

BOARD OF COMMISSIONERS MEETING  
MCKEAN COUNTY, PENNSYLVANIA  
MAY 23, 2023



McKean County Commissioners, in a regular meeting, assembled on May 23, 2023, at 10:00 AM, in the Commissioners Meeting Room, McKean County Courthouse, 500 West Main Street, Smethport.

**Summary of Motions Carried, by Agenda Item No.:**

- 8A1 Procurement, Credit Card, & Travel Manual**
- 8B1 Appoint Anita Holman to CEDS as an At- Large Representative**
- 8B3 Appoint Tim Asinger to the Industrial Development Authority**
- 8B4 Appoint Alicia Dankesreiter to the Industrial Development Authority**
- 8B5 County Liquid Fuel Tax Funds Allocation, \$109,359.83**
- 8C1 2023-2024 PCORP Renewal, \$185,350.00**
- 8C2 Part Time Use of Forensic Pathologist with County of Erie, PA, \$5,000**
- 8C3 Service Agreement, Potter County Commissioners and CAC McKean County**
- 8C4 MJ Mechanical Services, Inc., Agreement for DRO, 911, CYS, and Courthouse**
- 8C5 Capital Area Communications Quote, Microwave System, \$333,919.15**
- 8D1 Foster Care Renewal – Mary Skaggs**

**Summary of Agenda Items Denied: None**

**Summary of Agenda Items Tabled:**

- 8B2 County COVID-19 Recovery Grant, Bradford Airport, Deicer, \$141,656**

**Commissioners Attending:**

Commissioner Thomas F. Kreiner, Commissioner Carol E. Duffy, Commissioner Clifford D. Lane

**In Attendance:**

Shawn Hutchings, Chief Clerk; Anthony Clarke, Esq., Solicitor; Lisa Johnston, CYS; Marcy Flickinger, CYS;

Remote: The Bradford Era: Marcie Schellhammer; The Kane Republican: Theresa Auriemmo; Jean Hendrickson, IT Director; Julie Cochran, IT System Tech; Troy Glasgow, Assistant Director;

**1, 2 and 3: Call to Order, Pledge of Allegiance & Roll Call**

The Regular Meeting on May 23, 2023 of the McKean County Board of Commissioners was called to order by Commissioner Kreiner at 10:00 AM, followed by the Pledge of Allegiance. He established that there was a quorum to proceed with the county's business as presented and noted that the meeting is recorded.

There was one change to the Agenda. Commissioner Duffy moved to add Resolution 5, Liquid Fuels Tax Fund Allocation to today's agenda. Commissioner Lane seconded. Vote on Motion: Yes:

Duffy, Kreiner, Lane. Carried 3-0. Commissioner Lane moved to approve the agenda. All in favor, 3-0.

#### **4. Comments and Announcements**

##### **A. Commissioners Comments:**

Commissioner Duffy commented, help us celebrate Kindness 143 Day. We received a request to support this initiative. Celebrate Kindness on 143 Day. Kindness is essential to Pennsylvania's Culture, it is apart of who we are, and on the 143 Day of the year, May 23, we will once come again to encourage citizens to spread kindness.

Commissioner Lane commented, every year we have a display out here in front of the Courthouse and they are in the process of setting it up. And wants to remind everyone to remember our Veterans and people that has passed.

Commissioner Kreiner commented, this week is EMS week. So please take a moment to thank your Fire, EMS, and Police volunteers. We had a meeting last week at the firehall to discuss the shortcomings of Fire and EMS personnel and thank those who are still with us. Also last week on Monday May 15, 2023 was the Police Officer Memorial Day and Day of Prayer. That was established May 15, 1962 by President John F. Kennedy. It is a day remember those that have died in the line of duty or have since passed due to age.

##### **B. Human Resources Update**

New Employees: Derek Crum, Part Time Correctional Officer; Shannon Keesler, Full Time Food Service;  
Leave/Change of Service: None

#### **5. Minutes**

Commissioner Duffy made a motion to accept the Minutes as presented from the May 9, 2023 Meeting. Commissioner Lane seconded. No discussion on the motion.  
Vote on the motion: Yes: Duffy, Kreiner, Lane . Carried 3-0.

#### **6. Public to be heard** –

#### **7. Old Business** – None

#### **8. New Business**

##### **A. Ordinances and Policies**

1) Commissioner Lane moved to approve a Procurement, Credit Card, & Travel Manual. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0

##### **B. Resolutions and Approvals of the Board**