

**MINUTES
SPECIAL MEETING
LUNA COUNTY BOARD OF COUNTY
COMMISSIONERS
Friday, July 26, 2019**

BE IT REMEMBERED that the Luna County Board of County Commissioners met in Special Session at 2:00 p.m. on Friday, July 26, 2019 in the County Commission Chambers of the Luna County Courthouse, Deming, New Mexico, for the purpose of conducting any and all business to come properly before the Board.

The following staff and elected officials were present: County Manager David McSherry, Attorney Charles Kretek, Administrative Assistant Debra Seats, Chief Deputy Assessor Isabelle Enciso, Administrative Assistant Laura Garcia, DWI Program Coordinator Edith Vazquez, Dispatch Director Lauree Sanchez, Executive Secretary Estella Ortiz and Budget & Procurement Director/Indigent Claims Administrator Joanne Hethcox.

CALL TO ORDER: Chair Smrkovsky called the meeting to order at 2:09 p.m. and led the Pledge of Allegiance and the salute to the flag of the State of New Mexico.

ROLL CALL: Deputy Clerk Pilar Salcido called roll. The following members of the Board constituting a quorum were present:

**Barbara L. Reedy, District 1
Linda M. Smrkovsky, Chair, District 2
John S. Sweetser, District 3**

PUBLIC COMMENT: Chair Smrkovsky opened the floor for Public Comment. No public comment was forthcoming.

NEW BUSINESS:

- a. **Resolution 19-42 - 2018-2019 4TH Quarter Financial Report:** Commissioner Reedy motioned to approve Resolution 19-42 - 2018-2019 4th Quarter Financial Report. Commissioner Sweetser seconded the motion which carried unanimously following a roll call vote.
- b. **Resolution 19-43 Approval of FY 2019-2020 Final Budget:** Budget & Procurement Director Joanne Hethcox explained changes to this resolution which includes adding \$800 to all eligible employees. She mentioned the amount was taken out of PTO payout minimum wage line item. She also put a lump sum amount for the CBA units for negotiating their portion of salaries. Ms. Hethcox also asked for approval to increase salary for the Chief Deputy Treasurer to align with other Chief Deputy's salaries. Chair Smrkovsky asked Ms. Hethcox if the event center improvements were added to this budget. Ms. Hethcox confirmed it was added in the amount of \$100,000 for partitions and flooring. Commissioner Reedy asked if there are any additional revenues anticipated to

be received for this budget. Ms. Hethcox said she is not anticipating any additional revenues at this time. Ms. Hethcox said she doesn't anticipate hiring for the Procurement Clerk as there is not any money for that position at this time. She also mentioned an approval from the Board would be required prior to hiring for this position. Chair Smrkovsky asked for changes to the organizational chart prior to finalizing. She asked that the County Commissioners be on the same line as the Elected Officials. She also asked that there be a separate box for Deputy County Manager of Projects for Chris Brice with Community Health and Welfare, Volunteer Fire and DWI under that box so that it is separate from Director Chris Brice and the Detention Center. Mr. McSherry explained they will be putting the Road Department, Budget and Procurement, and HR directly under him the County Manager. Commissioner Sweetser asked if the Attorney is connected to the Commissioners. Mr. McSherry confirmed the Attorney is a regular employee so he is not connected with the Commissioners but would be under the County Manager in the organizational chart. Commissioner Sweetser motioned to approve Resolution 19-43 FY 2019-2020 Final Budget with changes to the organizational chart and the Chief Deputy Treasurer salary. Commissioner Reedy read a lengthy personal statement at which time Commissioner Reedy begrudgingly seconded the motion to approve Resolution 19-43 in the interest of timely submission which carried unanimously following a roll call vote.

- c. Discussion and Possibility of Vote on Discretionary Employee Raises:** Chair Smrkovsky asked that the County not have any discretionary employee raises this year. County Manager David McSherry explained that the Personnel Ordinance lays out the purpose of discretionary employee raises which includes when an employee has new or additional duties, promotions, new job descriptions, certifications in their field of expertise, temporary assignments, and inside the CBA there are things that can be viewed as discretionary but yet because of the inclusion of the Collective Bargaining Unit the Commission is not able to determine those outside of the CBA. Chair Smrkovsky explained she was going by what was said in the work session at which time it was mentioned that "discretionary raises were frozen". She mentioned she will be glad to review the Personnel Policy and would like to have a work session to review the policy. Ms. Smrkovsky would like to bring this item back after the strategic planning meeting. County Manager David McSherry believes the County may also want to expand the IT Policy to maybe an Ordinance or Resolution. Commissioner Reedy would like to see a couple of policies reviewed and discussed at each meeting going forward and maybe include work sessions for just policies. Chair Smrkovsky thanked Joanne for getting the budget ready. County Manager thanked both Joanne and the Commissioners for their participation in the late start of the budget and for helping him in this process. He also wanted to recognize Michael O'Donnell for his participation in the Stonegarden Grant application and submission.

ANNOUNCEMENTS, INCLUDING UPCOMING MEETINGS: Chair Smrkovsky announced the following upcoming meetings.

Strategic Planning – July 29-30 at NM Farm & Ranch Heritage Museum at 8:30 a.m.
Work Session – August 8, 2019 at 9:00 a.m.

Regular Meeting- August 8, 2019 at 10:00 a.m.

ADJOURN: Commissioner Reedy motioned to adjourn. The motion was seconded by Commissioner Sweetser and carried unanimously. Chair Smrkovsky adjourned the meeting at 3:21 p.m.

ATTEST:

**LUNA COUNTY BOARD OF COUNTY
COMMISSIONERS**



ANDREA RODRIGUEZ, CLERK




BARBARA L. REEDY, DISTRICT 1

APPROVED: August 8, 2019



LINDA M. SMRKOVSKY, DISTRICT 2



JOHN S. SWEETSER, DISTRICT 3

