

**LUNA COUNTY BOARD OF COUNTY
COMMISSIONERS**

**RESOLUTION NO. 19-21
Proposed Inter/Intra Fund Budget Increases**

WHEREAS, the Luna County Board of County Commissioners has the statutory authority to approve, modify and amend the County's annual operating budget; and

WHEREAS, development of an annual budget includes a considerable amount of professional guessing about events that may occur in the future; and

WHEREAS, during the course of the budget year actual events can result in receiving revenues or making expenditures that were not expected at the time the budget was prepared and adopted; and

WHEREAS, it is necessary to adjust the County's adopted budget to properly provide for these unexpected events.

NOW THEREFORE BE IT RESOLVED that the Luna County Board of County Commissioners hereby adopts the changes to the County's Fiscal Year 107, July 1, 2018 through June 30, 2019 Budget proposed by the County's management staff and attached hereto in spreadsheet form, as amendments to the previously adopted operating budget.

PASSED, APPROVED AND ADOPTED THIS 8th DAY OF MAY, 2019.



ATTEST:

Andrea Rodriguez, Luna County Clerk

LUNA COUNTY

Chairperson

Be it remembered that at a Regular meeting of the Luna County Board of County Commissioners in Deming NM on the 8th day of May, 2019, the following budget adjustments are proposed and entered of record.

SCHEDULE OF BUDGET ADJUSTMENTS							Budget Resolution Number 19-21 Proposed Inter/Intra FUND Budget Increase			Entity Code DFA Resolution Number		
ITEM NO	Adjustment Type	Fund/ DFA Fund	Dept.	From	Amount	To	Amount	Purpose	Approved Budget Balance	Adjusted Budget Balance		
One	Increase	428/21800	CASA Program	428/21800	\$ (5,817.00)	428-77-1629 (Revenue) Other Revenue Sources	\$ (5,817.00)	Additional grant award from Administrative Office of the Courts from reallocations	\$ (746.00)	\$ (6,563.00)		
Two	Increase	427/22300	DWI - Compliance Fees	427/22300	\$ 5,817.00	428-54-2010 Mileage/ Per Diem	\$ 5,817.00	To allow for the spending of additional grant award from AOC from reallocations	\$ 7,573.00	\$ 13,390.00		
Three	Increase	402/20400	Road Department	402/20400	\$ (108,004.50)	427-00-2197 DWI Compliance Monitoring Fees	\$ 8,785.60	To purchase automobile for DWI Program use.	\$ 19,214.40	\$ 28,000.00		
Four	Increase	402/20400	Road Department	402/20400	\$ (186,148.00)	402-77-1102 (Revenue) Agreements - COOP	\$ (186,148.00)	Proceeds from auction on 01/26/2019 of surplus/obsolete equipment	\$ -	\$ (108,004.50)		
					\$ 108,004.50	402-10-2028 Capital Outlay	\$ 108,004.50	To allow for spending of auction proceeds from auction on 10/31/2015 and 01/26/2019 (Three Belly Dumps)	\$ -	\$ 108,004.50		
					\$ (542,015.00)	402-77-1161 (Revenue) Agreements - County Arterial Project	\$ (542,015.00)	Revenue for 2019 State Cooperative Project	\$ (135,264.85)	\$ (321,412.85)		
					\$ (258,932.00)	402-77-1184 (Revenue) Agreements - School Bus Route	\$ (258,932.00)	Revenue for 2019 State County Arterial Project	\$ (245,208.04)	\$ (787,223.04)		
					\$ 186,148.00	402-10-2102 Agreements - COOP	\$ 186,148.00	Revenue for 2019 State School Bus Route Project	\$ (96,983.63)	\$ (355,915.63)		
					\$ 542,015.00	402-10-2160 Agreements - County Arterial Project	\$ 542,015.00	To allow for spending of 2019 State Cooperative Project Agreement	\$ 180,353.13	\$ 366,501.13		
					\$ 258,932.00	428-77-1629 (Revenue) Other Revenue Sources	\$ (912.00)	To allow for spending of 2019 State County Arterial Project Agreement	\$ 329,722.80	\$ 871,737.80		
Five	Increase	428/21800	CASA Program	428/21800	\$ (912.00)	428-77-2020 Supplies	\$ 912.00	To allow for spending of 2019 State School Bus Route Project Agreement	\$ 132,090.25	\$ 391,022.25		
					\$ 912.00	401-01-2002 Salaries - Full-Time	\$ 6,965.00	Proceeds from donations received for Child Abuse Awareness and Prevention Event.	\$ (6,563.00)	\$ (7,475.00)		
Six	Increase	401/11000	General Fund - Managers	401/11000	\$ 605,948.67	401-01-2060 Match - Medicare 1.45%	\$ 9,076.33	To allow for spending of proceeds from donations received for Child Abuse and Awareness and Prevention Event.	\$ 7,573.00	\$ 8,485.00		
					\$ 75.00			To pay for County Services Specialist position in Business Office through remainder of fiscal year.	\$ 605,948.67	\$ 609,448.67		
								To pay for County Services Specialist position in Business Office through remainder of fiscal year.	\$ 9,076.33	\$ 9,151.33		

ITEM NO	Adjustment Type	Fund/DFA Fund	Dept.	From	Amount	To	Amount	Purpose	Approved Budget Balance	Adjusted Budget Balance
						401-01-2063 Match - PERA 16.42%	\$ 600.00	To pay for County Services Specialist position in Business Office through remainder of fiscal year.	\$ 94,066.55	\$ 94,666.55
						401-01-2064 Match - FICA 6.2%	\$ 217.00	To pay for County Services Specialist position in Business Office through remainder of fiscal year.	\$ 38,809.52	\$ 39,026.52
						401-01-2065 Match - Group Insurance	\$ 2,500.00	To pay for County Services Specialist position in Business Office through remainder of fiscal year.	\$ 89,919.28	\$ 92,419.28
						401-01-2066 Workers' Compensation Assessment	\$ 3.00	To pay for County Services Specialist position in Business Office through remainder of fiscal year.	\$ 113.40	\$ 116.40
						401-01-2070 Match - RHCA 2.0%	\$ 70.00	To pay for County Services Specialist position in Business Office through remainder of fiscal year.	\$ 11,680.49	\$ 11,750.49
Seven	Increase/Decrease	415/21800	Community Services - PFS II/YPAC	415/21800	\$ 99.18	415-53-2002 Salaries - Full-Time	\$ 243.63	To clean up line items from final expenses for PFS II/YPAC grant which did not get continuation funding.	\$ 1,640.56	\$ 1,884.19
						415-53-2007 Telephone	\$ 83.31	To clean up line items from final expenses for PFS II/YPAC grant which did not get continuation funding.	\$ 83.31	\$ 166.62
						415-53-2020 Supplies	\$ (349.95)	To clean up line items from final expenses for PFS II/YPAC grant which did not get continuation funding.	\$ -	\$ (349.95)
						415-53-2060 Match - Medicare 1.45%	\$ 4.02	To clean up line items from final expenses for PFS II/YPAC grant which did not get continuation funding.	\$ 25.00	\$ 29.02
						415-53-2063 Match - PERA 16.42%	\$ 40.01	To clean up line items from final expenses for PFS II/YPAC grant which did not get continuation funding.	\$ 269.38	\$ 309.39
						415-53-2064 Match - FICA 6.2%	\$ 15.75	To clean up line items from final expenses for PFS II/YPAC grant which did not get continuation funding.	\$ 108.35	\$ 124.10
						415-53-2065 Match - Group Insurance	\$ 24.72	To clean up line items from final expenses for PFS II/YPAC grant which did not get continuation funding.	\$ 24.06	\$ 48.78
						415-53-2070 Match - RHCA 2.0%	\$ 37.69	To clean up line items from final expenses for PFS II/YPAC grant which did not get continuation funding.	\$ -	\$ 37.69
Eight	Decrease	411/21800	Community Improvements - Emergency Management Grants	411/21800	\$ (20,216.17)	411-41-2010 Mileage/ Per Diem	\$ (2,813.00)	To decrease budget for expended grant.	\$ 2,913.00	\$ 100.00
						411-41-2443 Emergency Management Grants	\$ (17,403.17)	To decrease budget for expended grant.	\$ 32,078.75	\$ 14,675.58
Nine	Increase	609/22600	Adult Detention	609/22600	\$ 100,000.00	609-21-2005 Salaries - Full-Time	\$ 25,000.00	To clean up line item and allow for spending for remainder of fiscal year.	\$ 140,000.00	\$ 165,000.00

ITEM NO	Adjustment Type	Fund/DFA Fund	Dept.	From	Amount	To	Amount	Purpose	Approved Budget Balance	Adjusted Budget Balance
						609-21-2038 Inmate Meals	\$ 25,000.00	To clean up line item and allow for spending for remainder of fiscal year.	\$ 600,000.00	\$ 625,000.00
						609-21-2101 Professional/ Contract Services	\$ 50,000.00	To clean up line item and allow for spending for remainder of fiscal year.	\$ 25,000.00	\$ 75,000.00
Ten	Increase	415/21800	Community Services - Success with Adolescent Goals Program	415/21800	\$ (19,300.00)	415-77-1470 (Revenue) Success With Adolescent Goals	\$ (19,300.00)	Additional grant award not budgeted at beginning of fiscal year.	\$ (22,500.00)	\$ (41,800.00)
						415-68-2020 Supplies	\$ 19,300.00	To allow for spending of additional grant award not budgeted at beginning of fiscal year.	\$ 14,992.64	\$ 34,292.64
Eleven	Decrease	415/21800	Community Services - Healthy Kids New Mexico Grant	415/21800	\$ 50,000.00	415-77-1330 (Revenue) Healthy Kids New Mexico Grant	\$ 50,000.00	To decrease budget for grant that did not get renewed but was anticipated at final budget preparation.	\$ (50,000.00)	\$ -
						415-46-2002 Salaries - Full-Time	\$ (50,000.00)	To decrease budget for grant that did not get renewed but was anticipated at final budget preparation.	\$ 20,594.37	\$ 15,594.37
						415-46-2010 Mileage/ Per Diem	\$ (2,000.00)	To decrease budget for grant that did not get renewed but was anticipated at final budget preparation.	\$ 2,000.00	\$ -
						415-46-2011 Vehicle Expense	\$ (1,000.00)	To decrease budget for grant that did not get renewed but was anticipated at final budget preparation.	\$ 2,000.00	\$ 1,000.00
						415-46-2020 Supplies	\$ (6,000.00)	To decrease budget for grant that did not get renewed but was anticipated at final budget preparation.	\$ 10,000.00	\$ 4,000.00
						415-46-2101 Professional/ Contract Services	\$ (3,000.00)	To decrease budget for grant that did not get renewed but was anticipated at final budget preparation.	\$ 7,168.92	\$ 4,168.92
						415-46-2330 Grant - Healthy Kids New Mexico Grant	\$ (33,000.00)	To decrease budget for grant that did not get renewed but was anticipated at final budget preparation.	\$ 52,627.43	\$ 19,627.43
									\$ 1,880,401.07	\$ 1,976,034.68

NOW, THEREFORE, it is respectfully requested that the Luna County Commissioners, authorize the above adjustments to the Luna County Budget.

Done at Deming New Mexico this Thursday the 8th day of May, 2019.

LUNA COUNTY BOARD OF COUNTY COMMISSIONERS

Barbara L. Reedy, District 1
Barbara L. Reedy, District 1

Linda M. Smrkovsky, District 2
Linda M. Smrkovsky, District 2

John S. Sweetser, District 3
John S. Sweetser, District 3



Entered By:

Date

Checked By:

Date

Andrea Rodriguez, Luna County Clerk

MEMO

Bk 43 Pg 7714

To: *County Manager/Commissioners*
From: *Vivian Silva/ Jessica Jara*
Department: *CASA/ Community Health & Well-Being*
Date:

Total of Request

Re: Budget Request for a **BUDGET TRANSFER** [] \$

BUDGET INCREASE [x] \$5,817.00

TRANSFER FROM

FUND or Line Item Number	Line Item Description	Current Line Balance	Proposed Transfer Amount
		\$	\$

TRANSFER TO

FUND or Line Item Number	Line Item Description	Current Line Balance	Proposed Transfer Amount
428-77-1629	Other Revenue Sources	\$0.00	-\$5,817.00
428-54-2010	Mileage Per Diem	\$2,346.87	\$5,817.00

Purpose budget adjustment: (to pay for what?)

Increasing both revenue and expenditure line item above to include the amount of \$5,817.00. The Administrative Office of the Courts reallocated this amount of money to our CASA Program.

REASON FOR TRANSFER (why is current budget insufficient).

Transferring \$5,817.00 once deposited from 1629 Other Revenue Sources to line item 2010 Mileage Per Diem.

Department Head Signature:



Res # 19-21

Administrative Office of the Courts

Supreme Court of New Mexico

Arthur W. Pepin, Director
237 Don Gaspar, Room 25
Santa Fe, NM 87501
(505) 827-4800
(505) 827-4824 (fax)



April 19, 2019

Viviana Silva, CASA Director
CASA of Luna, Grant and Hidalgo Counties
210 E. Poplar, Suite A
Deming, NM 88030

RE: **FY2019 CASA Contract**

Ms. Silva,

The Administrative Office of the Courts has reallocated funds appropriated for the Court Appointed Special Advocate (CASA) program to your judicial district in the amount of \$5,817.00 for the remainder of fiscal year 19. You should invoice the district court an additional \$2,908.50 for the months of May and June.

Please let me know if you have any questions and thank you for all your work this year. I can be reached at (505) 827-4887 or at aocsej@nmcourts.gov.

Sincerely,

Sarah Jacobs
Child Welfare/Juvenile Justice Attorney
Administrative Office of the Courts

Cc: Jennifer Vieira
Melissa Frost, CEO 6th Judicial District Court

MEMO

Bk 43 Pg 7716

To: County Manager/Commissioners

From: Edith Vazquez

Department: DWI

Date: 4/23/2019

Total of Request

Re: Budget Request for a BUDGET TRANSFER [] \$

BUDGET INCREASE [X] \$ 8,785.60

TRANSFER FROM

FUND or Line Item Number	Line Item Description	Current Line Balance	Proposed Transfer Amount
427-00	Compliance Monitoring Fees	49,434.46	8,785.60

TRANSFER TO

FUND or Line Item Number	Line Item Description	Current Line Balance	Proposed Transfer Amount
427-00-2197	DWI Compliance Monitoring Fees	19,214.40	8,785.60

Purpose budget adjustment: (to pay for what?)

The proposed transfer amount will be to purchase an automobile for the DWI Program.

REASON FOR TRANSFER (why is current budget insufficient).

The projected amount in the 2018-2019 approved budget was 10% of the distribution and grant funding, however there is no spending limit when compliance fees are utilized on automobile purchases.

Department Head Signature:



MEMO

Bk 43 Pg 7717

To: County Manager/Commissioners
From: Martin Miller
Department: LCRD
Date:

Total of Request

Re: Budget Request for a BUDGET TRANSFER [] \$

BUDGET INCREASE [X] \$108,004.50

TRANSFER FROM

FUND or Line Item Number	Line Item Description	Current Line Balance	Proposed Transfer Amount

TRANSFER TO

FUND or Line Item Number	Line Item Description	Current Line Balance	Proposed Transfer Amount
402-77-1339	Sale of County Property (Auction Proceeds)	0.00	-\$108,004.50
402-10-2028	Capital Outlay	0.00	\$108,004.50

Purpose budget adjustment: (to pay for what?)

REASON FOR TRANSFER (why is current budget insufficient). Budgeting Auction proceeds in order to buy new equipment.

Department Head Signature:



MEMO

Bk 43 Pg 7718

To: County Manager/Commissioners
From: Martin Miller
Department: LCRD
Date: April 22, 2019

Total of Request

Re: Budget Request for a BUDGET TRANSFER [] \$

BUDGET INCREASE [X] \$987,095.00

TRANSFER FROM

FUND or Line Item Number	Line Item Description	Current Line Balance	Proposed Transfer Amount

TRANSFER TO

FUND or Line Item Number	Line Item Description	Current Line Balance	Proposed Transfer Amount
402-10-2102	Agreements-COOP	0.00	\$186,148.00
402-10-2160	Agreements-County Arterial	0.00	\$542,015.00
402-10-2184	Agreements School Bus Route	0.00	\$258,932.00
402-77-1102	Agreements-COOP Revenue	0.00	-\$186,148.00
402-77-1161	Agreements- County Arterial Revenue	0.00	-\$542,015.00
402-77-1184	Agreements School Bus Route Revenue	0.00	-\$258,932.00

Purpose budget adjustment: (to pay for what?)

REASON FOR TRANSFER (why is current budget insufficient). In order to budget monies received for 2019 State Projects so we may complete our State Projects by 12/31/19.

Department Head Signature: _____



To: County Manager/Commissioners
From: Vivian Silva/ Jessica Jara
Department: CASA/ Community Health & Well-Being
Date:

Total of Request

Re: Budget Request for a BUDGET TRANSFER [] \$

BUDGET INCREASE [x] \$**TRANSFER FROM**

FUND or Line Item Number	Line Item Description	Current Line Balance	Proposed Transfer Amount
		\$	\$

TRANSFER TO

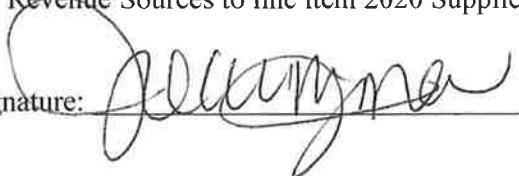
FUND or Line Item Number	Line Item Description	Current Line Balance	Proposed Transfer Amount
428-77-1629	Other Revenue Sources	\$0.00	-\$130.00
428-77-1629	Other Revenue Sources	\$0.00	-\$625.00
428-77-1629	Other Revenue Sources	\$0.00	-\$57.00
428-77-1629	Other Revenue Sources	\$0.00	-\$100.00
428-54-2020	Supplies	\$1,037.31	\$912.00
	Total:		\$912.00

Purpose budget adjustment: (to pay for what?)

Increasing both revenue and expenditure line item above to include the amount of \$912.00. I have attached the receipts from donations we have received for the Child Abuse Awareness and Prevention Event.

REASON FOR TRANSFER (why is current budget insufficient).

Transferring \$912.00 once deposited from 1629 Other Revenue Sources to line item 2020 Supplies.

Department Head Signature: 

LUNA COUNTY TREASURER
P.O. BOX 1758
DEMING, NM 88030
(505) 546-0401

RECEIPT # 75170

DATE 04/02/2019

BY-KRISTIE HOBBS TRSR

THE LUNA COUNTY TREASURER HAS
RECEIVED- 130.00

FROM- CASA

OTHER REVENUE SOURCES
428771629 130.00
CK#1489 INNOVATIONS

KHH2

LUNA COUNTY TREASURER
P.O. BOX 1758
DEMING, NM 88030
(505) 546-0401

RECEIPT # 75226

DATE 04/10/2019

BY-CYNTHIA GRADO TRSR

THE LUNA COUNTY TREASURER HAS
RECEIVED- 625.00

FROM- CASA

OTHER REVENUE SOURCES
428771629 500.00
OTHER REVENUE SOURCES
428771629 125.00
CHECK #'S 102903 & 1817

CG #2

LUNA COUNTY TREASURER
P.O. BOX 1758
DEMING, NM 88030
(505) 546-0401

RECEIPT # 75263

DATE 04/12/2019

BY-CYNTHIA GRADO TRSR

THE LUNA COUNTY TREASURER HAS
RECEIVED- 57.00

FROM- CASA OF LUNA COUNTY

OTHER REVENUE SOURCES
428771629 57.00
CASH
CG #2

LUNA COUNTY TREASURER
P.O. BOX 1758
DEMING, NM 88030
(505) 546-0401

RECEIPT # 75290

DATE 04/16/2019

BY-LISA MAYNES TRSR

THE LUNA COUNTY TREASURER HAS
RECEIVED- 100.00

FROM- TTP, INC. DBA THE SILVER CLIPPE

OTHER REVENUE SOURCES
428771629 100.00
CK#6775

LMM1

MEMO

To: County Manager/Commissioners
From: Joanne C. Hethcox
Department: Business Office
Date: 04/17/2019

Total of Request**Re: Budget Request for a BUDGET TRANSFER [] \$****BUDGET INCREASE [X] \$6,765.00****TRANSFER FROM**

FUND or Line Item Number	Line Item Description	Current Line Balance	Proposed Transfer Amount
401	Cash Reserves		

TRANSFER TO

FUND or Line Item Number	Line Item Description	Current Line Balance	Proposed Transfer Amount
401-01-2002	Salaries – Full-Time		\$3,500.00
401-01-2060	Match – Medicare 1.45%		\$75.00
401-01-2063	Match – PERA 16.42%		\$600.00
401-01-2064	Match – FICA 6.2%		\$217.00
401-01-2065	Match – Group Insurance		\$2,500.00
401-01-2066	Workers' Compensation Assmnt		\$3.00
401-01-2070	Match – RHCA 2.0%		\$70.00

Purpose budget adjustment: (to pay for what?) To pay for County Services Specialist full-time position. Position need was not known at budget preparation time. The needs of the Business office have increased as to such an extent that it warrants another position. This position will assist in the succession plan of the Business Office and will learn each position to cover when needed. Position will be included in next fiscal year budget.

REASON FOR TRANSFER (why is current budget insufficient).

Department Head Signature:



MEMO

Bk 43 Pg 7722

To: County Manager/Commissioners

From: Joanne C. Hethcox, CPM®

Department: Business Office

Date: May 1, 2019

Total of Request

Re: Budget Request for a BUDGET TRANSFER [] \$

BUDGET INCREASE/DECREASE [X] \$-99.18

TRANSFER FROM

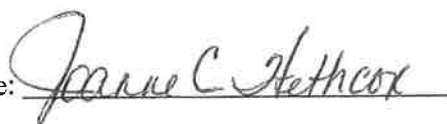
FUND or Line Item Number	Line Item Description	Current Line Balance	Proposed Transfer Amount

TRANSFER TO

FUND or Line Item Number	Line Item Description	Current Line Balance	Proposed Transfer Amount
415-53-2002	Salaries – Full-Time	\$-243.63	\$243.63
415-53-2007	Telephone	\$-83.31	\$83.31
415-53-2020	Supplies	\$349.95	\$-349.95
415-53-2060	Match – Medicare 1.45%	\$-4.02	\$4.02
415-53-2063	Match – PERA 16.42%	\$-40.01	\$40.01
415-53-2064	Match – FICA 6.2%	\$-15.75	\$15.75
415-53-2065	Match – Group Insurance	\$-24.72	\$24.72
415-53-2070	Match – RHCA 2.0%	\$-37.69	\$37.69

Purpose budget adjustment: (to pay for what?) To clean up final expenses on the YPAC program that was not awarded continued funded for FY 19.

REASON FOR TRANSFER (why is current budget insufficient).

Department Head Signature: 

MEMO

Bk 43 Pg 7723

To: County Manager/Commissioners
From: Joanne C. Hethcox, CPM®
Department: Business Office
Date: May 1, 2019

Total of Request

Re: Budget Request for a BUDGET TRANSFER [] \$

BUDGET DECREASE [X] \$-20,216.17

TRANSFER FROM

FUND or Line Item Number	Line Item Description	Current Line Balance	Proposed Transfer Amount

TRANSFER TO

FUND or Line Item Number	Line Item Description	Current Line Balance	Proposed Transfer Amount
411-41-2010	Mileage/Per Diem	\$2,813.00	\$-2,813.00
411-41-2010 2443 JH	Emergency Mgmt – Grants	\$32,078.75	\$-17,403.17

Purpose budget adjustment: (to pay for what?)

To decrease budget to reflect grants which are now completed and invoiced.

REASON FOR TRANSFER (why is current budget insufficient).

Department Head Signature:

Joanne C. Hethcox

COUNTY OF LUNA

Expense/Revenue
Reported as of THURSDAY APRIL 25, 2019 81.9%

Printed 16:37:38 THURSDAY APRIL 25, 2019
DNARRUFO FYN03

S/L#	Description	Yearly Budget	Yearly Adjustment	Adjusted Budget	Yearly Detail	Yearly Detail	Budget-Balance	Ytd Bgt/Encumbrance	Yearly Unencumb-Bal	Ytd Unen/Bdgt%
Fund 411	COUNTY MAINT & IMPROVEMENTS									
DEPT 00	COMMISSIONERS									
411-00-2101	PROFESSIONAL/CONTRACT SERVICES	5,000.00	0.00	5,000.00	0.00	0.00	5,000.00	100.0	5,000.00	100.0
411-00-2274	STATE PARK/BIKE PARK	2,000.00	0.00	2,000.00	0.00	0.00	2,000.00	100.0	2,000.00	100.0
411-00-2310	CHRG-CHHB RECREATION AREA	59,051.16	0.00	59,051.16	0.00	54,807.04	4,244.12	7.2	1,672.63-	2.8-
411-00-2331	SOLAR SCHOOLHOUSE PROGRAM	8,897.48	0.00	8,897.48	0.00	8,897.48	0.00	100.0	8,897.48	100.0
411-00-2343	DOMESTIC VIOLENCE CI GRANT	0.00	222,750.00	222,750.00	0.00	0.00	222,750.00	100.0	222,750.00	100.0
411-00-2443	EMERGENCY MGMT - GRANTS	0.00	14,675.58	14,675.58	0.00	0.00	14,675.58	100.0	14,675.58	100.0
411-00-2463	2015 COLONIAS ROCKHOUND AREA	0.00	0.00	0.00	0.00	0.00	0.00	0.00	339.98	***.*
411-00-2467	NMSU-BLM INTEGRATED WEED MGMT PR	24,000.00	16,000.00	40,000.00	0.00	0.00	40,000.00	100.0	40,000.00	100.0
411-00-2468	2015 LEG- LCDC IMPROVEMENTS	98,737.33	0.00	98,737.33	0.00	48,590.00	50,147.33	50.8	16,042.07	16.2
411-00-2469	2016 LEG- LCDC IMPROVEMENTS	116,544.14	0.00	116,544.14	0.00	0.00	116,544.14	100.0	116,544.14	100.0
411-00-2471	2018 CAP APPR PRO - ROADS	0.00	100,000.00	100,000.00	0.00	88,359.84	11,640.16	11.6	0.00	0.0
411-00-2499	GRANT WATCHES	25,000.00	0.00	25,000.00	0.00	0.00	25,000.00	100.0	25,000.00	100.0
Total Dept 00	COMMISSIONERS	339,230.11	353,425.58	692,655.69	0.00	191,756.88	500,898.81	72.3	448,896.66	64.8
Dept 18	MIMBRES VALLEY LEARNING CENTER									
Total Dept 18	MIMBRES VALLEY LEARNING CENTE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Dept 22	CORRECTIONS FUND FEES									
Total Dept 22	CORRECTIONS FUND FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Dept 41	EMERGENCY MANAGEMENT									
411-41-2010	MILEAGE PER DIEM	2,913.00	0.00	2,913.00	0.00	90.14	2,822.86	96.9	2,813.00	96.6
411-41-2443	EMERGENCY MGMT - GRANTS	3,748.00	28,330.75	32,078.75	0.00	0.00	32,078.75	100.0	32,078.75	100.0
Total Dept 41	EMERGENCY MANAGEMENT	6,661.00	28,330.75	34,991.75	0.00	90.14	34,901.61	99.7	34,891.75	99.7
Dept 77	GENERAL									
Total Dept 77	GENERAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Fund 411	COUNTY MAINT & IMPROVEMENTS	345,891.11	381,756.33	727,647.44	0.00	191,847.02	535,800.42	73.6	483,788.41	66.5

should run, this is

Joanne, with the 3rd order incoming, this line item will be at 0 -
the only spent that should show a balance is the fuel @ 14,675.58
The per diem \$ is long gone, as well.
Thank you.

MEMO

To: County Manager/Commissioners
From: Chris A. Brice, Director
Department: Detention
Date: May 8, 2019

Total of Request

Re: Budget Request for a **BUDGET TRANSFER** [~~X~~] ~~\$ 100,000.00~~
BUDGET INCREASE [X] \$ 100,000.00 *JA*

TRANSFER FROM

FUND or Line Item Number	Line Item Description	Current Line Balance	Proposed Transfer Amount
General Fund <i>JA</i>	CASH RESERVES <i>JA</i>	\$100,000.00 <i>JA</i>	\$100,000.00

TRANSFER TO

FUND or Line Item Number	Line Item Description	Current Line Balance	Proposed Transfer Amount
609-21-2005	Salaries Overtime	\$-17,185.14	\$25,000.00
609-21-2038	Inmate Meals	\$72,071.52	\$25,000.00
609-21-2101	Professional Services	\$63,613.00	\$50,000.00

Purpose budget adjustment: (to pay for what?)**REASON FOR INCREASE (why is current budget insufficient).**

Adjusting budget to cover shortfalls in line items. We are working to ensure no negative line items at budget year close out.

Department Head Signature: 

MEMO

Bk 43 Pg 7726

To: County Manager/Commissioners
From: Jessica Jara
Department: CH&WB
Date: 5/1/2019

Total of Request

Re: Budget Request for a BUDGET TRANSFER | | \$

BUDGET INCREASE [X] \$ 19,300.00

TRANSFER FROM

FUND or Line Item Number	Line Item Description	Current Line Balance	Proposed Transfer Amount

TRANSFER TO

FUND or Line Item Number	Line Item Description	Current Line Balance	Proposed Transfer Amount
415-77-1470	Success with Adolescent Goals	-3,800.00	-19,300.00
415-68-2020	Supplies	36,462.49	19,300.00

Purpose budget adjustment: (to pay for what?)

Total grant award is \$41,800.00 excluding rollover from FY18.

REASON FOR TRANSFER (why is current budget insufficient).

Department Head Signature: _____



MEMO**To: County Manager/Commissioners****From: Jessica Jara****Department: CH&WB****Date: 5/2/2019****Total of Request****Re: Budget Request for a BUDGET DECREASE [X] \$50,000.00****BUDGET INCREASE [] \$****TRANSFER FROM**

FUND or Line Item Number	Line Item Description	Current Line Balance	Proposed Transfer Amount
415-77-1330	Healthy Kids NM	-31,340.00	50,000.00
415-46-2002	Salaries	13,138.76	-5,000.00
415-46-2010	Mileage Per Diem	2,000.00	-2,000.00
415-46-2011	Vehicle Expense	1,886.17	-1,000.00
415-46-2020	Supplies	8,037.62	-6,000.00
415-46-2101	Professional/Contract Services	4,168.92	-3,000.00
415-46-2330	Grant – Healthy Kids New Mexico Rollover	42,528.77	-33,000.00

TRANSFER TO

FUND or Line Item Number	Line Item Description	Current Line Balance	Proposed Transfer Amount

Purpose budget adjustment: (to pay for what?)

Rollover money from previous year is in line item 415-46-2330. We didn't renew the grant this year and need to decrease the anticipated amount that was originally submitted.

REASON FOR TRANSFER (why is current budget insufficient).Department Head Signature: 

**LUNA COUNTY BOARD OF COUNTY
COMMISSIONERS**

RESOLUTION NO. 19-22
Proposed Intra/Inter Department Transfers

WHEREAS, the Luna County Board of County Commissioners has the statutory authority to approve, modify and amend the County's annual operating budget; and

WHEREAS, development of an annual budget includes a considerable amount of professional guessing about events that may occur in the future; and

WHEREAS, during the course of the budget year actual events can result in receiving revenues or making expenditures that were not expected at the time the budget was prepared and adopted; and

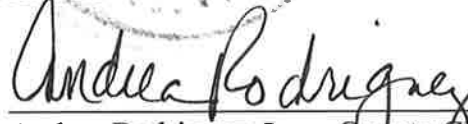
WHEREAS, it is necessary to adjust the County's adopted budget to properly provide for these unexpected events.

NOW THEREFORE BE IT RESOLVED that the Luna County Board of County Commissioners hereby adopts the changes to the County's Fiscal Year 107, July 1, 2018 through June 30, 2019 Budget proposed by the County's management staff and attached hereto in spreadsheet form, as amendments to the previously adopted operating budget.

PASSED, APPROVED AND ADOPTED THIS 8th DAY OF MAY, 2019.



ATTEST:


Andrea Rodriguez, Luna County Clerk

LUNA COUNTY


Chairperson

Be it remembered that at a Regular meeting of the Luna County Board of County Commissioners in Deming NM on the 8th day of May, 2019 the following budget adjustments are proposed and entered of record.

Budget Resolution Number 19-22

Proposed Intra/Inter Department Transfer

ITEM NO	Adjustment Type	Fund/ DFA Fund	Dept.	From	FROM Current Balance	Transfer amount	TO Line Number	Transfer Amount	Purpose
One	Transfer	801/59900	Entertainment Complex	801-80-2065 Match - Group Insurance	\$38,578.72	\$30,000.00			To clean up negative line item and allow for spending through remainder of fiscal year
				801-80-2002 Salaries - Full-Time	\$37,595.97	\$15,000.00	801-80-2003 Salaries - Part-Time	\$45,000.00	To clean up negative line item and allow for spending through remainder of fiscal year
Two	Transfer	402/20400	Road Department	402-10-2102 Agreements - COOP	\$63,209.20	\$63,209.20			To zero out DOT Agreement line items from previous fiscal year to allow for new project accounting and allow for spending where needed.
				402-10-2160 Agreements - County Arterial Projects	\$29,654.03	\$29,654.03			To zero out DOT Agreement line items from previous fiscal year to allow for new project accounting and allow for spending where needed.
				402-10-2184 Agreements - School Bus Routes	\$34,026.78	\$34,026.78	402-10-2079 Road Construction/ Maintenance	\$126,890.01	To zero out DOT Agreement line items from previous fiscal year to allow for new project accounting and allow for spending where needed.
Three	Transfer	415/21800	Community Services - Adult Drug Court	415-72-2003 Salaries - Part-Time	\$7,740.00	\$426.13	415-72-2011 Vehicle Expense	\$426.13	To clean up negative line item and allow for spending through remainder of fiscal year
Four	Transfer	610/21800	Drug Investigation - HIDTA	610-43-2063 Match - PERA - 16.42%	\$4,923.04	\$1,915.76			To ensure adequate funding in each line item to allow for spending through remainder of fiscal year.
				610-43-2064 Match - FICA 6.2%	\$490.56	\$25.48	610-43-2002 Salaries - Full-Time	\$1,302.40	To ensure adequate funding in each line item to allow for spending through remainder of fiscal year.
				610-43-2070 Match - RHCA 2.0%	\$580.00	\$113.40	610-43-2060 Match - Medicare 1.45%	\$171.14	To ensure adequate funding in each line item to allow for spending through remainder of fiscal year.
				610-43-2396 WNNMU Police Dept	\$17,999.04	\$177.82	610-43-2065 Match - Group Insurance	\$2,424.47	To ensure adequate funding in each line item to allow for spending through remainder of fiscal year.
				610-43-2011 Vehicle Expense	\$14,887.76	\$1,882.85	610-43-2010 Mileage/ Per Diem	\$217.30	To ensure adequate funding in each line item to allow for spending through remainder of fiscal year.
Five	Transfer	610/21800	Drug Investigation - HIDTA	610-43-2011 Vehicle Expense	\$13,004.91	\$9,837.76			To ensure adequate funding in each line item to allow for spending through remainder of fiscal year.
				610-43-2007 Telephone	\$2,663.55	\$1,295.26	610-43-2392 Lordsburg Police Dept	\$3,000.00	To ensure adequate funding in each line item to allow for spending through remainder of fiscal year.
				610-43-2025 Utilities	\$887.75	\$307.44	610-43-2395 Town of Silver City	\$3,000.00	To ensure adequate funding in each line item to allow for spending through remainder of fiscal year.
				610-43-2028 Capital Outlay	\$22,000.00	\$849.00	610-43-2020 Supplies	\$3,520.97	To ensure adequate funding in each line item to allow for spending through remainder of fiscal year.
				610-43-2101 Professional/ Contract Services	\$476.55	\$476.55	610-43-2041 Confidential Informants	\$3,245.04	To ensure adequate funding in each line item to allow for spending through remainder of fiscal year.

ITEM NO	Adjustment Type	Fund/ DFA Fund	Dept.	From	FROM Current Balance	Transfer amount	TO Line Number	Transfer Amount	Purpose
Six	Transfer	610/21800	Drug Investigation - HIDTA	610-43-2060 Match - Medicare 1.45%	\$645.45	\$500.00			To ensure adequate funding in each line item to allow for spending through remainder of fiscal year.
				610-43-2063 Match - PERA 16.42%	\$4,923.04	\$200.00			To ensure adequate funding in each line item to allow for spending through remainder of fiscal year.
				610-43-2064 Match - FICA 6.2%	\$490.56	\$150.00			To ensure adequate funding in each line item to allow for spending through remainder of fiscal year.
				610-43-2065 Match - Group Insurance	\$5,746.41	\$4,000.00			To ensure adequate funding in each line item to allow for spending through remainder of fiscal year.
				610-43-2070 Match - RHCA - 2.0%	\$580.00	\$150.00	610-43-2041 Confidential Informants	\$5,000.00	To ensure adequate funding in each line item to allow for spending through remainder of fiscal year.
Seven	Transfer	401/11000	General Fund - Clerk	401-04-2012 Equip/Supplies/ Mm/Repairs	\$1,000.00	\$1.08	401-04-2008 Printing and Publishing	\$1.08	To clean up negative line item.
Eight	Transfer	401/11000	General Fund - Data Processing	401-09-2084 Safety/Equipment/ Supplies	\$13,144.77	\$13,000.00	401-09-2027 Office Equipment	\$13,000.00	To ensure adequate funding in each line item to allow for spending through remainder of fiscal year.
				401-09-2010 Mileage/ Per Diem	\$6,506.82	\$5,000.00	401-09-2012 Equip/Supplies/ Mm/Repairs	\$5,000.00	To ensure adequate funding in each line item to allow for spending through remainder of fiscal year.
Nine	Transfer	401/11000	General Fund - Commission	401-00-2060 Match - Medicare 1.45%	\$26,463.95	\$15,000.00	401-00-2006 Postage	\$10,000.00	To clean up negative line item and allow for spending through remainder of fiscal year.
							401-00-2007 Telephone	\$5,000.00	To clean up negative line item and allow for spending through remainder of fiscal year.
Ten	Transfer	402/20400	Road Department	402-10-2027 Office Equipment	\$3,212.69	\$300.00	402-10-2008 Printing and Publishing	\$300.00	To clean up negative line item and allow for spending through remainder of fiscal year.
				402-40-2063 (Solid Waste) Match - PERA 16.42%	\$4,185.11	\$1,500.00			To clean up negative line item and allow for spending through remainder of fiscal year.
				402-40-2075 (Solid Waste) Equipment Operating Expense	\$3,680.60	\$1,000.00	402-40-2065 (Solid Waste) Match - Group Insurance	\$2,500.00	To clean up negative line item and allow for spending through remainder of fiscal year.
Eleven	Transfer	609/22600	Adult Detention	609-21-2008 Printing and Publishing	\$3,900.00	\$1,000.00	609-21-2015 Exterminating Services	\$1,000.00	To clean up negative line item and allow for spending through remainder of fiscal year.
Twelve	Transfer	609-22600	Adult Detention	609-21-2013 Equipment Rental	\$6,202.00	\$5,000.00	609-21-2009 Office Supplies	\$5,000.00	To clean up negative line item and allow for spending through remainder of fiscal year.
Thirteen	Transfer	401/11000	General Fund - Dispatch	401-20-2065 Match - Group Insurance	\$42,017.60	\$1,000.00	401-20-2069 Membership Dues/ Subscriptions	\$1,000.00	To pay for Anderson Software (CrimeStoppers) for annual contract
Fourteen	Transfer	401/11000	General Fund - Safety/Risk Management	401-28-2011 Vehicle Expense	\$720.86	\$300.00	401-28-2084 Safety/Equip/ Supplies/Training	\$300.00	To clean up negative line item and allow for spending through remainder of fiscal year.
Fifteen	Transfer	415/21800	Community Services - AIM Program	415-59-2010 Mileage/ Per Diem	\$312.63	\$312.63	415-59-2060 Match - Medicare 1.45%	\$20.00	To clean up negative line item and allow for spending through remainder of fiscal year.
							415-59-2064 Match - FICA 6.2%	\$85.00	To clean up negative line item and allow for spending through remainder of fiscal year.

MEMO

Bk 43 Pg 7731

To: County Manager/Commissioners
From: Tom Long
Department: Starmax
Date: 4/18/2019

Total of Request

Re: Budget Request for a BUDGET TRANSFER [X] \$

BUDGET INCREASE [] \$

TRANSFER FROM

FUND or Line Item Number	Line Item Description	Current Line Balance	Proposed Transfer Amount
801-80-2065	Match-Group Insurance	\$43,017.92	\$30000
801-80-200 1 2	Salaries Full Time	43,076.64	\$15000

TRANSFER TO

FUND or Line Item Number	Line Item Description	Current Line Balance	Proposed Transfer Amount
801-80-200 2 3	Salaries Part Time	\$4416.23	\$45,000

Purpose budget adjustment: (to pay for what?)

Align line items to allow for the adjustments to execute remainder of the operational year.

REASON FOR TRANSFER (why is current budget insufficient).

Adjust line items to accommodate part time salaries as adjusted from the loss of an employee from full time salaries.

Department Head Signature: _____



Res # 19-27

ITEM NO	Adjustment Type	Fund/ DFA Fund	Dept.	From	FROM Current Balance	Transfer amount	TO Line Number	Transfer Amount	Purpose
Sixteen	Transfer	401/11000	General Fund - Sheriff's Dept	401-08-2002 Salaries - Full-Time	\$305,773.03	\$4,003.00	415-59-2020 Supplies 401-08-2005 Salaries - Overtime 401-08-2064 Match - FICA 6.2%	\$207.63 \$503.00 \$3,500.00	To allow for spending through remainder of fiscal year To clean up negative line item and allow for spending through remainder of fiscal year To clean up negative line item and allow for spending through remainder of fiscal year
Seventeen	Transfer	401/11000	General Fund - Dispatch	401-20-2084 Safety/Equipment/ Supplies/Training	\$4,879.70	\$1,800.00	401-20-2011 Vehicle Expense	\$1,800.00	To pay for needed repairs to Unit 981154 (Red Ford 500) recently transferred from Treasurers' Office to Dispatch
						\$243,414.17		\$243,414.17	

NOW, THEREFORE, it is respectfully requested that the Luna County Commissioners, authorize the above adjustments to the Luna County Budget.

Done at Denning New Mexico this **Thursday the 8th day of May, 2019.**

LUNA COUNTY BOARD OF COUNTY COMMISSIONERS

Barbara L. Reed Barbara L. Reed, District 2

Linda M. Smrkovsky Linda M. Smrkovsky, District 2

John S. Sweetser John S. Sweetser, District 3



Andrea Rodriguez

Andrea Rodriguez, Luna County Clerk

Entered By: _____ Date _____

Checked By: _____ Date _____



MEMO

Bk 43 Pg 7733

To: County Manager/Commissioners
From: Martin Miller
Department: LCRD
Date: April 22, 2019

Total of Request

Re: Budget Request for a BUDGET TRANSFER [X]\$126,890.01

BUDGET INCREASE [] \$

TRANSFER FROM

FUND or Line Item Number	Line Item Description	Current Line Balance	Proposed Transfer Amount
402-10-2102	Agreements-Coop	\$63,209.20	\$63,209.20
402-10-2160	Agreements County Arterial	\$29,654.03	\$29,654.03
402-10-2184	Agreements School Bus Route	\$34,026.78	\$34,026.78

TRANSFER TO

FUND or Line Item Number	Line Item Description	Current Line Balance	Proposed Transfer Amount
402-10-2079	Road Construction/Maintenance	\$49,274.74	\$126,890.01

Purpose budget adjustment: (to pay for what?)

REASON FOR TRANSFER (why is current budget insufficient). To zero out Agreement line items, in order to budget monies received for current projects.

Department Head Signature: _____





Bk 43 Pg 7734

Joanne Hethcox <joanne_hethcox@lunacountynm.us>

State Projects

1 message

Danny Gonzales <daniel_gonzales@lunacountynm.us>
 To: Joanne Hethcox <joanne_hethcox@lunacountynm.us>

Mon, Apr 8, 2019 at 7:41 AM

Good Morning Jo,

Here is what I was able to come up with; *rec 3/19*

rec 3/19 FY 17/18 CAP State \$245,234.84 LC \$81,745.95 Total \$326,979.79 Terms 12/31/18
 FY 18/19 CAP State \$542,015.00 LC \$180,672.00 Total \$722,687.00 Terms 12/31/19
 FY 19/20 CAP State \$291,653.00 LC \$97,218.00 Total \$388,871.00 Terms 5/31/20

rec 3/19 FY 17/18 SB State \$96,954.00 LC \$32,318.00 Total \$129,272.00 Terms 12/31/18
 FY 18/19 SB State \$258,922.00 LC \$86,311.00 Total \$345,243.00 Terms 12/31/19
 FY 19/20 SB State \$146,158.00 LC \$48,719.00 Total \$194,877.00 Terms 5/31/20

rec 3/19 FY 17/18 Coop State \$135,233.00 LC \$45,078.00 Total \$180,311.00 Terms 12/31/18
 FY 18/19 Coop State \$186,148.00 LC \$62,049.00 Total \$248,197.00 Terms 12/31/19
 FY 19/20 Coop State \$137,475.00 LC \$45,825.00 Total \$183,300.00 Terms 5/31/20

So I am thinking the the totals for 18/19 would have to be the budget increase as the total includes the County match?

Thank you!

Danny Gonzales, NM CPS, NM CAPE
 Executive Assistant/Sign Shop Technician
 Luna County Road Department
 2500 J Street SE
 Deming NM 88030
 (575) 546-2703
 Direct Line (575) 543-6730
 FAX (575) 546-0603

3 BAR'S
2 for COOP, CAP, SB
1 for Auction \$\$\$



Luna County Road Department is open from 6:30 a.m. to 5:00 p.m. Monday –Thursday and always closed Fridays.

Luna County Administrative Offices are open 8:00 a.m. to 5:00 p.m., Monday through Friday.

Confidentiality Notice: This email message and any files transmitted with it may contain confidential information intended only for the person(s) to whom this email is addressed. If you have received this email in error, please notify the sender immediately by phone or email and destroy the original message without making a copy. Thank you!

MEMO

To: County Manager/Commissioners
From: Desa Malina
Department: CH&WB
Date: 04/18/2019

Total of Request

Re: Budget Request for a BUDGET TRANSFER [X] \$426.13

BUDGET INCREASE []**TRANSFER FROM**

FUND or Line Item Number	Line Item Description	Current Line Balance	Proposed Transfer Amount
415-72-2003	Salaries Part Time	\$9,108.00	\$426.13

TRANSFER TO

FUND or Line Item Number	Line Item Description	Current Line Balance	Proposed Transfer Amount
415-72-2011	Vehicle Expense	-\$126.13	\$426.13

Purpose budget adjustment: (to pay for what?) To bring the line item current as well as allow for services through the end of the fiscal year.

REASON FOR TRANSFER (why is current budget insufficient).

To bring the line item current.

Department Head Signature: 

MEMO

Bk 43 Pg 7736

To: County Manager/Commissioners

From: Tommy J. Mora, Commander

Department: HIDTA

Date: April 8, 2019

Total of Request

Re: Budget Request for a BUDGET TRANSFER [X] \$4,115.31

BUDGET INCREASE [] \$

TRANSFER FROM

FUND or Line Item Number	Line Item Description	Current Line Balance	Proposed Transfer Amount
610-43-2063	Match - PERA	\$6,126.68	\$1,915.76
610-43-2064	Match - FICA	\$498.10	\$25.48
610-43-2070	Match - RHCA	\$588.30	\$113.40
610-43-2396	WNMU	\$27,558.38	\$177.82
610-43-2011	Vehicle Expense	\$21,230.05	\$1,882.85

TRANSFER TO

FUND or Line Item Number	Line Item Description	Current Line Balance	Proposed Transfer Amount
610-43-2002	Salaries - Full Time	\$19,260.80	\$1,302.40
610-43-2060	Match - Medicare	\$287.50	\$171.14
610-43-2065	Match - Group Insurance	\$3,831.85	\$2,424.47
610-43-2010	Mileage Per Diem	\$5,600.09	\$217.30

Purpose budget adjustment: (to pay for what?)

REASON FOR TRANSFER (why is current budget insufficient).

We are requesting to transfer money to the Salaries and Fringe line items to cover salaries and fringe benefits for A. Kayser and L. De La Garza. We did not budget enough funds to cover the difference of the 2% increases, which also increased the amount needed for Fringe.

We are requesting to transfer money to the Mileage Per Diem line item to cover costs of training for agent L. De La Garza.

Department Head Signature: _____



To: County Manager/Commissioners
From: Tommy J. Mora, Commander
Department: HIDTA
Date: April 8, 2019

Total of Request

Re: Budget Request for a BUDGET TRANSFER [X] \$12,766.01

BUDGET INCREASE [] \$**TRANSFER FROM**

FUND or Line Item Number	Line Item Description	Current Line Balance	Proposed Transfer Amount
610-43-2011	Vehicle Expense	\$21,230.05	\$9,837.76
610-43-2007	Telephone	\$3,347.26	\$1,295.26
610-43-2025	Utilities	\$1,051.44	\$307.44
610-43-2028	Capital Outlay	\$22,000.00	\$849.00
610-43-2101	Professional Services	\$3,710.55	\$476.55

TRANSFER TO

FUND or Line Item Number	Line Item Description	Current Line Balance	Proposed Transfer Amount
610-43-2392	Lordsburg Police Dept.	\$3,198.48	\$3,000.00
610-43-2395	Town of Silver City	\$5,003.53	\$3,000.00
610-43-2020	Supplies	\$779.03	\$3,520.97
610-43-2041	Confidential Informants	\$7,968.59	\$3,245.04

Purpose budget adjustment: (to pay for what?)

We are requesting to transfer funds to the Lordsburg Police Dept. and Town of Silver City line items to allow agents to continue working ongoing investigations.

We are requesting to transfer funds to the Supplies line item so we may order necessary supplies for case work.

We are requesting to transfer funds to the Confidential Informants line item so agents may continue working ongoing investigations.

REASON FOR TRANSFER (why is current budget insufficient).

Department Head Signature: _____



MEMO

Bk 43 Pg 7738

To: County Manager/Commissioners

From: Tommy J. Mora, Commander

Department: HIDTA

Date: April 25, 2019

Total of Request

Re: Budget Request for a BUDGET TRANSFER [X] \$5,000.00

BUDGET INCREASE [] \$

TRANSFER FROM

FUND or Line Item Number	Line Item Description	Current Line Balance	Proposed Transfer Amount
610-43-2060	Match – Medicare 1.45%	\$403.22	\$500.00
610-43-2063	Match – PERA 16.42% (LE- 22.975%)	\$7,530.32	\$200.00
610-43-2064	Match – FICA 6.20%	\$655.64	\$150.00
610-43-2065	Match – Group Insurance	\$5,917.29	\$4,000.00
610-43-2070	Match – RHCA 2.00%	\$746.60	\$150.00

TRANSFER TO

FUND or Line Item Number	Line Item Description	Current Line Balance	Proposed Transfer Amount
610-43-2041	Confidential Informants	\$2,468.59	\$5,000.00

Purpose budget adjustment: (to pay for what?) – Region VII BDTF recently moved money from other line items to cover fringe costs. The money will be better utilized in the Confidential Informants line item.

REASON FOR TRANSFER (why is current budget insufficient).

Department Head Signature: _____



MEMO

Bk 43 Pg 7739

To: County Manager/Commissioners
From: Berenda McWright
Department: Clerk
Date: 05/1/19

Total of Request

Re: Budget Request for a BUDGET TRANSFER (\$1.08)

BUDGET INCREASE]

TRANSFER FROM

FUND or Line Item Number	Line Item Description	Current Line Balance	Proposed Transfer Amount
401-04-2012	Equipment/Supplies/Maintenance	\$1,000.00	\$1.08

TRANSFER TO

FUND or Line Item Number	Line Item Description	Current Line Balance	Proposed Transfer Amount
401-04-2008	Printing and Publishing	-1.08	1.08

Purpose budget adjustment: (to pay for what?)

To clean up negative line item.

REASON FOR TRANSFER (why is current budget insufficient).

Department Head Signature:

Berenda McWright

MEMO

Bk 43 Pg 7740

To: County Manager/Commissioners**From: Elizabeth El-Bizri****Department: IT****Date: May 1, 2019****Total of Request****Re: Budget Request for a BUDGET TRANSFER [X] \$19,000.00****BUDGET INCREASE [] \$****TRANSFER FROM**

FUND or Line Item Number	Line Item Description	Current Line Balance	Proposed Transfer Amount
401-09-2084	Safety Equipment & Supplies	\$13,144.77	\$13,000.00
401-09-2010	Mileage & Per Diem	\$6,506.82	\$6,000.00

5,000
dcb**TRANSFER TO**

FUND or Line Item Number	Line Item Description	Current Line Balance	Proposed Transfer Amount
401-09-2027	Office Equipment	\$74,398.67	\$13,000.00
401-09-2012	Equipment Supplies & Maintenance	-\$3,696.98	\$6,000.00

5,000
dcb**Purpose budget adjustment: (to pay for what?)**

Active Directory implementation for Business Office.

REASON FOR TRANSFER (why is current budget insufficient).

Microsoft Office 2019 Software was purchased due to unforeseen activation issues.

Department Head Signature: _____



MEMO

Bk 43 Pg 7741

To: County Manager/Commissioners
From: Joanne C. Hethcox, CPM®
Department: Business Office
Date: May 1, 2019

Total of Request

Re: Budget Request for a BUDGET TRANSFER [X] \$15,000.00

BUDGET INCREASE [] \$

TRANSFER FROM

FUND or Line Item Number	Line Item Description	Current Line Balance	Proposed Transfer Amount
401-00-2060	Match – Medicare 1.45%	\$26,463.95	\$15,000.00

TRANSFER TO

FUND or Line Item Number	Line Item Description	Current Line Balance	Proposed Transfer Amount
401-00-2006	Postage	\$-9,701.02	\$10,000.00
401-00-2007	Telephone	\$-1,717.14	\$5,000.00

Purpose budget adjustment: (to pay for what?)

To clean up negative line items and allow for spending through remainder of fiscal year.

REASON FOR TRANSFER (why is current budget insufficient).

Department Head Signature: 

MEMO

Bk 43 Pg 7742

To: County Manager/Commissioners

From: Joanne C. Hethcox, CPM®

Department: Business Office

Date: May 1, 2019

Total of Request

Re: Budget Request for a BUDGET TRANSFER [X] \$2,800.00

BUDGET INCREASE [] \$

TRANSFER FROM

FUND or Line Item Number	Line Item Description	Current Line Balance	Proposed Transfer Amount
402-10-2027	Office Equipment	\$3,212.69	\$300.00
402-40-2063	Match – PERA 16.42%	\$4,185.11	\$1,500.00
402-40-2075	Equipment Operating Exp	\$3,680.60	\$1,000.00

TRANSFER TO

FUND or Line Item Number	Line Item Description	Current Line Balance	Proposed Transfer Amount
402-10-2028	Printing and Publishing	\$-240.44	\$300.00
402-40-2065	Match – Group Insurance	\$-1,135.42	\$2,500.00

Purpose budget adjustment: (to pay for what?)

To clean up negative line item and allow for spending through remainder of fiscal year.

REASON FOR TRANSFER (why is current budget insufficient).

Department Head Signature: _____

Joanne C. Hethcox

MEMO

To: County Manager/Commissioners
From: Chris A. Brice, Director
Department: Detention
Date: May 8, 2019

Total of Request

Re: Budget Request for a **BUDGET TRANSFER [X] \$ 1,000.00**
 BUDGET INCREASE [X] \$

TRANSFER FROM

FUND or Line Item Number	Line Item Description	Current Line Balance	Proposed Transfer Amount
609-21-2008	Printing & Publishing	\$3,900.00	\$1,000.00

TRANSFER TO

FUND or Line Item Number	Line Item Description	Current Line Balance	Proposed Transfer Amount
609-21-2015	Exterminating Service	-98.00	\$1,000.00

Purpose budget adjustment: (to pay for what?)

Exterminating services

REASON FOR INCREASE (why is current budget insufficient).

1. Since expansion of LCDC monthly services increased.

Department Head Signature: _____



MEMO

Bk 43 Pg 7744

To: County Manager/Commissioners
From: Chris A. Brice, Director
Department: Detention
Date: May 8, 2019

Total of Request

Re: Budget Request for a **BUDGET TRANSFER [X] \$ 5,000.00**
 BUDGET INCREASE [X] \$

TRANSFER FROM

FUND or Line Item Number	Line Item Description	Current Line Balance	Proposed Transfer Amount
609-21-2013	Equipment Rental	\$6,244.76	\$5,000.00

TRANSFER TO

FUND or Line Item Number	Line Item Description	Current Line Balance	Proposed Transfer Amount
609-21-2009	Office Supplies	\$-531.53	\$5,000.00

Purpose budget adjustment: (to pay for what?)

REASON FOR INCREASE (why is current budget insufficient).

Adjusting budget to cover shortfalls in line items. We are working to ensure no negative line items at budget year close out.

Department Head Signature: _____



MEMO

Bk 43 Pg 7745

To: County Manager/Commissioners
From: Lauree Sanchez
Department: Central Dispatch
Date: 5/1/2019

Total of Request

Re: Budget Request for a BUDGET TRANSFER [X] \$1,000.00

BUDGET INCREASE []

TRANSFER FROM

FUND or Line Item Number	Line Item Description	Current Line Balance	Proposed Transfer Amount
401-20-2065	MATCH-GROUP INS	42,017.60	1,000.00

TRANSFER TO

FUND or Line Item Number	Line Item Description	Current Line Balance	Proposed Transfer Amount
401-20-2069	MEMBERSHIP DUES/SUBSCRIPTIONS	507.76	1,000.00

Purpose budget adjustment: (to pay for what?) Anderson Software (crimestoppers) annual contract June 2019- May 2020

REASON FOR TRANSFER (why is current budget insufficient). This contract was done a month prior to fiscal year and wasn't budgeted.

Department Head Signature: _____



MEMO

Bk 43 Pg 7746

To: County Manager/Commissioners
From: Joanne C. Hethcox, CPM®
Department: Business Office
Date: May 1, 2019

Total of Request

Re: Budget Request for a BUDGET TRANSFER [X] \$

BUDGET INCREASE [] \$

TRANSFER FROM

FUND or Line Item Number	Line Item Description	Current Line Balance	Proposed Transfer Amount
401-28-2011	Vehicle Expense	720.86	300.00

TRANSFER TO

FUND or Line Item Number	Line Item Description	Current Line Balance	Proposed Transfer Amount
401-28-2084	Safety/Equip/Supplies/Training	-41.27	\$ 300.00

Purpose budget adjustment: (to pay for what?)

To cover cost for new ergonomic key board and to pay my Southwest Alarm & Fire monitoring for my building.

REASON FOR TRANSFER (why is current budget insufficient).

Need an increase into this line item for projected amount just to cover the cost of monitoring fees for alarm service.

Department Head Signature:



MEMO

Bk 43 Pg 7747

To: County Manager/Commissioners

From: Joanne C. Hethcox, CPM®

Department: Business Office

Date: 5-1-2019

Total of Request

Re: Budget Request for a BUDGET TRANSFER *1/* \$ 312.63

BUDGET INCREASE [] \$

TRANSFER FROM

FUND or Line Item Number	Line Item Description	Current Line Balance	Proposed Transfer Amount
415 59 2010	Mileage & Per Diem	312.63	312.63

TRANSFER TO

FUND or Line Item Number	Line Item Description	Current Line Balance	Proposed Transfer Amount
415 59 2060	Match Medicare)	- 4.42	20.00
415 59 2064	Match Fica)	- 18.86	85.00
415 59 2020	Supplies)	675.92	207.63

Purpose budget adjustment: (to pay for what?) *Fix negative Balances
Spend grant funds down by end of May 2019.*

REASON FOR TRANSFER (why is current budget insufficient).

Department Head Signature: *[Signature]*

MEMO **To: County Manager/Commissioners**

From: Sheriff Kelly Gannaway

Department: Luna County Sheriff's Office

Date: May 1, 2019

Bk 43 Pg 7748

Total of Request

Re: Budget Request for a BUDGET TRANSFER [X]\$4,003.00
BUDGET INCREASE [] \$

TRANSFER FROM:

FUND or Line Item Number	Line Item Description	Current Line Balance	Proposed Transfer Amount
401-08-2002	Salaries Full time	305,773.03	4,003.00

TRANSFER TO:

Fund or Line Item number	Line Item Description	Current Line Balance	Proposed Transfer Amount
401-08-2005	Salaries overtime	-502.80	503.00
401-08-2064	Match – FICA 6.20%	-227.89	3,500.00

Purpose budget adjustment: (to pay for what?)

Take Line Items out of Negative and pay for remainder of Fiscal Year.

REASON FOR TRANSFER (why is current budget insufficient)

Department Head Signature:  _____

MEMO

Bk 43 Pg 7749

To: County Manager/Commissioners
From: Lauree Sanchez
Department: Central Dispatch
Date: 5/2/2019

Total of Request

Re: Budget Request for a BUDGET TRANSFER [X] \$1,800.00

BUDGET INCREASE []

TRANSFER FROM

FUND or Line Item Number	Line Item Description	Current Line Balance	Proposed Transfer Amount
401-20-2084	Safety/equip/supplies/training	4,879.70	1,800.00

TRANSFER TO

FUND or Line Item Number	Line Item Description	Current Line Balance	Proposed Transfer Amount
401-20-2011	Vehicle expense	504.98	1,800.00

Purpose budget adjustment: (to pay for what?) Maintenance to vehicle 2005 Ford 500 Tires, battery, oil change, windshield wipers and service to air conditioner.

Unit #981154

REASON FOR TRANSFER (why is current budget insufficient). New vehicle transfer to my department.

Department Head Signature:

