

MARIONVILLE BOARD OF ALDERMEN REGULAR SESSION MINUTES

Marionville Conference Room, 101 S Central

Thursday, October 12, 2023

Mayor Blankenship called the meeting to order at 6:30 p.m. On roll call the following Aldermen were present: Joanne Lawrence, Kathy Urschel, Donna White, Gina Herndon and Melissa Freeman. Kevin Bliss was absent.

Following roll call, Mayor Blankenship led the Pledge of Allegiance to the Flag of the United States of America and Debbie Bateman opened the meeting with prayer.

**Approve Order of Agenda:** Alderman Lawrence made the motion to approve the order of the agenda as presented with the exception of moving closed session to last. Alderman Freeman seconded. Motion passed on roll call vote as follows:

AYES: 5- Freeman, White, Herndon, Lawrence, Urschel

**Approve minutes of September 21, 2023:** Alderman Urschel made the motion to approve, Alderman White seconded. Motion passed on roll call vote as follows:

AYES: 5- Urschel, Herndon, Lawrence, Freeman, White

**Approve payment of Bills, Adjustments, Bank Recs and Cash Reports:** Alderman Freeman made the motion to approve payment of Bills, Adjustments, Bank Recs and Cash Reports as presented, Alderman Lawrence seconded. Motion passed on roll call vote as follows:

AYES: 5- White, Freeman, Urschel, Lawrence, Herndon

***Citizens Comments/Official Guests & Visitors***

John Wolfe arrived later and he was given the opportunity to speak. Mr. Wolfe presented Mayor Blankenship several pictures of his ditch and expressed concern about an ongoing issue. The city keeps trying to fix it, but it is not fixed. Mayor Blankenship indicated he would take a look at it during the day to see what can be done.

**DEPARTMENT REPORTS**

**Police Chief Coatney:** They have started the process to use Marionville PD. Marionville incident reports will be completed in Marionville. Chief Coatney gave the board a few statistics showing crime in Marionville has been down since 2022.

No other department heads were present at this time; however, Mayor Blankenship stated the UV light system at the sewer plant would be fully operational by tomorrow.

**OLD BUSINESS**

**Bill No 2023-18 Ordinance No. 18-2023 "AN ORDINANCE ESTABLISHING OPERATING RULES AND REGULATIONS FOR FOODTRUCKS WITHIN THE CITY LIMITS OF MARIONVILLE, MISSOURI":** Bill No. 2023-18 was read twice by title only. The board discussed who would inspect the interceptors and it was decided to change the wording from "Public Works Department" to "Inspector". It was noted this does not apply to food trucks involved under a special event permit and they can set up for short periods of time. Alderman White made the motion to approve Bill No. 2023-18 as presented with the adjustments noted; seconded by Alderman Freeman. Motion passed on roll call vote as follows:

AYES: 5- Herndon, Freeman, Urschel, White, Lawrence

## **NEW BUSINESS**

*Park Advisory Board appointments:* Mayor Blankenship appointed Cole Amos to the Park Advisory Board. Alderman Freeman made the motion to approve; Alderman Lawrence seconded. Motion passed on roll call vote as follows:

AYES: 5- Urschel, Lawrence, White, Herndon, Freeman

*Planning and Zoning Appointments:* Mayor Blankenship appointed Jim and Martha Brangenberg to the Planning and Zoning Board. Alderman White made the motion to approve; Alderman Urschel seconded. Motion passed on roll call vote as follows:

AYES: 5- Urschel, Freeman, Herndon, White, Lawrence

*Discuss vacating a portion of Newton Street North of O'Dell:* Mayor Blankenship was approached by a citizen who wants to build a house and asked if the city would vacate a portion of Newton Street; however, our engineer's estimate to find the legal description to vacate was higher than anticipated and created more questions. We are waiting on a call back from a title company regarding this matter. The aldermen agreed to wait on this and check with the Southwest Missouri Council of Governments to see how they might direct us.

*TOTH - Estimate on sewer rate study proposal:* Mayor Blankenship stated he requested this estimate in order to make sure our rates were at the two percent of the median income of the city in order to be eligible for state or federal aid if we happen to need it. Since engineering firms are quite costly, it was suggested we reach out to the Southwest Missouri Council of Governments on this issue also before proceeding.

*Update Animal codes:* The aldermen discussed updating the fees and updating the codes regarding cats due to the fact our current pound does not qualify to hold cats. Alderman Freeman made the motion to amend the animal ordinances as recommended by Chief Coatney and change the redemption fee in Section 205.080 to twenty-five dollars (\$25.00) pick up fee for the first offense and fifty dollars (\$50.00) thereafter; and a boarding fee of ten dollars (\$10.00) per day (1 day minimum). Alderman Urschel seconded. Motion passed on roll call vote as follows:

AYES: 5- White, Herndon, Lawrence, Freeman, Urschel

*Create a full time position for Police Clerk:* Chief Coatney explained our police clerk position is part-time and we have increased the duties so it would be very beneficial to make it full time. Alderman White made the motion to make the police clerk a full time position; Alderman Lawrence seconded. Motion passed on roll call vote as follows:

AYES: 5- Lawrence, Freeman, Urschel, Herndon, White

*Renew flood insurance:* This is for the sewer plant and the lift station at the sewer plant. Alderman Freeman made the motion to go with option B on both renewals; Alderman White seconded. Motion passed on roll call vote as follows:

AYES: 5- Herndon, Urschel, White, Freeman, Lawrence

*Short term rentals:* The board was given several examples and things to think about regarding short term rentals. The majority of the board did not think this was an issue at this time, but we do need to think about it, especially regarding life safety issues. We should look into updating our current rental occupancy permit section to include certain things for short term rentals.

10/12/23

*Closed Session pursuant to RSMo-610.021 (3)Hiring, firing, disciplining or promoting of particular employees; (13) Personnel. Individual identifiable personnel records pertaining to employees or applicants for employment:* The board did not go into closed session.

*Street Department wages:* When Staci Daniels was hired for the part-time street laborer, the board voted to review her evaluation after three (3) months. After looking at the pay scale, Alderman Freeman made the motion change the pay scale for the part time street laborer to range from sixteen dollars and fifty cents (\$16.50) to twenty-one dollars and seventy-five cents (\$21.75); Alderman Lawrence seconded. Motion passed on roll call vote as follows:  
AYES: 5- Freeman, White, Herndon, Urschel, Lawrence

Alderman Freeman made the motion bring Staci Daniels hourly rate to eighteen dollars (\$18.00); Alderman Urschel seconded. Motion passed on roll call vote as follows:  
AYES: 5- Lawrence, Urschel, Herndon, White, Freeman

*Quote for skimmer arms on the clarifier (Sewer):* Kris Bowling indicated this is for two (2) clarifiers. Evoqua Water Technologies is the only company he found that has parts for these clarifiers. The original company has been bought out several times. Alderman Freeman made the motion to approve the purchase as presented; Alderman Lawrence seconded. Motion passed on roll call vote as follows:  
AYES: 5- White, Lawrence, Urschel, Freeman, Herndon

*Park 4- wheeler:* The Park has a side-by-side they use to drag the fields; however it doesn't work as well as a 4-wheeler would. When volunteers started helping at the park, the fields were in bad shape with weeds. It was suggested to get with the school to see how they can help and if it would only be during their softball/baseball season. It was noted that the new park advisory board has been established and will have their first meeting on Tuesday, October 17 and they could use input and advice from anyone who has served on the board before or knows about issues at the park. This item was postponed and to be discussed at the Park Advisory Board meeting and with the school.

### **ALDERMEN COMMENTS**

*Melissa Freeman:* Stated the Use Tax flyers have been mailed out. She received an email regarding her questions about stamped and sealed buildings plans. If our building codes require it, we must follow or amend our codes. We need to look at our codes to determine when or if we want to require that. Alderman Freeman will be compiling the results from the business surveys that have been turned in.

*Kathy Urschel:* Reminded everyone that Trunk of Treat on the Square is this Sunday.

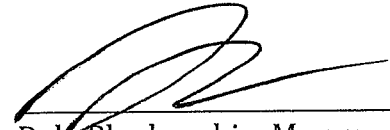
### **MAYOR COMMENTS**

Mayor Blankenship reminded everyone about the election on November 7. Marionville has two (2) issues on the ballot. One is the use tax and the other is the recreational marijuana tax. There will be a Public Hearing at 6:15 p.m. on November 9 before our regular meeting at 6:30. The board decided to hold a budget meeting on October 24 at 6:30 p.m.

10/12/23

**ADJOURNMENT**


Alderman Freeman made the motion to adjourn; seconded by Alderman Lawrence. All voted aye.  
The meeting adjourned at 8:00 p.m.



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Dale Blankenship, Mayor

ATTEST:



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Debbie Bateman, City Clerk