

**BOARD OF COMMISSIONERS MEETING
MCKEAN COUNTY, PENNSYLVANIA
May 12, 2020**



McKean County Commissioners, in a regular meeting, assembled on May 12, 2020, at 10:00 AM, in the Commissioners Meeting Room, McKean County Courthouse.

Summary of Motions Carried, by Agenda Item No.:

- 8B1 2019 Property Tax Refund for Veteran's Exemption Reismeyer
- 8B2 2020 Property Tax Exemption Bradford VFW Additional Building
- 8B3 Extend RUSH ESG Contract 70328 to September 1, 2020
- 8B4a Recapture Prior Tax Exemption WMP Eldred LLC \$18,474.08
- 8B4b Recapture Prior Tax Exemption Ravyn & Robyn Pa Holding LLC \$1,359.23
- 8B4c Recapture Prior Tax Exemption DJN Land Holdings LLC \$4,329.45
- 8B5a Recapture Prior Tax Exemption Portage Industries Parcel 134 \$370.24
- 8B5b Recapture Prior Tax Exemption Portage Industries Parcel 139-2 \$34.99
- 8C1 Workforce Solutions SLIP GIS Summer Intern \$10.35/35hr/8wk
- 8C2 Workforce Solutions SLIP 3G Summer Intern \$10.35/35hr/8wk
- 8D1 Resource Family Contract - Christopher and Stacy Claycomb
- 8D2 Resource Family Contract- Sarah Howard
- 8D3 Resource Family Contract- Kirk and Pamela Thomas
- 8D4 Purchase of Service Agreement - Crossroads
- 8D5 Addendum Contractual Agreement - Evergreen Elm
- 8D6 FY 20/21 - Avanco Provider Agreement
- 8D7 FY 20/21 - Avanco Consulting Agreement
- 8D8 FY 20/21 - Avanco HIPPA Agreement

Summary of Agenda Items Denied: None

Summary of Agenda Items Tabled: None

Commissioners Present:

In Person:

Commissioner Thomas F. Kreiner, Commissioner Clifford D. Lane, Commissioner Carol E. Duffy

In Attendance:

In Person: Anthony Clarke, Solicitor; Lori Coffman, Finance Director, Angelia Tennies, Chief Assessor

Teleconference:

Staff: Pamela Burlingame, Chief Clerk; Jeremy Morey, Planning Director;

Bob Veilleux, Redevelopment Authority; Sue Hogue, Foster Care; Flickinger, Foster Care Supervisor; Lisa Johnston, Foster Care Worker

Press: Ted Lutz, Kane Republican; Ruth Bogdan, Bradford Era

1, 2 and 3: Call to Order, Pledge of Allegiance & Roll Call

The Regular Meeting on April 28, 2020 of the McKean County Board of Commissioners was called to order by Commissioner Kreiner at 10:00 AM, followed by the Pledge of Allegiance and a moment of silence for those suffering from Covid-19 and the family of Sam McKinney of Kane who passed away from Covid-19. It was established that there was a quorum to proceed with the county's business, as presented, and noted that the meeting is recorded.

There were no changes or additions to the Agenda as presented.

4. Comments and Announcements

A. Commissioners' Comments

Commissioner Kreiner noted the meeting is recorded.

Commissioner Kreiner welcomed staff from McKean County Foster Care - Marcy Flickinger, Sue Hogue and Lisa Johnston as meeting participants. He also noted that recently recognition was given to Lisa Johnston, commemorating her 30th year with the county and that DHS Administrator Dan Wertz had challenged the community to bring 30 new foster families to honor each of Lisa's 30 years with the county. Commissioner Duffy invited Planning Director Jeremy Morey to provide an update on the current status of the 2020 Complete Count Committee for the US Census.

Jeremy Morey provided an update on the status of the 2020 Complete Count Committee. The McKean County Complete Count Committee did place ten additional yard signs in Foster Township and Bradford, placed an order with local designer, Heath Cousins to create a banner for each of the county's 22 municipalities with a sticker that will be updated weekly to show how that community is doing. Bradford Township has 72.1% response. Sergeant has the lowest with 7%, with 11 people reporting. This area is a drop and leave area and that effort has just been resumed, so census workers will be back in that area leaving information on the door. There is a concern about limited broadband in that area and those residents may respond by phone. He noted there are healthcare programs that are influenced by census numbers. There is 1.5 trillion in federal funds that is allocated annually by census numbers, rural areas need to compete for those funds to cover CHIP, Medicare, Medicaid, SNAP and WIC. They are continuing outreach efforts now that the county is in the yellow phase of re-opening. They have provided information to Cameron County regarding the efforts the McKean County Complete Committee 47.6% which means 24,542 people have completed the census. 2010 count was 43,000 and that response rate was 57%. Local media have run articles and ads for the committee and he has done radio interviews.

Tom Kreiner wished all the mothers a Happy Mother's Day from earlier in the week and acknowledged National Hospital Week and recognized Kane Community Hospital and Bradford Regional Medical Center. He noted last week was National Nurses Week and this week is National Police Week, he offered thanks to these front-line workers.

B. Human Resources Update

New Employees: Amy Aguilar, Clerk Typist I, Prothonotary

Leave/Change of Service:

Sherri Geary, Economic Development, resignation effective date: May 22, 2020

5. Minutes

Commissioner Lane made a motion to accept the Minutes as presented from the April 28, 2020 meeting. Commissioner Duffy seconded. No discussion on the motion. Vote on the motion: Yes: Kreiner, Duffy, Lane. Carried 3-0.

6. Public to be heard

None

7. Old Business - None

8. New Business

A. Ordinances and Policies – None

B. Resolutions and Approvals of the Board

- 1) Commissioner Duffy moved to grant a Property Tax Refund for 2019 - Veteran's Exemption for Robert D. Reismeyer. Commissioner Lane seconded the motion. Commissioner Kreiner recognized Angelia Tennes, who noted that the county received a letter indicating that the property located at 320 Benton Avenue, Port Allegany, had received Veteran's exemption as of November 27, 2019. The property owner, prior to receiving the authorization, he had paid his taxes in the amount of \$1,546.61 to the county. She is requesting the Chief Clerk complete the paper to refund the overpayment of taxes and for the Chief Clerk to send a letter to Port Allegany Borough to refund his borough taxes, paid at discount at \$1,114.82. No further discussion on the motion.
Vote on the Motion: Yes: Kreiner, Duffy, Lane. Motion carried 3-0.
- 2) Moved by Commissioner Lane to grant a Property Tax Exemption Request for Veteran's Exemption for 2020 –Bradford VFW. Commissioner Duffy seconded the motion. Commissioner Kreiner recognized Angelia Tennes who noted the property at 94 Barbour Street, parcel number 03-015-202, owned by Lt. John C. Rocher Post 212, Veterans of Foreign Wars of US, part of this property will be transformed into a Veteran's Club and they are requesting a veteran's exemption. All other veterans' organizations and American Legions in the county fall under this exemption, it will be for the 2020 tax year with an assessed value of \$161,610.00. No further discussion on the motion
Vote on the Motion: Yes: Kreiner, Duffy, Lane. Motion carried 3-0.
- 3) Moved by Commissioner Duffy to extend RUSH ESG Contract C000070328, at the request of the Grantor, to September 1, 2020 with an amended contract activity period of 11/30/2018 to 9/1/2020. Commissioner Lane seconded the motion. No discussion on the motion.
Vote on the Motion: Yes: Kreiner, Duffy, Lane. Motion carried 3-0.
- 4) Commissioner Lane moved to authorize the county to recapture Prior 2019 Tax Exemption from KOZ applicants not in compliance as listed. Commissioner Duffy

seconded the motion. Commissioner Kreiner recognized Director of Assessment, Angie Tennes, who indicated that she had received notification from state of PA that the five properties presented today were either not in compliance or did not send in an application. WMP Eldred, LLC was not approved locally. Ravyn & Robyn was also not approved locally. DJN was not in compliance with Dep of Revenue, a letter was sent from DCED that this company was not in compliance, a second letter was sent deadline to resolve from February 5, 2020. She was made aware in an email from Don Payne in Kane Borough that he had communication and that this company noted they were in a legal dispute with the DCED, she has not received a notice to substantiate and is following up, but has not had a response and will not know the outcome of this property other than the state had informed them they had until Feb 5, 2020. The state has not informed her that they are in compliance. Her recommendation to the county commissioners, she has sent out a notice to each municipality. Upon receipt she will build a claim and send notice, they will have the opportunity to pay at discount. If the state notifies her that there is a grace period for DJN, she will rectify that in her office. The others the state was not going to approve them. Solicitor Anthony Clarke recommended approving the recapture process and make it retroactive if there are changes in status.

- a. WMP Eldred LLC \$18,474.08
- b. Ravyn & Robyn Pa Holding LLC \$1,359.23
- c. DJN Land Holdings, LLC \$4,329.45

No further discussion on the motion.

Vote on the Motion: Yes: Kreiner, Duffy, Lane. Motion carried 3-0.

- 5) Commissioner Duffy moved to recapture Prior 2019 Tax Exemption from KOZ applicants with no application as listed. Commissioner Lane seconded the motion. Commissioner Kreiner recognized Angelia Tennis who indicated the property owners did not submit an application and their KOZ status ran to the end of 2019. Her recommendation to the commissioners, is that since they did not submit an application they would not be approved by the state so the taxes should be recaptured.

- a. Portage Industrial Properties LLC \$370.24 Parcel – 134
- b. Portage Industrial Properties LLC \$34.99 Parcel – 139-2

No further discussion on the motion.

Vote on the Motion: Yes: Kreiner, Duffy, Lane. Motion carried 3-0.

C) Contracts/Leases/Purchase Agreements

- 1) Commissioner Lane moved to approve Memorandum of Agreement from Workforce Solutions for North Central PA for PA State/Local Internship Program (SLIP) for 2020 GIS summer intern with the Planning Commission. \$10.35 per hour for 35 hours per week for 8 weeks, maximum. Commissioner Duffy seconded. No discussion on the motion.
Vote on the Motion: Yes: Kreiner, Duffy, Lane. Motion carried 3-0.
- 2) Commissioner Duffy moved to approve Memorandum of Agreement from Workforce Solutions for North Central PA for PA State/Local Internship Program (SLIP) for 2020 summer intern with Good Growing Gardens (3G). \$10.35 per hour for 35 hours per week for 8 weeks, maximum. Commissioner Lane seconded. No discussion on the motion.
Vote on the Motion: Yes: Kreiner, Duffy, Lane. Motion carried 3-0.

D) DHS Contracts

Commissioner Lane moved to approve the following DHS Contracts:

- 1) Resource Family Contract – Christopher and Stacy Claycomb
 - 2) Resource Family Contract – Sarah Howard
 - 3) Resource Family Contract – Kirk and Pamela Thomas
 - 4) Purchase of Service Agreement – Crossroads
 - 5) Addendum Contractual Agreement – Evergreen Elm
 - 6) FY 20/21 – Avanco Provider Agreement
 - 7) FY 20/21 – Avanco Consulting Agreement
 - 8) FY 20/21 – Avanco HIPPA Agreement
- Commissioner Duffy seconded. No discussion on the motion.
Vote on the Motion: Yes: Kreiner, Duffy, Lane. Motion carried 3-0.

E) Proclamations and Recognitions

- 1) Commissioner Duffy moved to designate May as Foster Care Month. Commissioner Lane seconded. Commissioner Duffy read the Proclamation. Marcy Flickinger thanked the commissioners for their continued support and noted how much they appreciate their foster care families. She indicated they couldn't do their work without them and that they are an important part of keeping children safe in the county. No further discussion on the proclamation.
Vote on the proclamation: Yes: Kreiner, Duffy, Lane. Motion carried 3-0.

9. Public Comment Period None

Commissioner Kreiner noted that the next meeting would be held on May 26, 2020 and it will also be held as a teleconference for public participation.

10. Adjournment

Commissioner Duffy made a motion to adjourn the meeting, Commissioner Lane seconded. No discussion on the motion.

Vote on the motion: Yes: Kreiner, Duffy, Lane. Motion carried 3-0.

Commissioner Kreiner adjourned the meeting at 10:23 a.m.

Next Regular Meeting: 10:00 AM May 26, 2020

Respectfully Submitted:
Pamela J. Burlingame
McKean County Chief Clerk

Attest:


Pamela J. Burlingame, Chief Clerk