



Planning Commission Meeting
February 25th, 2020
Town Hall
81 Groce Road
5:30 PM

1. **Call to Order**
2. **Opening Comments, FOIA and Roll Call by Planning & Zoning Administrator, Establishment of a Quorum**
3. **Review of Minutes from January 28th, 2020**
4. **New Business**

Proposed amendments to the Land Development Regulations

- i)(A) Amending Section 4.7: Contents of Preliminary Plat, page 17-18 to Section 4.7: Land to include on the Preliminary Plat, pages 17-18.
- i)(B) Amending Section 4.7: Contents of Preliminary Plat, pages 17-18 to replace Code Section 4.7: Contents of Preliminary Plat with Code Section 4.8: Contents of Preliminary Plat.
- i)(C) Amending Section 4.7: Contents of the Preliminary Plat, pages 17-18. To Section 4.8 Contents of the Preliminary Plat, pages 17-18 and adding a line 20, provide road specifications per Appendix A-3, and adding a line 21, When required by our Land Development Regulations, a traffic impact study will need to be submitted. And adding line 22, Area Layout for the Remainder Tract.
 - a) Presentation
 - b) Public Comments
 - c) Board Discussion and Vote on recommendation to Town Council
- ii) Amending Section 3.7: Major Subdivisions, Letter (F) page 13, to replace the twelve (12) month requirement with a twenty-four (24) month requirement for final plat application to be submitted after approval of the preliminary plat.
 - a) Presentation
 - b) Public Comments
 - c) Board Discussion and Vote on recommendation to Town Council

- iii) A. Amending Section 5.1: Requirements for the Final Plat, page 20. To replace Planning Commission with Planning Administrator.
- B. Amending Section 5.2: Submittal, page 20. To replace Planning Commission with Planning Administrator. Adding if any significant changes from the preliminary plat are noted by the Planning Administrator, the final plat shall be submitted to the Planning Commission.
- C. Amending Section 5.4: Planning Commission Action, page 20. Add the Planning Commission will review the final plat in accordance to the approved preliminary plat if there are any significant changes from the preliminary plat.
 - a) Presentation
 - b) Public Comments
 - c) Board Discussion and Vote on recommendations to Town Council
- iv) Amending Section 6.11: Sidewalks, page 34 with letter (A) Design Specifications, to replace the minimum five (5) feet wide requirement with a four (4) feet wide requirement.
 - a) Presentation
 - b) Public comments
 - c) Board Discussion and Vote on recommendations to Town Council

5. Adjourn