

**MINUTES
REGULAR MEETING
LUNA COUNTY BOARD OF COUNTY
COMMISSIONERS
Thursday, August 11, 2016**

BE IT REMEMBERED that the Luna County Board of County Commissioners met in regular session at 10:00 a.m. on Thursday, August 11, 2016 in the County Commission Chambers of the Luna County Courthouse, Deming, New Mexico, for the purpose of conducting any and all business to come properly before the Board.

The following staff and elected officials were present:

County Manager Ira Pearson, Executive Administrative Assistant Yossie Nieblas, County Clerk Andrea Rodriguez, Chief Deputy Clerk Berenda McWright, Deputy Clerk JoAnna Zurinsky, Treasurer Dora Madrid, Chief Deputy Treasurer Gloria Rodriguez, Sheriff Jonathan Mooradian, Lieutenant Richard Cowles, Community Projects Director Jessica Etcheverry, Special Projects and Facilities Management Director Billy Ruiz, Road Director Marty Miller, Dispatch Supervisor Lauree Sanchez, Budget and Procurement Director Joanne Hethcox, Human Resources Director Danny Gonzales, Community Health and Wellbeing Director Jessica Moreno, Detention Director Matt Elwell, IT Technician Manny Armendariz, Grant and Compliance Officer Palmira Valentine, Public Information Officer Matt Robinson, Safety Director Mark Jasso.

CALL TO ORDER: Chairman Diaz called the meeting to order at 10:04 a.m.

ROLL CALL: Deputy Clerk JoAnna Zurinsky called roll. The following members of the Board constituting a quorum were present:

Joe L. Milo, Jr., District 1
Linda M. Smrkovsky, District 2
R. Javier Diaz, Chairman, District 3

APPROVAL OF AGENDA: The Agenda for today's Regular Meeting was presented to the Board for approval. Commissioner Smrkovsky motioned to approve the agenda, amending the following *Consent Agenda* items tabling item *E*, and moving item *C* to the *New Business* section of the Agenda. The motion was seconded by Commissioner Milo which carried unanimously.

ELECTED OFFICIALS REPORTS: County Clerk Andrea Rodriguez reported that her office is in the process of working on the all-mail in ballot election for the gross receipts tax for ambulance services for the County.

Sheriff Mooradian reported on crime statistics, and stated that burglaries and mail thefts were down. Sheriff Mooradian stated that vehicle crashes were up.

ANNOUNCEMENTS: Public Information Officer Matt Robinson announced that Luna County Community Projects will host a Customer Service Hump Day Academy Career Training Event at the Mimbres Valley Learning Center on Wednesday, August 17th, from 10:00 a.m. –Noon, or 1:00-

3:00p.m. All attendees are welcome to a free lunch, which will be served at noon, and classes are free to the public.

SERVICE AWARDS: Sheriff John Mooradian presented Sergeant Luis Lobato with a five-year service award.

County Manger Ira Pearson presented Community Health and Well-Being Director Jessica Moreno with a five-year service award. Ms. Moreno took an opportunity to thank her staff for their support during her tenure.

County Manager Ira Pearson presented Emergency Services Director Mark Jasso with a twenty-year service award.

PRESENTATIONS: There were no presentations given at today's Regular Meeting.

CALL FOR ORDINANCE: Commissioner Smrkovsky motioned to direct the County Manager's Office to publish the title and summary of Ordinance 53 Regulating the Siting of Wireless Telecommunications Facilities as amended one time in *The Deming Headlight* at least two weeks prior to the meeting of the Board at which the ordinance is proposed for final passage. The publication shall also include the date and time at which the ordinance is to be considered. Commissioner Milo seconded the motion which carried unanimously.

PUBLIC COMMENT: Chairman Diaz opened the floor to Public Comment: Lieutenant Richard Cowles came before the Board and commended Dispatch Supervisor and entire Dispatch Department for their outstanding efforts involving a recent equipment failure when the backup batteries went dead, and there was no radio communication. Lt. Cowles explained that a mobile command post needed to be used for a period of four days, and because of the team work of everyone involved, everything went very smoothly.

COUNTY MANAGER'S REPORT: County Manager Ira Pearson reported on the following items:

- Lead Dispatcher Jeanie Mesa went to Santa Fe to assist with the CAD build with Deming Public Schools.
- On July 30th, the backup batteries failed in Dispatch. For a period of four days, mobile command had to be used for radio communication, and there was great teamwork by all involved. Dispatch is currently waiting on new batteries, which the Department of Finance Administration (DFA) funds for Dispatch.
- Salsa Fest was a success. There were 40 vendors, 33 sponsors, and 20 cook-off entries. Community Projects Director Jessica Etcheverry and her team did a great job planning this new event in Deming.
- Keep Luna County Beautiful is currently working on complaints that have been received on trash collection areas. Plans are being made to maintain the areas.
- The Road Department is currently working with the IT Department on 2 projects. Installation of GPS on equipment and Online Job Order Tracking (JOT) forms.
- The Final Budget has been presented to DFA, and is currently awaiting approval.
- Human Resources is implementing new procedures for employee interaction. More visible and more on-site visits.
- The interior of the Mimbres Valley Learning Center has been painted, and leaks and repairs are also being addressed.

- Starmax had eight applicants for the director position. Tom Long accepted and was hired for the position.
- Volunteer Fire Chief Positions posted and closed on August 8th.

CONSIDER MINUTES: Upon motion of Commissioner Smrkovsky, seconded by Commissioner Milo, the minutes of the July 14, 2016 Work Session were unanimously approved.

Upon motion of Commissioner Smrkovsky, seconded by Commissioner Milo, the minutes of the July 14, 2016 Regular Meeting were unanimously approved.

Upon motion of Commissioner Smrkovsky, seconded by Commissioner Milo, the minutes of the July 26, 2016 Special Meeting were unanimously approved.

CONSENT AGENDA: Upon motion of Commissioner Smrkovsky, seconded by Commissioner Milo the following items on the Consent Agenda were unanimously amended and approved following a roll-call vote.

- a. **Accounts Payable:** Accounts Payable Registers totaling \$719,491.26.
- b. **Payroll Registers:** Payroll Registers totaling \$1,007,124.67.
- d. **Resolution 16-42 Mileage & Per Diem Policy**
- f. **Approve Exemptions from Special Assessment for the Predator Control Program**
- g. **Letter of Appreciation to Congressman Pearce for Amendment of H.R. 5538 on Passage of Interior and Environment Appropriations Bill**

NEW BUSINESS: The tabled items from the Consent Agenda were submitted as New Business items.

c. Resolution 16-41 Adoption of an Infrastructure Capital Improvement Plan (ICIP): Commissioner Smrkovsky requested that on the ICIP that priorities *Number 5: Luna County Shooting Range* and *Number 6: Domestic Violence Shelter Improvements* exchange their priority rankings on the ICIP. Community Projects Director Jessica Etcheverry came before the Board and explained what would need to transpire to make the necessary changes, and what if any grant funding was available. Commissioner Smrkovsky motioned to amend and approve Resolution 16-41 Adoption of an Infrastructure Capital Improvement Plan (ICIP), moving priority number 6 (*Domestic Violence Shelter Improvements*) to the priority number 5 space, and moving the previous number 5 priority, (*Luna County Shooting Range*) to the number 6 space. Commissioner Milo seconded the amended motion which carried unanimously following a roll-call vote.

e. Resolution 16-43 Submitting a Project Identification form to Department of Transportation for Corridor Study: Per County Manager Ira Pearson's request, Commissioner Milo motioned to table this item. Commissioner Smrkovsky seconded the motion, which carried unanimously.

APPROVAL OF TRAVEL REQUESTS: There were no Travel Requests submitted, therefore no action was taken on this item.

INDIGENT CLAIMS REPORT: Upon motion of Commissioner Smrkovsky seconded by Commissioner Milo, the meeting of the Board of County Commissioners was unanimously recessed and the meeting of the Indigent Hospital Claims Board convened. Budget and Procurement Director Joanne Hethcox recommended approval of zero claims dated August 11, 2016 in the amount of zero dollars and zero denials. The monies received for July 2016 totaled \$46,632.72. The balance in the Indigent Funds Accounts as of July 31, 2016 is \$734,331.71, with an Encumbered Balance of \$95,674.00. Commissioner Smrkovsky moved to approve zero claims dated August 11, 2016 in the amount zero

dollars and zero denials. Commissioner Milo seconded the motion which carried unanimously. Commissioner Milo moved to recess as claims board and to reconvene as the Board of County Commissioners. Commissioner Smrkovsky seconded the motion which was approved unanimously.

ANNOUNCE NEXT MEETING: Chairman Diaz announced that a Work Session will be conducted on September 8, 2016 at 9:00 a.m. and the next regular meeting will be held on Thursday, September 8, 2016 at 10:00 a.m.

REQUESTS FOR FUTURE AGENDA ITEMS: There were no requests submitted.

ADJOURN: Chairman Diaz adjourned the meeting at 10:44 a.m.

ATTEST:



ANDREA RODRIGUEZ, LUNA COUNTY CLERK

APPROVED:

September 8, 2016



**LUNA COUNTY BOARD OF COUNTY
COMMISSIONERS**



JOE L. MILO, JR., DISTRICT 1



LINDA M. SMRKOVSKY, DISTRICT 2



CHAIRMAN, R. JAVIER DIAZ, DISTRICT 3