



Planning Commission Minutes March 22, 2022

Members Present: Tim Todd, Chairman
Chris Brenner, Vice Chair
Donnie Parris
Marie Karas

Staff Present: Brandy Blake, Planning and Zoning Administrator
Darrell Purchase, Code Enforcement Officer

I. Call to Order

Mr. Todd called the meeting to order and read the opening remarks.

II. FOIA and Roll Call by Planning & Zoning Administrator, Establishment of a Quorum

Mrs. Blake read the FOIA statement, conducted roll call, and established a quorum for the record. Mr. Parris and Mr. Young were absent from the roll call.

III. Minutes of the Planning Commission

Mr. Brenner advised that a correction needed to be made to the last paragraph from the February 22, 2022 minutes. Mrs. Blake stated she would correct the typing error. Mr. Brenner made a motion to approve the corrected minutes from the February 22, 2022, Planning Commission Meeting. Mrs. Karas seconded the motion. The motion carried with a vote of 3 to 0.

Mr. Parris entered the meeting.

IV. New Business

Mr. Todd opened the Business Meeting for the following items:

A. TXT 2022-09

Mrs. Blake presented the staff analysis and recommendation of approval for the request.

ACTION – Mrs. Karas made a motion to recommend approval of TXT 2022-09 to Town Council. Mr. Todd seconded the motion. The motion carried with a vote of 4 to 0.

B. TXT 2020-10

Mrs. Blake presented the staff analysis and recommendation of approval for the request.

ACTION – Mr. Brenner made a motion to recommend approval of TXT 2022-10 to Town Council. Mr. Parris seconded the motion. The motion carried with a vote of 4 to 0.

C. TXT 2022-11

Mrs. Blake presented the staff analysis and recommendation of approval for the request.

ACTION – Mrs. Karas made a motion to recommend approval of TXT 2022-11 to Town Council. Mr. Todd seconded the motion. The motion carried with a vote of 4 to 0.

V. Other Business

A. Mrs. Blake provided the Commission with the Planning and Zoning Report for the month of February 2022. Mrs. Blake reported the status of the previous requests heard by the Planning Commission since January 2022.

B. Mrs. Blake advised the Commission that there is a scheduled workshop on April 6, 2022 that will be held at Town Hall at 3pm. She asked that the Commission members attend this training.

VI. Adjourn

There being no other business to discuss, Mr. Parris made a motion to adjourn. Mr. Brenner seconded the motion. The meeting adjourned at 5:51 p.m.