that “Once the audit report is officially released to the agency by the state auditor (by a release letter) and the required waiting period of five calendar days has passed, unless waived by the agency in writing, the audit report shall be presented by the IPA, to a quorum of the governing authority of the agency at a meeting held in accordance with the Open Meetings Act, if applicable;” and,

**NOW THEREFORE, BE IT RESOLVED**, that the Luna County Board of County Commissioners does hereby accept and approve the completed audit report and findings as presented.

**Done at Deming, New Mexico this 8<sup>th</sup> day of March 2025.**

**BOARD OF COUNTY COMMISSIONERS OF LUNA COUNTY**

**ATTEST:**

---

**Ray J. Trejo**  
Commissioner, District 1

---

**Barbara J. Delaney, County Clerk**

---

**Colette M. Chandler**  
Commissioner, District 2

---

**Christie Ann Harvey, Chair**  
Commissioner, District 3



# INDEPENDENT AUDITOR'S REPORT

## Auditor's Report

- Unqualified Opinion
- Qualified Opinion Report
- Adverse Opinion Report
- Disclaimer of Opinion Report
- Auditor's Report on Internal Controls of Public Companies
- Going Concern

# Indigent Hospital Claims Office

Chris A. Brice, County Manager

IHC Board Meeting May 8, 2025

Month	Number	Amount	Number	Denied
January	0	\$0.00	0	\$0.00
Feburary	19	\$74,198.35	4	\$157.54
March	2	\$36,894.12	0	\$0.00
April	11	\$32,111.91	0	\$0.00
May				
June				
July				
August				
September				
October				
November				
December				
Total	32	\$143,204.38	4	\$157.54
This Month's Total	Mimbres Memorial Hospital			\$26,260.91
This Month's Total	Gila Regional Medical Center			\$0.00
This Month's Total	Memorial Medical Center			\$395.00
This Month's Total	Deming Fire Dept./EMS			\$0.00
This Month's Total	All Other Services			\$5,456.00
Total				\$32,111.91
Year to Date Total	Mimbres Memorial Hospital			\$95,128.26
Year to Date Total	All Other Hospitals			\$395.00
Year to Date Total	Deming Fire Dept./EMS			\$0.00
Year to Date Total	All Other Services			\$10,787.00
Total				\$106,310.26
Care of Prisoners This Month - Not including SNCP Funds				\$249,655.84
Care of Prisoners Year to Date - Not including SNCP Funds				\$944,570.44
Care of Prisoners Year to Date Inmate Prescriptions/OTC Meds				\$66,123.43
Care of Prisoners Year to Date Dr. Bills				\$7,196.01
Total Cost of Care of Prisoners Year to Date				\$1,017,889.88
Monies Received - April 2025				\$106,590.97
Balance in IHC Fund as of April 30, 2025				\$2,157,197.81
Encumbrances as of April 30, 2025				\$329,687.11
		Date	Amount Approved	Amount Denied
	Signatures	5/8/2025	\$32,111.91	\$0.00
Ray J. Trejo				
Colette M. Chandler				
Christie Ann Harvey				

IHC Board Meeting									
April 10, 2025									
Case Number	MMH	MMC	Gila Regional	MVRMC	Deming EMS	Elite Medical	Other Services	Comments	Denied Claims
5741							\$1,768.00	LCDC - FEDKO	
7715							\$131.00	LCDC - Concord/Pathlink	
7929	\$819.61							LCDC	
7935							\$1,842.00	LCDC - FEDKO	
8075	\$1,219.40							LCDC	
8185		\$395.00							
8203	\$20,323.88						\$1,360.00	LCDC - G & G Anesthesia	
8204	\$341.78							LCDC	
8205	\$505.99						\$112.00	LCDC - Concord	
8206	\$1,008.38						\$243.00	LCDC - Concord	
8207	\$2,041.87							LCDC	
	\$26,260.91	\$395.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,456.00		\$0.00
Total	\$32,111.91								