

BOARD OF COMMISSIONERS MEETING
MCKEAN COUNTY, PENNSYLVANIA
APRIL 14, 2020



McKean County Commissioners, in a regular meeting, assembled on April 14, 2020, at 10:00 AM, in the Commissioners Meeting Room, McKean County Courthouse.

Summary of Motions Carried, by Agenda Item No.:

- 8B1 Community Development Block Grant Citizenship Participation Plan**
- 8B2 Authorize Application/Business Plan for RACP Wilds Sonshine Factory**
- 8C1 Architect Agreement – Roof Project Crabtree, Rhorbaugh & Associates**
- 8C2 Forensic Pathologist Agreement – Lyell Cook**
- 8C3 KOS Copier 8595I CYS \$283.65/mo. 5 years w/maintenance option**
- 8C4 KOS Copier C356if III Color DHS \$61.38/mo. 5 years w/ maintenance option**

Summary of Agenda Items Denied: None

Summary of Agenda Items Tabled: None

Commissioners Present:

Present: Commissioner Thomas F. Kreiner, Commissioner Cliff Lane

In Attendance:

In Person: Anthony Clarke, Solicitor

Teleconference: Staff: Pamela Burlingame, Chief Clerk; Lori Coffman, Finance Director

Press: Ted Lutz, Kane Republican; Ruth Bogdan, Bradford Era

1, 2 and 3: Call to Order, Pledge of Allegiance & Roll Call

The Regular Meeting on April 14, 2020 of the McKean County Board of Commissioners was called to order by Commissioner Kreiner at 10:00 AM, followed by the Pledge of Allegiance and a moment of silence. It was established that there was a quorum to proceed with the county's business, as presented, and noted that the meeting is recorded.

There were no changes or additions to the Agenda as presented.

4. Comments and Announcements

A. Commissioners' Comments

Commissioner Kreiner noted the meeting is recorded. Commissioner Lane asked everyone to remain safe and continue to socially distance.

B. Human Resources Update – None

5. Minutes

Commissioner Lane made a motion to accept the Minutes as presented from the March 25, 2020 meeting. Commissioner Kreiner seconded. No discussion on the motion. Vote on the motion: Yes: Kreiner, Lane. Carried 2-0.

6. Public to be heard

None

7. Old Business - None

8. New Business

A. Ordinances and Policies – None

B. Resolutions and Approvals of the Board

- 1) Commissioner Lane moved to approve the Community Development Block Grant Citizenship Participation Plan. Commissioner Kreiner seconded and noted the two new parts, one was a new emergency declaration added, the second was a Cares Act. No further discussion on the motion. Vote on the motion: Yes: Kreiner, Lane. Carried 2-0.
- 2) Commissioner Lane moved to approve a Resolution Authorizing the Proper Officers of McKean County to Authorize the filing of the Application and Business Plan for the Redevelopment assistance Capital Program (RACP) funds for the Wilds Sonshine Factory Project, with the project (ME-300-2206) in the amount of \$489,200.00 and further, in accordance with a prepared administrative agreement dated January 28, 2020, with no cost to McKean County. Commissioner Kreiner seconded. No discussion on the motion. Vote on the motion: Yes: Kreiner, Lane. Carried 2-0.

C. Contracts/Leases/Purchase Agreements

- 1) Commissioner Lane moved to approve Architect Agreement with Crabtree, Rohrbaugh & Associates, Mechanicsburg, PA in the amount of \$97,540.00 for McKean County Courthouse Roof Replacement and Gutter Repair Project. Commissioner Kreiner seconded. Commissioner Lane noted that the county took out a bond last year for \$1,000,000 and a good portion of that money will be put toward this project so that the roof will last many years. No further discussion on the motion. Vote on the motion: Yes: Kreiner, Lane. Carried 2-0.
- 2) Commissioner Lane moved to approve Agreement between McKean County and Erie County for Forensic Pathology from January 1, 2020 to December 31, 2020 with a \$5,000 retainer, autopsies to be billed at \$1,100 per report. Commissioner Kreiner seconded. Commissioner Lane noted that this is a contract that has existed for many years and it was the best alternative. Commissioner Kreiner said that the cost had gone up and the \$1,100 was a reduced rate. No additional discussion on the motion. Vote on the motion: Yes: Kreiner, Lane. Carried 2-0.

- 3) Commissioner Lane moved to approve KOS Copier 8595I Agreement for copier for DHS for \$283.65 per month for 5 years for a total \$17,019 with a maintenance agreement option of \$.0048 per black and white copy. Commissioner Kreiner seconded. No discussion on the motion. Vote on the motion: Yes: Kreiner, Lane. Carried 2-0.
- 4) Commissioner Lane moved to approve KOS Copier color C356if III copier Agreement for copier for DHS for \$61.38 per month for 5 years for a total \$3,709.80 with a maintenance agreement option of \$.07 per color copy and \$.008 for black and white copy. Commissioner Kreiner seconded. No discussion on the motion. Vote on the motion: Yes: Kreiner, Lane. Carried 2-0.

D. DHS Contracts

None

E. Proclamations and Recognitions

None

9. Public Comment Period None

10. Adjournment

Commissioner Lane made a motion to adjourn the meeting, Commissioner Kreiner seconded. No discussion on the motion. Vote on the motion: Yes: Kreiner, Lane. Carried 2-0.

Commissioner Kreiner adjourned the meeting at 10: 09 a.m.

Commissioner Kreiner noted that the next meeting would be held on April 28, 2020 and it will also be held as a teleconference for public participation.


Next Regular Meeting: 10:00 AM April 28, 2020

Respectfully Submitted:

Pamela J. Burlingame

McKean County Chief Clerk

Attest:


Pamela J. Burlingame, Chief Clerk