



## CERTIFICATION OF CANVASS RESULTS

We, the undersigned Board of County Commissioners acting as the Board of Canvassers of Luna County, State of New Mexico, canvass the Primary Election held in said county, June 4, 2024, certify that the canvass results text file sent to the office of secretary of state is a correct canvass of returns of said election.

WITNESS the Honorable Board of County Commissioners, \_\_\_\_\_  
Date

ATTEST:

\_\_\_\_\_  
Clerk

\_\_\_\_\_  
Member

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Member

\_\_\_\_\_  
Member

SEAL

\_\_\_\_\_  
Member

\_\_\_\_\_  
Member

June 4, 2024

**UNOFFICIAL RESULTS**

		MVLC	HFPH	COLUMBUS	ABSENTEE	EV CLK'S	EV MVLC	HAND	TOTAL
<i>Total Ballots Cast</i>		423	331	68	241	596	274	3	1936
<b>PRESIDENT OF THE UNITED STATES</b>									
JOSEPH R BIDEN	DEMOCRAT	123	117	31	124	204	78	3	680
MARIANNE D WILLIAMSON	DEMOCRAT	13	32	6	6	17	7	0	81
UNCOMMITTED DELEGATE	DEMOCRAT	20	24	8	8	30	15	0	105
CHRIS CHRISTIE	REPUBLICAN	2	4	0	1	6	1	0	14
NIKKI HALEY	REPUBLICAN	19	12	0	12	22	18	0	83
VIVEK RAMASWAMY	REPUBLICAN	0	1	0	0	2	0	0	3
DONALD J TRUMP	REPUBLICAN	238	125	18	76	296	143	0	896
UNCOMMITTED DELEGATE	REPUBLICAN	3	1	2	4	8	6	0	24
LARS MAPSTEAD	LIBERTARIAN	0	0	0	1	1	2	0	4
UNCOMMITTED DELEGATE	LIBERTARIAN	0	1	0	0	1	0	0	2
<b>UNITED STATES SENATOR</b>									
MARTIN HEINRICH	DEMOCRAT	143	162	37	135	223	90	3	793
NELLA LOUISE DOMENICI	REPUBLICAN	196	105	13	80	260	130	0	784
<b>UNITED STATES REPRESENTATIVE</b>									
GABRIEL VASQUEZ	DEMOCRAT	143	165	40	138	222	96	3	807
YVETTE HERRELL	REPUBLICAN	230	120	18	83	301	147	0	899
<b>STATE SENATOR DISTRICT 28</b>									
SHAH CORREA HEMPHILL	DEMOCRAT	116	138	38	117	168	75	3	655
GABRIEL J RAMOS	REPUBLICAN	154	89	14	64	208	90	0	619
<b>STATE SENATOR DISTRICT 35</b>									
CRYSTAL DIAMOND BRANTLEY	REPUBLICAN	44	5	0	14	39	29	0	131
<b>STATE REPRESENTATIVE DISTRICT 32</b>									
LINDA S ALVAREZ	DEMOCRAT	82	83	34	88	132	44	2	465
ANDREW SIMON HERNANDEZ, III	DEMOCRAT	71	96	9	51	104	56	1	388
JENNIFER M JONES	REPUBLICAN	225	121	17	80	296	149	0	888
<b>DISTRICT ATTORNEY 6TH JUDICIAL</b>									
MICHAEL R RENTERIA	DEMOCRAT	130	153	39	125	213	88	3	751
NORMAN R WHEELER	REPUBLICAN	198	99	16	77	252	132	0	774
<b>COUNTY CLERK</b>									
BERENDA MCWRIGHT	DEMOCRAT	144	153	43	134	223	92	3	792
BARBARA JEAN DELANEY	REPUBLICAN	196	97	15	79	255	128	0	770
<b>COUNTY TREASURER</b>									
KRISTIE L HOBBS	DEMOCRAT	146	170	40	140	227	96	3	822
CARMEN MARIE MAC DONALD	REPUBLICAN	174	90	14	76	242	116	0	712
<b>COUNTY COMMISSIONER DISTRICT 3</b>									
WILLIAM DEAN JOHNSON	DEMOCRAT	12	25	19	15	36	7	0	114
ARIANA JAIME SALUDARES	DEMOCRAT	20	48	25	23	48	15	0	179
ROSELA NANEZ	REPUBLICAN	34	43	9	8	60	17	0	171
CHRISTIE ANN HARVEY	REPUBLICAN	37	42	11	22	67	14	0	193

*Luna County, New Mexico*  
*Berenda McWright*  
*Clerk*

**PRIMARY ELECTIONS  
 COMPARISON BY PARTY AND LOCATION**

	<u>2016</u>	<u>2018</u>	<u>2020</u>	<u>2022</u>	<u>2024</u>
VOTED EARLY	1,238	910	885	844	870
RETURNED ABSENTEE BALLOTS	167	109	2,246	157	244
VOTED AT POLLING PLACE ELECTION DAY	1,839	1,516	842	1,082	822
<b>TOTAL VOTERS</b>	<b>3,244</b>	<b>2,535</b>	<b>3,973</b>	<b>2,083</b>	<b>1,936</b>
TOTAL ELIGIBLE DEMOCRATS	5,177	5,145	5,289	5,170	5,182
TOTAL ELIGIBLE REPUBLICANS	3,634	3,591	3,949	4,238	4,583
TOTAL ELIGIBLE LIBERTARIANS	0	70	94	116	141
<b>TOTAL ELIGIBLE VOTERS</b>	<b>8,811</b>	<b>8,806</b>	<b>9,332</b>	<b>9,524</b>	<b>9,906</b>

TOTAL DEMOCRAT BALLOTS CAST	1,743	1,526	2,182	903	900
TOTAL REPUBLICAN BALLOTS CAST	1,501	1,008	1,778	1,168	1,027
TOTAL LIBERTARIAN BALLOTS CAST	0	7	15	12	6
<b>TOTAL BALLOTS CAST</b>	<b>3,244</b>	<b>2,524</b>	<b>3,975</b>	<b>2,086</b>	<b>1,933</b>

DEMOCRAT VOTER TURNOUT	33.84%	29.66%	41.26%	17.47%	17.37%
REPUBLICAN VOTER TURNOUT	41.72%	28.07%	45.02%	27.56%	22.41%
LIBERTARIAN VOTER TURNOUT	0.00%	10.00%	15.96%	10.34%	4.26%
<b>OVERALL VOTER TURNOUT</b>	<b>37.09%</b>	<b>28.66%</b>	<b>42.60%</b>	<b>21.00%</b>	<b>19.51%</b>

DEMOCRATS VOTING ABSENTEE	67	61	1466	107	147
REPUBLICAN VOTING ABSENTEE	98	47	773	47	93
LIBERTARIANS VOTING ABSENTEE	0	1	7	3	1
<b>TOTAL ABSENTEE</b>	<b>165</b>	<b>109</b>	<b>2246</b>	<b>160</b>	<b>241</b>

DEMOCRATS VOTING EARLY	583	535	334	345	361
REPUBLICAN VOTING EARLY	655	375	548	497	505
LIBERTARIANS VOTING EARLY	1238	0	3	2	4
<b>TOTAL EARLY</b>	<b>1238</b>	<b>910</b>	<b>885</b>	<b>844</b>	<b>870</b>

DEMOCRATS VOTING ELECTION DAY	1092	930	383	451	392
REPUBLICANS VOTING ELECTION DAY	747	586	456	624	429
LIBERTARIANS VOTING ELECTION DAY	0	0	3	7	1
<b>TOTAL ELECTION DAY</b>	<b>1839</b>	<b>1516</b>	<b>842</b>	<b>1082</b>	<b>822</b>

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**Luna County**  
DEMOCRATIC PARTY

Canvass of Returns of Primary Election  
Held on June 4, 2024 - State of New Mexico

Summary Bucket Report

Ballots Cast	147	0	0	1	0	0	0	361	0	0	0	392	2	0	0	
	Absentee - Machine	Absentee - Hand	Absentee FWAB	Federal Overseas - Hand	Federal Overseas - Machine	Absentee Provisional - Hand	Absentee Provisional - Machine	Early - Machine	Early - Hand	Early Provisional - Hand	Early Provisional - Machine	Election Day - Machine	Election Day - Hand	Election Day Provisional - Hand	Election Day Provisional - Machine	Total
President of the United States																
JOSEPH R BIDEN	124	0	0	1	0	0	0	282	0	0	0	271	2	0	0	680
MARIANNE D WILLIAMSON	6	0	0	0	0	0	0	24	0	0	0	51	0	0	0	81
UNCOMMITTED DELEGATE / DELEGADO NO COMPROMETIDO	8	0	0	0	0	0	0	45	0	0	0	52	0	0	0	105
United States Senator																
MARTIN HEINRICH	135	0	0	1	0	0	0	313	0	0	0	342	2	0	0	793
United States Representative - DISTRICT 2																
GABRIEL VASQUEZ	138	0	0	1	0	0	0	318	0	0	0	348	2	0	0	807
State Senator - DISTRICT 28																
SIAH CORREA HEMPHILL	117	0	0	1	0	0	0	243	0	0	0	292	2	0	0	655
State Representative - DISTRICT 32																
LINDA S ALVAREZ	88	0	0	0	0	0	0	176	0	0	0	199	2	0	0	465
ANDREW SIMON HERNANDEZ III	51	0	0	1	0	0	0	160	0	0	0	176	0	0	0	388
District Attorney - 6TH JUDICIAL DISTRICT																
MICHAEL R RENTERIA	125	0	0	1	0	0	0	301	0	0	0	322	2	0	0	751
County Clerk																
BERENDA MCWRIGHT	134	0	0	1	0	0	0	315	0	0	0	340	2	0	0	792
County Treasurer																
KRISTIE L HOBBS	140	0	0	1	0	0	0	323	0	0	0	356	2	0	0	822

**Luna County**  
DEMOCRATIC PARTY

Canvass of Returns of Primary Election  
Held on June 4, 2024 - State of New Mexico

Summary Bucket Report

	Absentee - Machine	Absentee - Hand	Absentee FWAB	Federal Overseas - Hand	Federal Overseas - Machine	Absentee Provisional - Hand	Absentee Provisional - Machine	Early - Machine	Early - Hand	Early Provisional - Hand	Early Provisional - Machine	Election Day - Machine	Election Day - Hand	Election Day Provisional - Hand	Election Day Provisional - Machine	Total
County Commissioner by Commissioner District - DISTRICT 3																
WILLIAM DEAN JOHNSON	15	0	0	0	0	0	0	43	0	0	0	56	0	0	0	114
ARIANA JAIME SALUDARES	23	0	0	0	0	0	0	63	0	0	0	93	0	0	0	179

**Luna County**  
LIBERTARIAN PARTY

Canvass of Returns of Primary Election  
Held on June 4, 2024 - State of New Mexico

Summary Bucket Report

Ballots Cast	1	0	0	0	0	0	0	0	4	0	0	0	1	0	0	0
	Absentee - Machine	Absentee - Hand	Absentee FWAB	Federal Overseas - Hand	Federal Overseas - Machine	Absentee Provisional - Hand	Absentee Provisional - Machine	Early - Machine	Early - Hand	Early Provisional - Hand	Early Provisional - Machine	Election Day - Machine	Election Day - Hand	Election Day Provisional - Hand	Election Day Provisional - Machine	Total
President of the United States																
LARS MAPSTEAD	1	0	0	0	0	0	0	3	0	0	0	0	0	0	0	4
UNCOMMITTED DELEGATE / DELEGADO NO COMPROMETIDO	0	0	0	0	0	0	0	1	0	0	0	1	0	0	0	2

**Luna County**  
REPUBLICAN PARTY

Canvass of Returns of Primary Election  
Held on June 4, 2024 - State of New Mexico

Summary Bucket Report

Ballots Cast	93	0	0	0	0	0	0	505	0	0	0	429	0	0	0	
	Absentee - Machine	Absentee - Hand	Absentee FWAB	Federal Overseas - Hand	Federal Overseas - Machine	Absentee Provisional - Hand	Absentee Provisional - Machine	Early - Machine	Early - Hand	Early Provisional - Hand	Early Provisional - Machine	Election Day - Machine	Election Day - Hand	Election Day Provisional - Hand	Election Day Provisional - Machine	Total
President of the United States																
CHRIS CHRISTIE	1	0	0	0	0	0	0	7	0	0	0	6	0	0	0	14
NIKKI HALEY	12	0	0	0	0	0	0	40	0	0	0	31	0	0	0	83
VIVEK RAMASWAMY	0	0	0	0	0	0	0	2	0	0	0	1	0	0	0	3
DONALD J TRUMP	76	0	0	0	0	0	0	439	0	0	0	381	0	0	0	896
UNCOMMITTED DELEGATE / DELEGADO NO COMPROMETIDO	4	0	0	0	0	0	0	14	0	0	0	6	0	0	0	24
United States Senator																
NELLA LOUISE DOMENICI	80	0	0	0	0	0	0	390	0	0	0	314	0	0	0	784
United States Representative - DISTRICT 2																
YVETTE HERRELL	83	0	0	0	0	0	0	448	0	0	0	368	0	0	0	899
State Senator - DISTRICT 28																
GABRIEL J RAMOS	64	0	0	0	0	0	0	298	0	0	0	257	0	0	0	619
State Senator - DISTRICT 35																
CRYSTAL DIAMOND BRANTLEY	14	0	0	0	0	0	0	68	0	0	0	49	0	0	0	131
State Representative - DISTRICT 32																
JENIFER M JONES	80	0	0	0	0	0	0	445	0	0	0	363	0	0	0	888
District Attorney - 6TH JUDICIAL DISTRICT																
NORMAN R WHEELER	77	0	0	0	0	0	0	384	0	0	0	313	0	0	0	774
County Clerk																

**Luna County**  
REPUBLICAN PARTY

Canvass of Returns of Primary Election  
Held on June 4, 2024 - State of New Mexico

Summary Bucket Report

	Absentee - Machine	Absentee - Hand	Absentee FWAB	Federal Overseas - Hand	Federal Overseas - Machine	Absentee Provisional - Hand	Absentee Provisional - Machine	Early - Machine	Early - Hand	Early Provisional - Hand	Early Provisional - Machine	Election Day - Machine	Election Day - Hand	Election Day Provisional - Hand	Election Day Provisional - Machine	Total
BARBARA JEAN DELANEY	79	0	0	0	0	0	0	383	0	0	0	308	0	0	0	770
County Treasurer																
CARMEN MARIE MAC DONALD	76	0	0	0	0	0	0	358	0	0	0	278	0	0	0	712
County Commissioner by Commissioner District - DISTRICT 3																
ROSELA NANEZ	8	0	0	0	0	0	0	77	0	0	0	86	0	0	0	171
CHRISTIE ANN HARVEY	22	0	0	0	0	0	0	81	0	0	0	90	0	0	0	193

**MINUTES  
WORK SESSION  
LUNA COUNTY BOARD OF COUNTY COMMISSIONERS  
Thursday, May 9, 2024**

**BE IT REMEMBERED** that the Luna County Board of County Commissioners met in work session at 9:30 a.m. on Thursday, May 9, 2024 in the Commission Chambers of the Luna County Courthouse, Deming, New Mexico, for the purpose of conducting any and all business to come properly before the Board.

**Call to Order:** Chair Chandler Called the Meeting to order at 9:30 a.m. and led the Pledge of Allegiance and the salute to the flag of the State of New Mexico.

**Roll Call:** Deputy Clerk Toni Esparza called Roll. The following Board Members constituting a quorum were present:

**Ray J. Trejo, District 1  
Colette M. Chandler, Chair District 2  
John S. Sweetser, District 3**

**Public Comment:** Chair Chandler opened the floor for any public comment. There were no public comments forthcoming for this Work Session. *(NOTE: Items were presented for discussion only and no actions were taken.)*

**Adjourn:** Chair Chandler adjourned the Work Session at 9:34 a.m.

**ATTEST:**

**LUNA COUNTY BOARD OF  
COUNTY COMMISSIONERS**

\_\_\_\_\_  
**Berenda McWright, Luna County Clerk**

\_\_\_\_\_  
**Ray J. Trejo,  
Commissioner, District 1**

**Approved:**\_\_\_\_\_

\_\_\_\_\_  
**Colette M. Chandler, Chairperson  
Commissioner, District 2**

\_\_\_\_\_  
**John S. Sweetser  
Commissioner, District 3**

**MINUTES  
REGULAR MEETING  
LUNA COUNTY BOARD OF COUNTY  
COMMISSIONERS  
Thursday, May 9, 2024**

**BE IT REMEMBERED** that the Luna County Board of County Commissioners met in regular session at 10:00 a.m. on Thursday, May 9, 2024, in the Commission Chambers of the Luna County Courthouse, Deming, New Mexico, for the purpose of conducting any and all business to come properly before the Board.

**The following staff and elected officials were present:** County Manager Chris Brice, Executive Assistant to the County Manager Mayra Hernandez, Director of Public Safety, HR/Legal Malarie Carlos, Grisel Taylor, Probate Judge Diana Diaz, Administrative Assistant Senior Toni Esparza, Chief Deputy Assessor Isabelle Enciso, Appraiser Jacquelyn Tarazon, Grants Deputy Director Yossie Nieblas, Grant Writer Heather Lutz, Road Department Director David Bailey, Road Department Executive Assistant Nancy White, Road Department Fleet Manager Matthew Berry, Equipment Operator Arturo Dominguez, Truck Driver Jose Prieto, Under Sheriff Jimmy Garcia, LCSO Captain Michael Brown, LCDC Deputy Warden Robert Apodaca, LCDC Deputy Warden Justin Porter, LCDC Administrative Assistant Aundrea Pena, Starmax Director Chad Troyer, Starmax Assistant Manager Brigitte Vega, IT Tech Nathan Ortberg, IT Tech Hannah Crouch.

**CALL TO ORDER:** Chair Chandler called the meeting to order at 10:00 a.m. and led the Pledge of Allegiance and the salute to the flag of New Mexico.

**ROLL CALL:** Deputy Clerk Toni Esparza called roll. The following members of the Board constituting a quorum were present:

**Ray J. Trejo, District 1  
Colette M. Chandler, District 2  
John S. Sweetser, District 3**

**MINUTES:** Commissioner Sweetser motioned to approve the minutes for the Work Session and Regular Meeting of April 18, 2024. The motion was seconded by Commissioner Trejo and was unanimously approved.

**SERVICE AWARDS:**

- Road Department Director David Bailey presented Road Department Executive Assistant Nancy White with her pin for five-years of service.

**PRESENTATIONS:**

- **Swearing in of Luna County Detention Center Staff by Edgar Davalos:** Kelly Gannaway performed the swearing in of ten new LCDC Detention officers in place of Municipal Judge Davalos. Training Sgt. Fabian Chayrez presented these ten newly sworn in officers with their certificates of completion.
- **Capital Outlay by Senator Siah Correa Hemphill:** Lieutenant Governor Howie Morales reported the Capital Outlay update in place of Senator Siah Correa Hemphill. Mr. Morales

gave an update on what happened at this year's Legislative Session. Mr. Morales stated that this is the largest budget in the States history of \$10.2 billion dollars, which was about a six percent increase from the past budget. Mr. Morales stated that there was a point where the State was at a zero percent reserve. Mr. Morales stated with the recent recession it has taken many years to recover. Mr. Morales stated that now with different revenue opportunities the economy has been diversified and the state is at 32% reserves. Mr. Morales stated that when you look at that, even that does not give the full picture, because when looked at the amount of reserves that the state does have there are a lot of trust funds and a lot of other areas where money has been put away. Mr. Morales stated that the State is heavily reliant on oil and gas causing the prices per barrel to be higher, but at some point, the price will go down, and New Mexico is well positioned and will continue to have a healthy budget and continue to provide the public service across New Mexico. Mr. Morales stated that Luna County had a really good session and this was due to the true advocacy that was done by our Legislators, County Commission, and even by the region. Mr. Morales stated that Luna County received money from the Capital Outlay. Mr. Morales stated that \$260,000 of the funds received was for park improvements, \$2,000,000 for the Learning Center Day Care Extension, \$200,000 for the Magistrate Security System, and \$230,000 for Public Safety Improvements. Mr. Morales stated that he cannot stress enough the importance of recognizing the work that needs to be done as a region. Mr. Morales stated that he would like to hear the priorities in order to help advocate. Commissioner Trejo stated that he would like to see more funding in terms of outdoor recreation such as creating more outdoor space (green spaces). Mr. Trejo stated that making this a priority would be for all the underprivileged to have somewhere to go. Mr. Morales stated that this is something that is being looked into especially the way it connects with education. Mr. Morales stated that there has been a lot of funding invested into education. Mr. Morales stated that he knows that it is never enough but he knows that there has been a real focus on Literacy and After School Programs that ties into the outdoor recreation aspect. Mr. Morales stated that he believes that there was \$92,000,000 that was allocated specifically for that, so there are some funds within our agencies that can be explored. Mr. Morales took the time to thank all First Responders. Mr. Morales stated that there have also been some funds for more recruiting, retainment, compensation increases for first responders as well as educators. Chair Chandler stated that one of the things that is really important to Luna County is crime. Ms. Chandler stated it is important to be able to give the tools needed to judges and those that are in law enforcement to help stop some of the crime issues. County Manager Chris Brice thanked Mr. Morales and the Governor for the \$2,000,000 to use on the expansion of the Learning Center Daycare Center. Mr. Brice stated that not only is the daycare for our employees but also for our First Responders who work 24-hour, Detention Officers, law enforcement, single parents that cannot find daycare for overnight. Mr. Brice stated that one of the most important things at this time is the DA's Office to house all our community justice programs like CASA, JJCS, DWI Program in one building.

- **Luna County Detention Center walkthrough report by William Hudson:** William Hudson was not present to report on the walk through of the Luna County Detention Center.
- **Affordable Highspeed Broadband Project update by WNMU Engineers: Wayne Baxter and Kory Webb:** WNMU Engineers Wayne Baxter and Kory Webb reported. Mr. Baxter stated that the Reconnect Three Grant was rewarded about 20 months ago for about \$25,000,000 which includes about 13,000 of fiber optic work for the customers South of Deming in the Sunshine Area. This also included some fiber optic work from Deming to Silver City as well as covering the Rest Area and from Deming to Lordsburg. Mr. Baxter stated that this project has taken some time due to having to get clearance needed for the project to move forward. Mr. Baxter said that they have been lucky enough to phase out these projects into

three different phases. Senior Engineer Kory Webb stated that there were four different grants awarded one of which impacted Luna County as a whole. Mr. Webb stated that the grant awarded covers a total of 1,380 locations within Luna County and gives Western New Mexico Communications the ability to build wireless applications outside and off of that fiber. Mr. Webb stated that the project will begin here at Florida and will go down Hwy 11 to Rockhound State Park with a pricing schedule that will start at about \$39.99 a month.

**CONSENT AGENDA:**

- Accounts Payable: \$2,110,748.01
- Payroll: \$1,443,789.20
- Resolution 24-36: Budget Increases
- Resolution 24-37: Budget Transfers
- Resolution 24-38: Disposal of Personal Property

Commissioner Trejo motioned to approve the Consent Agenda as presented. The motion was seconded by Commissioner Sweetser and was unanimously approved following a roll call vote.

**ELECTED OFFICIALS' REPORT:**

- **Assessor:** Chief Deputy Isabelle Enciso stated that the Assessor's Office had nothing to report.
- **Clerk:** No report given.
- **Probate Judge:** Probate Judge Diana Diaz stated that about 18 months ago with job changes and responsibilities the Deputy Probate Clerk was downstairs and she is now upstairs. Ms. Diaz stated that the Deputy Probate Clerk fields a lot of phone calls and a lot of face to face contacts and showed her appreciation for the job she does. Ms. Diaz stated that she attended the most recent NMC meeting in Silver City which was mostly internal business, housekeeping, audits, financial reports. Ms. Diaz stated that the dues will go up about 10% for Luna County to about \$2,000 per year to be a member of NMC. Ms. Diaz stated that in addition there will be a fee increase of \$50 for attending the conferences. Ms. Diaz stated that on the other side of finance all the different counties were awarded grants during Covid from the New Mexico Department of Health and there were balances. Ms. Diaz stated that if the balances have been used and if there are things related to health there is still money to apply for but it has to be done quickly. Ms. Diaz stated that there was also discussion in the beginning of July about the return to work for Public Safety, for firefighters, and law enforcement that would have retired prior to December 31, 2023. Ms. Diaz stated that there are about 13 different positions to apply for in law enforcement and public safety. Ms. Diaz stated that there is a Criteria that will need to be met and the jobs will be entry level. Ms. Diaz stated that NACO commissioned with an AI company to write a book on the duties of all of the different departments in County Government. Ms. Diaz stated that the Detention reimbursement for Detention was funded at \$5,000,000. Ms. Diaz stated that NMC had proposed a \$7,000,000 increase, but may go up to \$10,000,000 during the next Legislative Session.
- **Treasurer:** No report given.
- **Sheriff:** LCSO Captain Michael Brown reported that in the month of April there were 10 motor vehicle crashes, 13 burglaries, 15 assaults, eight larcenies, two motor vehicle thefts, and one DWI which is up from this time last year. Captain Brown stated that there were 800 non-criminal civil calls for service. Captain Brown stated that the Sheriff's Department is

filling one deputy's spot with the hiring of Robert Cortez who is a certified officer and his employment begins on May 13, 2024. Captain Brown stated that there are more applicants going through the process including another certified officer who is from Farmington.

- **Commissioners:** Chair Chandler stated that she attended the Commissioner Affiliate last week on Monday and Tuesday and that it was the first time the County had just the Commissioners together. Ms. Chandler stated that there are two meetings per year, but this was the first time in 20 years that just the County Commissioners got together. Ms. Chandler thanked all of the personnel that participated in the community trash pick up last Friday, May 3, 2024.

#### **NEW BUSINESS:**

- **Second Amended Resolution 24:24: An Application for Financial Assistance from the New Mexico Colonias Infrastructure Board (People's Water Coop):** Road Department Director David Bailey stated that this Resolution is for funding reduction from \$2.9 million down to the Coop itself not the City of Deming, with the total being \$694,000. Mr. Bailey stated that the Colonias meeting for the funding recommendations will be here in Deming next Thursday, May 16, 2024 at 10:00 am at City Hall. Mr. Bailey stated that the County is fully compliant, the violations from the previous coop membership have all been cleared. Commissioner Trejo motioned to approve Second Amended Resolution 24:24: An Application for Financial Assistance from the New Mexico Colonias Infrastructure Board (People's Water Coop). The motion was seconded by Commissioner Sweetser and was unanimously approved following a roll call vote.
- **Bid Award Approval for International Industrial Park Gateway Project:** Mr. Bailey stated that there were three contractors that applied for the bid and this process happened last week at the Bid opening. Mr. Bailey stated that Bid was awarded to DEI out of Deming coming in at about \$4.6 million. Mr. Bailey stated that once this is approved, construction will be set to begin sometime in July. Commissioner Sweetser motioned to approve Bid award approval for International Industrial Park Gateway Project. The motion was seconded by Commissioner Trejo and was unanimously approved following a roll call vote.

**INDIGENT CLAIMS REPORT:** Commissioner Trejo motioned to recess as County Commission and convene as Claims Board. The motion was seconded by Commissioner Sweetser and was unanimously approved.

County Manager Chris Brice reported the Indigent Claims for the month of March consisted of four claims totaling \$10,000.00. Mr. Brice stated that so far through the calendar year there is a total of \$73,001.23 in GRT, and the fund balance as of April 30, 2024 is \$2,378,621.05. Commissioner Trejo motioned to approve the claims as presented. The motion was seconded by Commissioner Sweetser and was unanimously approved.

Commissioner Trejo motioned to recess as Claims Board and re-convene as County Commission. The motion was seconded by Commissioner Sweetser and was unanimously approved.

**Community Support Reports:** Executive Director of Deming Mainstreet Rebecca Hughes stated that there are several events planned this year. Ms. Hughes stated that there will be a block party this weekend here at the Courthouse Park with three Mainstreet markets. Ms. Hughes stated that she has submitted for funding hopefully to get some murals here at the courthouse. Ms. Hughes stated that she has spoken with some engineers to come down and help with plans to do a pavilion and food

truck court park. Ms. Hughes stated that the Salsa Fest will take place September 14, 2024. Commissioner Trejo asked Ms. Hughes where the plans for the food truck court were set. Ms. Hughes stated that the proposed spot for this project is across from the museum where the old Department of Health Building is located. Mr. Brice stated that the idea had been discussed last summer in Farmington where there is a really nice food truck court. Mr. Brice stated that the old Department of Health building is to the point where it needs to be torn down and thought that this would be a great location for this project.

Executive Director of the Council Christie Ann Harvey stated that there was a Film Con held at the Learning Center. Ms. Harvey stated that it was a great opportunity for people to get exposed to film and everything that goes on behind the scenes. PCR Productions Troy Stout and our Film Commissioner were very effective in demonstrating the latest technology equipment to students. Ms. Harvey stated that K-Fox TV was there and gave the opportunity for people to be interviewed live and then see it on the monitor as a result of that. Ms. Harvey stated that as a result of that there was also a commercial produced which was sent to Ms. Harvey this morning and she has not had a chance to look through and approve it. Ms. Harvey stated that the Deming High School Media Club was also in attendance and showed a loop of their many award-winning productions and short films. Ms. Harvey stated that one of the main things that came out of this was that everyone in attendance agreed to begin meeting periodically and showing films and working on generating increased interest in the film industry. Ms. Harvey stated that these meetings would be taking place in theater number six at Starmax. Ms. Harvey stated that the Western New Mexico Engineers mentioned they are one of several principal ISPs and others will follow to explain about the progress that is being made in Broadband connectivity. Ms. Harvey stated that the FCC Affordable Connectivity Program's last day will be tomorrow. Ms. Harvey stated that in 2021, the Biden Administration and the Congress passed the Bipartisan Infrastructure Law that appropriated 14.2 billion for the Affordable Connectivity Plan. Ms. Harvey stated that this program enabled over 23,000,000 households in the US to sign-up for a discounted Broadband internet program. Ms. Harvey stated that in Luna County alone there is an excess of a little over 3,600 people that utilize this program. Ms. Harvey stated that there is pending Legislation currently before Congress to reauthorize this program with no luck in getting the reauthorization passed. Ms. Harvey stated that this program is important because people here in Luna County utilize this for work, school, and healthcare. Ms. Harvey stated that the Border Authority last month interviewed the seven finalists for the new Executive Director position where a consensus was reached. Ms. Harvey stated that the Border Authority hiring committee will be making recommendations to the Board next week at the regularly scheduled meeting. Ms. Harvey stated that this meeting will be held in Playas and if anyone wishes to attend Ms. Harvey will send out an invitation for anyone interested to do so. Ms. Harvey stated that lunch will be catered and asked that as soon as the requested invitation is received to let her know in order to make sure that there is enough food to accommodate everyone in attendance. Ms. Harvey stated that the Continental Trail Divide is first priority in the Strategic Plan. Grants Director Bryan Reedy hosted a meeting with the Community Outreach Program Manager where conversation took place about how best to reach out and build trails and programs here that would be beneficial to Luna County. Ms. Harvey stated that the Lemonade Day Luna Best Lemonade Stand Contest will take place this Saturday, with most of the event taking place here at Courthouse Park. Ms. Harvey stated that this program teaches students kindergarten through fifth grade to learn how to start, and operate their own business. Ms. Harvey stated that the Workforce Cabinet Secretary Sarita Nayer was quoted with saying that right now there is an enormous demand for technical professionals across the County. Ms. Harvey stated that there are over 2,000,000 opportunities across the County to connect today's youth with rewarding skilled technical education and careers. Ms. Harvey stated that she is working with WNMU President Dr. Joe Shepard to bring technical education programs to Luna County. Ms. Harvey stated that so far there has been success in bringing welding, drywall, and framing, and next semester there will be a hands-

on class in electrical technology. Ms. Harvey stated that there are also diesel mechanics, plumbing, and other construction trade programs in the works at this time.

#### **County Manager's Report:**

- **Miscellaneous:** County Manager Chris Brice gave the following report. The Kingdom of the Sun Awards will be taking place at Lescombes Winery. The County is working with a company called Snyder Electric. The company goes through and does a complete energy audit on all major County buildings, and then submits plans through the State of New Mexico and their engineers to make sure they are sound and what cost savings predictions will be. Once this is done the County will then enter into a contract with Snyder Electric to make the necessary upgrades to the buildings and the savings are guaranteed for the next five to ten years depending on the project. Part of this project is solar, and the County is looking at an entire solar field to support the Luna County Detention Center. The County has submitted all of the Congressionally Directed Spending. A total of \$500,000 was awarded for a mobile command unit and a couple of other smaller projects. The major county projects taking place at this time include Starmax, which is the expansion of the dining area, the restrooms, the remodeling of the bar, and expansion of the kitchen. The outdoor recreation part which includes the skate park, the basketball courts, the pickleball courts, and the batting cages is all on track. The metal building that was used for maintenance storage will become bathrooms and concession stand for the outdoor recreation portion of the project. The New Mexico Counties Conference is coming up. The New Mexico Counties Insurance Pool did an audit a few months back, and essentially a period of ten years, New Mexico Counties also does a catastrophic year calculation if there are a massive amount of claims which will calculate how much money is to be kept on reserves. The County is not there yet and lacking about \$648,000. The Industrial Parks Roads Program was finally awarded and is set to begin and the BERM Project is very close to starting. All of the plans and designs are done for the Plaza Building and the project is set to begin late this year. The Armory renovation is coming along as planned at this time the roof is being finished once this is complete the rest of the renovations will continue, and Dispatch will be moved into the new location. Mr. Brice stated that Audit season will begin again soon.

#### **Upcoming Meetings/Events (unless otherwise specified):**

- Work Session: May 16, 2024 at 2:00 p.m.
- Citizen's College: Starmax: May 23, 2024 at 5:30 p.m.
- Luna County Offices Closed: Memorial Day: May 27, 2024
- Special Meeting: May 30, 2024 at 2:00 p.m.

**ADJOURN:** Chair Chandler adjourned the meeting at 11:05 a.m.

**ATTEST:**

**LUNA COUNTY BOARD OF  
COUNTY COMMISSIONERS**

\_\_\_\_\_  
**Berenda McWright, Luna County Clerk**

\_\_\_\_\_  
**Ray J. Trejo,  
Commissioner, District 1**

**Approved:**\_\_\_\_\_

\_\_\_\_\_  
**Colette M. Chandler, Chairperson  
Commissioner, District 2**

\_\_\_\_\_  
**John S. Sweetser  
Commissioner, District 3**

**MINUTES  
WORK SESSION  
LUNA COUNTY BOARD OF COUNTY COMMISSIONERS  
Thursday, May 16, 2024**

**BE IT REMEMBERED** that the Luna County Board of County Commissioners met in work session at 2:00 p.m. on Thursday, May 16, 2024 in the Commission Chambers of the Luna County Courthouse, Deming, New Mexico, for the purpose of conducting any and all business to come properly before the Board.

**Call to Order:** Chair Chandler called the meeting to order at 2:00 p.m. and led the Pledge of Allegiance and the salute to the flag of the State of New Mexico.

**Roll Call:** Deputy Clerk Toni Esparza called Roll. The following Board Members constituting a quorum were present:

**Ray J. Trejo, District 1  
Colette M. Chandler, Chair District 2  
John S. Sweetser, District 3**

**Presentations:**

- **Funding Appropriations:** Chair Chandler opened up the floor for the new fiscal year appropriations.
  1. **Deming Humane Society-** Sande Foster presented the funding request for the Deming Humane Society: Ms. Foster stated that the shelter was awarded the \$30,000 grant again which is dedicated money and will be put back into the spay and neuter program. All shelters in the state lost the Veterinarian Medicine Grant, due to the funding and the way the grant was written. It was stated that the price of dog food has gone up about 46% and this is why the Deming Humane Society is requesting \$23,000 more on top of what the shelter was granted last year. Chair Chandler asked if the vouchers that are handed out are tracked in case they are not used. In response to the question it was stated that the vouchers are in fact tracked and if there is no response from the person, then the voucher is recycled and assigned to someone else. Commissioner Trejo stated that he has not seen any educational programs come out of the Humane Society to start educating the community. Commissioner Trejo stated that this could be done through social media or radio ads and feels that this would help make the community more aware of the issues and how to help solve them.
  2. **Chamber of Commerce-** Tarcia Rebeiz Executive Director of the Deming/Luna County Chamber of Commerce presented the funding request for the Chamber. Ms. Rebeiz stated that during the 2023-2024 fiscal year

the Chamber has grown by 22 members for a total of 269 members. There have been Chamber Board seats added for both the City and the County to have a representative. The Chamber has hosted 12 ribbon cuttings and participated in or hosted 19 other networking and community events, including Hello Thursday, Lemonade Day, Holiday Chamber in the Park, The Murder Mystery Gala, National Night Out, Trunk or Treat, and the Great American Duck Race Parade just to name a few. The Chamber has also assisted businesses by designing six local business logos, writing 62 radio ads, and created over 179 promotional flyers in the last 12 months. Ms. Rebeiz was pleased to report that not only has the membership grown, but also the reach with 542 instagram followers, with 1,119 individual newsletter subscribers and 4, 118 Facebook followers. The cross-posting efforts through social media the Chamber roughly reaches about 7,000 people on any given day. Ms. Rebeiz stated that with the County's continued support it is the Deming/Luna County Chamber of Commerce desire to grow the scope of services that are offered to the local businesses while maintaining the existing services that the Chamber is best know for. This fiscal year the Chamber will be rolling out new member to member discount programs that will highlight businesses on Facebook and Instagram in new ways.

3. **Columbus Historical Society-** Historian Kathleen Martin spoke on behalf of the Columbus Historical Society. Ms. Martin stated that the Columbus Historical Society has been around since the 70's, but in January 2023 a new board took over and instituted an Elector Event Series that brings presenters and lecturers to Columbus, eight months of the year. The Society's Thursday night presentations have drawn 40 attendees on several occasions. Friday night and Saturday afternoon events, which typically have more than one presenter, have drawn eighty attendees. The Signature event, which is the March 9<sup>th</sup> Commemorative Ceremony, this year drew 200 people. Ms. Martin stated that the Columbus Historical Society is asking for \$23,573.76. Ms. Martin stated that this money will be divided into two categories, which will be \$15,120.00 for salaries and \$8,453.76 for per diem. Ms. Martin stated that this per diem will include housing, meals, and travel.
4. **Community Healthcare Foundation-** Not Present.
5. **Dagship Rescue-** Director Chrystal Kerbo stated that the rescue is asking for \$35,000.00 for the spay and neuter coupon program. Ms. Kerbo stated that there will be a total of 500 coupons distributed in the amount of \$70.00 per coupon. The Rescue is also requesting \$15,000 for vet expenses for the no kill rescues, which includes spay/neuter, vaccines, microchip, heartworm test, treatment and dentals for the older rescues. Ms. Kerbo stated that the rescue's goal is to make Luna County a no kill county.

6. **Deming Arts Council-** Deming Arts Council member Marilyn Goble gave a short power point presentation which included the Deming Arts Council mission statement, different community activities that take place in the Arts Council, and showed artwork from community members. Ms. Goble stated that there are about 112 paying members at this time, and that the Deming Arts Council also brings in money through raffles, selling artists work, and donations of estate items that can be sold.
7. **Deming Cesar Chavez Charter High School-** Not Present
8. **Deming Senior Center-** Barbara Rios presented on behalf of the Deming/Luna County Commission on Aging for FY 24-25 funding request. It was stated that the Deming Senior Center is a 50C3 non-profit organization that has been in business since 1977 and in three years will mark 50 years. The funding that is received to operate is a crucial part of the infrastructure that is needed to provide for older adults in these areas. The Center provides services needed to seniors to assure that they age gracefully and with the upmost dignity within the comfort of their homes and not prematurely institutionalized. The current average cost in the state is \$5,450 per month for assisted living stay, which calculates to \$64,500 annually. The Center's Homemaker Service per person annually as of April 2024 calculates to \$2,818 per person. The Respite Care Service calculates to \$4,378 per person annually, and the Adult Daycare Service calculates to \$8,838 per person annually. Ms. Rios stated that she would like expand a meal site into the Village of Columbus which will be a congregate meal site. Ms. Rios stated that for the new fiscal year beginning July 1, 2024 she is requesting an additional \$20,000 in addition to their current level of funding to assist with the expansion. Columbus as of yesterday has verbally acknowledged to tentatively provide \$18,000 of what has been estimated for this meal site service.
9. **La Casa-** Not present
10. **Luna County Historical Society-** Peggy Bishop manager of the Deming/Luna Mimbres Museum and President of the Luna County Historical Society stated that the request for increase in funds is due to the rise in costs and inflation. Ms. Bishop stated that half of the funding goes toward utilities and the rest goes to operating costs with both increasing at the same rate. Ms. Bishop stated that having to close that museum for four months for renovation was the reason for decreased donation income. Ms. Bishop that at this time the main project is updating the security system due to past issues.
11. **Deming Mainstreet-** Executive Director Rebecca Hughes stated that the first and probably most crucial thing that is done for Deming/Luna County is the Visitors Center. Ms. Hughes stated that Penny Uteley runs the front

desk at the Visitor's Center and this consists of directing people to different parts of the Luna County and Columbus. Ms. Hughes stated that Mainstreet has been around for several years and hosted several successful events in 2023, Salsa Fest, National Night Out, Trunk or Treat, Christmas Downtown/Light Parade, Block Party in the Park. Ms. Hughes stated that one of the things that is looking to be improved upon is that all of the events run smoother, and also to further the reach to draw in more people to the County. Mainstreet is in the very early planning stages with the County to build a pavilion and food truck court, with the current plan to have this at the County property across for the museum.

**12. NMSU Cooperative Extension-** Luna County Extension Agent Jack Blandford and Family and Consumer Science Agent Katherine Turner gave a PowerPoint presentation on the several of the FCS programs. Mr. Blandford stated that some of the 4H programs including the Senior shooting sports program, baking/sewing projects, and the I Can Program are housed within the agency. The nutrition educator works out of the office on a USDA grant and through NMSU the nutrition educator works with low-income individuals making sure that if they qualify for food stamp program, and can have all of their needs met. Education is provided in different cooking and preparation techniques that can be used. Mr. Blandford stated that they host some community service events, one of which is the Food Link Day with the Healing House. Other events included, different clean-ups, Trunk-or-Treat, and Senior Leadership. Mr. Blandford stated that for Senior Leadership, they take these students to different camps throughout the state, giving the students an opportunity to see these different places. Ms. Turner stated that some of the other 4H activities include the Clover buds from ages 5-8, which is a program that was put together for education of the younger kids. Mr. Blandford stated the money from these events is used to help minimize the money that families must pay to attend and participate in 4H events. Mr. Blandford stated that the funding request for the new fiscal year went up by about five percent from what was awarded last year due to rising costs.

**13. Play Sharity-** Play Sharity Foundation Board President Chelsea Newman stated that Play Sharity is open Wednesday through Saturday from 11:30-5:00. Ms. Newman stated that on weekends families come in and there are home school groups during the week. There is a small fee for families that come from out of the County, and groups from places like Silver City, Hatch, and Lordsburg. Play Sharity serves several purposes in Deming by having field trips, a safe stress-free place for families to gather, and is a large volunteer run organization. Ms. Newman stated that there were 13,442 for the year 2023 in spite of the eight-week closure to update flooring and lighting. Ms. Newman stated that the Play Sharity staff has unpacked, assembled, barcoded, and cataloged in their online library software with 2,474 resources, that are free for check out to anyone living in Luna County.

Ms. Newman stated that there are currently 768 families as members, with the number increasing weekly as more families discover all that Play Sharity offers. Ms. Newman stated that there was a parent support group this year which included classes on postpartum depression. There was an Occupational Therapist brought in to help with this. Ms. Newman stated that Play Sharity is requesting \$60,000 this year to continue their operations.

**14. Silver Linings-** Margret Fairman spoke on behalf of Silver Linings. She stated that the facility had been closed for six months last year but have been back in operation since October providing for the needs of the unsheltered here in Luna County. The shelter provides food, clothing, toiletries, showers, laundry, and a twice a week counseling group. Ms. Fairman stated that this group is to help encourage the unsheltered to take the next step for some more intense therapy work. The shelter also provides a trauma informed yoga class and is a kind of extension of the counseling group sessions. Ms. Fairman stated that there are hot meals served five days a week and the numbers of people are going up by a little percentage every year. There are about 130 hot meals being served five days a week. The two new things that have happened since the first of the year. First, the shelter had a small test program with the city where they provided some funding for a work program with the City's Parks Department, for those individuals that are interested in some income. Also, there is a small taskforce group that has been meeting since the middle of April 2024 that was organized by Cassie Arias Ward. There are participants from the city, county, and representatives from different organizations that provide some kind of service to the county population. The Taskforce goal is to prioritize the needs of the unsheltered and find solutions that would have the most positive effects. Ms. Fairman stated that the main her main goal is to establish a Central Intake Facility and someone qualified to run it. she would like to see is a central intake spot, and to find a and someone who would run it. Ms. Fairman stated that what was presented for the budget is the bare minimum of what is needed to keep the shelter in operation. She is asking the same amount from the city and the county with nothing extra.

**15. SWNMF-** Fair Board President Marcus Dominguez stated that the 2024 New Mexico State Fair is scheduled to take place October 3<sup>rd</sup> to October 7<sup>th</sup>. The Fair Board has a carnival under contract, and is scheduling entertainment and vendors. The 4-H and FFA youth are beginning to purchase animals to enter and show at the livestock shows. Mr. Dominguez stated that in the past years the following projects have been completed: replacement of heaters in buildings one and two, repairs and upgrades to crows nest and rodeo arena, new pens for the smaller animal arena, portable panels for the rodeo arena to set up stalls, upgraded electrical in livestock barn, and ripped and crushed raking of the footing in the rodeo arena. The facility continues to prioritize improvements that need to be completed some

which include: continued improvements to the arena, fall barriers on the bleachers, lighting, timing, PA system, entry way ramps to buildings one and two, and covered outdoor pavilion. These improvements will allow the Fair Board to host more and larger events and will attract more visitors to our county. Mr. Dominguez stated that he wanted the Commission Board to kindly consider an increase in funds for the fair in the amount of \$60,000, which would be \$15,000 per quarter.

**16. The Well-** Not Present

**17. Corre Caminos-** Not Present

- **Preliminary Budget-** County Manager Chris Brice presented the Preliminary Budget. Mr. Brice stated that there have been comments about funding and budgets relating to the Road Department and other departments, Capital Outlay, etc. There is no Capital Outlay funding for roads, it only exists for equipment and the county has routinely gone out for Capital Outlay for equipment for the Road Department. Mr. Brice stated that when the word “mismanagement” is used, it puts down the people everyone that works make sure that the budget is accurate and that everything is being done correctly. Mr. Brice stated that Road Department David Bailey has done a tremendous job. He just got back from two big grant decision making committees. The county got the full application from Colonias this time. Mr. Brice stated that this grant was \$2,000,000. Mr. Brice stated that the unencumbered balance as of June 30 is the money that rolls over to the next year. The ending cash balance from 2018-2019 is about \$9,000,000 in the General Fund and for 2023 the ending cash balance is almost \$15,000,000. Mr. Brice stated that year after year the cash balance in the General Fund is increasing and putting the County in a good position and overall the county is doing exceptionally well. Mr. Brice stated that since taking over as County Manager that he as told the department directors and elected officials that every year will be a flat budget, numbers are not changing, the only thing that will change is salaries based on the percentage that the Commission authorizes.

Mr. Brice stated that he along with County Attorney Charles Kretek, Director of Public Safety Pablo Montoya, HR Director Rosa Porras, Budget and Procurement Director Joanne Hethcox, Budget & Reporting Analyst Grisel Taylor, went to Portal, AZ for about a day and a half for a budget retreat. This was a great spot to have a budget retreat because there were no TVs in the rooms, not good phone signal, this allowed them to get a lot accomplished. A lot of the things that came out of this retreat and a lot of brainstorming was done with some of the things that need to be done. Mr. Brice stated that Treasurer Kristie Hobbs would really like to get a drive through for her office and this would consist of adding an expansion on the back of the building in order to take payments due to limited space inside of the office at this time.

Mr. Brice stated that as Ms. Hughes had mentioned earlier on in the meeting the old Parents as Teachers Health Office, there are Outdoor Recreation grants are being investigated and they are working with Mainstreet to establish a food truck court in

that area. The intent is to knock down the existing medical building across from the museum and put something where people are able to gather, have music, food trucks able to park, and outdoor games as well. Mr. Brice stated that there is already an established children's playground since the building belonged to Parents as Teachers.

Mr. Brice stated that some of the discussions regarding evidence that is stored at the Sheriff's Office have been an issue for some time since there is so much evidence in such a small space. The County is looking at possibly building them a new evidence room to accommodate.

Mr. Brice stated that the County is looking at raising the CDL drivers for the Road Department pay to \$18.00 an hour and creating a position out at the Road Department that is already essentially filled with Mr. Goodwin as a Sign Tech which will be made a permanent position.

Mr. Brice stated that some of the smaller changes in the Manager's Office, the Assistant to the County Manager will now be Executive Assistant, HR Legal Assistant to IPRA which Mr. Brice stated he is not sure what will become of this position since Malarie Carlos was just moved from this position to Procurement Specialist. Both Grant's Department Deputy Director Yossie Nieblas and Executive Assistant to the Manager Mayra Hernandez have been handling IPRA requests at this time. Mr. Brice stated that there is an Admin Assistant Position in the Manager's Office that will remain funded.

Mr. Brice stated that in Maintenance Department the custodial and the maintenance person assigned to Starmax belong to Maintenance Director Ricardo Hidalgo. This would have these positions working directly under Mr. Hidalgo making the chain of command easier.

Mr. Brice stated that the Clerk's Office did not come through with any adjustments of personnel or anything else.

Mr. Brice stated that the County is looking at adding a full-time position at the Sheriff's Office for an Evidence and Property Custodian, limiting the number of people from going in and out of the evidence room.

Mr. Brice stated that the CIO Position in IT that the county funded a couple of years ago is no longer funded. This position was a \$110,000 per year paid position.

Mr. Brice stated that Dispatch is a department that really needs to be looked at. Mr. Brice stated there needs to be 16 dispatchers total and at this time there are 12 dispatchers and 2 supervisors.

Mr. Brice stated that Bryan Reedy was essentially the Projects Manager and is now Director of the Grants Department and there is also an Administrative Assistant

position in the Grants Department that will remain funded until the position is filled pending room.

In the Road Department there was a Fleet Manager Position that was added which has been filled by Matthew Berry, former Procurement Specialist.

Mr. Brice stated that at the Detention Center there has added a Billing and Records Specialist Position added for the new Fiscal Year. Mr. Brice stated that eight of the Detention Officer positions have been made strictly Camera Monitors for people who are concerned with inmate contact.

Mr. Brice stated that Starmax Manager Mr. Troyer went through, and terminated some excess budgeted positions, these positions were never filled but were still budgeted. Starmax needs a full-time employee for the bowling area, at least two more bar tenders, and floor servers. Starmax now has a party host and the county may look into making this position a full-time position. Since the beginning of the renovation, the bar and kitchen have been closed. Mr. Brice stated that when the time comes to re-open there will be a need for more cooks, because that the kitchen will be bigger. The lead cook and bartender position will be taken over by the lead cook. Mr. Brice stated that the county will possibly be looking for mechanics for the batting cages, bumper cars, and all of the other mechanical items that have been added.

Mr. Brice stated that the county talked about another position in the Planning Department that would be an Animal Control Officer, which Devan Zamora is already certified in Animal Control through one and two. The reason this was brought up is because the Sheriff's Office gets a lot of calls for animal control and with the lack of deputies this would help both the Sheriff's Office and assist Code Enforcement.

Mr. Brice stated that the county will propose another five percent cost of living raise this year due to inflation.

Mr. Brice stated that in the Treasurer's Office Administrative Assistant Senior Lisa Maynes will be moved to an Executive Administrative Assistant position. This will be at range 40, and there are now two new hires in the Treasurer's Office.

Mr. Brice stated that in the Planning Department Administrative Assistant Aylin Carreon has been moved to an Administrative Assistant Senior Position and there will be a new Administrative Assistant position for this Department. Director Lupita Hernandez moving up to range 56 which is still below director salary.

Mr. Brice stated that there are no changes for the GIS Department.

Mr. Brice stated that Nathan Ortberg IT Tech will be moved to range 21.

Mr. Brice stated that in Maintenance Roberto Jimenez (Custodial) will move to \$16.80 per hour, and this is done according to what the five percent would look like when new hires come in and trying to keep a spread on years of service.

Mr. Brice stated that for the Manager's Office Payroll Specialist/Indigent Coordinator Alexandria Garcia was moved to range 24.17 and Accounts Payable Specialist Alizandra Mercado has resigned. Budget & Reporting Analyst Grisel Taylor is moving Range 60, and Martha Torres will move to \$15.75 an hour, and Mayra Hernandez will move from Administrative Assistant to Executive Administrative Assistant.

Mr. Brice stated that in Dispatch the county is hoping to go to \$16.00 an hour and \$17.50 after certified which would match what is being done at the Detention Center at this time.

Mr. Brice stated that with the Road Department Kelly Lane has been doing a lot in this department and his title will be changed to Deputy Director at \$34.00 an hour.

Mr. Brice stated that there have been no changes to Starmax.

Mr. Brice stated that there will be new hours as of July 1<sup>st</sup>. this schedule will consist of four nine-hour days and half day on Friday to match what the city is doing with the exception that the county offices will stay open a half hour later Monday through Thursday.

**Upcoming Meetings/Events (unless otherwise specified)**

- Citizen's College: Starmax: May 23, 2024 at 5:30 p.m.
- Luna County Offices Closed; Memorial Day: May 27, 2024
- Special Meeting: May 30 2024 at 2:00 p.m.

**Adjourn:** Chair Chandler adjourned the Work Session at 4:42pm

**ATTEST:**

**LUNA COUNTY BOARD OF  
COUNTY COMMISSIONERS**

\_\_\_\_\_  
**Berenda McWright, Luna County Clerk**

\_\_\_\_\_  
**Ray J. Trejo,  
Commissioner, District 1**

**Approved:** \_\_\_\_\_

\_\_\_\_\_  
**Colette M. Chandler, Chairperson  
Commissioner, District 2**

\_\_\_\_\_  
**John S. Sweetser  
Commissioner, District 3**

**MINUTES**  
**Special Meeting**  
**LUNA COUNTY BOARD OF COUNTY**  
**COMMISSIONERS**  
**Thursday, May 30, 2024**

**BE IT REMEMBERED** that the Luna County Board of County Commissioners met in special session at 2:00 p.m. on Thursday, May 30, 2024, in the Commission Chambers of the Luna County Courthouse, Deming, New Mexico, for the purpose of conducting any and all business to come properly before the Board.

**Call to Order:** Chair Chandler Called the Meeting to order at 2:00 p.m. and led the Pledge of Allegiance and the salute to the flag of New Mexico.

**Roll Call:** Deputy Clerk Toni Esparza called Roll. The following Board Members constituting a quorum were present:

**Ray J. Trejo, District 1**  
**Colette M. Chandler, Chair District 2**  
**John S. Sweetser, District 3**

**New Business:**

- **Second Amended Resolution 24-05: IPRA Designee and Procedure:** County Manager Chris Brice stated that this resolution is to show the change in the responsible parties for IPRA requests. Mr. Brice stated that this responsibility has been passed onto Executive Administrative Assistant to the County Manager Mayra Hernandez and Grant Department Deputy Director Yossie Nieblas. In order for this responsibility to change hands a resolution has to be put in place for approval. Commissioner Trejo motioned to approve the Second Amended Resolution 24-05: IPRA Designee and Procedure. The motion was seconded by Commissioner Sweetser and was unanimously approved following a roll call vote.
- **2024-2025 Preliminary Budget:** Mr. Brice stated that since the Work Session of May 16, 2024 there have been no changes made to the Preliminary Budget that was presented at that time. The only outstanding item is the appropriations that were presented by the different community groups and a final recommendation needs to be made. Chair Chandler asked for recommendations from the Commission Board regarding the funding requests that were received. Mr. Brice recommended the Deming Cesar Chavez Charter High School receive \$25,000 instead of \$30,000, and Dag Ship receive \$35,000 instead of \$50,000. Mr. Brice stated this is the first time that the Columbus Historical Society has requested money from the County. Chair Chandler stated that she feels that instead of paying for three students that it should only be for two. Commissioner Trejo stated that he feels that the Commission Board should take a second look at Wildlife Services (USDA). Commissioner Trejo stated that USDA Aphis is requesting \$45,000 from the County. He stated that he only recently found out that there is a contract. Commissioner Trejo stated that there are a lot of deliverables that have not been met. For example, the uncertainty of community outreach by Wildlife Services, with the schools, with the County, etc. Also,

a concern for Commissioner Trejo is that there has not been any representative to speak on behalf of the USDA Aphis and no data has been received by the Commission Board. There is to be a quarterly report and this report has yet to be seen. Commissioner Trejo also stated that this program is federally funded, and would like to get more information before giving the money. Chair Chandler stated that she agrees with Commissioner Trejo and would like to have more information before fulfilling the funding request. Commissioner Trejo stated that he would like to table this for the time being to have more time and receive more data before deciding on any kind of funding. Budget and Procurement Director Joanne Hethcox stated that this could be removed from the Preliminary Budget for now, and she would talk to Mr. McDougal to ask him to provide the requested report. Chair Chandler stated that Ms. Martin had given an amazing presentation on behalf of the Columbus Historical Society. Chair Chandler stated that she realizes that these are graduate students and that this is a part of their graduate requirements, but she did not think the County should not have to pay for an extra student if one was not needed. Commissioner Trejo agreed with Chair Chandler and stated that they should only pay for two students instead of three. Ms. Hethcox stated that for the two students the appropriation total would be \$15,559 which is 2/3 of the amount originally requested. Chair Chandler stated that with the changes that have been made to the budget request from the Columbus Historical Society from three students to two students, and tabling the request from USDA Aphis until the questions are answered the Commission Board will go ahead and accept the Preliminary Budget with these changes. Assessor Michelle Holguin stated that she had a meeting yesterday about her budget and there were a few things that were unsettled for her. Ms. Holguin stated that she realized that this was late, but that it took her some time to get everything that was needed and requested of her, as well as having time to speak to her affiliate chair. Ms. Holguin read a list of her concerns as far as her budget is concerned. Ms. Holguin stated that according to the State Statutes the County is required to support the need for an Appraiser position as well as the GIS position she requested. Ms. Holguin stated that she felt that after yesterday's meeting her department's needs were not taken into consideration. She stated that she had spoken to her Affiliate Chair and that it is very important for every department to have a scheduled meeting prior to any Preliminary Approval of the budget to insure all department needs are being heard. Ms. Holguin stated that the Statutes attached support her request for an additional appraiser and GIS employee. She, also stated that she has an issue with her employee wages coming out of the one percent reappraisal fund which has depleted 46% due to wages and over expenditures which exceed revenue collected as was explained in the meeting yesterday. Ms. Holguin stated that reappraisal costs are high as well as equipment for reappraisal and the department needs to save and be conservative for these costs. She stated that she has expressed her need to have these wages moved to the 401 General Account last year and this year her request was ignored. She stated that her highest paid employee wages are being taken out of the of her one percent reappraisal fund and that when she asked why it was too late to make any adjustments. She stated that when she expressed that more is being taken out of her one percent fund that her department is receiving, she was told yes. Ms. Holguin stated that she feels this is not

good practice when she was told the wages were originally taken out of the one percent due to insufficient budget for the General Fund. Ms. Holguin stated that since the General Fund is no longer insufficient, as it had been agreed upon to her understanding, this change has still not been made. She stated that the One Percent fund should not be supplementing the General Fund and that is unacceptable and is stated in Statue 7-35-3.2. Ms. Holguin stated that some administrative budgets are being increased by over \$1,000,000 while other departments are left with flat budgets. She stated that there are new positions and high increases for staff of administrative departments in addition to the five percent increase that all employees are receiving, while other employees are consistently being left out, and her requests and positions are being denied. Ms. Holguin stated that all County employees are valuable and should have the same opportunities as others. She stated that the Assessor's Office is responsible for providing revenues for the County to run. Estimated taxes for the upcoming Fiscal year are \$8,000,000 and yet she is still not being approved for what is needed to adequately run her department. Ms. Holguin requested that the Preliminary Budget be tabled so that she would be able to properly present her budget to the Commission Board as stated in Statue 7-38-38 - 1D. Chair Chandler stated that what was asked was that the GIS position that was requested be referred to the GIS Department. Chair Chandler stated that it was her understanding that a GIS Department was required but not necessarily under the Assessor's Department. Commissioner Trejo stated that asking to table the Preliminary Budget at this point which includes many departments and the County's need to go ahead and start moving forward tying up loose ends for the end of the Fiscal Year is not in order. Mr. Trejo stated that there is some time to make some additional changes to the budget as per the Assessor's Office. Chair Chandler suggested to move forward with the Preliminary Budget realizing that there is another month to make additional changes that need to be made. She stated that it is the Commission's best interest to move forward at this time with the budget and realize that there is still time to make any adjustments if needed. Commissioner Trejo motioned to approve that 2024-2025 Preliminary Budget realizing there is still time to make any adjustments. The motion was seconded by Commissioner Sweetser and was unanimously approved following a roll call vote.

- **Acceptance of Credit Cards and Electronic Transfers:** Mr. Brice stated that this essentially assurance to the state that the County is accepting credit cards and electronic transfers through ACH. He stated that typically this is done with the final budget and this resolution is submitted but this year it was asked for with the Interim Budget. Commissioner Trejo motioned to approve the Acceptance of Credit Cards and Electronic Transfers. The motion was seconded by Commissioner Sweetser and was unanimously approved following a roll call vote.

#### **Upcoming Meetings/Events (unless otherwise specified):**

- ICIP Public Hearing Work Session: June 7, 2024 at 9am
- Work Session: June 10, 2024 at 9:30am

- Regular Meeting: June 10, 2024 at 10am
- New Mexico Counties Annual Conference: June 17- June 20, 2024
- Luna County Offices will be closed; Juneteenth National Independence Day: June 19, 2024.
- ICIP Public Hearing: June 27, 2024 at 5:30pm

**Executive Session:**

- **Executive Session pursuant to section 10-15-1H(2)NMSA 1987 limited personnel matter pertaining to the County Manager's Contract and LCSO Deputy.** Chair Chandler entertained a motion to move into Executive Session pursuant to section 10-15-1H (2) NMSA 1987 personnel matter pertaining to the County Manager's contract and LCSO Deputy. Commissioner Trejo so moved. The motion was seconded by Commissioner Sweetser and was unanimously approved following a roll call vote. In returning from Executive Session, Chair Chandler asked for a motion to accept the two changes that had been made regarding an increase to the County Manager's salary which was increased to \$150,000 per year, which is the same as what the City Manager is getting at this time. Also, the County Attorney is going to negotiate a severance package not to exceed \$50,000. Commissioner Sweetser so moved. The motion was seconded by Commissioner Trejo and was unanimously approved following a roll call vote. Chair Chandler entertained a motion to return from Executive Session where there were no other matters discussed except for those few limited personnel matters and the pending litigation, which there were no changes to that. Commissioner Trejo motioned to return from Executive Session where no other matters were discussed. The motion was seconded by Commissioner Sweetser and was unanimously approved.

**Adjourn:** Chair Chandler adjourned the Meeting at 3:18 PM

**ATTEST:**

**LUNA COUNTY BOARD OF  
COUNTY COMMISSIONERS**

\_\_\_\_\_  
**Berenda McWright, Luna County Clerk**

\_\_\_\_\_  
**Ray J. Trejo,  
Commissioner, District 1**

**Approved:**\_\_\_\_\_

\_\_\_\_\_  
**Colette M. Chandler, Chairperson  
Commissioner, District 2**

\_\_\_\_\_  
**John S. Sweetser  
Commissioner, District 3**

**Luna County**  
**Board of County Commissioners**  
**Agenda 6/10/2024**  
**Accounts Payable**



Date	Amount
05/01/2024	\$35,271.52
05/03/2024	\$466,688.03
05/03/2024	\$95,285.42
05/03/2024	\$4,910.81
05/10/2024	\$125,617.62
05/10/20204	\$89,754.85
05/10/2024	\$46,791.21
05/16/2024	\$6,100.00
05/17/2024	\$13,386.62
5/17/2024	\$2,073.62
05/17/2024	\$140,567.94
05/17/2024	\$110,397.31
05/22/2024	\$669,914.94
05/22/2024	\$487.12
05/22/2024	\$1,137.92
05/28/2024	\$54,933.91
05/28/2024	\$12,482.46
05/31/2024	\$17,617.83
05/31/2024	\$172,579.49
05/31/2024	\$1,361.15
05/31/2024	\$11,875.59

**Total: \$2,079,235.36**

Luna County  
Board of County Commissioners



Agenda 6/10/2024

**PAYROLL**

Date	Register	Amount
05/03/2024	20240162	\$592,879.04
05/03/2024	*20240163	\$43,269.99
05/09/2024	*20240165	\$1,698.63
05/17/2024	20240166	\$661,051.50
05/17/2024	*20240167	\$21,987.64
05/31/2024	20240168	\$671,132.75
05/31/2024	*20240169	\$20,010.48

Total: \$2,012,030.03

\* Special Assignment Pay

**LUNA COUNTY BOARD OF COUNTY  
COMMISSIONERS**

**RESOLUTION NO. 24-39**  
**Proposed Inter/Intra Fund Budget Increases**

**WHEREAS**, the Board of County Commissioners of Luna County has the statutory authority to approve, modify and amend the County's annual operating budget; and

**WHEREAS**, development of an annual budget includes a considerable amount of professional guessing about events that may occur in the future; and

**WHEREAS**, during the course of the budget year actual events can result in receiving revenues or making expenditures that were not expected at the time the budget was prepared and adopted; and

**WHEREAS**, it is necessary to adjust the County's adopted budget to properly provide for these unexpected events.

**NOW THEREFORE BE IT RESOLVED** that the Board of County Commissioners of Luna County hereby adopts the changes to the County's Fiscal Year 112, July 1, 2023 through June 30, 2024 Budget proposed by the County's management staff and attached hereto in spreadsheet form, as amendments to the previously adopted operating budget.

**PASSED, APPROVED AND ADOPTED THIS 10<sup>th</sup> DAY OF JUNE, 2024.**

BOARD OF COUNTY  
COMMISSIONERS OF LUNA  
COUNTY

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Ray J. Trejo, District One

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Colette M. Chandler, District Two

ATTEST:

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John S. Sweetser, District Three

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Berenda L. McWright, Luna County Clerk

Be it remembered that at a Regular meeting of the Board of County Commissioners of Luna County in Deming NM on the 10th day of June, 2024, the following budget adjustments are proposed and entered of record.

## Budget Resolution Number 24-39

Proposed Inter/Intra FUND Budget Increase/Decrease

### SCHEDULE OF BUDGET ADJUSTMENTS

Entity Code  
DFA  
Resolution  
Number

ITEM NO	Adjustment Type	Fund/ DFA Fund	Dept.	From	Amount	To	Amount	Purpose	Approved Budget Balance	Adjusted Budget Balance
One	Increase	401/11000	General Fund	401/11000	\$ (50,000.00)	401-77-1262 Reimbursements to County	\$ (50,000.00)	To account for MOU with Secretary of State and Luna County for the 2024 Elections.	\$ (71,315.07)	\$ (121,315.07)
					\$ 50,000.00	401-05-2460 SOS - MOU 24 Elections Grant	\$ 50,000.00	To account for MOU with Secretary of State and Luna County for the 2024 Elections.	\$ -	\$ 50,000.00
Two	Increase	415/21800	Community Improvements - Parents As Teachers	415/21800	\$ 13,958.70	415-52-2066 Workers' Compensation Assmnt	\$ 10.30	To account for employee incentives, clean up budget.	\$ 78.20	\$ 88.50
						415-52-2101 Professional/Contract Services	\$ 2,411.41	To account for employee incentives, clean up budget.	\$ 12,143.00	\$ 14,554.41
						415-52-2020 Supplies	\$ 11,536.99	To account for employee incentives, clean up budget.	\$ 64,512.28	\$ 76,049.27
Three	Increase	415/21800	Community Improvements - Parents As Teachers	415/21800	\$ 25,630.53	415-52-2002 Salaries - Full-Time	\$ 11,813.76	To account for employee incentives, clean up budget.	\$ 286,349.16	\$ 298,162.92
						415-52-2005 Salaries - Overtime	\$ 1,164.26	To account for employee incentives, clean up budget.	\$ 2,500.00	\$ 3,664.26
						415-52-2010 Mileage/Per Diem	\$ 11,158.57	To account for employee incentives, clean up budget.	\$ 5,100.93	\$ 16,259.50
						415-52-2060 Match - Medicare 1.45%	\$ 43.75	To account for employee incentives, clean up budget.	\$ 4,494.25	\$ 4,538.00
						415-52-2064 Match - FICA 6.2%	\$ 180.84	To account for employee incentives, clean up budget.	\$ 19,223.70	\$ 19,404.54
						415-52-2065 Match - Group Insurance	\$ 1,269.35	To account for employee incentives, clean up budget.	\$ 44,444.06	\$ 45,713.41
Four	Increase	608/79900	Commissary Fund	608/79900	\$ 115,000.00	608-21-2052 Commissary Fund	\$ 115,000.00	To cover commissary costs and allow for spending through remainder of fiscal year.	\$ 400,000.00	\$ 515,000.00
Five	Increase	609/22600	Adult Detention	609/22600	\$ 1,600,000.00	609-21-2018 Inmate Medical	\$ 1,600,000.00	To pay for medical contract for remainder of fiscal year.	\$ 1,494,080.48	\$ 3,094,080.48
Six	Increase	704/20900	CPVFD	704/20900	\$ 1,339.24	704-00-2069 Membership Dues/ Subscriptions	\$ 1,339.24	To pay for annual subsciptin fee for ESO reporting system	\$ 5,000.00	\$ 6,339.24
Seven	Increase	401/11000	General Fund - Commission	401/11000	\$ 3,000.00	401-00-2010 Mileage/Per Diem	\$ 3,000.00	To clean up budget in preparation of end of fiscal year and adjust for prior year expenditures.	\$ 22,500.00	\$ 25,500.00
					\$ 700.00	401-00-2011 Vehicle Expense	\$ 700.00	To clean up budget in preparation of end of fiscal year and adjust for prior year expenditures.	\$ 10,000.00	\$ 10,700.00

ITEM NO	Adjustment Type	Fund/ DFA Fund	Dept.	From	Amount	To	Amount	Purpose	Approved Budget Balance	Adjusted Budget Balance
					\$ 11,000.00	401-00-2039 Economic Development	\$ 11,000.00	To clean up budget in preparation of end of fiscal year and adjust for prior year expenditures.	\$ 125,000.00	\$ 136,000.00
					\$ 20,000.00	401-00-2065 Match - Group Insurance	\$ 20,000.00	To clean up budget in preparation of end of fiscal year and adjust for prior year expenditures.	\$ 6,651.36	\$ 26,651.36
					\$ 3,500.00	401-00-2138 Funding - Village of Columbus	\$ 3,500.00	To clean up budget in preparation of end of fiscal year and adjust for prior year expenditures.	\$ 30,000.00	\$ 33,500.00
					\$ 5,875.00	401-00-2143 Funding - Golf Course	\$ 5,875.00	To clean up budget in preparation of end of fiscal year and adjust for prior year expenditures.	\$ 25,500.00	\$ 31,375.00
					\$ 6,250.00	401-00-2144 Funding - Deming Animal Guardians	\$ 6,250.00	To clean up budget in preparation of end of fiscal year and adjust for prior year expenditures.	\$ 35,000.00	\$ 41,250.00
					\$ 5,000.00	401-00-2148 Funding - Historical Society	\$ 5,000.00	To clean up budget in preparation of end of fiscal year and adjust for prior year expenditures.	\$ 25,000.00	\$ 30,000.00
					\$ 15,000.00	401-00-2174 Pre-Employment Physicals	\$ 15,000.00	To clean up budget in preparation of end of fiscal year and adjust for prior year expenditures.	\$ 7,500.00	\$ 22,500.00
					\$ 10,000.00	401-00-2491 Commissioner Expense	\$ 10,000.00	To clean up budget in preparation of end of fiscal year and adjust for prior year expenditures.	\$ 35,000.00	\$ 45,000.00
			General Fund - Managers		\$ 2,000.00	401-01-2005 Salaries - Part-Time	\$ 2,000.00	To clean up budget in preparation of end of fiscal year and adjust for prior year expenditures.	\$ 5,000.00	\$ 7,000.00
					\$ 3,000.00	401-01-2009 Office Supplies	\$ 3,000.00	To clean up budget in preparation of end of fiscal year and adjust for prior year expenditures.	\$ 5,000.00	\$ 8,000.00
					\$ 20,000.00	401-01-2010 Mileage/Per Diem	\$ 20,000.00	To clean up budget in preparation of end of fiscal year and adjust for prior year expenditures.	\$ 65,000.00	\$ 85,000.00
					\$ 2,500.00	401-01-2027 Office Equipment	\$ 2,500.00	To clean up budget in preparation of end of fiscal year and adjust for prior year expenditures.	\$ 5,500.00	\$ 8,000.00
					\$ 30.00	401-01-2116 Department Uniforms	\$ 30.00	To clean up budget in preparation of end of fiscal year and adjust for prior year expenditures.	\$ -	\$ 30.00
			General Fund - Maintenance		\$ 40,000.00	401-03-2025 Utilities	\$ 40,000.00	To clean up budget in preparation of end of fiscal year and adjust for prior year expenditures.	\$ 220,000.00	\$ 260,000.00
			General Fund - Clerk		\$ 2,000.00	401-04-2007 Telephone	\$ 2,000.00	To clean up budget in preparation of end of fiscal year and adjust for prior year expenditures.	\$ 1,080.00	\$ 3,080.00
					\$ 500.00	401-04-2011 Vehicle Expense	\$ 500.00	To clean up budget in preparation of end of fiscal year and adjust for prior year expenditures.	\$ 1,200.00	\$ 1,700.00
					\$ 7,000.00	401-04-2999 Salary - Elected Probate Judge	\$ 7,000.00	To clean up budget in preparation of end of fiscal year and adjust for prior year expenditures.	\$ 21,525.66	\$ 28,525.66

ITEM NO	Adjustment Type	Fund/ DFA Fund	Dept.	From	Amount	To	Amount	Purpose	Approved Budget Balance	Adjusted Budget Balance
			General Fund - Assessors		\$ 15,000.00	401-06-2065 Match - Group Insurance	\$ 15,000.00	To clean up budget in preparation of end of fiscal year and adjust for prior year expenditures.	\$ 57,374.64	\$ 72,374.64
			General Fund - Treasurers		\$ 20,000.00	401-07-2065 Match - Group Insurance	\$ 20,000.00	To clean up budget in preparation of end of fiscal year and adjust for prior year expenditures.	\$ 26,469.73	\$ 46,469.73
					\$ 7,500.00	401-07-2153 Bank Charges	\$ 7,500.00	To clean up budget in preparation of end of fiscal year and adjust for prior year expenditures.	\$ 2,000.00	\$ 9,500.00
			General Fund - Sheriff's		\$ 500.00	401-08-2015 Exterminating Services	\$ 500.00	To clean up budget in preparation of end of fiscal year and adjust for prior year expenditures.	\$ 900.00	\$ 1,400.00
					\$ 350,000.00	401-08-2065 Match - Group Insurance	\$ 350,000.00	To clean up budget in preparation of end of fiscal year and adjust for prior year expenditures.	\$ 2,358.48	\$ 352,358.48
					\$ 250.00	401-08-2069 Membership Dues/Subscriptions	\$ 250.00	To clean up budget in preparation of end of fiscal year and adjust for prior year expenditures.	\$ 1,466.00	\$ 1,716.00
					\$ 50,000.00	401-08-2074 Tort Liability	\$ 50,000.00	To clean up budget in preparation of end of fiscal year and adjust for prior year expenditures.	\$ 25,000.00	\$ 75,000.00
					\$ 5,000.00	401-08-2101 Professional/Contract Services	\$ 5,000.00	To clean up budget in preparation of end of fiscal year and adjust for prior year expenditures.	\$ 3,300.00	\$ 8,300.00
			General Fund - Planning		\$ 13,000.00	401-14-2065 Match - Group Insurance	\$ 13,000.00	To clean up budget in preparation of end of fiscal year and adjust for prior year expenditures.	\$ 47,518.08	\$ 60,518.08
			General Fund - Safety/Risk Assmnt		\$ 10,000.00	401-28-2002 Salaries - Full-Time	\$ 10,000.00	To clean up budget in preparation of end of fiscal year and adjust for prior year expenditures.	\$ 48,266.40	\$ 58,266.40
					\$ 100.00	401-28-2060 Match - Medicare 1.45%	\$ 100.00	To clean up budget in preparation of end of fiscal year and adjust for prior year expenditures.	\$ 786.64	\$ 886.64
					\$ 100.00	401-28-2064 Match - FICA 6.2%	\$ 100.00	To clean up budget in preparation of end of fiscal year and adjust for prior year expenditures.	\$ 100.00	\$ 200.00
					\$ 10,000.00	401-28-2065 Match - Group Insurance	\$ 10,000.00	To clean up budget in preparation of end of fiscal year and adjust for prior year expenditures.	\$ 66.24	\$ 10,066.24
			General Fund - Emergency Mgmt		\$ 4,000.00	401-41-2005 Salaries - Overtime	\$ 4,000.00	To clean up budget in preparation of end of fiscal year and adjust for prior year expenditures.	\$ 3,000.00	\$ 7,000.00
					\$ 1,500.00	401-41-2011 Vehicle Expense	\$ 1,500.00	To clean up budget in preparation of end of fiscal year and adjust for prior year expenditures.	\$ 8,325.00	\$ 9,825.00
					\$ 11,000.00	401-41-2065 Match - Group Insurance	\$ 11,000.00	To clean up budget in preparation of end of fiscal year and adjust for prior year expenditures.	\$ 780.00	\$ 11,780.00
			General Fund - Grants		\$ 2,000.00	401-58-2007 Telephone	\$ 2,000.00	To clean up budget in preparation of end of fiscal year and adjust for prior year expenditures.	\$ -	\$ 2,000.00

ITEM NO	Adjustment Type	Fund/ DFA Fund	Dept.	From	Amount	To	Amount	Purpose	Approved Budget Balance	Adjusted Budget Balance
					\$ 6,000.00	401-58-2008 Printing and Publishing	\$ 6,000.00	To clean up budget in preparation of end of fiscal year and adjust for prior year expenditures.	\$ -	\$ 6,000.00
					\$ 300.00	401-58-2011 Vehicle Expense	\$ 300.00	To clean up budget in preparation of end of fiscal year and adjust for prior year expenditures.	\$ -	\$ 300.00
					\$ 3,000.00	401-58-2205 Special Projects	\$ 3,000.00	To clean up budget in preparation of end of fiscal year and adjust for prior year expenditures.	\$ 5,000.00	\$ 8,000.00
		402/20400	Road Department	402/20400	\$ 25,000.00	402-10-2011 Vehicle Expense	\$ 25,000.00	To clean up budget in preparation of end of fiscal year and adjust for prior year expenditures.	\$ 200,000.00	\$ 225,000.00
					\$ 30,000.00	402-10-2065 Match - Group Insurance	\$ 30,000.00	To clean up budget in preparation of end of fiscal year and adjust for prior year expenditures.	\$ 121,200.72	\$ 151,200.72
					\$ 25,000.00	402-10-2099 PTO Payouts/Buyback/ Longevity	\$ 25,000.00	To clean up budget in preparation of end of fiscal year and adjust for prior year expenditures.	\$ -	\$ 25,000.00
		403/20800	Farm & Range	403/20800	\$ 2,750.00	403-11-2093 Controls - Predatory Animal	\$ 2,750.00	To clean up budget in preparation of end of fiscal year and adjust for prior year expenditures.	\$ 43,250.00	\$ 46,000.00
		408/22300	DWI	408/22300	\$ 500.00	408-51-2011 Vehicle Expense	\$ 500.00	To clean up budget in preparation of end of fiscal year and adjust for prior year expenditures.	\$ 700.00	\$ 1,200.00
					\$ 3,000.00	408-51-2013 Equipment Rental	\$ 3,000.00	To clean up budget in preparation of end of fiscal year and adjust for prior year expenditures.	\$ 2,900.00	\$ 5,900.00
					\$ 2,500.00	408-51-2020 Supplies	\$ 2,500.00	To clean up budget in preparation of end of fiscal year and adjust for prior year expenditures.	\$ 1,700.00	\$ 4,200.00
					\$ 7,000.00	408-51-2065 Match - Group Insurance	\$ 7,000.00	To clean up budget in preparation of end of fiscal year and adjust for prior year expenditures.	\$ 17,276.16	\$ 24,276.16
					\$ 10.00	408-51-2066 Workers' Compensation Assmnt	\$ 10.00	To clean up budget in preparation of end of fiscal year and adjust for prior year expenditures.	\$ 27.60	\$ 37.60
					\$ 240.00	408-51-2101 Professional/Contract Services	\$ 240.00	To clean up budget in preparation of end of fiscal year and adjust for prior year expenditures.	\$ -	\$ 240.00
		413/29900	MVLC	413/29900	\$ 15,000.00	413-00-2400 MVLC Operations	\$ 15,000.00	To clean up budget in preparation of end of fiscal year and adjust for prior year expenditures.	\$ 270,000.00	\$ 285,000.00
		421/21800	Domestic Violence Shelter	421/21800	\$ 5,000.00	421-00-2020 Supplies	\$ 5,000.00	To clean up budget in preparation of end of fiscal year and adjust for prior year expenditures.	\$ -	\$ 5,000.00
		709/20600	Ambulance Fund 1/8 GRT	709/20600	\$ 30,000.00	709-00-2132 Funding - Columbus EMS	\$ 30,000.00	To clean up budget in preparation of end of fiscal year and adjust for prior year expenditures.	\$ 20,000.00	\$ 50,000.00
					\$ 2,568,533.47		\$ 2,568,533.47		\$3,822,833.70	\$ 6,391,367.17

*NOW, THEREFORE, it is respectfully requested that the Board of County Commissioners of Luna County, authorize the above adjustments to the Luna County Budget.*

Done at Deming New Mexico this **Monday the 10th day of June, 2024.**

BOARD OF COUNTY COMMISSIONERS OF LUNA COUNTY



\_\_\_\_\_  
Ray J. Trejo, District 1

\_\_\_\_\_  
Colette M. Chandler, District 2

\_\_\_\_\_  
John S. Sweetser, District 3

\_\_\_\_\_  
Berenda L. McWright, Luna County Clerk

Entered By \_\_\_\_\_

Date \_\_\_\_\_

Checked By \_\_\_\_\_

Date \_\_\_\_\_

**LUNA COUNTY BOARD OF COUNTY  
COMMISSIONERS**

**RESOLUTION NO. 24-40**  
**Proposed Inter Department/Fund Transfers**

**WHEREAS**, the Board of County Commissioners of Luna County has the statutory authority to approve, modify and amend the County's annual operating budget; and

**WHEREAS**, development of an annual budget includes a considerable amount of professional guessing about events that may occur in the future; and

**WHEREAS**, during the course of the budget year actual events can result in receiving revenues or making expenditures that were not expected at the time the budget was prepared and adopted; and

**WHEREAS**, it is necessary to adjust the County's adopted budget to properly provide for these unexpected events.

**NOW THEREFORE BE IT RESOLVED** that the Board of County Commissioners of Luna County hereby adopts the changes to the County's Fiscal Year 112, July 1, 2023 through June 30, 2024 Budget proposed by the County's management staff and attached hereto in spreadsheet form, as amendments to the previously adopted operating budget.

**PASSED, APPROVED AND ADOPTED THIS 10<sup>th</sup> DAY OF JUNE, 2024.**

BOARD OF COUNTY  
COMMISSIONERS OF LUNA  
COUNTY

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Ray J. Trejo, District One

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Colette M. Chandler, District Two

ATTEST:

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Berenda L. McWright, Luna County Clerk

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John S. Sweetser, District Three

Be it remembered that at a Regular meeting of the Board of County Commissioners of Luna County in Deming NM on the 10th day of June, 2024 the following budget adjustments are proposed and entered of record.

## Budget Resolution Number 24-40

### Proposed Inter Department Transfer

ITEM NO	Adjustment Type	Fund/ DFA Fund	Dept.	From	FROM Current Balance	Transfer amount	TO Line Number	Transfer Amount	Purpose
One	Transfer	401/11000	General Fund - Assessors	401-06-2008 Printing and Publishing	\$7,611.50	\$4,000.00	401-06-2012 Equipment/Supplies/ Mtn/Repairs	\$4,000.00	To allow for spending through remainder of fiscal year where needed.
Two	Transfer	609/22600	Adult Detention	609-21-2029 Capital Improvement	\$85,795.00	\$18,000.00	609-21-2020 Supplies	\$18,000.00	To allow for spending through remainder of fiscal year where needed.
Three	Transfer	610/21800	Drug Investigation - HIDTA	610-43-2005 Salaries - Overtime	\$6,886.63	\$7,870.00			
				610-43-2010 Mileage/Per Diem	-\$33.88	\$3,838.00			
				610-43-2011 Vehicle Expense	\$18,137.61	\$19,715.00			
				610-43-2025 Utilities	\$1,383.47	\$1,000.00			
				610-43-2060 Match - Medicare 1.45%	\$559.66	\$300.00			
				610-43-2063 Match - PERA 16.42%	\$2,095.32	\$500.00	610-43-2007 Telephone	\$1,768.00	To allow for spending through remainder of fiscal year where needed.
				610-43-2064 Match - FICA 6.2%	\$2,756.26	\$2,500.00	610-43-2020 Supplies	\$3,299.58	To allow for spending through remainder of fiscal year where needed.
				610-43-2101 Professional/Contract Services	\$3,017.53	\$2,000.00	610-43-2065 Match - Group Insurance	\$17,108.00	To allow for spending through remainder of fiscal year where needed.
				610-43-2329 Deming PD	\$5,000.00	\$5,000.00	610-43-2396 WNMU Police Dept	\$14,534.42	To allow for spending through remainder of fiscal year where needed.
				610-43-2392 Lordsburg PD	\$4,100.00	\$4,100.00			To allow for spending through remainder of fiscal year where needed.
				610-43-2395 HIDTA-Silver City	\$3,549.98	\$260.00	610-43-2492 6th Judicial Dist Atty's Office	\$10,373.00	To allow for spending through remainder of fiscal year where needed.
Four	Transfer	801/59900	Entertainment Complex	801-80-2106 Food Supplies	\$144,505.39	\$50,000.00			
				801-80-2107 Alcohol Supplies	\$61,780.90	\$40,000.00			
				801-80-2108 Film Rental Payments	\$63,602.21	\$40,000.00	801-80-2012 Equip/Supplies/ Mtn/Repairs	\$130,000.00	To allow for spending through remainder of fiscal year where needed.
Five	Transfer	801/59900	Entertainment Complex	801-80-2153 Bank Charges	\$31,758.51	\$13,674.65	801-80-2008 Printing and Publishing	\$13,674.65	To allow for spending through remainder of fiscal year where needed.
Six	Transfer	401/11000	Maintenance	401-03-2021 Other County Buildings	\$15,953.48	\$4,000.00	401-03-2007 Telephone	\$4,000.00	To allow for spending through remainder of fiscal year where needed.
				401-03-2022 Building Repairs	\$19,069.17	\$10,000.00	401-03-2011 Vehicle Expense	\$7,500.00	To allow for spending through remainder of fiscal year where needed.
							401-03-2012 Equip/Supplies/ Mtn/Repairs	\$2,500.00	To allow for spending through remainder of fiscal year where needed.

ITEM NO	Adjustment Type	Fund/ DFA Fund	Dept.	From	FROM Current Balance	Transfer amount	TO Line Number	Transfer Amount	Purpose
		401/11000	Planning	401-14-2027 Office Equipmnet	\$4,359.81	\$2,500.00	401-14-2007 Telephone	\$2,500.00	To allow for spending through remainder of fiscal year where needed.
		401/11000	Dispatch	401-20-2011 Vehicle Expense	\$1,315.33	\$350.00	401-20-2069 Membership Dues/ Subscriptions	\$350.00	To allow for spending through remainder of fiscal year where needed.
		402-20400	Road	402-40-2029 Solid Waste Capital Improvement	\$26,270.00	\$2,000.00	402-40-2075 Equipment Operating Expense/Repairs	\$2,000.00	To allow for spending through remainder of fiscal year where needed.
		405/20300	Assessors - Property Valuation	405-06-2010 Mileage/Per Diem	\$14,791.03	\$7,000.00	405-06-2065 Match - Group Insurance	\$7,000.00	To allow for spending through remainder of fiscal year where needed.
		408/22300	DWI	408-00-2020 Supplies	\$5,271.93	\$2,000.00	408-00-2010 Mileage/Per Diem	\$2,000.00	To allow for spending through remainder of fiscal year where needed.
		415/21800	JJCS	415-13-2275 After School Programs	\$14,267.48	\$6,000.00	415-13-2063 Match - PERA 16.42%	\$5,300.00	To allow for spending through remainder of fiscal year where needed.
							415-13-2065 Match - Group Insurance	\$50.00	To allow for spending through remainder of fiscal year where needed.
							Match - RHCA 2.0%	\$650.00	To allow for spending through remainder of fiscal year where needed.
		415/21800	LC Health Council	415-17-2003 Salaries - Part-Time	\$22,514.83	\$11,000.00	415-17-2002 Salaries - Full-Time	\$8,000.00	To allow for spending through remainder of fiscal year where needed.
							415-17-2065 Match - Group Insurance	\$3,000.00	To allow for spending through remainder of fiscal year where needed.
		415/21800	JJCS-CYFD	415-56-2020 Supplies	\$7,932.62	\$6,000.00	415-56-2003 - Salaries - Part-Time	\$3,000.00	To allow for spending through remainder of fiscal year where needed.
							415-56-2060 Match - Medicare 1.45%	\$500.00	To allow for spending through remainder of fiscal year where needed.
							415-56-2064 Match - FICA 6.2%	\$2,500.00	To allow for spending through remainder of fiscal year where needed.
		428/21800	CASA	428-54-2011 Vehicle Expense	\$4,537.30	\$1,000.00	428-54-2020 Supplies	\$1,000.00	To allow for spending through remainder of fiscal year where needed.
		610/21800	Drug Investigation - Operation Stonegarden	610-76-2101 Professional/Contract Services	\$13,122.60	\$3,700.00	610-76-2005 Salaries - Overtime	\$3,500.00	To allow for spending through remainder of fiscal year where needed.
							610-76-2060 Match - Medicare 1.45%	\$200.00	To allow for spending through remainder of fiscal year where needed.
		704/20900	CPVFD	704-00-2028 Capital Outlay	\$130,008.10	\$22,000.00	704-00-2069 Membership/Dues Subscriptions	\$2,000.00	To allow for spending through remainder of fiscal year where needed.
							704-00-2084 Safety/Equip/ Supplies/Training	\$20,000.00	To allow for spending through remainder of fiscal year where needed.
					\$721,919.77	\$290,307.65		\$290,307.65	

NOW, THEREFORE, it is respectfully requested that the Board of County Commissioners of Luna County, authorize the above adjustments to the Luna County Budget

Done at Deming New Mexico this **Monday the 10th day of June, 2024.**

BOARD OF COUNTY COMMISSIONERS OF LUNA COUNTY



\_\_\_\_\_  
Ray J. Trejo, District 1

\_\_\_\_\_  
Colette M. Chandler, District 2

\_\_\_\_\_  
John S. Sweetser, District 3

ATTEST:

Entered By:

Date

\_\_\_\_\_  
Berenda L. McWright, Luna County Clerk

Checked By:

Date

# APPOINTMENT OF ROBERT CORTEZ

STATE OF NEW MEXICO )  
COUNTY OF LUNA ) ss

This is to certify that I have on this 16 day of May, 2024 A.D. appointed ROBERT CORTEZ as my DEPUTY SHERIFF in and for the County of Luna, State of New Mexico, hereby authorizing him/her to discharge all duties of said appointment of DEPUTY SHERIFF, according to the law.

WITNESS MY HAND THIS 16 DAY OF May, 2024 A.D.

MEBY  
SHERIFF, LUNA COUNTY, NEW MEXICO

## OATH OF OFFICE

STATE OF NEW MEXICO )  
COUNTY OF LUNA ) ss

I, ROBERT CORTEZ of Luna, State of New Mexico, do solemnly swear that I will support the Constitution of the United States, and also the Constitution of the State of New Mexico, and that I will faithfully, impartially, and to the best of my ability discharge all the duties of said office and appointment.

[Signature]  
SIGNATURE OF APPOINTEE

STATE OF NEW MEXICO  
COUNTY OF LUNA

Subscribed and sworn before me by Mike Eby,  
Sheriff and ROBERT CORTEZ, appointee.  
This 16 day of May, 2024.

[Signature]  
NOTARY

STATE OF NEW MEXICO  
NOTARY PUBLIC  
STEPHANIE YOUNG  
COMMISSION # 1119338  
EXPIRES AUGUST 11, 2025

Approved this \_\_\_\_\_ day of \_\_\_\_\_ 2024 A.D., by the Board of County Commissioners, Luna County, New Mexico.

\_\_\_\_\_  
CHAIRMAN, BOARD OF LUNA COUNTY COMMISSIONERS

**LUNA COUNTY BOARD OF COUNTY  
COMMISSIONERS**

**RESOLUTION NO. 24-41**

**Authorizing the  
Budget and Procurement Director  
To Make Final Intra-Departmental  
Line Item Transfers**

**WHEREAS**, the Board of County Commissioners of Luna County has the statutory authority to approve, modify and amend the County's annual operating budget; and

**WHEREAS**, development of an annual budget includes a considerable amount of professional guessing about events that may occur in the future; and

**WHEREAS**, during the course of the budget year actual events can result in receiving revenues or making expenditures that were not expected at the time the budget was prepared and adopted; and

**WHEREAS**, it is necessary to adjust the County's adopted budget to properly provide for these unexpected events.

**NOW, THEREFORE BE IT RESOLVED** that the Board of County Commissioners of Luna County hereby adopts the changes to the County's Fiscal Year 112, July 1, 2023 through June 30, 2024 Budget proposed by the County's management staff by authorizing the entry of final intra-departmental line item adjustments at end of fiscal year, as amendments to the previously adopted operating budget.

**PASSED, APPROVED AND ADOPTED THIS 10<sup>th</sup> DAY OF JUNE 2024.**

**BOARD OF COUNTY COMMISSIONERS OF LUNA COUNTY**

**ATTEST:**

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**Ray J. Trejo**  
Commissioner, District 1

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**Berenda McWright, County Clerk**

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**Colette M. Chandler**  
Commissioner, District 2

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**John S. Sweetser**  
Commissioner, District 3, Chair

*Be it remembered that at a Regular Meeting of the Board of County Commissioners of Luna County in Deming New Mexico, on the 10<sup>th</sup> day of June 2024, the following proceedings were had and entered of record.*

**LUNA COUNTY**

**RESOLUTION 24-42**

**CERTIFICATION OF FIXED ASSETS**

**and**

**DISPOSITION OF PERSONAL PROPERTY**

**WHEREAS**, pursuant to Section 4-38-1, NMSA 1978, the powers of a county as a body politic and corporate shall be exercised by a Board of County Commissioners;

**WHEREAS**, Section 4-38-13, NMSA 1978, provides that the Board of County Commissioners shall have the power at any session to make such orders concerning the property belonging to the county as them may deem expedient;

**WHEREAS**, Luna County conducted an annual physical inventory of equipment on the attached list per §12-6-10 NMSA 1978 and the New Mexico 2022 Audit Rule §2.2.2.10 W (2) and hereby certify such assets with a cost over \$5,000.00;

**WHEREAS**, Section 13-6-1, NMSA 1978 declares that a County may dispose of tangible personal property and delete it from the public inventory upon a specific finding that each item is of current resale value of five thousand dollars (\$5,000.00) or less and is worn out, unusable or obsolete to the extent that the item is no longer economical or safe for continued use;

**WHEREAS**, a designated committee of three Luna County Officials has declared that all of the tangible personal property that is the subject of this resolution meets the criteria set for in Section 13-6-1, NMSA 1978; and

**WHEREAS**, pursuant to Section 13-6-2, NMSA 1978, the personal property will be disposed of by live or online auction open to the public or by an inter-governmental transfer to another state agency or local public body.

**NOW, THEREFORE, BE IT FURTHER RESOLVED** that the Board of County Commissioners of Luna County:

1. Certifies that the attached property list of fixed assets having a cost over \$5,000.00 and have been physically inventoried;
2. Finds that the property described in the Attachments hereto as items to be removed from Fixed Assets and incorporated by reference into this Resolution consists of property owned by the County of Luna with varying resale values, which is worn-out, unusable or obsolete to the extent that the items are no longer economical or safe for continued use by the County;

3. A copy of this Resolution and Attachments shall be sent to the State Auditor and the Local Government Division of the Department of Finance and Administration at least thirty (30) days before the disposal of the property, pursuant to Section 13-6-1(B)(2), NMSA 1978;
4. A copy of this Resolution and Attachments shall be made a permanent part of the official minutes of Luna County and maintained as a public record subject to the Inspection of Public Records Act.
5. All of the personal property will be disposed of by live or online auction process open to the public or through inter-governmental transfer.

**Done at Deming, New Mexico this 10<sup>th</sup> day of June 2024.**

**BOARD OF COUNTY COMMISSIONERS OF LUNA COUNTY**

**ATTEST:**

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**Ray J. Trejo**  
**Commissioner, District 1**

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**Berenda McWright, County Clerk**

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**Colette M. Chandler**  
**Commissioner, District 2**

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**John S. Sweetser**  
**Commissioner, District 3, Chair**

*Be it remembered that at the Regular Meeting of the Board of County Commissioners of Luna County in Deming New Mexico, on the 10<sup>th</sup> day of June 2024, the following proceedings were had and entered of record.*

## **RESOLUTION 24-43**

### **PROCUREMENT POLICY AMENDMENT**

**WHEREAS**, the Board of County Commissioners of Luna County enacted the Luna County Procurement Policy on June 8, 2017, to establish appropriate purchasing, fixed assets and travel procedures;

**WHEREAS**, the Board of County Commissioners of Luna County enacted the Luna County Procurement Policy Amendment on April 9, 2020, to amend Sections 2.7A and 2.7B of the purchasing procedures regarding purchasing dollar limits;

**WHEREAS**, the Board of County Commissioners of Luna County enacted the Luna County Procurement Policy Amendment on November 10, 2021, to amend Section VII: Reimbursement of Public Officials and Employees for Travel Expenses and Attending Meetings;

**WHEREAS**, the Board of County Commissioners of Luna County enacted the Luna County Procurement Policy Amendment on June 9, 2022, to amend Section VII: Reimbursement of Public Officials and Employees for Travel Expenses and Attending Meetings;

**WHEREAS**, the Board of County Commissioners of Luna County enacted the Luna County Procurement Policy Amendment on June 8, 2023, to amend Section VII: Reimbursement of Public Officials and Employees for Travel Expenses and Attending Meetings; and

**WHEREAS**, the Board of County Commissioners of Luna County insists on maintaining the integrity of all Luna County purchases and expenditures but recognizes that the Luna County Procurement Policy needs to be amended, within the confines of the New Mexico Procurement Code, Section 13-1-28 through 13-1-199, NMSA 1978 and the New Mexico Mileage and Per Diem Act, Section 10-8-1 through 10-8-8, NMSA 1978, and

**WHEREAS**, the Luna County Procurement Policy, as amended herein, will continue to apply to all travel, purchasing and procurement activities of all Luna County Elected Officials, Department Directors and Employees.

**NOW, THEREFORE, BE IT RESOLVED** that the following subsections shall be substituted as follows, with all other provisions of the Policy remaining in full force and effect:

### **SECTION VII: REIMBURSEMENT OF PUBLIC OFFICIALS AND EMPLOYEES FOR TRAVEL EXPENSES AND ATTENDING MEETINGS**

A county employee or officer may elect to use a Luna County issued Purchase card (P-Card) for actual expenses incurred while traveling on official business. Actual itemized receipts must accompany the monthly expense report. The following limits apply while using your P-Card for travel:

Lodging: Standard GSA government rate as determined by destination of travel. County Manager must approve any amounts higher than the standard GSA rate for lodging prior to travel. Overnight lodging is limited to \$215.00 per night when using actuals. Amounts that exceed this limit must be preapproved by the County Manager or Chairman of the Board of County Commissioners.

Limit for meals:

- \$59.00 maximum for every 24-hour period traveling in state (meals only)
- \$59.00 maximum for every 24-hour period traveling out of state (meals only)

Gratuities: Employees may tip for meals up to a maximum of twenty percent (20%) of the meal cost for every 24-hour period. This amount is above the provided limit for meals.

Limit for return from overnight travel (partial day):

- Up to \$20.00 for 2.00 to 5.99 hours beyond the last 24-hour period (meals only)
- Up to \$42.00 for 6.00 to 11.99 hours beyond the last 24-hour period (meals only)
- Up to \$59.00 for 12.00 hours beyond the last 24-hour period (meals only)

A county employee or officer may elect to receive per diem without regard to whether expenses are actually incurred.

Overnight Travel Per Diem Rates:

- \$166.00 within the state but away from home (meals and lodging);
- \$231.00 in Santa Fe County (Special Area) (meals and lodging);
- \$166.00 outside the state on official business.

Non-Overnight Travel Per Diem Rates for number of hours worked above 8 in a 9-hour period:

- Up to \$20.00 for 2.00 to 5.99 hours beyond the normal work day (meals only)
- Up to \$42.00 for 6.00 to 11.99 hours beyond the normal work day (meals only)
- Up to \$59.00 for 12.00 hours or more beyond the normal work day (meals only)

A county employee or officer may elect to receive reimbursement of actual expenses in lieu of per diem rates. **Actual itemized receipts must** accompany the reimbursement request. Employee must obtain County Manager or designee approval for any lodging above the Standard GSA government rate (prior to travel date). If the employee chooses to receive actual reimbursement instead of receiving per diem, the following limits apply.

Lodging: Standard GSA government rate as determined by destination of travel. County Manager must approve any amounts higher than the standard GSA rate for lodging prior to travel. Overnight lodging is limited to \$215.00 per night when using actuals. Amounts that exceed this limit must be preapproved by the County Manager or Chairman of the Board of County Commissioners.

Limit for meals:

\$59.00 maximum for every 24-hour period traveling in state (meals only)

\$59.00 maximum for every 24-hour period traveling out of state (meals only)

Limit for return from overnight travel:

Up to \$20.00 for 2.00 to 5.99 hours beyond the last 24-hour period (meals only)

Up to \$42.00 for 6.00 to 11.99 hours beyond the last 24-hour period (meals only)

Up to \$59.00 for 12.00 hours or more beyond the normal work day (meals only)

Limit for meals for non-overnight travel (for the number of hours worked above 8, in a 9-hour period):

Up to \$20.00 for 2.00 to 5.99 hours beyond the normal work day (meals only)

Up to \$42.00 for 6.00 to 11.99 hours beyond the normal work day (meals only)

Up to \$59.00 for 12.00 hours or more beyond the normal work day (meals only)

Reimbursement for mileage:

100% of The Internal Revenue Service ("IRS") standard mileage rate set January 1<sup>st</sup> of the previous year for each mile traveled in a privately-owned vehicle, and only with prior approval of LCBCC/County Manager. For FY 2025 the mileage reimbursement rate is \$0.67 per mile.

Miscellaneous Other Expenses: Reasonable expenses for ordinary and necessary business costs with approval of the Department head.

Travel advances are authorized by the Board in hardship cases approved by the County Manager, for no more than 80% of the anticipated per diem costs, for trips lasting more than 3 days (72 hours) but less than 7 days. Any refunds or overages shall be repaid within 5 working days of return. Travel advances may also be authorized for approved out of state travel. Requests for travel advances shall be made in writing at least 2 weeks in advance of the proposed travel.

**Done at Deming, New Mexico this 10<sup>th</sup> day of June, 2024.**

**Luna County Board of County Commissioners**

**ATTEST:**

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**Ray J. Trejo,**  
**Commissioner, District 1**

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**Berenda L. McWright, County Clerk**

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**Colette M. Chandler,**  
**Commissioner, District 2**

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**John S. Sweetser,**  
**Commissioner, District 3**

*Be it remembered that at a Regular Meeting of the Board of County Commissioners of Luna County in Deming New Mexico, on the 10 th day of June 2024, the following proceedings were had and entered of record.*

**AMENDED RESOLUTION #24-21**

**Luna County SBR Project**

**PARTICIPATION IN LOCAL GOVERNMENT ROAD FUND PROGRAM ADMINISTERED  
BY NEW MEXICO DEPARTMENT OF TRANSPORTATION**

WHEREAS, the County of Luna and the New Mexico Department of Transportation enter into a Cooperative Agreement.

WHEREAS, the total cost of the project will be \$136,316.00 to be funded in proportional share by the parties hereto as follows:

- a. New Mexico Department of Transportation's share shall be 75% or \$102,237.00

And

- b. Luna County's proportional matching share shall be 25% or \$34,079.00

**TOTAL PROJECT COST IS \$136,316.00**

Luna County shall pay all costs, which exceed the total amount of \$136,316.00

Now therefore, be it resolved in official session that Luna County determines, resolves, and orders as follows:

That the project for this Cooperative agreement is adopted and has a priority standing.

The agreement terminates on December 31, 2025 and Luna County incorporates all the agreements, covenants, and understandings between the parties hereto concerning the subject matter hereof, and all such covenants, agreements and understandings have been merged into the written agreement.

NOW therefore, be it resolved by the Luna County to enter into Cooperative Agreement Control Number HW2 L100608 with the New Mexico Department of Transportation for LGRF Project year 2024–2025 to “Mill 10” existing chip seal, base and compact. Apply 3 lifts of chip seal to improve skid resistance, fog seal, and conform shoulders back to original condition, improve drainage, and apply safety striping and signage from Country Club Rd from the county line to Monte Vista and Monte Vista and Country Club to New Mexico Highway 11 to EOP” within the control of the Luna County in Deming, Luna County, New Mexico.

**Done at Deming, New Mexico this 10<sup>th</sup> day of June 2024**  
**LUNA COUNTY BOARD OF COMMISSIONERS**

**ATTEST:**

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**Ray J. Trejo,**  
**Commissioner, District 1**

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**Berenda McWright, County Clerk**

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**Colette M. Chandler, Chairperson**  
**Commissioner, District 2**

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**John S. Sweetser,**  
**Commissioner, District 3**

*Be it remembered that a Regular Meeting of the Board of County Commissioners of Luna County in Deming, New Mexico on the 10<sup>th</sup> day of June 2024, the following proceedings were had and entered of record.*

**AMENDED RESOLUTION #24-22**

**Luna County SP Project**

**PARTICIPATION IN LOCAL GOVERNMENT ROAD FUND PROGRAM ADMINISTERED  
BY NEW MEXICO DEPARTMENT OF TRANSPORTATION**

WHEREAS, the County of Luna and the New Mexico Department of Transportation enter into a Cooperative Agreement.

WHEREAS, the total cost of the project will be \$66,667.00 to be funded in proportional share by the parties hereto as follows:

- a. New Mexico Department of Transportation's share shall be 75% or \$50,000.00

And

- b. Luna County's proportional matching share shall be 25% or \$16,667.00

TOTAL PROJECT COST IS \$66,667.00

Luna County shall pay all costs, which exceed the total amount of \$66,667.00.

Now therefore, be it resolved in official session that Luna County determines, resolves, and orders as follows:

That the project for this Cooperative agreement is adopted and has a priority standing.

The agreement terminates on December 31, 2025, and Luna County incorporates all the agreements, covenants, and understandings between the parties hereto concerning the subject matter hereof, and all such covenants, agreements and understandings have been merged into the written agreement.

NOW therefore, be it resolved by the Luna County to enter the Cooperative Agreement Control Number HW2 L100588 with the New Mexico Department of Transportation for LGRF Project for year 2024–2025 to “Mill 10” existing chip seal, conform shoulders back to original condition, improve drainage, apply 1 lift PEP Prime and 2 lifts of chip seal, and apply safety striping and signage on Geranio Rd from NM 549 to EOP (1.1 miles), Ash St from NM 418 to Skyview (1.6) and Skyview Rd from the Frontage Rd to NM 418 (1.7 miles), excluding NM 549, NM 418 and

the New Mexico Department of Transportation Right of Ways. This project is within the control of Luna County in Deming, Luna County, New Mexico.

**Done at Deming, New Mexico this 10<sup>th</sup> day of June 2024**  
**LUNA COUNTY BOARD OF COMMISSIONERS**

**ATTEST:**

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**Ray J. Trejo,**  
**Commissioner, District 1**

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**Berenda McWright, County Clerk**

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**Colette M. Chandler, Chairperson**  
**Commissioner, District 2**

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**John S. Sweetser,**  
**Commissioner, District 3**

*Be it remembered that at a Regular Meeting of the Board of County Commissioners of Luna County in Deming New Mexico, on the 10th day of June 2024, the following proceedings were had and entered of record.*

**AMENDED RESOLUTION #24-23**

**Luna County CAP Project**

**PARTICIPATION IN LOCAL GOVERNMENT ROAD FUND PROGRAM ADMINISTERED  
BY NEW MEXICO DEPARTMENT OF TRANSPORTATION**

WHEREAS, the County of Luna and the New Mexico Department of Transportation enter into a Cooperative Agreement.

WHEREAS, the total cost of the project will be \$451,117.00 to be funded in proportional share by the parties hereto as follows:

- a. New Mexico Department of Transportation's share shall be 75% or \$338,338.00

And

- b. Luna County's proportional matching share shall be 25% or \$112,779.00

**TOTAL PROJECT COST IS \$451,117.00**

Luna County shall pay all costs, which exceed the total amount of \$451,117.00

Now therefore, be it resolved in official session that Luna County determines, resolves, and orders as follows:

That the project for this Cooperative agreement is adopted and has a priority standing.

The agreement terminates on December 31, 2025 and Luna County incorporates all the agreements, covenants, and understandings between the parties hereto concerning the subject matter hereof, and all such covenants, agreements and understandings have been merged into the written agreement.

NOW therefore, be it resolved by the Luna County to enter into Cooperative Agreement Control Number HW2 L100613 with the New Mexico Department of Transportation for LGRF Project year 2024–2025 to “Mill 10” existing chip seal, construct a new roadway subgrade base and compact, apply 1 lift PEP prime and 2 lifts of chip seal, conform shoulders back to original condition, improve drainage, and apply safety striping and signage on Uvas Valley Rd NE from the intersection of New Mexico Hatch Hwy (State Road 26) south 6 miles to EOP, excluding NM 26 and the New Mexico Department of Transportation Right of Ways. This project is within the control of Luna County in Deming, Luna County, New Mexico.

**Done at Deming, New Mexico this 10<sup>th</sup> day of June 2024**  
**LUNA COUNTY BOARD OF COMMISSIONERS**

**ATTEST:**

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**Ray J. Trejo,**  
**Commissioner, District 1**

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**Berenda McWright, County Clerk**

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**Colette M. Chandler, Chairperson**  
**Commissioner, District 2**

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**John S. Sweetser,**  
**Commissioner, District 3**

# Indigent Hospital Claims Office

Chris A. Brice, County Manager

IHC Board Meeting June 10, 2024

Month	Number	Amount	Number	Denied
January	5	\$3,297.00	0	\$0.00
Feburary	16	\$50,034.50	3	\$5,099.85
March	4	\$9,669.73	0	\$0.00
April	1	\$10,000.00		
May	3	\$6,080.08		
June				
July				
August				
September				
October				
November				
December				
Total	29	\$79,081.31	3	\$5,099.85
This Month's Total	Mimbres Memorial Hospital			\$560.00
This Month's Total	Gila Regional Medical Center			\$0.00
This Month's Total	Memorial Medical Center			\$0.00
This Month's Total	Deming Fire Dept./EMS			\$881.75
This Month's Total	All Other Services			\$4,638.33
Total				\$6,080.08
Year to Date Total	Mimbres Memorial Hospital			\$71,871.18
Year to Date Total	All Other Hospitals			\$0.00
Year to Date Total	Deming Fire Dept./EMS			\$881.75
Year to Date Total	All Other Services			\$6,328.38
Total				\$79,081.31
Care of Prisoners This Month - Not including SNCP Funds				\$195,708.35
Care of Prisoners Year to Date - Not including SNCP Funds				\$1,144,443.76
Care of Prisoners Year to Date Inmate Prescriptions/OTC Meds				\$40,520.61
Care of Prisoners Year to Date Dr. Bills				\$20,816.24
Total Cost of Care of Prisoners Year to Date				\$1,205,780.61
Monies Received - May 2024				\$154,493.03
Balance in IHC Fund as of May 31, 2024				\$2,499,941.20
Encumbrances as of May 31, 2024				\$523,225.84
		Date	Amount Approved	Amount Denied
	Signatures	6/10/2024	\$6,080.08	
Ray J. Trejo				
Colette M. Chandler				
John S. Sweetser				

IHC Board Meeting

**June 10, 2024**

[illegible]