

BOARD OF COMMISSIONERS MEETING
MCKEAN COUNTY, PENNSYLVANIA
FEBRUARY 9, 2021



McKean County Commissioners, in a regular meeting, assembled on February 9, 2021, at 10:00 AM, remotely and in the Commissioners Meeting Room, McKean County Courthouse, 500 West Main Street, Smethport.

Summary of Motions Carried, by Agenda Item No.:

- 8B1 RACP Business Plan Update \$4,000,000 UPB Engineering Building**
- 8B2 County Tax Refund: Susan Peterson Parcel 10-002-317, Kane**
- 8B3 Tax Exempt Status for Bradford Mennonite Church, Parcel 02-019-315-1**
- 8B4 Tax Exempt Status for Futures Rehabilitation Center, Inc., Parcel 06-708-304-1**
- 8B5 Single Application for Assistance Hazardous Material Response Fund (HMRF)**
- 8B6 Executive Session for Personnel Matter – Grievance Upheld**
- 8C1 CAC Cortex Flo Maintenance HD Camera for First Step Clinic \$1,999**
- 8C2 Preventative Maintenance Agreement with Garaventa Lift \$875.00/one year**
- 8D1 The Guidance Center Addendum – Contractual Agreement**
- 8D2 Marion Armstrong – Resource Family Contract**
- 8D3 Keystone Adolescents – Purchase of Service Agreement**

Summary of Agenda Items Denied: None

Summary of Agenda Items Tabled: None

Commissioners Attending:

Commissioner Thomas F. Kreiner, Commissioner Clifford Lane

Remote Attendance: Commissioner Carol E. Duffy

In Attendance:

Staff: Pamela Burlingame, Chief Clerk

Remote Attendance:

Anthony Clarke, Esq., Solicitor; Lori Coffman, Finance Director; Stephanie Vettenburg-Shaffer, District Attorney

Public: None

Press: Fran DeLancey, The Bradford Era; Claire Galvin, The Kane Republican

1, 2 and 3: Call to Order, Pledge of Allegiance & Roll Call

The Regular Meeting on February 9, 2021 of the McKean County Board of Commissioners was called to order by Commissioner Kreiner at 10:00 AM, followed by the Pledge of Allegiance. He established that there was a quorum to proceed with the county's business as presented and noted that the meeting is recorded.

Commissioner Lane made a motion to accept the Draft Agenda as presented. No further discussion.
Vote on the motion: Yes: Kreiner, Duffy, Lane. Carried 3-0.

4. Comments and Announcements

A. Commissioners Comments:

Commissioner Kreiner said that the availability and allocation of Covid-19 vaccines was determined by the state and the Department of Health, and that the goal of the county is to make available to our residents the most up to date information on where to secure a vaccine or to register when vaccines become available. They are working with the avenues available to them to increase the McKean County vaccination sites. We have received very few at Rite Aid and Port Pharmacy. The commissioners understand it is frustrating, but the public needs to work through the existing sites. He also asked that anyone who secures a vaccine, remove their name from other lists. He also noted indicated that there was currently a shortage of donated blood. He said that if anyone has had Covid, they may still donate.

B. Human Resources Update

New Employees:

Michael Antonioli CYS Caseworker 1 Start Date: 1/29/2021

Leave/Change of Service: None

5. Minutes

Commissioner Duffy made a motion to accept the Minutes as presented from the January 26, 2021 Meeting. Commissioner Lane seconded. No discussion on the motion.

Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0.

6. Public to be heard – None

7. Old Business – None

8. New Business

A. Ordinances and Policies – None

B. Resolutions and Approvals of the Board

- 1) Commissioner Lane moved to approve the Updated RACP Business Plan Application for \$3,000,000 for Pitt Bradford Engineering & Technology Building. Commissioner Duffy seconded. Pam Burlingame indicated this was for total funding of \$4,000,000 with \$1,000,000 awarded in 2019 and in 2020 an additional \$3,000,000 was awarded. The resolution was for the new business plan. No discussion on the motion. Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0.

- 2) Commissioner Lane moved to approve the County tax refund for Susan Peterson, Parcel 10-002-317, Kane Borough, for overpayment of county taxes paid at discount on an assessment that was sold at 2020 Judicial Tax Sale and was free and clear of taxes. 2020 Tax: \$135.30. Commissioner Duffy seconded the motion. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.
- 3) Commissioner Duffy moved to approve a Request for Tax Exempt Status for Bradford Mennonite Church, Parcel 02-019-315-1, Bradford City, 2nd Ward, 10 Congress Place, Bradford, Assessed Value \$2,000; 0.02 acres as Church/Religious Organization. Commissioner Lane seconded. No discussion on the motion. Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0
- 4) Commissioner Lane moved to approve a Request for Tax Exempt Status for Futures Rehabilitation Center, Inc., Parcel 06-708-304-1, Bradford City 6th Ward, 615 Rear East Main Street, Bradford, Assessed Value: \$39,610; .89 acres as 501(c) (3) Charitable Organization. Commissioner Duffy seconded. No discussion on the motion. Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0
- 5) Commissioner Duffy moved to approve a Single Application for Assistance – McKean County Department of Emergency Service for Hazardous Material Response Fund (HMRF). Commissioner Lane seconded. No discussion on the motion. Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0
- 6) Commissioner Lane moved to adjourn the public meeting for an Executive Session to discuss a Personnel Matter. Commissioner Duffy seconded. Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0. Following the Executive Session, Commissioner Lane moved to reconvene the public meeting. Commissioner Duffy seconded. Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0. Commissioner Lane made a motion to uphold the Grievance Matter before the Board. Commissioner Duffy seconded. Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0.

C. Contracts/Leases/Purchase Agreements:

- 1) Commissioner Lane moved to approve CortexFlo Maintenance Agreement for Children's Advocacy Center for annual renewal for software updates and maintenance for HD Camera for First Step Clinic \$1,999.00 for 1 year from 2/18/2021 to 2/18/2022. Commissioner Duffy seconded. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Carried 3-0.
- 2) Commissioner Duffy moved to approve a Preventative Maintenance Agreement with Garaventa Lift for the lift chair in the McKean County courthouse, \$875.00 / 1 year / 2 visits. Commissioner Lane seconded. No discussion on the motion. Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0

D. DHS Contracts: Commissioner Duffy made a motion to accept the following Resource Family Contracts for 2020/2021:

- 1) The Guidance Center Addendum – Contractual Agreement
- 2) Marion Armstrong – Resource Family Contract
- 3) Keystone Adolescents – Purchase of Service Agreement

Commissioner Lane seconded. No discussion on the motion. Vote on the resolution: Yes: Duffy, Kreiner, Lane. Passed 3-0.

E. Proclamations and Recognitions: Career and Technical Education Month

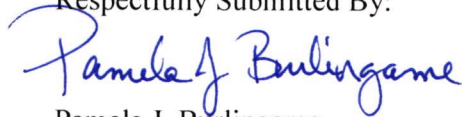
9. Public Comment Period

None

10. Adjournment

Commissioner Lane moved to adjourn the meeting. Commissioner Duffy seconded. No further discussion on the motion. Vote on the motion: Yes: Duffy, Kreiner, Lane. Carried 3-0. Commissioner Kreiner adjourned the meeting at 10:25 a.m.

Respectfully Submitted By:



Pamela J. Burlingame

McKean County Chief Clerk