

**MINUTES
REGULAR MEETING
LUNA COUNTY BOARD OF COUNTY
COMMISSIONERS
Thursday, July 13, 2023**

BE IT REMEMBERED that the Luna County Board of County Commissioners met in regular session at 10:00 a.m. on Thursday, July 13, 2023, in the County Commission Chambers of the Luna County Courthouse, Deming, New Mexico, for the purpose of conducting any and all business to come properly before the Board.

The following staff and elected officials were present: County Manager Chris Brice, Assistant to County Manager Yossie Nieblas, Executive Assistant Mayra Hernandez, County Attorney Charles Kretek, Budget and Procurement Director Joanne Hethcox, Emergency Management Director Pablo Montoya, HR Director Rosa Porras, HR Legal Assistant Malarie Villegas, Administrative Assistant Senior Toni Esparza, Probate Judge Diana May-Diaz, Assessor Michelle Holguin, Treasurer Kristie Hobbs, Chief Deputy Treasurer Jonathan Richmond, Planning and Zoning Director Lupita Hernandez, Sheriff Mike Eby, Undersheriff Jimmy Garcia, LCDC Chief of Security Robert Apodaca, Deputy Warden Justin Porter, Grants Administrator Heather Lutz, Road Department Executive Assistant Nancy White, IT Technician Joseph "JT" Apodaca.

CALL TO ORDER: Chair Sweetser called the meeting to order at 10:00 a.m. after the Pledge of Allegiance and the salute to the flag of the State of New Mexico.

ROLL CALL: Deputy Clerk Toni Esparza called Roll. The following members of the Board constituting a quorum were present:

**Ray Trejo, District 1
Colette M Chandler, District 2
John S. Sweetser, Chair District 3**

MINUTES: Commissioner Chandler motioned to approve the minutes for the Regular Meeting on June 8, 2023, and Special Meeting on June 26, 2023. The motion was seconded by Commissioner Trejo and was unanimously approved.

PRESENTATIONS:

- LCDC Chief of Security Robert Apodaca reported on behalf of LCDC Director Lee Cook.

RECOGNITIONS:

- Chief Deputy Clerk Leslie Nabours was recognized for receiving her New Mexico Certified Advocate for Public Ethics and New Mexico Certified County Clerk. Probate Judge Diana Diaz thanked everyone on Ms. Nabour's behalf.

CONSENT AGENDA:

- Accounts Payable: \$2,703,310.48
- Payroll: \$2,025,021.98
- Agreement Between Luna County And Chamber of Commerce
- Agreement Between Luna County and Rio Mimbres Country Club

- Agreement Between Luna County and Deming Arts Council
- Agreement Between Luna County and Deming Animal Guardians
- Agreement Between Luna County and Deming-Luna County Humane Society
- Agreement Between Luna County and La Casa Healing House
- Agreement Between Luna County and Luna County Commission on Aging
- Agreement Between Luna County and Luna County Historical Society
- Agreement Between Luna County and Luna County Mainstreet Program
- Agreement Between Luna County and Play Sharity Foundation
- Agreement Between Luna County and Luna County Silver Linings
- Agreement Between Luna County and Southwest NM State Fair Association
- Agreement Between Luna County and USDA/Aphis
- Resolution 23-55: A Resolution in Support and Financial Commitment for Corre Caminos Transportation Services.

Commissioner Trejo motioned to approve the Consent Agenda as presented. The motion was seconded by Commissioner Chandler and was unanimously approved following a roll call vote.

Ordinance:

- **Ordinance 112 Amended: Addressing Off-Highway Vehicles.** Commissioner Chandler motioned to enter into Public Hearing for Ordinance 112 Amended: Addressing Off-Highway Vehicles. The motion was seconded by Commissioner Trejo and was unanimously approved. Community member Dean White commented that Ordinance 112 on 4.3 should state that off-highway vehicles should not be allowed to exceed the speed of 55 mph. Commissioner Chandler motioned to adopt the ordinance with the amendment suggested. The motion was seconded by Commissioner Trejo and approved unanimously following a roll call vote.
- **Ordinance 76 Amended/Partially Repealed: Tax Obligation for Land Transfers, Divisions, and/or Recombinations.** Commissioner Trejo motioned to enter into Public Hearing for Ordinance 76 Amended/Partially Repealed: Tax Obligation for Land Transfers, Divisions, and/or Recombinations. The motion was seconded by Commissioner Chandler and unanimously passed. No Public Comment was forthcoming. Commissioner Trejo motioned to approve Ordinance 76 Amended/Partially Repealed: Tax Obligation for Land Transfers, Divisions, and/or Recombinations. The motion was seconded by Commissioner Chandler and was unanimously approved following a roll call vote.

New Business

- **Resolution 23-56: MSA between Luna County and the Village of Columbus:** Mr. Brice stated that this Resolution is the Multi-service agreement that is done on a yearly basis. Mr. Brice stated that the County will be giving the Village of Columbus more money to operate their landfill. Mr. Brice stated that the County will be giving \$10,000 more for the landfill and an additional \$50,000 more to keep their EMS and their Fire Department operational which serves all of Columbus. Commissioner Chandler motioned to approve Resolution 23-56: MSA between Luna County and the Village of Columbus. The motion was seconded by Commissioner Trejo and unanimously approved following a roll call vote.

- **Resolution 23-57: MSA between Luna County and the City of Deming:** Mr. Brice stated that this resolution is the same as the one with the Village of Columbus only bigger due to the fact that it is with the City of Deming. Mr. Brice explained the money that is given is used to keep everything within the City and County running smoothly such as the Pool and to help pay for inmates that are arrested for charges within the City, etc. Commissioner Trejo motioned to approve Resolution 23-57: MSA between Luna County and the City of Deming. The motion was seconded by Commissioner Chandler and was unanimously approved following a roll call vote.
- **Resolution 23-58: Authorizing filing an application for financial assistance to the New Mexico Colonial Infrastructure Board (Keeler Farm Colonias):** Mr. Brice stated that this resolution is to apply for funds for flooding control in the Keeler Farm Colonias area. Commissioner Chandler motioned to approve Resolution 23-58: Authorizing filing an application for financial assistance to the New Mexico Colonial Infrastructure Board (Keeler Farm Colonias). The motion was seconded by Commissioner Trejo and was unanimously approved following a roll call vote.
- **Vacation of Maverick Estates Subdivision:** Commissioner Chandler motioned to enter into Public Hearing. The motion was seconded by Commissioner Trejo and was unanimously passed. Planning and Zoning Director Lupita Hernandez stated that in April of this year, a request was submitted to vacate Maverick Estates Subdivision, since then the owner has complied with requirements of Ordinance 56 to vacate the plat. Ms. Hernandez stated that there was no issue in vacating the property because no one else owned this property, and there were no interior roads that needed to be vacated. Ms. Hernandez stated that the owner was able to contact Columbus Electric in order to vacate the utility. Ms. Hernandez stated that the property to be vacated is located off Monte Rd and Maverick. No Public comment was forthcoming. Commissioner Trejo motioned to approve the Vacation of Maverick Estates Subdivision the motion was seconded by Commissioner Chandler and was unanimously approved following a roll call vote.

Indigent Claims Report: Commissioner Chandler motioned to Recess as a County Commission Board and convene as Claims Board. The motion was seconded by Commissioner Trejo and unanimously approved. Budget and Procurement Director Joanne Hethcox reported that there was only one claim for the month of June for a total of \$1,338.93. Ms. Hethcox stated that there was a total of \$97,442.03 was collected in GRT. Ms. Hethcox stated that the balance in indigent Funds balance as of June 30, 2023, is \$1,609,928.81. Commissioner Trejo motioned to approve the Indigent Claims report as submitted. The motion was seconded by Commissioner Chandler and was unanimously approved. Commissioner Chandler motioned to recess as a Claims Board and reconvene as a County Commission Board. The motion was seconded by Commissioner Trejo and was unanimously approved.

Community Support Reports: Christie Ann Harvey Executive Director of the Greater Luna County Economic Opportunity Council reported on Broadband and the fact that what was found in a recent study is that under all of the current plans, there will be an excess of at least 2,000 businesses and homes that will not be connected. Ms. Harvey stated that with the County's permission to have a grant written up to assist with the cost of having those not connected also have access to Broadband. Ms. Harvey stated that it was brought to her attention that collaboration with Dona

Ana County may help in obtaining the grant. Ms. Harvey stated that the Council will be setting up a film department for the County and have appointed Troy Scoutin to head this project. Ms. Harvey stated that there will be a film that will be produced here in Luna County in the Armory building starring Heather Lutz called Safe Haven Six. Ms. Harvey stated that last December she formed a relationship with Border Plex Connects, the El Paso Community Foundation of Las Cruces, as well as the Council and collaboratively wrote a competitive grant to the FCC to get \$300,000 of funding for ACP (American Connectivity Plan). Ms. Harvey stated that the grant was approved and part of the money will go to the Council. Ms. Harvey stated that, with this money, plans have been made on how to train community health workers to go out into the community over the next couple of years to educate people on how to apply for the ACP. Ms. Harvey stated that the ACP is a \$30 subsidy if there is a certain criteria that is met or \$75 subsidy for Indigenous People. Ms. Harvey stated that this will also provide a vehicle for the Council to educate people on how to use the Internet for banking, telehealth, etc. Ms. Harvey stated that with Debbie Troyer leaving the Chamber of Commerce, there was a negotiation between Ms. Troyer, the Deming Headlight, and the Chamber of Commerce and it was decided that Debbie would keep Lemonade Day. Ms. Harvey stated that as a result of that and Ms. Troyer's work with Jenifer Jones, a \$70,000 grant was awarded with Luna County being the Fiscal Agent.

Chelsea Evans Executive Director for the Deming Luna County Mainstreet Project gave an update on the scheduled upcoming events. Ms. Evans stated Salsa Fest, will be on July 29, 2023, beginning at 10 am at the Courthouse Park. Ms. Evans stated that this event will include lots of fun things to do such as corn hole, jalapeno/ watermelon eating contest, tortilla toss, salsa tasting, etc. The second event, National Night Out, will be held on Tuesday, August 1, 2023, at 6:00 pm at the Courthouse Park as well.

Sandy Foster with the Humane Society stated that the facility was re-opened on June 19. Ms. Foster stated that the Humane Society already has over 100 animals. Ms. Foster stated that the procedure that is being followed in order to prevent another outbreak is that when someone comes to surrender their animals they are asked to stay in their vehicles and a SNAP test which is similar to a COVID Test is done on the animal to check for distemper before taking in animals. Ms. Foster stated that if an animal tests positive it is in State Statute that the owner is responsible to get their pets' Vet attention before surrendering them. Ms. Foster stated that there are still a lot of spay/neuter vouchers left, only 88 of the 300 vouchers have been used.

Elected Officials Report:

Assessor: Assessor Michelle Holguin stated that the in the Assessor's Office, the values for 2023 were just certified to Property Tax Division and she is waiting to hear back on the final approval. Ms. Holguin stated that there are two new employees Itzel Lopez and Alondra Palsa who are being trained on all of the functions of the Assessor's Office at this time. Ms. Holguin states that the Assessor's Office is still in the process of getting aerial imaging which would include a file for every two years, and would be very beneficial to the County. Ms. Holguin stated that the Appraisal staff is busy working on protests, and there were 46 for this year. Ms. Holguin stated that Jacquelyn Tarazon Appraiser three will be traveling to Socorro next week to take her final course for her certification.

Clerk: No Report Given

Probate Judge: Probate Judge Diana Diaz stated that since the last meeting in June, there have been 15 new probates. There were 10 probates without wills and 10 were Foreign. Ms. Diaz stated that there were four marriages for a total of 18 for the year. Ms. Diaz reported on the NMC Board of Directors Conference that she attended in Farmington. Ms. Diaz stated that the big issue that was discussed was that the General Service Division sent invoices out to 24 counties for hundreds of thousands of dollars and is requesting the Counties pay the deficiency in their group self-insurance fund because they have failed to assess increases in their premiums due to the rising cost of insurance and COVID. Ms. Diaz stated that at this time there is a petition that Luna County is a part of, for judgment in the 7th Judicial Court, but there have been no updates on the status of this. Ms. Diaz stated that the next NMC Board meeting would be held on August 3rd and 4th in Carlsbad. Ms. Diaz stated that at this meeting there may possibly be more information on the matter. Ms. Diaz stated that the primary presidency for the filing of the petition that the funding that the General Service Division is seeking is not an appropriation therefore, it is illegal to ask the counties to pay. Ms. Diaz stated that the second concern from the NMC Board was that previously County Managers and the Sheriff's Offices were asked to submit statistical data for qualified prisoners to seek additional funding so that the County would not have to for funding for prisoners in the County jail but need to be in a State facility, transported into another state, or are Federal prisoners.

Treasurer: No Report Given

Sheriff: Sheriff, Mike Eby reported that for the month of June 2023, there were 9 burglaries in the following areas; 3600 Block of Southeast Cabrito Rd, 200 Block of Lewis Lane, 700 Block of Northwest Highland, 2400 Block of Northeast Daisy Lane, 2000 of Southeast Rockhound Rd, 7300 Block of Southeast Rockhound Rd. Sheriff Eby stated that there were also two burglaries located one at 3800 Block Southeast Highway 11, in Columbus New Mexico and one at the 500 Block of North Ohio St. Sheriff Eby stated that there were seven larcenies in the following areas, 99300 of Southwest Sunshine Rd, 16300 Block of Southeast San Pedro Rd, 700 Block of Northwest Apache Hills Rd. Sheriff Eby stated that there was a larceny of mail at the following addresses, 2200 Block of Northeast Hunt and Little Dr., 16000 Block of Southeast Trocadero Rd, and 5600 Block of Southeast Brangus Rd. Sheriff Eby stated that in Columbus there was a larceny in the 500 Block of Ohio St. Sheriff Eby stated that three criminal motor vehicle incidents were reported, one recovered vehicle by LCSO, and one motor vehicle theft reported to LCSO. Sheriff Eby reported that in Columbus there was one motor vehicle tampering that occurred in the 500 Block of North Ohio St and two arsons were reported in the following areas 15800 Block of Montezuma Rd, 11400 Block of Highway 549 near mile marker Nine. Sheriff Eby reported that there were five assaults, 17 motor vehicle accidents, and a total of 208 calls of which 166 of those calls were non-criminal.

Commissioners: No comments from the Commissioners were forthcoming.

County Managers Report: Mr. Brice reported that the Sheriff's Office has submitted their numbers for transport from LCDG.

- **Miscellaneous:** Mr. Brice reported that the Department of Health is done and moved into the remodeled facility, along with Parents as Teachers on Slate St. Mr. Brice stated that

sometime in September there will be a grand opening of the facility. Mr. Brice stated that there is a bit of conflict with the Armory, the military has a lease on the building to use it as an operating station and possibly to stay there overnight if need be. The County is also working with the movie company to do their movie production in the facility. Mr. Brice stated that the County has started some of the money to start the process for the Armory to become the Emergency Operations Center, with step one being to get Fiber Optics in the building. Mr. Brice stated that IT has submitted a quote to get new fiber optics which is mandatory when there is that kind of communication equipment. Mr. Brice stated that the BERM Project in Columbus is in the final stage of acquiring the last piece of property due to the owner who is deceased did not have an estate or anything so it took longer to acquire this piece of land. Mr. Brice stated that Edith in the DWI department had put in for Congressional Directed spending for a Health Council Trailer where kids can go in and do activities. Mr. Brice stated that this grant was in the last round of Congressional Directed spending at the Federal Level. Mr. Brice stated that if they ever get a new budget this grant will go through and get approved, if not, the money will just sit until a new budget is done. Mr. Brice stated that Assistant to County Manager Yossie was working between La Casa and Silver Linings. There was a grant put in for \$300,000 to be able to take care of the homeless. Mr. Brice stated that the County was not eligible this year for CDBG due to the fact that the County's part was not complete. Mr. Brice stated that although the County was not eligible this year, it will be for 2024. There were public meetings held and input received from a group in Columbus, along with Silver Linings who gave ideas on things that could be done. Mr. Brice introduced new Deputy Warden Justin Porter. Mr. Brice stated that Mr. Porter has been a warden in two other counties in New Mexico, the head of the Detention Affiliate, and the head of the Accreditation Council for Detention Centers. Mr. Brice stated that Shop with a Cop has a lot of events coming up. Mr. Brice stated that at National Night Out the County will have a box set up for donations along with all of the planned fundraising events for Shop with a Cop which include a golf tournament in October, a Bowling Tournament, a Cash Party in December, a Corn hole Tournament coming up in August at Duck Downs. Mr. Brice stated that finally the sign that has been in the works for a while has been completed and will be placed in the Starmax parking lot, the sign is 25 ft. high and 22 ft. wide and weighs about 6,500 pounds. Mr. Brice stated that the audit is starting again. Mr. Brice stated that the County has the preliminary designs for the outdoor entertainment area, which consists of batting cages, basketball courts, a skate park, and a roller rink. Mr. Brice stated that the County also has the preliminary design for the expansion of the kitchen, bar, and restaurant. Mr. Brice stated that this is to include bathrooms in the bar to prevent those that have been drinking to cross through the area where the kids are. Mr. Brice stated that Starmax is still moving forward with its Summer Youth Program. Mr. Brice stated that the County has a pool party planned for the Summer Youth program kids and this will end the Summer Program for the summer.

Upcoming Meetings/Events (Unless otherwise specified):

- ICIP Public Hearing Work Session July 27, 2023, at 4:00 pm
- Citizen's College: Luna County Strategic Plan: June 27, 2023, at 5:30 pm
- Public Input Work Session August 10, 2023, from 9:30-10:00 am
- Regular Meeting: August 10, 2023, at 10 am

LUNA COUNTY BOARD OF COMMISSIONERS

ATTEST:

Ray J. Trejo,
Commissioner, District 1

Berenda McWright, County Clerk

Colette M. Chandler,
Commissioner, District 2

John S. Sweetser, Chairperson
Commissioner, District 3

**MINUTES
SPECIAL MEETING
LUNA COUNTY BOARD OF COUNTY COMMISSIONERS
Wednesday, July 26, 2023**

BE IT REMEMBERED that the Luna County Board of County Commissioners met at 3:00 p.m. on Wednesday, July 26, 2023, in Chambers of the Luna County Courthouse, Deming, New Mexico, for the purpose of conducting a Special Meeting.

CALL TO ORDER: Chair Sweetser called the meeting to order at 3:00 p.m. and led the Pledge of Allegiance and the salute to the flag of New Mexico.

ROLL CALL: Deputy Clerk Toni Esparza called Roll. The following Commissioners constituting a quorum were present:

**Ray J. Trejo, District 1
Colette M. Chandler, District 2
John S. Sweetser Chair, District 3**

NEW BUSINESS:

- **Resolution 23-59:** Certification of 4th Quarter Financial Report. Commissioner Chandler motioned to approve Resolution 23-59: Certification of 4th Quarter Financial Report. The motion was seconded by Commissioner Trejo and unanimously approved following a roll call vote.
- **Resolution 23-60:** 2023-2024 FY 112 Budget Adoption. Commissioner Chandler motioned to approve Resolution 23-60: 2023-2024 FY 112 Budget Adoption. The motion was seconded by Commissioner Trejo and was unanimously approved following a roll call vote.

Upcoming Meetings/Events (unless otherwise specified):

- ICIP Public Hearing Work Session July 27, 2023 at 4:00pm
- Citizen's College: Luna County Strategic Plan July 27, 2023 at 5:30pm
- Public Input Work Session August 10, 2023 from 9:30-10:00am
- Regular Meeting August 10, 2023 at 10:00am

ADJOURN: Commissioner Trejo motioned to adjourn. The motion was seconded by Commissioner Chandler and was unanimously passed. The meeting was adjourned at 3:03pm.

LUNA COUNTY BOARD OF COMMISSIONERS

ATTEST:

**Ray J. Trejo,
Commissioner, District 1**

Berenda McWright, County Clerk

**Colette M. Chandler,
Commissioner, District 2**

**John S. Sweetser, Chairperson
Commissioner, District 3**

LCBCC Meeting August 10, 2023

Accounts Payable

07/20/2023	\$252,547.00
07/20/2023	\$25,021.05
07/28/2023	\$624,630.68
07/28/2023	\$322,484.95

P-Cards	
June 2023	\$231,416.28

Total \$1,456,099.96

Luna County
Board of County Commissioners



Agenda 8/10/2023

PAYROLL

Date	Register	Amount
07/09/2023	*20230173	\$4,447.51
07/09/2023	20230174	\$621,609.01
07/09/2023	*20230175	\$21,989.56
07/09/2023	*20230176	\$868.24
07/23/2023	20230177	\$643,514.22
07/23/2023	*20230178	\$16,122.93

Total: \$1,308,551.47

* Special Assignment Pay

APPOINTMENT OF ERICK OLIVAS

STATE OF NEW MEXICO)
COUNTY OF LUNA) ss

This is to certify that I have on this 18 day of July, 2023 A.D. appointed ERICK OLIVAS as my DEPUTY SHERIFF in and for the County of Luna, State of New Mexico, hereby authorizing him/her to discharge all duties of said appointment of DEPUTY SHERIFF, according to the law.

WITNESS MY HAND THIS 18 DAY OF July, 2023 A.D.

Mike Eby
SHERIFF, LUNA COUNTY, NEW MEXICO

OATH OF OFFICE

STATE OF NEW MEXICO)
COUNTY OF LUNA) ss

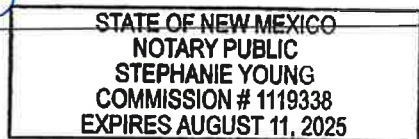
I, ERICK OLIVAS, having received the above appointment as DEPUTY SHERIFF in and for the County of Luna, State of New Mexico, do solemnly swear that I will support the Constitution of the United States, and also the Constitution of the State of New Mexico, and that I will faithfully, impartially, and to the best of my ability discharge all the duties of said office and appointment.

Erick Olivas
SIGNATURE OF APPOINTEE

STATE OF NEW MEXICO
COUNTY OF LUNA

Subscribed and sworn before me by Mike Eby,
Sheriff and Erick Olivas, appointee.
This 18 day of July, 2023.

Stephanie Young
NOTARY



Approved this _____ day of _____ 2023 A.D., by the Board of County Commissioners, Luna County, New Mexico.

CHAIRMAN, BOARD OF LUNA COUNTY COMMISSIONERS

RESOLUTION NO.23-61

RESOLUTION OF LUNA COUNTY RATIFYING A CERTAIN AGREEMENT BETWEEN LUNA COUNTY AND THE SOUTHWEST NEW MEXICO COUNCIL OF GOVERNMENTS, DATED AUGUST 10, 2023, AND AUTHORIZING THE EXECUTIVE OF SAME BY THE PROPER OFFICIAL OF LUNA COUNTY.

WHEREAS, Luna County is a member of and desires to have the services of the Southwest New Mexico Council of Governments; and

WHEREAS, it is necessary that an agreement setting forth the services to be performed by the Southwest New Mexico Council of Governments for Luna County be entered into and it is a requirement of the New Mexico State Laws; and

WHEREAS, it is necessary to set forth the sum to be paid by Luna County to the Southwest New Mexico Council of Governments, as annual dues, for said services; and

WHEREAS, it is the desire of Luna County to accomplish these purposes:

NOW THEREFORE BE IT RESOLVED BY LUNA COUNTY THAT:

1. The AGREEMENT referred to in the caption of this Resolution (a copy of which is attached hereto and made a part hereof) expresses the desires and intent of Luna County.
2. The AGREEMENT set above is hereby ratified and approved by the authorized representatives of Luna County and is hereby authorized and instructed to affix their signature thereto.
3. A Certified copy of this Resolution (together with the Agreement) shall be filed at the Southwest New Mexico Council of Governments.

Done this the _____ day of _____, 2023 in _____ Session,
at _____.

John S. Sweeter, Chairperson
Commissioner, District 3

ATTEST:

SOUTHWEST NEW MEXICO
COUNCIL OF GOVERNMENTS
PO Box 2157, Silver City, NM 88062

Invoice No.

1

INVOICE

Customer

Name Luna County
Address P.O. Box 7
City Deming State NM ZIP 88030
Phone (575)546-0494

Misc

Date 7/1/2023
Order No.
Rep
FOB

Qty	Description	Unit Price	TOTAL
1	FY 2023-2024 Member's Dues	\$ 8,159.73	\$ 8,159.73

SubTotal \$ 8,159.73

Shipping

Payment

Check

Tax Rate(s)

Comments

Name

CC #

Expires

TOTAL \$ 8,159.73

Office Use Only

Please remit to: SWNM Council of Governments, PO Box 2157, Silver City, NM 88062

**SWNM COUNCIL OF GOVERNMENTS
2023-2024 GENERAL MEMBER AGREEMENT**

This AGREEMENT, entered into by and between the Southwest New Mexico Council of Governments (hereinafter known as SWNMCOG), and Luna County of said Southwest New Mexico Council of Governments region (hereinafter known as Member) is as follows:

1. SWNMCOG agrees to furnish the following services to Member for a flat annual rate of \$8,159.73, as REQUESTED by the Member:
 - (a) Provide an updated federal and state statistical data.
 - (b) Furnish technical assistance in planning efforts of infrastructure, housing, legislative, transportation, and economic development.
 - (c) Coordinate planning efforts with either/all, other Members of SWNMCOG and/or various local, state, and federal agencies.
 - (d) Advise with assistance implementing plans to Member.
 - (e) Advise the development of clearinghouse and environmental review materials of all projects of Member.
 - (f) Advise and assist Member in developing Infrastructure Capital Improvement Plan (ICIP), Capital Outlay, and Community Development Block Grant (CDBG).
 - (g) Advise the development, monitoring, and compliance of Community Development Block Grant applications and awards.
 - (h) Advise Member in the preparation of applications for funding under various State and Federal grants.
 - (i) Advise and represent Member with economic development, housing, transportation, community development, and legislative initiatives and programs.
 - (k) Advise Member with Capital Outlay process.
 - (l) Provide trainings, meeting, and other events that will benefit the membership.
2. Member agrees to furnish the following:

- (a) Designate a voting member to the Southwest New Mexico Council of Governments and participate in policy development and administration.
- (b) Will designate to be a member of the:

Committee	Name & Email	Alternate Name & Email
COG Board Member		
Economic Development		
RTPO		

- (c) To pay the flat annual dues of \$6,653.18 to the treasury SWNMCOG in one lump sum as payment for general services.
- (d) All payments will be made for services rendered to the Member by the SWNMCOG during fiscal year 2023-

2024 invoices will be monthly; shall be expended by the SWNMCOG as budgeted and may be amended following laws and regulations.

This Agreement between Luna County and the SWNMCOG is entered into on the _____ day of _____, 2023 in Luna County, New Mexico.

Signature of Authorized Official

ATTEST:

Clerk or Authorized Official

(S E A L)

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SOUTHWEST NEW MEXICO COUNCIL OF GOVERNMENTS

Chairman

Aaron Sera,

Lucero, Secretary/Treasurer

Priscilla C.

Resolution 23 – 62

County, Municipality/Tribal Government/Special District of

LUNA, NEW MEXICO

COUNTY OF LUNA

Resolution No. 23-62

A RESOLUTION ADOPTING THE FY 2025-2029 INFRASTRUCTURE CAPITAL IMPROVEMENT PLAN (ICIP)

WHEREAS, the BOARD OF COUNTY COMMISSIONERS of LUNA COUNTY recognizes that the financing of public capital projects has become a major concern in New Mexico and nationally; and

WHEREAS, in times of scarce resources, it is necessary to find new financing mechanisms and maximize the use of existing resources; and

WHEREAS, systematic capital improvements planning is an effective tool for communities to define their development needs, establish priorities and pursue concrete actions and strategies to achieve necessary project development; and

WHEREAS, this process contributes to local and regional efforts in project identification and selection in short and long range capital planning efforts.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS that:

1. The county/municipality/tribal government/special district has adopted the attached FY 2025-2029 Infrastructure Capital Improvement Plan, and
2. It is intended that the Plan be a working document and is the first of many steps toward improving rational, long-range capital planning and budgeting for New Mexico's infrastructure.
3. This Resolution supersedes Resolution No. 22-58.

PASSED, APPROVED and ADOPTED by the governing body at its meeting of AUGUST 10, 2023

Mayor/County Commission Chair/Board Chair

ATTEST:

Municipal/County Clerk/Other Testator

DRAFT - Adding #3 Emergency Communications

Infrastructure Capital Improvement Plan FY 2025-2029

Luna County Project Summary

DRAFT

ID	Year	Rank	Project Title	Category	Funded to date	2025	2026	2027	2028	2029	Total Project Cost	Amount Not Yet Funded	Phases?
32494	2025	001	DA and Juvenile Justice Facility	Facilities - Other	250,000	1,950,000	3,000,000	300,000	0	0	5,500,000	5,250,000	Yes
37424	2025	002	Vocational Learning Center	Facilities - Administrative Facilities	200,000	1,500,000	125,000	0	0	0	1,825,000	1,625,000	Yes
→ 32496	2025	003	Emergency Communications Child Care Center Renovation	Facilities - Daycare Facilities	0	1,100,000	900,000	0	0	0	2,000,000	2,000,000	Yes
11957	2025	005	Luna County Heavy Road Machinery/ Equipment	Equipment - Other	450,000	750,000	750,000	750,000	0	0	2,700,000	2,250,000	No
36880	2025	006	Luna County Courthouse Park Improvements	Facilities - Cultural Facilities	0	500,000	500,000	0	0	0	1,000,000	1,000,000	No
29928	2025	007	Maintenance Department Equipment	Equipment - Other	0	100,000	100,000	0	0	0	200,000	200,000	No
23522	2025	008	NM 11 Hwy 180 Truck by Pass Route	Transportation - Highways/Roads/Bridges	510,000	2,555,000	6,050,000	5,000,000	5,000,000	7,000,000	26,115,000	25,605,000	Yes
33847	2025	009	Water Infrastructure Keeler Farm Road	Water - Water Supply	88,000	1,338,000	1,000,000	0	0	0	2,426,000	2,338,000	Yes
36886	2025	010	Luna County Flood Prevention Projects	Water - Storm/Surface Water Control	0	500,000	500,000	0	0	0	1,000,000	1,000,000	Yes
37418	2025	011	Luna County EOC and Technology	Facilities - Administrative Facilities	0	2,087,000	0	0	0	0	2,087,000	2,087,000	No
29924	2025	012	Youth and Community Recreation Complex	Facilities - Other	0	1,500,000	0	0	0	0	1,500,000	1,500,000	Yes
27779	2025	014	Detention Center Improvements	Facilities - Administrative Facilities	350,000	750,000	0	0	0	0	1,100,000	750,000	Yes
27776	2025	015	Luna County Asset Management Plan	Other - Other	0	150,000	0	0	0	0	150,000	150,000	No
36888	2025	016	Port of Entry water hazard mitigation	Transportation - Highways/Roads/Bridges	0	2,850,000	4,200,000	5,250,000	2,600,000	2,100,000	17,000,000	17,000,000	Yes

Infrastructure Capital Improvement Plan FY 2025-2029

36875	2025	017	Road Improvements	Facilities - Administrative Facilities	0	1,000,000	800,000	0	0	0	1,800,000	1,800,000	Yes
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Number of projects: 15

	Funded to date:	Year 1:	Year 2:	Year 3:	Year 4:	Year 5:	Total Project Cost:	Total Not Yet Funded:
Grand Totals	1,848,000	18,630,000	17,925,000	11,300,000	7,600,000	9,100,000	66,403,000	64,555,000

Be it remembered that at a Regular Meeting of the Board of County Commissioners of Luna County in Deming New Mexico, on the 10th day of August 2023, the following proceedings were had and entered of record

RESOLUTION NO. 23-63

A RESOLUTION BY THE COUNTY COMMISSION, THE GOVERNING BODY OF LUNA COUNTY, NEW MEXICO, WHEREBY AUTHORIZES SUBMISSION OF THE NOTICE OF INTENT AND THE COUNTY COMMISSION AUTHORIZES COUNTY STAFF TO SUBMIT AN APPLICATION AND NECESSARY DOCUMENTS FOR FUNDING ASSISTANCE THROUGH THE WATER TRUST BOARD AND A COMMITMENT TO TRANSITIONING OF THE OPERATION & MAINTENANCE OF THE PROPOSED WATER SYSTEM IMPROVEMENTS TO THE PEOPLE'S WATER COOPERATIVE (CO-OP) UPON COMPLETION.

WHEREAS, Luna County ("Governmental Unit") is a qualified entity under the New Mexico Finance Authority Act, Section 6-21-1 through 6-21-31, NMSA 1978 ("Act"), and the County Commission ("Government Body") has the authority to authorize public projects for benefit of the Governmental Unit; and

WHEREAS, the Water Trust Board ("Board") has instituted a program for financing of projects and has developed an application procedure whereby the Governing Body may apply ("Application") for financial assistance from the Board for public projects; and

WHEREAS, the Governing Body recommends that an application be filed with the Water Trust Board for Design and Construction funds for Water System Improvements to the People's Water Co-op.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COMMISSION, THE GOVERNING BODY OF LUNA COUNTY, NEW MEXICO That the Governing Body hereby directs the submittal of a Notice of Intent and subsequent Application to the Water Trust Board for its review, and further authorize to take such other action as may be requested by the Water Trust Board in its consideration and review of the Notice of Intent and Application and to further proceed with arrangement for financing the Project. The financial assistance requested is in the amount of \$2,952,253.00. Luna County hereby pledges the required 10% local match in the amount of \$295,225.30 in support of the application, for which funds are currently available in the General Fund.

1. That all action (not consistent with the provision hereof) heretofore taken by the Governing Body and the officers and employees thereof directed toward the Application and the Project, and the same is hereby ratified, approved and confirmed.
2. That the Application authorized by the Governing Body, be and the same is hereby approved and confirmed.
3. That the officers and employees of the Governing Body are hereby directed and requested to submit the completed Application to the Board for its review and are further authorized to take such other action as may be requested by the Board in its consideration and review of the Application and to further proceed with arrangements for financing the Project.
4. All acts and resolutions in conflict with this resolution are hereby rescinded, annulled, and repealed.
5. This resolution shall take effect immediately upon its adoption.

Done at Deming, New Mexico this 10th day of August 2023

LUNA COUNTY BOARD OF COMMISSIONERS

ATTEST:

Ray J. Trejo,
Commissioner, District 1

Berenda McWright, County Clerk

Colette M. Chandler,
Commissioner, District 2

John S. Sweetser, Chairperson
Commissioner, District 3

Be it remembered that at the Regular Meeting of the Board of County Commissioners of Luna County in Deming New Mexico, on the 10th day of August 2023, the following proceedings were had and entered of record.

RESOLUTION 23-64

UNCLAIMED OR ABANDONED INMATE FUNDS

WHEREAS, the Board of County Commissioners of Luna County ("BOCC") is authorized by Section 4-38-1, NMSA 1978, to exercise the general politic and corporate powers of Luna County;

WHEREAS, the Luna County Detention Center ("LCDC") accepts for deposit, on behalf of inmates, money for use in the Commissary and currently utilizes an online/electronic system of Debit/Cash Cards;

WHEREAS, prior to implementation of the current system, LCDC accepted cash at the facility and upon the inmate's release or transfer, a check was written to the inmate and delivered prior to leaving the facility;

WHEREAS, a number of checks, the vast majority of which are under \$1.00, have gone uncashed and undeliverable to the former inmates and has resulted in an audit finding against Luna County; and

WHEREAS, the BOCC wishes to address the audit finding by addressing the outstanding checks in a fair and equitable manner.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Luna County that this Resolution shall serve as the policy for Unclaimed or Abandoned Inmate Funds.

1.0 Unclaimed or Abandoned Inmate Funds held by Luna County on behalf of any third party shall be presumed abandoned one year after the property became distributable, pursuant to Section 7-8A-2A(11) without communication from the owner of the property.

2.0 A log of Unclaimed and Abandoned Inmate Funds will be prepared by the Luna County Detention Center and shared with the Luna Count Treasurer's Office, and shall include:

- 2.1 The amount of the unclaimed or abandoned funds;
- 2.2 The Owner's name, last known address, social security number, tax identification number or other identifying number;
- 2.3 The date the property became distributable;
- 2.4 The date and check number previously issued to the Owner; and
- 2.4 Any other identifying information.

2.3 After entry into the Unclaimed and Abandoned Inmate Funds Log, the funds shall be transferred to the Luna County Indigent Fund for beneficial use of those eligible for benefits, therefrom.

2.4 Each year, within 60 days of the start of the fiscal year on July 1, the County shall publish a list of the names of each owner of abandoned funds and notice that said funds may be claimed by the Owner by appearing at the Luna County Treasurer's Office, 700 S. Silver Ave., Deming, NM 88030 with proof sufficient to positively identify the owner, preferably a government issued photo ID, but in the absence, facts sufficient to establish that the person appearing is the purported owner, such as dates of incarceration, charging agency, charges or grounds for detention, amount being claimed, etc.

2.5 The time within which to make a claim for the funds expires three (3) years after the publication after which the Owner's name will be deleted or deactivated from the log.

2.6 LCDC shall check all new inmates against the Unclaimed and Abandoned Inmate Funds, and if the Owner is re-incarcerated during time within which to make a claim, and Unclaimed and Abandoned Inmate Funds will be credited to the Owner's Commissary Account and any balance remaining at the date of release or transfer will be paid under the facilities' existing system.

**DONE THIS 10th DAY OF AUGUST, 2023
LUNA COUNTY BOARD OF COMMISSIONERS**

ATTEST:

**Ray J. Trejo,
Commissioner, District 1**

Berenda McWright, County Clerk

**Colette M. Chandler,
Commissioner, District 2**

**John S. Sweetser, Chairperson
Commissioner, District 3**

REVIEWED FOR LEGAL SUFFICIENCY:

Charles C. Kretek,
County Attorney

**LUNA COUNTY BOARD OF COUNTY
COMMISSIONERS**

**RESOLUTION NO. 23-65
Proposed Inter/Intra Fund Budget Increases**

WHEREAS, the Board of County Commissioners of Luna County has the statutory authority to approve, modify and amend the County's annual operating budget; and

WHEREAS, development of an annual budget includes a considerable amount of professional guessing about events that may occur in the future; and

WHEREAS, during the course of the budget year actual events can result in receiving revenues or making expenditures that were not expected at the time the budget was prepared and adopted; and

WHEREAS, it is necessary to adjust the County's adopted budget to properly provide for these unexpected events.

NOW THEREFORE BE IT RESOLVED that the Board of County Commissioners of Luna County hereby adopts the changes to the County's Fiscal Year 112, July 1, 2023 through June 30, 2024 Budget proposed by the County's management staff and attached hereto in spreadsheet form, as amendments to the previously adopted operating budget.

PASSED, APPROVED AND ADOPTED THIS 10th DAY OF AUGUST, 2023.

BOARD OF COUNTY
COMMISSIONERS OF LUNA
COUNTY

Ray J. Trejo, District One

Colette M. Chandler, District Two

ATTEST:

Berenda L. McWright, Luna County Clerk

John S. Sweetser, District Three

Be it remembered that at a Regular meeting of the Board of County Commissioners of Luna County in Deming NM on the 10th day of August, 2023, the following budget adjustments are proposed and entered of record.

Budget Resolution Number 23-65

Proposed Inter/Intra FUND Budget Increase/Decrease

Entity Code
DFA
Resolution
Number

SCHEDULE OF BUDGET
ADJUSTMENTS

ITEM NO	Adjustment Type	Fund/ DFA Fund	Dept.	From	Amount	To	Amount	Purpose	Approved Budget Balance	Adjusted Budget Balance
One	Increase	401/1100	General Fund - Commission	401/1100	\$ 100,000.00	401-00-2007 Telephone	\$ 100,000.00	Line item excluded from final budget when carrying over workforce planning	\$ -	\$ 100,000.00
			General Fund - Maintenance	401/1100	\$ 1,080.00	401-03-2007 Telephone	\$ 1,080.00	Line item excluded from final budget when carrying over workforce planning.	\$ -	\$ 1,080.00
			General Fund - Clerk	401/1100	\$ 1,080.00	401-04-2007 Telephone	\$ 1,080.00	Line item excluded from final budget when carrying over workforce planning.	\$ -	\$ 1,080.00
			General Fund - Planning	401/1100	\$ 360.00	401-14-2007 Telephone	\$ 360.00	Line item excluded from final budget when carrying over workforce planning.	\$ -	\$ 360.00
			General Fund - Dispatch	401/1100	\$ 5,000.00	401-20-2174 Pre-Employment Physicals	\$ 5,000.00	To allow for Snelling Contract to recruit employees for Dispatch	\$ 600.00	\$ 5,600.00
			Road Department	402/20400	\$ 7,700.00	402-10-2007 Telephone	\$ 7,700.00	Line item excluded from final budget when carrying over workforce planning.	\$ -	\$ 7,700.00
			Treasurers' MH Fund	407/29900	\$ 700.00	407-07-2005 Salaries - Overtime	\$ 700.00	Line item excluded from final budget when carrying over workforce planning.	\$ -	\$ 700.00
			Community Services - Healthy Kids NM Grant	415/21800	\$ 5,310.37	415-46-2330 Healthy Kids NM Grant	\$ 5,310.37	Line item excluded from final budget when carrying over balances.	\$ -	\$ 5,310.37
			Adult Detention	609/22600	\$ 25,000.00	609-21-2083 Ins-Unemployment	\$ 25,000.00	Line item excluded from final budget when carrying over workforce planning.	\$ -	\$ 25,000.00
			Drug Investigation - HIDTA	610/21800	\$ 4,600.00	610-43-2004 Salaries - Holiday Pay	\$ 4,600.00	Line item excluded from final budget when carrying over workforce planning.	\$ -	\$ 4,600.00
			Drug Investigation - HIDTA	610/21800	\$ 8,304.00	610-43-2007 Telephone	\$ 8,304.00	Line item excluded from final budget when carrying over workforce planning.	\$ -	\$ 8,304.00
			Community Improvements - Emergency Management Grants	411/21800	\$ 28,659.25	401-41-2546 USDA/DOH-Isolation/ Quarantine Grant	\$ 28,659.25	Line item excluded from final budget when carrying over balances	\$ -	\$ 28,659.25
					\$ 187,793.62		\$ 187,793.62		\$ 600.00	\$ 188,393.62

NOW, THEREFORE, it is respectfully requested that the Board of County Commissioners of Luna County, authorize the above adjustments to the Luna County Budget.

Done at Deming New Mexico this **Thursday the 10th day of August, 2023.**

BOARD OF COUNTY COMMISSIONERS OF LUNA COUNTY



Ray J Trejo, District 1

Colette M Chandler, District 2

John S Sweetser, District 3

Berenda L. McWright, Luna County Clerk

Entered By:

Date

Checked By:

Date

To whom it may concern,

I am asking to vacate the ½ mile of the road from the western edge of 10480 Red Onion Rd to the intersection of Red Onion Road and county road 051. The shutting down of this section of the road will not hinder anyone from entering their private property. I am requesting to shut down this road because I am having issues with individuals driving through my farm, harassing my workers as well as hitting and damaging my property. This is not only a liability but also a safety concern. I am including two surveys that show the perimeter of my property.

Regards,

Ethan Wilkins

A handwritten signature in black ink, appearing to read 'Ethan Wilkins', written over the printed name.

A&E Farms LLC

5/5/2023

11



1940

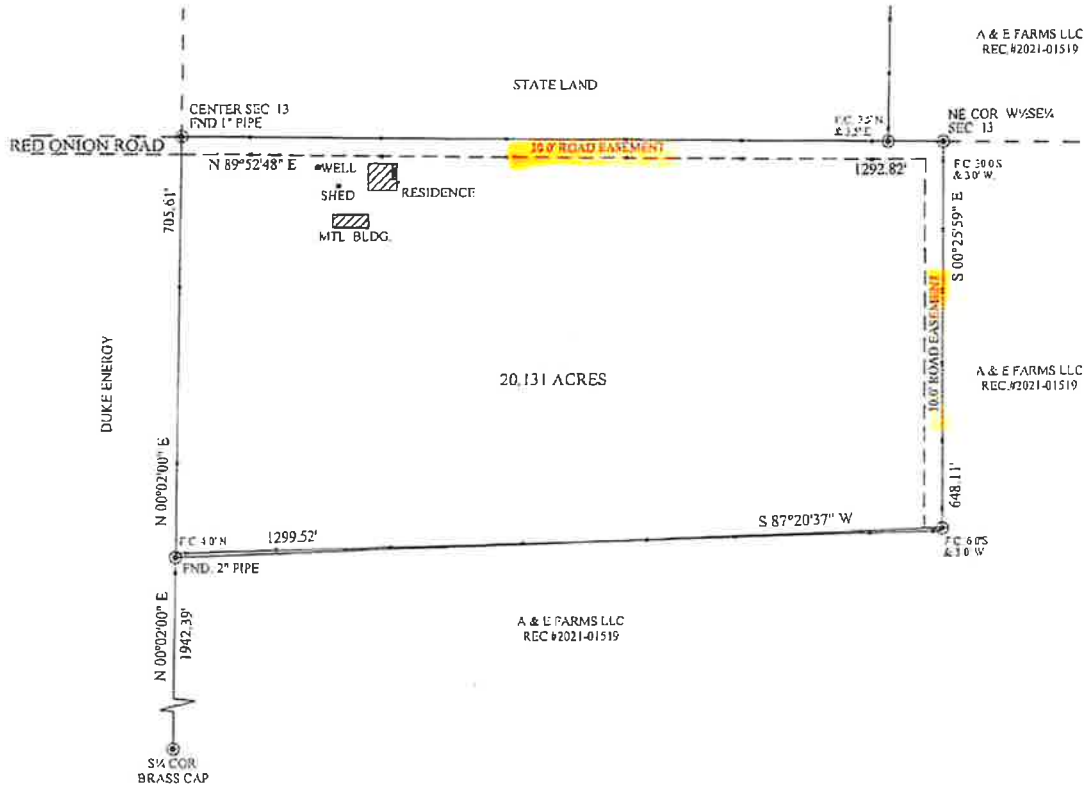
© general com.

515932 8931

A & E FARMS

PROPERTY BOUNDARY SURVEY

A SURVEY TO SET OR LOCATE THE PROPERTY CORNERS FOR AND TO PREPARE A PLAT SHOWING THE IMPROVEMENTS ON A CERTAIN TRACT OF LAND IN THE SE $\frac{1}{4}$ OF SECTION 13, T24S, R11W, OF THE N.M.P.M. IN LUNA COUNTY, NEW MEXICO. (AKA 10480 RED ONION ROAD SW)



DESCRIPTION

(AS RECORDED IN REC #2021-01780)

BEGINNING AT A POINT LOCATED ON THE WEST LINE OF THE SOUTHEAST QUARTER OF SECTION 13, T24S, R11W OF THE N.M.P.M. IN LUNA COUNTY, NEW MEXICO WHICH POINT IS LOCATED N0°02'E. A DISTANCE OF 1942.39 FEET FROM THE SOUTH QUARTER CORNER OF SAID SECTION 13 AND WHICH POINT IS THE SOUTHWEST CORNER OF THIS TRACT; THENCE N0°02'E, ALONG THE WEST LINE OF THE SOUTHEAST QUARTER OF SAID SECTION 13, A DISTANCE OF 705.61 FEET TO A POINT WHICH IS THE CENTER OF SAID SECTION 13 AND WHICH POINT IS THE NORTHWEST CORNER OF THIS TRACT; THENCE N89°52'48\"E, ALONG THE NORTH LINE OF THE SOUTHEAST QUARTER OF SAID SECTION 13, A DISTANCE OF 1292.82 FEET TO THE NORTHEAST CORNER OF THIS TRACT; THENCE S0°25'59\"E, ALONG THE EAST LINE OF THE WEST HALF OF THE SOUTHEAST QUARTER OF SAID SECTION 13, A DISTANCE OF 648.11 FEET TO THE SOUTHEAST CORNER OF THIS TRACT; THENCE S87°20'37\"W, ALONG A LINE 120 FEET NORTH OF AND PARALLEL TO AN IRRIGATION DITCH, A DISTANCE OF 1299.52 FEET BACK TO THE POINT OF BEGINNING. THIS TRACT CONTAINS 20.13 ACRES AND IS SUBJECT TO AN EASEMENT OF 30.0 FEET ALONG THE EAST LINE FOR PUBLIC ROAD, AN EASEMENT OF 30.0 FEET ALONG THE NORTH LINE FOR PUBLIC ROAD.



BASIS OF BEARING
GPS OBSERVATION,
NORTH LINE OF THE SE $\frac{1}{4}$ SECTION 13

GRAPHIC SCALE
1 inch = 200 ft.

PROPERTY CORNERS FND. 2\"/>

DOCUMENTS USED
W.D. REC # 2021-01780
AND THOSE SHOWN
AS ADJOINERS



CERTIFICATION

Deming, Luna County, New Mexico, December 2nd, 2021
I, Miguel Echavarría, hereby certify that I am the Registered Land Surveyor who prepared this plat from notes of an actual survey conducted by me or under my direct supervision and that the same are true and correct to the best of my knowledge and belief. This plat meets the Minimum Requirements of the Standards for Land Surveying in New Mexico.

Miguel Echavarría
Professional Land Surveyor LS 25340

BASILINE SURVEYING, LLC
411 CODY ROAD
DEMING, NM 88030
OFF 575-546-8021
basilinesurveying@yahoo.com

LUNA COUNTY STRATEGIC PLAN

FY 24

Approved August 10, 2023



John S. Sweetser, Chair
Commissioner District 3

Ray J. Trejo
Commissioner District 1

Colette M. Chandler
Commissioner District 2

Chris A. Brice,
County Manager

Action Plan

<u>Step</u>	<u>Description</u>	<u>Date</u>
1	Appoint Executive Committee	March 15, 2023
2	Prepare Draft Strategic Plan	July 1, 2023
3	Public Work Session/Citizen's College	July 27, 2023
4	Work Session or Individual Meetings With Commissioners	Prior to week of August 7, 2023
5	Commission Approval	August 10, 2023
6	Presentation to County Employees	September 14, 2023
7	Launch/Kick-off	October 1, 2023
8	Completion	June 30, 2025

GOAL 1: Outdoor Tourism – Events and Recreational Activities

Team Leader: Ray Trejo
Team Members: Judy Hatch-Ortiz
Kristie Hobbs
Lee Cook-Jordan
Jimmy Garcia
Lupita Hernandez
Christie Ann Harvey
Cassie Arias
Debbie Troyer

Objective 1.1 Advisory Group

- Task 1.1.1 Invite additional participants from Luna County employee, outside agencies and members of the public.
- Task 1.1.2 Identify and collect data and information on resources and infrastructure available and necessary in the future.
- Task 1.1.3 Identify and prioritize events and recreation activities to be undertaken.
- Task 1.1.4 Design and plan events and programs.
- Task 1.1.5 Adjust Objectives and Tasks as necessary.

Objective 1.2 Identify Locations

- Task 1.2.1 Identify existing locations.
- Task 1.2.2 Identify locations to develop.
- Task 1.2.3 Determine needed improvements, infrastructure, upgrades or new construction.
- Task 1.2.4 Prioritize projects.

Objective 1.3 Finances

- Task 1.3.1 Identify and list public and private grants.
- Task 1.3.2 Identify state financial resources i.e capital outlay, revolving loans, direct Funding, etc.
- Task 1.3.3 Identify federal financial resources.
- Task 1.3.4 Identify local financial resources i.e. LEDA, TIDD, etc.
- Task 1.3.5 Engage Governor's office, Outdoor Recreations Dept. and other agencies.
- Task 1.3.6 Seek out public/private opportunities, private investment and Sponsorships i.e Quail Forever, Sierra Club, NRA, etc.

Objective 1.4 Implementation

- Task 1.4.1 Plan recreational activities i.e. hiking trails, horseback trails, UTV trails.
- Task 1.4.2 Plan events i.e. UTV rallies, shooting events, hunting dog trials, rodeos.
- Task 1.4.3 Design and begin marketing campaign and advertising.
- Task 1.4.4 Designate or create committee or department to manage program.

GOAL 2: Improve Availability of Housing

Team Leader: John Sweetser
Team Members: Pablo Montoya
Bryan Reedy
Joanne Hethcox
Ricardo Hidalgo
Michelle Holguin
Edith Vazquez

Objective 2.1 Collect data on need for housing and housing units available and in development.

- Task 2.1.1 Identify existing housing units, occupancy status and demand or need for market rate housing.
- Task 2.1.2 Identify existing housing units, occupancy status and demand or need for migrant worker and low income housing.
- Task 2.1.3 Identify existing housing units, occupancy status and demand or need for homeless and transitional.

Objective 2.2 Identify stakeholders, partners, developers, contractors, agencies and NGOs.

- Task 2.2.1 Identify and coordinate with public agencies already working on the issue.
- Task 2.2.2 Identify and coordinate with private parties interested in or already working on the issue.
- Task 2.2.3 Establish coordinating committee or board to eliminate overlap and improve efficacy.
- Task 2.2.4 Identify and engage with programs addressing housing.
- Task 2.2.5 Identify projects in development, planned or that can be developed.
- Task 2.2.6 Research, investigate or develop alternate and innovative solutions and programs in other counties and municipalities.

Objective 2.3 Funding and Implementation

- Task 2.3.1 Identify public sources of funding i.e. federal, state and local.
- Task 2.3.2 Identify private sources of funding i.e. NGOs and grants.
- Task 2.3.3 Identify opportunities for public/private partnerships.
- Task 2.3.4 Prioritize projects throughout the county and pursue funding and begin developing projects.

GOAL 3: Internal Organizational Development

Team Leader: Colette Chandler
Team Members: John Richmond
Berenda McWright
Yossie Nieblas
Rosa Porras
Malarie Villegas
Andy Gilmore

Objective 3.1 Define current organizational structure and future needs.

- Task 3.1.1 Identify current internal organizational structure and personnel for Luna County Government.
- Task 3.1.2 Identify current strengths in each Luna County department.
- Task 3.1.3 Identify current weaknesses or needs in each Luna County department.
- Task 3.1.4 Research structures in other counties and municipalities.
- Task 3.1.5 Develop new structure/org chart, including recommendations regarding changes or additions to staffing.

Objective 3.2 Physical Plant.

- Task 3.2.1 Prepare inventory of current and developing Luna County facilities.
- Task 3.2.2 Determine which departments need to be in close proximity and best location for those departments.
- Task 3.2.3 Identify and prioritize items, areas or locations that need remodeling, improvements or upgrades.
- Task 3.2.4 Determine necessity of additional facilities or those that can be eliminated.
- Task 3.2.5 Prepare report of recommendations for the County Manager along with 5 year plan.

Objective 3.3 Evaluation of efficiencies.

- Task 3.3.1 Establish Revenue Enhancement Committee.
- Task 3.3.2 Establish Cost Reduction Committee.
- Task 3.3.3 Evaluate processes and procedures in various County operations for efficiency and efficacy.

Objective 3.4 Records and Document Retention

- Task 3.4.1 Identify statutes, rules and policies on record retention.
- Task 3.4.2 Establish current electronic and physical record storage practices for various Departments.
- Task 3.4.3 Development record retention policy for Luna County.
- Task 3.4.4 Prepare recommendations for County Manger regarding electronic and physical record retention.

GOAL 4: Port of Entry/Border Development

Team Leader: Chris Brice
Team Members: Pablo Montoya
Bryan Reedy
Leslie Neighbors
David Bailey
Lupita Hernandez

Objective 4.1 Locations

- Task 4.1.1 Identify and map property owners within 12 miles of the Port of Entry.
- Task 4.1.2 Identify and map former, current and developing businesses within 12 miles of the Port of Entry.
- Task 4.1.3 Identify utility and service providers for the area, defined as the 12 mile radius around the Port of Entry.
- Task 4.1.4 Identify general industries and specific businesses operating at other ports of entry.
- Task 4.1.5 Identify other agencies and entities working on border development here and at other border crossings.

Objective 4.2 Infrastructure

- Task 4.2.1 Identify existing infrastructure and physical state i.e. roads, buildings, utilities, water and vacant land.
- Task 4.2.2 Identify necessary improvements or addition to infrastructure i.e bypass Road, broadband, weigh station and natural gas.
- Task 4.2.3 Identify and contact public agencies and private entities interested in, able to or currently working on infrastructure needs.
- Task 4.2.4 Determine necessity of additional facilities or those that can be eliminated i.e multimodal industrial park.
- Task 4.2.5 Prioritize infrastructure needs.

Objective 4.3 Recruitment

- Task 4.3.1 Prepare brochure or promotional materials.
- Task 4.3.2 Target and contact specific industry associations i.e. cold storage, dry storage, truck stops.
- Task 4.3.3 Evaluate benefit of hiring recruiting or advertising agency.
- Task 4.3.4 Enlist partners in promotion i.e. Village, Border Authority, etc.

APPENDIX

Vision Statement

Luna County is a safe, friendly and healthy environment where people want to live, work and raise a family. We are committed to a rich culture and historically diverse community. We strive to ensure quality healthcare, leading edge technology and are the gateway to international trade.

Mission Statement

We provide a safe and secure community through progressive collaboration with our local partners and various government entities. We strive to be the catalyst in sustaining our quality of life and stimulating economic development and growth.

Indigent Hospital Claims Office				
Chris A. Brice, County Manager				
IHC Board Meeting June 8, 2023				
Month	Number	Amount	Number	Denied
January	2	\$1,544.97	0	\$0.00
Feburary	5	\$20,133.68		
March	7	\$23,418.02		
April	5	\$12,293.87		
May	6	\$27,921.83		
June	1	\$1,338.93		
July	6	\$10,974.17		
August	0	\$0.00		
September	0	\$0.00		
October	0	\$0.00		
November	0	\$0.00		
December	0	\$0.00		
Total	32	\$97,625.47	0	\$0.00
This Month's Total	Mimbres Memorial Hospital			\$6,397.59
This Month's Total	Gila Regional Medical Center			\$0.00
This Month's Total	Memorial Medical Center			\$0.00
This Month's Total	Deming Fire Dept./EMS			\$0.00
This Month's Total	All Other Services			\$4,576.58
Total				\$10,974.17
Year to Date Total	Mimbres Memorial Hospital			\$70,852.96
Year to Date Total	All Other Hospitals			\$0.00
Year to Date Total	Deming Fire Dept./EMS			\$0.00
Year to Date Total	All Other Services			\$27,072.51
Total				\$97,925.47
Care of Prisoners This Month - Not including SNCP Funds				\$7,812.21
Care of Prisoners Year to Date Indigent - Not including SNCP Funds				\$1,090,727.67
Care of Prisoners Year to Date Inmate Prescriptions/OTC Meds				\$34,274.04
Care of Prisoners Year to Date Dr. Bills				\$309,768.19
Total Cost of Care of Prisoners Year to Date				\$1,434,769.90
Monies Received - July 2023				\$97,442.03
Balance in IHC Fund as of July 31, 2023				\$1,746,649.14
Encumbrances as of July 31, 2023				\$358,009.19
		Date	Amount Approved	Amount Denied
	Signatures	8/10/2023	\$10,974.17	
Ray J. Trejo				
Colette M. Chandler				
John S. Sweetser				

August 10, 2023

[illegible]