

BOARD OF COMMISSIONERS MEETING  
MCKEAN COUNTY, PENNSYLVANIA  
MAY 09, 2023



McKean County Commissioners, in a regular meeting, assembled on May 9, 2023, at 10:00 AM, in the Commissioners Meeting Room, McKean County Courthouse, 500 West Main Street, Smethport.

**Summary of Motions Carried, by Agenda Item No.:**

- 7A1 Side Letter of Agreement AFSCME – Domestic Relations Cash Payments
- 8A1 Revised Policy No. 13.2 – Vehicle Use Policy
- 8B1 Appoint Susan Zook Wilson, Industry Representative, North Central
- 8B2 Exempt Status Request, Parcel No. 02-018-216
- 8B3 Exempt Status Request, Parcel No. 02-010-202
- 8B4 Exempt Status Request, Parcel No. 10-003-306-1
- 8B5 Exempt Status Request, Parcel No. 10-003-302-3B
- 8B6 Exempt Status Request, Parcel No. 10-003-302-3C
- 8B7 Exempt Status Request, Parcel No. 10-003-302-3D
- 8B8 Exempt Status Request, Parcel No. 10-003-302-3E
- 8B9 Exempt Status Request, Parcel No. 10-003-302-3F
- 8B10 Grant Funding Agreement, Liberty Township, ARPA, \$20,000.00
- 8C1 WTI, TremCare, 5 Year Service Agreement, McKean County Jail, \$26,086.00
- 8C2 IT Quote, Security Standard Access License and Tokens, \$22,514.70
- 8C3 Professional Services Agreement, MCM Consulting Group, Hazard Mitigation
- 8C4 SRND Site License Agreement, PSP, Kinzua Dam
- 8C5 Mazza Paving and Sealcoating LLC Quote, Maintenance, 911/CYS Parking Lot
- 8D1 CYS New Provider – White Deer Run Cove PREP
- 8D2 Foster Parent Dinner Contract Renewal – University of Pittsburgh

**Summary of Agenda Items Denied: None**

**Summary of Agenda Items Tabled: None**

**Commissioners Attending:**

Commissioner Thomas F. Kreiner, Commissioner Carol E. Duffy, Commissioner Clifford D. Lane

**In Attendance:**

Shawn Hutchings, Chief Clerk; Anthony Clarke, Esq., Solicitor; Brenda Langan, Finance Director; Ann Robinson, Economic Development Liaison; Dan Wertz, CYS Director; Mary McCormack, Adult Mental Health Director; Maggie Travis, STEPS; Tony Lee, STEPS; Laurie Klice, STEPS; Joseph Lee, STEPS;  
Remote: The Bradford Era: Marcie Schellhammer; The Kane Republican: Theresa Auriemmo

**1, 2 and 3: Call to Order, Pledge of Allegiance & Roll Call**

The Regular Meeting on May 9, 2023 of the McKean County Board of Commissioners was called to order by Commissioner Kreiner at 10:00 AM, followed by the Pledge of Allegiance. He established that there was a quorum to proceed with the county's business as presented and noted that the meeting is recorded.

There were no changes or additions to the Agenda as presented. Commissioner Duffy moved to approve the agenda. All in favor, 3-0.

#### **4. Comments and Announcements**

##### **A. Commissioners Comments:**

Commissioner Tom Kreiner said he would like to recognize National Nurses Week this week. He would like to thank all the Nurses for the great work they do.

##### **B. Human Resources Update**

New Employees: Tyus Gross, Part Time Corrections Officer;  
Leave/Change of Service: None

#### **5. Minutes**

Commissioner Lane made a motion to accept the Minutes as presented from the April 25, 2023 Meeting. Commissioner Duffy seconded. No discussion on the motion.

Vote on the motion: Yes: Duffy, Kreiner, Lane . Carried 3-0.

#### **6. Public to be heard –**

#### **7. Old Business**

A. Commissioner Duffy moved to approve a Side Letter of Agreement AFSCME – Domestic Relations Cash Payments. No Discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.

#### **8. New Business**

##### **A. Ordinances and Policies**

1) Commissioner Lane moved to approve a Revised Policy No. 13.2 – Vehicle Use Policy. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.

##### **B. Resolutions and Approvals of the Board**

1) Commissioner Duffy moved to approve Appointing Susan Zook Wilson as Industry Representative to the North Central Pennsylvania Regional Planning and Development Commission effective January 1, 2023 ending December 31, 2025. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.