

**BOARD OF COMMISSIONERS MEETING
MCKEAN COUNTY, PENNSYLVANIA
JUNE 22, 2023**



McKean County Commissioners, in a regular meeting, assembled on June 22, 2023, at 10:00 AM, in the Commissioners Meeting Room, McKean County Courthouse, 500 West Main Street, Smethport.

Summary of Motions Carried, by Agenda Item No.:

- 8B1 Act 152 Recommendations, 4 projects, \$34,650**
- 8B2 ARPA Municipal Recovery Allocation Application, Hamlin Township**
- 8B3 ARPA Municipal Recovery Allocation Application, Sergeant Township**
- 8B4 Appoint Michael Schuppenhauer to McKean County Housing Authority Board**
- 8B5 Exempt Status Request, Assessment, Parcel No. 15-005-129**
- 8B6 Allocation of \$141,656.00, Bradford Regional Airport**
- 8B7 Application for County Aid, Liquid Fuel Funds, Port Allegany Borough**
- 8B8 Application for County Aid, Liquid Fuel Funds, Bradford City**
- 8C1 ESG 2022 Sub-Contract, A Partnership in Housing Inc.**
- 8C2 Repository Sale, Map No. 07-003-106, for \$250.00**
- 8C3 Repository Sale, Map No. 07-003-304, for \$250.00**
- 8C4 Repository Sale, Map No. 20-006-168, for \$2,300.00**
- 8C5 Repository Sale, Map No. 20-006-169, for \$5,200.00**
- 8C6 Repository Sale, Map No. 13-007-520-A, for \$100.00**
- 8C7 Repository Sale, Map No. 05-006-410, for \$700.00**
- 8C8 Repository Sale, Map No. 06-001-103, for \$1,000.00**
- 8C9 Repository Sale, Map No. 06-009-415, for \$3,100.00**
- 8C10 Covert Power and Controls LLC Quote for Maintenance on generators**

Summary of Agenda Items Denied: None

Summary of Agenda Items Tabled: None

Commissioners Attending:

Commissioner Thomas F. Kreiner, Commissioner Carol E. Duffy, Commissioner Clifford D. Lane

In Attendance:

Shawn Hutchings, Chief Clerk; Anthony Clarke, Esq., Solicitor; Brenda Langan, Finance Director; James Chorney, North Central; Connor Vecellio, North Central;
Remote: The Bradford Era: Marcie Schellhammer; The Kane Republican: Theresa Auriemmo

1, 2 and 3: Call to Order, Pledge of Allegiance & Roll Call

The Regular Meeting on June 22, 2023 of the McKean County Board of Commissioners was called to order by Commissioner Kreiner at 10:00 AM, followed by the Pledge of Allegiance. He

established that there was a quorum to proceed with the county's business as presented and noted that the meeting is recorded.

There were no changes or additions to the Agenda as presented. Commissioner Duffy moved to approve the agenda. All in favor, 3-0.

4. Comments and Announcements

A. Commissioners Comments:

Commissioner Duffy introduced James Chorney to speak on an update from North Central and introduce the newest staff member to their team. Jim Chorney introduced Connor Vecellio the new Transportation Planning Coordinator. He will be developing and implementing transportation plans and policies for the 6-county region.

Commissioner Kreiner stated that this morning we received notification that the Kinzua Skywalk is temporarily closed. DCNR had to decide for closer effective today to allow for a structural assessment to be done by a 3rd party.

Jim Chorney spoke on the community capacity program. We have been doing the program for about a year and a half now. It's a pilot program and we hope it continues to get funded moving forward. The intent of this program is for us to be able to provide technical assistance to a lot of our smaller municipalities and non-profit organizations that are looking to apply for grants or loans. An issue we are finding is a lot of them don't have the capacity to do it or have never done it in the past and choose to not do it. This program allows us to assist with these issues. Our website has a very simple 2-page application that can be filled out. We have a team that goes through the applications and assigns them to the appropriate person with the knowledge to help them apply. This opportunity allows us to apply to any funding source unlike in the past that was funding source specific. We have right now 111 project that have been submitted. 21 that have been submitted for application. 11 of them have been funded for about a total of 8.6 million dollars to the region. One main problem is that at least 61% of those are being held up due to a lack of match. It is an issue but we are working with funding sources to reduce matches or come up with something to help with the match.

B. Human Resources Update

New Employees: Joshua Saltsman, Part Time Correctional Officer;

Leave/Change of Service: None

5. Minutes

Commissioner Lane made a motion to accept the Minutes as presented from the June 13, 2023 Meeting. Commissioner Duffy seconded. No discussion on the motion.

Vote on the motion: Yes: Duffy, Kreiner, Lane . Carried 3-0.

6. Public to be heard –

7. Old Business – None

8. New Business

A. Ordinances and Policies – None

B. Resolutions and Approvals of the Board

- 1) Commissioner Duffy moved to approve an Act 152 review Committee recommendations for 4 projects to be funded totaling in \$34,650. \$9,163 in Local Match. \$25,487 in Act 152 Grant Request. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 2) Commissioner Duffy moved to approve a ARPA Municipal Recovery Allocation Application for Reimbursement from Hamlin Township for McKean County Community Development / Parks & Recreation Project in the amount of \$2,398.94. Commissioner Duffy spoke saying that this is part of the allocation made to municipalities. We allocated 1.4 million to municipalities. We are seeing more and more of these come through and we are very happy to see that. This is an excellent opportunity to work with organizations such as North Central and use this funding as a match for larger projects. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 3) Commissioner Lane moved to approve an ARPA Municipal Recovery Allocation Application for Reimbursement from Sergeant Township for McKean County Community Development / Parks & Recreation Project in the amount of \$20,000.00. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 4) Commissioner Duffy moved to approve Appointing Michael Schuppenhauer to the McKean County Housing Authority Board as the Resident Board Member effective immediately and will expire on November 22, 2025. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 5) Commissioner Lane moved to approve an Exempt Status request from McKean County Assessment for the 2023 Tax Year for 501 (C) 19 Status for Parcel 15-005-129, .26 acres at 423 West Main Street, Smethport Borough. Assessed Value: \$72,400.00. Property Owner: Bucktail Post #138 of the American Legion. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 6) Commissioner Duffy moved to approve an Allocation of \$141,656.00 to the Bradford Regional Airport Authority for a purchase of Airport Equipment. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 7) Commissioner Lane moved to approve an Application for County Aid from Port Allegany Borough from County Liquid Fuel Funds, as allocated, for \$3,811.75 for Road Salt, Project Number 23-42405-001. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.

- 8) Commissioner Duffy moved to approve an Application for County Aid from Bradford City from County Liquid Fuel Funds, as allocated, for \$13,589.47 for minor repair road work in the City of Bradford, Project Number 23-42301-003. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.

C. Contracts/Leases/Purchase Agreements

- 1) Commissioner Lane moved to approve an Emergency Solutions Grant 2022 Sub-Contract for A Partnership in Housing, Inc. Dates Effective December 7, 2022 through June 6, 2024. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 2) Commissioner Duffy moved to approve a Repository Sale of .03 acres on a Vacant Lot on Main Street, Eldred Borough, Map No. 07-003-106, reputed owner Brandon & Scott Brown to the only bidder: Eldred Borough for \$250.00 as approved by the municipality and school district. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 3) Commissioner Lane moved to approve a Repository Sale of 96 Main Street, 1.00 acre with 2 Story House, Eldred Borough, Map No. 07-003-304, reputed owner Brandon & Scott Brown to the only bidder: Eldred Borough for \$250.00 as approved by the municipality and school district. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 4) Commissioner Duffy moved to approve a Repository Sale of 19 Shelby Lane, .55 acre with Outbuildings, Eldred Township, Map No. 20-006-168, reputed owner Evelyn Childs to bidder: Loris D Bailey and Jeremy M. Prescott for \$2,300.00 as approved by the municipality and school district. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 5) Commissioner Lane moved to approve a Repository Sale of 29 Shelby Lane, 4.45 acres, Eldred Township, Map No. 20-006- 169, reputed owner Margaret A. Hurrle to bidder: Lorie D Bailey and Jeremy M. Prescott for \$5,200.00 as approved by the municipality and school district. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 6) Commissioner Duffy moved to approve a Repository Sale of 9 Keesler Ave, mobile home only, Mt. Jewett Borough, Map No. 13-007-520-A, reputed owner Robert M. Mix to the only bidder: Bradley C. Mix for \$100.00 as approved by the municipality and school district. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 7) Commissioner Lane moved to approve a Repository Sale of 19 Avenue B, .17-acre, Bradford City 5th Ward, Map No. 05-006- 410, reputed owner Dennis L. Fox to the only bidder: Charles E. Lewis & Joy Chestnutt for \$700.00 as approved by the municipality and school district. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.

- 8) Commissioner Duffy moved to approve a Repository Sale of 188 East Main Street, .12 acre with 1 story house, Bradford City 6th Ward, Map No. 06-001-103, reputed owner Richard P. & Nicole B. France to bidder: Brian Taylor for \$1,000.00 as approved by the municipality and school district. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 9) Commissioner Lane moved to approve a Repository Sale of 290 East Main Street, .13 acre with 2 story house, Bradford City 6th Ward, Map No. 06-009-415, reputed owner Joan Swarts to bidder: Kody Clark & Paige Belliveau for \$3,100.00 as approved by the municipality and school district. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 10) Commissioner Duffy moved to approve a Covert Power and Controls LLC quote for Semiannual and Quarterly visits and maintenance on generators. \$1,054.00 per site per year for Semiannual. \$1,406.00 per site per year for Quarterly. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.

D. DHS Contracts: None

E. Proclamations and Recognitions: None


9. Public Comment Period

Commissioner Kreiner noted that the next meeting would be on July 11, 2023 at 10:00am.

10. Adjournment

Commissioner Lane moved to adjourn the meeting. Commissioner Duffy seconded. No discussion on the motion. Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0. Commissioner Kreiner adjourned the meeting at 10:30 a.m.

Respectfully Submitted By:



Shawn E. Hutchings Jr.

McKean County Chief Clerk