

BOARD OF COMMISSIONERS MEETING  
MCKEAN COUNTY, PENNSYLVANIA  
JUNE 9, 2020



McKean County Commissioners, in a regular meeting, assembled on June 9, 2020, at 10:00 AM, in the Commissioners Meeting Room, McKean County Courthouse.

**Summary of Motions Carried, by Agenda Item No.:**

- 8B1 Consent Item Appointments to Planning Commission 2020-2024**
- 8B2 Consent Item Language Access Plan ESG Redevelopment Authority**
- 8B3 Children's Advocacy Center Grant Agreement Extension of Time**
- 8B4 MATP Participation Grant Agreement & Assurance of Compliance**
- 8B5 FY 2020/2021 SFPP and TEFAP Grant Application/Agreement**
- 8B6 Issue MOU to six county food pantries for USDA funding through PDA**
- 8D1 Resource Family – Bonnie and Jesus Smith**
- 8D2 Service Agreement – Family Pathways**
- 8D3 Early Intervention Agreement – IU9**
- 8D4 Early Intervention Agreement - The Guidance Center**
- 8D5 MH Review Officer – Stan Pecora, Jr.**
- 8D6 Service Agreement Merakey Pennsylvania**
- 8D7 Service Agreement – The Guidance Center Prevention Projects**
- 8D8 Service Agreement – The Guidance Center Independent Living Project**
- 8D9 Service Agreement – The Guidance Center for Forensic Case Management**
- 8D10 Service Agreement – The Guidance Center for Community Based Intervention**

**Summary of Agenda Items Denied: None**

**Summary of Agenda Items Tabled: None**

**Commissioners Present:**

Present: Commissioner Thomas F. Kreiner, Commissioner Carol E. Duffy, Commissioner Clifford D. Lane

**In Attendance:**

Staff: Pamela Burlingame, Chief Clerk; Tony Clarke, Solicitor; Lori Coffman, Finance Director

Remote Attendance: Press: Fran DeLancey, The Bradford Era, Ted Lutz, The Kane Republican

**1, 2 and 3: Call to Order, Pledge of Allegiance & Roll Call**

The Regular Meeting on June 9, 2020 of the McKean County Board of Commissioners was called to order by Commissioner Kreiner at 10:00 AM, followed by the Pledge of Allegiance and a moment of silence. He established that there was a quorum to proceed with the county's business as presented and noted that the meeting is recorded.

There were no changes or additions to the Agenda as presented.

#### **4. Comments and Announcements**

##### **A. Commissioners Comments**

Commissioner Kreiner commended the Elections and Voter Registration Directors, Lisa Pratt and Linda Frey, and noted that it had been a long few weeks putting together the 2020 primary, particularly with all the changes with the write-in ballots and that they were finally breathing a sigh of relief.

##### **B. Human Resources Update –**

New Employees:

Commissioner Kreiner welcomed two new SLIP interns, Gabrielle Neubert with Planning and GIS and Jennifer Amsler at the Good Growing Gardens. Also welcomed were 3G summer assistants Corey Cochran and Matt Bailey who start next Monday.

Leave/Change of Service:

Commissioner Kreiner noted the resignation of Amy Aguilar effective June 1, 2020.

#### **5. Minutes**

Commissioner Lane made a motion to accept the Minutes as presented from the May 26, 2020 meeting. Commissioner Duffy seconded and asked for a correction on the Summary of Motions Carried on the title of the Airport Authority Loan title. Motion was amended to accept the minutes with the noted change. Commissioner Duffy seconded the amended motion.

Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0.

#### **6. Public to be heard**

None

#### **7. Old Business - None**

#### **8. New Business**

A. Ordinances and Policies - None

B. Resolutions and Approvals of the Board

- 1) Commissioner Duffy moved to approve a consent agenda item to appoint four members to the Planning Commission: Anthony Clarke, Butch Shaffer, Richard Kallenborn, Nancy Rathbun, effective January 1, 2020 until December 31, 2024. Commissioner Duffy seconded. No discussion on the motion. Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0.
- 2) Commissioner Lane moved to approve the Language Access Plan for the Emergency Solutions Grant. Commissioner Duffy seconded the motion. No discussion on the motion. Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0.

- 3) Commissioner Duffy moved to approve the Children's Advocacy Center Grant Agreement Extension, extending the time to September 1, 2020. Commissioner Lane seconded the motion. Commissioner Duffy noted that this was due needing additional time to spend the funds due to Covid-19 restrictions. No further discussion on the motion.  
Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0.
- 4) Commissioner Lane moved to approve the MATP Participation Grant Agreement and Assurance of Compliance. Commissioner Duffy seconded the motion. Commissioner Kreiner noted that he did speak to Dessa Chitester at ATA and they are just beginning working on the budget part of it, so that will be coming out. Commissioner Duffy asked if this was an electronic signature, it was determined it was typically paper. No further discussion on the motion. Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0.
- 5) Commissioner Lane moved to approve the 2020/2021 State Food Purchase Plan and The Emergency Food Assistance Program with the Pennsylvania Department of Agriculture for funding and resources from USDA. Commissioner Duffy seconded. No discussion on the motion. Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0.
- 6) Commissioner Duffy moved to authorize issuing a Memorandum of Understanding with six county food distributions locations to participate in the SFPP and TEFAP programs as indicated in item 8B5, above, with the following locations:
- a. Bradford Friendship Table
  - b. Bradford Salvation Army
  - c. Bradford YWCA
  - d. Kane Food Pantry
  - e. Port Allegany Food Pantry
  - f. Smethport Food Pantry

Commissioner Lane seconded the motion and noted that the Friendship Table was a new addition. Commissioner Duffy asked Chief Clerk Pam Burlingame to comment. She noted that this was another opportunity to utilize those funds and that the county allocation would remain the same and now be divided by six locations instead of five. No further discussion on the motion. Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0.

C. Contracts/Leases/Purchase Agreements - None

D) Commissioner Lane moved to approve DHS Contracts -as listed below:

- 1) Resource Family Contract – Bonnie and Jesus Smith
- 2) Service Agreement – Family Pathways
- 3) Early Intervention Agreement – Seneca Intermediate Unit #9
- 4) Early Intervention Agreement – The Guidance Center
- 5) Mental Health Review Officer Agreement – Stan E. Pecora Jr.
- 6) Service Agreement – Merakey Pennsylvania
- 7) Service Agreement – The Guidance Center Prevention Projects
- 8) Service Agreement – The Guidance Center for Independent Living Project 2020/2021
- 9) Service Agreement – The Guidance Center for Forensic Case Management
- 10) Service Agreement – The Guidance Center for Community Based Intervention Project

Solicitor Anthony Clarke indicated he would like the opportunity to review the Stan Pecora agreement prior to full approval. Commissioner Lane amended the motion to add approval of the Mental Health Review Office Agreement for Stan Pecora, pending solicitor review. Commissioner Duffy seconded the amended motion. No further discussion on the motion. Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0.

E) Proclamations and Recognitions – None

## **9. Public Comment Period**

None.

Commissioner Kreiner indicated that even though McKean County is now in the green phase, it does not mean that we can stop doing the little things that are preventative in this fight against this disease, including face masks, social distancing, washing hands, using hand sanitizer. We have no idea what the next phase will entail, it will likely be an increase in the number allowed, but we still need to be precautious going forward. He asked that everyone continue to do everything they can do.

## **10. Adjournment**

Commissioner Lane moved to adjourn the meeting, Commissioner Duffy seconded. No further discussion on the motion. Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0. Commissioner Kreiner adjourned the meeting at 10:10 a.m.

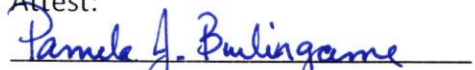
Next Regular Meeting: 10:00 AM June 23, 2020

Respectfully Submitted By:

Pamela J. Burlingame

McKean County Chief Clerk

Attest:



Pamela J. Burlingame, Chief Clerk