

**BOARD OF COMMISSIONERS MEETING
MCKEAN COUNTY, PENNSYLVANIA
JULY 14, 2020**



McKean County Commissioners, in a regular meeting, assembled on July 14, 2020, at 10:00 AM, in the Commissioners Meeting Room, McKean County Courthouse.

Summary of Motions Carried, by Agenda Item No.:

- 8B1 Resolution -EALA PennDOT to use dotGrant online reporting**
- 8B2 MS-339 County Aid Application Bradford City \$15,240.00**
- 8B3 Title IV-D Renewal Agreement DRO Child Support Enforcement**
- 8B4 MOA EDR Internet Security Voter Registration, no cost**
- 8B5 Agreement MCCD for Goatsrue Mitigation Fairgrounds**
- 8C1 SYNGRO Inc. Electronic Recording Recorder of Deeds, no cost**
- 8C2 Word Systems, Inc i-Record Warranty for CAC \$2,832.32**
- 8D1 Erin Smith-Bockmier**
- 8D2 Martha Cox**
- 8D3 Brandon and Ashley Dearborn**
- 8D4 Charles and Jessica Dickinson**
- 8D5 Aaron and Amy Fahnstock**
- 8D6 Merranda and Dustin Halle**
- 8D7 Cody and Tiffany Housler**
- 8D8 Sarah Howard**
- 8D9 Cyril-Joseph and Marta Kuznierz**
- 8D10 William and Jamie Lee Levey**
- 8D11 Greg Lewis**
- 8D12 Curt and Renee McClain**
- 8D13 Shania and Maria McMillen**
- 8D14 Jon and Heather Peterson**
- 8D15 Michael and Colleen Raitt**
- 8D16 Ashley Reinard and Christopher Crandall**
- 8D17 Ronald and Jeannine Shugars**
- 8D18 Donald Snyder**
- 8D19 Kirk and Pamela Thomas**
- 8D20 Edith VanGorder**
- 8D21 Robbin VanOrd**
- 8D22 Randy and Roxanne White**
- 8D23 Michele Wyant**
- 8D24 Bethesda Lutheran Services**
- 8D25 George Junior**
- 8D26 Hermitage House Youth Services**
- 8D27 Perseus House**

8D28 Taylor Diversion Program Inc.
8D29 Community Links
8D30 Dickinson Center, Inc.
8D31 Evergreen Elm, Inc.
8D32 Futures Rehabilitation Center
8D33 Area Agency on Aging
8D34 Catholic Charities
8D35 Dickinson Center- Family Based
8D36 IOA Enterprises
8D37 Kelly Compton
8D38 Northwest Media, Inc.
8D39 Dr. Allen Ryen
8D40 Dr. Peter von Korff
8D41 Annemarie Woodruff, LCSW
8D42 Susie Marchesani, LCSW

Summary of Agenda Items Denied: None

Summary of Agenda Items Tabled: None

Commissioners Present:

Commissioner Thomas F. Kreiner, Commissioner Carol E. Duffy, Commissioner Clifford D. Lane

In Attendance:

Staff: Pamela Burlingame, Chief Clerk; Tony Clarke, Solicitor; Lori Coffman, Finance Director;
Jean Hendrickson, IT Director; Jeremy Morey, Planning Director
Press: Fran DeLancey, The Bradford Era,
Public in Attendance: Carolyn Newhouse, Bradford Alliance
Remote Attendance: Press: Bob Parana, The Kane Republican

1, 2 and 3: Call to Order, Pledge of Allegiance & Roll Call

The Regular Meeting on July 14, 2020 of the McKean County Board of Commissioners was called to order by Commissioner Kreiner at 10:00 AM, followed by the Pledge of Allegiance and a moment of silence. He established that there was a quorum to proceed with the county's business as presented and noted that the meeting is recorded.

There were no changes or additions to the Agenda as presented.

4. Comments and Announcements

A. Commissioners Comments

Commissioner Duffy asked Planning Director Jeremy Morey to provide an update on the 2020 Census responses for McKean County. Jeremy Morey indicated that in a six-county region in northwestern PA, McKean was 2nd in response rates at 61.3%, behind Elk County and ahead of Clearfield. He said some responses were low due to mail and broadband issues. Beginning on August 11, 2020 census takers will begin going door to door to house that have not yet self-responded. To date there are 27,435 recorded responses with six municipalities out of 22 in the county under 50% response rate and with 4 or 5 surpassing the 2010 total response rate. They are

continuing outreach, he did a radio interview with WESB and have placed banners and framed boards with the next one going in at Bradford Library. Additional press releases will go out and in particular, he highlighted the efforts of Sean McLaughlin, GIS coordinator who created an interactive map that has gained national recognition. Morey emphasized that completing the census is safe, easy and important to the prosperity of the county.

B. Human Resources Update –

Commissioner Kreiner indicated that two new employees had been hired,
Staci Corbett – Adult Probation and Zoe McKenzie in the Judge’s office as Law Clerk

5. Minutes

Commissioner Lane made a motion to accept the Minutes as presented from the June 23, 2020 meeting. Commissioner Duffy seconded. No discussion on the motion. Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0.

6. Public to be heard

None

7. Old Business – None

8. New Business

A. Ordinances and Policies - None

B. Resolutions and Approvals of the Board

- 1) Commissioner Duffy moved to approve a Resolution for Electronic Access Licensing Agreement with the Pennsylvania Department of Transportation to use dotGrant online reporting for Liquid Fuel Forms MS-965, MS-329, and MS-999. Commissioner Lane seconded. No discussion on the motion.
Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0.
- 2) Commissioner Lane moved to approve an MS-339 Application for Municipal Liquid Fuels County Aid from Bradford City in the amount \$15,240.54, as allocated for 2020 Resurfacing Project Commissioner Duffy seconded the motion. No further discussion on the motion.
Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0.
- 3) Commissioner Duffy moved to approve a Title IV-D Intergovernmental Renewal Agreement for Bureau of Child Support Enforcement Agreement, 2020 – 2025 for DRO. Commissioner Lane seconded. No further discussion on the motion.
Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0

- 4) Commissioner Lane moved to accept a Memorandum of Agreement Between the Center for Internet Security and McKean County Voter Registration for Endpoint Detection & Response (EDR) Services as a Federally Funded Service and no cost to the McKean County.

Commissioner Duffy seconded. No further discussion on the motion.

Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0.

- 5) Commissioner Lane moved to approve Goats rue Treatment Program -Landowner, Conservation District Treatment Agreement for McKean County Fairgrounds, payment provided by McKean County Conservation District at no cost to the Landowner for plant treatment and mitigation by 3rd party contractor. Commissioner Duffy seconded.

Commissioner Lane indicated that this was a state funded program through the farm bill from the county conservation district. The bill was intended to take care of and mitigate invasive species and that beyond the goats rue, there was some Japanese knotweed identified near Kane. No further discussion on the motion.

Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0.

C. Contracts/Leases/Purchase Agreements

- 1) Commissioner Duffy moved to approve an agreement with SYNARGO INC Electronic Recording Agreement for the Recorder of Deeds, at no cost to the county, for the purpose of e-recording documents. Commissioner Lane seconded. No discussion on the motion.

Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0.

- 2) Commissioner Lane moved to approve a contract for warranty for i-record with Word Systems, LLC Children's Advocacy Center for \$2,832.32 for the period from September 1, 2020 to August 31, 2021. Commissioner Duffy seconded. No discussion on the motion. Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0.

D. DHS Contracts

Commissioner Lane moved to approve the following Early Intervention Agreements and Resource Family Contracts as follows:

Early Intervention Agreement

- 1) Erin Smith-Bockmier
Resource Family Contract
- 2) Martha Cox
- 3) Brandon and Ashley Dearborn
- 4) Charles and Jessica Dickinson
- 5) Aaron and Amy Fahnstock
- 6) Merranda and Dustin Halle
- 7) Cody and Tiffany Housler
- 8) Sarah Howard
- 9) Cyril-Joseph and Marta Kuznierz

- 10) William and Jamie Lee Levey
- 11) Greg Lewis
- 12) Curt and Renee McClain
- 13) Shania and Maria McMillen
- 14) Jon and Heather Peterson
- 15) Michael and Colleen Raitt
- 16) Ashley Reinard and Christopher Crandall
- 17) Ronald and Jeannine Shugars
- 18) Donald Snyder
- 19) Kirk and Pamela Thomas
- 20) Edith VanGorder
- 21) Robbin VanOrd
- 22) Randy and Roxanne White
- 23) Michele Wyant

Commissioner Duffy seconded. No discussion on the motion. Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0

Commissioner Duffy moved to approve the following Purchase of Service Agreements.

Purchase of Service Agreement

- 24) Bethesda Lutheran Services
- 25) George Junior
- 26) Hermitage House Youth Services
- 27) Perseus House
- 28) Taylor Diversion Program Inc.

Contractual Agreement

- 29) Community Links
- 30) Dickinson Center, Inc.
- 31) Evergreen Elm, Inc.
- 32) Futures Rehabilitation Center

Commissioner Lane seconded the motion. No discussion on the motion.
Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0

Commissioner Duffy moved to approve the following Agreements.

Agreements

- 33) Area Agency on Aging
- 34) Catholic Charities
- 35) Dickinson Center- Family Based
- 36) IOA Enterprises
- 37) Kelly Compton
- 38) Northwest Media, Inc.
- 39) Dr. Allen Ryen
- 40) Dr. Peter von Korff

41) Annemarie Woodruff, LCSW

42) Susie Marchesani, LCSW

Commissioner Lane seconded the motion. No discussion on the motion. Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0

E) Proclamations and Recognitions – None

9. Public Comment Period

No public comment. Commissioners Kreiner noted that the next meeting will again be open to the public if possible and there is a call in available for anyone who needs it.

10. Adjournment

Commissioner Lane moved to adjourn the meeting, Commissioner Duffy seconded.

No further discussion on the motion.

Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0.

Commissioner Kreiner adjourned the meeting at 10:15 a.m.

Next Regular Meeting: 10:00 AM July 28, 2020

Respectfully Submitted By:
Pamela J. Burlingame
McKean County Chief Clerk

Attest:


Pamela J. Burlingame, Chief Clerk