

**BOARD OF COMMISSIONERS MEETING
MCKEAN COUNTY, PENNSYLVANIA
JUNE 23, 2020**



McKean County Commissioners, in a regular meeting, assembled on June 23, 2020, at 10:00 AM, in the Commissioners Meeting Room, McKean County Courthouse.

Summary of Motions Carried, by Agenda Item No.:

- 8B1 Consent KOS Maintenance Lease - Veteran's Affairs \$240/yr.**
- 8B2 Application to DCED County Covid Relief Block Grant 3,668,797.00**
- 8B3 Intergovernmental cooperation Agreement Northern Tier 911**
- 8B4 County Aid Applications for Liquid Fuels: Corydon, Ceres, Kane, Liberty, Hamlin**
- 8B5 Repository Sale Approval 3665 Route 446, Rixford \$6,500**
- 8B6 Appointment to Authorities of Housing & Redevelopment Mary Walters**
- 8C1 Award Bid for Paving Project to Taylor & Armstrong for \$24,265.00**
- 8D1 2019/20 Agreement – The Guidance Amendment for Child Abuse Prevention**
- 8D2 2019/20 Agreement – Beacon Light Behavioral Health System for MST**
- 8D3 2020/21 Agreement – Arc of Crawford County Choice Financial Mgt Service**
- 8D4 2020/21 Agreement – Martin K. Henneman – MH Transport**
- 8D5 2020/21 Agreement – Amie Peck as Certified Investigator**
- 8D6 2020/21 Agreement – Ronald Tanner - Constable**
- 8D7 2020/21 Agreement – Ronald Tanner – Mental Health Delegate**
- 8D8 2020/21 Agreement – Daniel Lang, Esquire for Legal Services**
- 8D9 2020/21 Resource Family Contract – Michelle and Sheila Aaron-Simmons**
- 8D10 2020/21 Resource Family Contract – Jim and Peggy Bailey**
- 8D11 2020/21 Resource Family Contract - Charles and Robin Calcagno**
- 8D12 2020/21 Resource Family Contract - Christopher and Stacy Claycomb**
- 8D13 2020/21 Resource Family Contract - Chase and Jessica Colby**
- 8D14 2020/21 Resource Family Contract - Vinnie and Mary Colella**
- 8D15 2020/21 Resource Family Contract - Leslie and Amber Davenport**
- 8D16 2020/21 Resource Family Contract - Katherine Gleason**
- 8D17 2020/21 Resource Family Contract - Rachel Hawk**
- 8D18 2020/21 Resource Family Contract - Stacy and Brian Kunselman**
- 8D19 2020/21 Resource Family Contract - Michael and Suzanne Love**
- 8D20 2020/21 Resource Family Contract - Barb Major**
- 8D21 2020/21 Resource Family Contract - Roger Malone**
- 8D22 2020/21 Resource Family Contract - Synita Nagy**
- 8D23 2020/21 Resource Family Contract - Justin and Hannah Payne**
- 8D24 2020/21 Resource Family Contract - Kyle and Brooke Oakes**
- 8D25 2020/21 Resource Family Contract - Gary and Janet Reigel**
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8D27 2020/21 Resource Family Contract - Laura Stewart
8D28 2020/21 Resource Family Contract - John and Christy Sullivan
8D29 2020/21 Resource Family Contract - Elisha and Ward, Jr. Tanner
8D30 2020/21 Resource Family Contract – Carrie Weaver
8D31 2020/21 Resource Family Contract – Jeremy and Geril Weaver
8D32 2020/21 Resource Family Contract – Dalton and Lisa Weber
8D33 2020/21 Resource Family Contract – Danyelle and Rae El Whitman
8D34 2020/21 Resource Family Contract – Tom and Renee Williams
8D35 2020/21 Resource Family Contract – Randy and Cyle Wolfgang
8D36 2020/21 Early Intervention Agreement – Mary Buzard
8D37 2020/21 Early Intervention Agreement – CARE for Children
8D38 2020/21 Early Intervention Agreement – Elizabeth Costello
8D39 2020/21 Early Intervention Agreement - Milestone Physical Therapy, LLC
8D40 2020/21 Contractual Agreement – YWCA of Bradford for MH/ID Services
8D41 2020/21 Purchase of Service Agreement – Daikon
8D42 2020/21 Purchase of Service Agreement – Edmund L. Thomas Adolescent Ctr
8D43 2020/21 Purchase of Service Agreement - Hoffman Homes for Youth
8D44 2020/21 Purchase of Service Agreement - Family Pathways
8D45 2020/21 Purchase of Service Agreement – Outside In
8D46 2020/21 Purchase of Service Agreement – Pentz Run Youth Services
8D47 2020/21 Purchase of Service Agreement – TRAC Services for Families
8D48 2020/21 Purchase of Service United Way 211 \$7,500 of \$10,000, bal. is UW

Summary of Agenda Items Denied: None

Summary of Agenda Items Tabled: None

Commissioners Present:

Present: Commissioner Thomas F. Kreiner, Commissioner Carol E. Duffy, Commissioner Clifford D. Lane

In Attendance:

Staff: Pamela Burlingame, Chief Clerk; Tony Clarke, Solicitor; Lori Coffman, Finance Director; Angie Tennes, Director Tax Claim

Public in Attendance: Carolyn Newhouse, Bradford Alliance

Remote Attendance: Press: Fran DeLancey, The Bradford Era, Bob Parana, The Kane Republican

1, 2 and 3: Call to Order, Pledge of Allegiance & Roll Call

The Regular Meeting on June 23, 2020 of the McKean County Board of Commissioners was called to order by Commissioner Kreiner at 10:00 AM, followed by the Pledge of Allegiance and a moment of silence. He established that there was a quorum to proceed with the county's business as presented and noted that the meeting is recorded.

There were no changes or additions to the Agenda as presented.

4. Comments and Announcements

A. Commissioners Comments

Commissioner Duffy spoke to Jeremy Morey who is doing a radio announcement with WESB. As of June 22, there have been people 27256 counted in McKean County. The 2010 population showed 43,450, so they are making progress. The municipalities with the highest responses as of June 22, were Bradford Township at 76% of what reported in 2010, Wetmore Township 73%, Foster Township 72%, Bradford City 57%. They are still going on with the challenge so banners have been placed in each municipality to show the residents the response rate. There are also yard signs to help remind people to self-respond. The challenge will be an award of a monetary prize to the top two municipalities. If anyone has not yet received an invitation to complete the census, then the census bureau does not recognize that anyone lives there and they can still complete the census online at 2020Census.gov or by phone at 844-330-2020 and the county would appreciate if people would do that.

B. Human Resources Update –

New Employees: None

Leave/Change of Service: None

5. Minutes

Commissioner Duffy made a motion to accept the Minutes as presented from the June 13, 2020 meeting. Commissioner Lane seconded. Commissioner Duffy seconded the amended motion. Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0.

6. Public to be heard

None

7. Old Business – None

8. New Business

A. Ordinances and Policies - None

B. Resolutions and Approvals of the Board

- 1) Commissioner Lane moved to approve a consent agenda item for KOS copier maintenance lease for Veteran's Affairs in the amount of \$240.00 per year. Commissioner Duffy seconded. No discussion on the motion. Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0.
- 2) Commissioner Duffy moved to authorize an Application to the Pennsylvania Department of Community and Economic Development for the Covid-19 County Relief Block Grant Program for \$3,668,797.00 Commissioner Lane seconded the motion. Commissioner Duffy pointed out that one of the stipulations of that is that counties must have been and remain in compliance with all relevant laws, regulations and orders during the period of the Covid-19

Disaster Emergency under the Governor's Proclamation dated March 6, 2020. We have been pretty successful in McKean County with mitigation efforts, we have low cases, but we need to make sure that we are following those recommendations, not only for the health and safety of all of our residents but also so we can continue to receive this funding and allocate the funding as has been stipulated. No further discussion on the motion. Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0.

- 3) Commissioner Lane moved to approve the First Restatement of Intergovernmental Cooperation Agreement Establishing the Northern Tier Regional 911 System Project Commissioner Duffy seconded. No further discussion on the motion. Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0
- 4) Commissioner Duffy moved to approve the applications for County Aid from the Liquid Fuels Fund as follows:
 - a. Corydon Township \$1,176.08 for Winter Maintenance
 - b. Ceres Township \$4,975.65; for 664 tons of gravel for roads
 - c. Kane Borough \$6,804.88 for PIB loan payment
 - d. Liberty Township \$8,182.54 for Freer Road improvements
 - e. Hamlin Township \$2,570.74 for Winter Maintenance materialCommissioner Lane seconded. No discussion on the motion. Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0.
- 5) Commissioner Lane moved to approve a Repository Sale Approval – 3665 Route 446, Eldred Township to Amy and Robert Albney, Rixford, for \$6,500.00. Angie Tennies indicated that the property went to upset sale in 2018 and did not sell. Went to Judicial Sale in July 2019, it did not sell, went into the repository after that. This is the second bid before the board today. The board previously took action previously on a prior bidder who was awarded the property by the municipality and the school district, the county approved that bid, the buyer then backed out of the purchase. The existing bids were resubmitted to the school district and township and both have awarded to the Albneys. Commissioner Duffy seconded. No discussion on the motion. Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0.
- 6) Commissioner Duffy moved to Appointment to Authorities of Housing and Redevelopment - Mary Walters. Commissioner Lane seconded. Commissioner Duffy asked how many years the term was. Commissioner Lane indicated they do have terms, Chief Clerk Burlingame indicated they did not provide it. Commissioner Kreiner asked that the motion be pending the completion of the term time. No further discussion on the motion. Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0

C. Contracts/Leases/Purchase Agreements

- 1) Commissioner Kreiner asked for the lone bid for the Paving Project for CYS/Jail/911 be opened. Chief Clerk Burlingame opened the bid from Taylor and Armstrong and indicated

the amount was \$24,265.00. She indicated that the bid bond, certificate of insurance and limited power of attorney from Erie Insurance. Commissioner Lane moved to accept the bid pending review and approval by both the Maintenance Director and County Solicitor. Commissioner Duffy seconded the motion. No further discussion on the motion. Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0.

D. Commissioner Duffy moved to approve DHS Contracts - as listed below:

- 1) 2019/20 Agreement – The Guidance Amendment for Child Abuse Prevention Project Amendment
- 2) 2019/20 Agreement – Beacon Light Behavioral Health System for Multisystemic Therapy MST
- 3) 2020/21 Agreement – Arc of Crawford County as Agency with Choice Financial Management Service
- 4) 2020/21 Agreement – Martin K. Henneman – MH Transport
- 5) 2020/21 Agreement – Amie Peck as Office of Developmental Programs Certified Investigator
- 6) 2020/21 Agreement – Ronald Tanner - Constable
- 7) 2020/21 Agreement – Ronald Tanner – Mental Health Delegate
- 8) 2020/21 Agreement – Daniel Lang, Esquire for Legal Services
- 9) 2020/21 Resource Family Contract – Michelle and Sheila Aaron-Simmons
- 10) 2020/21 Resource Family Contract – Jim and Peggy Bailey
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- 36) 2020/21 Early Intervention Agreement – Mary Buzard

- 37) 2020/21 Early Intervention Agreement – CARE for Children
 - 38) 2020/21 Early Intervention Agreement – Elizabeth Costello
 - 39) 2020/21 Early Intervention Agreement - Milestone Physical Therapy, LLC
 - 40) 2020/21 Contractual Agreement – YWCA of Bradford for Mental Health/Intellectual Disability Services
 - 41) 2020/21 Purchase of Service Agreement – Daikon Child, Families and Community Ministries
 - 42) 2020/21 Purchase of Service Agreement – Edmund L. Thomas Adolescent Center
 - 43) 2020/21 Purchase of Service Agreement - Hoffman Homes for Youth
 - 44) 2020/21 Purchase of Service Agreement - Family Pathways
 - 45) 2020/21 Purchase of Service Agreement – Outside In
 - 46) 2020/21 Purchase of Service Agreement – Pentz Run Youth Services
 - 47) 2020/21 Purchase of Service Agreement – TRAC Services for Families
 - 48) 2020/21 Purchase of Service United Way – Contribution of 211 System Service, Annual Cost to the State, \$7,500 of \$10,000, balance to be funded by the United Way
- Solicitor Anthony Clarke indicated he had reviewed all of the contracts. Commissioner Lane seconded the amended motion. No further discussion on the motion. Vote on the motion:
Yes: Duffy, Kreiner, Lane. Carried 3-0.

Commissioner Lane read the proclamation for the application to DCED, agenda Item 8B2.

A RESOLUTION OF THE MCKEAN COUNTY COMMISSIONERS AUTHORIZING
APPLICATION TO THE PENNSYLVANIA DEPARTMENT OF COMMUNITY AND ECONOMIC
DEVELOPMENT FOR THE
COVID-19 COUNTY RELIEF BLOCK GRANT PROGRAM.

WHEREAS, the Governor of Pennsylvania announced the disbursement of six-hundred and twenty-five million dollars to sixty counties within the Commonwealth of Pennsylvania, through Act 24 of 2020 and the Federal Cares Act; and,

WHEREAS, McKean County was given the opportunity to apply for Covid-19 County Relief Block Grant Program through the Pennsylvania Department of Community and Economic Development grant program for the Counties prorated portion, \$3,668,797.00, to support any or all Covid-19 related expenses within the following seven categories:

1. Offsetting the cost of direct county response, planning & outreach efforts related to Covid-19
2. Assist qualifying municipalities located within the county to offset response and planning efforts related to Covid-19
3. Small Business Grant Programs to support businesses with fewer than 100 employees & to support businesses and other entities that are primarily engaged in the tourism industry
4. Grant programs to support the following entities for costs related to assisting businesses during the Covid-19 Disaster Emergency: CEDOs, LDDs, IRCs, SBDCs, EDCs.
5. Behavioral Health & Substance use disorder treatment services
6. Broadband internet deployment with priority given to unserved or underserved areas
7. Qualifying non-profits

THEREFORE, BE IT RESOLVED that the McKean County Commissioners approve the application that was submitted to the Pennsylvania Department of Community and Economic Development for the Covid-19 County Relief Block Grant program funding in the amount of \$3,668,797.00.

E) Proclamations and Recognitions – None

9. Public Comment Period

Fran DeLancey asked if the bid had a completion date, Commissioner Duffy indicated it would be this summer. Commissioner Duffy indicated she have would have Pam email the Census information to the press.

Commissioner Kreiner indicated that the next meeting would be open to the public in the Commissioner's Meeting room and that anyone attending is required to wear a mask and practice social distancing. He also indicated that disease has not ceased to exist and is making g a comeback in some states. NC, SC, FL and AZ are now requiring masks and it has been proven that masks do prevent the spread of the disease, so he asked that people do continue to wear a mask. He also said that the Governor made an announcement last Friday as to that as well. We ask that people follow the lead. Wear a mask, wash your hands for 20 seconds, use hand sanitizer when you can't wash, practice social distancing as best as possible. Social distancing is becoming more difficult but we need to do our best to prevent the spread. As of today, McKean County is at 15 cases. It is spreading some. Bradford Speedway had quite a crowd the last few weeks. We have to do our best to cut down.

10. Adjournment

Commissioner Lane moved to adjourn the meeting, Commissioner Duffy seconded.
No further discussion on the motion.


Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0.

Commissioner Kreiner adjourned the meeting at 10:30 a.m.

Next Regular Meeting: 10:00 AM July 14, 2020

Respectfully Submitted By:
Pamela J. Burlingame
McKean County Chief Clerk

Attest:


Pamela J. Burlingame, Chief Clerk