

BOARD OF COMMISSIONERS MEETING
MCKEAN COUNTY, PENNSYLVANIA
DECEMBER 8, 2020



McKean County Commissioners, in a regular meeting, assembled on December 8, 2020, at 10:00 AM, in the Commissioners Meeting Room, McKean County Courthouse, 500 West Main Street, Smethport.

Summary of Motions Carried, by Agenda Item No.:

- 8B1 Tax and Revenue Anticipation Note \$2,500,000 6-month term NW Bank**
- 8B2 Project Modification CAC Grants 28861 and 31145 to roll funds**
- 8B3 Tax Refund Asinger & Reid LLC, Parcel 21-019-428.**
- 8B4 Tax Refund Mark A. & Rochelle M. Saporito, Parcel 06-008-117**
- 8B5 Tax Refund Steven E. & Loretta J. Nicklas, Parcel 23-004-301**
- 8B6 Tax Refund Linda M. & Bruce A. Payne, Parcel 10-001-602**
- 8B7 Tax Refund Linda M. & Bruce A. Payne, Parcel 10-001-613**
- 8B8 Tax Refund Todd Vinelli, Parcel 03-010-217**
- 8B9 Tax Refund DJOBS Hunting Club, Inc./William Yetsko, Parcel 16-005-108-1**
- 8B10 Tax Refund Tyler J. Gross, Parcel 25-009-108**
- 8B11 Tax Refund Paula M. Hall, Parcel 27-012-161-1A**
- 8B12 Tax Refund Paula M. Hall, Parcel 27-012-161-1**
- 8B13 Repository Sale 18 King Rd., No: 29-013-142 to Patricia Miller \$500**
- 8B14 Repository Sale 750 White Hollow, No. 27-002-111-02A to Matt Keesee \$250**
- 8B15 Repository Sale 388 South Ave, No: 02-001-111 to Randy Bunce \$500**
- 8B16 Repository Sale 17 Moorehouse Place, No. 02-009-230 to M. Kucharski \$250**
- 8B17 Repository Sale 10 Short Street No: 03-012-413 to Clifford Hatch \$600**
- 8B18 Collective Bargaining Agreement AFL-CIO Local 3578 1/1/21-12/31/22**
- 8C1 IT Productive for Antivirus Software \$15,230 3 years**
- 8D1 DHS Community Svcs Venango County IM4Q Surveys**

Summary of Agenda Items Denied: None

Summary of Agenda Items Tabled: None

Commissioners Present:

Commissioner Thomas F. Kreiner, Commissioner Carol E. Duffy, Commissioner Clifford Lane

In Attendance:

Staff: Pamela Burlingame, Chief Clerk; Anthony Clarke, Esq., Solicitor Bob Veilleux, Economic Development;

Remote Attendance

Lori Coffman, Finance Director, Mikele Bay, CAC Director; Angie Tennies, Tax Claim Director

Press: Fran DeLancey, The Bradford Era; Claire Galvin, The Kane Republican

1, 2 and 3: Call to Order, Pledge of Allegiance & Roll Call

The Regular Meeting on December 8, 2020 of the McKean County Board of Commissioners was called to order by Commissioner Kreiner at 10:00 AM, followed by the Pledge of Allegiance and a moment of silence. He established that there was a quorum to proceed with the county's business as presented and noted that the meeting is recorded.

There were no changes or additions to the Agenda as presented.

4. Comments and Announcements

A. Commissioners Comments: Commissioner Duffy reviewed the Broadband project that is underway. She said that there is information on the county website. She also expressed concern that the Covid number countywide were going in the wrong direction so she would like everyone to consider what they could do to help stop the spread and she encouraged everyone to listen to what the medical experts are telling us. This is not a political issue and everyone needs to do what they can do to help slow the climbing numbers. She said it was important to remind everyone. Commissioner Lane echoed her statements and wanted to encourage people to be mindful during the upcoming holiday and as people are thinking that they need to see someone, please consider that Covid might be spread by you or by them and how important it really is to see them again next year when it is safer. Commissioner Kreiner agreed and said that we all have a responsibility to slow, if not eradicate the pandemic and hopefully sooner rather than later. He said it was imperative that we protect each other and that there are basic ways we can do that. One is wearing a mask and wearing it in the right properly fitted position in a way that covers both the nose and the mouth, practicing good hygiene, if you can – wash with soap and water for 20 seconds, if that isn't available then using hand sanitizer and making it a priority to keep our work areas sanitized. And most important is social distancing. If we can follow these simple steps, we can keep our economy open, keep our schools open. It is imperative that we all take an active stance. Lori Coffman mentioned that the budget is available for public view. There is a copy in the commissioner's wing in the courthouse and it is online. She said there was no tax increase for 2021. The General Fund Budget is 18, 095,800 and the All Funds Budget is 42,581,

B. Human Resources Update

New Employees:

Joseph Tacconelli, Jr. PT Correction Office 11/30/2020

Alex Dynda, 2nd Deputy Controller's Office, 12/7/2020

Leave/Change of Service: None

5. Minutes

Commissioner Duffy made a motion to accept the Minutes as presented from the November 25, 2020 meeting. Commissioner Lane seconded. No discussion on the motion.

Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0.

6. Public to be heard – None

7. Old Business – None

8. New Business

A. Ordinances and Policies – None

B. Resolutions and Approvals of the Board

- 1) Commissioner Kreiner asked for proposals for the Tax and Revenue Anticipation Note and indicated that they needed to decide the amount. Two from Northwest Bank and Juniata Valley Bank were reviewed. Commissioner Duffy moved to set the loan amount at \$2,500,000. Commissioner Lane seconded the motion. No discussion on the motion. Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0. Commissioner Lane moved to accept the bid from Northwest Savings Bank. Commissioner Duffy seconded the motion. No discussion on the motion. Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0.
- 2) Commissioner Duffy moved to approve a project Modification Report for Children's Advocacy Center Grant 28861 and 31145 to request rollover of unexpended funds to Fiscal Year 2021 for unspent funds due to time, budgetary changes, and the impact of Covid-19 restrictions. Commissioner Lane seconded the motion. No discussion on the motion. Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0
- 3) Commissioner Lane moved to approve a Tax Refund Asinger & Reid LLC, Parcel 21-019-428, Foster Township for taxes paid on Assessment that was adjusted at a Formal Appeal Hearing. County Tax refund: \$858.24; Foster Township Tax refund: \$350.30. Commissioner Duffy seconded the motion. No discussion on the motion. Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0.
- 4) Commissioner Duffy moved to approve Tax Refund Mark A. & Rochelle M. Saporito, Parcel 06-008-117, Bradford City 6th Ward, for taxes paid on Assessment that was adjusted at a Formal Appeal Hearing. County Tax refund: \$220.29; Bradford City 6th Ward Tax refund: \$100.48. Commissioner Lane seconded the motion. No discussion on the motion. Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0
- 5) Commissioner Lane moved to approve a Tax Refund Steven E. & Loretta J. Nicklas, Parcel 23-004-301, Hamlin Township for taxes paid on Assessment that was adjusted at a Formal Appeal Hearing. County Tax refund: \$72.87; Hamlin Township refund: \$28.56. Commissioner Duffy seconded the motion. No discussion on the motion. Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0.
- 6) Commissioner Duffy moved to approve Tax Refund Linda M. & Bruce A. Payne, Parcel 10-001-602, Kane Borough 3rd Ward for taxes paid on Assessment that was adjusted at a Formal Appeal Hearing. County Tax refund: \$22.82; Kane Borough refund \$19.55; Kane School District refund: \$33.00. Commissioner Lane seconded the motion. No discussion on the motion. Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0

- 7) Commissioner Lane moved to approve a Tax Refund Linda M. & Bruce A. Payne, Parcel 10-001-613, Kane Borough 3rd Ward for taxes paid on Assessment that was adjusted at a Formal Appeal Hearing. County Tax refund: \$174.43; Kane Borough refund: \$149.51; Kane School District refund: \$252.32. Commissioner Duffy seconded the motion. No discussion on the motion. Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0. Commissioner Lane seconded the motion. No discussion on the motion. Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0
- 8) Commissioner Duffy moved to approve a Tax Refund Todd Vinelli, Parcel 03-010-217, Bradford City 3rd Ward for taxes paid on Assessment that was adjusted at a Formal Appeal Hearing. County Tax refund: \$163.75; Bradford City refund: \$247.56; Bradford School District refund: \$295.68. Commissioner Lane seconded the motion. No discussion on the motion. Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0
- 9) Commissioner Lane moved to approve a Tax Refund DJOBS Hunting Club, Inc. c/o William Yetsko, Parcel 16-005-108-1, Annin Township for taxes paid on Assessment that was adjusted at a Formal Appeal Hearing. County Tax refund: \$111.16; Annin Township refund: \$18.15; Port Ambulance Tax refund \$4.54; Port School District refund: \$146.20 Commissioner Duffy seconded the motion. No discussion on the motion. Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0.
- 10) Commissioner Duffy moved to approve a Tax Refund Tyler J. Gross, Parcel 25-009-108, Lafayette Township, for taxes paid on Assessment that was adjusted at a Formal Appeal Hearing. County Tax refund: \$345.59; Lafayette Township refund: \$98.77; Bradford School District refund: \$611.74. Commissioner Lane seconded the motion. No discussion on the motion. Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0
- 11) Commissioner Lane moved to approve a Tax Refund Paula M. Hall, Parcel 27-012-161-1A, Norwich Township, for taxes paid on Assessment that was adjusted at a Formal Appeal Hearing. County Tax refund: \$314.70; Norwich Township refund: \$25.69; Smethport School District refund, \$485.15. Commissioner Duffy seconded the motion. No discussion on the motion. Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0.
- 12) Commissioner Duffy moved to approve a Tax Refund Paula M. Hall, Parcel 27-012-161-1, Norwich Township, for taxes paid on Assessment that was adjusted at a Formal Appeal Hearing. County Tax refund: \$15.19; Norwich Township refund \$1.24; Smethport School District refund: \$23.42. Commissioner Lane seconded the motion. No discussion on the motion. Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0
- 13) Commissioner Lane moved to approve a Repository Sale 18 King Rd., Sergeant Township, Map No: 29-013-142, reputed owner Thomas Allen to Patricia Miller 14 King Rd. Mt. Jewett for \$500. Commissioner Duffy seconded the motion. No discussion on the motion. Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0.

- 14) Commissioner Duffy moved to approve a Repository Sale 750 White Hollow, Norwich Township, Map No. 27-002-111-02A, reputed owner Matthew B. Keese to Horn Woods LP, 7621 Route 321, Kane for \$250. Commissioner Lane seconded the motion. No discussion on the motion. Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0
- 15) Commissioner Lane moved to approve a Repository Sale 388 South Ave, Bradford City 2nd Ward, Map No: 02-001-111, reputed owner Michael C. Krott to Randy Bunce 384 South Ave, Bradford for \$500. Commissioner Duffy seconded the motion. No discussion on the motion. Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0.
- 16) Commissioner Duffy moved to approve a Repository Sale 17 Moorehouse Place, Bradford City 2nd Ward, Map No: 02-009-230, reputed owner Andre D. Gobin et al to Monique Kucharski, 23 Moorehouse Place, Bradford for \$250. Commissioner Lane seconded the motion. No discussion on the motion. Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0
- 17) Commissioner Lane moved to approve a Repository Sale 10 Short Street, Bradford City 3rd Ward, Map No: 03-012-413, reputed owner Francisca Keyser to Clifford G. Hatch III, 102 Summer Street, Bradford for \$600. Commissioner Duffy seconded the motion. No discussion on the motion. Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0.
- 18) Commissioner Duffy moved to approve, by resolution, a Collective Bargaining Agreement between County of McKean and The American Federation of State, County and Municipal Employees, AFL-CIO Local 3578 for County Prison from January 1, 2021 to December 31, 2022. Commissioner Lane seconded the motion. Commissioner Duffy indicated there were four items that were addressed, one was simple language, another was health insurance, and another was the increase in salaries and the other was the length of the contract which was two years. She said if anyone needed the information Pam could forward it on. No further discussion on the motion. Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0

C. Contracts/Leases/Purchase Agreements

- 1) Commissioner Lane moved to approve a Quote from IT for Productive for Antivirus Software for Family Law/SW/CYS/911 for \$15, 230 for 3 years.: Commissioner Duffy seconded the motion. Lori Coffman indicated it was all courthouse except DRO. Commissioner Kreiner noted that for the motion. No further discussion on the motion. Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0.

D. DHS Contracts

Commissioner Duffy moved to approve the following DHS Agreement:

Agreement

- 1) Community Services of Venango County for Independent Monitoring for Quality (IM4Q) Surveys. Commissioner Lane seconded. Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0.

E) Proclamations and Recognitions: None

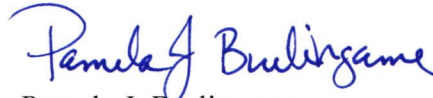
9. Public Comment Period

Fran DeLancey asked Lori Coffman about the Budget amounts. She clarified the names of the funds for him. He also wanted to know which Bank received the TAN. He confirmed it was 1.05% for \$2,500,000. Claire Galvin asked if it was tax free interest rate and that was confirmed. Commissioner Kreiner noted the next meeting will be December 22 at 10 a.m.

10. Adjournment

Commissioner Lane moved to adjourn the meeting. Commissioner Duffy seconded. No further discussion on the motion. Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0. Commissioner Kreiner adjourned the meeting at 10:32 a.m.

Respectfully Submitted By:



Pamela J. Burlingame

McKean County Chief Clerk