

**BOARD OF COMMISSIONERS MEETING  
MCKEAN COUNTY, PENNSYLVANIA  
SEPTEMBER 15, 2020**



McKean County Commissioners, in a special meeting, assembled on September 15, 2020, at 2:00 p.m., in the Commissioners Meeting Room, McKean County Courthouse, 500 West Main Street, Smethport.

**Summary of Motions Carried, by Agenda Item No.:**

**8B1 Opening of Bids for Re-roofing project to be awarded September 22, 2020**

**8B2 Application for County Aid Keating Township \$9,077.47**

**8B3 Appointment of Judy LeRoy to ADAS Board**

**8C1 Notice to Proceed CONXXNE not to exceed \$1,700,000**

**8C2 Contract Renewal for IT Link Computer VMWare \$1,887.00**

**Summary of Agenda Items Denied: None**

**Summary of Agenda Items Tabled: None**

**Commissioners Present:**

Commissioner Thomas F. Kreiner, Commissioner Carol E. Duffy, Commissioner Clifford D. Lane

**In Attendance:**

Staff: Pamela Burlingame, Chief Clerk; Anthony Clarke, Esq., Solicitor; Ed Tronetti, Maintenance Director; Jody Bloomquist, Controller

Press: Claire Galvin, The Kane Republican

Public: Brian Haines; Joe Dominick

**1, 2 and 3: Call to Order, Pledge of Allegiance & Roll Call**

The Special Meeting on September 15, 2020 of the McKean County Board of Commissioners was called to order by Commissioner Kreiner at 2:05 p.m. confirming that everyone in the room agreed that they waited until after 2:00, followed by the Pledge of Allegiance and a moment of silence. He established that there was a quorum to proceed with the county's business as presented and noted that the meeting is recorded.

There were no changes or additions to the Agenda as presented.

**4. Comments and Announcements**

**A. Commissioners Comments**

Commissioner Duffy reminded everyone that the census is still ongoing if individuals have not responded, please do so, because for each person counted, it brings in federal resources. She also announced that they have opened grant applications on the county web page for the county

CARES relief funds for 501c3 and 501c19 nonprofit organizations and also for Behavior Health and Substance Abuse Services Treatment. The closing date is September 25, so they encourage people to apply for that funding.

Commissioner Lane recognized Lisa Pratt and Commissioner Kreiner asked her to provide an update on the 2020 Elections. She gave the Main dates: last day to register is Oct 19; apply for mail in or absentee is oct 27 and noted those ballots must be returned to the election office by 8 p.m. on Nov 3. Each voter must return their own ballot and they have had some confusion with mailings that are being sent by parties and special interest groups, they have sent registration and mail in ballot requests. These forms are valid but do not come from the elections office even though it has their office's return address. All polling locations will be open so mail ballots are not required to vote in this election. Lisa Pratt stated that they are running on schedule to begin sending the ballots and are just waiting on certification from state. They hope to send them out the first week in October, depending on when ballot is approved. Commissioner Lane indicated the commissioners are being asked questions about why they haven't received their ballots and wanted to have Elections clarify the process. Lisa indicated it isn't a hard date, it depends when they are okayed by the state. She also said they are returning back to where they were before ACT 12, and that if a person received an absentee or mail in and wants to go to the polls, they must take ballot and the envelope, she emphasized they must have envelope. The paper ballot will be voided at that time. She said it is important that voters must have both, the ballot and envelope and if they don't have it, they will cast a provisional ballot. If they mailed it prior to election day, they may not go to the polls.

### **B. Human Resources Update**

Commissioner Kreiner noted that there was one new employee – Evan Rodriguez, Dispatcher with a start date of September 9, 2020.

There were no leaves or changes of service.

## **5. Minutes**

Commissioner Lane made a motion to accept the Minutes as presented from the September 8, 2020 meeting. Commissioner Duffy seconded. No discussion on the motion.

Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0.

## **6. Public to be heard** –None.

## **7. Old Business** – None

## **8. New Business**

A. Ordinances and Policies – None

## B. Resolutions and Approvals of the Board

- 1) Commissioner Kreiner asked Controller Jody Bloomquist to open the four bids for the re-roofing project. Joe Dominick who was in late attendance at the meeting approached the Controller with a manila envelope, understood to be a bid. Commissioner Kreiner inquired if the bid was too late to be accepted. Solicitor Tony Clarke indicated that the bid was a bit late. Commissioner Kreiner stated it was past 2:00 p.m. Tony Clarke stated it was definitely late. The bid was not accepted by the Board and the Controller returned the envelope to Mr. Dominick. Jody Bloomquist opened the bids. Brian Haines requested that he read the base bid and each amount for the additional cost for the three alternatives. The bids were read as follows:

Hauck Services	Base: 350,600 Alt 1: 51,900 Alt 2: 189,300 Alt 3: 164,500
S&N Industries	Base: 727,000 Alt 1: 18,700 Alt 2: 169,300 Alt 3: 131,900
JM Young & Sons	Base: 417,550 Alt 1: 69,900 Alt 2: 148,860 Alt 3: 1
Maines Associates	Base: 317,276 Alt 1: 65,667 Alt 2: 239,927 Alt 3: 190,827

Brian Haines provided a quick assessment, stating that depending on the alternates chosen, should they choose alternate 3, JM Young and Sons would be the low bidder with the Alternate 3 add on of one dollar, which appeared to be a strategy, if that is the way the board chose to go. He said it is likely 418,550 for that approach. Alternate #2 would be Houck Services if they took that and Alternate 1 they would end up with David M. Maines. He said they will have to work out the math. He said the alternate that they choose will likely determine the low bidder. He reviewed that alternate 1 was the asphalt shingle, slate looking, Alternate 2 is for the thinner version of the majestic slate, Alternate 3 was the thicker version with the curved back. He said he would tabulate the bids and review the paperwork to submit to the board for a decision. They will look at the two low bidders to make sure they understand the scope of the work and look at the schedules. Ed Tronetti asked who verified the bid bonds. It was noted that Tony Clarke would do that as solicitor.

Commissioner Kreiner indicated formal action on awarding the bid would take place at the next regular meeting on September 22, 2020.

- 2) Commissioner Duffy moved to approve the application for County Aid from the Municipal Liquid Fuels fund for Keating Township for the full amount of the allocation of \$9,077.47. Commissioner Lane seconded the motion. No discussion on the motion. Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0.
- 3) Commissioner Lane moved to accept, with regret, the resignation of Kathy Roche from the Board of Directors of Alcohol and Drug Abuse Services, effective August 31, and to appoint Judy LeRoy to fill the open position. Commissioner Duffy seconded the motion. Commissioner Kreiner thanked Kathy for her time that she served on the board. No further discussion on the motion. Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0.

C. Contracts/Leases/Purchase Agreements

- 1) Commissioner Duffy moved to accept a Notice to Proceed: CONXXNE, Inc; Notice to Proceed pending execution of the CONXXNE Sales and Installation Agreement (CSIA) to commence implementation and installation work under funding available via CARES Act allocation, not to exceed one point seven million dollars (\$1,700,000.00) for Broadband Deployment Commissioner Lane seconded the motion. No discussion on the motion. Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0.
- 2) Commissioner Lane moved to approve a renewal for Information Technology with Link Computer Corporation for VMWARE Renewal for one year 9/26/2020 to 9/25/2021 for \$1,887.77. Commissioner Duffy seconded. No discussion on the motion. Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0.

D. DHS Contracts

E. Proclamations and Recognitions: None.

**9. Public Comment Period**

None.

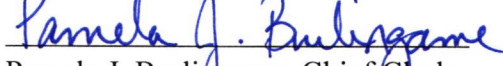
Commissioner Kreiner noted the next Regular Meeting will be held on September 22, 2020.

**10. Adjournment**

Commissioner Duffy moved to adjourn the meeting, Commissioner Kreiner seconded. No further discussion on the motion. Vote on the motion: Yes: Duffy, Kreiner. Carried 2-0. Commissioner Kreiner adjourned the meeting at 2:28 p.m.

Respectfully Submitted By:  
Pamela J. Burlingame  
McKean County Chief Clerk

Attest:

  
Pamela J. Burlingame, Chief Clerk