

**BOARD OF COMMISSIONERS MEETING
MCKEAN COUNTY, PENNSYLVANIA
JANUARY 26, 2021**



McKean County Commissioners, in a regular meeting, assembled on January 26, 2021, at 10:00 AM, both remotely and in the Commissioners Meeting Room, McKean County Courthouse, 500 West Main Street, Smethport.

Summary of Motions Carried, by Agenda Item No.:

8B1 Act 13 Greenways Allocations \$34,606

8B2 At Risk Bridge Fund Allocations \$57,259

8C1 Lease Costa's Supermarket Inc. for MDJ 48-3-02 Office 6 years

8D1 Barry and Mary Anderson – Resource Family Contract

8D2 Lori Brock - Resource Family Contract

8D3 Carol Dunkle - Resource Family Contract

8D4 Todd and Tanya Grimes - Resource Family Contract

Summary of Agenda Items Denied: None

Summary of Agenda Items Tabled: None

Commissioners Attending:

Commissioner Carol E. Duffy, Commissioner Thomas F. Kreiner, Commissioner Clifford Lane

In Attendance:

Staff: Pamela Burlingame, Chief Clerk; Anthony Clarke, Esq., Solicitor

Public: Carolyn Newhouse, Bradford Area Alliance

Remote Attendance:

Jeremy Morey, Planning Commission, Tracy Carl, Director DES; Angie Tennies, Tax Claim

Director; Lori Coffman, Finance Director; Stephanie Vettenburg-Shaffer, District Attorney

Public: Bob Esch, McKean County Foundation; Cindy Wright, Lead Service Coordinator, IU9 and Jodi Holmberg, Early Intervention Technical Assistant for the PA Department of Education

Donald Payne, Kane Borough Manager

Press: Fran DeLancey, The Bradford Era; Claire Galvin, The Kane Republican

1, 2 and 3: Call to Order, Pledge of Allegiance & Roll Call

The Regular Meeting on January 26, 2021 of the McKean County Board of Commissioners was called to order by Commissioner Kreiner at 10:00 AM, followed by the Pledge of Allegiance. He established that there was a quorum to proceed with the county's business as presented and noted that the meeting is recorded.

Commissioner Lane made a motion to amend the Draft Agenda as presented to remove Item 8B3 regarding the PILOT program for Brookline Court and South Center Street in Bradford.

Commissioner Duffy seconded the nomination. No further discussion. Vote on the motion: Yes: Kreiner, Duffy, Lane. Carried 3-0. The Agenda was amended to reflect this change and accepted as amended to proceed with the business of the county.

4. Comments and Announcements

A. Commissioners Comments: Commissioner Duffy, in recognition of McKean County's participation in NaCo's Counties for Kids public awareness campaign invited Karen Abbott, Early Intervention Program Director, Cindy Wright, Lead Service Coordinator, IU9 and Jodi Holmberg, Early Intervention Technical Assistant for the PA Department of Education and Bob Esch, McKean County Foundation, to speak regarding the extensive works and opportunities for Birth – Pre-K children in McKean County.

Commissioner Kreiner invited Tracy Carl, Director, Department of Emergency Services to speak about the 911 Quality Assurance/Quality Improvement Certification.

Commissioner Kreiner also provided information about vaccination scheduling in the county.

B. Human Resources Update

New Employees:

Tarah Rounselle, CYS Caseworker, Start date: 2/1/2021

Shawn Hutchings, PT Correctional Officer, Start date: 1/18/2021

Leave/Change of Service: None

5. Minutes

Commissioner Lane made a motion to accept the Minutes as presented from the January 12, 2021 Meeting. Commissioner Duffy seconded. No discussion on the motion.

Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0.

6. Public to be heard – None

7. Old Business – None

8. New Business

A. Ordinances and Policies – None

B. Resolutions and Approvals of the Board

1) Commissioner Lane moved to approve the Act 13 Greenways Fund allocations for \$34,606, as recommended by the McKean County Planning Commission:

a. \$2,582 – Hamlin Township Baseball Field Drainage Project

b. \$6,024 – Tuna Valley Trail Association Marilla Landing Trailhead Construction

Commissioner Duffy seconded. Jeremy Morey said these were the only 3 that qualified for the Greenways and they were scored and recommended to the commissioners for approval. No

further discussion on the motion. Commissioner Duffy expressed her thanks to the commission for their efforts. Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0.

- 2) Commissioner Duffy moved to approve the At-Risk Bridge Fund allocations for \$57,259, as recommended by the McKean County Planning Commission:
 - a. \$10,470 – Hamlin Township for Dewey Avenue Bridge Rehabilitation Project
 - b. \$19,616 – Liberty Township for Sherwood Hollow culvert replacement
 - c. \$27,173 – City of Bradford for Elm Street Bridge Construction Project \$26,000.

Commissioner Lane seconded the motion. Jeremy Morey stated these were the three highest scoring applications out of 7, there was \$390,185 requested overall, they could not fund all of those, so they are recommending the three highest scoring. No further discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.

C. Contracts/Leases/Purchase Agreements:

- 1) Commissioner Lane moved to approve a Lease agreement with Costa's Supermarket, Inc. for office space as occupied by Magisterial District Judge 48-3-02 (MDJ Todd) at 625 E Water Street Smethport for a 6-year lease, first 3 years @ \$1,700/ mo; next 3 years @ \$1,750, to include the utility of borough water only. Commissioner Duffy seconded. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.

D. DHS Contracts: Commissioner Duffy made a motion to accept the following Resource Family Contracts for 2020/2021:

- 1) Barry and Mary Anderson
- 2) Lori Brock
- 3) Carol Dunkle
- 4) Todd and Tanya Grimes

Commissioner Lane seconded. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.

E. Proclamations and Recognitions: None

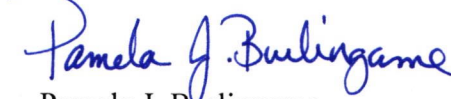
9. Public Comment Period

Carolyn Newhouse thanked the Commissioners and Emergency services for helping to facilitate AMI in coming to the county expeditiously. She did receive a number of calls at how timely it was to have this service, many were missing work or were millennials who did not have a primary care doctor. She said she wanted to thank them publicly for their critical role.

10. Adjournment

Commissioner Lane moved to adjourn the meeting. Commissioner Duffy seconded. No further discussion on the motion. Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0. Commissioner Kreiner adjourned the meeting at 10:56 a.m.

Respectfully Submitted By:



Pamela J. Burlingame

McKean County Chief Clerk