



STATEMENT OF ECONOMIC INTEREST FORM FILER INSTRUCTIONS

You should receive an email from 'Macoupin County' with the address 'noreply@macoupincountyil.gov'. The subject will be 'Welcome to the Statement of Economic Interest'. Please check your spam or junk folder if you do not see it. The email will include your four digit username and have a link to set your password.

The screenshot shows an email client window titled "Welcome to the Statement Of Economic Interest - Message (HTML)". The interface includes a search bar and a ribbon menu with various actions like Delete, Archive, Respond, Share to Teams, Quick Steps, Move, Tags, Editing, Immersive, Translate, Zoom, Reply with Scheduling Poll, Send to OneNote, and Viva Insights. The email content is as follows:

Welcome to the Statement Of Economic Interest

 Macoupin County <noreply@macoupincountyil.gov>
To  Elections

Welcome!

Username: 6025

To set your password, click this [link](#)


On the right side of the email header, there are buttons for Reply, Reply All, Forward, and a menu icon. The timestamp "Sat 3/11/2023 1:54 PM" is displayed in the bottom right corner.

Once you click the link to set your password, it will take you to this screen. A password is generated for you. You can delete it and then enter your own password. If you want to use what the system considers a weak password, you may select the checkbox next to 'Confirm use of weak password.' When you are ready, click 'Save Password' to save your password.



Enter your new password below or generate one.

New password

SamplePassword 

Very weak

Confirm use of weak password

Hint: The password should be at least twelve characters long. To make it stronger, use upper and lower case letters, numbers, and symbols like ! " ? \$ % ^ &).

[Generate Password](#)

[Save Password](#)

[Log in](#)

[← Go to SEI](#)

From the log-in screen, enter your email that was used when setting up your account or your four digit username. Enter in your password and log-in.

https://sei.macoupincountyil.gov/login/



Login

Sign in to Your Account



Log In

[Register](#) | [Lost your password?](#)

Once you have logged in, it will show you the information we have on file. Please review the information for accuracy. Make any changes necessary and then click the 'Save and Continue' button.

STATEMENTS OF ECONOMIC INTERESTS ONLINE Logout



My Information

Please review your information below and complete all required fields.

First Name*	<input type="text" value="Peter"/>
Last Name*	<input type="text" value="Duncan"/>
Address 1*	<input type="text" value="201 E Main St, P.O. Box 107"/>
Address 2	<input type="text" value="P.O. Box 107"/>
City*	<input type="text" value="Carlinville"/>
State*	<input type="text" value="Illinois"/>
Zip Code*	<input type="text" value="62626"/>
Email Address*	<input type="text" value="election@macoupincountyil.gov"/>
Phone*	<input type="text" value="2178543214"/>
Phone Extension	<input type="text"/>

[Save & Continue](#)

The next screen shows the agency you are filing the statement for and the position or title you hold. If you file statements for more than one agency, for example, the County Board and the township, you can click the 'Add Agency' button to add another agency. (The next page explains how) If not, click the 'Save and Continue' button.

STATEMENTS OF ECONOMIC INTERESTS ONLINE

Logout

Step 1

My Information

Step 2

My Agency

Step 3

My Statement

Step 4

Submit Statement

My Agency

Please review the agency listed below to verify that it is the agency with which you are affiliated. Then click on Save & Continue. If not, contact us at [\(217\) 854-3214](tel:2178543214). If you are required to file by more than one agency, click on the blue "ADD AGENCY" box below.

Agency Code	Name	Title	Required?
000002	County Emergency 911 Board	Clerk	Required

Add Agency

* If you are required to file the Statment of Economic Interest for more that one Unit of Government, please select this button to merge your files.

Back

Save & Continue

If you need to add another agency, this screen will appear after hitting the 'Add Agency' button. Use the dropdowns to select the appropriate options. Type in the title of your position. Click the 'Save' button to save your options and return to the Step Two screen. Once your agency has been added, click 'Save and Continue' to go to the next step.

STATEMENTS OF ECONOMIC INTERESTS ONLINE

Logout

Step 1 My Information

Step 2 My Agency

Step 3 My Statement

Step 4 Submit Statement

My Agency

Please review the agency information below.

Agency Code

000002

000001

Add Agency

Back

854-3214. If you are

on to merge your

Save & Continue

Add Filer Agency

Level of Government* County

Agency Type* Countywide

Unit of Government* MACOUPIN COUNTY

Title Clerk

Save Close

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Step Three is answering the questions. Type in your answer in the available box and click 'Save' to save your answer. You will need to do a separate item for each answer you may have. In this example, if you have two assets that need to be reported, enter the first 'Apple Stock' and click 'Save.' Then enter 'Disney Stock' and hit save. If you need further help on what may or may not need to be reported, there is a link to additional instructions at the end of each question. It's circled in red here. Once you are finished, click 'Next' to move to the next question. Go to the next page to see about answering 'N/A'.



My Statement

Please review your information below and complete all required fields.

Question 1Question 2Question 3Question 4Question 5Question 6Question 7

If you have any single asset that was worth more than \$10,000 as of the end of the preceding calendar year and is held in, or payable to, your name, held jointly by, or payable to, you with your spouse, or held jointly by, or payable to, you with your minor child, list such assets below. In the case of investment real estate, list the city and state where the investment real estate is located. If you do not have any such assets, list "none" below. For more assistance on how to answer, visit [this link](#)

This question is not applicable to me.

Assets*

SaveNext

Assets	Apple Stock
	Edit Delete

Assets	Disney Stock
	Edit Delete

Back

If this question is not applicable to you, you will check the box next to 'This question is not applicable to me.' This will bring up the confirmation screen seen here. Click 'OK' to confirm the answer should be N/A. This will return you to the question screen and you should click 'Next' to move to the next question.

The screenshot displays the 'STATEMENTS OF ECONOMIC INTERESTS ONLINE' interface. At the top, a navigation bar includes a 'Logout' link and a progress indicator with four steps: 'Step 1 My Information', 'Step 2 My Agency', 'Step 3 My Statement', and 'Step 4 Submit Statement'. The 'My Statement' step is active, showing a title 'My Statement' and the instruction 'Please review your information below and complete all required fields.' Below this is a horizontal menu of seven question tabs, with 'Question 1' selected. A modal dialog box is centered on the screen, featuring the URL 'sei.illiniweb.com' and the text 'Confirm this question is not applicable to me'. The dialog has 'OK' and 'Cancel' buttons. In the background, a question is partially visible with the text 'If you have any single asset that was worth more than... payable to, you with your spouse, or held jointly by, o... where the investment real estate is located. If you do...'. Below the question text is a checkbox labeled 'This question is not applicable to me.' and an empty text input field labeled 'Assets*'. A 'Save' button is located at the bottom right of the question area, and a 'Back' button is at the bottom left. The footer contains the text: 'Copyright 2022 Macoupin County, Illinois. All right reserved. Web Design & Website Development by Illini Tech Services'.

Once you have completed all 7 questions, the summary page will come up. Review your information and answers. You may select print, circled in red, to print a copy of your statement for your records. Go to the next page of instructions for finalizing your statement.

STATEMENTS OF ECONOMIC INTERESTS ONLINE

Logout

Step 1

My Information

Step 2

My Agency

Step 3

My Statement

Step 4

Submit Statement

Submit Statement

Print a copy of your answers. [Print](#)

Your Statement of Economic Interests will be locked after the filing deadline. Please verify by checking the box below question 7 that you have answered all questions.



Statement of Economic Interests

Filed with the Macoupin County Clerk
elections@macoupincountyil.gov
(217) 854-3214

Filer: Duncan, Peter
Filer ID: 5018
Filer Mailing Address: 201 E Main St, P.O. Box 107, Carlinville,
Illinois, 62626

Your Agency

Agency Code	Name	Title	Required?
000002	County Emergency 911 Board	Clerk	Required
000001	County Countywide	Clerk	

Review Your Answers

1. If you have any single asset that was worth more than \$10,000 as of the end of the preceding calendar year and is held in, or payable to, your name, held jointly by, or payable to, you with your spouse, or held jointly by, or payable to, you with your minor child, list such assets below. In the case of investment real estate, list the city and state where the investment real estate is located. If you do not have any such assets, list "none" below. For more assistance on how to answer, visit this [link](#)

ANSWER: **Assets:** Apple Stock;
Assets: Disney Stock;

Once you have reviewed your statement and everything is correct, check the box next to the certification statement, circled in red, and click 'Save' to submit your statement. You will NOT be able to edit your statement once it is submitted so please only do this once you are sure everything is correct.

available to the general public, debts to members of your family, or debts to or from a political committee registered with the Illinois State Board of Elections or any political committee, principal campaign committee, or authorized committee registered with the Federal Election Commission.

ANSWER: Debts: Loan - Big Money Loans;

4. List the name of each unit of government of which you or your spouse were an employee, contractor, or office holder during the preceding calendar year other than the unit or units of government in relation to which the person is required to file and the title of the position or nature of the contractual services.

ANSWER: Name Of Unit Of Government: State of Illinois; **Title Or Nature Of Services:** Stipend;

5. If you maintain an economic relationship with a lobbyist or if a member of your family is known to you to be a lobbyist registered with any unit of government in the State of Illinois, list the name of the lobbyist below and identify the nature of your relationship with the lobbyist. If you do not have an economic relationship with a lobbyist or a family member known to you to be a lobbyist registered with any unit of government in the State of Illinois, list "none" below.

ANSWER: Name Of Lobbyist: Clark Kent; **Relationship To Filer:** Alterego;

6. List the name of each person, organization, or entity that was the source of a gift or gifts, or honorarium or honoraria, valued singly or in the aggregate in excess of \$500 received during the preceding calendar year and the type of gift or gifts, or honorarium or honoraria, excluding any gift or gifts from a member of your family that was not known to be a lobbyist registered with any unit of government in the State of Illinois. If you had no such gifts, list "none" below. For this question, you must list any gift received where the value, singly or in aggregate, was greater than \$500. Honorarium or honoraria are considered gifts for the purpose of this question. You do not need to list the amount, just the name of the giver. You do not need to list gifts from family members unless they are registered lobbyists in Illinois.

ANSWER: Gift Or Honoraria: Amazon - Gift Certificate for Being Such a Great Customer;

7. List the name of any spouse or immediate family member living with the person making this statement employed by a public utility in this State and the name of the public utility that employs the relative.

ANSWER: Name And Relation: M. Burns - Grandparent; **Public Utility:** Springfield Power Company;

"I declare that this statement of economic interests (including any accompanying schedules and statements) has been examined by me and to the best of my knowledge and belief is a true, correct and complete statement of my economic interests as required by the Illinois Governmental Ethics Act. I understand that the penalty for willfully filing a false or incomplete statement shall be a fine not to exceed \$1,000 or imprisonment in a penal institution other than the penitentiary not to exceed one year, or both fine and imprisonment."

Back

Save

Logout

Once submitted, you should receive the 'Successfully Submitted!' message as seen here. Click 'OK' to move to the next page.

available to the general public, debts to members of your family, or debts to or from a political committee registered with the Illinois State Board of Elections or any political committee, principal campaign committee, or authorized committee registered with the Federal Election Commission.

ANSWER: Debts: Loan - Big Money Loans;

4. List the name of each unit of government of which you or your spouse were an employee, contractor, or office holder during the preceding calendar year other than the unit or units of government in relation to which the person is required to file and the title of the position or nature of the contractual services.

ANSWER: Name Of Unit Of Government: State of Illinois; **Title Or Nature Of Services:** Stipend;

5. If you maintain an economic relationship with a lobbyist or if a member of your family is known to you to be a lobbyist registered with any unit of government in the State of Illinois, list the name of the lobbyist below and identify the nature of your relationship with the lobbyist. If you do not have an economic relationship with a lobbyist or a family member known to you to be a lobbyist registered with any unit of government in the State of Illinois, list "none" below.

ANSWER: Name Of Lobbyist: Clark Kent; **Relationship To Filer:** Alterego;

6. List the name of each person, organization, or entity that was the source of a gift or gifts, or honorarium or honoraria, valued singly or in the aggregate in excess of \$500 received during the preceding calendar year and was not known to be a lobbyist registered with any unit of government in the State of Illinois, or any gift received where the value, singly or in aggregate, exceeds \$500. For this question, you must list the name of the giver. You do not need to list the amount, just the name of the giver. You do not need to list gifts for the purpose of this question. You do not need to list gifts from a member of your family that was not known to be a lobbyist registered with any unit of government in the State of Illinois. You do not need to list gifts from registered lobbyists in Illinois.

ANSWER: Gift Or Honoraria: Amazon - Gift Certificate

7. List the name of any spouse or immediate family member living with the person making this statement employed by a public utility in this State and the name of the public utility that employs the relative.

ANSWER: Name And Relation: M. Burns - Grandparent; **Public Utility:** Springfield Power Company;

"I declare that this statement of economic interests (including any accompanying schedules and statements) has been examined by me and to the best of my knowledge and belief is a true, correct and complete statement of my economic interests as required by the Illinois Governmental Ethics Act. I understand that the penalty for willfully filing a false or incomplete statement shall be a fine not to exceed \$1,000 or imprisonment in a penal institution other than the penitentiary not to exceed one year, or both fine and imprisonment."

[Back](#) [Save](#)

sei.illiniweb.com
Successfully Submitted!
OK

Logout

The next page is your filings summary page. This will show your filed statement and will also allow you to look back at what you filed in previous years. If you want a paper receipt showing you filed, you may print one by selecting the 'Print Receipt' link, circled in red. The next page of instructions will show you how to print them.

MY FILINGS

Logout

[PRINT RECEIPT](#)

Filer Information

Name: Peter Duncan
Filer ID: 5018
Address: 201 E Main St
P.O. Box 107
Carlinville, Illinois 62626
Email: election@macoupincountyil.gov
Phone: 2178543214

Filings

Year 2023

Filing Date: 01-31-2023 02:56:39 pm

Agencies

Code	Agency	Title
000002	911 BOARD	Clerk
000001	County Countywide	Clerk

Answers

1. If you have any single asset that was worth more than \$10,000 as of the end of the preceding calendar year and is held in, or payable to, your name, held jointly by, or payable to, you with your spouse, or held jointly by, or payable to, you with your minor child, list such assets below. In the case of investment real estate, list the city and state where the investment real estate is located. If you do not have any such assets, list "none" below. For more assistance on how to answer, visit this [link](#)

ANSWER: **Assets:** Apple Stock;
Assets: Disney Stock;

2. Excluding the position for which you are required to file this form, list the source of any income in excess of \$7,500 required to be reported during the preceding calendar year. If you sold an asset that produced more than \$7,500 in capital gains in the preceding calendar year, list the name of the asset and the transaction date on which the sale or transfer took place. If you had no such sources of income or assets, list "none" below.

ANSWER: **Source Of Income/Name Of Asset:** House Sale; **Date Sold (If Applicable):** 1/1/2022;

3. Excluding debts incurred on terms available to the general public, such as mortgages, student

After clicking 'Print Receipt' a pop-up should appear with the receipt in print preview and will allow you to print it for your records or to give it to your clerk. The County Clerk's office does not need a copy of your receipt.

The screenshot displays a receipt print preview interface. The main content area shows a receipt with the following details:

- Name: Peter Duncan
- Address: 201 E Main St, Carlinville, Illinois, 62626
- Title: Clerk
- Agency: 911 BOARD
- Unit of Local Government: County
- Date: 01/31/2023 02:56:39 PM

Below the receipt details, a statement reads: "Receipt is hereby acknowledged of your statement of economic interests, filed pursuant to the Illinois Governmental Ethics Act."

At the bottom of the main area, there is a navigation bar with the following elements:

- 1 of 1
- Navigation buttons: <<, <, 1 of 1, >, >>
- Timestamp: 1/31/2023, 1:58 PM

The right sidebar contains the following print settings:

- Print** (1 sheet of paper)
- Destination:** HP OfficeJet Pro 7740 serie...
- Copies:** 1
- Orientation:** Portrait (selected), Landscape
- Pages:** All
- Color mode:** Color
- More settings:** (dropdown arrow)
- [Print using the system dialog...](#) (with external link icon)
- Print** (blue button)
- Cancel** (grey button)

After printing, it will take you back to this screen. Click 'Close' to return to your filing summary. There is a logout button in the upper right-hand corner to log out of the system. You have completed your filing for the year.

Receipts

Name: Peter Duncan

Address: 201 E Main St, Carlinville, Illinois, 62626

Title: Clerk

Agency: 911 BOARD

Unit of Local Government: County

Date: 01/31/2023 02:56:39 PM

Receipt is hereby acknowledged of your statement of economic interests, filed pursuant to the Illinois Governmental Ethics Act.

[Close](#)

Filer Information

Name: Peter Duncan
Filer ID: 5018
Address: 201 E Main St, Carlinville, Illinois 62626
P.O. Box 107
Carlinville, Illinois 62626
Email: election@maco
Phone: 2178543214

Filings

Year: 2023

Filing Date: 01-31-2023 02:56:39 pm

calendar year and is held in, or payable to, your name, held jointly by, or payable to, you with your spouse, or held jointly by, or payable to, you with your minor child, list such assets below. In the case of investment real estate, list the city and state where the investment real estate is located. If you do not have any such assets, list "none" below. For more assistance on how to answer, visit this [link](#)

of the preceding