

*Be it remembered that at a Special meeting of the Luna County Board of County Commissioners in Deming New Mexico, on the 23 day of June 2021, the following proceedings were had and entered of record.*

**AMENDED RESOLUTION #21-03**

**NOTICE OF FEES**

**WHEREAS**, the Luna County Board of County Commissioners find it necessary to implement certain fees pertaining to copying, recording, business registrations, transactions within the Treasurer's Office, building permit fees, manufactured home/mobile home installation permit fees, and plan review fees, rural addressing service fees; and

**NOW THEREFORE, BE IT RESOLVED** that the Luna County Board of County Commissioners has determined that the above-mentioned fees be charged as followed:

**General Fees:**

- |    |  |         |
|----|--|---------|
| 1. | Copies of documents, single sided, black and white or electronic:<br>Letter size, (8 1/2" x 11"), legal size, (8" 1/2 x 14"), or tabloid size, (11" x 17") | \$0.50  |
|    | Color Copies   | \$1.00  |
| 2. | Above tabloid size (11" x 17") up to three (3') feet by four (4') feet<br>Black and white paper map size:  | \$10.00 |
|    | Color Print:   | \$20.00 |
| 3. | Above three (3') feet by four (4') feet up to six (6') feet<br>Black and white paper map:  | \$25.00 |
|    | Color Print:   | \$35.00 |
| 4. | CD's:  | \$5.00  |
| 5. | USB Flash Drive  | \$25.00 |
|    | Each Additional Layer of GIS Data  | \$5.00  |

Requests for Specialty Maps, Data, or Data Sheets shall be detailed in writing to the Office of the County Planner for pricing, which will vary depending on complexity and density of layered information, data type, media type, and production time.

**Recording Fees:**

DOCUMENTS RECORDED IN THE OFFICE OF THE COUNTY CLERK ARE PUBLIC RECORDS, SUBJECT TO INSPECTION AND DISCLOSURE.

Recording fees are established pursuant to Section 14-8-13 through 17, et seq., NMSA, 1978. Unless otherwise specified by law, the county clerk shall collect a recording fee of twenty-five dollars (\$25.00) for each document filed or recorded by the county clerk. If the document being filed or recorded contains more than ten entries to the county recording index, the county clerk shall collect an additional fee of twenty-five dollars (\$25.00) for each additional block of ten or fewer entries to the county recording index from the document. For each fee of twenty-five dollars (\$25.00) collected by the county clerk, eighteen dollars (\$18.00) shall be deposited in the county general fund and seven dollars (\$7.00) shall be deposited in the county clerk recording and filing fund.

Amounts collected from the equipment recording fee shall be deposited into a restricted account to be used as authorized by Section 14-8-12.2, NMSA, 1978.

**Business Registration Fees:**

The annual business registration fee is \$25.00 pursuant to Ordinance No. 5 as Amended.

All licensed locations or premises in Luna County, outside the corporate limits of the City of Deming and the village limits of the Village of Columbus, beginning June 1 each year for the ensuing year, shall pay the following license tax:

- (1) Dispenser’s License (Bar and Winery) \$200.00
- (2) Retailer’s License (Package Store) \$100.00
- (3) Club License..... \$ 50.00

This fee is due and payable to the County Clerk’s Office at the time each business registration is issued on July 1.

**Fees for Transactions within Treasurer’s Department:**

**Return payment checks for correct amount \$5.00**

This fee will partially cover the cost of returning advalorem tax payment checks that are unsigned or are for an incorrect amount.

**Return item (NSF) charges \$30.00**

This fee will not be less than current bank charges. This charge will cover the processing cost of the return items.

**Cost to Luna County-Personal Property (Mobile Home) Sale**

The administration and enforcement of delinquent personal property ad valorem taxes is authorized by Sections 7-38-51 through 56, NMSA 1978.

The delinquent personal property tax sale is authorized by Sections 7-38-57, 58, 59, NMSA 1867.

The County Treasurer is authorized to recover any cost incurred in preparing for the sale. To cover all additional costs of preparing for the personal property tax sale, the Luna County Treasurer hereby imposes the following fees:

- (1) **Delinquent personal property letter service fee** **\$10.00**  
This charge would be for all accounts that are delinquents more than 60 days.
- (2) **Demand Warrant Processing Fee** **\$25.00**  
This charge would be for all accounts that are delinquent over 180 days.
- (3) **Penalty and Interest**  
The P & I charge on accounts that are more than 180 days delinquent will be retained by Luna County to defray the cost of the personal property tax sales.

**Building Permit Fees:**

Manufactured Home/Mobile Home Installation Permit (MHIP) fee: \$50.00

<u>Building Permit Value</u>	<u>Permit Fee</u>
\$2,000 and less	\$30.00
\$2,001.00 to \$3,000.00	\$30.00 + \$5.00 per \$500.00 increment in value over \$ 1,001.00
\$3,001.00 and over	\$40.00 + \$1.75 per \$1,000.00 increment in value
Missed Inspections	\$20/Per Scheduled Appointment
Unpermitted Construction	up to \$150.00
Unpermitted Mobile Home	up to \$100.00
Demolition Permit	up to \$100.00

Plan review fee is waived for standard residential construction projects. Complex residential and all Commercial construction project plan reviews will be +20% of permit fee.

Failure to obtain an approved building permit prior to beginning construction will result in the immediate discontinuance of further work on the project and shall be required to pay double the normal permit fee before a permit is issued.

**Rural Addressing Service Fee (new residents):**

Administrative processing \$25.00

**LCDC Department Fees:**

Bond Fee \$10.00  
Notary Fee \$1.00

**DWI Program Fees:**

Screening Fee Up to: \$100.00 one time fee  
Treatment Fee \$240.00  
Compliance Fee Up to: \$50.00/monthly

**Sheriff's Department Fees:**

Civil Process Fee/address/person \$40.00  
Report Fee \$.50/page  
VIN Inspection fee \$35.00

**Domestic Violence Shelter Fees:**

--Batterer Intervention Program--

Assessment Fee \$50.00  
Program Fee \$200.00  
Workbook Replacement Fee \$20.00

**Road Department Fees:**

Tire Disposal Fees	\$1.10/passenger \$5.00/truck \$10.00/tractor
Utility Easement Application Fee	\$200.00
Trenching	\$.10/ft(12x36) or \$.15/ ft (24x48)
Aerial	\$150 (<90') + \$1.50/ft thereafter
Service Hook up	\$50 w/no pavement cut \$100 w/ pavement cut
Meter Replacement	\$0
Maintenance	\$100(<250') then trenching app Permit fees above apply
Reinstatement Fees	\$200.00
Appeal Fees	\$50.00

**Planning Fees:**

<b>Appeals to County Commission</b>	<b>\$50.00</b>
<b>Variance</b>	<b>\$100.00 per variance</b>
<b>Conditional/Special Use</b>	<b>Not Yet Determined</b>
<b>Mobile Home Moving Permit</b>	<b>No Charge</b>
<b>Mobile Home Installation Permit</b>	<b>\$50</b>
<b>Floodplain Review</b>	<b>\$15</b>
<b>Floodplain Permit</b>	<b>\$35</b>
<i>(When required by the Floodplain Manager, the applicant must submit an elevation certificate by a registered land surveyor)</i>	

**Schedule of Administrative Fees  
for Administering the Luna County Subdivision Ordinance**

<b>Summary Review Application</b>	<b>\$100.00 or \$10.00 per lot</b>
<b>Preliminary Plat Application</b>	<b>\$200.00 or \$15.00 per lot</b>
<b>RE-submittal of revised or Corrected plat application</b>	<b>\$100.00</b>
<b>Final Plat Application</b>	<b>\$100.00 or \$25.00 per lot</b>
<b>Replat</b>	<b>(Same as preliminary and final plat)</b>
<b>Vacation of Plat (Including partial vacation)</b>	<b>\$75.00</b>
<b>Vacation of Easement</b>	<b>\$50.00</b>

**Claim of Exemption**

**\$25.00**

**Where additional review by the County is required above and beyond normal review requirements due to complex, unforeseen, or unique circumstances relating to the proposed plan or plat, then the County may charge additional fees to defray the cost of such reviews.**

**NOW, THEREFORE BE IT RESOLVED THAT**, this resolution shall be reviewed periodically to determine if revisions are necessary.

**Done at Deming, New Mexico this 23 day of June 2021**

**Luna County Board of County Commissioners**

**ATTEST:**

\_\_\_\_\_  
**Barbara L. Reedy, Commissioner,  
District 1**

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**Berenda McWright, County Clerk**

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**Linda M. Smrkovsky, Commissioner,  
District 2**

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**John S. Sweetser, Commissioner,  
District 3**

