

**MINUTES
REGULAR MEETING
LUNA COUNTY BOARD OF COUNTY
COMMISSIONERS
Thursday, April 13, 2017**

BE IT REMEMBERED that the Luna County Board of County Commissioners met in regular session at 10:00 a.m. on Thursday, April 13, 2017 in the County Commission Chambers of the Luna County Courthouse, Deming, New Mexico, for the purpose of conducting any and all business to come properly before the Board.

The following staff and elected officials were present:

Assistant County Manager Glory Juarez, Executive Administrative Assistant Yossie Nieblas, County Clerk Andrea Rodriguez, Deputy Clerk JoAnna Zurinsky, Treasurer Gloria Rodriguez, Chief Deputy Treasurer Dora Madrid, Assessor Delilah Rojo, Chief Deputy Assessor Barbara Cobos, Sheriff Kelly Gannaway, Lieutenant Mike Brown, Detention Director Chris Brice, Special Projects and Facilities Management Director Billy Ruiz, Human Resources Director Danny Gonzales, Budget and Procurement Director Joanne Hethcox, Community Projects Director Jessica Etcheverry, IT Technician Manny Armendariz, Safety Director Mark Jasso.

CALL TO ORDER: Chair Smrkovsky called the meeting to order at 10:03 a.m., and led the Pledge of Allegiance and the salute to the flag of New Mexico.

ROLL CALL: Deputy Clerk JoAnna Zurinsky called roll. The following members of the Board constituting a quorum were present:

**Linda M. Smrkovsky, Chair, District 2
John S. Sweetser, District 3**

APPROVAL OF AGENDA: The Agenda for today's Regular Meeting was presented to the Board for approval. Commissioner Sweetser motioned to amend and approve the agenda, tabling *Consent Agenda* items I-L and amending *Consent Agenda* item M as previously recommended by Assistant County Manager Glory Juarez, citing a numerical correction in the Resolution 14-60. The motion was seconded by Chair Smrkovsky, which carried unanimously.

ELECTED OFFICIALS REPORTS: County Clerk Andrea Rodriguez stated that her office is currently preparing to send out notices for Business Registration renewal. Treasurer Gloria Rodriguez did not give an Elected Officials report. Assessor Delilah Rojo reported her office has been very and just recently mailed out 60,800 Notice of Values. Ms. Rojo also stated her office is preparing for the Protest Period. Owners have until May 1st to file a protest, and so far there are 10 protests. A hotel owner in town has filed a protest from last year in District Court, and that hearing is on April 27th. Ms. Rojo will be attending an Assessor's Affiliate Meeting in Gallup, NM with her Chief Appraiser Michelle Holguin. Ms. Rojo also stated that she currently has 6 employees that will be attending school in July in Socorro, NM for various certifications. Ms. Rojo also currently has staff from the Property Tax Division in her office conducting an evaluation of her office, which is done on a yearly basis. Sheriff Kelly Gannaway reported on March crime statistics, and stated that vehicle thefts

continue to stay up, specific to Ford F250 pickup trucks, however there has been 4 trucks and 2 ATV's recovered. The department is currently in the process of the promotion process of Lieutenant, and hiring two deputies, and the department is also currently trying to resolve funding issues with the Safe Border Grant.

ANNOUNCEMENTS: No Announcements were made.

COUNTY MANAGER'S REPORT: Assistant County Manager Glory Juarez reported on the following items:

- Budget preparation is currently under way.
- April 1st the Buzz Free Prom-Party was held at Starmax. There was a large community effort involved, in which 212 high school students were kept safe, and had a great time.
- A Business Expo was hosted by the County, City of Deming and Chamber of Commerce and Deming Mainstreet on March 23rd. Over 200 people attended, and there were 33 booths.
- Detention Center: LCDC Daily average population for March: 253 inmates. U.S. Marshals count was 111 inmates.
- Road Department: The department is currently working on School Bus routes and state projects. The department is also trying to formulate a schedule for the public so they know when they can expect a maintenance schedule.
- Starmax has received a total of \$279,312.00 towards the digital reimbursement program.
- Human Resources has created Annual Compensation Statements that are now included with yearly evaluations.
- Maintenance Department has built a new fence area for storage.
- Starmax: March sales were \$166,695 which were up from March 2016 (\$163,850).
- Emergency Services: An annual fire drill was conducted at the Courthouse building. No issues were reported.
- Community Health and Well Being: Jecca Jara hired as new director.
- CASA currently serving 71 children and PAT has 109 clients.
- Volunteer Fire Departments: Responded to several brushfires and 1 structure fire.

PUBLIC COMMENT: Chair Smrkovsky opened the floor to Public Comment: Sean Blaine came before the Board and addressed his concerns with Resolution 17-27 Fair Housing Policy.

Community Projects Director Jessica Etcheverry came before the Board and stated that the Fair Housing Policy is provided as part of the CDBG Grant, and is provided on a federal and state level and is required as part of the grant application.

Ruth Stallard inquired about the Fair Housing Policy and asked about the Chief Elected Official contained in section 2(b): Who (they) were, and what duties (the signatories) were given? Jessica Etcheverry answered whomever the Chair of the Commission was at the time, and their (signatory/the Chair's) sole duty was to sign the documentation for the grant.

CONSIDER MINUTES: Upon motion of Commissioner Sweetser, seconded by Chair Smrkovsky, the minutes of the March 9, 2017 Work Session were unanimously approved.

Upon motion of Commissioner Sweetser, seconded by Chair Smrkovsky, the minutes of the March 9, 2017 Regular Meeting were unanimously approved.

Upon motion of Commissioner Sweetser, seconded by Chair Smrkovsky, the minutes of the March 14, 2017 Special Meeting were unanimously approved.

Upon motion of Commissioner Sweetser, seconded by Chair Smrkovsky, the minutes of the March 29, 2017 Special Meeting were unanimously approved.

CONSENT AGENDA: Upon motion of Commissioner Sweetser, seconded by Chair Smrkovsky the following items on the Consent Agenda were unanimously amended and approved following a roll-call vote.

- a. **Accounts Payable:** Accounts Payable Registers totaling \$1,370,689.38.
- b. **Payroll Registers:** Payroll Registers totaling \$1,463,931.26.
- c. **Resolution 17-25 Budget Increases**
- d. **Resolution 17-26 Budget Transfers**
- e. **Resolution 17-27 Fair Housing Policy**
- f. **Fair Housing Proclamation**
- g. **Resolution 17-28 Establishing a County Predator Control Program**
- h. **American with Disabilities Act Transition Plan**
- m. **Rescind Resolution 14-60 Requirements for Out of State Travel**
- n. **2018 County Fire Protection Fund Distribution Application- Cooke's Peak**
- o. **2018 County Fire Protection Fund Distribution Application- Sunshine**

Upon motion of Commissioner Sweetser, seconded by Chair Smrkovsky, items *I-L* on the Consent Agenda were unanimously tabled.

APPROVAL OF TRAVEL REQUESTS: There were no Travel Requests submitted, therefore no action was taken on this item.

INDIGENT CLAIMS REPORT: Upon motion of Commissioner Sweetser seconded by Chair Smrkovsky, the meeting of the Board of County Commissioners was unanimously recessed and the meeting of the Indigent Hospital Claims Board convened. Budget and Procurement Director Joanne Hethcox recommended approval of zero claims dated April 13, 2017 in the amount of zero dollars and zero denials. The monies received for March 2017 totaled \$52,882.41. The balance in the Indigent Funds Accounts as of March 31, 2017 is \$685,790.24 with an Encumbered Balance of \$206,555.44. Chair Smrkovsky moved to approve zero claims dated April 13, 2017 in the amount zero dollars and zero denials. Commissioner Sweetser seconded the motion which carried unanimously. Commissioner Sweetser moved to recess as claims board and to reconvene as the Board of County Commissioners. Chair Smrkovsky seconded the motion which was approved unanimously.

ANNOUNCE NEXT MEETING: Assistant County Manager Glory Juarez announced that a Budget Workshop will be conducted on Friday, April 28, 2017 at 9:00 a.m. and a Work Session will be conducted on Thursday, May 11, 2017 at 9:00 a.m., and the next regular meeting will be held on Thursday, May 11, 2017 at 10:00 a.m.

REQUESTS FOR FUTURE AGENDA ITEMS: There were no requests for future agenda items.

ADJOURN: Chair Smrkovsky adjourned the meeting at 10:37 a.m.

ATTEST:

Andrea Rodriguez

ANDREA RODRIGUEZ, LUNA COUNTY CLERK

APPROVED: May 11, 2017



LUNA COUNTY BOARD OF COUNTY COMMISSIONERS

Joe L. Milo, Jr.

JOE L. MILO, JR., DISTRICT 1

Linda M. Smrkovsky

CHAIR, LINDA M. SMRKOVSKY, DISTRICT 2

John S. Sweetser

JOHN S. SWEETSER, DISTRICT 3