

BOARD OF COMMISSIONERS MEETING  
MCKEAN COUNTY, PENNSYLVANIA  
JULY 18, 2023



McKean County Commissioners, in a regular meeting, assembled on July 18, 2023, at 10:00 AM, in the Commissioners Meeting Room, McKean County Courthouse, 500 West Main Street, Smethport.

**Summary of Motions Carried, by Agenda Item No.:**

- 8B1 Appoint Bobbi Mead to the McKean County Redevelopment Authority Board**
- 8B2 ARPA Municipal Recovery Allocation, Hamlin Township, \$19,685.00**
- 8B3 ARPA Municipal Recovery Allocation, Lewis Run Borough, \$3,400.00**
- 8B4 Application for County Aid, Corydon Township, \$1,048.67**
- 8B5 Application for County Aid, Sergeant Township, \$890.45**
- 8B6 Application for County Aid, Foster Township, \$8,927.46**
- 8B7 ARPA Municipal Recovery Allocation, Bradford Township, \$58,637.00**
- 8B8 Appoint Tim Asinger, McKean County Industrial Development Council**
- 8B9 Appoint Alicia Dankesreiter, McKean County Industrial Development Council**
- 8B10 Application for County Aid, Wetmore Township, \$4,934.20**
- 8B11 Application for County Aid, Hamlin Township, \$2,292.24**
- 8B12 Resolution, DCED, ESG 2023**
- 8B13 Certification of Completion, Four-Factor Analysis, ESG 2023**
- 8B14 Limited English Proficiency Form, ESG 2023**
- 8B15 Statement of Assurances, ESG 2023**
- 8B16 Language Access Plan Certification, ESG 2023**
- 8C1 SRND Site License Agreement, PDOT McKean Stockpile, MCKE90**
- 8C2 Contract Renewal, Northwest Media, \$2,280.00**
- 8C3 SBM Electronics Maintenance Contract Renewal, 911 Center, \$6,495.00**
- 8C4 IT Quote for Contract Renewal, \$2,402.30**
- 8C5 Lease Agreement, Christian J. Howard & Carol B. Howard and CAC**
- 8C6 Employee Assistance Program, Total Care, \$7,263.39**
- 8C7 Employee Assistance Program, Public Safety, \$3,596.56**
- 8C8 Contract with attorney for Mental Health Hearings**
- 8C9 MATP, Grant Agreement & Assurance of Compliance**
- 8C10 Motorola Solutions Change Order Number 4, Radio Project**
- 8C11 Provider Services Master Agreement with Skypacket**
- 8D1 CYS Renewal – City Mission-Living Stones, Inc.**
- 8D2 Foster Care Renewal – Robin Cary**

**Summary of Agenda Items Denied: None**

**Summary of Agenda Items Tabled: None**

### **Commissioners Attending:**

Commissioner Thomas F. Kreiner, Commissioner Carol E. Duffy

### **In Attendance:**

Shawn Hutchings, Chief Clerk; Dan Hartle, Esq., Acting Solicitor; Ann Robinson, Economic Development Liaison; Brenda Langan, Finance Director; Michelle Hatch, Redevelopment & Housing Authority; Linda Duffy, Resident; Allen Gingrich, Resident;

Remote: The Kane Republican: Theresa Auriemmo; Jean Hendrickson, IT Director; Bill Risse, ConxxxNE; Chris Nicholas, Kane Area School District;

### **1, 2 and 3: Call to Order, Pledge of Allegiance & Roll Call**

The Regular Meeting on July 18, 2023 of the McKean County Board of Commissioners was called to order by Commissioner Kreiner at 10:00 AM, followed by the Pledge of Allegiance. He established that there was a quorum to proceed with the county's business as presented and noted that the meeting is recorded.

There were no changes or additions to the Agenda as presented. Commissioner Duffy moved to approve the agenda. All in favor, 2-0.

### **4. Comments and Announcements**

#### **A. Commissioners Comments: None**

#### **B. Human Resources Update**

New Employees: Bryce Schreckengost, Part Time Correctional Officer; Regina Gann, Clerk Typist 2;

Leave/Change of Service: None

### **5. Minutes**

Commissioner Duffy made a motion to accept the Minutes as presented from the June 22, 2023 Meeting. Commissioner Kreiner seconded. No discussion on the motion.

Vote on the motion: Yes: Duffy, Kreiner. Carried 2-0.

### **6. Public to be heard –**

Commissioner Duffy introduced Bill Risse, who will speak on the Route 6 Broadband Expansion Project that is the reasoning for the SkyPacket Amended Contract that is on the agenda for the today. Commissioner Duffy also introduced Chris Nicholas from the Kane Area School District who will highlight the activities going on in Kane to expand the Broadband Network availability in the area.

Bill Risse thanked the commissioners for the consistent support for the wireless broadband project in McKean County. Bill spoke about the 6-tower network that was originally built in McKean County that expanded to 7. Bill spoke about the expansion on Route 6 and the towers going up to expand broadband coverage to unserved areas west of Smethport to include Irons Hollow. The funding for the grant was awarded last year. We plan to use a new technology on this project, it is called Tarana. This equipment will allow us to more effectively deliver better broadband coverage to the areas in McKean County. Chris will explain in more detail about the Kane project, but we are working with Kane to expand the

project on the McKean County Broadband Network to allow all of us to run on the same network which is why the agreement is being amended today. The technical support and financial contributions will be consistent with what is in place with the 6 and 7 tower networks. We are waiting on the schedule from the contractors to get the drilling done to start this project and have it up and running before the school year.

Chris Nicholas spoke about the Kane Project stating they have brought in that new technology that Bill spoke about and are seeing great results. The residents of Kane Area School District that were not able to have reliable broadband service is now eligible to have service at their home. We are working on a new tower site that will be serving residents on Route 6, which will be located at the Kane Drive-in. The contracts are being worked on. We are working on a tower that is existing currently and on micro-cells as well to show how we do micro-cell service to reach more individuals that do not currently have service. This project is very exciting because of the amount of school student residents that this is currently helping. And it allows more residents that are non-residents to get on this as well once all is completed.

Commissioner Duffy thanked both Bill and Chris for the expertise on all of this and as the funding becomes available we will continue to work together to expand broadband connectivity to as much of McKean County possible.

Linda Duffy asked about property owners getting a micro-cell in an unserved area around camps in McKean County. Bill responded explaining the technology and the territorial area issues that occur during finding locations for service. He thanked Linda for speaking up and encourages her to stay in touch with the commissioners as we continue to expand the broadband network to areas that are unserved and underserved.

## **7. Old Business** – None

## **8. New Business**

### A. Ordinances and Policies – None

### B. Resolutions and Approvals of the Board

- 1) Commissioner Duffy moved to approve Appointing Bobbi Mead to the McKean County Redevelopment Authority Board for a 5- year term beginning June 22, 2023. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner. Passed 2-0.
- 2) Commissioner Duffy moved to approve an ARPA Municipal Recovery Allocation Application for Reimbursement from Hamlin Township for McKean County Infrastructure / Blight Remediation Project in the amount of \$19,685.00. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner. Passed 2-0.
- 3) Commissioner Duffy moved to approve an ARPA Municipal Recovery Allocation Application for Reimbursement from Lewis Run Borough for McKean County Community Development / Parks & Recreation Project in the amount of \$3,400.00. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner. Passed 2-0.

- 4) Commissioner Duffy moved to approve an Application for County Aid from Corydon Township from the County Liquid Fuel Funds, as allocated, for \$1,048.67 for Winter Maintenance, Project Number 23-42204- 001. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner. Passed 2-0.
- 5) Commissioner Duffy moved to approve an Application for County Aid from Sergeant Township from the County Liquid Fuel Funds, as allocated, for \$890.45, Project Number 23-42214-001. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner. Passed 2-0.
- 6) Commissioner Duffy moved to approve an Application for County Aid from Foster Township from the County Liquid Fuel Funds, as allocated, for \$8,927.46 for a Purchase of an Anti-Skid, Project Number 23- 42206-001. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner. Passed 2-0.
- 7) Commissioner Duffy moved to approve an ARPA Municipal Recovery Allocation Application for Reimbursement from Bradford Township for McKean County Infrastructure / Blight Remediation Project in the amount of \$58,637.00. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner. Passed 2-0.
- 8) Commissioner Duffy moved to approve a Appoint Tim Asinger to the McKean County Industrial Development Council as a Board Member effective immediately until December 31, 2025. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner. Passed 2-0.
- 9) Commissioner Duffy moved to approve a Appoint Alicia Dankereiter to the McKean County Industrial Development Council effective immediately until December 31, 2025. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner. Passed 2-0.
- 10) Commissioner Duffy moved to approve an Application for County Aid from Wetmore Township from the County Liquid Fuel Funds, as allocated, for \$4,934.20, Project Number 23-42215-002. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner. Passed 2-0.
- 11) Commissioner Duffy moved to approve an Application for County Aid from Hamlin Township from the County Liquid Fuel Funds, as allocated, for \$2,292.24, Project Number 23-44208-002. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner. Passed 2-0.
- 12) Commissioner Duffy moved to approve a Resolution of McKean County Commissioners authorizing the filing of a proposal for funds with Department of Community and Economic Development for McKean County Emergency Solutions Grant through A Partnership in Housing, Inc. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner. Passed 2-0.

- 13) Commissioner Duffy moved to approve a Certification of Completion of a Four-Factor Analysis for Limited English Proficiency Person for McKean County ESG 2023. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner. Passed 2-0.
- 14) Commissioner Duffy moved to approve a Limited English Proficiency Form for compliance with the Four Factor Analysis and Limited English Proficiency Plan for Emergency Solutions Grant 2023. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner. Passed 2-0.
- 15) Commissioner Duffy moved to approve a Statement of Assurances for Emergency Solution Grant Program for Emergency Solutions Grant 2023. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner. Passed 2-0.
- 16) Commissioner Duffy moved to approve a Language Access Plan Certification for McKean County ESG 2023. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner. Passed 2-0.

C. Contracts/Leases/Purchase Agreements

- 1) Commissioner Duffy moved to approve a SRND Site License Agreement between the Commonwealth of Pennsylvania, acting by and through the Pennsylvania State Police and McKean County. Site Name: PDOT McKean Stockpile. Site ID: MCKE90. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner. Passed 2-0.
- 2) Commissioner Duffy moved to approve a Contract Renewal with Northwest Media, Inc. for \$2,280.00 for 1 year starting July 1, 2023 to July 1, 2024. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner. Passed 2-0.
- 3) Commissioner Duffy moved to approve an SBM Electronics Maintenance Contract Renewal for the McKean County 911 Center in the amount of \$6,495.00 effective July 1, 2023 to June 30, 2024. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner. Passed 2-0.
- 4) Commissioner Duffy moved to approve an IT Quote for Contract Renewal in the amount of \$2,402.30 effective July 13, 2023 to July 13, 2025. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner. Passed 2-0.
- 5) Commissioner Duffy moved to approve a Lease Agreement between Christian J. Howard & Carol B. Howard and Children's Advocacy Center of McKean County beginning July 1, 2023 until June 30, 2025 in the amount of \$1,000.00 per month. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner. Passed 2-0.
- 6) Commissioner Duffy moved to approve an Employee Assistance Program (EAP) Agreement, effective 9/1/2023 through 8/31/2024 for Total Care in the amount of \$7,263.39. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner. Passed 2-0.

- 7) Commissioner Duffy moved to approve an Employee Assistance Program (EAP) Agreement, effective 9/1/2023 through 8/31/2024 for Public Safety in the amount of \$3,596.56. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner. Passed 2-0.
- 8) Commissioner Duffy moved to approve a Contract with attorney for Mental Health Hearings in the amount of \$200.00 per hearing and \$400.00 per hearing at Warren. Commissioner Duffy mentioned this contract is with Tyler Hannah. Vote on the resolution: Yes: Duffy, Kreiner. Passed 2-0.
- 9) Commissioner Duffy moved to approve a Medical Assistance Transportation Program Participation Grant Agreement & Assurance of Compliance effective July 1, 2023 to June 30, 2023. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner. Passed 2-0.
- 10) Commissioner Duffy moved to approve a Motorola Solutions Change Order Number 4 for the McKean County Radio Project to remove and add equipment at zero cost. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner. Passed 2-0.
- 11) Commissioner Duffy moved to approve a Provider Services Master Agreement with SkyPacket pending Solicitors Review. Commissioner Duffy mentioned this is to amend the existing contract so that we can expand the McKean County Broadband Project. Vote on the resolution: Yes: Duffy, Kreiner. Passed 2-0.

#### D. DHS Contracts

- 1) Commissioner Duffy moved to approve a CYS Renewal – City Mission-Living Stones, Inc. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner. Passed 2-0.
- 2) Commissioner Duffy moved to approve a Foster Care Renewal – Robin Cary. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner. Passed 2-0.

E. Proclamations and Recognitions: None

### **9. Public Comment Period**

Commissioner Kreiner noted that the next meeting would be on August 22, 2023 at 10:00 AM.

### **10. Adjournment**

Commissioner Duffy moved to adjourn the meeting. Commissioner Kreiner seconded. No discussion on the motion. Vote on the motion: Yes: Duffy, Kreiner. Carried 2-0. Commissioner Kreiner adjourned the meeting at 10:56 a.m.

Respectfully Submitted By:

Shawn E. Hutchings Jr.  
McKean County Chief Clerk