

**McKEAN COUNTY  
BOARD OF COMMISSIONERS MEETING  
AGENDA**

COMMISSIONERS' MEETING ROOM      McKEAN COUNTY COURTHOUSE  
500 WEST MAIN STREET, SMETHPORT, PA

**FEBRUARY 13, 2024**

1. Call to Order
2. Pledge of Allegiance and Moment of Silence
3. Roll Call to Establish Quorum and Approval of Agenda
4. Commissioner's Comments and Announcements – Meeting is Recorded
  - A. Commissioner's Comments
  - B. Human Resources Update

New Employees: Katelynn Decker, Conservation Tech, Conservation District; Caleb Raught, Community Service Coordinator, Adult Probation; Todd Erickson, Field Deputy, Sheriff Department; Sarah Carlson, Conservation District, Resource Technician; Kaitlyn Collins, PT Corrections Officer, Jail;

Leave/Change of Service: None
5. Presentation and Approval of Minutes from January 23, 2024
6. Public Comment – Agenda Items
7. Old Business - None
8. New Business
  - A. Ordinances and Policies - None
  - B. Resolutions and Approvals of the Board
    - 1) Act 137 Distribution of Funds as follows:

\$38,778.16 to McKean County Redevelopment Authority

\$5,123.10 to Bradford Township

\$10,302.41 to Bradford City
    - 2) Act 137 Retention of Funds for 5% Administration for Bradford City \$542.23, Bradford Township \$269.64, and 20 Municipalities \$2,040.96.

- 3) Memorandum of Understanding (MOU) between McKean County 911 and SEIU Local 668.
- 4) Memorandum of Understanding (MOU) between McKean County and the American Federation of State, County, and Municipal Employees (AFSCME).
- 5) Appoint Ann Robinson to the North Central PA Regional Planning and Development Commission's Comprehensive Economic Development Strategy Committee (CEDS) Board as an At Large Member effective immediately and will expire December 31, 2025.
- 6) Exempt Status Request from Beacon Light Behavioral Health, Property Address: 58 Derrick Road, Foster Township, Parcel No. 21-020-807. Assessed Value: \$113,500.00. Reason for request: Treatment Facility.
- 7) Exempt Status Request from the City of Bradford, Property Address: Davis Street, Bradford City 4<sup>th</sup> Ward, Parcel No. 04-006-412. Assessed Value: \$19,150.00. Reason for request: Municipal Government.
- 8) Exempt Status Request from Beacon Light Behavioral Health, Property Address: 17 Derrick Road, Foster Township, Parcel No. 21-019-105-2. Assessed Value: \$151,790.00. Reason for request: School.
- 9) Exempt Status Request from the Borough of Kane, Property Address: 524 Welsh Street, Kane Borough 4<sup>th</sup> Ward, Parcel No. 11-002-544. Assessed Value: \$15,560.00. Reason for request: Municipal Government Owned.
- 10) Exempt Status Request from the Borough of Kane, Property Address: 220 Chase Street, Kane Borough 2<sup>nd</sup> Ward, Parcel No. 09-003-119. Assessed Value: \$14,400.00. Reason for request: Municipal Government Owned.

### C. Contracts/Leases/Purchase Agreements

- 1) Repository Sale of 14 E. Corydon Street, Bradford City 2<sup>nd</sup> Ward. Map No. 02-010-217. Reputed Owner Eric R. Jennings to the only bidder: B & C Reality Inc. for \$500.00 as approved by the municipality and school district.
- 2) Repository Sale of 9 Thompson Ave, Bradford City 2<sup>nd</sup> Ward. Map No. 02-020-105. Reputed Owner Jason Verandes to bidder: Allen & Melissa Cornelius for \$1,105.00 as approved by the municipality and school district.
- 3) Repository Sale of 30 Summer Street, Bradford City 4<sup>th</sup> Ward. Map No. 04-004-120. Reputed Owner Donald Honhart to the only bidder: Theron Simmons for \$250.00 as approved by the municipality and school district.
- 4) Repository Sale of 32 Summer Street, Bradford City 4<sup>th</sup> Ward. Map No. 04-004-121. Reputed Owner Betty Irwin to the only bidder: Theron Simmons for \$250.00 as approved by the municipality and school district.
- 5) Repository Sale of 170 Jackson Ave, Bradford City 4<sup>th</sup> Ward. Map No. 04-012-310. Reputed Owner Trista Lichtenberger to the only bidder: Mateusz M. Mostek and Jessica M. Bailey-Mostek for \$500.00 as approved by the municipality and school district.
- 6) Repository Sale of 142 High Street, Bradford City 5<sup>th</sup> Ward. Map No. 05-004-214. Reputed Owner Sarah Howard to the only bidder: Anthony Byerly for \$500.00 as approved by the municipality and school district.
- 7) Repository Sale of 126 East Ave, Bradford City 5<sup>th</sup> Ward. Map No. 05-013-215. Reputed Owner David Wheeler to the only bidder: James M. Poe and Sky M. Zandy-Poe for \$250.00 as approved by the municipality and school district.

- 8) Repository Sale of 124 East Ave, Bradford City 5<sup>th</sup> Ward. Map No. 05-013-216.  
Reputed Owner David & Mary Wheeler to the only bidder: James M. Poe and Sky M. Zandy-Poe for \$250.00 as approved by the municipality and school district.
- 9) Repository Sale of Rear Oxford Street, Bradford City 6<sup>th</sup> Ward. Map No. 06-008-132-1. Reputed Owner I H & Viola Sporer to the only bidder: Ashton T. Miller and Kristina L. Miller for \$250.00 as approved by the municipality and school district.
- 10) Repository Sale of Keating Ave, Bradford City 6<sup>th</sup> Ward. Map No. 06-021-121-1.  
Reputed Owner Richard J. & Joanna L. Clark to the only bidder: Marie Anne Costello for \$275.00 as approved by the municipality and school district.
- 11) Repository Sale of 310 Welsh Street, Kane Borough 2<sup>nd</sup> Ward. Map No. 09-001-711.  
Reputed Owner James J. & Thalma E. Smith to the only bidder: Reel Properties, LLC for \$250.00 as approved by the municipality and school district.
- 12) Repository Sale of 422 Greeves Street, Kane Borough 3<sup>rd</sup> Ward. Map No. 10-002-526. Reputed Owner Michelle R. Chevalier to bidder: Bruce E. Schleicher for \$2,526.00 as approved by the municipality and school district.
- 13) Repository Sale of 611 Biddle Street, Kane Borough 3<sup>rd</sup> Ward. Map No. 10-003-110.  
Reputed Owner Grace Vedder to bidder: Big Level Properties LLC (Johnathon Stewart) for \$650.00 as approved by the municipality and school district.
- 14) Repository Sale of 652 Dawson Street, Kane Borough 4<sup>th</sup> Ward. Map No. 11-003-401.  
Reputed Owner Jack & Gina Passinger to the only bidder: Borough of Kane for \$250.00 as approved by the municipality and school district.

- 15) Repository Sale of 33 Main Street, Lewis Run Borough. Map No. 12-003-123-A.  
Reputed Owner William Leffler to the only bidder: Dale S. Groff for \$50.00 as approved by the municipality and school district.
- 16) Repository Sale of 208 N. Main Street, Port Allegany Borough. Map No. 14-002-121.  
Reputed Owner Ronald L. Falk to bidder: A Partnership in Housing, Inc. for \$250.00 as approved by the municipality and school district.
- 17) Repository Sale of 90 Church Street, Port Allegany Borough. Map No. 14-002-301.  
Reputed Owner Ryan Peneguy to the only bidder: Port Allegany Borough for \$250.00 as approved by the municipality and school district.
- 18) Repository Sale of 848 South Ave, Bradford Township. Map No. 17-013-402.  
Reputed Owner Christopher C. Stratton to bidder: Shawn E. Hutchings Jr. and Christopher C. Stratton Jr. for \$2,000.00 as approved by the municipality and school district.
- 19) Repository Sale of 991 Summit Road, Foster Township. Map No. 21-007-107-2.  
Reputed Owner Leon & Nancy Yeager to bidder: Andrew & Heather Rosenberger for \$5,000.00 as approved by the municipality and school district.
- 20) Repository Sale of Coleville Road, Foster Township. Map No. 21-007-107-9. Reputed Owner Scott P. Nickerson to bidder: Richard Buterbaugh for \$1,000.00 as approved by the municipality and school district.
- 21) Repository Sale of 319 Main Street, Hamlin Township. Map No. 23-013-353.2.  
Reputed Owner Evelyn Carrow to the only bidder: Charmaine Wright for \$500.00 as approved by the municipality and school district.

- 22) Repository Sale of Christian Hollow, Norwich Township. Map No. 27-002-302-9A.  
Reputed Owner Rodney & Cindy Hartman to the only bidder: Carl & Betty Niles for \$50.00 as approved by the municipality and school district.
- 23) Marco Maintenance Agreement renewal for EMA.
- 24) Marco Lease Agreement for EMA in the amount of \$192.67 a month for 60 months.
- 25) Purchase of Station Folder Inserter with Annual Service Maintenance Agreement for Elections/Voter Registration office in the amount of \$7,695.00.
- 26) Optical Storage Solution, Inc., Software Support Agreement Annual Renewal, 8 Licenses for Recorder of Deeds at \$9,775.00, and 1 License for Planning at \$640.00.  
Effective March 1, 2024 – February 28, 2025.

D. DHS Agreements

- 1) HSDF Amendment - YWCA
- 2) HSDF Amendment – Bradford Ecumenical Home

E. Proclamations – None

9. Public Comment Period

10. Adjournment                      Next Meeting: **10:00 AM    February 27, 2024**