



Planning Commission Minutes January 25, 2022

Members Present: Tim Todd, Chairman
Chris Brenner, Vice Chair
Cecil Young
Donnie Parris
Marie Karas

Staff Present: Brandy Blake, Planning and Zoning Administrator
Darrell Purchase, Code Enforcement Officer

I. Call to Order

Mr. Young called the meeting to order and read the opening remarks.

II. FOIA and Roll Call by Planning & Zoning Administrator, Establishment of a Quorum

Mrs. Blake read the FOIA statement, conducted roll call, and established a quorum for the record.

III. Election of Officers

Mr. Brenner made a motion to elect Tim Todd as Chair. Mrs. Karas seconded the motion. With no other nominations, Tim Todd was elected as Chair.

Mrs. Karas made a motion to elect Chris Brenner as Vice-Chair. Mr. Todd seconded the motion. With no other nominations, Chris Brenner was elected Vice-Chair.

Mr. Todd presided over the remainder of the meeting as newly elected Chairman.

IV. Minutes of the Planning Commission

Mrs. Karas made a motion to approve the minutes from the December 14, 2021, Planning Commission Meeting. Mr. Brenner seconded the motion. The motion carried with a vote of 5 to 0.

V. New Business

Mr. Todd opened the Business Meeting for the following items:

A. RZ 2022-01

Mrs. Blake presented the staff analysis and recommendation of approval for the request.

ACTION – Mr. Young made motion a to recommend approval of RZ 2022-01 to Town Council. Mr. Todd seconded the motion. The motion passed with a vote of 4 to 1. Mr. Parris voted in opposition of the request.

B. TXT 2022-01

Mrs. Blake presented the staff analysis and recommendation of approval for the request.

ACTION – Mrs. Karas made a motion to recommend approval of TXT 2022-01 to Town Council. Mr. Brenner seconded the motion. The motion passed with a vote of 5 to 0.

C. TXT 2022-02

Mrs. Blake presented the staff analysis and recommendation of approval for the request.

ACTION – Mr. Brenner made a motion to recommend approval of TXT 2022-02 to Town Council. Mr. Young seconded the motion. The motion passed with a vote of 5 to 0.

D. TXT 2022-03

Mrs. Blake presented the staff analysis and recommendation of approval for the request.

ACTION – Mrs. Karas made a motion to recommend approval of TXT 2022-03 to Town Council. Mr. Young seconded the motion. The motion passed with a vote of 5 to 0.

E. TXT 2022-04

Mrs. Blake presented the staff analysis and recommendation of approval for the request.

ACTION – Mr. Brenner made a motion to recommend approval of TXT 2022-04 to Town Council. Mr. Parris seconded the motion. The motion passed with a vote of 5 to 0.

F. TXT 2022-05

Mrs. Blake presented the staff analysis and recommendation of approval for the request.

ACTION – Mr. Parris made a motion to recommend approval of TXT 2022-05 to Town Council. Mr. Brenner seconded the motion. The motion passed with a vote of 5 to 0.

G. TXT 2022-06

Mrs. Blake presented the staff analysis and recommendation of approval for the request.

ACTION – Mr. Brenner made a motion to recommend approval of TXT 2022-06 to Town Council. Mr. Todd seconded the motion. The motion passed with a vote of 5 to 0.

VI. Other Business

Mrs. Blake provided the Commission with the Planning and Zoning Report for the month of December 2021.

VII. Adjourn

There being no other business to discuss, Mr. Young made a motion to adjourn. Mr. Parris seconded the motion. The meeting adjourned at 6:24 p.m.